TEHAMA COUNTY BOARD OF SUPERVISORS

Robert Burroughs, District 1
Tom Walker, District 2
Pati Nolen, District 3, Vice Chair
Matt Hansen, District 4, Chairman
Greg Jones, District 5

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
http://www.tehama.gov

AGENDA FOR TUESDAY, AUGUST 26, 2025

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.

2) Members of the public who are unable to attend in person may watch and listen via the web at: https://tehamacounty.legistar.com/Calendar.aspx. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA:

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA:

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

REMINDER - The September 2nd Board meeting is cancelled pursuant to Board policy.

PLEASE TURN OFF OR MUTE YOUR CELL PHONE

PUBLIC COMMENT

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

ANNOUNCEMENT OF AGENDA CORRECTIONS

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Public Works Committee (Standing) (Hansen, Walker)

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones)

Public Safety Tax Initiative Working Group (Hansen, Jones)

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker)

City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs)

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA

1. GENERAL WARRANT REGISTER 8/3/25 - 8/9/25 **25-1442**

2. AUDITOR'S CLAIMS **25-1431**

a) Court Operations, 2026-53221, Benjamin E. Magid, $2,864.00
b) Court Operations, 2026-53221, Stone Law Office, Lindsay T. Stone, $1,840.00

3. AUDITOR'S CLAIMS **25-1456**

a) Court Operations, 2026-53221, Borges Law Office, Inc., $1,398.00

4. DEPARTMENT OF AGRICULTURE **25-1443**

a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Amendment No. 2 to the Standard Agreement 23-0409-003-SF with the California Department of Food and Agriculture for the provision of costs incurred relative to the detection of Emerald Ash Borer, thereby increasing the amount not to exceed to $36,590.58, effective 7/1/24 through 5/28/26

5. HEALTH SERVICES AGENCY / MENTAL HEALTH **25-1460**

a) AGREEMENT - Request approval and authorization for the Executive Director to sign Amendment No. 2 to the agreement with Tehama County Department of Education (Misc. Agreement 2021-14) as amended by Amendment No. 1 (Misc. Agree. 2024-295) for the purpose of Mental Health Student Service Act of 2019 grant collaboration administered through the County, with a maximum compensation not to exceed $3,174,751, effective 10/1/2020 and shall terminate 12/31/26 *(Subject to*

required insurance documentation)

6. HEALTH SERVICES AGENCY / MENTAL HEALTH **25-1455**

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Subcontractor Release and Assignment with Advocates for Human Potential, Inc. for the implementation of the Crisis Care Mobile Units Program (CCMU) grant in the amount of $1,000,227, effective 4/1/24 and shall terminate on 6/30/25

7. SOCIAL SERVICES / HEALTH SERVICES AGENCY **25-1457**

a) AGREEMENT - Request approval and authorization for the Director of Social Services and the Health Services Agency Executive Director to sign the interagency agreement for the purpose of referring CalWORKs Welfare-to-Work participants to the Tehama County Health Services Agency for Behavioral Health and Substance Use Recovery services, with a maximum compensation not to exceed $589,689, effective 7/1/25 and shall terminate 6/30/28

8. SOCIAL SERVICES **25-1448**

a) AGREEMENT - Request approval and authorization for the Director of Social Services to sign the Interagency Memorandum of Understanding with Tehama County Department of Education to provide Adult Basic Education to CalWORKs clients in an amount not to exceed $43,000, effective 7/1/25 through 12/31/25 *(Subject to receipt of required insurance documentation)*

9. DISTRICT ATTORNEY **25-1459**

a) AGREEMENT - Request approval and authorization for the Chair and District Attorney to sign and electronically submit the Equitable Sharing Agreement and Certification that allows participation in the Federal Equitable Sharing program of Federal Asset Seizure for Tehama County and shows the Equitable sharing activity for Federal Asset Seizure of Tehama County for FY 24/25

10. SHERIFF'S OFFICE **25-1435**

a) AGREEMENT - Request approval and authorization for the Chair to sign the Agreement with Day Wireless Systems, for the purpose of maintaining the radio communication equipment and infrastructure for the Tehama County Sheriff, in the amount of $2,737.28 per month with maximum compensation not to exceed $164,236.80, effective 8/1/25 and shall terminate 7/31/30

11. SHERIFF'S OFFICE **25-1464**

a) AGREEMENT - Request approval and authorization for the Sheriff and Chairman to sign the agreement with Enloe Medical Center, a California non-profit corporation (Hospital), for the purpose of performing forensic examinations of victims of sexual assault, including but not limited to a medical evidentiary examination by a Sexual Assault Response Team (SART) in the amount of $2,500 for each medical evidentiary examination performed, effective 7/1/25 and shall terminate 6/30/26

12. PROBATION DEPARTMENT **25-1452**

a) AGREEMENT - Request approval and authorization for the Chairman to sign the

agreement with County of Lassen to provide board and care of Lassen County youths for specified per-person daily rates effective 7/1/25 and shall terminate 6/30/26

13. ADMINISTRATION / PERSONNEL 25-1490

a) AGREEMENT - Request approval and authorization for the Chairman to sign the agreement increasing Rebecca Emery's annual salary by an additional five percent (5%) for the additional assigned duties, effective 8/7/25 through 9/14/25 or until there is no longer a need for an Interim Public Guardian / Public Administrator

14. APPROVAL OF MINUTES 25-1472

a) Waive the reading and approve the minutes of the regular meeting held
1) 7/15/25
2) 7/22/25
3) 7/29/25
4) 8/5/25
5) 8/7/25 Special Meeting

REGULAR AGENDA

15. DISTRICT ATTORNEY/ BUILDING & SAFETY/ HEALTH SERVICES AGENCY/ SOCIAL SERVICES 25-1425

a) Request approval of certificates recognizing the following employees for their years of faithful and dedicated service to the County of Tehama:

DISTRICT ATTORNEY
1) Theresia Sweeney, 30 years

BUILDING & SAFETY
1) Margarita Garcia, 10 years

HEALTH SERVICES AGENCY
1) Dolly Hopper, 10 years
2) Mindi Johnson, 10 years

SOCIAL SERVICES
1) Sheila Stevens, 10 years

b) Request approval of retirement award to the following employee in recognition of her many years of faithful and dedicated service to the County of Tehama:

SOCIAL SERVICES-Lisa Matheson, 31 years

16. TEHAMA COUNTY ECONOMIC DEVELOPMENT - Chamber of Commerce CEO Dave Gowan 25-1362

a) INFORMATIONAL PRESENTATION - Informational update regarding Economic Development activities in Tehama County

17. HEALTH SERVICES AGENCY / MENTAL HEALTH - Executive Director Jayme Bottke and Mental Health Services Act Coordinator Travis Lyonn **25-1462**

a) INFORMATIONAL PRESENTATION - Update from Mental Health Services Act (MHSA) Three-Year Program and Expenditure Plan Revision, Fiscal Year (FY) 2023-2026, Annual Update (AU) Revision, FY 2024-2025, Annual Update, FY 2025-2026, Three-Year Prevention & Early Intervention (PEI) Evaluation Report, FY 2021-2024, and Annual Innovation (INN) Report, FY 2023-2024

b) Request approval by the Board of Supervisors for the Mental Health Services Act (MHSA) Three-Year Program and Expenditure Plan Revision, Fiscal Year (FY) 2023-2026, Annual Update (AU) Revision, FY 2024-2025, Annual Update, FY 2025-2026, Three-Year Prevention & Early Intervention (PEI) Evaluation Report, FY 2021-2024, and Annual Innovation (INN) Report, FY 2023-2024

18. **MOBILE HOME PARK STUDY SESSION - Planning Director Jessica Martinez** **25-1395**

a) STUDY SESSION - To review and receive input regarding Mobile Home Surveys

b) Discussion and possible direction to staff regarding affordable housing in Tehama County

19. **SHERIFF'S OFFICE - Sheriff Dave Kain** **25-1440**

a) Request approval for the Board of Supervisors to authorize County Counsel to issue a Public Declaration Letter (PDL) to the Federal Aviation Administration (FAA) stating the "County of Tehama requesting the PDL on behalf of the Sheriff's Office"
b) Request approval and authorization from the Board of Supervisors to allow the County of Tehama on behalf of the Sheriff's Office to apply for and obtain a Certificate of Waiver or Authorization (COA) regarding the operation of their Small Unmanned Aircraft System(s) (sUAS)

20. **SHERIFF'S OFFICE - Sheriff Dave Kain** **25-1434**

a) AGREEMENT - Request approval and authorization for the Chair and the Sheriff to sign the Agreement with Employers Investigative Services for the purpose of providing personnel investigations to the County, with the maximum amount not to exceed $74,000, effective 8/1/25 and shall terminate 7/31/28 *(Subject to receipt of required insurance documentation)*

21. **ELECTIONS - Clerk & Recorder Sean Houghtby** **25-1505**

a) ORDINANCE NO. 2148 - Request the adoption of an ordinance adding Chapter 2 Article 28 to the Tehama County Code requiring electronic filing of campaign statements

1) Waive the second reading
2) Adopt the ordinance

22. **ADMINISTRATION / PERSONNEL - Personnel Director Coral Ferrin** **25-1438**

a) RESOLUTION - Request adoption of a resolution adopting the Position Allocation List for FY 2025-26

23. ADMINISTRATION - Chief Administrator Gabriel Hydrick 25-1476

a) INFORMATIONAL PRESENTATION - Presentation regarding requests from Golden State Connect within the County of Tehama

b) Discussion and direction to staff regarding pursuing Franchise Fees and/or leases with GSCA for use of County properties and County right-of-way for construction and operation of Broadband fiber huts

c) Discussion and direction to staff regarding proposed clauses in the agreement

FUTURE AGENDA ITEMS

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agendized matter. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

CLOSED SESSION

Members of the public may address the Closed Session matters at the time the closed session is announced.

24. CLOSED SESSION 25-1297

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Agricultural Commissioner Annual Performance Evaluation Process

25. CLOSED SESSION 25-1299

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Air Pollution Control Officer Annual Performance Evaluation Process

26. CLOSED SESSION 25-1429

a) Liability Claims Pursuant to Government Code 54956.95
Claimant: Michael Mulllins
Agency claimed against: Tehama County.

27. CLOSED SESSION 25-1506

a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Director of Public Works

1:30 P.M.

28. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins 25-1465

a) Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code section 53069.4:

1) CONTINUED HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalty and to determine whether, and in what amount, the administrative penalty shall be enforced as a lien against the affected property listed below:

Owner: Estate of Rosemary Ingles, deceased
c/o Bobby J Petty Jr.
Site Address: 24588 South Ave., Corning
APN: 091-260-022 District 5

2) RESOLUTION - Request adoption of an Administrative Penalty Lien Resolution making a determination and ordering that the amount of administrative penalty relating to public nuisance be enforced as a lien against the affected property and further ordering recordation of a notice of administrative penalty lien against said property

29. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins 25-1467

a) Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code section 53069.4:

1) CONTINUED HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalty and to determine whether, and in what amount, the administrative penalty shall be enforced as a lien against the affected property listed below:

Owner: Belle Umali Revocable Living Trust
Belle Umali, Trustee
Site Address: 24005 Bray Ave., Red Bluff
APN: 043-160-039 District 3
Code Case: CE-24-44

2) RESOLUTION - Request adoption of an Administrative Penalty Lien Resolution making a determination and ordering that the amount of administrative penalty relating to public nuisance be enforced as a lien against the affected property and further ordering recordation of a notice of

administrative penalty lien against said property

REPORTABLE ACTIONS FROM CLOSED SESSION

ADJOURN

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than $250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than $250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:

1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.

2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.

3) Watch live video and listen at: https://tehamacounty.legistar.com/Calendar.aspx. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

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meeting, contact the Board office for assistance at (530) 527-4655.

PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:

1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.

2) Emailing: tcbos@tehama.gov. Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

PROVIDE PUBLIC COMMENT DURING THE MEETING BY:

1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.

2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at https://tehamacounty.legistar.com/Calendar.aspx

Tehama County

Agenda Request Form

File #: 25-1442 **Agenda Date:** 8/26/2025 **Agenda #:** 1.

GENERAL WARRANT REGISTER 8/3/25 - 8/9/25

Requested Action(s)

Financial Impact:
As Listed.

Background Information:
Click here to enter Background Info.

Tehama County

TEBK400 - Check Register

Issue Dates between Aug 3, 2025 and Aug 9, 2025

Report Generated on: **Aug 12, 2025 7:31:23 AM**

Check Number	Post Date	Vendor	Vendor Name	Fund	Fund Description	Budget Unit-Account	Budget Unit Description	Description	Check Amount
00000489	06/30/2025	101102	MOULE'S TEHAMA COUNTY GLASS IN	220	TC SOLID WASTE M	4045-53180	TC/RB LANDFILL M	FY 24/25	$1,324.03
70877241	06/30/2025	V000530	BLUE TRITON BRANDS INC	101	GENERAL FUND	6021-53140	LIBRARY	FY 24/25	$47.89
70877242	06/30/2025	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	2078-53220	DIV OF ANIMAL SE	FY24/25 Agre#339PA24 Service	$49.30
70877242	06/30/2025	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	2078-53220	DIV OF ANIMAL SE	FY24/25 Agree#339PA24	$29.21
70877242	06/30/2025	142466	CARREL'S OFFICE MACHINES	101	GENERAL FUND	2078-53220	DIV OF ANIMAL SE	FY24/25 Agree#339PA24 Service	$21.17
70877243	06/30/2025	102616	CLIFF ROWEN	105	FIRE FUND	2042-53210	FIRE SCH C VOL	FY 24/25 RUTH INCIDENT	$112.43
70877246	06/30/2025	134195	DOKKEN ENGINEERING	102	ROAD FUND	3011-53230	ROAD DEPARTMENT	FY 24/25	$6,889.53
70877246	06/30/2025	134195	DOKKEN ENGINEERING	102	ROAD FUND	3015-53230	ROAD CAPITAL PRO	FY 24/25	$9,532.81
70877253	06/30/2025	136379	MARK THOMAS & COMPANY INC	102	ROAD FUND	3015-53230	ROAD CAPITAL PRO	FY 24/25	$70,971.63
70877254	06/30/2025	108046	MARY MORELAND	105	FIRE FUND	2042-53210	FIRE SCH C VOL	FY 24/25 RUTH INCIDENT	$112.43
70877256	06/30/2025	101170	NORTH MAIN EQUIPMENT	101	GENERAL FUND	1074-53170	FACILITIES MAINT	FY 24/25 PO 428926	$177.00
70877265	06/30/2025	128919	US BANK	320	INTEREST CLEARIN	32010-440305	INTEREST CLEARIN	FY 24/25 6745050200	$3,387.63
70877267	06/30/2025	136143	VESTIS SERVICES LLC	102	ROAD FUND	3011-53110	ROAD DEPARTMENT	FY 24/25 PO 41534 ACCT 1225978	$4,104.60
70877268	06/30/2025	V000488	APSE LLC	613	FARMER PROGRAM G	61310-55520	FARMER PROGRAM G	Agr#2025-111 FY24/25	$41,554.00
70877281	06/30/2025	101620	STATE TREASURER	451	DNA IDENT GC 761	45110-55464	DNA IDENT GC 761	FY 24/25 APR-JUNE	$1,909.11
70877281	06/30/2025	101620	STATE TREASURER	453	STATE DNA	453-301800	NOT APPLICABLE	FY 24/25 APR-JUNE	$29,934.23
70877283	06/30/2025	136143	VESTIS SERVICES LLC	102	ROAD FUND	3011-53110	ROAD DEPARTMENT	FY 24/25 PO 41534 ACCT 1225978	$1,211.89

Tehama County

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70877283	06/30/2025	136143	VESTIS SERVICES LLC	102	ROAD FUND	3011-53110	ROAD DEPARTMENT	FY 24/25 PO41534 ACCT 1225978	$509.43
70877287	06/30/2025	127749	BENNET OMALU PATHOLOGY INC	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	AUTOPSY FEE 25-00250 FY 24/25	$2,650.00
70877287	06/30/2025	127749	BENNET OMALU PATHOLOGY INC	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	LAB FEES 24-02033 FY 24/25	$112.00
70877287	06/30/2025	127749	BENNET OMALU PATHOLOGY INC	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	LAB FEES 24-02379 FY 24/25	$168.00
70877287	06/30/2025	127749	BENNET OMALU PATHOLOGY INC	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	LAB FEES 24-02388 FY 24/25	$168.00
70877287	06/30/2025	127749	BENNET OMALU PATHOLOGY INC	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	LAB FEES 25-00031 FY 24/25	$182.00
70877291	06/30/2025	132407	CAPITAL ONE	112	HEALTH SERVICES	40131-53280	MENTAL HEALTH	FY 24/25 616772	$529.74
70877293	06/30/2025	109928	CDW GOVERNMENT INC	106	PUBLIC SAFETY	2027-53230	SHERIFF	NETMOTION ACCESS FY24/25	$4,641.20
70877293	06/30/2025	109928	CDW GOVERNMENT INC	106	PUBLIC SAFETY	2027-53230	SHERIFF	NETMOTION SUBSCRIPTION FY24/25	$3,341.40
70877295	06/30/2025	100376	CITY OF RED BLUFF	101	GENERAL FUND	6021-53300	LIBRARY	FY 24/25 007440-000	$99.15
70877295	06/30/2025	100376	CITY OF RED BLUFF	101	GENERAL FUND	6021-53300	LIBRARY	FY 24/25 007457 000	$115.71
70877328	06/30/2025	117079	VERIZON WIRELESS	112	HEALTH SERVICES	40121-53120	PUBLIC HEALTH	FY 24/25	$1,174.07
70877328	06/30/2025	117079	VERIZON WIRELESS	112	HEALTH SERVICES	40131-53120	MENTAL HEALTH	FY 24/25	$1,622.81
70877328	06/30/2025	117079	VERIZON WIRELESS	112	HEALTH SERVICES	40171-53120	DRUG & ALCOHOL	FY 24/25	$877.53
70877328	06/30/2025	117079	VERIZON WIRELESS	112	HEALTH SERVICES	40251-53120	CLINIC SERVICES	FY 24/25	$452.08
70877334	06/30/2025	133740	CHARTER COMMUNICATIONS HOLDING	527	TC TRANS COMM AD	3033-53230	TCTC PLANNING	FY 24/25 161099701	$699.00

Tehama County

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Check Number	Post Date	Vendor	Vendor Name	Fund	Fund Description	Budget Unit-Account	Budget Unit Description	Description	Check Amount
70877363	06/30/2025	117079	VERIZON WIRELESS	117	TRANSPORTATION O	3037-53230	TRAX	FY 24/25 442340919-0002	$798.21
70877363	06/30/2025	117079	VERIZON WIRELESS	527	TC TRANS COMM AD	3033-53120	TCTC PLANNING	FY 24/25 442340919-0002	$185.44
70877363	06/30/2025	117079	VERIZON WIRELESS	527	TC TRANS COMM AD	3033-53220	TCTC PLANNING	FY 24/25 442340919-0002	$456.12
70877404	06/30/2025	104002	NICHOLS MELBURG & ROSSETTO	103	CAPITAL OUTLAY	1081-57515	PLANT ACQUISITIO	FY 24/25	$6,240.00
70877411	06/30/2025	100382	RONALD L CLARK DDS	106	PUBLIC SAFETY	20321-532396	JAIL - HEALTH SE	INMATE DENTAL FY 24/25	$1,056.00
70877427	06/30/2025	130395	LUHDORFF & SCALMANINI	603	TC FLOOD CTRL/WA	60310-53230	TC FLOOD CTRL/WA	FY 24/25	$459,925.88
70877456	06/30/2025	101371	RED BLUFF GLASS COMPANY	106	PUBLIC SAFETY	2024-53170	BOATING GRANTS	BOAT WINDSHIELD FY 24/25	$78.99
70877456	06/30/2025	101371	RED BLUFF GLASS COMPANY	106	PUBLIC SAFETY	2024-53170	BOATING GRANTS	CUTS & INSTALL FY 24/25	$150.00
70877456	06/30/2025	101371	RED BLUFF GLASS COMPANY	106	PUBLIC SAFETY	2027-53170	SHERIFF	LABOR FY 24/25	$600.00
70877456	06/30/2025	101371	RED BLUFF GLASS COMPANY	106	PUBLIC SAFETY	2027-53170	SHERIFF	MOLDING PART FY 24/25	$161.08
70877456	06/30/2025	101371	RED BLUFF GLASS COMPANY	106	PUBLIC SAFETY	2027-53170	SHERIFF	RECALIBRATION DYNAMIC FY 24/25	$750.00
70877456	06/30/2025	101371	RED BLUFF GLASS COMPANY	106	PUBLIC SAFETY	2027-53170	SHERIFF	URETHANE KIT FY 24/25	$236.49
70877456	06/30/2025	101371	RED BLUFF GLASS COMPANY	106	PUBLIC SAFETY	2027-53170	SHERIFF	WINDSHIELD FY 24/25	$1,371.00
70877456	06/30/2025	101371	RED BLUFF GLASS COMPANY	106	PUBLIC SAFETY	2027-53170	SHERIFF	WINDSHIELD REPAIR FY 24/25	$65.00
70877456	06/30/2025	101371	RED BLUFF GLASS COMPANY	106	PUBLIC SAFETY	2027-53170	SHERIFF	WINDSHIELD REPLACE FY 24/25	$367.17

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70877457	06/30/2025	110235	REDWOOD TOXICOLOGY	106	PUBLIC SAFETY	2037-532393	PROBATION	FY24-25 ACCT#000629	$928.05
70877457	06/30/2025	110235	REDWOOD TOXICOLOGY	106	PUBLIC SAFETY	2037-532393	PROBATION	FY24-25 ACCT000629	$269.50
70877468	06/30/2025	111106	ZOETIS	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	FY24/25	$1,220.66
70877532	06/30/2025	112295	APEX TECHNOLOGY MANAGEMENT INC	101	GENERAL FUND	1021-53170	AUDITOR CONTROLL	Ag#240PA23 FY24/25	$466.95
70877539	06/30/2025	113474	CALIFORNIA DEPT OF TRANSPORTAT	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	FY 24/25	$1,951.17
70877542	06/30/2025	126777	CLIFTONLARSONALLEN, LLP	101	GENERAL FUND	1105-53231	PROFESSIONAL COU	Acc#A297059 Ag#2024-073 FY2425	$2,100.00
70877543	06/30/2025	128008	DELUXE SMALL BUSINESS SALES IN	101	GENERAL FUND	1021-53220	AUDITOR CONTROLL	Cus#45-18980000 FY24/25	$2,742.85
70877566	06/30/2025	105424	TEHAMA COUNTY DEPT OF EDUCATIO	112	HEALTH SERVICES	40131-53230	MENTAL HEALTH	FY 24/25	$155,246.00
70877573	06/30/2025	111106	ZOETIS	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	FY24/25 Vanguard	$1,817.56
70877573	06/30/2025	111106	ZOETIS	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	FY24/25 Vanguard DAPP, Resp	$685.59
70877573	06/30/2025	111106	ZOETIS	101	GENERAL FUND	2078-532807	DIV OF ANIMAL SE	FY24/25 Simparica	$1,384.60
70877590	06/30/2025	130395	LUHDORFF & SCALMANINI	603	TC FLOOD CTRL/WA	60310-53230	TC FLOOD CTRL/WA	FY 24/25	$308,011.46
70877592	06/30/2025	101226	PACE ENGINEERING INC	605	TC SANITATION DI	60510-53230	TC SANITATION DI	FY 24/25	$176.25
70877595	06/30/2025	101232	PACIFIC GAS & ELECTRIC	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	1894334487-1 FY 24/25	$58.50
70877595	06/30/2025	101232	PACIFIC GAS & ELECTRIC	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	4264120917-8 FY 24/25	$59.60
70877595	06/30/2025	101232	PACIFIC GAS & ELECTRIC	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	5408033337-7 FY 24/25	$1,204.80
70877598	06/30/2025	133378	RESOURCE CONSERVATION DISTRICT	102	ROAD FUND	3015-53230	ROAD CAPITAL PRO	FY 24/25	$21,476.80
00000485	08/04/2025	102493	HUE & CRY SECURITY	101	GENERAL FUND	6021-53170	LIBRARY	FY 25/26	$70.00

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00000486	08/04/2025	108325	STAPLES ADVANTAGE	101	GENERAL FUND	2061-53140	AGRICULTURE COMM	FY25/26 Janitorial	$113.55
00000486	08/04/2025	108325	STAPLES ADVANTAGE	101	GENERAL FUND	2061-53220	AGRICULTURE COMM	FY 25/26 Paper Crbnls 3-prt	$177.15
00000486	08/04/2025	108325	STAPLES ADVANTAGE	101	GENERAL FUND	2061-53220	AGRICULTURE COMM	FY25/26 Blue Copy Paper	$9.85
00000486	08/04/2025	108325	STAPLES ADVANTAGE	101	GENERAL FUND	2061-53220	AGRICULTURE COMM	FY25/26 Black toner	$155.94
00000486	08/04/2025	108325	STAPLES ADVANTAGE	113	CHILD SUPPORT	5015-53220	CHILD SUPPORT SE	LA 1054406 FY 25/26	$106.53
70877236	08/04/2025	107355	AIRGAS USA LLC	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	FY 25/26 4736170 Oxygen SNIP	$151.44
70877237	08/04/2025	115432	ALPHA VISTA PROPERTIES LLC	113	CHILD SUPPORT	5015-53260	CHILD SUPPORT SE	AUGUST 2025 FY 25/26	$5,015.27
70877238	08/04/2025	103939	AT&T	101	GENERAL FUND	6021-53120	LIBRARY	9391032845 FY 25/26	$60.12
70877238	08/04/2025	103939	AT&T	101	GENERAL FUND	6021-53120	LIBRARY	9391037345 FY 25/26	$366.71
70877239	08/04/2025	113573	AT&T U-VERSE	101	GENERAL FUND	7032-53300	LOS MOLINOS VETE	FY 25/26	$129.41
70877240	08/04/2025	107169	BAY ALARM	101	GENERAL FUND	1074-53230	FACILITIES MAINT	PO428923 ACCT 809066 FY 25/26	$410.91
70877243	08/04/2025	102616	CLIFF ROWEN	105	FIRE FUND	2042-53210	FIRE SCH C VOL	FY 25/26	$202.37
70877244	08/04/2025	112120	DAVIS COURIER SERVICE	101	GENERAL FUND	2077-53220	PLANNING DEPARTM	Inv. 23280,23367,23455,23642	$284.55
70877245	08/04/2025	119804	DMG NORTH INC	101	GENERAL FUND	1074-53180	FACILITIES MAINT	FY 25/26	$8,340.83
70877247	08/04/2025	115376	EL DORADO COUNTY DCSS	113	CHILD SUPPORT	5015-53230	CHILD SUPPORT SE	FY 25/26	$6,250.00
70877248	08/04/2025	V000237	GOLDEN RULE SMALL ENGINES	101	GENERAL FUND	1074-53170	FACILITIES MAINT	PO42892 FY 25/26	$797.58
70877249	08/04/2025	100748	HAWES RANCH & FARM	101	GENERAL FUND	2078-53180	DIV OF ANIMAL SE	FY25/26 CL-Fork Latch	$11.81
70877250	08/04/2025	100758	HELENA CHEMICAL CO	101	GENERAL FUND	2061-53100	AGRICULTURE COMM	FY25/26 Ranger Pro	$944.93
70877251	08/04/2025	136121	HUNT & SONS LLC	101	GENERAL FUND	2061-53291	AGRICULTURE COMM	FY 25/26 6095 Fuel	$1,049.60

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70877251	08/04/2025	136121	HUNT & SONS LLC	101	GENERAL FUND	2078-53291	DIV OF ANIMAL SE	FY25/26 Fuel	$86.28
70877251	08/04/2025	136121	HUNT & SONS LLC	115	BUILDING & SAFET	2065-53291	BUILDING & SAFET	Acct# 6098 BPO 428170	$379.41
70877252	08/04/2025	100957	LOS MOLINOS HARDWARE	101	GENERAL FUND	6021-53170	LIBRARY	FY 25/26	$50.38
70877254	08/04/2025	108046	MARY MORELAND	105	FIRE FUND	2042-53210	FIRE SCH C VOL	FY 25/26	$202.37
70877255	08/04/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	FY25/26 Doxycycline	$102.47
70877257	08/04/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	6021-53300	LIBRARY	3830640327-0 FY 25/26	$4,552.70
70877257	08/04/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	6021-53300	LIBRARY	5187236272-1 FY 25/26	$160.57
70877257	08/04/2025	101231	PACIFIC GAS & ELECTRIC	105	FIRE FUND	2042-53300	FIRE SCH C VOL	0548465545-0 FY 25/26	$253.63
70877257	08/04/2025	101231	PACIFIC GAS & ELECTRIC	105	FIRE FUND	2042-53300	FIRE SCH C VOL	5554481127-0 FY 25/26	$2,215.69
70877257	08/04/2025	101231	PACIFIC GAS & ELECTRIC	105	FIRE FUND	2042-53300	FIRE SCH C VOL	6535518462-6 FY 25/26	$109.04
70877258	08/04/2025	101267	PEERLESS BUILDING MAINT INC	113	CHILD SUPPORT	5015-53140	CHILD SUPPORT SE	FY 25/26	$1,155.30
70877259	08/04/2025	130243	PRIME42 LLC	113	CHILD SUPPORT	5015-53230	CHILD SUPPORT SE	FY 25/26	$35.00
70877260	08/04/2025	110024	RED BLUFF DAILY NEWS	113	CHILD SUPPORT	5015-53200	CHILD SUPPORT SE	FY 25/26	$57.94
70877261	08/04/2025	101509	SHELBY'S PEST CONTROL INC	101	GENERAL FUND	7032-53180	LOS MOLINOS VETE	21400 FY 25/26	$60.00
70877262	08/04/2025	122691	SIERRA SACRAMENTO VALLEY EMS A	101	GENERAL FUND	5031-55520	MEDICAL ASSISTAN	EMERGENCY MED SERVICES FY25/26	$37,227.00
70877263	08/04/2025	122965	THE PLUMBING SHOP	101	GENERAL FUND	2078-53180	DIV OF ANIMAL SE	FY25/26 pump for swamp cooler	$35.34
70877264	08/04/2025	135756	TRUSTED TECH TEAM LLC	101	GENERAL FUND	1073-53170	GENERAL SERVICES	FY 25/26	$1,894.74
70877266	08/04/2025	117079	VERIZON WIRELESS	101	GENERAL FUND	2078-53120	DIV OF ANIMAL SE	FY25/26 Service 6/24-7/23	$38.01
70877266	08/04/2025	117079	VERIZON WIRELESS	601	AIR POLLUTION DI	60110-53120	AIR POLLUTION DI	FY25/26 Acct#770720905-00044	$139.08

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70877269	08/04/2025	129946	BRETT MCALLISTER	106	PUBLIC SAFETY	2013-53290	DISTRICT ATTORNE	CHIA CONFERENCE FY 25/26	$253.00
70877270	08/04/2025	120980	CAMERON J FLETCHER	106	PUBLIC SAFETY	2032-53290	JAIL	CGIA CONFERENCE FY 25/26	$387.00
70877271	08/04/2025	128027	CHRISTIAN TORRES QUINTERO	106	PUBLIC SAFETY	2027-53290	SHERIFF	CGIA CONFERENCE FY 25/26	$387.00
70877272	08/04/2025	120882	DIGNITY HEALTH REG OFFICE-SAC	101	GENERAL FUND	4024-53230	AMBULANCE SERVIC	153-704000-57800-000 FY 25/26	$4,500.00
70877273	08/04/2025	V000028	ERICK CORRAL	106	PUBLIC SAFETY	2023-53290	BAILIFF	CGIA CONFERENCE FY 25/26	$387.00
70877274	08/04/2025	107303	JENNIFER SISNEROS	101	GENERAL FUND	6021-53280	LIBRARY	FY 25/26	$8.40
70877275	08/04/2025	V000581	KAYLIE DUNCAN	106	PUBLIC SAFETY	2029-53290	SHERIFF ANIMAL R	PC832 ARREST &CONTROL FY 25/25	$95.00
70877276	08/04/2025	132334	KENNETH W BOWLIN	106	PUBLIC SAFETY	2026-53230	PUBLIC DEFENDER	FY 25/26	$3,500.00
70877277	08/04/2025	123084	KEVIN HALE	106	PUBLIC SAFETY	2013-53290	DISTRICT ATTORNE	CHIA CONFERENCE FY 25/26	$253.00
70877278	08/04/2025	134142	NATHANIAL BENTON	106	PUBLIC SAFETY	2013-53290	DISTRICT ATTORNE	CHIA CONFERENCE FY 25/26	$253.00
70877279	08/04/2025	128535	PIPER M SANCHEZ	106	PUBLIC SAFETY	2032-53290	JAIL	CGIA CONFERENCE FY 25/26	$387.00
70877280	08/04/2025	130112	SHANNON BOWLIN	106	PUBLIC SAFETY	2026-53230	PUBLIC DEFENDER	FY 25/26	$3,500.00
70877282	08/04/2025	118441	TREVOR LINDEMAN	106	PUBLIC SAFETY	2032-53290	JAIL	CGIA CENFERENCE FY 25/26	$387.00
00000487	08/05/2025	100185	BEN'S TRUCK REPAIR INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	FY 25/26	$539.12
00000490	08/05/2025	108325	STAPLES ADVANTAGE	106	PUBLIC SAFETY	2037-53140	PROBATION	INV6037504326 ACCT#LA1054406	$33.14

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00000490	08/05/2025	108325	STAPLES ADVANTAGE	106	PUBLIC SAFETY	2037-53220	PROBATION	INV6037504316 ACCT#LA1054406	$28.10
00000490	08/05/2025	108325	STAPLES ADVANTAGE	106	PUBLIC SAFETY	2037-53220	PROBATION	INV6037504350 ACCT#LA1054406	$29.56
00000490	08/05/2025	108325	STAPLES ADVANTAGE	106	PUBLIC SAFETY	2037-53220	PROBATION	INV6037504357 ACCT#LA1054406	$49.14
70877284	08/05/2025	107355	AIRGAS USA LLC	102	ROAD FUND	3011-53110	ROAD DEPARTMENT	2144002 FY 25/26	$43.80
70877285	08/05/2025	133275	ALSCO-GEYER IRRIGATION INC	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	AUTO SHOP NEEDS FY 25/26	$20.62
70877285	08/05/2025	133275	ALSCO-GEYER IRRIGATION INC	106	PUBLIC SAFETY	2031-53170	WORK FARM	WORK FARM SUPPLIES FY 25/26	$16.75
70877286	08/05/2025	107169	BAY ALARM	106	PUBLIC SAFETY	2032-53250	JAIL	JAIL FIRE ALARM SEPT FY 25/26	$585.00
70877288	08/05/2025	V000530	BLUE TRITON BRANDS INC	712	TEHAMA MAJOR CRI	71210-53230	TEHAMA MAJOR CRI	ALHAMBRA SPRING WATER FY 25/26	$44.22
70877288	08/05/2025	V000530	BLUE TRITON BRANDS INC	712	TEHAMA MAJOR CRI	71210-53230	TEHAMA MAJOR CRI	COOLER RENTAL FY 25/26	$10.11
70877288	08/05/2025	V000530	BLUE TRITON BRANDS INC	712	TEHAMA MAJOR CRI	71210-53230	TEHAMA MAJOR CRI	DELIVERY FEE FY 25/26	$14.14
70877289	08/05/2025	118030	BRAKE PARTS SUPPLY	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	2451 FY 25/26	$195.12
70877290	08/05/2025	100249	BURTON'S FIRE INC	105	FIRE FUND	2042-53170	FIRE SCH C VOL	FY 25/26	$792.05
70877292	08/05/2025	134961	CARDIO PARTNERS INC	106	PUBLIC SAFETY	2024-53170	BOATING GRANTS	ADULT AED PADS FY 25/26	$516.18
70877294	08/05/2025	V000287	CINTAS CORPORATION NO 2	102	ROAD FUND	3011-53110	ROAD DEPARTMENT	FY 25/26	$33.30
70877294	08/05/2025	V000287	CINTAS CORPORATION NO 2	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	FY 25/26	$46.33

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70877294	08/05/2025	V000287	CINTAS CORPORATION NO 2	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	FY 25/26	$28.05
70877296	08/05/2025	T00564	DALE & DORIS CAMPBELL	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	830-004-927 2025	$10.89
70877297	08/05/2025	133368	ECO MEDICAL INC	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	CORONER MED WASTE FY 25/26	$186.00
70877297	08/05/2025	133368	ECO MEDICAL INC	106	PUBLIC SAFETY	2032-53230	JAIL	JAIL MED WASTE FY 25/26	$135.00
70877298	08/05/2025	V000553	FSG INC	112	HEALTH SERVICES	40121-53290	PUBLIC HEALTH	FY 25/26	$450.00
70877299	08/05/2025	100668	GAGER DISTRIBUTING INC	106	PUBLIC SAFETY	2032-53170	JAIL	JAIL MAINT NEEDS FY 25/26	$101.11
70877300	08/05/2025	V000233	GENUINE PARTS COMPANY INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	FY 25/26	$276.08
70877301	08/05/2025	142511	GRAINGER INC	102	ROAD FUND	3011-53180	ROAD DEPARTMENT	832564827 FY 25/26	$54.57
70877301	08/05/2025	142511	GRAINGER INC	102	ROAD FUND	3011-53270	ROAD DEPARTMENT	832564827 FY 25/26	$61.13
70877301	08/05/2025	142511	GRAINGER INC	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	832564827 FY 25/26	$36.38
70877302	08/05/2025	136121	HUNT & SONS LLC	113	CHILD SUPPORT	5015-53291	CHILD SUPPORT SE	6174 FY 25/26	$106.90
70877303	08/05/2025	V000286	HUNT OIL OF CALIFORNIA	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	FY 25/26	$1,919.32
70877303	08/05/2025	V000286	HUNT OIL OF CALIFORNIA	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	PO41552 FY 25/26	$4,543.58
70877304	08/05/2025	102715	JOEL SNOW DBA	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	PO41550 FY 25/26	$113.24
70877305	08/05/2025	101699	JOHN W CORNELISON DBA	106	PUBLIC SAFETY	2027-53220	SHERIFF	Main Key Copies FY 25/26	$38.64
70877306	08/05/2025	108299	KEEFE COMMISSARY NETWORK	510	PRISONERS WELFAR	51010-53130	PRISONERS WELFAR	15070 FY 25/26	$2,163.04
70877307	08/05/2025	106774	KIMBALL-MIDWEST	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	052570 FY 25/26	$247.31
70877308	08/05/2025	100957	LOS MOLINOS HARDWARE	102	ROAD FUND	3011-53270	ROAD DEPARTMENT	FY 25/26	$55.75
70877308	08/05/2025	100957	LOS MOLINOS HARDWARE	102	ROAD FUND	3011-53280	ROAD DEPARTMENT	FY 25/26	$5.56

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70877308	08/05/2025	100957	LOS MOLINOS HARDWARE	105	FIRE FUND	2042-53170	FIRE SCH C VOL	FY 25/26	$136.05
70877309	08/05/2025	V000442	MAXQ ANALYTICS LLC	101	GENERAL FUND	1022-53230	TREASURER	FY 25/26	$18,000.00
70877310	08/05/2025	123038	MENDES SUPPLY COMPANY	106	PUBLIC SAFETY	2032-53140	JAIL	JAIL TOILETRIES FY 25/26	$815.60
70877311	08/05/2025	101164	NORTHERN CALIFORNIA GLOVES	102	ROAD FUND	3011-53110	ROAD DEPARTMENT	FY 25/26	$84.60
70877311	08/05/2025	101164	NORTHERN CALIFORNIA GLOVES	102	ROAD FUND	3011-532801	ROAD DEPARTMENT	FY 25/26	$25.15
70877312	08/05/2025	110884	O'REILLY AUTOMOTIVE INC	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	AUTO NEEDS FY 25/26	$51.27
70877313	08/05/2025	130684	O'REILLY AUTOMOTIVE INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	2563014 FY 25/26	$650.23
70877313	08/05/2025	130684	O'REILLY AUTOMOTIVE INC	102	ROAD FUND	3011-53270	ROAD DEPARTMENT	2563014 FY 25/26	$19.30
70877314	08/05/2025	123562	OBSIDIAN	106	PUBLIC SAFETY	2027-53170	SHERIFF	BILLABLE HOURS AUG FY 25/26	$942.41
70877314	08/05/2025	123562	OBSIDIAN	106	PUBLIC SAFETY	2027-53170	SHERIFF	MANAGED SERVICES AUG FY 25/26	$15,155.81
70877314	08/05/2025	123562	OBSIDIAN	106	PUBLIC SAFETY	2027-53170	SHERIFF	MONTHLY DUO AUG FY 25/26	$455.00
70877314	08/05/2025	123562	OBSIDIAN	106	PUBLIC SAFETY	2027-53230	SHERIFF	RIMS MIGRATION FY 25/26	$3,050.25
70877315	08/05/2025	132967	PACE ANALYTICAL SERVICES LLC	605	TC SANITATION DI	60510-53230	TC SANITATION DI	POSD-46008 FY 25/26	$227.20
70877316	08/05/2025	127583	PRESTIGE RADIOLOGY INC	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	AUTOPSY IMAGES JULY FY 25/26	$644.00
70877316	08/05/2025	127583	PRESTIGE RADIOLOGY INC	106	PUBLIC SAFETY	20321-532394	JAIL - HEALTH SE	CHEST X-RAY FY 25/26	$49.00

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70877316	08/05/2025	127583	PRESTIGE RADIOLOGY INC	106	PUBLIC SAFETY	20321-532394	JAIL - HEALTH SE	TRANSPORTATION FEE FY 25/26	$1,210.00
70877316	08/05/2025	127583	PRESTIGE RADIOLOGY INC	106	PUBLIC SAFETY	20321-532394	JAIL - HEALTH SE	X-RAY 2-3 VIEW FY 25/26	$1,750.00
70877316	08/05/2025	127583	PRESTIGE RADIOLOGY INC	106	PUBLIC SAFETY	20321-532394	JAIL - HEALTH SE	X-RAYS FY 25/26	$1,650.00
70877317	08/05/2025	117529	PRO PACIFIC	106	PUBLIC SAFETY	2032-53130	JAIL	INMATE FOOD FY 25/26	$481.14
70877318	08/05/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2032-53130	JAIL	INMATE FOOD FY 25/26	$536.65
70877319	08/05/2025	102921	RANCHO TEHAMA ASSOCIATION	105	FIRE FUND	2042-53230	FIRE SCH C VOL	FY 25/26	$202.50
70877320	08/05/2025	134049	ROD SANFORD	106	PUBLIC SAFETY	2037-53290	PROBATION	P.O.S.T.-M.M. 11/3/25-11/7/25	$604.00
70877321	08/05/2025	134616	SOUTH AVENUE INC	102	ROAD FUND	3011-53270	ROAD DEPARTMENT	FY 25/26	$14.00
70877321	08/05/2025	134616	SOUTH AVENUE INC	102	ROAD FUND	3011-53280	ROAD DEPARTMENT	FY 25/26	$150.84
70877322	08/05/2025	109099	TEHAMA ASPHALT	102	ROAD FUND	3011-53280	ROAD DEPARTMENT	FY 25/26	$38,814.21
70877323	08/05/2025	T00565	TERRY W REED	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	830-007-539	$26.15
70877324	08/05/2025	122810	TRANSUNION RISK	101	GENERAL FUND	1026-53220	TAX COLLECTOR	1353487 FY 25/26	$100.00
70877324	08/05/2025	122810	TRANSUNION RISK	106	PUBLIC SAFETY	2027-53230	SHERIFF	BACKGROUND/CREDIT CHECKFY25/26	$160.00
70877325	08/05/2025	134948	UBEO MIDCO LLC	101	GENERAL FUND	2073-53170	PUB GUARDIAN / P	TC38 FY 25/26	$98.51
70877326	08/05/2025	105075	US FOODS INC	106	PUBLIC SAFETY	2032-53130	JAIL	INMATE FOOD FY 25/26	$2,045.87
70877327	08/05/2025	101798	VALLEY VETERINARY CLINIC	106	PUBLIC SAFETY	2029-53230	SHERIFF ANIMAL R	ARO VET VISITS FY 25/26	$2,679.77
70877329	08/05/2025	107171	VESPER MASONIC TEMPLE ASSOC	112	HEALTH SERVICES	40121-53260	PUBLIC HEALTH	FY 25/26	$1,730.08
70877329	08/05/2025	107171	VESPER MASONIC TEMPLE	112	HEALTH SERVICES	40131-53260	MENTAL HEALTH	FY 25/26	$2,110.22

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			ASSOC						
70877329	08/05/2025	107171	VESPER MASONIC TEMPLE ASSOC	112	HEALTH SERVICES	40171-53260	DRUG & ALCOHOL	FY 25/26	$890.33
70877329	08/05/2025	107171	VESPER MASONIC TEMPLE ASSOC	112	HEALTH SERVICES	40251-53260	CLINIC SERVICES	FY 25/26	$826.97
70877330	08/05/2025	V000256	WEST COAST PAPER CO INC	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES	HOUSEHOLD EXPENSE - FY 25/26	$272.35
70877331	08/05/2025	126109	AMY CONDIE	112	HEALTH SERVICES	40121-53290	PUBLIC HEALTH	CSTI TRAINING COURSE FY 25/26	$38.00
70877336	08/05/2025	V000585	COUNTY WELFARE DIRECTORS ASSOC	108	SOCIAL SERVICES	5013-53290	SOCIAL SERVICES	EMPLOYEE TVL/TRG - FY 25/26	$1,300.00
70877340	08/05/2025	112395	HOME DEPOT CREDIT SERVICES	102	ROAD FUND	3011-53270	ROAD DEPARTMENT	FY 25/26	$102.03
70877343	08/05/2025	V000360	KELLY BURTON	112	HEALTH SERVICES	40121-53290	PUBLIC HEALTH	CSTI TRAINING COURSE FY 25/26	$38.00
70877347	08/05/2025	V000544	MICHELLE OLIVEREZ	449	DA RESTITUTION	449-301800	NOT APPLICABLE	CASE 25CR552 FY 25/26	$60.00
70877352	08/05/2025	135911	PATRICK ARCHER	101	GENERAL FUND	1023-53290	ASSESSOR	CA ORGANIZATION CONF FY 25/26	$431.40
70877359	08/05/2025	135960	TIMOTHY PETERS	112	HEALTH SERVICES	40121-53230	PUBLIC HEALTH	FY 25/26	$297.50
70877361	08/05/2025	109778	US POSTAL SERVICE(POSTAGE-BY-P	112	HEALTH SERVICES	40121-53220	PUBLIC HEALTH	FY 25/26	$1,769.05
70877361	08/05/2025	109778	US POSTAL SERVICE(POSTAGE-BY-P	112	HEALTH SERVICES	40131-53220	MENTAL HEALTH	FY 25/26	$866.65
70877361	08/05/2025	109778	US POSTAL SERVICE(POSTAGE-BY-P	112	HEALTH SERVICES	40171-53220	DRUG & ALCOHOL	FY 25/26	$21.49
70877361	08/05/2025	109778	US POSTAL SERVICE(POSTAGE-BY-P	112	HEALTH SERVICES	40251-53220	CLINIC SERVICES	FY 25/26	$342.81

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70877366	08/05/2025	L207805	COLONIAL LIFE AND ACCIDENT INS	101	GENERAL FUND	101-207805	NOT APPLICABLE	PY2501160	$1,231.60
70877366	08/05/2025	L207805	COLONIAL LIFE AND ACCIDENT INS	102	ROAD FUND	102-207805	NOT APPLICABLE	PY2501160	$150.17
70877366	08/05/2025	L207805	COLONIAL LIFE AND ACCIDENT INS	103	CAPITAL OUTLAY	103-207805	NOT APPLICABLE	PY2501160	$1.25
70877366	08/05/2025	L207805	COLONIAL LIFE AND ACCIDENT INS	106	PUBLIC SAFETY	106-207805	NOT APPLICABLE	PY2501160	$963.27
70877366	08/05/2025	L207805	COLONIAL LIFE AND ACCIDENT INS	107	RISK MANAGEMENT	107-207805	NOT APPLICABLE	PY2501160	$10.68
70877366	08/05/2025	L207805	COLONIAL LIFE AND ACCIDENT INS	108	SOCIAL SERVICES	108-207805	NOT APPLICABLE	PY2501160	$1,891.48
70877366	08/05/2025	L207805	COLONIAL LIFE AND ACCIDENT INS	112	HEALTH SERVICES	112-207805	NOT APPLICABLE	PY2501160	$1,066.17
70877366	08/05/2025	L207805	COLONIAL LIFE AND ACCIDENT INS	113	CHILD SUPPORT	113-207805	NOT APPLICABLE	PY2501160	$199.87
70877366	08/05/2025	L207805	COLONIAL LIFE AND ACCIDENT INS	255	LOCAL TRIAL COUR	255-207805	NOT APPLICABLE	PY2501160	$222.84
70877367	08/05/2025	T0038003	COURT-ORDERED DEBT COLLECTION	113	CHILD SUPPORT	113-207812	NOT APPLICABLE	PY2501160	$170.92
70877368	08/05/2025	134576	D KAIN-SHERIFF GARN	101	GENERAL FUND	101-207812	NOT APPLICABLE	PY2501160	$198.00
70877368	08/05/2025	134576	D KAIN-SHERIFF GARN	103	CAPITAL OUTLAY	103-207812	NOT APPLICABLE	PY2501160	$5.00
70877368	08/05/2025	134576	D KAIN-SHERIFF GARN	106	PUBLIC SAFETY	106-207812	NOT APPLICABLE	PY2501160	$171.71
70877368	08/05/2025	134576	D KAIN-SHERIFF GARN	107	RISK MANAGEMENT	107-207812	NOT APPLICABLE	PY2501160	$41.00
70877368	08/05/2025	134576	D KAIN-SHERIFF GARN	108	SOCIAL SERVICES	108-207812	NOT APPLICABLE	PY2501160	$391.71
70877368	08/05/2025	134576	D KAIN-SHERIFF GARN	112	HEALTH SERVICES	112-207812	NOT APPLICABLE	PY2501160	$59.18

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70877369	08/05/2025	L207819	DEPUTY SHERIFF'S ASSOC	101	GENERAL FUND	101-207819	NOT APPLICABLE	PY2501160	$188.24
70877369	08/05/2025	L207819	DEPUTY SHERIFF'S ASSOC	106	PUBLIC SAFETY	106-207819	NOT APPLICABLE	PY2501160	$3,576.56
70877370	08/05/2025	L207831	EBS	101	GENERAL FUND	101-207831	NOT APPLICABLE	PY2501160	$131.25
70877370	08/05/2025	L207831	EBS	102	ROAD FUND	102-207831	NOT APPLICABLE	PY2501160	$155.84
70877370	08/05/2025	L207831	EBS	106	PUBLIC SAFETY	106-207831	NOT APPLICABLE	PY2501160	$416.68
70877370	08/05/2025	L207831	EBS	107	RISK MANAGEMENT	107-207831	NOT APPLICABLE	PY2501160	$56.25
70877370	08/05/2025	L207831	EBS	108	SOCIAL SERVICES	108-207831	NOT APPLICABLE	PY2501160	$258.33
70877370	08/05/2025	L207831	EBS	112	HEALTH SERVICES	112-207831	NOT APPLICABLE	PY2501160	$121.68
70877370	08/05/2025	L207831	EBS	113	CHILD SUPPORT	113-207831	NOT APPLICABLE	PY2501160	$147.92
70877370	08/05/2025	L207831	EBS	255	LOCAL TRIAL COUR	255-207831	NOT APPLICABLE	PY2501160	$453.34
70877370	08/05/2025	L207831	EBS	601	AIR POLLUTION DI	601-207831	NOT APPLICABLE	PY2501160	$20.84
70877370	08/05/2025	L207831	EBS	603	TC FLOOD CTRL/WA	603-207831	NOT APPLICABLE	PY2501160	$26.11
70877370	08/05/2025	L207831	EBS	604	TC FLOOD ZONE #3	604-207831	NOT APPLICABLE	PY2501160	$10.00
70877371	08/05/2025	L207832	EBS	101	GENERAL FUND	101-207832	NOT APPLICABLE	PY2501160	$156.26
70877371	08/05/2025	L207832	EBS	106	PUBLIC SAFETY	106-207832	NOT APPLICABLE	PY2501160	$208.34
70877371	08/05/2025	L207832	EBS	107	RISK MANAGEMENT	107-207832	NOT APPLICABLE	PY2501160	$52.08
70877371	08/05/2025	L207832	EBS	255	LOCAL TRIAL COUR	255-207832	NOT APPLICABLE	PY2501160	$20.84
70877372	08/05/2025	V000058	EMPLOYMENT DEVELOPMENT DEPT	101	GENERAL FUND	101-207812	NOT APPLICABLE	PY2501160	$100.00
70877373	08/05/2025	100655	FRANCHISE TAX BOARD	101	GENERAL FUND	101-207812	NOT APPLICABLE	PY2501160	$122.70
70877373	08/05/2025	100655	FRANCHISE TAX BOARD	106	PUBLIC SAFETY	106-207812	NOT APPLICABLE	PY2501160	$100.96
70877373	08/05/2025	100655	FRANCHISE TAX BOARD	108	SOCIAL SERVICES	108-207812	NOT APPLICABLE	PY2501160	$104.56
70877373	08/05/2025	100655	FRANCHISE TAX BOARD	112	HEALTH SERVICES	112-207812	NOT APPLICABLE	PY2501160	$380.01

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70877374	08/05/2025	L208130	I U O E LOCAL 39	255	LOCAL TRIAL COUR	255-208130	NOT APPLICABLE	PY2501160	$550.94
70877375	08/05/2025	L207818	LAW ENFORCEMENT MGMT ASSOC	101	GENERAL FUND	101-207818	NOT APPLICABLE	PY2501160	$1.38
70877375	08/05/2025	L207818	LAW ENFORCEMENT MGMT ASSOC	106	PUBLIC SAFETY	106-207818	NOT APPLICABLE	PY2501160	$418.62
70877376	08/05/2025	117211	STATE DISBURSEMENT UNIT	102	ROAD FUND	102-207812	NOT APPLICABLE	PY2501160	$274.60
70877376	08/05/2025	117211	STATE DISBURSEMENT UNIT	106	PUBLIC SAFETY	106-207812	NOT APPLICABLE	PY2501160	$1,561.25
70877376	08/05/2025	117211	STATE DISBURSEMENT UNIT	108	SOCIAL SERVICES	108-207812	NOT APPLICABLE	PY2501160	$329.27
70877377	08/05/2025	L207830	STATIONARY ENGINEERS, LOCAL 39	101	GENERAL FUND	101-207830	NOT APPLICABLE	PY2501160	$1,039.82
70877377	08/05/2025	L207830	STATIONARY ENGINEERS, LOCAL 39	102	ROAD FUND	102-207830	NOT APPLICABLE	PY2501160	$360.63
70877377	08/05/2025	L207830	STATIONARY ENGINEERS, LOCAL 39	105	FIRE FUND	105-207830	NOT APPLICABLE	PY2501160	$52.15
70877377	08/05/2025	L207830	STATIONARY ENGINEERS, LOCAL 39	106	PUBLIC SAFETY	106-207830	NOT APPLICABLE	PY2501160	$171.58
70877377	08/05/2025	L207830	STATIONARY ENGINEERS, LOCAL 39	108	SOCIAL SERVICES	108-207830	NOT APPLICABLE	PY2501160	$1,869.15
70877377	08/05/2025	L207830	STATIONARY ENGINEERS, LOCAL 39	112	HEALTH SERVICES	112-207830	NOT APPLICABLE	PY2501160	$1,674.69
70877377	08/05/2025	L207830	STATIONARY ENGINEERS, LOCAL 39	113	CHILD SUPPORT	113-207830	NOT APPLICABLE	PY2501160	$177.63
70877377	08/05/2025	L207830	STATIONARY ENGINEERS, LOCAL 39	115	BUILDING & SAFET	115-207830	NOT APPLICABLE	PY2501160	$55.88

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70877377	08/05/2025	L207830	STATIONARY ENGINEERS, LOCAL 39	255	LOCAL TRIAL COUR	255-207830	NOT APPLICABLE	PY2501160	$20.76
70877377	08/05/2025	L207830	STATIONARY ENGINEERS, LOCAL 39	601	AIR POLLUTION DI	601-207830	NOT APPLICABLE	PY2501160	$24.63
70877378	08/05/2025	L208134	TC DEP PROB OFFICER DUES	106	PUBLIC SAFETY	106-208134	NOT APPLICABLE	PY2501160	$1,711.08
70877379	08/05/2025	L207827	TCDAIA	106	PUBLIC SAFETY	106-207827	NOT APPLICABLE	PY2501160	$90.00
70877380	08/05/2025	L207834	TCPOA DUES	106	PUBLIC SAFETY	106-207834	NOT APPLICABLE	PY2501160	$78.00
70877381	08/05/2025	L208136	TEAMSTERS 137	101	GENERAL FUND	101-208136	NOT APPLICABLE	PY2501160	$0.61
70877381	08/05/2025	L208136	TEAMSTERS 137	106	PUBLIC SAFETY	106-208136	NOT APPLICABLE	PY2501160	$174.39
70877382	08/05/2025	L207807	UNITED WAY OF NORTHERN CALIFOR	108	SOCIAL SERVICES	108-207807	NOT APPLICABLE	PY2501160	$25.00
70877382	08/05/2025	L207807	UNITED WAY OF NORTHERN CALIFOR	113	CHILD SUPPORT	113-207807	NOT APPLICABLE	PY2501160	$10.00
70877388	08/05/2025	109928	CDW GOVERNMENT INC	106	PUBLIC SAFETY	2037-53230	PROBATION	FY24-25 CUST#6672743	$783.02
70877389	08/05/2025	100376	CITY OF RED BLUFF	116	SENIOR NUTRITION	5063-53260	SENIOR NUTRITION	000062	$300.00
70877392	08/05/2025	136051	ELIOR INC	116	SENIOR NUTRITION	5063-53130	SENIOR NUTRITION	A7022	$4,200.00
70877397	08/05/2025	136121	HUNT & SONS LLC	101	GENERAL FUND	5062-53291	COMMUNITY ACTION	6238 CAA 25/26	$130.26
70877397	08/05/2025	136121	HUNT & SONS LLC	116	SENIOR NUTRITION	5063-53291	SENIOR NUTRITION	6238 MOW 25/26	$2.95
70877401	08/05/2025	123038	MENDES SUPPLY COMPANY	106	PUBLIC SAFETY	2037-53140	PROBATION	CUST #0007372	$69.39
70877403	08/05/2025	134890	NETWORK COMMUNICATIONS	106	PUBLIC SAFETY	2036-53120	JUVENILE HALL	JULY 2025	$603.12
70877405	08/05/2025	123562	OBSIDIAN	106	PUBLIC SAFETY	2036-53230	JUVENILE HALL	08/01/25-08/31/25	$5,250.31
70877405	08/05/2025	123562	OBSIDIAN	106	PUBLIC SAFETY	2037-53230	PROBATION	08/01/25-08/31/25	$5,250.32

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70877406	08/05/2025	104757	OFFICE DEPOT (BUSINESS SVCS DI	106	PUBLIC SAFETY	2035-53220	DAY REPORTING CE	ACCT#89517192 7-21-25	$385.20
70877406	08/05/2025	104757	OFFICE DEPOT (BUSINESS SVCS DI	106	PUBLIC SAFETY	2036-53140	JUVENILE HALL	ACCT#89517192 7-23-25	$132.02
70877406	08/05/2025	104757	OFFICE DEPOT (BUSINESS SVCS DI	106	PUBLIC SAFETY	2037-55350	PROBATION	ACCT#89517192 7-18-25	$97.18
70877417	08/05/2025	101798	VALLEY VETERINARY CLINIC	106	PUBLIC SAFETY	2029-53230	SHERIFF ANIMAL R	ARO VET VISITS FY 25/26	$356.98
70877420	08/05/2025	135281	ALLIANCE PREMIER REAL ESTATE	101	GENERAL FUND	5062-55400	COMMUNITY ACTION	Sec Dep Case 195 25/26	$1,270.00
00000488	08/06/2025	100185	BEN'S TRUCK REPAIR INC	105	FIRE FUND	2042-53170	FIRE SCH C VOL	FY 25/26 54560	$118.16
00000491	08/06/2025	101705	TEHAMA TIRE SERVICE	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	FY 25/26	$786.43
70877383	08/06/2025	119080	ABC LEGAL SERVICES INC	113	CHILD SUPPORT	5015-53280	CHILD SUPPORT SE	FY 25/26 NO 108957	$137.00
70877384	08/06/2025	132709	ALSCO GEYER IRRIGATION INC	105	FIRE FUND	2042-53170	FIRE SCH C VOL	FY 25/26 305199	$33.48
70877385	08/06/2025	101233	AT&T	108	SOCIAL SERVICES	5013-53120	SOCIAL SERVICES	248 134 7711 774 9 FY 25/26	$4.43
70877386	08/06/2025	103939	AT&T	101	GENERAL FUND	7031-53120	CORNING VETERANS	FY 25/26 9391032961	$34.97
70877387	08/06/2025	132756	CALEPA OFFICE OF DEPUTY SECRET	399	DEPARTMENT CLEAR	399-207761	NOT APPLICABLE	FY 25/26 1% JUL 2025	$59.07
70877390	08/06/2025	T0021032	CWDA	108	SOCIAL SERVICES	5013-53200	SOCIAL SERVICES	MEMBERSHIPS & DUES FY 25/26	$2,747.00
70877391	08/06/2025	109997	DEPT OF JUSTICE	418	SHERIFF DOJ SERV	418-301800	NOT APPLICABLE	JULY CCW FY 25/26	$3,796.00
70877393	08/06/2025	133220	NAPA AUTO PARTS	106	PUBLIC SAFETY	2024-53170	BOATING GRANTS	BOATING MAINTENANCE FY 25/26	$34.06
70877394	08/06/2025	112293	EQUIFAX CREDIT	106	PUBLIC SAFETY	2027-53230	SHERIFF	PRE-EMPLOYMENT CREDIT	$60.35

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			INFORMATION SER					FY 25/26	
70877395	08/06/2025	113244	GREEN WASTE OF TEHAMA	105	FIRE FUND	2042-53140	FIRE SCH C VOL	FY 25/26 4018-189908	$128.21
70877395	08/06/2025	113244	GREEN WASTE OF TEHAMA	105	FIRE FUND	2042-53140	FIRE SCH C VOL	FY 25/26 4018-917140	$154.63
70877396	08/06/2025	113429	GREEN WASTE OF TEHAMA	108	SOCIAL SERVICES	5013-53140	SOCIAL SERVICES	4018-2756737-001 FY 25/26	$72.01
70877398	08/06/2025	108877	LEXIS NEXIS RISK DATA MGMT INC	113	CHILD SUPPORT	5015-53200	CHILD SUPPORT SE	4252ZDMTK FY 25/26	$167.00
70877399	08/06/2025	115402	LIONAKIS	103	CAPITAL OUTLAY	1081-57586	PLANT ACQUISITIO	FY 25/26	$26,500.00
70877400	08/06/2025	103809	LOS MOLINOS COMMUNITY SERVICES	105	FIRE FUND	2042-53300	FIRE SCH C VOL	COU500 FY 25/26	$14.00
70877402	08/06/2025	128300	MICHELLE HICKOK	108	SOCIAL SERVICES	5013-53220	SOCIAL SERVICES	OFFICE EXPENSE FY 25/26	$16.13
70877407	08/06/2025	101231	PACIFIC GAS & ELECTRIC	105	FIRE FUND	2042-53300	FIRE SCH C VOL	1149860088-8 FY 25/26	$629.05
70877407	08/06/2025	101231	PACIFIC GAS & ELECTRIC	105	FIRE FUND	2042-53300	FIRE SCH C VOL	3356470731-4 FY 25/26	$56.74
70877407	08/06/2025	101231	PACIFIC GAS & ELECTRIC	105	FIRE FUND	2042-53300	FIRE SCH C VOL	7638641704-2 FY 25/26	$114.02
70877408	08/06/2025	101276	PETERSON TRACTOR	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	FY 25/26	$1,545.88
70877409	08/06/2025	117529	PRO PACIFIC	106	PUBLIC SAFETY	2032-53130	JAIL	INMATE FOOD FY 25/26	$560.13
70877410	08/06/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2032-53130	JAIL	INMATE FOOD FY 25/26	$336.96
70877411	08/06/2025	100382	RONALD L CLARK DDS	106	PUBLIC SAFETY	20321-532396	JAIL - HEALTH SE	INMATE DENTAL FY 25/26	$2,924.00
70877412	08/06/2025	135107	RUGGED SOLUTIONS AMERICA LLC	106	PUBLIC SAFETY	2024-53170	BOATING GRANTS	HEADSET REPAIR FY 25/26	$59.16
70877412	08/06/2025	135107	RUGGED SOLUTIONS AMERICA LLC	106	PUBLIC SAFETY	2024-53170	BOATING GRANTS	SHIPPING & HANDLING FY25/26	$31.94
70877413	08/06/2025	113581	SATELLITE TRACKING OF PEOPLE L	106	PUBLIC SAFETY	2032-53230	JAIL	BLU TAG PROBATION FY 25/26	$2,354.10

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70877413	08/06/2025	113581	SATELLITE TRACKING OF PEOPLE L	106	PUBLIC SAFETY	2032-53230	JAIL	BLU TAG SHERIFF FY 25/26	$1,587.45
70877413	08/06/2025	113581	SATELLITE TRACKING OF PEOPLE L	106	PUBLIC SAFETY	2032-53230	JAIL	SOBER TRACK PROBATION FY 25/26	$990.00
70877413	08/06/2025	113581	SATELLITE TRACKING OF PEOPLE L	106	PUBLIC SAFETY	2032-53230	JAIL	SOBER TRACK SHERIFF FY 25/26	$45.00
70877413	08/06/2025	113581	SATELLITE TRACKING OF PEOPLE L	106	PUBLIC SAFETY	2032-53230	JAIL	UNRECOVER PROBATION FY25/26	$500.00
70877414	08/06/2025	112466	STEPHEN DATU MD	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	DICTATION FY 25/26	$80.00
70877414	08/06/2025	112466	STEPHEN DATU MD	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	EXTERNAL EXAM 25-01227 FY25/26	$500.00
70877414	08/06/2025	112466	STEPHEN DATU MD	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	EXTERNAL EXAM 25-01257 FY25/26	$500.00
70877414	08/06/2025	112466	STEPHEN DATU MD	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	EXTERNAL EXAM 25-01402 FY25/26	$500.00
70877414	08/06/2025	112466	STEPHEN DATU MD	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	PART AUTOPSY 25-01291 F25/26	$700.00
70877414	08/06/2025	112466	STEPHEN DATU MD	101	GENERAL FUND	2072-53230	SHERIFF - CORONE	RECORD REVIEW 25-01277 FY25/26	$100.00
70877415	08/06/2025	120624	TEHAMA PHARMACY & TRADING COMP	106	PUBLIC SAFETY	20321-53191	JAIL - HEALTH SE	INMATE MEDS JULY FY 25/26	$444.47
70877416	08/06/2025	121395	ULINE	106	PUBLIC SAFETY	2027-53220	SHERIFF	EVIDENCE NEEDS FY 25/26	$215.12
70877418	08/06/2025	117079	VERIZON WIRELESS	105	FIRE FUND	2042-53120	FIRE SCH C VOL	870692054-00001 FY 25/26	$271.88
70877418	08/06/2025	117079	VERIZON WIRELESS	105	FIRE FUND	2042-53120	FIRE SCH C VOL	870692054-00002 FY 25/26	$122.38
70877419	08/06/2025	101821	WALKER PRINTING	106	PUBLIC SAFETY	2027-53220	SHERIFF	BUSINESS CARDS FY 25/26	$53.63

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70877421	08/06/2025	V000435	BRANDON LENGTAT	106	PUBLIC SAFETY	2037-53290	PROBATION	FY 25/26 AUG 18-22	$95.00
70877422	08/06/2025	135706	CHERYL PALERMO	101	GENERAL FUND	5062-55400	COMMUNITY ACTION	Housing Dep CSBG #193	$127.67
70877423	08/06/2025	103919	CHRISTINE BENNER	106	PUBLIC SAFETY	2037-53290	PROBATION	FY 25/26	$736.00
70877424	08/06/2025	122137	GEOFFREY WILL	106	PUBLIC SAFETY	2037-53290	PROBATION	FY 25/26	$736.00
70877425	08/06/2025	127743	GLENNDA ALLEN, TRUSTEE	106	PUBLIC SAFETY	2037-53230	PROBATION	FY 25/26 JULIE ANDERSON	$45.00
70877426	08/06/2025	V000525	KYLE CRISEL	106	PUBLIC SAFETY	2037-53290	PROBATION	FY 25/26 AUG 18-22	$95.00
70877428	08/06/2025	132710	NATHANIEL POWERS-MAEDER	106	PUBLIC SAFETY	2037-53290	PROBATION	SUPERVISORY(STC) CORE FY 25/26	$736.00
70877429	08/06/2025	131213	OPENGOV INC	115	BUILDING & SAFET	2065-532300	BUILDING & SAFET	Misc Agree 2023-149	$57,881.25
70877430	08/06/2025	101620	STATE TREASURER	399	DEPARTMENT CLEAR	399-207761	NOT APPLICABLE	FORFEIT H&A11489(b)(2)FY 25/26	$1,417.72
70877431	08/07/2025	134185	AGILE OCCUPATIONAL MEDICINE PC	106	PUBLIC SAFETY	2027-53230	SHERIFF	BASIC PHYSICAL-BROWN FY 25/26	$420.00
70877432	08/07/2025	133275	ALSCO-GEYER IRRIGATION INC	106	PUBLIC SAFETY	2035-53140	DAY REPORTING CE	CUST #304052	$225.85
70877433	08/07/2025	107419	AMERICAN RIVER COLLEGE	106	PUBLIC SAFETY	2036-53290	JUVENILE HALL	J.O. CLASS DATE 7/21/25-8/1/25	$83.50
70877434	08/07/2025	112295	APEX TECHNOLOGY MANAGEMENT INC	601	AIR POLLUTION DI	60110-53170	AIR POLLUTION DI	FY25/26 Agr#215PA25	$207.00
70877435	08/07/2025	117161	AT&T MOBILITY/CINGULAR WIRELES	712	TEHAMA MAJOR CRI	71210-53120	TEHAMA MAJOR CRI	MAJOR CRIMES PHONE FY 25/26	$541.49
70877436	08/07/2025	122025	BIMBO BAKERIES USA	106	PUBLIC SAFETY	2032-53130	JAIL	INMATE FOOD FY 25/26	$349.20
70877437	08/07/2025	107678	BUTTE-GLENN COMMUNITY COLLEGE	106	PUBLIC SAFETY	2036-53290	JUVENILE HALL	PC832 7/21/25-7/25/25 C.H.	$113.35
70877437	08/07/2025	107678	BUTTE-GLENN	106	PUBLIC SAFETY	2037-53290	PROBATION	PC832 7/21/25-7/25/25	$113.35

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			COMMUNITY COLLEGE					E.O.	
70877438	08/07/2025	T00591	CESAR ZUNIGA SANDOVAL	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	060-010-015-00	$251.12
70877439	08/07/2025	T00587	DARYL DEEDS ETAL	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	995-008-832 2024	$34.06
70877441	08/07/2025	108526	EXPRESS PERSONNEL SERVICES INC	106	PUBLIC SAFETY	2027-53230	SHERIFF	EXTRA CLEANER-SILVA FY 25/26	$1,162.20
70877441	08/07/2025	108526	EXPRESS PERSONNEL SERVICES INC	106	PUBLIC SAFETY	2032-53230	JAIL	EXTRA CLERK-BARRETT FY 25/26	$1,165.20
70877441	08/07/2025	108526	EXPRESS PERSONNEL SERVICES INC	106	PUBLIC SAFETY	2032-53230	JAIL	EXTRA COOK-BURRUS FY 25/26	$952.52
70877441	08/07/2025	108526	EXPRESS PERSONNEL SERVICES INC	106	PUBLIC SAFETY	2032-53230	JAIL	EXTRA COOK-PLAZOLA FY 25/26	$1,249.20
70877441	08/07/2025	108526	EXPRESS PERSONNEL SERVICES INC	106	PUBLIC SAFETY	2032-53230	JAIL	EXTRA COOK-PLAZOLA OT FY 25/26	$46.87
70877441	08/07/2025	108526	EXPRESS PERSONNEL SERVICES INC	106	PUBLIC SAFETY	2032-53230	JAIL	PAY ADJUSTMENT-BURRUS FY25/26	$109.31
70877443	08/07/2025	113113	GREEN WASTE OF TEHAMA	101	GENERAL FUND	1074-53180	FACILITIES MAINT	FY 25/26	$18.84
70877443	08/07/2025	113113	GREEN WASTE OF TEHAMA	712	TEHAMA MAJOR CRI	71210-53230	TEHAMA MAJOR CRI	MAJOR CRIMES DUMP FY25/26	$118.93
70877444	08/07/2025	113244	GREEN WASTE OF TEHAMA	106	PUBLIC SAFETY	2036-53140	JUVENILE HALL	ACCT4018-2769653 AUG 25	$430.87
70877445	08/07/2025	136121	HUNT & SONS LLC	101	GENERAL FUND	5062-53291	COMMUNITY ACTION	CAA Acct 6238	$185.95
70877445	08/07/2025	136121	HUNT & SONS LLC	116	SENIOR NUTRITION	5063-53291	SENIOR NUTRITION	6035	$519.41
70877445	08/07/2025	136121	HUNT & SONS LLC	116	SENIOR NUTRITION	5063-53291	SENIOR NUTRITION	MOW Acct 6238	$9.92
70877446	08/07/2025	T00588	JESUS PADRON	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	100-120-016-000	$32.14
70877447	08/07/2025	102715	JOEL SNOW DBA	106	PUBLIC SAFETY	2035-53170	DAY REPORTING CE	ACCT #6189	$376.11

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70877449	08/07/2025	T00586	JOHN WHEELER LOGGING INC	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	800-000-040 2025	$2,886.28
70877452	08/07/2025	110884	O'REILLY AUTOMOTIVE INC	106	PUBLIC SAFETY	2028-53170	AUTO SHOP	AUTO SHOP NEEDS FY 25/26	$72.61
70877453	08/07/2025	104757	OFFICE DEPOT (BUSINESS SVCS DI	101	GENERAL FUND	1014-53220	COUNTY ADMINISTR	89517192 FY 25/26	$37.30
70877454	08/07/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7021-53300	PARKS & RECREATI	3070483722-5 FY 25/26	$50.96
70877454	08/07/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7021-53300	PARKS & RECREATI	4038481827-0 FY 25/26	$14.07
70877454	08/07/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7021-53300	PARKS & RECREATI	4930308544-0 FY 25/26	$1,255.22
70877455	08/07/2025	T00590	RAUL LOPEZ GARCIA	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	064-080-034-000	$17.88
70877455	08/07/2025	T00590	RAUL LOPEZ GARCIA	421	TAX COLLECTOR TR	421-301311	NOT APPLICABLE	064-080-036-000	$17.88
70877458	08/07/2025	106768	REXFORD TITLE INC	108	SOCIAL SERVICES	5013-53260	SOCIAL SERVICES	RENT/LEASE OF BUILDINGS PY 24	$1,400.00
70877459	08/07/2025	102334	SATCOM GLOBAL INC	106	PUBLIC SAFETY	2027-53120	SHERIFF	IRIDIUM SIM FY 25/26	$62.45
70877459	08/07/2025	102334	SATCOM GLOBAL INC	106	PUBLIC SAFETY	2027-53120	SHERIFF	IRIDIUM SIM FY 25/26	$124.90
70877460	08/07/2025	107566	SYSCO	106	PUBLIC SAFETY	2032-53130	JAIL	INMATE FOOD FY 25/26	$1,534.49
70877460	08/07/2025	107566	SYSCO	106	PUBLIC SAFETY	2032-53140	JAIL	INMATE NON-FOOD ITEMS FY 25/26	$50.41
70877461	08/07/2025	120624	TEHAMA PHARMACY & TRADING COMP	106	PUBLIC SAFETY	2036-53190	JUVENILE HALL	TEHAMA YOUTH JUL 25	$257.00
70877461	08/07/2025	120624	TEHAMA PHARMACY & TRADING COMP	106	PUBLIC SAFETY	2036-53190	JUVENILE HALL	TRINITY JUL 25 T.V.	$52.72
70877462	08/07/2025	134948	UBEO MIDCO LLC	101	GENERAL FUND	1014-53170	COUNTY ADMINISTR	5273365 FY 25/26	$68.63
70877462	08/07/2025	134948	UBEO MIDCO LLC	101	GENERAL FUND	1025-53170	PURCHASING	5273365 FY 25/26	$18.72
70877462	08/07/2025	134948	UBEO MIDCO LLC	101	GENERAL FUND	1031-53170	COUNTY COUNSEL	5273365 FY 25/26	$127.49

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70877462	08/07/2025	134948	UBEO MIDCO LLC	101	GENERAL FUND	1041-53170	PERSONNEL	5273365 FY 25/26	$7.49
70877462	08/07/2025	134948	UBEO MIDCO LLC	101	GENERAL FUND	5060-53170	VETERANS SERVICE	TV00 FY 25/26	$236.81
70877462	08/07/2025	134948	UBEO MIDCO LLC	107	RISK MANAGEMENT	1101-53170	RISK MANAGEMENT	5273365 FY 25/26	$29.95
70877463	08/07/2025	105075	US FOODS INC	106	PUBLIC SAFETY	2032-53130	JAIL	INMATE FOOD FY 25/26	$2,119.38
70877464	08/07/2025	117079	VERIZON WIRELESS	101	GENERAL FUND	1031-53120	COUNTY COUNSEL	770720905-00045 FY 25/26	$38.01
70877464	08/07/2025	117079	VERIZON WIRELESS	101	GENERAL FUND	5060-53120	VETERANS SERVICE	542172714-00002 FY 25/26	$179.96
70877464	08/07/2025	117079	VERIZON WIRELESS	106	PUBLIC SAFETY	2037-53120	PROBATION	ACCT#942055367-00002 THRU 7/23	$152.04
70877465	08/07/2025	136143	VESTIS SERVICES LLC	106	PUBLIC SAFETY	2028-53230	AUTO SHOP	SHOP UNIFORMS/TOWELS FY 25/26	$80.84
70877466	08/07/2025	101821	WALKER PRINTING	108	SOCIAL SERVICES	5013-53220	SOCIAL SERVICES	OFFICE EXPENSE FY 25/26	$1,394.25
70877467	08/07/2025	109428	WEST PAYMENT CENTER	101	GENERAL FUND	1031-53280	COUNTY COUNSEL	1000271237 FY 25/26	$636.64
70877469	08/07/2025	T00577	ALDAMO GUZMAN ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-120-009-000 2023	$2.34
70877469	08/07/2025	T00577	ALDAMO GUZMAN ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-120-009-000 2024	$19.03
70877470	08/07/2025	T00596	ALEJANDRO JR TEJEDA	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-290-019-000 2023	$2.60
70877470	08/07/2025	T00596	ALEJANDRO JR TEJEDA	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-290-019-000 2024	$18.02
70877471	08/07/2025	V000589	AMBER S CLAY	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	Reim Live Scan FY 25/26	$89.00
70877473	08/07/2025	V000304	ASHELY GEORGE	106	PUBLIC SAFETY	2027-53295	SHERIFF	CHILD FORENSIC INTER FY 25/26	$335.00
70877474	08/07/2025	V000068	BAYLIE COTTON	101	GENERAL FUND	101-102254	NOT APPLICABLE	7/1-31/25 FY 25/26	$2,255.00
70877475	08/07/2025	T00567	CAL SIERRA LIMITED LP	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	091-200-012-000 2024	$2,500.36
70877475	08/07/2025	T00567	CAL SIERRA LIMITED LP	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	091-200-013-000 2024	$3,894.07

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70877476	08/07/2025	T00113	CAMRON COMPTON ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	025-190-020-000 2023	$9.51
70877476	08/07/2025	T00113	CAMRON COMPTON ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	025-190-020-000 2024	$186.46
70877478	08/07/2025	T00597	DONNA FAYE THORNHILL DECD ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	041-211-001-000 2023	$42.86
70877480	08/07/2025	T00456	ELEAZAR RAMIREZ DECD	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	006-180-004-000 2023	$113.41
70877480	08/07/2025	T00456	ELEAZAR RAMIREZ DECD	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	006-180-005-000 2023	$27.51
70877481	08/07/2025	T00575	EMILY GRATRIX ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-130-059-000 2024	$294.80
70877483	08/07/2025	T00572	FLYNN FARMLANDS LLC	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	063-110-005-000 2024	$372.28
70877483	08/07/2025	T00572	FLYNN FARMLANDS LLC	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	063-110-008-000 2024	$293.87
70877485	08/07/2025	134872	GIVING TREES PARTNERSHIP GP	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	061-240-013-000 2024	$405.09
70877487	08/07/2025	T00576	GRUENWALD FAMILY TR 05/07/2003	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	091-240-010-000 2022	$205.40
70877488	08/07/2025	T00600	HALL REVOCABLE TRUST	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	910-001-918	$10.73
70877489	08/07/2025	T00585	IGNACIO GARCIA MENDEZ	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	007-400-008-000 2023	$121.96
70877489	08/07/2025	T00585	IGNACIO GARCIA MENDEZ	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	007-400-008-000 2024	$302.90
70877489	08/07/2025	T00585	IGNACIO GARCIA MENDEZ	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	910-000-581 2023	$2.96
70877489	08/07/2025	T00585	IGNACIO GARCIA MENDEZ	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	910-000-581 2024	$9.23
70877490	08/07/2025	T00468	JACINTA ROOUE SANTOS LIVING TR	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	910-001-144 2023	$17.59
70877491	08/07/2025	T00582	JAMES R JR LOEBS ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	025-170-022-000 2024	$2,809.80
70877492	08/07/2025	T00604	JAMIE P HESS	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-130-059-000 2023	$88.26
70877492	08/07/2025	T00604	JAMIE P HESS	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-130-059-000 2024	$100.78
70877493	08/07/2025	T00599	JARED RAY ELLENBERGER	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	910-004-056 2023	$103.13

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			ETAL						
70877493	08/07/2025	T00599	JARED RAY ELLENBERGER ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	910-004-056 2024	$1,314.43
70877494	08/07/2025	T00606	JAY S MURPHY DECD EST OF	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	083-070-013-000 2023	$12.89
70877494	08/07/2025	T00606	JAY S MURPHY DECD EST OF	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	083-070-013-000 2024	$40.36
70877495	08/07/2025	T00603	JOAN RAMIREZ DECD EST OF	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	910-003-065 2022	$2.08
70877495	08/07/2025	T00603	JOAN RAMIREZ DECD EST OF	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	910-003-065 2023	$26.22
70877496	08/07/2025	T00581	JOHN E KATZLER & MARLA A KATZL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	013-390-033-000 2024	$24.61
70877497	08/07/2025	T00602	JOHN P LUCATERO ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	910-001-853 2024	$96.11
70877498	08/07/2025	T00601	KAREN A LEHMAN ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	910-001-561 2024	$191.85
70877499	08/07/2025	T00469	KARI NESTMAN	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	078-380-051-000 2023	$56.68
70877500	08/07/2025	T00578	KEVIN ARTHUR EDGAR HADDOCK	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	064-300-008-000 2024	$601.28
70877500	08/07/2025	T00578	KEVIN ARTHUR EDGAR HADDOCK	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	064-300-010-000 2024	$26.40
70877501	08/07/2025	T00566	KULJIT SINGH & AMARJIT KAUR BA	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	009-450-013-000 2024	$56.50
70877502	08/07/2025	135507	LAKEVIEW LOAN SERVICING LLC	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-220-014-000 2024	$104.06
70877503	08/07/2025	T00579	LANCE COLEMAN JONES ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	083-070-013-000 2024	$14.19

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Check Number	Post Date	Vendor	Vendor Name	Fund	Fund Description	Budget Unit-Account	Budget Unit Description	Description	Check Amount
70877505	08/07/2025	T00605	LC GENIUS MARKETING LLC	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	059-130-015-000 2023	$47.57
70877506	08/07/2025	T00569	LEAH COPELAND ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-040-006-000 2024	$91.33
70877506	08/07/2025	T00569	LEAH COPELAND ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	910-001-369 2024	$138.46
70877507	08/07/2025	T00574	LEXIS T GRADE	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	006-060-014-000 2024	$45.62
70877508	08/07/2025	T00570	LUSIA DUFAULT DECD EST OF	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	075-240-041-000 2024	$149.45
70877509	08/07/2025	T00568	MARIA GUADALUPE CAMACHO ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	089-220-022-000 2024	$196.84
70877510	08/07/2025	T00583	MARIA GUADALUPE LOPEZ	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-270-007-000 2024	$176.33
70877510	08/07/2025	T00583	MARIA GUADALUPE LOPEZ	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	910-001-478 2024	$167.86
70877511	08/07/2025	103765	MATTHEW ROGERS	106	PUBLIC SAFETY	2013-53290	DISTRICT ATTORNE	FY 25/26	$833.21
70877512	08/07/2025	T00573	MIGUEL GONZALEZ ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	060-040-027-000 2024	$573.87
70877513	08/07/2025	T00480	MORGAN FAMILY TR 5/9/90 ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	003-210-025-000 2022	$160.58
70877514	08/07/2025	T00487	OAK CREEK RANCH	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	021-250-013-000 2021	$12.88
70877515	08/07/2025	T00571	OLGA M CERVANTES ECHEVARRIA ET	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	061-300-039-000 2023	$12.26
70877515	08/07/2025	T00571	OLGA M CERVANTES ECHEVARRIA ET	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	061-300-039-000 2024	$60.52
70877516	08/07/2025	T00470	OLIVE PALMS LLC	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	910-003-037 2022	$3.53
70877516	08/07/2025	T00470	OLIVE PALMS LLC	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	910-003-037 2023	$8.37
70877518	08/07/2025	T00607	POPPE FAMILY 2014 REV TRUST	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	007-630-012-000 2023	$129.43
70877519	08/07/2025	T00593	R JUDD HANNA REV TRUST	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	033-250-091-000 2024	$82.52

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			12/3/96						
70877520	08/07/2025	T00608	ROBERT LEE BELLUOMINI TR 6/4/2	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	089-220-022-000 2023	$84.85
70877520	08/07/2025	T00608	ROBERT LEE BELLUOMINI TR 6/4/2	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	089-220-022-000 2024	$302.12
70877521	08/07/2025	T0033040	ROY MITCHELL	112	HEALTH SERVICES	40131-53280	MENTAL HEALTH	FY 25/26	$2,000.00
70877522	08/07/2025	T00594	SALMON CREEK INVESTMENTS INC	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	087-290-033-000 2024	$262.14
70877523	08/07/2025	T00584	SANG LOUANGPRASERT ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-510-014-000 2024	$151.10
70877524	08/07/2025	T00457	SARELLE SALAZAR L/EST DECD EST	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-280-019-000 2023	$73.63
70877525	08/07/2025	T00595	SECRETARY HOUSING & URBAN DEV	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-220-014-000 2024	$70.43
70877526	08/07/2025	T00592	STEVIE DREW PENNER ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	041-181-003-000 2024	$16.52
70877527	08/07/2025	109469	TERESA CURIEL TRUSTEE	108	SOCIAL SERVICES	5022-55403	PUBLIC ASSISTANC	WRAPAROUND-FC FY 25/26	$206.84
70877528	08/07/2025	109469	TERESA CURIEL TRUSTEE	108	SOCIAL SERVICES	5013-55401	SOCIAL SERVICES	SUPPORT AND CARE - FY 25/26	$306.00
70877530	08/07/2025	T00580	YAHID FAVELA JORGE	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-270-013-000 2023	$115.93
70877530	08/07/2025	T00580	YAHID FAVELA JORGE	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-270-013-000 2024	$727.72
70877531	08/07/2025	T00598	ZHENGHAO WU ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	059-130-015-000 2023	$17.76
70877531	08/07/2025	T00598	ZHENGHAO WU ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	059-130-015-000 2024	$210.14
00000492	08/08/2025	105814	MIKE'S HEATING AND AIR INC	108	SOCIAL SERVICES	5013-53180	SOCIAL SERVICES	MTCE STRUCT-IMPRV FY 25/26	$669.20
00000493	08/08/2025	101705	TEHAMA TIRE SERVICE	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	1402 FY 25/26	$1,317.47

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70877533	08/08/2025	103939	AT&T	113	CHILD SUPPORT	5015-53120	CHILD SUPPORT SE	FY 25/26 9391081135	$169.11
70877534	08/08/2025	133996	ATHENA ANN DYER	535	TC CHILD & FAMIL	53510-555206	TC CHILD & FAMIL	FY 25/26	$375.00
70877535	08/08/2025	131348	BEARING DISTRIBUTORS INC	102	ROAD FUND	3011-53270	ROAD DEPARTMENT	FY 25/26 1089984	$206.61
70877536	08/08/2025	122025	BIMBO BAKERIES USA	106	PUBLIC SAFETY	2035-53130	DAY REPORTING CE	CUST# 363203-1 7-29-25	$25.30
70877536	08/08/2025	122025	BIMBO BAKERIES USA	106	PUBLIC SAFETY	2035-53130	DAY REPORTING CE	CUST#363203-1 7-26-25	$25.30
70877536	08/08/2025	122025	BIMBO BAKERIES USA	106	PUBLIC SAFETY	2035-53130	DAY REPORTING CE	CUST#363203-1 8-2-25	$25.30
70877537	08/08/2025	V000530	BLUE TRITON BRANDS INC	101	GENERAL FUND	2078-53140	DIV OF ANIMAL SE	FY25/26 spring water	$81.73
70877538	08/08/2025	133321	CACVSO	101	GENERAL FUND	5060-53200	VETERANS SERVICE	FY 25/26	$3,000.00
70877540	08/08/2025	142466	CARREL'S OFFICE MACHINES	106	PUBLIC SAFETY	2035-53170	DAY REPORTING CE	ACCT#TC45 NWQ2401284 THRU 7/29	$94.54
70877540	08/08/2025	142466	CARREL'S OFFICE MACHINES	106	PUBLIC SAFETY	2036-53170	JUVENILE HALL	ACCT#TC34 W348407837 THRU 7/31	$32.40
70877540	08/08/2025	142466	CARREL'S OFFICE MACHINES	106	PUBLIC SAFETY	2036-53170	JUVENILE HALL	ACCT#TC44 L7N3801370 THRU 7/29	$120.45
70877540	08/08/2025	142466	CARREL'S OFFICE MACHINES	106	PUBLIC SAFETY	2037-53170	PROBATION	ACCT#TC42 L7N4605121 THRU 7/29	$372.96
70877541	08/08/2025	106142	CASSIDY'S AUTO LUBE	101	GENERAL FUND	1025-53210	PURCHASING	FY 25/26 TC	$272.35
70877544	08/08/2025	106218	DM TECH	105	FIRE FUND	2042-53120	FIRE SCH C VOL	FY 25/26 4103	$92.85
70877545	08/08/2025	118866	EARTHGRAINS BAKING COMPANIES I	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	CUST# 214109-1 7-26-25	$67.78
70877545	08/08/2025	118866	EARTHGRAINS BAKING COMPANIES I	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	CUST# 214109-1 7-29-25	$43.94
70877545	08/08/2025	118866	EARTHGRAINS BAKING COMPANIES I	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	CUST#194283-1 7-29-25	$104.64

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70877545	08/08/2025	118866	EARTHGRAINS BAKING COMPANIES I	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	CUST#214109-1 8-2-25	$52.18
70877546	08/08/2025	100693	GERLINGER'S	105	FIRE FUND	2042-53170	FIRE SCH C VOL	FY 25/26	$334.62
70877547	08/08/2025	113244	GREEN WASTE OF TEHAMA	113	CHILD SUPPORT	5015-53140	CHILD SUPPORT SE	FY 25/26 4018-953069	$319.02
70877547	08/08/2025	113244	GREEN WASTE OF TEHAMA	535	TC CHILD & FAMIL	53510-53300	TC CHILD & FAMIL	FY 25/26 4018-2781765	$47.81
70877548	08/08/2025	112395	HOME DEPOT CREDIT SERVICES	101	GENERAL FUND	2078-53140	DIV OF ANIMAL SE	FY25/26 Cleaning supplies	$96.56
70877548	08/08/2025	112395	HOME DEPOT CREDIT SERVICES	101	GENERAL FUND	2078-53280	DIV OF ANIMAL SE	FY25/26 Commercial grade hose	$19.43
70877548	08/08/2025	112395	HOME DEPOT CREDIT SERVICES	101	GENERAL FUND	2078-53280	DIV OF ANIMAL SE	FY25/26 Fly traps	$25.67
70877548	08/08/2025	112395	HOME DEPOT CREDIT SERVICES	101	GENERAL FUND	2078-53280	DIV OF ANIMAL SE	FY25/26 Rubber Hose	$164.41
70877548	08/08/2025	112395	HOME DEPOT CREDIT SERVICES	105	FIRE FUND	2042-53170	FIRE SCH C VOL	FY 25/26 6035322540621830	$106.51
70877549	08/08/2025	106774	KIMBALL-MIDWEST	105	FIRE FUND	2042-53170	FIRE SCH C VOL	FY 25/26 056363	$531.17
70877550	08/08/2025	111533	METALS DIRECT	101	GENERAL FUND	7021-53606	PARKS & RECREATI	FY 25/26 PO 428917	$3,995.64
70877551	08/08/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	FY25/26 Trazone, clipper blade	$179.11
70877551	08/08/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-53280	DIV OF ANIMAL SE	FY 25/26 Credit	($256.17)
70877551	08/08/2025	102531	MWI VETERINARY SUPPLY CO	101	GENERAL FUND	2078-532807	DIV OF ANIMAL SE	FY25/26 Miscellaneous meds	$781.33
70877552	08/08/2025	133918	NANCY VICUNA	535	TC CHILD & FAMIL	53510-555206	TC CHILD & FAMIL	FY 25/26	$70.00
70877553	08/08/2025	123562	OBSIDIAN	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	FY 25/26	$1,056.20
70877554	08/08/2025	133323	OFFICE THREE SIXTY INC	101	GENERAL FUND	2078-53140	DIV OF ANIMAL SE	FY25/26 Cleaner, paper	$283.41

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								product	
70877554	08/08/2025	133323	OFFICE THREE SIXTY INC	101	GENERAL FUND	2078-53220	DIV OF ANIMAL SE	FY25/26 Holder,	$42.56
70877555	08/08/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7031-53300	CORNING VETERANS	2814804099-2	$253.19
70877555	08/08/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7031-53300	CORNING VETERANS	2856470763-7 FY 25/26	$300.51
70877555	08/08/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7031-53300	CORNING VETERANS	4168882024-4 FY 25/26	$26.28
70877555	08/08/2025	101231	PACIFIC GAS & ELECTRIC	101	GENERAL FUND	7032-53300	LOS MOLINOS VETE	9263246164-3 FY25/26	$436.37
70877556	08/08/2025	T0019780	PASKENTA COMMUNITY SERVICES DI	101	GENERAL FUND	7021-53300	PARKS & RECREATI	FY 25/26	$123.90
70877557	08/08/2025	110375	PAUL H BROOKES PUBLISHING	535	TC CHILD & FAMIL	53510-555202	TC CHILD & FAMIL	269741 FY 25/26	$82.00
70877558	08/08/2025	101267	PEERLESS BUILDING MAINT INC	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	FY 25/26	$2,590.00
70877559	08/08/2025	101276	PETERSON TRACTOR	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	FY 25/26	$2,396.87
70877559	08/08/2025	101276	PETERSON TRACTOR	102	ROAD FUND	3011-53220	ROAD DEPARTMENT	FY 25/26	$248.51
70877560	08/08/2025	114012	PRE-SORT CENTER	101	GENERAL FUND	1026-53220	TAX COLLECTOR	FY 25/26	$20,879.20
70877561	08/08/2025	127583	PRESTIGE RADIOLOGY INC	106	PUBLIC SAFETY	2036-53190	JUVENILE HALL	7-16-25 TRINITY YOUTH A.D.	$499.00
70877561	08/08/2025	127583	PRESTIGE RADIOLOGY INC	106	PUBLIC SAFETY	2036-53190	JUVENILE HALL	7-4-25 TC YOUTH I.B.	$499.00
70877562	08/08/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	ACCT#692071	$156.73
70877562	08/08/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	ACCT#717115 7-29-25	$281.35
70877562	08/08/2025	108185	PRODUCERS DAIRY FOODS INC	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	ACCT#717115 8-1-25	$134.78
70877563	08/08/2025	101509	SHELBY'S PEST CONTROL	102	ROAD FUND	3011-53140	ROAD DEPARTMENT	FY 25/26	$360.00

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			INC						
70877564	08/08/2025	134616	SOUTH AVENUE INC	101	GENERAL FUND	7031-53170	CORNING VETERANS	100420 FY 25/26	$21.53
70877564	08/08/2025	134616	SOUTH AVENUE INC	101	GENERAL FUND	7031-53170	CORNING VETERANS	PO428931 FY 25/26	$45.00
70877565	08/08/2025	107566	SYSCO	106	PUBLIC SAFETY	2035-53130	DAY REPORTING CE	CUST#346486 7-29-25	$255.22
70877565	08/08/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	CUST#346486 7-29-25	$1,981.88
70877565	08/08/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53130	JUVENILE HALL	CUST#346486 7-29-25 SNP	$2,133.15
70877565	08/08/2025	107566	SYSCO	106	PUBLIC SAFETY	2036-53140	JUVENILE HALL	CUST#346486 7-29-25 SNP	$46.49
70877567	08/08/2025	121976	TEHAMA PROPERTY MANAGEMENT INC	535	TC CHILD & FAMIL	53510-53260	TC CHILD & FAMIL	FY 25/26	$1,500.00
70877568	08/08/2025	115214	PAPE' TRUCKS INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	FY 25/26	$330.16
70877569	08/08/2025	130681	TTS MOTORS INC	102	ROAD FUND	3011-53170	ROAD DEPARTMENT	FY 25/26	$55.56
70877570	08/08/2025	118444	TULLIS INC	102	ROAD FUND	3011-53280	ROAD DEPARTMENT	FY 25/26	$1,443.69
70877571	08/08/2025	117079	VERIZON WIRELESS	101	GENERAL FUND	1023-53120	ASSESSOR	COMMUNICATIONS Acct 77072 fy25	$153.60
70877572	08/08/2025	102610	WASTE MANAGEMENT CORPORATE SER	105	FIRE FUND	2042-53140	FIRE SCH C VOL	4-02056-55000 FY 25/26	$59.56
70877573	08/08/2025	111106	ZOETIS	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	FY 25/26 Vanguard DAPP	$575.13
70877573	08/08/2025	111106	ZOETIS	101	GENERAL FUND	2078-53190	DIV OF ANIMAL SE	FY25/26 Vanguard DAPP	$1,578.37
70877574	08/08/2025	135910	AARON CHISHAM	265	COUNTY P/R TRUST	265-301800	NOT APPLICABLE	FY 25/26 DD RE ISSUE PPE	$1,375.02
70877577	08/08/2025	133289	BENEFIT COORDINATORS CORP-BCC	211	DENTAL INSURANCE	1112-53150	DENTAL	P0074-0002/PDV00074	$48,311.20
70877577	08/08/2025	133289	BENEFIT COORDINATORS CORP-BCC	211	DENTAL INSURANCE	1112-53230	DENTAL	P0074-0002/PDV00074	$3,236.85

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70877577	08/08/2025	133289	BENEFIT COORDINATORS CORP-BCC	213	VISION	1113-53150	VISION	P0074-0002/PDV00074	$4,501.12
70877577	08/08/2025	133289	BENEFIT COORDINATORS CORP-BCC	213	VISION	1113-53230	VISION	P0074-0002/PDV00074	$382.59
70877578	08/08/2025	V000590	CALIFORNIA ASSESSORS ASSOCIATI	101	GENERAL FUND	1023-53290	ASSESSOR	conference fee	$175.00
70877578	08/08/2025	V000590	CALIFORNIA ASSESSORS ASSOCIATI	101	GENERAL FUND	1023-53290	ASSESSOR	conference fee fy	$175.00
70877578	08/08/2025	V000590	CALIFORNIA ASSESSORS ASSOCIATI	101	GENERAL FUND	1023-53290	ASSESSOR	Conference Fee FY 25-	$175.00
70877579	08/08/2025	100376	CITY OF RED BLUFF	102	ROAD FUND	3015-53280	ROAD CAPITAL PRO	FY 25/26	$9,375.48
70877580	08/08/2025	110846	CLAYTON BENNETT	106	PUBLIC SAFETY	2037-53290	PROBATION	FY 25/26 BENNETT	$1,299.71
70877583	08/08/2025	V000598	ERIC & JENNY ALEXANDER	102	ROAD FUND	3011-460870	ROAD DEPARTMENT	FY 25/26	$221.79
70877584	08/08/2025	112395	HOME DEPOT CREDIT SERVICES	605	TC SANITATION DI	60510-53270	TC SANITATION DI	FY 25/26	$19.96
70877586	08/08/2025	V000030	JASON LONG	102	ROAD FUND	3011-53230	ROAD DEPARTMENT	FY 25/26 DOT	$85.00
70877587	08/08/2025	126958	JESSICA WILLIAMS	265	COUNTY P/R TRUST	265-301800	NOT APPLICABLE	PAYROLL NET PPE	$512.48
70877588	08/08/2025	T00569	LEAH COPELAND ETAL	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	062-040-006	$91.33
70877589	08/08/2025	134963	LEVI TAYLOR	106	PUBLIC SAFETY	2028-53110	AUTO SHOP	FY 25/26 WORK BOOTS 2025	$179.99
70877595	08/08/2025	101232	PACIFIC GAS & ELECTRIC	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	FY 25/26 1894334487-1	$76.36
70877595	08/08/2025	101232	PACIFIC GAS & ELECTRIC	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	FY 25/26 4264120917-8	$123.30
70877595	08/08/2025	101232	PACIFIC GAS & ELECTRIC	102	ROAD FUND	3011-53300	ROAD DEPARTMENT	FY 25/26 5408033337-7	$2,560.13
70877596	08/08/2025	108794	POSTMASTER	108	SOCIAL SERVICES	5013-53220	SOCIAL SERVICES	BR 25000 Permit Fee FY 25/26	$370.00

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70877597	08/08/2025	V000597	REPLACE WITH NEXT VENDOR	265	COUNTY P/R TRUST	265-207825	NOT APPLICABLE	FY 25/26 ADVANCE	$360.00
70877599	08/08/2025	T00609	SALVADOR MORA CRESPO	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	008-100-021 2024	$148.63
70877600	08/08/2025	V000595	SAMUEL RANBERG	112	HEALTH SERVICES	40131-460981	MENTAL HEALTH	FY 25/26	$58.04
70877602	08/08/2025	T00116	STEAMBOAT RANCH LLC	310	SUPPL SECURED TA	310-301800	NOT APPLICABLE	081-110-048 2024	$138.45
70877606	08/08/2025	V000596	YVONNE G NIXON	101	GENERAL FUND	5062-55400	COMMUNITY ACTION	CAA Deposit #196	$425.00

Tehama County

Agenda Request Form

File #: 25-1431 **Agenda Date:** 8/26/2025 **Agenda #:** 2.

AUDITOR'S CLAIMS

Requested Action(s)
a) Court Operations, 2026-53221, Benjamin E. Magid, $2,864.00
b) Court Operations, 2026-53221, Stone Law Office, Lindsay T. Stone, $1,840.00

Financial Impact:
As Listed.

Background Information:
Click here to enter Background Info.

F424/25

25-1431

RECEIVED
AUG 04 2025

COUNTY OF TEHAMA
STATE OF CALIFORNIA
CLAIM / AUTHORIZATION FOR RELEASE OF FUNDS

AUDITORS USE ONLY	
COUNTY CLAIM No:	
VENDOR No: 132443	KP & VERIFIED:

CLAIMANT'S NAME Benjamin E. Magid
ADDRESS PO Box 2965
Weaverville, CA 96093
(Do not address if transaction is between County departments)

PURCHASE ORDER / AGREEMENT No.:

DEPARTMENT:

FUND / DEPT.		PROJECT No.	ACCT. No.	WARRANT DESCRIPTION (25 positions)	AMOUNT
106-2026		~~5323015~~		Blake Bush 24JU94	$2,864.00
		53221		Inv 123122-79 7/22/25	
				F424/25	

DATE	DESCRIPTION - CLAIMS MUST BE ITEMIZED AND INVOICES ATTACHED	TOTALD	$2,864.00
7/22/2025	Conflict Counsel		

Original: Auditor
Copy 1: Claims File
Copy 2:
Copy 3:

Purchase Order Required:
- o Supplies over allowed maximum
- o Supplies + labor or installation charges
- o One-time services (insurance must be on file)
- o Write P.O. Number above & attach to claim.

Agreement Required:
- o All services except one-time
- o Certificate of Insurance must be on file
- o Write Agreement Number above.

Under penalty of perjury, I certify that the above claim, and the items and statements as herein set forth, are true and correct; that no part has been paid, that the amount therein is justly due, and that the same is presented within one year after the last item thereof has accrued.

CLAIMANT _____

AUDITORS USE ONLY
I hereby certify that the above claim was examined and approved by this office. Krista Peterson Auditor-Controller
By AZ 8/8/25 Deputy County Auditor
BOARD OF SUPERVISORS
Approved:
Date
Chairman

I hereby certify under penalty of perjury, that I have not violated any of the provisions of Article Four, Chapter One, Division Four, Title One of the Calif. Gov. Code. Furthermore, that the articles of services specified in the above claim were necessary and were ordered by me for use by the department and for the purpose indicated above or services have been rendered or performed as stated hereon except as otherwise indicated by me.

SIGNED Matt McGlynn 8/6/2025
Department Head or Authorized Signature / Date

FY24125
25-1431

RECEIVED
AUG 04 2025

COUNTY OF TEHAMA
STATE OF CALIFORNIA
CLAIM/AUTHORIZATION FOR RELEASE OF FUNDS

CLAIMANT'S NAME: Stone Law Office Lindsay T. Stone
ADDRESS: 1558 West Street, Suite 2
Redding, CA 96001

AUDITORS USE ONLY	
COUNTY CLAIM NO:	
VENDOR NO: 136435	KP & VERIFIED:

(Do not address if transaction is between county departments)

DEPARTMENT USE

DEPARTMENT: **Defense Counsel**

PURCHASE ORDER/AGREEMENT NO:

FUND/DEPT	ACCT. NO	PROJECT NO.	ACCT. NO.	WARRANT DESRIPTIONS (25 positions)	AMOUNT
2065	52320				$ 1,840
	53221			Case Number 25CR876 & 25CR884	
				8/3/25	
				FY24/25	

DATE

DESCRIPTION – CLAIMS MUST BE ITEMIZED AND INVOICES ATTACHED.

TOTAL ▶ $ 1,840

Appointment of conflict counsel

Purchase Order Required:
- Supplies over allowed maximum
- Supplies + labor or installation charges
- One-time Services (Ins. must be on file)
- Write P.O. Number above & attach to claim

Agreement Required:
- All services except one-time
- Insurance must be on file
- Write Agreement number above

Under penalty of perjury, I certify: that the above claim, and the items and statements as herein set forth, are true and correct; that no part has been paid, and that the amount therein is justly due, and that the same is presented within one year after the last item thereof has accrued.

AUDITOR USE ONLY

I hereby certify that the above claim was examined and approved by this office.

LEROY ANDERSON
Auditor/Controller

By AZ 8/8/25
Deputy County Auditor

BOARD OF SUPERVISORS

Approved: Date _____

Chairman

FORM A-121

CLAIMANT _____

I hereby certify, under penalty of perjury, that I have not violated any of the provisions of Article Four, Chapter One, Division Four, Title One of the Calif. Gov. Code. Furthermore, that the articles of services specified in the above claim were necessary and were ordered by me for use by the department and for the purpose indicated above that the articles or services have been delivered or performed as stated hereon except as otherwise indicated by me.

SIGNED _____ 8/6/2025

Department Head or Authorized Signature/Date

Tehama County

Agenda Request Form

File #: 25-1456 **Agenda Date:** 8/26/2025 **Agenda #:** 3.

AUDITOR'S CLAIMS

Requested Action(s)
a) Court Operations, 2026-53221, Borges Law Office, Inc., $1,398.00

Financial Impact:
As Listed.

Background Information:
Click here to enter Background Info.

Docusign Envelope ID: 9E46B487-3ADE-4902-A483-DF914A6A437B

FY25/26

COUNTY OF TEHAMA

STATE OF CALIFORNIA

RECEIVED AUG 04 2025

CLAIM/AUTHORIZATION FOR RELEASE OF FUNDS

AUDITORS USE ONLY	
COUNTY CLAIM NO:	
VENDOR NO: V000213	KP & VERIFIED:

BORGES LAW OFFICE, INC.
Michael C. Borges [SBN 254861]
1558 West Street, Suite #3
Redding, CA 96001

(Do not address if transaction is between county departments)

DEPARTMENT USE

DEPARTMENT: **Defense Counsel**

PURCHASE ORDER/AGREEMENT NO:

FUND/DEPT	ACCT. NO	PROJECT NO.	ACCT. NO.	WARRANT DESRIPTIONS (25 positions)	AMOUNT
2026	~~53230~~				$ 1,398.00
	53221			Case Number 23CR900009	
				Inv 2025-1177	
				8/3/25	
				FY 25/26	

January 20, 2025

DESCRIPTION – CLAIMS MUST BE ITEMIZED AND INVOICES ATTACHED.

TOTAL ▶ $ 1,398.00

Conflict Counsel

Purchase Order Required:
- Supplies over allowed maximum
- Supplies + labor or installation charges
- One-time Services (Ins. must be on file)
- Write P.O. Number above & attach to claim

Agreement Required:
- All services except one-time
- Insurance must be on file
- Write Agreement number above

Under penalty of perjury, I certify: that the above claim, and the items and statements as herein set forth, are true and correct; that no part has been paid, and that the amount therein is justly due, and that the same is presented within one year after the last item thereof has accrued.

AUDITOR USE ONLY

I hereby certify that the above claim was examined and approved by this office.

LEROY ANDERSON
Auditor/Controller

By AZ 8/12/25
Deputy County Auditor

BOARD OF SUPERVISORS

Approved: Date _____

Chairman _____

CLAIMANT _____ Signed by: Michael Borges 8/3/2025
FC29ABE6D484468...

I hereby certify, under penalty of perjury, that I have not violated any of the provisions of Article Four, Chapter One, Division Four, Title One of the Calif. Gov. Code. Furthermore, that the articles of services specified in the above claim were necessary and were ordered by me for use by the department and for the purpose indicated above that the articles or services have been delivered or performed as stated hereon except as otherwise indicated by me.

SIGNED Kevin Hovious / 8-8-25

Department Head or Authorized Signature/Date

FORM A-121

Tehama County

Agenda Request Form

File #: 25-1443 **Agenda Date:** 8/26/2025 **Agenda #:** 4.

DEPARTMENT OF AGRICULTURE

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Amendment No. 2 to the Standard Agreement 23-0409-003-SF with the California Department of Food and Agriculture for the provision of costs incurred relative to the detection of Emerald Ash Borer, thereby increasing the amount not to exceed to $36,590.58, effective 7/1/24 through 5/28/26

Financial Impact:
The funds to be received have been identified as revenue in the department's FY 25/26 budget.

Background Information:
This Amendment No. 2 increases the agreement by $6,590.58. Amendment No. 1 extended the term to 5/28/26. The Emerald Ash Borer (EAB) (Agrilus Plannipennis) is an aggressive invasive species that has caused the death of hundreds of thousands of ash tree in North America over the last 20 years. EAB was detected in Oregon in 2022, marking the first record of this invasive wood borer on the West Coast. Native and non-native species of ash throughout the west are at risk from EAB damage. The California Department of Food and Agriculture (CDFA) is proactively working to reduce the economic and environmental impacts of forest pest through trapping and outreach efforts.

State of California, Department of Food and Agriculture
AGREEMENT
GAU-03 (Rev.7/2024)

AMENDED GRANT AGREEMENT SIGNATURE PAGE	AGREEMENT NUMBER **23-0409-003-SF**
	AMENDMENT NUMBER **2**

1. This Agreement is entered into between the State Agency and the Recipient named below:
   STATE AGENCY'S NAME
   DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)
   RECIPIENT'S NAME
   COUNTY OF TEHAMA
2. The term of this Agreement is: May 1, 2024 through May 28, 2026
3. The maximum amount of this Agreement is: $36,590.58
4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement:

Paragraph three (3) of the Agreement is hereby amended to increase the Agreement by $6,590.58 for a new total not to exceed $36,590.58.

A revised Financial Plan is attached (1 page), which replaces the one in the original Agreement, and is incorporated into the Agreement effective May 1, 2024.

The amendment is required to reallocate funds for the Emerald Ash Borer trapping and monitoring project.

There is no change to the term of the Agreement.

All other terms and conditions of this Agreement shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

RECIPIENT

RECIPIENT'S NAME *(Organization's Name)*
COUNTY OF TEHAMA

BY *(Authorized Signature)* ✍	DATE SIGNED

PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS
Post Office Box 38, Red Bluff, California 96080-0038

STATE OF CALIFORNIA

AGENCY NAME
DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

BY *(Authorized Signature)* ✍	DATE SIGNED

PRINTED NAME AND TITLE OF PERSON SIGNING
ANDREA PERKINS, STAFF SERVICES MANAGER I, OFFICE OF GRANTS ADMINISTRATION

ADDRESS
1220 N STREET, ROOM 120
SACRAMENTO, CA 95814

NM

Budget Items by Object Class Categories	Federal $ (Amended)	Federal $ ~~(New)~~	~~Exp~~ $	~~Rem~~ $	Notes
a. Personnel	$16,985.00	~~$15,625.00~~			
b. Fringe Benefits	$6,495.06	~~$5,975.00~~			
c. Travel	$6,240.50	~~$1,000.00~~			
Vehicle i.e- mileage, rental vehicle					
d. Supplies/Outreach	$1,000.00	~~$2,000.00~~			
General Printing (Paper, Ink, etc)					
General Office (Folders, Postage, etc)					
Mapping/Plotter Paper					
Trap Supplies (traps, lures, poles, mailing, etc.)					
Outreach expenses including booth and registration fees					
e. Total Direct Charges	$30,720.56	~~$24,600~~			
f. Indirect Charges FY 24/25 (25%)	$5,870.02	~~$5,400~~			
g. Totals ~~(h + i)~~ (e+f)	$36,590.58	~~$30,000~~			

E-Contract Review
Approval as to Form

Department Name: Tehama County Agricultural Commissioner

Vendor Name: California Department of Food and Agriculture

Document Description: Amendment to reallocate funds for Emerald Ash Borer project

APPROVED AS TO FORM:

Date: 8/7/25

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

State of California, Department of Food and Agriculture
AGREEMENT
GAU-03 (Rev.7/2024)

AMENDED GRANT AGREEMENT SIGNATURE PAGE

AGREEMENT NUMBER **23-0409-003-SF**
AMENDMENT NUMBER **1**

1. This Agreement is entered into between the State Agency and the Recipient named below:
   STATE AGENCY'S NAME
   DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)
   RECIPIENT'S NAME
   COUNTY OF TEHAMA
2. The term of this Agreement is: May 1, 2024 through May 28, 2026
3. The maximum amount of this Agreement is: $30,000.00
4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement:

Paragraph two (2) of the Agreement is hereby amended to extend the expiration date from May 28, 2025 to a new expiration date of May 28, 2026.

The amendment is required to allow for the optimal trapping period of Emerald Ash Borer (EAB) trapping project.

There is no change to the amount of the Agreement.

There are no attachments to this amendment Agreement.

All other terms and conditions of this Agreement shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

RECIPIENT

RECIPIENT'S NAME *(Organization's Name)*
COUNTY OF TEHAMA

BY *(Authorized Signature)*
✍ [signature]
DATE SIGNED
5/13/2025

PRINTED NAME AND TITLE OF PERSON SIGNING
Thomas A. Moss, Agricultural Commissioner

ADDRESS
Post Office Box 38, Red Bluff, California 96080-0038

STATE OF CALIFORNIA

AGENCY NAME
DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

BY *(Authorized Signature)*
✍ Andrea Perkins
DATE SIGNED
Digitally signed by Andrea Perkins
Date: 2025.05.19 13:56:12 -07'00'

PRINTED NAME AND TITLE OF PERSON SIGNING
ANDREA PERKINS, STAFF SERVICES MANAGER I, OFFICE OF GRANTS ADMINISTRATION

ADDRESS
1220 N STREET, ROOM 120
SACRAMENTO, CA 95814

NM

Tehama County

Minutes Certification

File Number: 25-0705 **Enactment Number: MISC. AGR 2025-118**

2. DEPARTMENT OF AGRICULTURE **25-0705**

a) AGREEMENT - Approval and authorization for the Agricultural Commissioner to sign Amendment No. 1 to the Standard Agreement 23-0409-003-SF with the California Department of Food and Agriculture for the provision of costs incurred relative to the detection of Emerald Ash Borer in an amount not to exceed $30,000, effective 5/1/24, and extending the expiration date to 5/28/26.

Enactment No: MISC. AGR 2025-118

Approval of the Consent Agenda.

A motion was made by Supervisor Walker, seconded by Supervisor Jones, to approve the Consent Agenda. The motion carried by the following vote:

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Tom Walker
SECONDER:	Greg Jones
AYES:	Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

I, SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an order adopted by said Board of Supervisors on 5/6/2025.

Attest: _____
Deputy

May 13, 2025
Date Certified

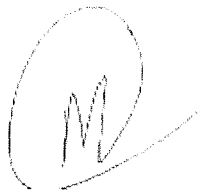
E-Contract Review
Approval as to Form

Department Name: Agriculture

Vendor Name: California Department of Agriculture

Contract Description: For the purpose of extending expiration date of Emerald Ashe Borer trapping project

APPROVED AS TO FORM:



Date: 4/15/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

State of California, Department of Food and Agriculture
AGREEMENT
GAU-03 (Rev. 2/2024)

COOPERATIVE AGREEMENT SIGNATURE PAGE

AGREEMENT NUMBER
23-0409-003-SF

1. This Agreement is entered into between the State Agency and the Recipient named below:
   STATE AGENCY'S NAME
   CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)
   RECIPIENT'S NAME
   COUNTY OF TEHAMA

2. The Agreement Term is: May 29, 2024 through May 28, 2025

3. The maximum amount of this Agreement is: $30,000.00

4. The parties agree to comply with the terms and conditions of the following exhibits and attachments which are by this reference made a part of the Agreement:

Exhibit A: Prime Award Information Recipient and Project Information	2 Pages
Exhibit B: General Terms and Conditions	5 Pages
Exhibit C: Payment and Budget Provisions	2 Pages
Exhibit D: Federal Terms and Conditions	3 Pages
Attachments: Scope of Work and Budget	

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

RECIPIENT

RECIPIENT'S NAME *(Organization's Legal Name)*
COUNTY OF TEHAMA

BY *(Authorized Signature)*	DATE SIGNED
	6/27/2024

PRINTED NAME AND TITLE OF PERSON SIGNING
Thomas Moss Assistant Agricultural Commissioner

ADDRESS
Post Office Box 38, Red Bluff, California 96080-0038

STATE OF CALIFORNIA

AGENCY NAME
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

BY *(Authorized Signature)*	DATE SIGNED
Kristi Duprey	Digitally signed by Kristi Duprey Date: 2024.06.28 10:44:04 -07'00'

PRINTED NAME AND TITLE OF PERSON SIGNING
LAURA RODRIGUEZ, STAFF SERVICES MANAGER I, OFFICE OF GRANTS ADMINISTRATION

ADDRESS
1220 N STREET, ROOM 120
SACRAMENTO, CA 95814

NM

EXHIBIT A

PRIME AWARD INFORMATION

Federal Agency:	United States Department of Agriculture (USDA), Forest Service Region 5
Federal Award Identification Number:	24-DG11052021-297
Federal Award Date:	August 16, 2023
Catalog of Federal Domestic Assistance Number (CFDA) and Name:	10.664 Cooperative Forestry Program
Amount Awarded to CDFA:	$90,000.00
Effective Dates for CDFA:	August 16, 2023 through June 30, 2028
Federal Award to State Agency is Research & Development (Yes/No)	No

Federal Agency:	United States Department of Agriculture (USDA), Forest Service Region 5
Federal Award Identification Number:	24-DG11052021-207
Federal Award Date:	February 15, 2024
Catalog of Federal Domestic Assistance Number (CFDA) and Name:	10.680 Forest Health
Amount Awarded to CDFA:	$150,000.00
Effective Dates for CDFA:	November 14, 2023 through August 30, 2027
Federal Award to State Agency is Research & Development (Yes/No)	No

RECIPIENT AND PROJECT INFORMATION

1. CDFA hereby awards an Agreement to the Recipient for the project described herein:
The County will monitor and survey for Emerald Ash Borer (EAB) through trapping and will distribute EAB outreach materials.

   Project Title: Emerald Ash Borer (EAB) Trapping and Outreach

2. The Managers for this Agreement are:

FOR CDFA:		**FOR RECIPIENT:**	
Name:	David Pegos	Name:	Thomas Moss
Division/Branch:	Plant Health and Pest Prevention Services (PHPPS) - Plant Administration	Organization:	County of Tehama
Address:	1220 N Street	Address:	PO Box 38
City/State/Zip:	Sacramento, CA 95814	City/State/Zip:	Red Bluff, CA 96080
Phone:	916-708-3031	Phone:	530-527-4504
Email Address:	david.pegos@cdfa.ca.gov	Email Address:	Tmoss@tehamacgi.net

3. The Grant Administrative Contacts for this Agreement are:

FOR CDFA:		FOR RECIPIENT:
Name:	Ambika Saini	Name: Thomas Moss
Division/Branch:	PHPPS - Plant Administration	Organization: County of Tehama
Address:	1220 N Street	Address: PO Box 38
City/State/Zip:	Sacramento, CA 95814	City/State/Zip: Red Bluff, CA 96080
Phone:	916-956-7598	Phone: 530-527-4504
Email Address:	ambika.saini@cdfa.ca.gov	Email Address: Tmoss@tehamaag.net

FISCAL CONTACT FOR RECIPIENT (if different from above):
Name:
Organization:
Address:
City/State/Zip:
Phone:
Email Address:

4. **RECIPIENT: Please check appropriate box below:**
Research and Development (R&D) means all research activities, both basic and applied, and all development activities that are performed by non-Federal entities. The term research also includes activities involving the training of individuals in research techniques where such activities utilize the same facilities as other R&D activities and where such activities are not included in the instruction function.

This award ☐ does ☒ does not support R&D.

5. For a detailed description of activities to be performed and duties, see Scope of Work and Budget.

EXHIBIT B

GENERAL TERMS AND CONDITIONS

1. **Approval**
   This Agreement is of no force or effect until signed by both parties. The Recipient may not invoice for activities performed prior to the commencement date or completed after the termination date of this Agreement.

2. **Agreement Execution**
   Unless otherwise prohibited by state law, regulation, or Department or Recipient policy, the parties agree that an electronic copy of a signed Agreement, or an electronically signed Agreement, has the same force and legal effect as an Agreement executed with an original ink signature. The term "electronic copy of a signed Agreement" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed Agreement in a portable document format. The term "electronically signed Agreement" means an Agreement that is executed by applying an electronic signature using technology approved by all parties.

3. **Assignment**
   This Agreement is not assignable by the Recipient, either in whole or in part, without the prior consent of the CDFA Agreement Manager or designee in the form of a formal written amendment.

4. **Governing Law**
   This Agreement is governed by and will be interpreted in accordance with all applicable State and Federal laws.

5. **State and Federal Law**
   It is the responsibility of the Recipient to know and understand which State, Federal, and local laws, regulations, and ordinances are applicable to this Agreement and the Project, as described in Exhibit A. The Recipient shall be responsible for observing and complying with all applicable State and Federal laws and regulations. Failure to comply may constitute a material breach.

6. **Recipient Commitments**
   The Recipient accepts and agrees to comply with all terms, provisions, conditions and commitments of the Agreement, including all incorporated documents, and to fulfill all assurances, declarations, representations, and statements made by the Recipient in the application, documents, amendments, and communications in support of its request for funding.

7. **Performance and Assurances**
   The Recipient agrees to faithfully and expeditiously perform or cause to be performed all Project work as described in the Scope of Work, and to apply grant funds awarded in this Agreement only to allowable Project costs.

8. **Mutual Liability**
   Parties shall, to the extent allowed by law, each be individually liable for any and all claims, losses, causes of action, judgments, damages, and expenses to the extent directly caused by their officers, agents, or employees.

9. **Unenforceable Provision**
   In the event that any provision of this Agreement is unenforceable or held to be unenforceable, the parties agree that all other provisions of this Agreement shall remain operative and binding.

10. Contractors/Consultants

The Recipient, and the agents and employees of Recipient, in the performance of this Agreement, are not officers, employees, or agents of the CDFA. The Recipient's obligation to pay its Contractors/Consultants is an independent obligation from the CDFA's obligation to make payments to the Recipient. Recipient agrees to comply with all applicable State and local laws and regulations during the term of this Agreement. The Recipient is responsible to ensure that any/all contractors/consultants it engages to carry out activities under this Agreement shall have the proper licenses/certificates required in their respective disciplines. The Contractors/Consultants shall not affect the Recipient's overall responsibility for the management of the project, and the Recipient shall reserve sufficient rights and control to enable it to fulfill its responsibilities under this Agreement.

11. Non-Discrimination Clause

The Recipient agrees that during the performance of this Agreement, it will not discriminate, harass, or allow harassment or discrimination against any employee or applicant for employment based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. The Recipient agrees to require the same of all contractors and consultants retained to carry out the activities under this Agreement.

The Recipient agrees that during the performance of this Agreement, the evaluation and treatment of its employees and applicants for employment are free from discrimination and harassment. The Recipient will comply with the provision*s* of the Fair Employment and Housing Act (Government Code section 12990 *et seq*.) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, section 10000 *et seq*.). The applicable regulations of the Fair Employment and Housing Council implementing Government Code section 12990 (a-f), set forth in Division 4.1 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. The Recipient will give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining unit or other Agreement. The Recipient must include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

The Recipient agrees to require the same of all contractors and consultants retained to carry out activities under this Agreement.

12. Excise Tax

The State of California is exempt from federal excise taxes and no payment will be made for any taxes levied on employees' wages. The CDFA will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Agreement. California may pay any applicable sales and use tax imposed by another State.

13. Disputes

The Recipient must continue with the responsibilities under this Agreement during any dispute. In the event of a dispute, the Recipient must file a "Notice of Dispute" with the CDFA Agreement Manager, identified in Exhibit A, or designee within ten (10) calendar days of discovery of the problem. The Notice of Dispute must contain the Agreement number. Within ten (10) calendar days of receipt of the Notice of Dispute, the CDFA Agreement Manager or designee must meet with the Recipient for the purpose of resolving the dispute. In the event of a dispute, the language contained within this Agreement prevails.

14. Termination for Convenience

This Agreement may be terminated by either party upon written notice. Notice of termination must be delivered to the other party at least thirty (30) calendar days prior to the intended date of termination. Notice of termination does not nullify obligations already incurred prior to the date of termination. In the event of Termination for Convenience of this Agreement by CDFA, CDFA must pay all responsible costs and non-cancellable obligations incurred by the Recipient as of the date of termination.

15. Termination for Cause

Either party may terminate this Agreement for cause in the event of a material breach of this Agreement, provided that the non-breaching party provides written notice of the material breach. If the breach is not cured to the satisfaction of the non-breaching party, this Agreement shall automatically terminate and the CDFA shall reimburse the Recipient for all documented costs incurred up to the date of the notice of termination, including all non-cancellable obligations. Timelines associated with notice and curing of material breaches shall be consistent with the timelines outlined in paragraph 17.

16. Acceptable Failure to Perform

The Recipient shall not be liable for any failure to perform as required by this Agreement, to the extent such failure to perform is caused by any of the following: labor disturbances or disputes of any kind, accidents, the inability to obtain any required government approval to proceed, civil disorders, acts of aggression, acts of God, energy or other conservation measures, failure of utilities, mechanical breakdowns, materials shortages, disease, pandemics, or similar occurrences.

17. Breach

The parties may be in material breach under this Agreement if they fail to comply with any term of this Agreement, or a party determines that the other party is not implementing the Project in accordance with the provisions of this Agreement, or that a party has failed in any other respect to comply with the provisions of this Agreement. In the event of a material breach, the party identifying the breach shall provide a Notice of Material Breach to the breaching party within fifteen (15) calendar days upon discovery of breach. The breaching party shall have fifteen (15) calendar days from receipt of the notice to notify how it intends to cure the breach. Upon receipt of the proposed cure, the non-breaching party has fifteen (15) days to accept or reject the proposed cure. Upon the non-breaching party's approval of the cure, the breaching party has thirty (30) days to implement the cure. If the breaching party fails to cure the breach within thirty (30) days of the non-breaching party's approval of the cure, the non-breaching party may take the following respective actions:

A. CDFA may suspend payments;
B. CDFA may demand repayment of all funding;
C. Either party may terminate the Agreement
D. CDFA may debar Recipient; or
E. Either party may take any other action deemed necessary to recover costs.

The non-breaching party shall send a Notice of Failure to Cure Material Breach upon its decision to carry out any of these actions. These actions are effective upon issuance of the Notice of Failure to Cure Material Breach, unless the Recipient appeals a Notice of Failure to Cure Material Breach, in which case the effective date falls on the issuance of a final decision on the appeal.

Where CDFA notifies the Recipient of its decision to demand repayment pursuant to this paragraph, the funds that are subject to the demand shall be repaid immediately. CDFA may consider the Recipient's refusal to repay the requested disbursed amount a material breach.

A Notification of Failure to Cure Material Breach may be appealed to CDFA. The appeal must be post marked within ten (10) calendar days of the date the Recipient received the Notice of Failure to Cure

and addressed to the CDFA Legal Office of Hearing and Appeals or emailed to CDFA.LegalOffice@cdfa.ca.gov.

California Department of Food and Agriculture
Legal Office of Hearing and Appeals
1220 N Street
Sacramento, CA 95814

All notices, communications, and appeals described in this paragraph must be received in writing to be considered timely.

If CDFA notifies the Recipient of its decision to withhold the entire funding amount from the Recipient pursuant to this paragraph, this Agreement shall terminate upon receipt of such notice by the Recipient and CDFA shall no longer be required to provide funds under this Agreement and the Agreement shall no longer be binding on either party.

18. Publicity and Acknowledgement

The Recipient agrees that it will acknowledge CDFA's support whenever projects funded, in whole or in part, by this Agreement are publicized in any news media, brochures, publications, audiovisuals, presentations or other types of promotional material and in accordance with the Grant Procedures Manual if incorporated by reference and attachment to the Agreement. The Recipients may not use the CDFA logo.

19. News Releases/Public Conferences

The Recipient agrees to notify the CDFA in writing at least two (2) business days before any news releases or public conferences are initiated by the Recipient or its Contractors/Consultants regarding the project described in the Attachments, Scope of Work and Budget and any project results.

20. Scope of Work and Budget Changes

Changes to the Scope of Work, Budget, or the Project term, must be requested in writing to CDFA Grant Administrative Contact no less than thirty (30) days prior to the requested implementation date. Any changes to the Scope of Work and Budget are subject to CDFA approval and, at its discretion, CDFA may choose to accept or deny any changes. If accepted and after negotiations are concluded, the agreed upon changes will be made and become part of this Agreement. CDFA will respond in writing within ten (10) business days as to whether the proposed changes are accepted.

21. Reporting Requirements

The Recipient agrees to comply with all reporting requirements specified in Scope of Work and/or Grant Procedures Manual if incorporated by reference to this Agreement as an attachment.

22. California State Auditor

This Agreement is subject to examination and audit by the California State Auditor for a period of three (3) years after final payment under the Agreement.

23. Equipment

Purchase of equipment not included in the approved Budget requires prior approval. The Recipient must comply with state requirements regarding the use, maintenance, disposition, and reporting of equipment as contained in CCR, Title 3, Division 1, Chapter 5, sections 303, 311, 324.1 and 324.2.

24. Closeout

The Agreement will be closed out after the completion of the Project or project term, receipt and approval of the final invoice and final report, and resolution of any performance or compliance issues.

25. Confidential and Public Records

The Recipient and CDFA understand that each party may come into possession of information and/or data which may be deemed confidential or proprietary by the person or organization furnishing the information or data. Such information or data may be subject to disclosure under the California Public Records Act or the Public Contract Code. To the extent allowed by law, CDFA determines whether the information is releasable. Each party agrees to maintain such information as confidential and notify the other party of any requests for release of the information.

26. Amendments

Changes to funding amount or Agreement term require an amendment and must be requested in writing to the CDFA Agreement Manager or designee no later than sixty (60) calendar days prior to the requested implementation date. Amendments are subject to CDFA approval, and, at its discretion, may choose to accept or deny these changes. No amendments are possible if the Agreement is expired.

27. Executive Order N-6-22 Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. “Economic Sanctions” refers to sanctions imposed by the U.S. government in response to Russia’s actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate agreements with, and to refrain from entering any new agreements with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Recipient is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Recipient advance written notice of such termination, allowing Recipient at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

EXHIBIT C
PAYMENT AND BUDGET PROVISIONS

1. Invoicing and Payment

A. For activities satisfactorily rendered and performed according to the attached Scope of Work and Budget, and upon receipt and approval of the invoices, CDFA agrees to reimburse the Recipient for actual allowable expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Agreement.

B. Invoices must include the Agreement Number, performance period, type of activities performed in accordance with this Agreement, and when applicable, a breakdown of the costs of parts and materials, labor charges, and any other relevant information required to ensure proper invoices are submitted for payment.

C. Unless stated in the Scope of Work, quarterly invoices must be submitted to the CDFA Administrative Contact, within thirty (30) calendar days after the end of each quarter in which activities under this Agreement were performed.

D. Unless stated in the Scope of Work, a final invoice will be submitted for payment no more than thirty (30) calendar days following the expiration date of this Agreement, or after project is complete, whichever comes first. The final invoice must be clearly marked “Final Invoice” thus indicating that all payment obligations of the CDFA under this Agreement have ceased and that no further payments are due or outstanding.

2. Allowable Expenses and Fiscal Documentation

A. The Recipient must maintain adequate documentation for expenditures of this Agreement to permit the determination of the allowability of expenditures reimbursed by CDFA under this Agreement. If CDFA cannot determine if expenditures are allowable under the terms of this Agreement because records are nonexistent or inadequate according to Generally Accepted Accounting Principles, CDFA may disallow the expenditures.

B. If mileage is a reimbursable expense, using a privately-owned vehicle will be at the standard mileage rate established by the United States (U.S.) Internal Revenue Service (IRS) and in effect at the time of travel. The standard mileage rate in effect at the time of travel can be found on IRS’s website regardless of funding source/type.

C. If domestic travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable for travel within California are those established by the California Department of Human Resources (CalHR). The maximum rates allowable for domestic travel outside of California are those established by the United States General Services Administration (GSA).

D. If foreign travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. The maximum rates allowable are those established in a per diem supplement to Section 925, Department of State Standardized Regulations.

E. The Recipient will maintain and have available, upon request by CDFA, all financial records and documentation pertaining to this Agreement. These records and documentation will be kept for three (3) years after completion of the Agreement period or until final resolution of any performance/compliance review concerns or litigation claims.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, California Government Code Title 1, Division 3.6, Part 3, Chapter 4.5, commencing with Section 927 - The California Prompt Payment Act.

4. Budget Contingency Clause

If funding for any fiscal year is reduced or deleted for purposes of this program, the CDFA has the option to either cancel this Agreement with no liability occurring to the CDFA or offer to amend the Agreement to reflect the reduced amount.

EXHIBIT D

FEDERAL TERMS AND CONDITIONS

The Recipient and recipients of any subawards under this award, agree to comply with all applicable requirements of all Federal laws, executive orders, regulations, and policies governing this program, including but not limited to 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards. For-profit organizations will be subject to 48 CFR Subpart 31. Recipients are responsible for identifying the federal regulations appropriate to their organization, consistently applying cost principles and ensuring contractors or consultants comply with applicable federal regulations.

1. Civil Rights

The Recipient must comply with civil rights and nondiscrimination standards pursuant to the following:

A. Civil Rights Act, 42 USC 2000, as implemented at 28 CFR Part 42;
B. Age Discrimination Act, 42 USC 6101, as implemented at 45 CFR Part 90;
C. Age Discrimination in Employment Act, 29 USC 621, as implemented at 29 CFR Part 1625;
D. Title IX of the Education Amendments of 1972, 20 USC 1681, as implemented at 45 CFR Part 86;
E. Section 504 of the Rehabilitation Act, 29 USC 791, as implemented at 28 CFR Part 41;
F. Executive Order (EO) 11246; and
G. Americans with Disabilities Act, (PL 101-366).

2. Labor Standards

The Recipient must comply with labor standards pursuant to the following:

A. Fair Labor Standards Act, 29 USC 207, as implemented at 29 CFR Part 500-899;
B. Davis-Bacon Act, 40 USC 3141-3148, as implemented at 29 CFR Parts 1, 3, 5, and 7; and
C. Contract Work Hours and Safety Standards Act, 40 USC 3701, as implemented at 29 CFR Part 5.

3. Environmental Standards

The Recipient must comply with environmental standards pursuant to the following:

A. Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (PL 91-190) and EO 11514 as implemented at 7 CFR Part 1b;
B. Notification of violating facilities pursuant to EO 11738;
C. Protection of wetlands pursuant to EO 11990;
D. Evaluation of flood hazards in floodplains in accordance with EO 11988;
E. Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 USC §§1451 *et seq*.);
F. Conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176 (c) of the Clean Air Act of 1955, as amended (42 USC §§7401 *et seq*.);
G. Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (PL 93-523); and,
H. Protection of endangered species under the Endangered Species Act of 1973, as amended (PL 93-205).

4. Drug-Free Environment

The Recipient must comply with drug-free environment standards pursuant to §5151-5610 of the Drug-Free Workplace Act of 1988, as implemented by 2 CFR 421.

5. Restrictions on Lobbying and Political Activities

The Recipient must comply with lobbying restriction standards pursuant to the Limitations on Use of Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions, 31 USC 1352, as implemented at 2 CFR 418.

6. Officials Not to Benefit

The Recipient must ensure that no member of Congress be admitted to any share or part of this Agreement or to any benefit arising from it, in accordance with 41 USC 22.

7. Trafficking in Persons

The Recipient must comply with the provisions in 2 CFR Part 175, prohibiting trafficking in persons.

8. Intergovernmental Review

The Recipient must comply with intergovernmental review standards pursuant to the following:

A. Executive Order 12372, as implemented at 2 CFR 415; and
B. The Intergovernmental Cooperation Act of 1968, 31 USC 6501.

9. Confidentiality

The Recipient must comply with confidentiality standards pursuant to the following:

A. Freedom of Information Act, 5 USC 552, as implemented at 7 CFR Part 1; and
B. Privacy Act, 5 USC 552 (a).

10. Conservation in Procurement

The Recipient must comply with procurement standards pursuant to the Resource Conservation and Recovery Act, 42 USC 6962 and EO 12873, as implemented at 40 CFR Part 247.

11. Debarment, Suspension, Criminal or Civil Convictions

The Recipient and its principals must comply with debarment and suspension standards pursuant to the EO 12549, as implemented at 2 CFR 180 and 2 CFR 417.

The Recipient must provide immediate written notice to CDFA if at any time it learns that this certification was erroneous when made or has become erroneous by reason of changed circumstances and must require recipients of lower-tier covered transactions under this Agreement to similarly certify pursuant to EO 12549, as implemented by 2 CFR 180 and 2 CFR 417.

See www.sam.gov to determine debarment and suspension status.

12. Crimes and Prohibited Activities

The Recipient must comply with crimes and prohibited activities standards pursuant to the following:

A. Anti-Kickback (Copeland) Act, as implemented at 29 CFR Part 3.1;
B. False Claims Act, 31 USC 3729; and
C. Program Fraud Civil Remedies Act, 31 USC 3801-3812.

13. Biosafety in Laboratories

The Recipient must comply with laboratory biosafety standards pursuant to the following the *Biosafety in Microbiological and Biomedical Laboratories*, published jointly by the Centers for Disease Control and the National Institutes of Health.

14. Conflicts of Interest

The Recipient must comply with the conflict of interest standards pursuant to 2 CFR 400.2.

15. Inventions, Patents, Copyrights and Project Results

A. The Recipient must comply with invention and patent standards pursuant to the following:
   1. Patent Rights in Inventions Made with Federal Assistance, 35 USC 202-204, as implemented at 37 CFR Part 401 (Bayh-Dole Act and the Technology Transfer Commercialization Act of 2000) to ensure that inventions made are used in a manner to promote free competition and enterprise without unduly encumbering future research and discovery.
   2. The Plant Variety Protection Act, 7 USC 2321 *et seq*.

B. The Recipient may retain title to any invention conceived of or first actually reduced to practice using Federal funds provided Recipient does the following:
   1. Reports all subject inventions to CDFA;
   2. Makes efforts to commercialize the subject invention through patent or licensing;
   3. Formally acknowledges the Federal government's support in all patents that arise from the subject invention; and
   4. Formally grants the Federal government and CDFA a limited use license to the subject invention.

C. The Recipient may copyright any publications, data, or other copyrightable works developed using Federal funds provided it provides the Federal government and CDFA a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use the material, and agrees that the Federal government and CDFA may do so in cooperation with other public agencies.

D. The Recipient agrees that the results of this project may be published by the Federal government, CDFA or appropriate contractors or cooperators as mutually agreed.

16. Care and Use of Laboratory Animals

The Recipient must comply with the care and use of laboratory animal standards pursuant to the following:

A. Animal Welfare Act, 7 USC 2131, as implemented at 9 CFR, Sub Chapter A, Parts 1-4; and
B. Marine Mammal Protection Act, 16 USC 1361-1407.

17. Fly America Act

The Recipient must comply with the Fly America Act (49 USC 40118) as implemented at 41 CFR 301-10.131 to 301-10.143.

18. Motor Vehicle Safety

The Recipient must comply with seat belt use standards pursuant to the following:

A. Highway Safety Act of 1966 as amended (23 USC 402-403);
B. Occupational Safety and Health Act of 1970 as amended (29 USC 668);
C. Federal Property and Administrative Services Act of 1949 as amended (40 USC §101 *et seq*.)
D. Increasing Seat Belt Use in the United States (EO 13043).
E. Federal Leadership on Reducing Text Messaging While Driving (EO 13513).

19. Records Retention and Accessibility

The Recipient and its contractors must comply with the procedures and requirements regarding record retention and accessibility as contained in 2 CFR 200.333 – 200.337.

20. All Other Federal Laws

The Recipient must comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

Emerald Ash Borer Trapping
California Department of Food and Agriculture
Tehama County Agricultural Commissioners

New Agreement
New Agreement Amount: $30,000
Agreement Expiration: 05/28/2025

Attachments Index:

1. **Attachment A – Financial Plans**
2. **Attachment B – Trapping Guidelines**
3. **Attachment C – EAB Invoice Template**
4. **Attachment D – EAB Monitoring Survey**

Grantee Name

Tehama County Department of Agriculture and Weights and Measurement

Project Coordinators

Cooperator Program Contact	Cooperator Administrative Contact
Name: David Pegos Address: 1220 N Street City, State, Zip: Sacramento, CA 95814 Telephone: (916) 403-6627 Email: david.pegos@cdfa.ca.gov	Name: Doni Rulofson Address: PO Box 38 City, State, Zip: Red Bluff CA, 96080 Telephone: (530) 527-4504 Email: drulofson@tehamaag.net

Statement of Need/Problem

The emerald ash borer (EAB) (*Agrilus planipennis*) is an aggressive invasive species that has caused the death of hundreds of thousands of ash trees in North America over the last 20 years. EAB was detected in Oregon in 2022, marking the first record of this invasive wood borer on the West Coast. Native and non-native species of ash throughout the west are at risk from EAB damage. The California Department of Food and Agriculture (CDFA) is proactively working to reduce the economic and environmental impacts of forest pests through trapping and outreach efforts.

Goals

The primary goal of this grant is to detect EAB prior to it becoming established, collect trapping and mapping data, and increase awareness and outreach about the risks of EAB through both short-term and long-term outreach efforts done at campgrounds, outdoor recreation conferences, and trade shows, outdoor advertising, public services announcements, and other means.

Objectives/Outputs

Tehama County will use these funds to monitor and survey for EAB:

- Place traps (June 1st, 2024, or as soon as this agreement is in place, monthly thereafter)
- Service traps and replace lures (July 2024 and August 2024)

- Remove traps from the field (September 2024)
- Summarize the results of the survey (October/November 2024)

Tehama County will distribute outreach materials focused on the EAB.

Specific Activates

Tehama County Department of Agriculture (Tehama County) staff will use these funds to monitor for EAB in Tehama County outside the I-5 transportation corridor following CDFA's EAB trapping guidelines. In general, traps will be prioritized in stands of ash trees, olive orchards, firewood staging areas, and/or campgrounds. Tehama County will help identify potential EAB trapping locations along the I-5 transportation corridor, but will not service these traps, CDFA and their partners will service EAB traps along the I-5 transportation corridor. Tehama County will identify 25 trapping locations, as mentioned above, throughout Tehama County and place both purple prism traps and the green Lindgren funnel traps with lures at those 25 locations for a total number of 50 traps. Monitoring will occur through trapping and ground surveys. To better educate the public and gain stakeholder support to monitor EAB, outreach materials will be distributed by Tehama County trappers. Arrangements will be made between CDFA and the County for designated personnel or courier service to deliver samples to the Plant Pest Diagnostics Center in Sacramento. Please refer to the EAB trapping guidelines. Tehama County will identify at least one public event to attend to educate the public about EAB and invasive species. Finally, please submit trapping locations via the Survery123 link provided.

Responsibilities

It will be the responsibility of Tehama County to distribute outreach materials, place, service and monitor traps. Other partners including CDFA will assist with the distribution of outreach materials.

Monitoring and Evaluation

Activity progress will be monitored by the completion of deadlines established and reported in semi-annual progress reports. Informal reports can be presented as necessary.

Budget

This grant will be used for:

- Trapping supplies (both purple prism traps and green Lindgren funnel traps and lures will be provided by CDFA) and distribution of traps and supplies.
- Outreach materials distributed by county trappers.
- Trapping throughout Tehama County.
- Identifying trapping locations along the I-5 transportation corridor.
- Trapping data, collection, and mapping.
- Outreach opportunities including booth fees.
- Participate in monthly EAP coordination calls.
- If possible, have trappers and supervisors participate in the May 29, 2024, CDFA Exotic Woodborer Survey Training from 9:00 am-10:00 am via Teams.

Budget Items by Object Class Categories	Federal $ (New)	Exp $	Rem $	Notes
a. Personnel	**$15,625.00**			
b. Fringe Benefits	**$5,975.00**			
c. Travel	**$1,000.00**			
Vehicle i.e- mileage, rental vehicle				
d. Supplies/Outreach	**$2,000.00**			
General Printing (Paper, Ink, etc)				
General Office (Folders, Postage, etc)				
Mapping/Plotter Paper				
Trap Supplies (traps, lures, poles, mailing, etc.)				
Outreach expenses including booth and registration fees				
e. Total Direct Charges	**$24,600**			
f. Indirect Charges FY 24/25 (25%)	$5,400			
g. Totals (h + i)	**$30,000**			

EMERALD ASH BORER (EAB) TRAPPING

GUIDELINES Fiscal Year 2023-24

1. **Eligible Counties** – Northern California counties where ash trees are growing on public land.

2. **General Trapping Instructions** – Staff will conduct trapping as per the Insect Trapping Guide (ITG), available at www.cdfa.ca.gov/go/ITG, and as outlined below. Should a conflict arise between the ITG and an item in these Guidelines, these Guidelines take precedence.

3. **Trap Description** – The funnel trap and prism trap are two different detection tools used to lure and trap EAB. A combination of these traps may be used at field sites depending on site conditions.

The green multi-funnel trap is constructed from 12 green plastic funnels with a green dome-shaped top and a white plastic collection cup at the bottom. Trap funnels and the dome are held together by black pegs. The collection cup is secured to the bottom with a twist-on motion. An eye screw at the top of the trap is used for rope/hanger attachment. Green funnel traps are pre-assembled and may be pre-coated in a 1:1 solution of Fluon before shipment to field locations. The Fluon application provides a slippery surface that assists with the capture of EAB. Specimens attracted by the lure fall through the funnels into the white collection cup filled with antifreeze.

The prism trap consists of a long purple panel that is folded into a three-sided prism shape along marked folding areas, with the sticky trap panels facing outward. The trap shape is held in place with the use of two cable ties attached to marked holes at both trap ends (bottom and top) and a separate metal spreader that is inserted into marked holes at the top end. The spreader comes with two loops. Using a twist tie, the lure is attached to the loop located on the underside of the spreader. A rope or a metal hanger can be tied to the top loop to secure the trap to its final placement location (e.g., tree branch or metal pole).

4. **Attractant** - The attractant substance emits an odor that's particularly attractive to EAB. Each lure is individually packaged and does not contain any insecticide. Lures should be stored in the freezer until needed for trap setup and field deployment.

5. **Trap Assembly and Numbering**

a. The county staff will receive unassembled traps which they will need to assemble in the field. The trapper will open the lure packing and attach one lure to each trap using a cable tie or twist tie.

b. Write the assigned trap number and date of deployment on the trap service tag prior to trap placement (also see section 10d).

c. Assigned alphanumeric trap numbers for EAB will include a three-digit trap ID, a three-letter county name abbreviation, and a three to five alphanumeric site name designation. Final trap numbers will be reviewed and approved by the designated California Department of Food and Agriculture (CDFA) EAB trapping coordinator.

For example: 001-SAC-ABC (e.g. trap number 1 in Sacramento County at site ABC)

d. To prevent contamination of other surfaces, avoid direct contact with the pheromone lure or the inside surface of the lure pouch.

e. Open the lure pouch and remove the individual lure. For funnel trap: use a cable tie or twist to secure the lure to one of the holes on the rim of the fourth funnel from the top. For the prism trap: use a cable or twist tie to secure the lure to the bottom loop of the spreader. Discard the empty packet in a manner approved by the trapping office.

f. Do not dispose of lures or lure packages in the field. All trapping materials are to be disposed of at the inspector's field station.

6. **Trapping Season**

a. Trap deployment should be completed by June 01, 2024, or as soon as an agreement is in place. At each site, EAB monitoring will last a minimum period of four months to coincide with the projected seasonal peak pest activity from EAB phenology models.

b. Remove traps after September 15, 2024..

7. **Hosts to be Trapped** – Ash trees primarily and neighboring non-host trees within 30 meters of ash trees. Use of non-host trees may be necessary when access to ash trees in an area is limited. Email the CDFA EAB trapping coordinator (EABTrapping@cdfa.ca.gov) if you have questions.

8. **Density**

a. Place no more than 2 traps (i.e., one multi-funnel and one prism trap) per square mile.

9. **Trapping Locations**

a. Place traps in Northern California where plentiful ash and/or olive trees are growing on public land.

b. Use a one-square mile grid overlay, placing up to two traps per square mile.

c. Place at least one trap within 300 meters of any olive groves, even if this results in more than two traps per square mile.

d. Prior to trap deployment, submit proposed trapping locations on Survey123. If you have questions or need to increase the number of traps per square mile, please contact EABTrapping@cdfa.ca.gov.

10. **Trap Placement**

a. Traps will be prioritized in stands of ash trees, olive orchards, firewood staging areas, and/or campgrounds. Contracted counties will help identify potential EAB trapping locations along the I-5 transportation corridor but will not service these traps. CDFA and their partners will service EAB traps along the I-5 transportation corridor. Each county will identify 25 trapping locations dispersed within county boundaries, as mentioned above, and place both purple prism traps and the green Lindgren multi-funnel traps with lures at those 25 locations for a total number of 50 traps.

b. Priority should be given to areas within 300 meters to olive groves.

c. Ensure traps are at least 20 meters (65 feet) from any other trap that contains a pheromone lure for a different target species.

d. Using a twist tie, attach a contact and a lure servicing tag to each trap. The contact tag has general contact information (e.g., designated county office personnel) in case the trap is found by someone who has questions. The service tag has a calendar where the trapper marks the initial deployment and subsequent service dates. On the multi-funnel trap, these tags can be attached to an opposite hole on the same funnel across from the lure. On the prism trap, the tags can be attached to the spreader (e.g., one of the metal cross bars).

e. Place traps on tree branches using a rope (for multi-funnel traps only) or metal hanger (for multi-funnel and prism traps). See details in points f and g below.

f. Rope method for multi-funnel traps. A rope should be thrown over a branch, ideally 16-26' above the ground. An arborist throw weight (12, 14, or 16 oz.) can be tied to one end of the rope. Take care to clear the rope from all lower branches so that the funnel trap can be pulled up and down like an elevator when servicing. The rope should have a clear path to the ground. The trap may need to be raised and lowered at an angle from the tree to accomplish this. Give yourself enough slack so that you can tie the rope to the tree selected for trap placement or an adjacent tree.

The branch should be alive and sturdy, preferably > 2" diameter, as smaller or dead branches could snap under the weight of the trap. The selected branch area should be unobstructed by branches or leaves so that the trap can be lowered/raised during servicing.

Using a fishing knot or another strong knot of your choosing, tie the rope to one or two points on each trap depending on site conditions. For the multi-funnel trap, the first required point is the top metal hanger. The second point (optional) is one of the three holes on the bottom funnel used for black peg attachment. The knot used is important as high winds will sometimes cause the traps to come down if the knots are not tied properly.

Prior to placing the multi-funnel trap on the tree, fill the white collection cup with approximately 2 inches of propylene glycol (RV antifreeze; pink or green in color). Do NOT use any product containing ethanol as products containing this will evaporate over time, especially in hot, dry climates or under drought conditions. Propylene glycol should not be diluted with water prior to filling the cup as it will be diluted by rainwater over time.

g. Metal hanger method for multi-funnel and prism traps. Secure a metal hanger to the eye screw at the top of the multi-funnel trap. On the prism trap, secure the metal hanger to the top loop of the spreader. Using a pole with a hook attachment, hoist the metal hanger attached to the multi-funnel or prism trap into the lower canopy of the tree and place the hanger over a stable branch (>2" diameter). When available, forked branches with a positive incline are preferred to minimize lateral hanger movement under windy conditions. A tree with a diameter at breast height of at least eight inches is preferred. The selected branch area should be unobstructed by branches or leaves so that the trap can be lowered/raised

during servicing. The multi-funnel and prism trap can be taken down and serviced by slipping the attachment hook on the pole underneath the hanger, lifting it off the tree branch, and then slowly lowering it to the ground.

h. In all trap placement cases, make sure the trap itself and the materials used to position/secure it on the tree (e.g. rope, hanger) are reasonably out of reach to discourage others who may want to pull it down. Avoid placing traps directly above public walking areas or where there is generally a lot of foot traffic. i. GPS the site and enter the data onto the trap card, for entry into the Survey123 system.

j. Further EAB trapping clarification can be provided and a trap deployment demonstration for county trappers from CDFA personnel can be scheduled. Please email your request to EABTrapping@cdfa.ca.gov.

11. **Inspection Frequency –**

a. Service the traps monthly, unless directed otherwise. If site closure or other factors preclude servicing a trap, document the missed servicing in the trap book and Survey123 and notify EABTrapping@cdfa.ca.gov.

12. **Trap Servicing –**

a. Servicing the funnel trap generally involves (1) lowering the trap to the ground (e.g., carefully untying the rope or using a pole with a hook, depending on how the trap was placed), (2) removing the white collection cup from the lower base funnel, (3) transferring the contents of the white collection cup to another labeled container (indicating trap ID, collection date), (4) checking for any trap damage that would interfere with its intended function (5) making sure the lure still has fluid (see section 12 below), (6) refilling the white collection cup with fresh antifreeze, (7) reattaching the white collection cup to the funnel trap (be sure that all four tabs are locked in), (8) raising the trap from the ground and placing it back on the tree, (9) double-checking the trap is secure on the branch.

b. Servicing prism traps generally involves (1) lowering the trap to the ground (e.g., using a pole with a hook, depending on how the trap was placed), (2) inspecting the entire exterior sticky surface for suspect EAB specimens, (3) removing all suspect EAB specimens from the trap using forceps while taking care not to damage the specimen, (4) placing the collected specimen(s) from the same trap in a labeled plastic sealable bag (indicating trap ID, collection date), (5) using separate labeled bags for specimen(s) collected from other traps, (6) raising the trap from the ground and placing it back on the tree, (7) double-checking the trap is secure on the branch.

13. **Baiting Interval** – During each visit, check if liquid is visible in the clear lure. Under normal conditions, replace the lure every six to eight weeks. The old lure should be removed and a new one reattached in the manner described in section 5e of this document. Discard the old lure in a manner approved by the trapping office.

14. **Trap Replacement**

a. Under normal conditions, funnel traps can last the entire field season but should be repaired or replaced if trap components (e.g., funnels, black pegs, collection cups) are damaged. Trappers should consider transporting 2-3 functional backup traps for this purpose. If additional spare traps are needed, please contact EABTrapping@cdfa.ca.gov.

b. Prism traps can be replaced every four weeks under normal conditions. However, traps should be replaced earlier if dust, plant debris, or an excessive number of trapped non-target insects reduces the ability of trap to capture EAB or inhibits the ability to screen for suspect EAB.

c. Trap hangers and rope should be reused, if not damaged.

15. **Relocation**

a. Do not relocate traps unless access to the trap is impaired for more than one servicing.

b. If foliage and branches limit trap access, move traps to another branch with greater access.

c. If a trap is relocated, GPS the new site, record the new site coordinates in the log book, enter the data into the Survey123 database and notify EABTrapping@cdfa.ca.gov.

d. When relocating, always use the same trap unless it is damaged.

16. **Data Entry**:

a. Trap data must be entered into a Survey123 EAB monitoring form. Further instructions on how to access and use this monitoring form will be provided by CDFA.

b. All sites trapped must be geocoded using Datum NAD83 in decimal degrees to 6 decimal points (e.g., 34.423314, –119.825056). If there are more than six digits, please truncate the figures (do not round up or down). The minimum information recorded in the global positioning system (GPS) unit is trap number, placement date, and degree decimal waypoint reading. New GPS points must be recorded if EAB traps are relocated.

c. All GPS points will be verified by CDFA prior to being entered into Survey123. Prior to trap placement, submit GPS points on a separate Survey123 site intake form. Further instructions on how to access and use this preliminary site evaluation form will be provided by CDFA.

d. Fill out and submit a Survey123 monitoring form for every trap servicing event no later than 5 business days after the trap is serviced.

e. All final trap collection data should be submitted to CDFA by October 01, 2024.

17. **Maps** - Counties must use maps displaying the square mile grid and appropriate subgrids as determined by CDFA. If needed, maps or the geographic information system (GIS) layers will be provided. If the county can produce these, verify the accuracy with the CDFA before use.

18. **Trap Sample Storage** - All collected trap samples shall be transported from the field to a designated county facility for temporary sample storage at room temperature (preferably 25°C during summer to avoid sample degradation). Arrangements will be made between CDFA and the County

for designated personnel or courier service to deliver samples to the Plant Pest Diagnostics Center in Sacramento, California. Do not dispose of any traps and samples without first contacting CDFA at EABTrapping@cdfa.ca.gov.

19. **Submitting Specimens for Identification**

a. For muti-funnel traps, the entire trap contents containing the suspect insect should be collected and returned to the office for supervisory inspection. Before leaving the site, ensure the trap has been serviced in the manner described in section 12. For prism traps, take a picture of the specimen on the trap prior to removal, carefully remove the suspect specimen(s) and return them to the office for supervisory inspection. Before leaving the site, ensure the prism trap has been serviced in the manner described in section 12.

b. The trapping supervisor should contact the District Entomologist when suspect insects are discovered. If a suspect insect is not removed from the trap, please take a photograph of the specimen, and contact the trapping supervisor for further instructions. If the suspect insect is alive in the trap, place the trap sample in the freezer for at least one hour to kill the insect. The trapping supervisor should also contact EABTrapping@cdfa.ca.gov to coordinate delivery of specimen(s) to designated CDFA personnel in Sacramento. Do not send live specimens!

c. All suspect specimens should be submitted along with Form 65-020, the electronic version of the Pest and Damage Report (e-PDR). The website for the e-PDR is http://phpps.cdfa.ca.gov. Individuals completing this form will need a username and a password.

d. Notify EABTrapping@cdfa.ca.gov and Jason Leathers (jason.leathers@cdfa.ca.gov) via email upon all submissions. Include the e-PDR number in this communication.

COUNTY LETTERHEAD

Attachment C - EAB Invoice Template

Invoice Month/Year: _____

SUBMIT MONTHLY TO: ambika.saini@cdfa.ca.gov

STATE OF CALIFORNIA
DEPARTMENT OF FOOD AND AGRICULTURE
PLANT HEALTH AND PEST PREVENTION SERVICES
Plant Admin
Emerald Ash Borer (EAB)
1220 N STREET
SACRAMENTO CA 95814

REMIT PAYMENT TO: (County Address)

Accounting use only:

Agreement/Program Name:	
Agreement Number:	
Agreement Amount:	

For State Use Only

Accounting use only:

Date:	
County:	
Amount Billed to Date:	
Invoice #	
Revision Date:	
Billing Period:	**From:** **To:**

EGVM Costs

	Total Hours	**Total Costs**
Personnel Expenses		
Survey Activities	0.00	$ -
Non-Survey Activities	0.00	$ -
Indirect Rate	25%	$ -
Operating Expenses		$ -
Sub-Contracting Expenses		$ -
Mileage Expenses		$ -
Grand Total	**0.00**	**$ -**

Mileage Expense Breakout	**Total Miles**	**Rate**	**Total Cost**
County Vehicles	0.00	0.000	$0.00
State Vehicles	0.00	0.000	$0.00
Rental Vehicles	0.00	0.000	$0.00
	Total Mileage Expenses:		**$0.00**

COMMENTS:

(County Letterhead)

California Department of Food and Agriculture

Emerald Ash Borer (EAB) Program

Budget Period FY 2023/2024 & FY 2024/2025

Email invoices to Ambika Saini at ambika.saini@cdfa.ca.gov

Date:
County:
Agreement No:
Invoice No:
Billing Period:

CDFA USE ONLY

Detection Personnel Costs

Name and Classification	Hours	Hourly Rate *	Total Salaries
	0.00	$0.00	$0.00
	0.00	$0.00	$0.00
	0.00	$0.00	$0.00
	0.00	$0.00	$0.00
	0.00	$0.00	$0.00
	0.00	$0.00	$0.00
Total Hours	0.00	Total Salaries	$0.00

Non-Detection Personnel Costs

Name and Classification	Hours	Hourly Rate *	Total Salaries
0	0.00	$0.00	$0.00
0	0.00	$0.00	$0.00
0	0.00	$0.00	$0.00
0	0.00	$0.00	$0.00
0	0.00	$0.00	$0.00
Total Hours	0.00	Total Salaries	$0.00

Total Personnel Services		$0.00
Overhead **	25%	$0.00
Total Personnel Costs:		$0.00

Operating Expenses

Travel	$0.00
Printing	$0.00
Postage/Freight	$0.00
Miscellaneous Field Supplies	$0.00
Miscellaneous Office Supplies	$0.00
Contractual Costs	$0.00
Total Operating Expenses:	$0.00

Mileage Costs	**Total Miles**	**Rate**	
County Vehicles	0.00	0.000	$0.00
State Vehicles	0.00	0.000	$0.00
Leased Vehicles	0.00	0.000	$0.00
		Total Mileage Cost:	$0.00

Grand Total:	$0.00

Agreement Amount	0.00
Billed to Date	0.00
Balance	0.00

* The Hourly Rate must include Hourly Wage and Benefit Rate)

** Overhead percent is editable, may fluctuate per county and must not exceed 25%

EMERALD ASH BORER (EAB) TRAP MONITORING LOG 2024



CALIFORNIA DEPARTMENT OF FOOD & AGRICULTURE

PDAS

EMERALD ASH BORER (EAB) TRAP MONITORING LOG SURVEY 2024 Help Document

The following document is a guide to the 2024 Emerald Ash Borer (EAB) Trap Monitoring Log Survey.

Contents

How to Submit a Survey 2

Desktop/Laptop 2

Mobile Devices 2

The Survey 5

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Tips and Tricks for Mobile Devices 11

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How to Submit a Survey

Desktop/Laptop

1. Click here to open the survey.
2. Sign in with ArcGIS online

It is recommended that Google Chrome is used for Survey123 on the desktop

Mobile Devices

Survey123 can be used on iPads, iPhones, Androids, or any other smart devices. For CDFA mobile devices:

1. Install Survey123
    a. Open the Company Portal and sign in with CDFA credentials
    b. Select user account then continue
    c. Under Apps search “ArcGIS” then select ArcGIS Survey123 icon
    d. Select Install

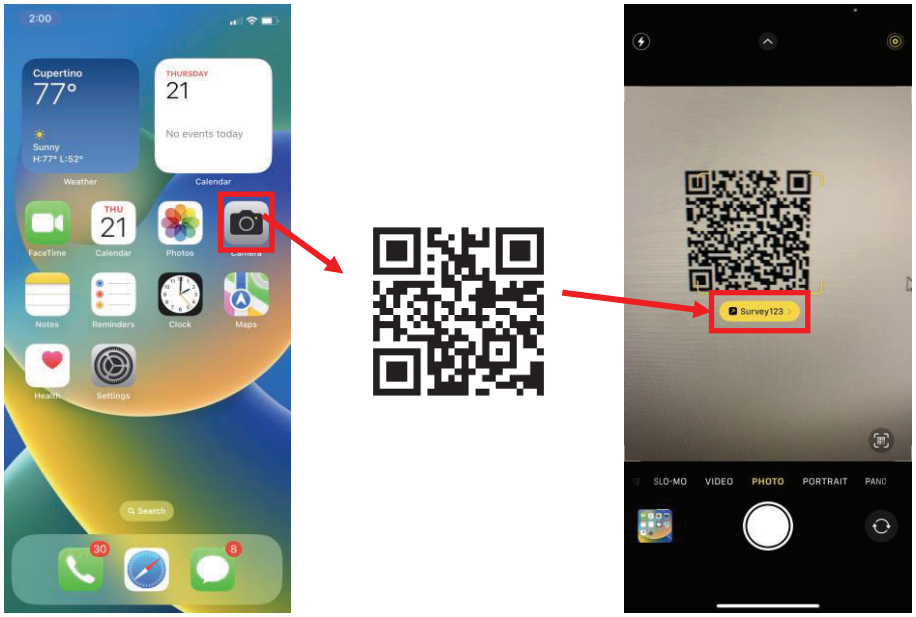


The steps required for your organization may differ than the steps above

There are three ways to access the survey.

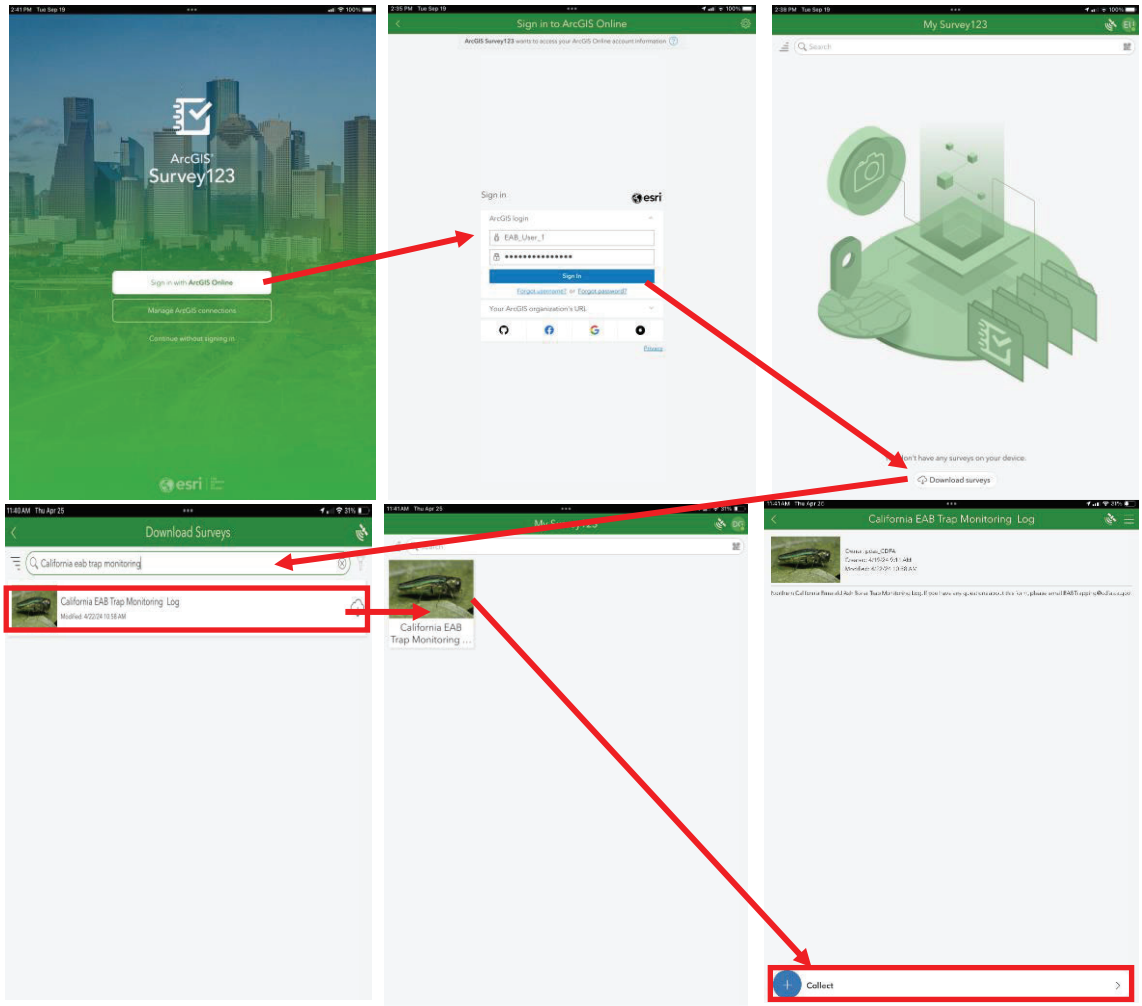
1. Option 1: Open the survey via URL.
    a) Follow the URL: https://arcg.is/0LTqeH
    b) You will be prompted to sign in with ArcGIS online.
    c) The survey will appear.

2. Option 2: Open the survey via QR code.
    d) Open the camera app on your device.
    e) Face the camera towards the QR code below.
    f) Touch the yellow link to open the survey.
    g) You will be prompted to sign in with ArcGIS online.
    h) The survey will appear.



3. Option 3: Open the survey via Survey123 App

    a. Select the Survey123 icon and sign in with ArcGIS Online
    b. Select “Download surveys”
    c. Search for “California EAB Trap Monitoring Log” and select the download icon
    d. Select the back arrow to return to the main page then select the emerald ash borer survey icon
    e. Select Collect at the bottom to begin a survey



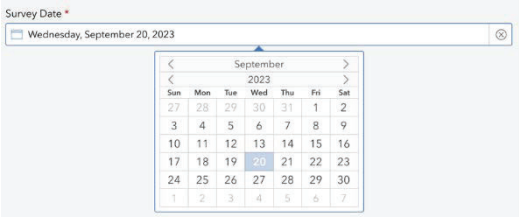
Desktop and Mobile - The following should appear at the top of the screen:



The Survey

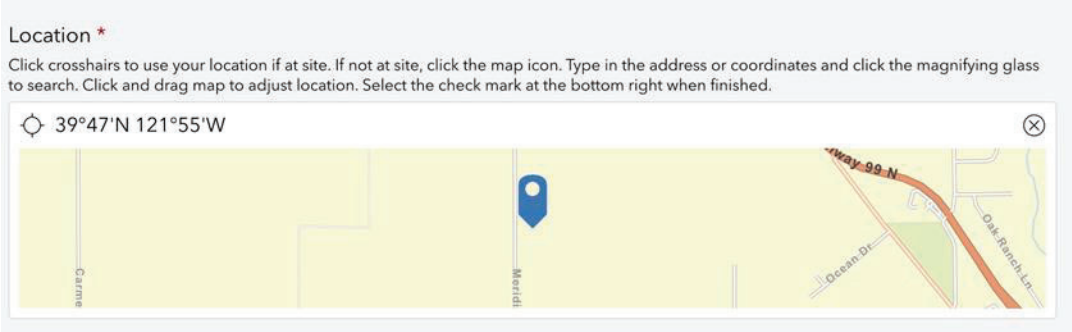
Different types of data entry fields in the survey

1. Calendar to select the date of submission.



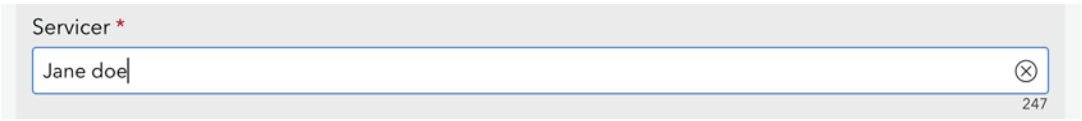
To expand the calendar, click on the calendar icon to the left of the date. Click the date of interest.

2. Map to mark location of traps.

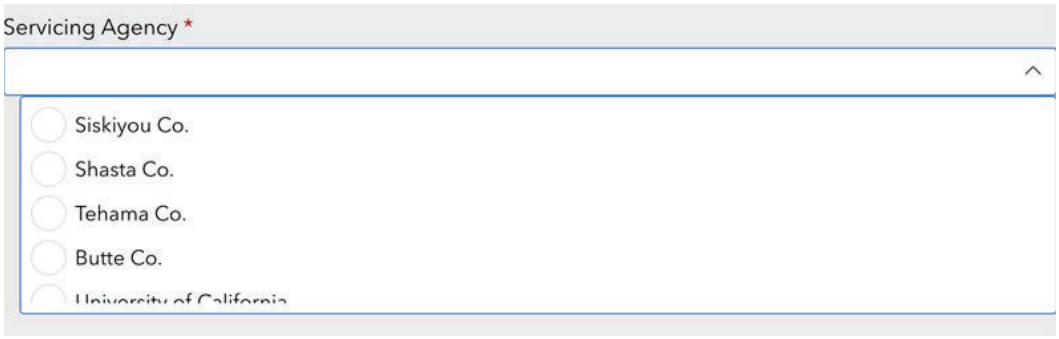


Directions vary by platform. Please see directions below for further information.

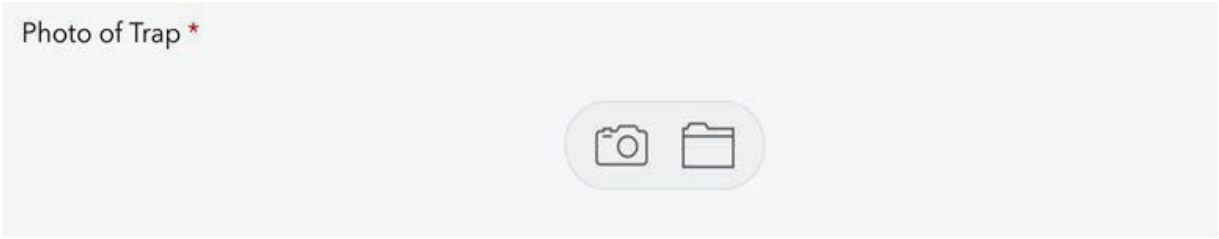
3. Text box for open-ended text.



4. Dropdown choice lists.



5. Photo option to either take a new photo or upload one from the device.



Dynamic Fields

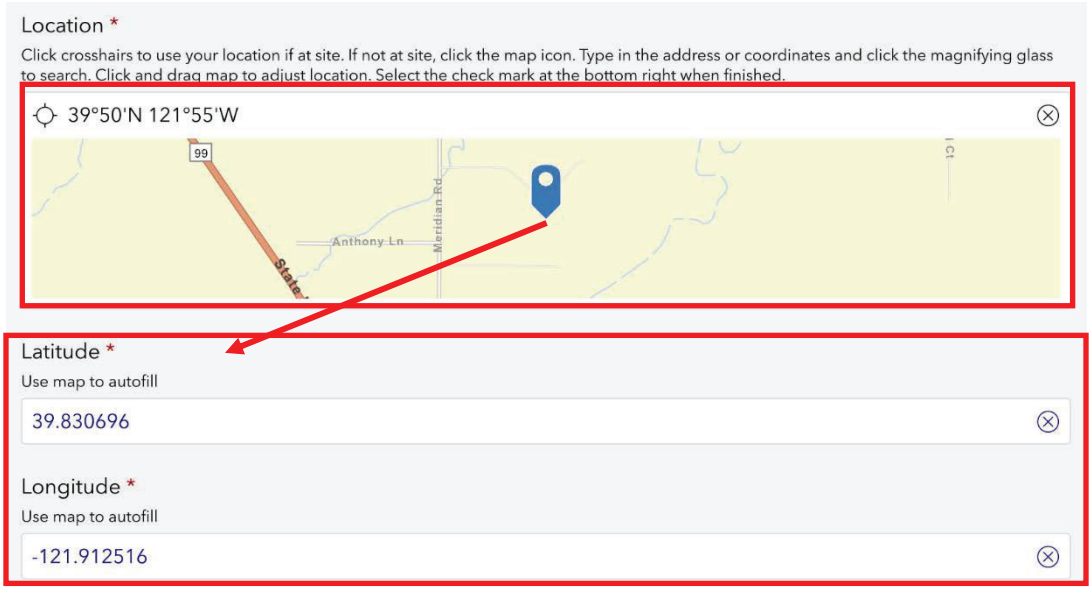
In some cases, additional fields will appear depending on an answer to a previous question.

Example 1) If “Other (Describe)” is selected as a response to “how was trap damaged?”, an open-ended text box will appear.



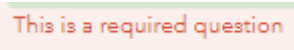
For this example, the service agency is CDFA and was created on April 23, 2024 at 8:48 AM

Example 2) Latitude and longitude is autogenerated based on the location of the trap



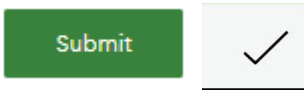
Required Fields

All fields marked with a red asterisk * are required. Surveyors will receive an error in red for any required fields missing information and will be unable to submit the survey.



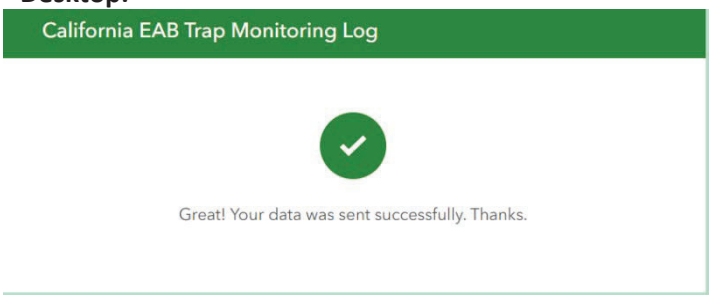
Submit Survey

Once all required fields are completed, select Submit at the bottom of the survey (desktop) or the grey check mark on the bottom right (mobile).



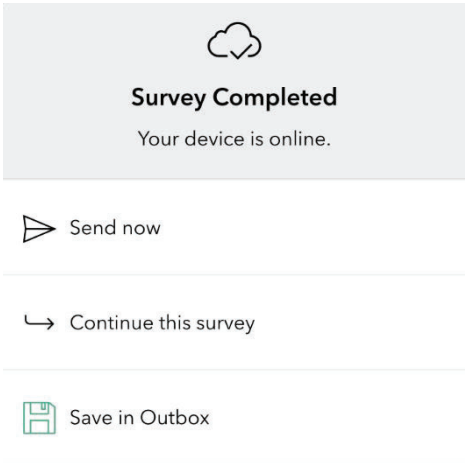
If the survey is filled out correctly on the desktop, the following message will appear:

Desktop:



If the survey is filled correctly on a mobile device, the following message will appear:

Mobile:

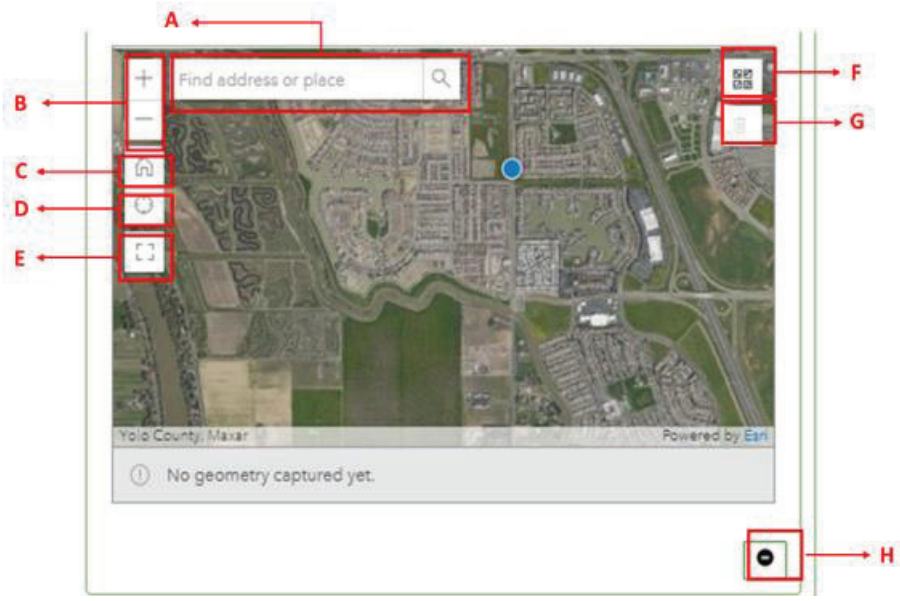


Select “Send now” to submit the survey.

How to Use the Survey Mapping Application

The mapping application allows the surveyor to draw a point at the host(s) location(s).

Desktop Map Window



A. **Search Bar**: Enter location or area of the field to be inspected. Surveyor can enter coordinates (in decimal degrees or degrees minutes seconds format), address, cross streets, city, or county. Use a set of coordinates to be most precise.

B. **Scale**: Click the "+" icon to zoom in and the "-" to zoom out.

C. **Default Map View**

D. **Zoom to Current Location**: Navigate to current location. Must enable location services on smart device.

E. **Large Map**: Expand the map window.

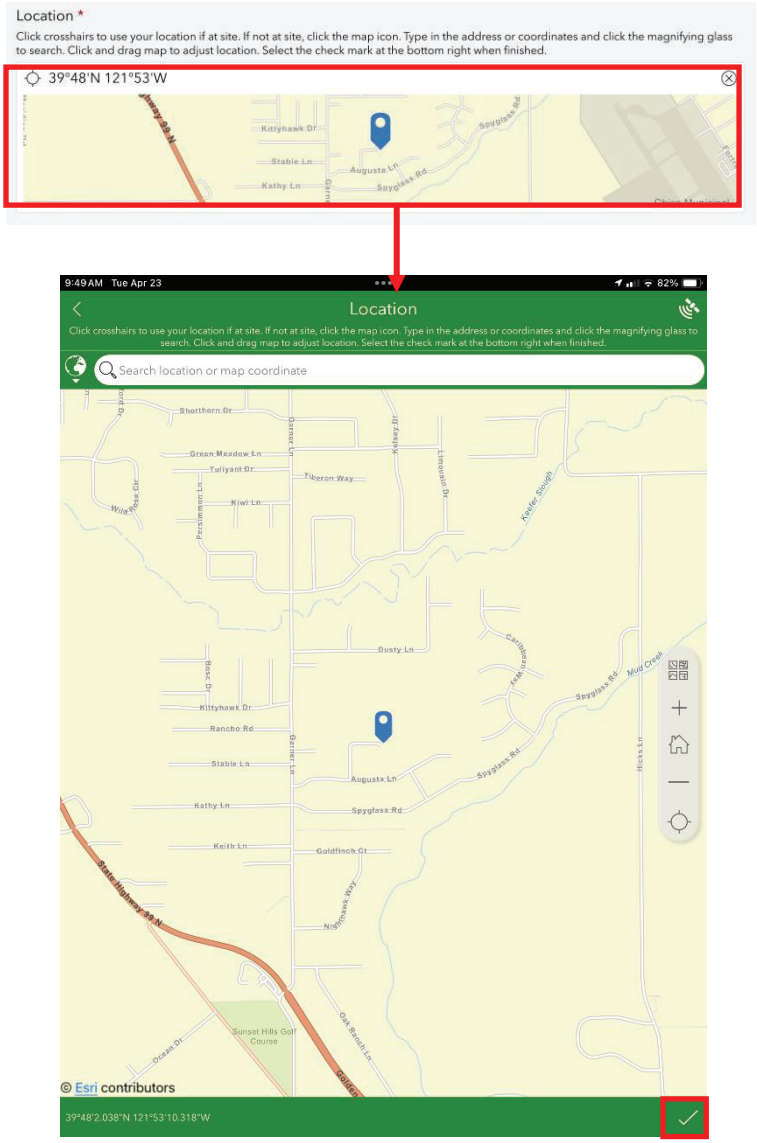
F. **Base Map Selection**: Change the base map to better assist in selecting host location (suggested base maps include: Imagery, Streets, OpenStreetMap).

G. **Delete Geometry**: Removes the point from the map.

H. **Delete Map Feature**: Remove feature from survey.

Mobile Map Window

1. If location services are enabled, the map will display the current location and coordinates. To edit the location, click anywhere inside the map.
2. In the expanded map, follow the instructions in the map window, then select the check mark at the bottom right.
3. If you are not at the survey location, click anywhere inside the map. Following the instructions in the map window, navigate to the survey site, then select the check mark at the bottom right.
4. All other features are like the desktop version as outlined in the Desktop Map Window section above.

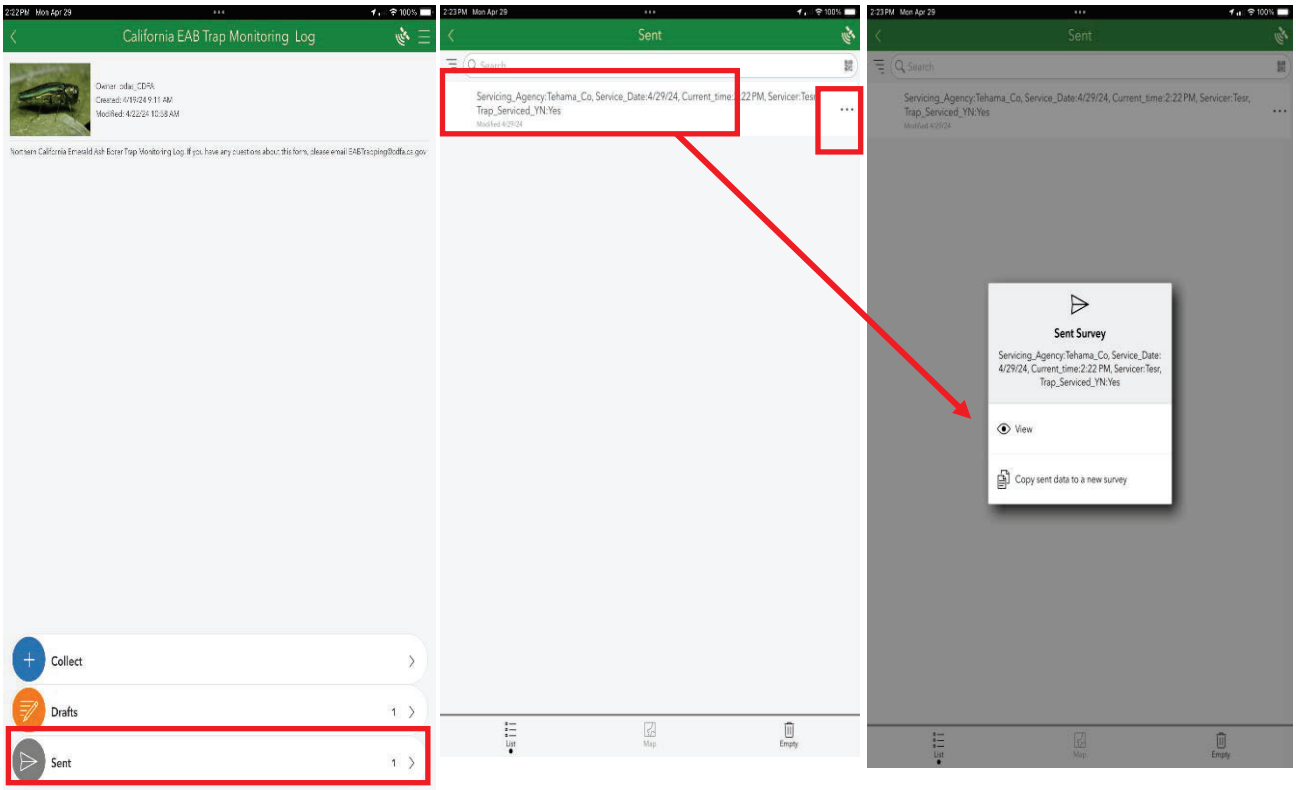


Tips and Tricks for Mobile Devices

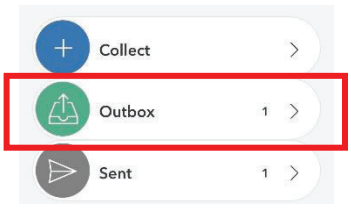
1. Keep the survey up to date: if you see the message below, there has been a change to the survey. Select the update message, then select the refresh icon to update.

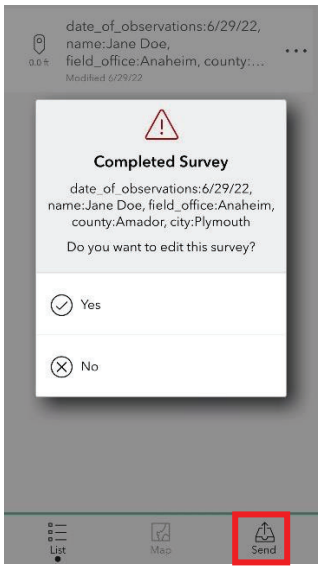


2. The Sent folder contains all surveys submitted on the device. Select the individual record to access options to view, edit and resend, or copy the data from that survey into a new record. Select the "…" ellipses for the option to delete the survey from the device. Note: this does not delete the survey data, but simply removes it from the Sent folder on that device.

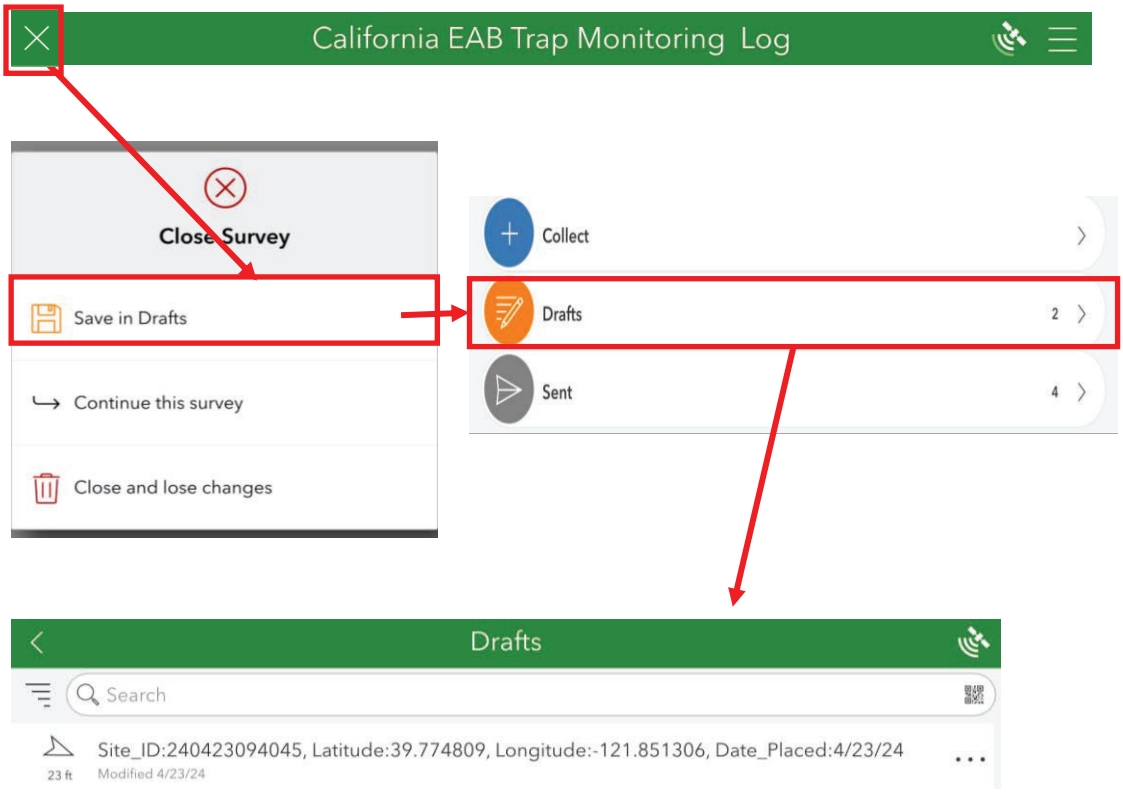


3. The Outbox folder contains all survey records started but not successfully submitted, usually due to a lack of Wi-Fi or cellular data. When selecting a survey, the option appears to edit the survey. To submit the survey, select the Send icon on the bottom right.

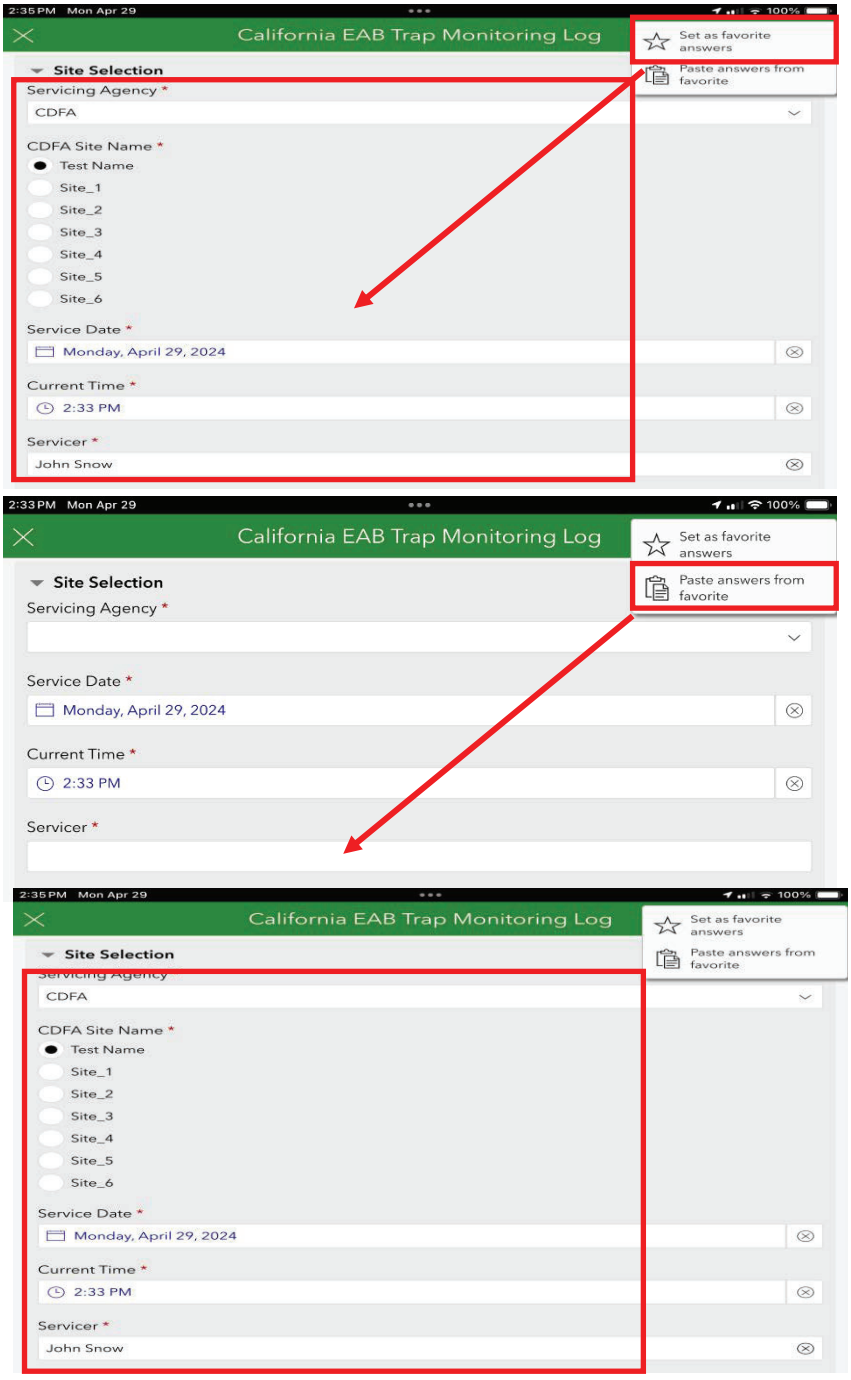




4. If a survey is closed out by selecting the "X" on the top left, the submitter has the option to save the survey to the Drafts folder. In this case, Drafts will also appear on the survey main page. Selecting the record will open the survey for completion.



5. For multiple records with identical answers: in addition to the option to copy an entire survey record as a new record, there is also the option to add answers as favorites in a survey. When entering a survey record, select the triple bar icon and select “Set as favorite answers.” After the survey is submitted, the answers will save as favorites. When a new survey is started, tap inside the field to begin pasting the favorite answers, select the triple bar icon, and select “Paste answers from favorite.” The favorite answers will populate in the survey from the selected field down.



Survey Dictionary

Field	Definition	Example
Servicing Agency*	List of participating agencies.	CDFA
{Servicing Agency} Site Name*	List of sites that dynamically changes depending on the servicing agency selected. There are seven possible fields: Siskiyou County, Shasta County, Tehama County, Butte County, University of California, CalFire, and CDFA.	CDFA Site One
Servicer*	Open text response of the individual to enter their name.	John Snow
Date Trap Placed*	Date trap was serviced.	5/18/2024
Time*	Time trap was serviced	11:52 AM
Which Trap was Serviced?	If traps were selected, and if serviced, which traps.	Funnel; Prism
Were EAB apparent in Funnel/Prism?*	If Funnel/Prism was serviced, were Emerald Ash Borers present (Yes/No).	Yes
Was Trap damaged?*	If the trap was not serviced, was it due to damage? (Yes/No)	No
What Prevented Trap service*	If trap was not serviced and it was not damaged, open text response on what prevented trap service.	Road closure
How was trap damaged?*	If the Funnel/Prism was damaged, select one option from a list of possible reasons a trap may have been damaged.	Lost trap
Describe how the trap was damaged*	If "other (describe)" is selected, an open text response to explain what damaged the trap.	Trap was burned.
Were signed of EAB present?*	Yes or no response on if Emerald Ash Borers were present.	Yes
Were adults present?	If Emerald Ash Borers are present, are there any adults present (Yes/No)	Yes
Were D-Shaped exit holes present?*	If Emerald Ash Borers are present, are there any D-shaped exit holes? (Yes/No)	No
Were larval galleries apparent?*	If Emerald Ash Borers are present, are there any galleries apparent? (Yes/No)	No
Was trap moved for any reason?*	Was the trap moved?	Yes
Where was the trap moved to?	If the trap was moved, select the new location of the EAB trap. Used to autofill the "latitude" and "longitude" fields.	Trap Coordinates stored in the "latitude" and "longitude" fields.
Longitude*	Longitude stored from the map coordinates earlier in the survey.	- 117.337068
Latitude*	Latitude stored from the map coordinates earlier in the survey.	34.054474
Was a PDR Submitted?*	Was a PDR submitted? (Yes/No)	Yes
Enter the PDR Number*	Open text box to enter a valid PDR number: A valid PDR number should have 12 uppercase alphanumeric digits and never include the letters "O" or "I".	TE0P50007400
Additional Notes	Open text box to enter additional notes.	Trap placed on an Ash tree.
Attach an image	Include images of the trap, damage, EAB, D-shaped exit holes or any relevant image.	Trap.jpg

Questions?

For questions, please contact Plant Data Analysis Services at PDAS@cdfa.ca.gov

Tehama County

Agenda Request Form

File #: 25-1460 **Agenda Date:** 8/26/2025 **Agenda #:** 5.

HEALTH SERVICES AGENCY / MENTAL HEALTH

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Executive Director to sign Amendment No. 2 to the agreement with Tehama County Department of Education (Misc. Agreement 2021-14) as amended by Amendment No. 1 (Misc. Agree. 2024-295) for the purpose of Mental Health Student Service Act of 2019 grant collaboration administered through the County, with a maximum compensation not to exceed $3,174,751, effective 10/1/2020 and shall terminate 12/31/26 *(Subject to required insurance documentation)*

Financial Impact:
Budget Unit is 40131 for mental health. There is no change to the total amount. All costs will be funded by the MHSSA grant. The grant distributions are as follows: Year 1: $668,267, Year 2: $628,882, Year 3: $745,989, Year 4: $754,811, Year 5: $155,246, Year 6: $147,315, Year 7: $74,241 with rollover. There is no impact to the general fund.

Background Information:
The agreement between Tehama County Health Services Agency (TCHSA) and Tehama County Department of Education for the collaboration on the Mental Health Student Service Act (MHSSA) was approved by the Board on January 26, 2021. Amendment No. 1 (Misc. Agreement #2024-295) was approved on September 17, 2024, to extend the term until 12/31/26. This Amendment No.2 is for the purpose of revising the language in the Compensation section of the agreement to allow rollover funds for use in any future year allocations. Due to implementation and hiring delays, this new language permits prior year funds to be spent as long as overall maximum compensation is not exceeded. There is no change to the term or the maximum compensation amount.

The purpose of the grant is to enhance an existing county partnership with school-based programs, to expand access to mental health services for children and youth, including campus-based mental health services, and to facilitate linkage and access to ongoing and sustained services. The California Legislature passed and the Governor signed the 2019 Budget Bill, Senate Bill 75, which included MHSSA to establish mental health partnerships between County Mental Health and educational entities. Tehama County Department of Education agreed to be the lead agency for this project, but the application required local mental health to partner and be the fiscal intermediary for the funds.

AMENDMENT #2

TO THE AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND TEHAMA COUNTY DEPARTMENT OF EDUCATION

This Amendment #2 to Agreement Number 2021-14 dated 12/10/2020 by and between the County of Tehama, through its Health Services Agency (County) and Tehama County Department of Education (Contractor) for the purpose of Mental Health Student Services Act of 2019 grant collaboration administered through the County and meeting the Mental Health Services Oversight and Accountability Commission standards and regulations governing this grant, shall be amended as follows:

3. **COMPENSATION**

For Contractor's expenditures that are eligible for reimbursement by the Mental Health Services Oversight and Accountability Commission for the Mental Health Student Services Act of 2019 grant attached hereto as Exhibit B, Contractor shall submit to County expenditures reports and the County will render payment to the Contractor. Such eligible reimbursements are detailed in Exhibit B. Any funds not expended in their allocated year may rollover to a future year's allocation. The Maximum Compensation payable under this Agreement shall not exceed $3,174,751. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Contractor shall not be paid any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this Agreement.

It is mutually agreed that all other terms and conditions of Agreement Number 2021-14, as amended by Amendment #1 (Misc. Agreement 2024-295), shall remain in full force and effect.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: 8-11-25

Jayme S. Bottke, Executive Director

TEHAMA COUNTY DEPARTMENT OF EDUCATION

Date: Aug 6, 2025

Richard DuVarney
Richard DuVarney (Aug 6, 2025 11:55:29 PDT)

Richard DuVarney, Superintendent

Standard Form of Amendment – Services adopted 4-27-10

E-Contract Review
Approval as to Form

Department Name: Health Services Agency

Vendor Name: Tehama County Department of Education

Contract Description: For the purpose of the grand collaboration of the MHSSA grant

APPROVED AS TO FORM:



Date: 07/31/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND TEHAMA COUNTY DEPARTMENT OF EDUCATION

This agreement is entered into between the County of Tehama, through its Health Services Agency ("County") and Tehama County Department of Education ("Contractor") for the purpose of Mental Health Student Services Act of 2019 grant collaboration administered through the County and meeting the Mental Health Services Oversight and Accountability Commission standards and regulations governing this grant.

1. **RESPONSIBILITIES OF CONTRACTOR**

During the term of this agreement, Contractor shall perform services according to the Scope of Work described in Exhibit B attached hereto and incorporated by reference.

2. **RESPONSIBILITIES OF THE COUNTY**

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this agreement.

3. **COMPENSATION**

For Contractor's expenditures that are eligible for reimbursement by the Mental Health Services Oversight and Accountability Commission for the Mental Health Student Services Act of 2019 grant attached hereto as Exhibit B, Contractor shall submit to County expenditures reports and the County will render payment to the Contractor. Such eligible reimbursements are detailed in Exhibit B. The Maximum Compensation payable under this Agreement shall not exceed $2,500,000. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Contractor shall not be paid any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above. Should Contractor

receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this Agreement.

4. **BILLING AND PAYMENT**

On or before the 15th of each month, Contractor shall submit to County an itemized invoice for all services rendered, as well as expense reimbursement requested, during the preceding calendar month. County shall make payment of all undisputed amounts within 45 days of receipt of Contractor's invoice. County shall be obligated to pay only for services properly invoiced in accordance with this section.

5. **TERM OF AGREEMENT**

This agreement shall commence on the October 1, 2020 and shall terminate September 30, 2024, unless terminated in accordance with section 6 below.

6. **TERMINATION OF AGREEMENT**

If Contractor fails to perform its duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner its obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Health Services Agency Executive Director.

7. **ENTIRE AGREEMENT; MODIFICATION**

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be

entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8. NONASSIGNMENT OF AGREEMENT

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

9. EMPLOYMENT STATUS

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to ensure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10. INDEMNIFICATION

Contractor shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including

property of County) being damaged, arising out of contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

11. INSURANCE

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

12. PREVAILING WAGE

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services hereunder are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with and to require its subcontractors to fully comply with such Prevailing Wage Laws, to the extent that such laws apply. If applicable, County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code section 1773 at its principal office, and will make this information available to any interested party upon request. Contractor shall defend, indemnify and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the foregoing, Contractor specifically acknowledges that County has not affirmatively represented to contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a "public work." To the fullest extent permitted by law, Contractor hereby

specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5, with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

If the services are being performed as part of the applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

13. NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

14. GREEN PROCUREMENT POLICY

Tehama County Resolution No. 49-2002, the Green Procurement Policy (available upon request) supports recycling and waste reduction, and promotes the purchase of products made with recycled materials when product fitness and quality are equal and they are available at no more than the total cost of non-recycled products. Contractor is encouraged to conform to this policy.

15. COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

16. **LAW AND VENUE**

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

17. **AUTHORITY**

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

18. **NOTICES**

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

If to County:	Tehama County Health Services Agency Attn: Executive Director P.O. Box 400 Red Bluff, CA 96080 (530) 527-8491
If to Contractor:	Tehama County Department of Education Attn: Superintendent 1135 Lincoln Street Red Bluff, CA 96080 (530) 527-5811

Notice shall be deemed to be effective two days after mailing.

19. **NON-EXCLUSIVE AGREEMENT**:

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

20. **RESOLUTION OF AMBIGUITIES:**

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

21. **NO THIRD PARTY BENEFICIARIES:**

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that it is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

22. **CODE OF CONDUCT**

Tehama County Health Services Agency (TCHSA) maintains high ethical standards and is committed to complying with all applicable statutes, regulations, and guidelines. The TCHSA and each of its employees and contractors shall follow an established Code of Conduct.

PURPOSE

The purpose of the TCHSA Code of Conduct is to ensure that all TCHSA employees and contractors are committed to conducting their activities in accordance with the highest levels of ethics and in compliance with all applicable State and Federal statutes, regulations, and guidelines. The Code of Conduct also serves to demonstrate TCHSA's dedication to providing quality care to its patients.

CODE OF CONDUCT – General Statement

- The Code of Conduct is intended to provide TCHSA employees and contractors with general guidelines to enable them to conduct the business of TCHSA in an ethical and legal manner;
- Every TCHSA employee and contractor is expected to uphold the Code of Conduct;
- Failure to comply with the Code of Conduct or failure to report non-compliance may subject the TCHSA employee or contractor to disciplinary action, up to or including termination of employment or contracted status.

CODE OF CONDUCT

- All TCHSA employees and contractors:
- Shall perform their duties in good faith and to the best of their ability.
- Shall comply with all statutes, regulations, and guidelines applicable to Federal health care programs, and with TCHSA's own policies and procedures.
- Shall refrain from any illegal conduct. When an employee or contractor is uncertain of the meaning or application of a statute, regulation, or guideline, or the legality of a certain practice or activity, he or she shall seek guidance from his or her immediate Supervisor, Division Director, the Quality Assurance Manager, the Compliance Auditor, the Assistant Executive Director-Programs, or the Assistant Executive Director-Administration.
- Shall not obtain any improper personal benefit by virtue of their employment or contractual relationship with TCHSA;
- Shall notify their Supervisor, Division Director, Assistant Executive Director-Administration, the Assistant Executive Director-Programs, or Agency Executive Director immediately upon receipt (at work or at home) of any inquiry, subpoena, or other agency or governmental request for information regarding TCHSA;
- Shall not destroy or alter TCHSA information or documents in anticipation of, or in response to, a request for documents by any applicable governmental agency or from a court of competent jurisdiction;
- Shall not engage in any practice intended to unlawfully obtain favorable treatment or business from any entity, physician, patient, resident, vendor, or any other person or entity in a position to provide such treatment or business;
- Shall not accept any gift of more than nominal value or any hospitality or entertainment, which because of its source or value, might influence the employee's or contractor's independent judgment in transactions involving TCHSA;
- Shall disclose to their Division Director any financial interest, official position, ownership interest, or any other relationship that they (or a member of their immediate family) has with TCHSA vendors or contractors;
- Shall not participate in any false billing of patients, governmental entities, or any other party;
- Shall not participate in preparation of any false cost report or other type of report submitted to the government;
- Shall not pay or arrange for TCHSA to pay any person or entity for the referral of patients to TCHSA, and shall not accept any payment or arrangement for TCHSA to accept any payment for referrals from TCHSA:
- Shall not use confidential TCHSA information for their own personal benefit or for the benefit of any other person or entity while employed at or under contract to TCHSA, or at any time thereafter;
- Shall not disclose confidential medical information pertaining to TCHSA's patients or clients without the express written consent of the patients or clients or pursuant to court order and in accordance with the applicable law and TCHSA applicable policies and procedures;

- Shall promptly report to the Compliance Auditor any and all violations or suspected violations of the Code of Conduct;
- Shall promptly report to the Compliance Auditor any and all violations or suspected violations of any statute, regulation, or guideline applicable to Federal health care programs or violations of TCHSA's own policies and procedures;
- Shall not engage in or tolerate retaliation against employees or contractors who report or suspect wrongdoing.

23. **CONFIDENTIALITY**

Notwithstanding any other provision of this Agreement, the Contractor agrees to protect the confidentiality of any and all client, employee, or County information with which the Contractor may come into incidental contact in the process of performing its contracted services. Except as solely required to perform the contracted services hereunder, the Contractor shall not read, retain, copy, use, or disclose this information in any manner for any purpose. Violation of the confidentiality of client, employee, or County information may, at the option of the County, be considered a material breach of this Agreement.

24. **CULTURAL COMPETENCY**

Contractor shall insure that services delivered under the terms of this agreement reflect a comprehensive range of age appropriate, cost-effective, high quality intervention strategies directed so as to promote wellness, avert crises, and maintain beneficiaries within their own communities. Contractor shall make every effort to deliver services which are culturally sensitive and culturally competent and which operationalize the following values:

A. Services should be delivered in the client's primary language or language of choice since language is the primary "carrier of culture,"

B. Services should encourage the active participation of individuals in their own care, protect confidentiality at all times, and recognize the rights of all individuals regardless of race, ethnicity, cultural background, disability or personal characteristics,

C. Service delivery staff should reflect the racial, ethnic, and cultural diversity of the population being served,

D. Certain culturally sanctioned behaviors, values, or attitudes of individuals legitimately may conflict with "mainstream values" without indicating psychopathology or moral deviance,

E. Service delivery systems should reflect cultural diversity in methods of service delivery as well as policy,

F. The organization should instill values in staff which encourage them to confront racially or culturally biased behavior in themselves and others and which encourage them to increase their sensitivity and acceptance of culturally based differences.

G. Contractor's staff shall receive cultural competency training and Contractor shall provide evidence of such training to County upon request.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: 12/10/2020

Valerie S. Lucero, Executive Director

TEHAMA COUNTY DEPARTMENT OF EDUCATION

Date: 12/7/2020

Richard DuVarney, Superintendent

53230
Budget Account Number

Exhibit A

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) $1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of $1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County

reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Exhibit B

Tehama County Department of Education
Scope of Work for MHSSA Grant
2020/2024

Location: Tehama County

Contract: $2.5 million dollars over four years

Grant Distribution: Year 1: $668,267, Year 2: $628,882, Year 3: $603,162, Year 4: $599,689.00

Definition:
Under the direction of the Grant Coordinator, the following components will be provided under the MHSSA Grant.

Staffing: TCDE will hire (3) School Based Mental Health and Wellness Clinicians and (1) School Based Mental Health and Wellness Coordinator.

- School Based Mental Health and Wellness Clinician
    - Provide direct mental health and wellness services and programs that foster pro-social skills to students within Tehama county.
    - May serve as a member of the school intervention team, attend meetings, and provide behavioral support within a multi-tiered intervention framework.
    - Provide prevention and intervention activities related to increasing mental health awareness, decreasing stigma, and targets of the MHSSA grant.
    - Provide training to students, parents, and staff on mental health, and implement a universal screening in coordination with the school-wide systems of social emotional support for early identification of students at risk.
    - Provide individual, group, and/or family counseling services based on referrals.
    - Case management, risk assessment, and referrals as well as documentation and data analysis.
    - Reports to the School Based Mental Health and Wellness Coordinator.

- School Based Mental Health and Wellness Coordinator
    - Provide coordination and oversight of school based mental health and wellness services.
    - Support Clinicians delivery of mental health services, coordination of prevention and intervention programs, professional development, as well as supervision.
    - Liaison between schools, districts, and community partners in regard to delivery monitoring, and reporting of data for the MHSSA Grant.

Professional Development: Will be coordinated to include training opportunities in alignment with the scope of work while leveraging resources of partners.

- Applied Suicide Intervention Skills Training (ASIST)
- Mental Health First Aid

- Nurturing Parenting
- Trauma Informed Practices
- Adverse Childhood Experiences
- Collaborative for Academic, Social, and Emotional Learning (CASEL)
    - Social and Emotional Learning Competencies
- Assessment and Prevention Curriculum Training ~
    - Child and Adolescent Needs and Strengths
    - Why Try?
    - Mind Up
    - Botvin Life Skills

Programs & Services:

- The grant will enhance and expand mental health services for children and youth on school campuses and to support agency linkages for ongoing support as appropriate. The scope of work includes direct service, prevention and intervention programs, professional development for school staff, community partners as well as parents. Strategies and evidence-based practices will be implemented to support reducing the stigma of mental health or seeking those services. A yearly Mental Health & Wellness Symposium will be held county wide. Services provided through the MHSSA grant are intended to prevent negative outcomes in the identified targeted populations and to support families within Tehama County. In addition to increase staffing, the grant will support the development on school campuses of Social Emotional Wellness Centers. All services and programs noted are subject to change based on developing needs. The information provided is a summary and a full description of the scope of work is available for review within the grant application.

E-Contract Review
Approval as to Form

Department Name: HSA/Mental Health

Vendor Name: Tehama County Department of Education.

Contract Description: Agreement for the purpose of Mental Health Student Services Act of 2019 grant collaboration administered through the County and meeting the Mental Health Services Oversight and Accountability Commission standards and regulations governing this grant.

APPROVED AS TO FORM:



Date: 11/25/2020

Office of the Tehama County Counsel
Richard Stout, County Counsel

AMENDMENT #1

TO THE AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND TEHAMA COUNTY DEPARTMENT OF EDUCATION

This Amendment #1 to Agreement Number 2021-14 dated 12/10/2020 by and between the County of Tehama, through its Health Services Agency (County) and Tehama County Department of Education (Contractor) for the purpose of Mental Health Student Services Act of 2019 grant collaboration administered through the County and meeting the Mental Health Services Oversight and Accountability Commission standards and regulations governing this grant, shall be amended as follows:

3. **COMPENSATION**

For Contractor's expenditures that are eligible for reimbursement by the Mental Health Services Oversight and Accountability Commission for the Mental Health Student Services Act of 2019 grant attached hereto as Exhibit B, Contractor shall submit to County expenditures reports and the County will render payment to the Contractor. Such eligible reimbursements are detailed in Exhibit B. The Maximum Compensation payable under this Agreement shall not exceed $3,174,751. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Contractor shall not be paid any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this Agreement.

5. **TERM OF AGREEMENT**

This agreement shall commence on the October 1, 2020, and shall terminate December 31, 2026, unless terminated in accordance with section 6 below.

Exhibit B shall be replaced in its entirety.

It is mutually agreed that all other terms and conditions of Agreement Number 2021-14 shall remain in full force and effect.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

Date: 9-5-24

COUNTY OF TEHAMA

Jayme S. Bottke, Executive Director

Date: Sep 4, 2024

TEHAMA COUNTY DEPARTMENT OF EDUCATION

Richard DuVarney
Richard DuVarney (Sep 4, 2024 15:41 PDT)

Richard DuVarney, Superintendent

Exhibit B

Tehama County Department of Education
Scope of Work for MHSSA Grant
2020-2024

Location: Tehama County

Contract: $3,174,751 million dollars over seven years

Grant Distribution: Year 1: $668,267, Year 2: $628,882, Year 3: $745,989, Year 4: $754,811, Year 5: $155,246, Year 6: $147,315, Year 7: $74,241.

Definition:
Under the direction of the Grant Coordinator, the following components will be provided under the MHSSA Grant.

Staffing: TCDE will hire (3) School Based Mental Health and Wellness Clinicians, (1) School Based Mental Health and Wellness Coordinator, and (2) Wellness and Behavior Intervention Technicians.

- School Based Mental Health and Wellness Clinician
  - Provide direct mental health and wellness services and programs that foster pro-social skills to students within Tehama county.
  - May serve as a member of the school intervention team, attend meetings, and provide behavioral support within a multi-tiered intervention framework.
  - Provide prevention and intervention activities related to increasing mental health awareness, decreasing stigma, and targets of the MHSSA grant.
  - Provide training to students, parents, and staff on mental health, and implement a universal screening in coordination with the school-wide systems of social emotional support for early identification of students at risk.
  - Provide individual, group, and/or family counseling services based on referrals.
  - Case management, risk assessment, and referrals as well as documentation and data analysis.
  - Reports to the School Based Mental Health and Wellness Coordinator.

- School Based Mental Health and Wellness Coordinator
  - Provide coordination and oversight of school based mental health and wellness services.
  - Support Clinicians delivery of mental health services, coordination of prevention and intervention programs, professional development, as well as supervision.
  - Liaison between schools, districts, and community partners in regard to delivery monitoring, and reporting of data for the MHSSA Grant.
- Wellness and Behavior Intervention Technicians

- Provide small group skill support at Tehama County school sites.
- Implement interventions overseen by clinicians
- Case management, risk assessment, and referrals as well as documentation and data analysis.
- Staff and parent training opportunities

Professional Development: Will be coordinated to include training opportunities in alignment with the scope of work while leveraging resources of partners.

- Question, Perused, Refer (QPR)
- Mental Health First Aid
- Triple P Parenting
- Trauma-Informed Practices
- Adverse Childhood Experiences
- Collaborative for Academic, Social, and Emotional Learning (CASEL)
  - Social and Emotional Learning Competencies
- Assessment and Prevention Curriculum Training ~
  - Child and Adolescent Needs and Strengths
  - Mind Up

Programs & Services:

- The grant will enhance and expand mental health services for children and youth on school campuses and to support agency linkages for ongoing support as appropriate. The scope of work includes direct service, prevention and intervention programs, professional development for school staff, community partners as well as parents. Strategies and evidence-based practices will be implemented to support reducing the stigma of mental health or seeking those services. A yearly Mental Health & Wellness Symposium will be held county wide. Services provided through the MHSSA grant are intended to prevent negative outcomes in the identified targeted populations and to support families within Tehama County. In addition to increase staffing, the grant will support the development on school campuses of Social Emotional Wellness Centers. All services and programs noted are subject to change based on developing needs. The information provided is a summary and a full description of the scope of work is available for review within the grant application.

cbh - TC Department of Education Amendment #1 MHSSA MHSOAC '26 updated

Final Audit Report 2024-09-04

Created:	2024-09-04
By:	Wendy Bogges (wbogges@tehamaschools.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA2jlNqSmjkD8iUYqdZRLMPURS6JBeMnKF

"cbh - TC Department of Education Amendment #1 MHSSA MH SOAC '26 updated" History

Document created by Wendy Bogges (wbogges@tehamaschools.org)
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Document e-signed by Richard DuVarney (rduvarney@tehamaschools.org)
Signature Date: 2024-09-04 - 10:41:11 PM GMT - Time Source: server

Agreement completed.
2024-09-04 - 10:41:11 PM GMT

Powered by Adobe Acrobat Sign

E-Contract Review
Approval as to Form

Department Name: Health Services Agency

Vendor Name: Tehama County Department of Education

Contract Description: For the purpose of Mental Health Student Services Act

APPROVED AS TO FORM: Date: 08/28/2024



Office of the Tehama County Counsel
Margaret Long, County Counsel

727 Oak Street, Red
Bluff, CA 96080
(530) 527-4655
http://www.tehama.gov

Tehama County

Minutes Certification

File Number: 24-1440 **Enactment Number: MISC. AGR 2024-295**

3.HEALTH SERVICES AGENCY / MENTAL HEALTH **24-1440**

a) AGREEMENT - Approval and authorization for the Executive Director to sign the Amendment #1 to the agreement with Tehama County Department of Education (Misc. Agreement #2021-14) for the purpose of Mental Health Student Service Act of 2019 grant collaboration administered through the County, thereby amending the maximum compensation not to exceed $3,174,751, and extending the term until 12/31/26.

Enactment No: MISC. AGR 2024-295

Approval of the Consent Agenda.

A motion was made by Supervisor Moule, seconded by Vice Chair Hansen, to approve the Consent Agenda. The motion carried by the following vote:

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	William Moule
SECONDER:	Matt Hansen
AYES:	Supervisor Moule, Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach

I, SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an order adopted by said Board of Supervisors on 9/17/2024.

Attest: Deputy

October 02, 2024
Date Certified

Tehama County

Agenda Request Form

File #: 25-1455 **Agenda Date:** 8/26/2025 **Agenda #:** 6.

HEALTH SERVICES AGENCY / MENTAL HEALTH

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Subcontractor Release and Assignment with Advocates for Human Potential, Inc. for the implementation of the Crisis Care Mobile Units Program (CCMU) grant in the amount of $1,000,227, effective 4/1/24 and shall terminate on 6/30/25

Financial Impact:
Budget Unit 40131 pertains to Mental Health. A receivable of $1,000,227 was recorded for Tehama County Health Services Agency. This transaction has no impact on the General Fund.

Background Information:
On 4/16/25, the Board of Supervisors approved the Misc. Agreement 2024-086 with Advocates for Human Potential, Inc (AHP) for the purpose of receiving a grant in support of building the infrastructure for mobile crisis teams. AHP is the contracted Administrative Entity on behalf of the Department of Health Care Services (DHCS) to administer the funding.

The funding was used to support infrastructure such as:
- vehicles (including modifications)
- equipment (including computer hardware and software, supplies)
- vehicle related costs (ex: insurance, fuel)
- field communications (ex: cell phone utilization fees)
- support to dispatch, training of CCMU teams and partners
- coordination and planning
- development of peers supports
- marketing and
- data collection and reporting

This Subcontractor Release and Assignment document certifies that there is property that has been purchased under the agreement and that all deliverables under the agreement have been submitted and fulfilled.

SUBCONTRACTOR RELEASE AND ASSIGNMENT

Submission of Final Invoice

Pursuant to the Prime Contract between AHP and the State of California – Health and Human Services Agency, Department of Health Care Services ("DHCS"), **Contract # 21-10349: *"Behavioral Health Mobile Crisis and Non-crisis Services (Mobile Crisis)"*** and the Subcontract 7460-CA MOBILE CRISIS (CCMU-IMPL) TEHAMA-01G entered into between AHP and the Subcontractor identified below, the Subcontractor does acknowledge that final payment has been requested (or paid) via invoice number(s) 7460TCHS960CCMUQ15, in the amount(s) of $344,837.72 and dated July 15, 2025.

Certifications:

1. Subcontractor certifies that property was purchased under this Subcontract, for which the Subcontractor has billed and will be fully paid, as approved, upon payment of its final invoice to AHP.

2. Subcontractor certifies that all deliverables under the Subcontract have been submitted and fulfilled.

A. Release of all Obligations

By signing this form, and upon receipt of the amount specified in the invoice number(s) referenced above, the Subcontractor does hereby remise, release, and discharge AHP and DHCS, their officers, agents, and employees of and from any and all liabilities, obligations, claims, and demands whatsoever under arising from the above referenced Subcontract.

B. Repayments Due to Audit Exceptions / Record Retention

By signing this form, Subcontractor acknowledges that expenses authorized for reimbursement does not guarantee final allowability of said expenses. Subcontractor agrees that the amount of any sustained audit exceptions resulting from any subsequent audit made after final payment will be refunded to AHP or DHCS.

All expense and accounting records related to the above referenced Subcontract must be maintained for audit purposes for no less than three (3) years beyond the date of final payment, unless a longer term is stated in said Subcontract.

C. Reminder to Return State Equipment/Property (If Applicable)

(Applies only if equipment was provided by AHP or purchased with or reimbursed by Subcontract funds.)

Unless AHP/DHCS has approved the continued use and possession of State equipment (as defined in the above referenced Subcontract) for use in connection with another DHCS agreement, or return of the equipment is waived in writing, Subcontractor agrees to promptly initiate arrangements to

account for and return said equipment to AHP or DHCS, as directed by AHP, if said equipment has not passed its useful life expectancy as defined in the above referenced Subcontract.

D. Patents / Other Issues

By signing this form, Subcontractor further agrees, in connection with patent matters and with any claims that are not specifically released as set forth above, that it will comply with all of the provisions contained in the above referenced Subcontract, including, but not limited to, those provisions relating to notification to AHP/DHCS and related to the defense or prosecution of litigation.

E. Assignment

The Subcontractor does hereby:

- Assign, transfer, and release to AHP and/or DHCS, all right, title and interest to all refunds, rebates, credits, and other amounts (including any interest thereon), arising out of the performance of the said Subcontract, together with all rights of action accrued or which may hereafter accrue under the said Subcontract.

- Agree to take whatever action may be necessary to effect prompt execution of any refunds, rebates, credits, or other amounts (including any interest thereon) due or which may become due, and promptly to forward to the AHP Contracting Officer a check for any proceeds so collected.

- Agree to cooperate fully with AHP and/or DHCS as to any claim or suit in connection with refunds, rebates, credits, or other amounts due (including any interest thereon); to execute any protect, pleading, application, power of attorney or other papers in connections therewith; and to permit AHP and/or DHCS to represent it at any hearing, trial, or other proceeding arising out of such claim or suit.

IN WITNESS WHEREOF, this **Subcontractor Release and Assignment** has been executed by an Authorized Official.

COUNTY OF TEHAMA (TEHAMA COUNTY HEALTH SERVICES AGENCY)

Signature of Subcontractor by Authorized Official of its governing body: Jayme S Bottke

Name: Jayme S. Bottke

Title: Executive Director

Date: 8-12-25

E-Contract Review
Approval as to Form

Department Name: Health Services

Vendor Name: State of California – Department of Health Care Services

Contract Description: For the purpose of providing Behavioral Health mobile Crisis and Non-crisis services

APPROVED AS TO FORM:



Date: 08/05/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
http://www.co.tehama.ca.us

Tehama County

Minutes Certification

File Number: 24-388 **Enactment Number: MISC. AGR 2024-086**

23. HEALTH SERVICES AGENCY / MENTAL HEALTH - 24-388

Executive Director Jayme Bottke

a) AGREEMENT - Approval and authorization for the Executive Director to sign the Agreement and necessary attachments with Advocates for Human Potential, Inc. for the implementation of the Crisis Care Mobile Units Program (CCMU) grant in the amount of $1,000,227, effective 4/1/24 and shall terminate on 6/30/25

In response to Supervisor Carlson, Health Services Agency Executive Director Jayme Bottke said we were able to obtain the entire amount we requested.

In response to Supervisor Hansen, Mrs. Bottke stated it is a one time allocation.

In response to Sup Carlson equal exchange.

RESULT: APPROVED
MOVER: Candy Carlson
SECONDER: Pati Nolen
AYES: Supervisor Carlson, Supervisor Nolen, Vice Chair Hansen, and Chairperson Leach
Enactment No: MISC. AGR 2024-086

I, JENNIFER VISE, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an order adopted by said Board of Supervisors on 4/16/2024.

Attest: Jennifer Vise **April 23, 2024**
Date Certified

SUBCONTRACT AGREEMENT

****

SUMMARY COVER SHEET

Subcontract ID:	**7460-CA-MOBILE CRISIS (CCMU-IMPL) TEHAMA-01G**
Subcontract Effective Date:	**April 1, 2024**
Contractor:	**ADVOCATES FOR HUMAN POTENTIAL, INC. (AHP)** 490-B Boston Post Road, Sudbury, MA 01776-3365 Tel: (978) 443-0055 ♦ Fax: (978) 261-1467 **AHP Contracting Officer:** Charles Galland, General Counsel cgalland@ahpnet.com/978-261-1425 **AHP Project Director:** Monica Reeves 131 N. El Molino, Suite 380 Pasadena, CA 91101 Tel: 978-261-1483 (o)/ mreeves@ahpnet.com **AHP Direct Staff Contact:** Monica Reeves Tel: 978-261-1483 (o)/ mreeves@ahpnet.com
Subcontractor:	**COUNTY OF TEHAMA (TEHAMA COUNTY HEALTH SERVICES AGENCY) ("TEHAMA")** **ATTN: Jayme S. Bottke, Executive Director** PO Box 400, Red Bluff, CA 96080 Email address: jayme.bottke@tchsa.net
Prime Contract Identification:	**Client: California Department of Health Care Services** **Agreement No.: 21-10349** **Contract Title:** *"Behavioral Health Mobile Crisis and Non-Crisis Services (Mobile Crisis)"*
Subcontract Type:	Deliverable Based Type Contract
Period of Performance:	April 1, 2024 through June 30, 2025
Consideration/Budget:	Professional Services NTE **ONE MILLION TWO HUNDRED TWENTY-SEVEN DOLLARS AND NO CENTS ($1,000,227.00)**
Billing Terms:	Quarterly Invoicing, as per Attachment E-Payment Schedule
Payment Terms:	Payment remitted ten (10) business days after receipt of undisputed invoice.

(This Page is not part of the Subcontract Agreement and is for Summary/Reference Purposes Only)

DocuSign Envelope ID: A78828D4-741A-4DE3-AA28-B1205140019B

SUBCONTRACT AGREEMENT

7460-CA-MOBILE CRISIS (CCMU-IMPL) TEHAMA-01G

This Subcontract is entered into by and between **ADVOCATES FOR HUMAN POTENTIAL, INC.**, with offices located at **490-B Boston Post Road, Sudbury, MA 01776**, ("**AHP**" or the "Contractor"), and **COUNTY OF TEHAMA (TEHAMA COUNTY HEALTH SERVICES AGENCY)**, with offices at **PO Box 400, Red Bluff, CA 96080** ("**TEHAMA**" or "Subcontractor").

WITNESSETH:

WHEREAS, AHP desires to obtain the Subcontractor's services to support *"Behavioral Health Mobile Crisis and Non-Crisis Services (Mobile Crisis)" Project No.*: 21-10349 (the "Prime Contract") under Subcontract ID: **7460-CA-MOBILE CRISIS (CCMU-IMPL) TEHAMA-01G,** hereinafter the "Subcontract," and the Subcontractor desires to assist AHP in its business by performing such services;

NOW, THEREFORE, based upon the foregoing premises, and in consideration of the mutual covenants and agreements herein set forth, the parties agree as follows:

This Subcontract, and its Attachments, ("Agreement") constitutes the entire agreement and understanding between the parties as to the matters set forth herein. It supersedes all prior understandings, written or oral, between the parties with respect to the subject matter hereof and has been induced by no representations, statements, or agreements other than those herein expressed. By accepting this Agreement, the Subcontractor agrees to be bound by all terms and conditions and provisions that may be incorporated by reference and all other Attachments to this Agreement.

IN WITNESS THEREOF, the parties hereto have executed this Agreement by their duly authorized respective officers as of the day and year last written below.

ADVOCATES FOR HUMAN POTENTIAL, INC

DocuSigned by:

By: Charlie Galland, General Counsel
AER9BE9892F5471...

CHARLES GALLAND, GENERAL COUNSEL

5/29/2024

Date

COUNTY OF TEHAMA

Jayme S Bottke

Signature of Authorized Entity Representative

Jayme S. Bottke

Print or Type Name of Person Signing

Executive Director

Representative Title

3-26-24

Date

*(THE FOLLOWING PAGE IS FOR SUBCONTRACTOR'S USE/CONVENIENCE WHEN ADDITIONAL SIGNATURES/APPROVALS/STAMPS ARE REQUIRED **INTERNALLY**)*

COUNTY OF TEHAMA

_____
Signature of Authorized Entity Representative

_____
Print or Type Name of Person Signing

_____
Representative Title

Date: _____

COUNTY OF TEHAMA

_____
Signature of Authorized Entity Representative

_____
Print or Type Name of Person Signing

_____
Representative Title

Date: _____

COUNTY OF TEHAMA

_____
Signature of Authorized Entity Representative

_____
Print or Type Name of Person Signing

_____
Representative Title

Date: _____

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7460-CA-MOBILE CRISIS (CCMU-IMPL) TEHAMA-01G

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SECTION 1: PRIVITY OF CONTRACT

This Agreement is funded in whole or in part with funds from AHP's client, State of California Department of Health Care Services ("DHCS" or "Client"), which includes funding through DHCS's *"Behavioral Health Mobile Crisis and Non-Crisis Services (Mobile Crisis)."* Neither the Client (nor the US Government), nor any of its departments, agencies, or employees is or will be a party to this Agreement or any lower-tier subcontract. No privity between the Client, (or the US Government), and Subcontractor is established by this Agreement.

Except as authorized by AHP, Subcontractor shall not communicate with the Client/US Government regarding any matter within the scope of AHP's responsibility under the Prime Contract, or regarding matters within the scope of this Agreement. Authorization by AHP shall not be unreasonably withheld. In addition, Subcontractor shall not communicate with the Client/US Government regarding any matter of dispute with AHP, which shall be resolved strictly through the Disputes Section of this Subcontract.

SECTION 2: NATURE OF THE SUBCONTRACT

2.1 Type of Subcontract

This is a **Deliverable Based** type Agreement. Subcontractor's accounting system must be capable of allocating and segregating costs applicable to this Subcontract.

2.2 Funding

All amounts under this Agreement reference US dollars. No costs will be incurred except those specifically proposed by the Subcontractor to AHP, and Subcontractor shall perform the work within the funding allocations/budget specified in **Attachment E.**

This Subcontract is entered into, and the obligation of funds is made, based upon the appropriation under the Prime Contract. Should this appropriation or any funds allocated to the Prime Contract be reduced subsequent to this Agreement, or should the scope of the work, or Statement of Work be redirected by the Client so as to affect the work envisioned to be subcontracted, AHP shall have the right to renegotiate this Agreement or to effect a termination (at its discretion) pursuant to the termination section of this Agreement.

2.3 This Agreement hereby incorporates by reference the Application by Subcontractor as well as Notice of Funding Opportunity.

Total funds currently available for payment and allotted to this Agreement are **ONE MILLION TWO HUNDRED TWENTY-SEVEN DOLLARS AND NO CENTS ($1,000,227.00).**

SECTION 3: SUBCONTRACTOR PERFORMANCE AND DELIVERY

3.1 Period of Performance

The base performance period is **April 1, 2024 through June 30, 2025**, unless sooner terminated in accordance with the terms of this Agreement. xtensions to the period of performance will be supported by a written modification to the Agreement, and any changes or additions to the Statement of Work/deliverables/days of performance shall be determined at that time.

Whenever Subcontractor knows, or reasonably should know, that any actual or potential condition is delaying, or threatens to delay, the timely performance of work, it shall, within five (5) calendar days, provide AHP with written notice, including all relevant information with respect to the condition(s) and delay.

3.2 Time of the Essence

TIME IS OF THE ESSENCE in Subcontractor's performance of its obligations under this Agreement.

3.3 Delivery Schedule

Satisfactory performance of deliverables shall be deemed to occur upon delivery and acceptance by the Project Director of the items as described in the Statement of Work (SOW). All deliverables shall be submitted as directed by the Project Director. In no event shall Subcontractor submit a deliverable directly to the Client/US Government, unless specifically directed to do so by the Project Director or his/her designee.

Upon request, a copy of all written deliverables shall also be delivered to:

Mr. Charles Galland, General Counsel
Advocates for Human Potential, Inc.
490-B Boston Post Road, Sudbury, MA 01776
cgalland@ahpnet.com

3.4 Inspection and Acceptance

(a) Inspection and acceptance of work will be made by the AHP Project Director, or his/her duly authorized representative. The responsibilities of the AHP Project Director include continuous monitoring of Subcontractor's performance and providing technical inspection and acceptance as required under the Prime Contract.

(b) Inspection and acceptance will be performed at Advocates for Human Potential, Inc., 490-B Boston Post Road, Sudbury, MA 01776, or at such other place(s) as AHP may designate in writing.

(c) Subcontractor shall tender for acceptance those items that conform to the requirements of this Agreement. AHP reserves the right to inspect or test any supplies or services tendered under this Agreement, to the extent practicable at all reasonable places and times. The Client also has the right to inspect and evaluate the work performed or being performed under this Agreement. Inspections and tests will be performed in a manner that will not unduly delay the work. AHP may require repair or replacement of non-conforming supplies or re-performance of nonconforming services at no increase in contract price. Upon submission, AHP shall have ten (10) business days to inspect Subcontractor's work. Should AHP and/or Client find the material unsatisfactory, AHP shall notify Subcontractor of the defects within the ten (10) day period. Subcontractor shall have ten (10) business days to cure said defects associated with Subcontractor's work/product. If inspection or evaluation is to be performed on the premises of Subcontractor or its lower-tier Subcontractor(s), Subcontractor shall furnish (and require its subcontractors to furnish) all reasonable facilities and assistance for the safety and convenience of these duties.

SECTION 4: STATEMENT OF WORK

Independently, and not as an agent of the Contractor, the US Government, or the Client, Subcontractor shall furnish to AHP all the services, qualified personnel, material, equipment, and facilities, not otherwise provided by AHP or the Client, as needed to perform the Statement of Work in **Attachment D.**

(a) Subcontractor shall maintain an internal quality control program adequate to ensure that the requirements of this Agreement are met. The work shall be performed in accordance with high standards of professional skill, and upon delivery and acceptance of the deliverables, AHP shall pay the Subcontractor in accordance with the payment provisions of this Agreement.

SECTION 5: SUBCONTRACTOR TRAVEL

(a) Travel ☐ is ☒ is not authorized under this Agreement.
(b) If travel is authorized above, refer to Travel Reimbursement Information in Attachment B-Special Subcontract Requirements.

SECTION 6: CONTRACT ADMINISTRATION DATA

6.1 Contractor Representatives

(a) The following individual is designated as AHP's Contracting Officer, and is authorized to direct or negotiate any changes in the SOW, modify or extend the period of performance, change the delivery schedule, authorize reimbursement to Subcontractor of any costs incurred during the performance of this contract, or otherwise change any terms and conditions of this Agreement:

Mr. Charles Galland, General Counsel
Advocates for Human Potential, Inc.
490-B Boston Post Road, Sudbury, MA 01776
cgalland@ahpnet.com /(978) 443-0055 x425

(b) The following individual(s) is/are designated for purposes of administering the contractual progress of the Agreement, and for purposes of providing technical direction and guidance:

Monica Reeves, Project Director
Advocates for Human Potential, Inc.
131 N. El Molino, Suite 380
Pasadena, CA 91101
978-261-1483
mreeves@ahpnet.com

6.2 Subcontractor Representatives

(a) The following individual is designated as Subcontractor's Contracting Officer and is authorized to conduct business, negotiate modifications and changes to any terms and conditions of this Agreement:

Jayme S. Bottke, Executive Director

Name/Title

Jayme.Bottke@tchsa.net / (530) 527-8491 ext.3166

Email/phone

(b) The following individual is designated as Subcontractor's Project Manager for purposes of administering this Agreement:

Alexis Ross, Assistant Executive Director, Program

Name/Title

Alexis.Ross@tchsa.net / (530) 527-8491 ext 3175

Email/phone

6.3 Compensation, Billing Instructions, and Payment

(a) This is a Deliverable Based type Agreement. Subcontractor shall be reimbursed in accordance with **Attachment E**. In addition, all Subcontractor costs are subject to allowability and reasonableness and any restrictions contained in the Prime Contract, and/or under the Federal Acquisition Regulation ("FAR") if specified.

(b) Invoices may be submitted quarterly, as per payment schedule, and shall provide sufficient detail, including at least the following information on each invoice:

i. Subcontractor's name.
ii. Subcontractor's TIN/EIN.
iii. Subcontract Agreement ID: **7460-CA-MOBILE CRISIS (CCMU-IMPL) TEHAMA-01G.**
iv. Invoice No.
v. Invoice date.
vi. **AHP's Project & Billing Number(s) applicable to the tasks/deliverables invoiced, as per the Statement of Work attached.**
vii. Amount Due on the Invoice.
viii. Other substantiating documentation or information as may be requested by AHP.
ix. An original signature of an authorized official of Subcontractor, with the following certification: "I hereby certify that all payments requested are for appropriate purposes and in accordance with the terms and conditions set forth in the Agreement between the parties."

x. Name/title/telephone number/email of the person to contact in case of questions about the invoice.

xi. Name, title, phone number, and mailing address of official to whom payment is to be sent.

(c) The cost of overnight or courier delivery of invoices is not allowed.

(d) Invoices shall be sent electronically to: AP2@AHPNET.COM. Upon receipt of an Invoice, proper in form, and accepted and approved by AHP ***(approval of the Invoice shall mean that AHP's Project Director has reviewed, accepted, and signed the Invoice)***, payment shall be remitted via First Class Mail within ten (10) business days after receipt of undisputed invoice. When requested, AHP will inform Subcontractor whether or not a specific Subcontractor invoice has been paid, or when AHP reasonably expects the Client to pay the Subcontractor invoice. All payment questions shall be addressed to AHP Accounts Payable at (978) 443-0055.

(e) Subcontractor's right to payment shall be contingent upon the Project Director's review of the deliverables, together with any attachments, and that the review shall demonstrate the achievement of satisfactory performance against the Statement of Work in **Attachment D.** Should Subcontractor's lack of satisfactory performance endanger AHP's successful prosecution of its Prime contract responsibilities, a cure notice shall be issued to Subcontractor. Subcontractor shall respond in three (3) days with a plan to cure such notice. Should the cure not be feasible, or if the cure fails within the agreed upon time frame, AHP may terminate the Agreement immediately upon written notice.

(f) Supporting Documentation: Subcontractor shall provide supporting documentation for invoices as may be requested by AHP, or as may be necessary for compliance with AHP's billing to the Client.

(g) In satisfaction of the Subcontractor's obligation to complete the task(s) called for in the Statement of Work, the Subcontractor shall provide within the period of performance of this Agreement, the deliverable(s) specified. If at the end of the period of performance, the Subcontractor has not completed the deliverable(s), the fee may be reduced. In the event that the term of this Agreement expires before the Subcontractor has provided the deliverable(s), AHP shall have the right to extend the term of the Agreement to the extent necessary to permit the Subcontractor to provide the deliverable(s) specified.

6.4 Final Payment and Closeout

Subcontractor must invoice for all final costs within ninety (90) days following completion of this Agreement, and will provide all documentation necessary for a timely closeout of this Agreement including the submission of a "Final Invoice," a "Release of Claims," "Assignment of Refunds," and/or other closeout documents as may be required or reasonably requested by AHP. Payment of the invoice may be withheld, pending completion and acceptance by AHP of all work performed, submission of all required documentation and/or substantiation of all work performed or delivered, as per 6.3(g), and submission of all required administrative forms and technical reports. These rights and obligations shall survive the termination of this Subcontract.

6.5 Key Personnel (Not Applicable)

Subcontractor shall provide the skilled personnel and management necessary to meet the requirements of the Statement of Work. AHP's Project Director shall have right to disapprove all personnel proposed by Subcontractor to perform under this Agreement. Other than personnel set forth below , prior to staffing any future Key positions, Subcontractor, if so directed by the Project Director, shall submit the names below, and provide any other requested data for the proposed Key personnel to the Project Director. Should Project Director deem any individuals who have been submitted as unacceptable, Subcontractor shall immediately remove any personnel deemed unacceptable from the assignment and replace him/her with an individual of acceptable qualifications, subject to the same submission requirement and right of disapproval above. Subcontractor shall bear all costs associated with such removal and replacement.

Key personnel essential to the work being performed is/are: **Not applicable for this Subcontract.**

No removals, replacements, or diversions of key personnel shall be made without the written consent of AHP's Project Director.

SECTION 7: CHANGES AND MODIFICATIONS

(a) AHP may at any time make unilateral changes, within the general scope of this Agreement, including (a) updates to AHP's contact information; (b) updates to the Subcontractor's address or contact information upon request of the Subcontractor; (c) the definition, time of performance, or quantity of services to be performed; and/or (d) the reallocating or carry forward of funding for deliverables/purchases of equipment into other quarters or years of the Subcontract.

(b) If any change causes an increase or decrease in the budgeted cost for performance of any part of the work under this Agreement, Subcontractor shall propose a new budget. Upon agreement of a revised price, a modification will be issued. Subcontractor must assert any claim for adjustment under this clause within thirty (30) days from the date of receipt.

(c) Failure to agree to any adjustment on a timely request that is submitted within the thirty (30) day period allowed shall be deemed a dispute concerning a question of fact within the meaning of the Clause of this Agreement entitled "Disputes." Notwithstanding any failure to agree to any such adjustment, Subcontractor shall diligently proceed with the work as changed.

(d) AHP and/or DHCS may collect additional applicant documentation, signatures, missing items, or omitted information during the response review process. AHP and/or DHCS will advise the applicant verbally, by fax, email, or in writing, of any documentation that is required and the submission timeline. Failure to submit the required documentation by the date and time indicated may cause DHCS/AHP to deem a response nonresponsive and eliminate it from further consideration.

SECTION 8: CONFIDENTIAL INFORMATION

(a) *Non-Disclosure of Confidential (Proprietary) Information:* During the term of this Agreement, Subcontractor and its employees, consultants and/or lower tiered subcontractors, may receive or have access to data and information that is proprietary to AHP or DHCS, including the identity of AHP and/or DHCS clients or grantees. All such data and information made available to, disclosed to, or otherwise made known to Subcontractor, its employees, consultants and/or lower tiered subcontractors as a result of services under this Agreement shall be considered and kept confidential by the Subcontractor, and may be used only for purposes of performing the obligations hereunder. Subcontractor, its employees, consultants and/or lower tiered subcontractors shall not reveal, publish or otherwise disclose such information to any third party without the prior written consent of AHP. Subcontractor shall take all reasonable precautions to prevent any other person with whom it is or may become associated from acquiring confidential proprietary information at any time. Disclosure of the information is for purposes of completing performance under this Agreement, and shall in no way be construed to grant any rights to otherwise use this information, nor shall Subcontractor take action to obtain licenses, patents, trademarks, copyrights, or other rights to said information. Upon the expiration or earlier termination of this Agreement, or at any time that AHP so instructs, Subcontractor agrees to deliver to AHP all proprietary information supplied and delivered, (including all copies, materials, print and electronic, collected and created by Subcontractor in performance of services for AHP), and Subcontractor shall make no further use or utilization of the information. The foregoing obligations shall not apply to information which: (a) is or becomes generally available to the public other than as a result of a disclosure by Subcontractor; (b) becomes available to Subcontractor on a non-confidential basis from a third party source which is not prohibited from disclosing such information by a legal, contractual or fiduciary agreement to a third party; (c) Subcontractor develops independently without use of AHP's Confidential Information, as demonstrated by written records and evidence; or (d) is required by law to be disclosed, provided Subcontractor notifies AHP promptly and gives AHP an opportunity to seek an appropriate protective order. These obligations of confidentiality and non-disclosure shall be flowed down to consultants and/or lower tiered subcontractors, and shall survive the termination of this Agreement.

(b) *Non-Disclosure of Confidential Research and Statistical Data:* Subcontractor, and its employees, consultants and/or lower tiered subcontractors, shall be subject to all applicable Federal/state requirements concerning the protection of confidentiality of research and statistical information identifiable to a private person, and will comply with all established procedures to safeguard privacy and confidentiality.

(c) *Personally Identifiable Information:* Subcontractor shall, and shall ensure that each of its subcontractor, if applicable, shall, maintain reasonable security of all personally identifiable information (including but not limited to personal health information), and comply with all applicable legal requirements relating to such information, including requirements relating to safeguarding, storing, transmitting, sharing, and destroying such information, and breach notification requirements as required in the Business Associate Addendum in Attachment B-Special Subcontract Requirements.

Subcontractor shall not, and shall ensure that each of its consultants and/or lower tiered subcontractors shall not, share personally identifiable information (including but not limited to personal health information) (excluding the personally identifiable information of Subcontractors or its consultants and/or lower tiered subcontractors' directors, officers, employees, agents, affiliates, and designees, in connection with Subcontractor's performance under this Agreement).

SECTION 9: INTELLECTUAL PROPERTY

(a) As between AHP and Subcontractor, AHP's ideas and requirements whether written formally or provided verbally to the Subcontractor are owned by AHP or DHCS.

(b) All writings or works of authorship, ideas, discoveries, inventions, patents, products, or other information, including without limitation, specifications, program codes, source code, framework, JAR files, ZIP files, Library's files, scripts, and all related documentation, data or technical information produced or authored by the Subcontractor or any of its employees in the course of performing the work hereunder, together with any copyright, trademarks (including goodwill), and any other rights in intellectual property and rights in the physical embodiment in the same ("Works"), are works made for hire and the property of DHCS. To the extent that any Works may not, by operation of law, be works made for hire, this Agreement will constitute an irrevocable assignment by the Subcontractor to DHCS of the ownership of, and all rights of copyright, trademarks (including goodwill), and any other rights in intellectual property and rights in the physical embodiment of the Works, and DHCS will have the right to obtain and hold in its name all registrations which may be available in the Works. Subcontractor agrees to give AHP/DHCS or its designees all assistance reasonably required to perfect such rights. The Subcontractor will turn over all Works to AHP/DHCS or its designee when the Subcontractor ceases to perform services for AHP or upon AHP's earlier request.

(c) In performing services under this Agreement, Subcontractor will not design or develop any items that infringe one or more patents or other intellectual property rights of any third party. If Subcontractor becomes aware of any possible infringement in the course of performing the Work, Subcontractor shall immediately so notify AHP in writing.

(d) This Section is subject to any contrary or additional provisions contained in the ***SPECIAL*** SUBCONTRACT TERMS AND CONDITIONS, or under FAR clause 52.227-14, Rights in Data, together with any Alternates, if specified.

(e) This Section shall survive the expiration or termination of this Agreement.

SECTION 10: TERMINATION FOR CAUSE

(a) AHP, or at the direction of the Prime Contractor, may terminate if Subcontractor fails to comply with any terms, conditions, requirements, failure of achievement in any or all deliverables, satisfactory performance, or provisions of the Agreement. AHP shall notify Subcontractor in writing of its failure to comply. Should Subcontractor not remedy such failure within ten (10) business days (Remedy Period), the agreement may be

terminated. Upon notification or any time during the Remedy Period, Subcontractor may request additional time in order to cure the default and so long as Subcontractor is working in Good Faith and Prime Contractor approves, the cure period may be extended to at least thirty (30) business days.

(b) In the event that this Agreement is terminated for cause pursuant to Paragraph (a) above, then neither the Prime Contractor nor AHP shall be liable for any work that is not performed in accordance with the Subcontract. The Prime Contractor through AHP will pay the Subcontractor for work that has been performed in accordance with this Subcontract and the Subcontractor shall transfer to the Prime Contractor or AHP all work that has been completed and paid for under this Agreement.

(c) This Agreement may be terminated immediately upon notification by either party following a material breach of this Agreement.

SECTION 11: POLICIES AND CODES

11.1 Subcontractor shall comply with all California and federal law, regulations, and published guidelines, to the extent that these authorities contain requirements applicable to Subcontractor's performance under this Agreement. These authorities include, but are not limited to, Title 42, United States Code (USC) Chapter 6A Part B and Title 45, Code of Federal Regulations (CFR) Parts 75 and 96.

11.2 AHP may perform inspections, review procedures, documents pertaining to the Statement of Work and other elements of this Agreement, perform onsite visits, desk reviews in order to ensure Subcontractor's compliance with 11.1 and 11.2 as well as protect against fraud, waste and abuse.

11.3 In the event Subcontractor does not comply with 11.1 and 11.2 above, AHP shall hold Subcontractor in non-compliance under Section 10 above.

11.4 DHCS/AHP shall review Subcontractor's records to ensure funds were properly used.

SECTION 12: DATA COLLECTION AND PERFORMANCE

12.1 a. Planning Grants: Subcontractor must submit substantiating documentation of their efforts throughout the contract period, which may include implementation/action plan drafts and community needs assessments.

b. Implementation Grants: Subcontractors for Implementation Grants must include data on the performance measures identified in their contracts. Potential performance measures include:

- The number of individuals served/impacted by each Crisis Care Mobile Units ("CCMU")
  - Percentage treated and released by CCMU
  - Percentage referred to services in the community
  - Percentage admitted to psychiatric hospital
  - Percentage involuntarily admitted to hospital
  - Percentage taken to the Emergency Department
- Average and median response time of each CCMU
- Primary diagnoses of clients served
- Primary reason for CCMU dispatch
  - e.g., Risk of self-harm, risk of violence to others, other erratic behavior

- Percentage with co-occurring mental health and substance use disorder diagnoses
- Health insurance statuses of clients served
- Number of CCMU dispatches
    - Percent of all crisis calls (911 or other) resulting in CCMU dispatch
- Number of initial mental health or substance use calls routed through police to CCMU
- Number of crisis calls when CCMU engages/requests police response
- Demographic data of clients served:
    - Number of clients served who are aged 5 and under/5-9/10-14/15-19/20- 25/26-34/35-44/45-54/55-64/65-74/75-84/85 and over/unknown
    - Number of clients served who are male/female/transgender/non-binary or gender queer/unknown
    - Number of clients served who are American Indian or Alaska Native/Asian American/ Black or African American/Native Hawaiian or Pacific Islander/More than one race/White/unknown
    - Number of clients served who are Latinx or Chicanx or Hispanic/Not Latinx or Chicanx or Hispanic/unknown
    - Number of clients served who speak a language other than English at home
- Percentage of individuals who receive crisis follow-up care within 48 hours
- Percentage of families engaged collaboratively in the crisis intervention process
- Percentage of crisis encounters resolved successfully within two hours
- Satisfaction with services (how likely are they to recommend)

12.2 Monitoring and Site Inspection

a. The Subcontractor shall be subject by AHP to compliance with the provisions of this Agreement. Monitoring activities shall include, but are not limited to, inspection of the Subcontractor's services, procedures, books, and records, as AHP deems appropriate. AHP may conduct monitoring activities at any time during the Subcontractor's normal business hours.
b. AHP shall conduct a review of the Subcontractor's records to determine if any of the claimed expenditures were an improper use of grant funds.
c. The refusal of Subcontractor to permit access to physical facilities and/or inspection of any documents, files, books, or records necessary for AHP to complete its monitoring and inspection activities constitutes an express and immediate material breach of this contract and is a sufficient basis to terminate the contract for cause.

SECTION 13: ORGANIZATIONAL CONFLICT OF INTEREST

Subcontractor warrants to the best of its knowledge and belief at this time, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest, ("OCI") as defined in FAR Subpart 9.5, or that Subcontractor has disclosed all such relevant information, and will disclose any actual or potential OCI that is discovered, including a description of activities that Subcontractor has taken or proposes to take, after consultation with the AHP Contracting Officer, to avoid the conflict. During the term of this Agreement, Subcontractor shall not enter into other contracts or arrangements or otherwise engage in work that will conflict with the parties' relationship of trust and cooperation or that may otherwise conflict with the Subcontractor's obligations.

SECTION 14: INSURANCE

(a) Subcontractor shall continuously maintain for the duration of this Agreement, the following insurance at, or in excess of, the limits detailed below:

- Worker's compensation and employer's liability insurance as required by the state or province where the work is performed.
- Comprehensive automobile and vehicle liability insurance covering claims for injuries to members of the public and/or damages to property of others arising from use of motor vehicles, including on-site and off-site operations, and owned, non-owned, or hired vehicles, with ONE MILLION DOLLARS AND NO CENTS ($1,000,000.00) combined single limits.
- Subcontractor shall furnish to AHP a Certificate of Insurance stating that commercial general liability insurance of not less than ONE MILLION DOLLARS AND NO CENTS ($1,000,000.00) per occurrence for bodily injury and property damage liability combined is presently in effect for the Subcontractor. The commercial general liability insurance policy shall include coverage for liabilities arising out of premises, operations, independent contractors, products, completed operations, personal and advertising injury, and liability assumed under an insured agreement. The commercial general liability insurance shall apply to each insured against whom claim is made or suit is brought subject to the Subcontractor's limit of liability.
- Insurance appropriate and sufficient in type and amount to cover any software and data to be developed under this Agreement, and property insurance sufficient to cover the cost of any AHP, Client, or other property under the Agreement that may be in the control of the Subcontractor.

(b) All policies, except Workers' Compensation and Employer's Liability, shall be endorsed to name AHP as an Additional Insured with respect to the work to be performed by Subcontractor. All such insurance must be primary and non-contributory and required to respond and pay prior to any other insurance or self-insurance available.

(c) Subcontractor shall immediately deposit with AHP upon request a Certificate of Insurance attesting to the above coverage and naming AHP as an additional insured party under such policies.The Subcontractor agrees that the insurance required herein will remain in effect at all times during the term of the Agreement. In the event said insurance coverage expires at any time or times during the term of this Agreement, the Subcontractor agrees to provide, at least thirty (30) calendar days before said expiration date, a new certificate of insurance evidencing insurance coverage as provided herein for not less than the remainder of the term of the Agreement or for a period of not less than one year. AHP may, in addition to any other remedies it may have, terminate this Agreement on the occurrence of such event.

(d) Insurance Indemnification. Subcontractor shall indemnify AHP for any costs and expenses incurred, including reasonable attorneys' fees, judgments, settlements or penalties, as a result of any claim or liability resulting from the failure of Subcontractor (or its lower tier subcontractors or consultants) to maintain the insurance policies required by this section.

(e) AHP will not be responsible for any premiums, deductibles or assessments on the insurance policy.

SECTION 15: INDEMNIFICATION

(a) Subcontractor shall indemnify and hold harmless AHP and DHCS and its officers, employees and agents for any costs and expenses incurred, including reasonable attorneys' fees, judgments, settlements or penalties, against all liabilities, claims, suits, demands or liens for damages to persons or property, ("Claims"), (unless such Claims arise from the gross negligence or willful misconduct of AHP), arising out of, resulting from, or relating to, the following:

- Any act, omission, or statement of the Subcontractor, or any person employed by or engaged under contract with the Subcontractor that results in injury (including death), loss, or damage to any person or property;
- Any failure on the part of the Subcontractor to comply with applicable government requirements and requirements of law;
- the failure to maintain the insurance policies required by this section or the work performed, inclusive of Intellectual Property infringement, if applicable, under this Subcontract. Insurance coverage that may be required shall in no way lessen or limit the liability of Subcontractor under the terms of this obligation.
- Any failure on the part of the Subcontractor to satisfy all claims for labor, equipment, materials and other obligations relating to the performance of the work hereunder;
- Any actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark or copyright, arising out of the performance of this Agreement, provided the Subcontractor is reasonably notified of such claims and proceedings; and
- Any actual or alleged unauthorized use or disclosure of any trade secret, confidential information or other proprietary interest, Work product, or other information owned by the Government, Client, or AHP under the terms of this Agreement.

(b) Subcontractor shall indemnify under this clause for any of the above acts attributable to its employees, consultants, agents, and/or lower-tiered subcontractors engaged in performance of the work under this Agreement.

(c) This indemnification shall survive the expiration or termination of the Agreement.

SECTION 16: DISPUTES/APPLICABLE LAWS

16.1 Disputes

Any dispute arising out of, or relating to, this Agreement that is not resolved by the good faith efforts of the parties, shall be settled by submission to a panel consisting of one arbitrator under the Commercial Rules of the American Arbitration Association ("AAA"). The parties shall bear equally the costs assessed by the AAA, and judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction. Venue

for the arbitration shall be the state of California. The decision of the arbitrator shall be final, conclusive, and unappealable, except in the event of fraud or the arbitrator's failure to disclose a material conflict of interest. The prevailing party, in addition to any damages awarded by the arbitrator, shall be entitled to costs and reasonable attorneys' fees, the amount of which shall be determined by the arbitrator, in the event the parties are unable to agree.

16.2 Applicable Laws

Subcontractor agrees to comply with the applicable provisions of Federal, State and local laws or ordinances, and all orders, rules, and regulations issued thereunder, and in such a manner that the name of the other party will not be discredited. Where a FAR provision or clause, or any other Federal statute, regulation, or clause is incorporated in or applicable to this Agreement or work being performed under it, Federal law shall govern the interpretation and application thereof. If Federal law is not applicable, the appropriate law of the State of California shall apply, exclusive of that body of laws known as conflicts of law. This Section shall survive the expiration or termination of the Agreement.

SECTION 17: CERTIFICATIONS

By signature to this Agreement, Subcontractor makes the following Representations and Certifications:

(a) Debarment and Suspension: Neither Subcontractor nor any of its principals is presently debarred, suspended, proposed for debarment, declared ineligible nor voluntary excluded by any Federal department or agency from participating in transactions. Any change in the debarred or suspended status of the Subcontractor during the life of this Subcontract will be reported immediately to AHP. Subcontractor shall incorporate this Debarment and Suspension certification into any consultant or lower-tier subcontract that they may enter into as a part of this Subcontract.

(b) Prohibition To Perform Duties: Subcontractor is not prohibited, precluded, or restricted from performing the duties required under the Statement of Work, due to previous employment obligations, restrictions, commitments, or agreements Subcontractor has with any other federal, state and local government agency.

(c) Federal Civil Rights Act/Equal Opportunity: Subcontractor will conform to the provisions of Title VI of the Federal Civil Rights Act of 1964, section 2000d as amended and will not discriminate against any employee or applicant for employment because of age, race, religion, creed, color, sex, or national origin.

(d) Labor Laws: Subcontractor certifies that it is in compliance with all applicable labor laws, including but not limited to the Walsh-Healy Act and the Contract Work Hours and Safety Standards Act (41 U.S.C. 51-58) regarding overtime compensation.

(e) Americans with Disabilities Act: Subcontractor agrees to ensure that deliverables developed and produced, pursuant to this Agreement shall comply with the accessibility requirements of Sections 7405 and 11135 of the California Government Code, Section 508 of the Rehabilitation Act and Americans with Disabilities Act of 1973 as amended (29 U.S.C 794(d), regulations implementing the Rehabilitation Act of 1973 as set forth in in Part 1194 of Title 36 of the Federal Code of Regulations, and

the Americans with Disabilities Act of 1990(42 U.S.C. 12101 et seq. and 28 CFR Part 35). In 1998, Congress amended the Rehabilitation Act of 1973 to require Federal agencies to make their electronic and information technology (EIT) accessible to people with disabilities. California Government Code Sections 7405 and 11135 codifies section 508 of the Rehabilitation ACT of 1973 requiring accessibility of EIT.

(f) Employee Compliance: Subcontractor will require all employees, entities and individuals providing services in connection with the performance of this Subcontract to comply with the provisions of this Agreement and with all Federal, State, and local laws and regulations in connection with this work.

(g) Code of Ethics: Subcontractor has a Code of Ethics addressing at least the following areas: accurate accounting records and reporting; gifts and entertainment to Government customers; hiring of former government employees; protection of Government proprietary and source selection information; extending and receiving business courtesies; and personal and organization conflicts of interest.

(h) Age Discrimination Act of 1975 (45 CFR Part 90)

(i) Section 1557 of the Affordable Care Act.

(j) Trafficking Victims Protection Act of 2000 (22 USC 7104(G), as amended and 2 CFR Part 175

(k) Clean Air Act (42 USC 7401-7671q) and the Federal Water Pollution Control ACT (33 USC 1251-1387), as amended.

(l) Byrd Anti-Lobbying Amendment (31 USC 1352): The Subcontractor shall certify to DHCS that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an office or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 USC 1352. The Subcontractor shall also disclose to DHCS any lobbying with non-Federal funds that takes place in connection with obtaining any Federal Award.

(m) Confidentiality of Substance Use Disorder Patient Records: (42 CFR Part 2, Subparts A-E). The Subcontractor shall comply with the regulation set forth in 42 CFR part 2, including the responsibility for assuring the security and confidentiality of all electronically transmitted patient material.

(n) Standard Funding Restrictions: Exceed Salary Limitation: The Consolidated Appropriations Act, 2016 (Pub. L.113- 76) signed into law on January 10, 2016, limits the salary amount that may be awarded and charged to Substance Abuse and Mental Health Services Administration (SAMHSA) grants and cooperative agreements. Award funds may not be used to pay the salary of an individual at a rate in excess of Executive Level II. The Executive Level II salary can be found in SAMHSA's standard terms and conditions for all awards at Department of Health and Human Services (HHS) Grants Policy Statement | SAMHSA. This amount reflects an individual's base salary exclusive of fringe and any income that an individual may be permitted to earn outside of the duties to the applicant organization. This salary limitation also applies to subawards/subcontracts under a SAMHSA grant or cooperative agreement.

SECTION 18: RECORDS AND RECORD KEEPING

a. The Subcontractor shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the grant in accordance with 45 CFR section 75.361.

b. AHP, SAMHSA, the Inspector General, the Controller General, and DHCS, or any of its authorized representatives, have the right to access any documents, papers, or other records of the Subcontractor which are pertinent to this Agreement, for the purpose of performing audits, examinations, excerpts, and transcripts. The right to access records also includes timely and reasonable access to the Subcontractor's personnel for the purpose of interview and discussion related to the requested documents.

c. The right to access records is not limited to the required retention period but lasts as long as the records are retained by the Subcontractor.

SECTION 19: EXPENSE ALLOWABILITY/FISCAL DOCUMENTATION

a. Invoices, received from a Subcontractor and accepted and/or submitted for payment by AHP, shall not be deemed evidence of allowable agreement costs.

b. The Subcontractor shall maintain for review and audit and supply to AHP upon request, adequate documentation of all expenses claimed pursuant to this Agreement to permit a determination of expense allowability.

c. If the allowability or appropriateness of an expense cannot be determined by AHP because invoice detail, fiscal records, or backup documentation is nonexistent or inadequate according to generally accepted accounting principles or practices, all questionable costs may be disallowed and payment may be withheld by AHP. Upon receipt of adequate documentation supporting a disallowed or questionable expense, reimbursement may resume for the amount substantiated and deemed allowable.

d. If Travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. For more information on allowable travel and per diem expenses and required documentation, see Attachment B, "Travel Reimbursement Information."

e. Costs and/or expenses deemed unallowable are subject to recovery by AHP. See Section 20 Recovery of Overpayments" for more information.

SECTION 20: RECOVERY OF OVERPAYMENTS

a. Subcontractor agrees that claims based upon a contractual agreement or an audit finding and/or an audit finding that is appealed and upheld, will be recovered by AHP by one of the following options:

1. Subcontractor's remittance to AHP of the full amount of the audit exception within thirty (30) days following AHP request for payment;

2. A repayment schedule which is agreeable to both AHP and Subcontractor.

b. AHP reserves the right to select which option will be employed and AHP will notify the Subcontractor in writing of the claim procedure to be utilized.

c. Interest on the unpaid balance of the audit finding or debt will accrue at a rate equal to the monthly average of the rate received on investments in the Pooled Money Investment Fund commencing on the date that an audit or examination finding is mailed to the Subcontractor, beginning thirty (30) days after the Subcontractor's receipt of AHP's demand for repayment.

d. If the Subcontractor has filed a valid appeal regarding the report of audit findings, recovery of the overpayments will be deferred until a final administrative decision on the appeal has been reached. If the Subcontractor loses the final administrative appeal, the Subcontractor shall repay, to AHP, the over-claimed or disallowed expenses, plus accrued interest. Interest accrues from the Subcontractor's first receipt of AHP's notice requesting reimbursement of questioned audit costs or disallowed expenses.

SECTION 21: BEST EFFORTS

During the term of this Agreement, Subcontractor shall use Best Efforts in order to satisfy all the requirements of the work to be performed under Section 4 and Attachment A of this Agreement.

THIS AGREEMENT CONSISTS OF **TWENTY (20)** TYPEWRITTEN PAGES, TOGETHER WITH THE ATTACHMENTS IDENTIFIED BELOW, WHICH ARE HEREBY INCORPORATED INTO THIS AGREEMENT.

LIST OF ATTACHMENTS

TITLE	No. of PAGES
Attachment A—*Standard* Subcontract Terms and Conditions	1
Attachment B—*Special* Subcontractor Terms and Conditions	32
Attachment C—Subcontractor's Certification	4
Attachment D—Subcontractor's Statement of Work	8
Attachment E—Payment Schedule	1
Attachment F—EO Sanction Notification	1

ATTACHMENT A:
STANDARD SUBCONTRACT TERMS AND CONDITIONS

Headings: Headings are for convenience of reference only and shall not affect interpretation of this Agreement.

Independent Contractor: Subcontractor is engaged as an independent contractor, and this Agreement shall not be construed as creating any other relationship. Subcontractor shall comply with all laws and assume all risks incident to its status as independent contractor, and necessary to comply with specific requirements of this Agreement, including, but not limited to, payment of all applicable federal/state income taxes, associated payroll/business taxes, and licenses and fees.

No Agency: Subcontractor, its employees, agents or assigns, shall not represent, act or purport to act, or be deemed to be an agent, representative, or employee of AHP, or commit or obligate AHP to any other person or party.

Lower-Tier Consultants/Subcontractors: AHP's prior written approval is required to obtain services of consultants or lower-tier Subcontractors; provided, however, that this limitation shall not apply to the purchase of standard commercial supplies.

No Assignment: This Agreement is for professional services, and the Agreement, or any duties/obligations imposed shall not be assigned, delegated, or otherwise transferred.

Changes to be Made in Writing: Unless otherwise specified that AHP may make a unilateral modification, no understanding, agreement, modification, change order, or other matter affecting this Agreement shall be binding, unless in writing, signed by both parties' Contracting Officer. No handwritten changes shall be effective unless initialed by each Contracting Officer.

Limitation of Liability upon Termination: AHP's maximum aggregate liability to Subcontractor is limited to the total dollar amount of work properly performed by Subcontractor up to the effective date of termination, together with authorized travel, or authorized expenses incurred under the Agreement that cannot be canceled. AHP is not liable for any special, indirect, incidental, consequential, or punitive damages, nor for any loss of goodwill, profits, data, or loss of use arising out of, resulting from, or in any way connected with the performance or breach of this Agreement, even if advised of the possibility of such damages.

Force Majeure: Neither party shall be liable to the other for loss or damages due to failure or delay in rendering performance caused by circumstances beyond its reasonable control, if such failure could not have been overcome by the exercise of due diligence, due care, or foresight. Causes may include, but are not limited to, acts of God or a public enemy; wars; acts of terrorism; riots; fires; floods; epidemics; pandemics, quarantine restrictions; labor disputes; strikes; defaults of subcontractors/vendors; failure/delays in transportation; unforeseen freight embargoes; unusually severe weather; or any law/order/regulation/request of a state or local government entity, the US Government, or of any agency, court, commission, or other instrumentality of any such governments. Times of performance under this Agreement may be appropriately extended for excused delays if the party whose performance is affected promptly notifies the other of the existence and nature of such delay.

Scientific Misconduct: Subcontractor shall immediately report to AHP any instance of scientific misconduct or fraud related to performance under this Agreement.

Warranty: Unless a different warranty is specified, Subcontractor warrants all services provided and products delivered will be free from defect in materials and/or workmanship, and will be fit for the purpose intended, and will conform to the specifications of the statement of work. In the event of a breach, AHP may complete the work and seek all remedies available in law or equity.

Notices: Notices shall be in writing, sent by USPS Certified Mail-RRR, or any overnight delivery/courier service, and notice shall be deemed given when personally delivered, (or three (3) days after being sent by prepaid certified U.S. mail).

Litigation: Subcontractor shall provide written notice to AHP of any litigation that relates to the services under this contract, or that has the potential to impair its ability to fulfill this contract, including but not limited to financial, legal, or other situations.

Publicity: Without prior written approval of the other, neither party shall use the other's name or make reference to the other party or any of its employees in publications, news releases, advertising, speeches, technical papers, photographs, sales promotions, or publicity purposes of any form related to this work or data developed hereunder, unless disclosure of such materials is required by legal, accounting, or regulatory requirements beyond the disclosing party's reasonable control. Use of either party's name may be made in internal documents, annual reports, proposals, etc. which may identify the existence of the project by title, principal investigator or project director, sponsor, period of funding, amount of award and brief abstract of the project. This Section shall survive expiration/termination of this Agreement.

Restrictions on Hiring: During the period of this Agreement, and for a period of two (2) years after its termination, neither party shall directly or indirectly, induce or solicit (or authorize or assist in the taking of any such actions by any third party) any employee or consultant of the other party to leave his/her business association with that party. Parties are not restricted in their right to solicit or recruit generally in the media.

Survival: Except as otherwise stated, sections that by their terms impose continuing obligations or establish continuing rights shall be deemed to survive the expiration/termination of this Agreement.

Validity and Waiver: The invalidity in whole or in part of any provision of this Agreement shall not affect the validity of other provisions. Waiver of a breach of any provision shall not constitute a waiver of any subsequent breach of that provision, or a breach of any other provision. AHP's failure to enforce any provision of this Agreement shall not be construed as a waiver. Only AHP's Contracting Officer has the authority to waive any term or condition of this Subcontract on behalf of AHP.

Interpretation: This Agreement shall be interpreted and construed in accordance with its fair meaning, and not strictly for or against either party, regardless of who may have drafted it or any specific provision.

Third Party Beneficiaries: Unless expressly stated otherwise, this Agreement shall not be construed so as to give any person or entity, other than the parties any legal or equitable claim or right.

Counterparts/Other Instruments: The parties may execute this contract in multiple counterparts, each of which is deemed an original and all of which constitute only one agreement. The parties shall properly make, execute, and deliver such other and further instruments as may be reasonable, necessary, desirable, or convenient to give full force and effect to this Agreement.

Electronic Contracting: If this Agreement is authorized by AHP to be faxed, or otherwise transmitted electronically with a digital or electronic signature; or a scanned, reproduced, photographed, faxed, or other such signature appearing—any of which will be considered an "electronic signature"—neither party shall contest the validity of this Agreement, or any acknowledgement thereof, on the basis that this Agreement or acknowledgement contains an electronic signature.

Binding Effect: This Agreement shall be binding upon the parties, their successors and assigns.

(January, 2023)

ATTACHMENT B
Special Terms and Conditions (PART 1)
(Adapted Under DHCS Agreement **21-10349**)
Department of Health Care Services, Exhibit D(F)
(For federally funded service contracts or agreements and grant agreements)

The use of headings or titles throughout this Attachment B is for convenience only and shall not be used to interpret or to govern the meaning of any specific term or condition.

The terms "contract", "Contractor" and "Subcontractor" shall also mean, "agreement", "grant", "grant agreement", "Grantee" and "Subgrantee" respectively.

The terms "California Department of Health Care Services," "California Department of Health Services," "Department of Health Care Services," "Department of Health Services," "CDHCS," "DHCS," "CDHS," and "DHS" shall all have the same meaning and refer to the California State agency that is a party to the Prime Contract with AHP.

The term "Contractor" shall apply to AHP.

This exhibit contains provisions that require strict adherence to various contracting laws and policies. Some provisions herein are conditional and only apply if specified conditions exist (i.e., agreement total exceeds a certain amount; agreement is federally funded, etc.). The provisions herein apply to this Agreement unless the provisions are removed by reference on the face of this Agreement, the provisions are superseded by an alternate provision appearing elsewhere in this Agreement, or the applicable conditions do not exist.

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1. **Federal Equal Opportunity Requirements**

   a. The Subcontractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era. The Subcontractor will take affirmative action to ensure that qualified applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and career development opportunities and selection for training, including apprenticeship. The Subcontractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Federal Government or AHP, setting forth the provisions of the Equal Opportunity clause, Section 503 of the Rehabilitation Act of 1973 and the affirmative action clause required by the Vietnam Era Veterans' Readjustment Assistance Act of 1974 (38 U.S.C. 4212). Such notices shall state the Subcontractor's obligation under the law to take affirmative action to employ and advance in employment qualified applicants without discrimination based on their race, color, religion, sex, national origin physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era and the rights of applicants and employees.

   b. The Subcontractor will, in all solicitations or advancements for employees placed by or on behalf of the Subcontractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin physical or mental handicap, disability, age or status as a disabled veteran or veteran of the Vietnam era.

   c. The Subcontractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding a notice, to be provided by the Federal Government or the State, advising the labor union or workers' representative of the Subcontractor's commitments under the provisions herein and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

   d. The Subcontractor will comply with all provisions of and furnish all information and reports required by Section 503 of the Rehabilitation Act of 1973, as amended, the Vietnam Era Veterans' Readjustment Assistance Act of 1974 (38 U.S.C. 4212) and of the Federal Executive Order No. 11246 as amended, including by Executive Order 11375, 'Amending Executive Order 11246 Relating to Equal Employment Opportunity,' and as supplemented by regulation at 41 CFR part 60, "Office of the Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," and of the rules, regulations, and relevant orders of the Secretary of Labor.

   e. The Subcontractor will furnish all information and reports required by Federal Executive Order No. 11246 as amended, including by Executive Order 11375, 'Amending Executive Order 11246 Relating to Equal Employment Opportunity,' and as supplemented by regulation at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," and the Rehabilitation Act of 1973, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by the State and its designated representatives and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

   f. In the event of the Subcontractor's noncompliance with the requirements of the provisions herein or with any federal rules, regulations, or orders which are referenced herein, this Agreement may be cancelled, terminated, or suspended in whole or in part and the Subcontractor may be declared ineligible for further federal and state contracts in accordance with procedures authorized in Federal Executive Order No. 11246 as amended and such other sanctions may be imposed and remedies invoked as provided in Federal Executive Order No. 11246 as amended, including by Executive Order 11375, 'Amending Executive Order 11246 Relating to Equal Employment Opportunity,' and as supplemented by regulation at 41 CFR part

60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

g. The Subcontractor will include the provisions of Paragraphs a through g in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Federal Executive Order No. 11246 as amended, including by Executive Order 11375, 'Amending Executive Order 11246 Relating to Equal Employment Opportunity,' and as supplemented by regulation at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," or Section 503 of the Rehabilitation Act of 1973 or (38 U.S.C. 4212) of the Vietnam Era Veteran's Readjustment Assistance Act, so that such provisions will be binding upon each subcontractor or vendor. The Subcontractor will take such action with respect to any subcontract or purchase order as the Director of the Office of Federal Contract Compliance Programs or AHP may direct as a means of enforcing such provisions including sanctions for noncompliance provided, however, that in the event the Subcontractor becomes involved in, or is threatened with litigation by a subcontractor or vendor as a result of such direction by AHP, the Subcontractor may request in writing to AHP, who, in turn, may request the United States to enter into such litigation to protect the interests of the State and of the United States.

2. Travel and Per Diem Reimbursement

(Applicable if travel and/or per diem expenses are authorized to be reimbursed with Agreement funds.)

Reimbursement for travel and/or per diem expenses from AHP under this Agreement shall, unless otherwise specified in this Agreement, be at the rates currently in effect, as established by the California Department of Human Resources (CalHR), for nonrepresented state employees as stipulated in DHCS' Travel Reimbursement Information Exhibit in Attachment B-Special Subcontract Requirements. If the CalHR rates change during the term of the Agreement, the new rates shall apply upon their effective date and no amendment to this Agreement shall be necessary. Exceptions to California Department of Human Resources (CalHR) rates may be approved by AHP upon the submission of a statement by the Subcontractor indicating that such rates are not available to the Subcontractor. No travel outside the State of California shall be reimbursed without prior authorization from DHCS. Verbal authorization should be confirmed in writing. Written authorization may be in a form including fax or email confirmation.

3. Procurement Rules

Applicable to agreements in which equipment/property, commodities and/or supplies are furnished by AHP or DHCS or expenses for said items are reimbursed by funds with state or federal funds provided under this Agreement.

a. **Equipment/Property definitions**

Wherever the term equipment and/or property is used, the following definitions shall apply:

(1) **Major equipment/property**: A tangible or intangible item having a base unit cost of **$5,000 or more** with a life expectancy of one (1) year or more and is either furnished by DHCS or the cost is reimbursed through this Agreement. Software and videos are examples of intangible items that meet this definition.

(2) **Minor equipment/property**: A tangible item having a base unit cost of **less than $5,000** with a life expectancy of one (1) year or more and is either furnished by DHCS or the cost is reimbursed through this Agreement.

b. **Government and public entities** (including state colleges/universities and auxiliary organizations), whether acting as a contractor and/or subcontractor, may secure all commodities, supplies, equipment and services related to such purchases that are required in performance of this Agreement. Said procurements are subject to Paragraphs d through h of

Provision 3. Paragraph c of Provision 3 shall also apply, if equipment/property purchases are delegated to subcontractors that are nonprofit organizations or commercial businesses.

c. **(INTENTIONALLY OMITTED)**

d. **(INTENTIONALLY OMITTED)**

e. In special circumstances, determined by AHP (e.g., when AHP has a need to monitor certain purchases, etc.), AHP may require prior written authorization and/or the submission of paid vendor receipts for any purchase, regardless of dollar amount. AHP reserves the right to either deny claims for reimbursement or to request repayment for any Subcontractor purchase that AHP determines to be unnecessary in carrying out performance under this Agreement.

f. The Subcontractor must maintain a copy or narrative description of the procurement system, guidelines, rules, or regulations that will be used to make purchases under this Agreement. AHP and the State reserves the right to request a copy of these documents and to inspect the purchasing practices of the Subcontractor at any time.

g. For all purchases, the Subcontractor must maintain copies of all paid vendor invoices, documents, bids and other information used in vendor selection, for inspection or audit. Justifications supporting the absence of bidding (i.e., sole source purchases) shall also be maintained on file by the Subcontractor for inspection or audit.

h. AHP may, with cause (e.g., with reasonable suspicion of unnecessary purchases or use of inappropriate purchase practices, etc.), withhold, cancel, modify, or retract the delegated purchase authority granted under Paragraphs b and/or c of Provision 3 by giving the Subcontractor no less than 30 calendar days written notice.

4. Equipment/Property Ownership / Inventory / Disposition

(Applicable to agreements in which equipment/property is furnished by DHCS and/or AHP when said items are purchased or reimbursed by DHCS with state or federal funds provided under this Agreement.)

a. Wherever the term equipment and/or property is used in Provision 4, the definitions in Paragraph a of Provision 3 shall apply.

Unless otherwise stipulated in this Agreement, all equipment and/or property that is purchased/reimbursed with Agreement funds or furnished by AHP under the terms of this Agreement shall be considered state equipment and the property of AHP and DHCS.

(1) **Reporting of Equipment/Property Receipt -** AHP requires the reporting, tagging and annual inventorying of all equipment and/or property that is furnished by AHP or purchased/reimbursed with funds provided through this Agreement.

Upon receipt of equipment and/or property, the Subcontractor shall report the receipt to the AHP. To report the receipt of said items and to receive property tags, Subcontractor shall use a form or format designated by AHP. If the appropriate form does not accompany this Agreement, Subcontractor shall request a copy from AHP.

(2) **Annual Equipment/Property Inventory -** If the Subcontractor enters into an agreement with a term of more than twelve months, the Subcontractor shall submit an annual inventory of state equipment and/or property to the AHP using a form or format designated by AHP. If an inventory report form does not accompany this Agreement, Subcontractor shall request a copy from AHP. Subcontractor shall:

(a) Include in the inventory report, equipment and/or property in the Subcontractor's possession and/or in the possession of a subcontractor (including independent consultants).

(b) Submit the inventory report to AHP according to the instructions appearing on the inventory form or issued by AHP.

(c) Contact AHP to learn how to remove, trade-in, sell, transfer or survey off, from the inventory report, expired equipment and/or property that is no longer wanted, usable or has passed its life expectancy. Instructions will be supplied by AHP.

b. Title to state equipment and/or property shall not be affected by its incorporation or attachment to any property not owned by the State.

c. Unless otherwise stipulated, AHP or DCHS shall be under no obligation to pay the cost of restoration, or rehabilitation of the Subcontractor's facility which may be affected by the removal of any state equipment and/or property.

d. The Subcontractor shall maintain and administer a sound business program for ensuring the proper use, maintenance, repair, protection, insurance and preservation of state equipment and/or property.

(1) In administering this provision, AHP may require the Subcontractor to repair or replace, to AHP's satisfaction, any damaged, lost or stolen state equipment and/or property. In the event of state equipment and/or miscellaneous property theft, Subcontractor shall immediately file a theft report with the appropriate police agency or the California Highway Patrol and Subcontractor shall promptly submit one copy of the theft report to AHP.

e. Unless otherwise stipulated by the Program funding this Agreement, equipment and/or property purchased/reimbursed with agreement funds or furnished by AHP under the terms of this Agreement, shall only be used for performance of this Agreement or another DHCS agreement.

f. Within sixty (60) calendar days prior to the termination or end of this Agreement, the Subcontractor shall provide a final inventory report of equipment and/or property to AHP and shall, at that time, query DHCS as to the requirements, including the manner and method, of returning state equipment and/or property to AHP. Final disposition of equipment and/or property shall be at AHP expense and according to AHP instructions. Equipment and/or property disposition instructions shall be issued by AHP immediately after receipt of the final inventory report. At the termination or conclusion of this Agreement, AHP OR DHCS may at its discretion, authorize the continued use of state equipment and/or property for performance of work under a different DHCS agreement.

g. **Motor Vehicles (INTENTIONALLY OMITTED)**

5. Subcontract Requirements

a. **(INTENTIONALLY OMITTED)**

b. AHP reserves the right to approve or disapprove the selection of subcontractors and with advance written notice, require the substitution of subcontractors and require the Subcontractor to terminate subcontracts entered into in support of this Agreement.

(1) Upon receipt of a written notice from AHP requiring the substitution and/or termination of a subcontract, the Subcontractor shall take steps to ensure the completion of any work in progress and select a replacement, if applicable, within 30 calendar days, unless a longer period is agreed to by DHCS.

c. Actual subcontracts (i.e., written agreement between the Subcontractor and a subcontractor) of $5,000 or more are subject to the prior review and written approval of AHP. AHP may, at its discretion, elect to waive this right. All such waivers shall be confirmed in writing by AHP.

d. Subcontractor shall maintain a copy of each subcontract entered into in support of this Agreement and shall, upon request by AHP, make copies available for approval, inspection, or audit.

e. AHP assumes no responsibility for the payment of subcontractors used in the performance of this Agreement. Subcontractor accepts sole responsibility for the payment of subcontractors used in the performance of this Agreement.

f. The Subcontractor is responsible for all performance requirements under this Agreement even though performance may be carried out through a subcontract.

g. The Subcontractor shall ensure that all subcontracts for services include provision(s) requiring compliance with applicable terms and conditions specified in this Agreement.

h. The subcontractor agrees to maintain and preserve, until three years after termination of AHP's Prime contract with the State of California (Agreement No. 21-10349) and final payment from AHP, to permit AHP or DHCS or any duly authorized representative, to have access to, examine or audit any pertinent books, documents, papers and records related to this subcontract and to allow interviews of any employees who might reasonably have information related to such records.

i. Unless otherwise stipulated in writing by AHP, the Subcontractor shall be the subcontractor's sole point of contact for all matters related to performance and payment under this Agreement.

j. Subcontractor shall, as applicable, advise all subcontractors of their obligations pursuant to the following numbered provisions of this Exhibit: 1, 2, 3, 4, ~~5~~, 6, 7,8, ~~10~~, 11, 12, 13, 14, ~~17~~, ~~19~~, 20, ~~24~~, 32 and/or other numbered provisions herein that are deemed applicable.

6. Income Restrictions

Unless otherwise stipulated in this Agreement, the Subcontractor agrees that any refunds, rebates, credits, or other amounts (including any interest thereon) accruing to or received by the Subcontractor under this Agreement shall be paid by the Subcontractor to AHP so that AHP can pay DHCS, to the extent that they are properly allocable to costs for which the Contractor has been reimbursed by AHP under this Agreement.

7. Audit and Record Retention

a. The Subcontractor shall maintain books, records, documents, and other evidence, accounting procedures and practices, sufficient to properly reflect all direct and indirect costs of whatever nature claimed to have been incurred in the performance of this Agreement, including any matching costs and expenses. The foregoing constitutes "records" for the purpose of this provision.

b. The Subcontractor's facility or office or such part thereof as may be engaged in the performance of this Agreement and his/her records shall be subject at all reasonable times to inspection, audit, and reproduction.

c. Subcontractor agrees that AHP, the Department of General Services, the Bureau of State Audits, or their designated representatives including the Comptroller General of the United States shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Subcontractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, the Subcontractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (GC 8546.7, CCR Title 2, Section 1896.77)

d. The Subcontractor shall preserve and make available his/her records (1) for a period of three years from the date of final payment under this Agreement, and (2) for such longer period, if any, as is required by applicable statute, by any other provision of this Agreement, or by subparagraphs (1) or (2) below.

(1) If this Agreement is completely or partially terminated, the records relating to the work terminated shall be preserved and made available for a period of three years from the date of any resulting final settlement.

(2) If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the three-year period, the records shall be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular three-year period, whichever is later.

e. The Subcontractor may, at its discretion, following receipt of final payment under this Agreement, reduce its accounts, books and records related to this Agreement to microfilm, computer disk, CD ROM, DVD, or other data storage medium. Upon request by an authorized representative to inspect, audit or obtain copies of said records, the Subcontractor must supply or make available applicable devices, hardware, and/or software necessary to view, copy and/or print said records. Applicable devices may include, but are not limited to, microfilm readers and microfilm printers, etc.

f. The Subcontractor shall, if applicable, comply with the Single Audit Act and the audit requirements set forth in 2 C.F.R. § 200.501 (2014).

8. Site Inspection

AHP, DHCS and or SAMHSA has the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed hereunder including subcontract supported activities and the premises in which it is being performed. If any inspection or evaluation is made of the premises of the Subcontractor, the Subcontractor shall provide and shall require subcontractors to provide all reasonable facilities and assistance for the safety and convenience of the authorized representatives in the performance of their duties. All inspections and evaluations shall be performed in such a manner as will not unduly delay the work.

9. Federal Contract Funds

a. It is mutually understood between the parties that this Agreement may have been written before ascertaining the availability of congressional appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal delays which would occur if the Agreement were executed after that determination was made.

b. This agreement is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the fiscal years covered by the term of this Agreement. In addition, this Agreement is subject to any additional restrictions, limitations, or conditions enacted by the Congress or any statute enacted by the Congress which may affect the provisions, terms or funding of this Agreement in any manner.

c. It is mutually agreed that if the Congress does not appropriate sufficient funds for the program, the Agreement shall be amended to reflect any reduction in funds.

d. AHP and DHCS has the option to invalidate or cancel the Agreement with 30 days advance written notice or to amend the Agreement to reflect any reduction in funds.

10. Termination (INTENTIONALLY OMITTED)

11. Intellectual Property Rights

a. **Ownership**

(1) Except where AHP has agreed in a signed writing to accept a license, AHP or DHCS shall be and remain, without additional compensation, the sole owner of any and all rights, title

and interest in all Intellectual Property, from the moment of creation, whether or not jointly conceived, that are made, conceived, derived from, or reduced to practice by Subcontractor or AHP and which result directly or indirectly from this Agreement.

(2) For the purposes of this Agreement, Intellectual Property means recognized protectable rights and interest such as: patents, (whether or not issued) copyrights, trademarks, service marks, applications for any of the foregoing, inventions, trade secrets, trade dress, logos, insignia, color combinations, slogans, moral rights, right of publicity, author's rights, contract and licensing rights, works, mask works, industrial design rights, rights of priority, know how, design flows, methodologies, devices, business processes, developments, innovations, good will and all other legal rights protecting intangible proprietary information as may exist now and/or here after come into existence, and all renewals and extensions, regardless of whether those rights arise under the laws of the United States, or any other state, country or jurisdiction.

(a) For the purposes of the definition of Intellectual Property, "works" means all literary works, writings and printed matter including the medium by which they are recorded or reproduced, photographs, art work, pictorial and graphic representations and works of a similar nature, film, motion pictures, digital images, animation cells, and other audiovisual works including positives and negatives thereof, sound recordings, tapes, educational materials, interactive videos and any other materials or products created, produced, conceptualized and fixed in a tangible medium of expression. It includes preliminary and final products and any materials and information developed for the purposes of producing those final products. Works does not include articles submitted to peer review or reference journals or independent research projects.

(3) In the performance of this Agreement, Subcontractor will exercise and utilize certain of its Intellectual Property in existence prior to the effective date of this Agreement. In addition, under this Agreement, Subcontractor may access and utilize certain of AHP's Intellectual Property in existence prior to the effective date of this Agreement. Except as otherwise set forth herein, Subcontractor shall not use any of AHP's Intellectual Property now existing or hereafter existing for any purposes without the prior written permission of AHP. **Except as otherwise set forth herein, AHP shall not give any ownership interest in or rights to its Intellectual Property to the other Party.** If during the term of this Agreement, Subcontractor accesses any third-party Intellectual Property that is licensed to AHP, Subcontractor agrees to abide by all license and confidentiality restrictions applicable to AHP in the third-party's license agreement.

(4) Subcontractor agrees to cooperate with AHP in establishing or maintaining AHP's and/or DHCS exclusive rights in the Intellectual Property, and in assuring AHP's or DHCS' sole rights against third parties with respect to the Intellectual Property. If the Subcontractor enters into any agreements or subcontracts with other parties in order to perform this Agreement, Subontractor shall require the terms of the Agreement(s) to include all Intellectual Property provisions. Such terms must include, but are not limited to, the subcontractor assigning and agreeing to assign to AHP and/or DHCS all rights, title and interest in Intellectual Property made, conceived, derived from, or reduced to practice by the subcontractor, Contractor or AHP and which result directly or indirectly from this Agreement or any subcontract.

(5) Subcontractor further agrees to assist and cooperate with AHP/DHCS in all reasonable respects, and execute all documents and, subject to reasonable availability, give testimony and take all further acts reasonably necessary to acquire, transfer, maintain, and enforce AHP'S Intellectual Property rights and interests.

b. **Retained Rights / License Rights**

(1) Except for Intellectual Property made, conceived, derived from, or reduced to practice by Subcontractor or AHP and which result directly or indirectly from this Agreement, Subcontractor shall retain title to all of its Intellectual Property to the extent such Intellectual Property is in existence prior to the effective date of this Agreement. Subcontractor hereby

grants to DHCS, without additional compensation, a permanent, non-exclusive, royalty free, paid-up, worldwide, irrevocable, perpetual, non-terminable license to use, reproduce, manufacture, sell, offer to sell, import, export, modify, publicly and privately display/perform, distribute, and dispose Subcontractor's Intellectual Property with the right to sublicense through multiple layers, for any purpose whatsoever, to the extent it is incorporated in the Intellectual Property resulting from this Agreement, unless Subcontractor assigns all rights, title and interest in the Intellectual Property as set forth herein.

(2) Nothing in this provision shall restrict, limit, or otherwise prevent Subcontractor from using any ideas, concepts, know-how, methodology or techniques related to its performance under this Agreement, provided that Subcontractor's use does not infringe the patent, copyright, trademark rights, license or other Intellectual Property rights of AHP or third party, or result in a breach or default of any provisions of this Exhibit or result in a breach of any provisions of law relating to confidentiality.

c. **Copyright**

(1) Subcontractor agrees that for purposes of copyright law, all works [as defined in Paragraph a, subparagraph (2)(a) of this provision] of authorship made by or on behalf of Subcontractor in connection with Subcontractor's performance of this Agreement shall be deemed "works made for hire". Subcontractor further agrees that the work of each person utilized by Subcontractor in connection with the performance of this Agreement will be a "work made for hire," whether that person is an employee of Subcontractor or that person has entered into an agreement with Subcontractor to perform the work. Subcontractor shall enter into a written agreement with any such person that: (i) all work performed for Subcontractor shall be deemed a "work made for hire" under the Copyright Act and (ii) that person shall assign all right, title, and interest to AHP and/or DHCS to any work product made, conceived, derived from, or reduced to practice by Subcontractor or AHP and which result directly or indirectly from this Agreement.

(2) All materials, including, but not limited to, visual works or text, reproduced or distributed pursuant to this Agreement that include Intellectual Property made, conceived, derived from, or reduced to practice by Contractor or AHP and which result directly or indirectly from this Agreement, shall include AHP's or DHCS' notice of copyright, which shall read in 3mm or larger typeface: "© *[Enter Current Year e.g., 2010, etc.]*, This material may not be reproduced or disseminated without prior written permission from AHP." This notice should be placed prominently on the materials and set apart from other matter on the page where it appears. Audio productions shall contain a similar audio notice of copyright.

d. **Patent Rights**

With respect to inventions made by Subcontractor in the performance of this Agreement, which did not result from research and development specifically included in the Agreement's scope of work, Subcontractor hereby grants to AHP and/or DHCS a license as described under Section b of this provision for devices or material incorporating, or made through the use of such inventions. If such inventions result from research and development work specifically included within the Agreement's scope of work, then Subcontractor agrees to assign to AHP and/or DHCS, without additional compensation, all its right, title and interest in and to such inventions and to assist AHP and/or DHCS in securing United States and foreign patents with respect thereto.

e. **Third-Party Intellectual Property**

Except as provided herein, Subcontractor agrees that its performance of this Agreement shall not be dependent upon or include any Intellectual Property of Subcontractor or third party without first: (i) obtaining AHP's prior written approval; and (ii) granting to or obtaining for AHP and/or DHCS, without additional compensation, a license, as described in Section b of this provision, for any of Subcontractor's or third-party's Intellectual Property in existence prior to the effective date of this Agreement. If such a license upon the these terms is unattainable,

and AHP determines that the Intellectual Property should be included in or is required for Subcontractor's performance of this Agreement, Subcontractor shall obtain a license under terms acceptable to AHP and/or DHCS.

f. **Warranties**

(1) Subcontractor represents and warrants that:

(a) It is free to enter into and fully perform this Agreement.

(b) It has secured and will secure all rights and licenses necessary for its performance of this Agreement.

(c) Neither Subcontractor's performance of this Agreement, nor the exercise by either Party of the rights granted in this Agreement, nor any use, reproduction, manufacture, sale, offer to sell, import, export, modification, public and private display/performance, distribution, and disposition of the Intellectual Property made, conceived, derived from, or reduced to practice by Subcontractor or DHCS or AHP and which result directly or indirectly from this Agreement will infringe upon or violate any Intellectual Property right, non-disclosure obligation, or other proprietary right or interest of any third-party or entity now existing under the laws of, or hereafter existing or issued by, any state, the United States, or any foreign country. There is currently no actual or threatened claim by any such third party based on an alleged violation of any such right by Subcontractor.

(d) Neither Subcontractor's performance nor any part of its performance will violate the right of privacy of, or constitute a libel or slander against any person or entity.

(e) It has secured and will secure all rights and licenses necessary for Intellectual Property including, but not limited to, consents, waivers or releases from all authors of music or performances used, and talent (radio, television and motion picture talent), owners of any interest in and to real estate, sites, locations, property or props that may be used or shown.

(f) It has not granted and shall not grant to any person or entity any right that would or might derogate, encumber, or interfere with any of the rights granted to AHP or DHCS in this Agreement.

(g) It has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this Agreement for the acquisition, operation or maintenance of computer software in violation of copyright laws.

(h) It has no knowledge of any outstanding claims, licenses or other charges, liens, or encumbrances of any kind or nature whatsoever that could affect in any way Subcontractor's performance of this Agreement.

(2) NEITHER AHP NOR DHCS MAKE ANY WARRANTY THAT THE INTELLECTUAL PROPERTY RESULTING FROM THIS AGREEMENT DOES NOT INFRINGE UPON ANY PATENT, TRADEMARK, COPYRIGHT OR THE LIKE, NOW EXISTING OR SUBSEQUENTLY ISSUED.

g. **Intellectual Property Indemnity**

(1) Subcontractor shall indemnify, defend and hold harmless AHP and DHCS and its licensees and assignees, and its officers, directors, employees, agents, representatives, successors, and users of its products, ("Indemnitees") from and against all claims, actions, damages, losses, liabilities (or actions or proceedings with respect to any thereof), whether or not rightful, arising from any and all actions or claims by any third party or expenses related thereto (including, but not limited to, all legal expenses, court costs, and attorney's fees incurred in investigating, preparing, serving as a witness in, or defending against, any such

claim, action, or proceeding, commenced or threatened) to which any of the Indemnitees may be subject, whether or not Subcontractor is a party to any pending or threatened litigation, which arise out of or are related to (i) the incorrectness or breach of any of the representations, warranties, covenants or agreements of Subcontractor pertaining to Intellectual Property; or (ii) any Intellectual Property infringement, or any other type of actual or alleged infringement claim, arising out of AHP's use, reproduction, manufacture, sale, offer to sell, distribution, import, export, modification, public and private performance/display, license, and disposition of the Intellectual Property made, conceived, derived from, or reduced to practice by Subcontractor or DCHS or AHP and which result directly or indirectly from this Agreement. This indemnity obligation shall apply irrespective of whether the infringement claim is based on a patent, trademark or copyright registration that issued after the effective date of this Agreement. AHP reserves the right to participate in and/or control, at Subcontractor's expense, any such infringement action brought against AHP.

(2) Should any Intellectual Property licensed by the Subcontractor to AHP under this Agreement become the subject of an Intellectual Property infringement claim, Subcontractor will exercise its authority reasonably and in good faith to preserve AHP's right to use the licensed Intellectual Property in accordance with this Agreement at no expense to AHP. AHP shall have the right to monitor and appear through its own counsel (at Subcontractor's expense) in any such claim or action. In the defense or settlement of the claim, Subcontractor may obtain the right for AHP to continue using the licensed Intellectual Property; or, replace or modify the licensed Intellectual Property so that the replaced or modified Intellectual Property becomes non-infringing provided that such replacement or modification is functionally equivalent to the original licensed Intellectual Property. If such remedies are not reasonably available, AHP shall be entitled to a refund of all monies paid under this Agreement, without restriction or limitation of any other rights and remedies available at law or in equity.

(3) Subcontractor agrees that damages alone would be inadequate to compensate AHP or DHCS for breach of any term of this Intellectual Property Exhibit by Subcontractor. Subcontractor acknowledges AHP or DHCS would suffer irreparable harm in the event of such breach and agrees AHP shall be entitled to obtain equitable relief, including without limitation an injunction, from a court of competent jurisdiction, without restriction or limitation of any other rights and remedies available at law or in equity.

h. **Federal Funding**

This Agreement is funded in whole or in part by the federal government, and DHCS may acquire and maintain the Intellectual Property rights, title, and ownership which results directly or indirectly from the Agreement; except as provided in 37 Code of Federal Regulations part 401.14; however, the federal government shall have a non-exclusive, nontransferable, irrevocable, paid-up license throughout the world to use, duplicate, or dispose of such Intellectual Property throughout the world in any manner for governmental purposed and to have the permit others to do so.

i. **Survival**

The provisions set forth herein shall survive any termination or expiration of this Agreement or any project schedule.

12. Air or Water Pollution Requirements

Any federally funded agreement and/or subcontract in excess of $100,000 must comply with the following provisions unless said agreement is exempt by law.

a. Government contractors agree to comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 USC 7606) section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations.

b. Institutions of higher education, hospitals, nonprofit organizations and commercial businesses agree to comply with all applicable standards, orders, or requirements issued under the Clean Air Act (42 U.S.C. 7401 et seq.), as amended, and the Clean Water Act (33 U.S.C. 1251 et seq.), as amended.

13. Prior Approval of Training Seminars, Workshops or Conferences

Subcontractor shall obtain prior AHP approval of the location, costs, dates, agenda, instructors, instructional materials, and attendees at any reimbursable training seminar, workshop, or conference conducted pursuant to this Agreement and of any reimbursable publicity or educational materials to be made available for distribution. The Subcontractor shall acknowledge the support of the State whenever publicizing the work under this Agreement in any media. This provision does not apply to necessary staff meetings or training sessions held for the staff of the Subcontractor to conduct routine business matters.

14. Confidentiality of Information

a. The Subcontractor and its employees, agents, or subcontractors shall protect from unauthorized disclosure names and other identifying information concerning persons either receiving services pursuant to this Agreement or persons whose names or identifying information become available or are disclosed to the subcontractors as a result of services performed under this Agreement, except for statistical information not identifying any such person.

b. The Subcontractor and its employees, agents shall not use such identifying information for any purpose other than carrying out the subcontractor's obligations under this Agreement.

c. The Subcontractor and its employees, agents shall promptly transmit to the AHP Contract Office or Project Manager all requests for disclosure of such identifying information not emanating from the client or person.

d. The Subcontractor shall not disclose, except as otherwise specifically permitted by this Agreement or authorized by the client, any such identifying information to anyone other than AHP without prior written authorization from the AHP Contract Office or Project Manager, except if disclosure is required by State or Federal law.

e. For purposes of this provision, identity shall include, but not be limited to name, identifying number, symbol, or other identifying particular assigned to the individual, such as finger or voice print or a photograph.

f. As deemed applicable by AHP/DHCS, this provision may be supplemented by additional terms and conditions covering personal health information (PHI) or personal, sensitive, and/or confidential information (PSCI). Said terms and conditions will be outlined in one or more exhibits that will either be attached to this Agreement or incorporated into this Agreement by reference.

15. Documents, Publications and Written Reports
(Applicable to agreements over $5,000 under which publication, written reports and documents are developed or produced. Government Code Section 7550.)

Any document, publication or written report (excluding progress reports, financial reports, and normal contractual communications) prepared as a requirement of this Agreement shall contain, in a separate section preceding the main body of the document, the number and dollar amounts of all agreements and subcontracts relating to the preparation of such document or report, if the total cost for work by nonemployees of the State exceeds $5,000.

16. Dispute Resolution Process (INTENTIONALLY OMITTED)

17. Financial and Compliance Audit Requirements (INTENTIONALLY OMITTED)

18. **Human Subjects Use Requirements**

(Applicable only to federally funded agreements/grants in which performance, directly or through a subcontract/subaward, includes any tests or examination of materials derived from the human body.)

By signing this Agreement, Subcontractor agrees that if any performance under this Agreement or any subcontract or subagreement includes any tests or examination of materials derived from the human body for the purpose of providing information, diagnosis, prevention, treatment or assessment of disease, impairment, or health of a human being, all locations at which such examinations are performed shall meet the requirements of 42 U.S.C. Section 263a (CLIA) and the regulations thereunder.

19. **Novation Requirements (INTENTIONALLY OMITTED)**

20. **Debarment and Suspension Certification**

(Applicable to all agreements funded in part or whole with federal funds.)

a. By signing this Agreement, the Subcontractor agrees to comply with applicable federal suspension and debarment regulations including, but not limited to 2 CFR 180, 2 CFR 376.

b. By signing this Agreement, the Subcontractor certifies to the best of its knowledge and belief, that it and its principals:

(1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency;

(2) Have not within a three-year period preceding this application/proposal/agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) violation of Federal or State antitrust statutes; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, obstruction of justice, or the commission of any other offense indicating a lack of business integrity or business honesty that seriously affects its business honesty;

(3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph b(2) herein; and

(4) Have not within a three-year period preceding this application/proposal/agreement had one or more public transactions (Federal, State or local) terminated for cause or default.

(5) Have not, within a three-year period preceding this application/proposal/agreement, engaged in any of the violations listed under 2 CFR Part 180, Subpart C as supplemented by 2 CFR Part 376.

(6) Shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under federal regulations (i.e., 48 CFR part 9, subpart 9.4), debarred, suspended, declared ineligible, or voluntarily excluded from participation in such transaction, unless authorized by the State.

(7) Will include a clause entitled, "Debarment and Suspension Certification" that essentially sets forth the provisions herein, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

c. If the Subcontractor is unable to certify to any of the statements in this certification, the Subcontractor shall submit an explanation to AHP and the DHCS Program Contract Manager.

d. The terms and definitions herein have the meanings set out in 2 CFR Part 180 as supplemented by 2 CFR Part 376.

e. If the Subcontractor knowingly violates this certification, in addition to other remedies available to the Federal Government, AHP may terminate this Agreement for cause or default.

21. Smoke-Free Workplace Certification

(Applicable to federally funded agreements/grants and subcontracts/subawards, that provide health, day care, early childhood development services, education or library services to children under 18 directly or through local governments.)

a. Public Law 103-227, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by federal programs with directly or through state or local governments, by federal grant, contract, loan or loan guarantee. The law also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such federal funds. The law does not apply to children's services provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; service providers whose sole source of applicable federal funds is Medicare or Medicaid; or facilities where WIC coupons are redeemed.

b. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1,000 for each violation and/or the imposition of an administrative compliance order on the responsible party.

c. By signing this Agreement, Subcontractor or Grantee certifies that it will comply with the requirements of the Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Act. The prohibitions herein are effective December 26, 1994.

d. Subcontractor or Grantee further agrees that it will insert this certification into any subawards (subcontracts or subgrants) entered into that provide for children's services as described in the Act.

22. Covenant Against Contingent Fees

The Subcontractor warrants that no person or selling agency has been employed or retained to solicit/secure this Agreement upon an agreement of understanding for a commission, percentage, brokerage, or contingent fee, except *bona fide* employees or *bona fide* established commercial or selling agencies retained by the Subcontractor for the purpose of securing business. For breach or violation of this warranty, AHP shall have the right to annul this Agreement without liability or in its discretion to deduct from the Agreement price or consideration, or otherwise recover, the fully amount of such commission, percentage, and brokerage or contingent fee.

23. Payment Withholds

(Applicable only if a final report is required by this Agreement. Not applicable to government entities)

Unless waived or otherwise stipulated in this Agreement, AHP may, at its discretion, withhold 10 percent (10%) of the face amount of the Agreement, 50 percent (50%) of the final invoice, or $3,000 whichever is greater, until AHP receives a final report that meets the terms, conditions and/or scope of work requirements of this Agreement.

24. Performance Evaluation (INTENTIONALLY OMITTED)

25. Officials Not to Benefit

No members of or delegate of Congress or the State Legislature shall be admitted to any share or part of this Agreement, or to any benefit that may arise therefrom. This provision shall not be construed to extend to this Agreement if made with a corporation for its general benefits.

26. Four-Digit Date Compliance

(Applicable to agreements in which Technology (IT) services are provided to DHCS/AHP or if IT equipment is procured.)

Subcontractor warrants that it will provide only Four-Digit Compliant (as defined below) Deliverables and/or services to the State. "Four Digit Date compliant" Deliverables and services can accurately process, calculate, compare, and sequence date data, including without limitation date data arising

out of or relating to leap years and changes in centuries. This warranty and representation is subject to the warranty terms and conditions of this Agreement and does not limit the generality of warranty obligations set forth elsewhere herein.

27. Prohibited Use of State Funds for Software

(Applicable to agreements in which computer software is used in performance of the work.)

Subcontractor certifies that it has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this Agreement for the acquisition, operation or maintenance of computer software in violation of copyright law.

28. Use of Small, Minority Owned and Women's Businesses

(Applicable to that portion of an agreement that is federally funded and entered into with institutions of higher education, hospitals, nonprofit organizations or commercial businesses.)

Positive efforts shall be made to use small businesses, minority-owned firms and women's business enterprises, whenever possible (i.e. procurement of goods and/or services). Subcontractors shall take all of the following steps to further this goal.

(1) Ensure that small businesses, minority-owned firms, and women's business enterprises are used to the fullest extent practicable.

(2) Make information on forthcoming purchasing and contracting opportunities available and arrange time frames for purchases and contracts to encourage and facilitate participation by small businesses, minority-owned firms, and women's business enterprises.

(3) Consider in the contract process whether firms competing for larger contracts intended to subcontract with small businesses, minority-owned firms, and women's business enterprises.

(4) Encourage contracting with consortiums of small businesses, minority-owned firms, and women's business enterprises when a contract is too large for one of these firms to handle individually.

(5) Use the services and assistance, as appropriate, of such organizations as the Federal Small Business Administration and the U.S. Department of Commerce's Minority Business Development Agency in the solicitation and utilization of small businesses, minority-owned firms, and women's business enterprises.

29. Alien Ineligibility Certification

(Applicable to sole proprietors entering federally funded agreements.)

By signing this Agreement, the Subcontractor certifies that he/she is not an alien that is ineligible for state and local benefits, as defined in Subtitle B of the Personal Responsibility and Work Opportunity Act. (8 U.S.C. 1601,et seq.)

30. Union Organizing

(Applicable only to grant agreements.)

Subcontractor, by signing this Agreement, hereby acknowledges the applicability of Government Code Sections 16645 through 16649 to this Agreement. Furthermore, Subcontractor, by signing this Agreement hereby certifies that:

a. No state funds disbursed by this grant will be used to assist, promote, or deter union organizing.

b. Subcontractor shall account for state funds disbursed for a specific expenditure by this grant, to show those funds were allocated to that expenditure.

c. Subcontractor shall, where state funds are not designated as described in herein, allocate, on a pro-rata basis, all disbursements that support the grant program.

d. If Subcontractor makes expenditures to assist, promote or deter union organizing, Subgrantee will maintain records sufficient to show that no state funds were used for those expenditures, and that Subcontractor shall provide those records to the Attorney General upon request.

31. Contract Uniformity (Fringe Benefit Allowability)

(Applicable only to nonprofit organizations.)

Pursuant to the provisions of Article 7 (commencing with Section 100525) of Chapter 3 of Part 1 of Division 101 of the Health and Safety Code, DHCS sets forth the following policies, procedures, and guidelines regarding the reimbursement of fringe benefits.

a. As used herein fringe benefits shall mean an employment benefit given by one's employer to an employee in addition to one's regular or normal wages or salary.

b. As used herein, fringe benefits do not include:
   (1) Compensation for personal services paid currently or accrued by the Subcontractor for services of employees rendered during the term of this Agreement, which is identified as regular or normal salaries and wages, annual leave, vacation, sick leave, holidays, jury duty and/or military leave/training.
   (2) Directors and executive committee member's fees.
   (3) Incentive awards and/or bonus incentive pay.
   (4) Allowances for off-site pay.
   (5) Location allowances.
   (6) Hardship pay.
   (7) Cost-of-living differentials.

c. Specific allowable fringe benefits include:
   1. Fringe benefits in the form of employer contributions for the employer's portion of payroll taxes (i.e., FICA, SUI, SDI), employee health plans (i.e. health, dental and vision), unemployment insurance, worker's compensation insurance, and the employer's share of pension/retirement plans, provided they are granted in accordance with established written organization policies and meet all legal and Internal Revenue Service requirements.

d. To be an allowable fringe benefit, the cost must meet the following criteria:
   (1) Be necessary and reasonable for the performance of the Agreement.
   (2) Be determined in accordance with generally accepted accounting principles.
   (3) Be consistent with policies that apply uniformly to all activities of the Subcontract.

e. Subcontractor agrees that all fringe benefits shall be at actual cost.

f. Earned/Accrued Compensation

(1) Compensation for vacation, sick leave and holidays is limited to that amount earned/accrued within the agreement term. Unused vacation, sick leave and holidays earned from periods prior to the agreement term cannot be claimed as allowable costs. See Provision f (3)(a) for an example.

(2) For multiple year agreements, vacation and sick leave compensation, which is earned/accrued but not paid, due to employee(s) not taking time off may be carried over and claimed within the overall term of the multiple years of the Agreement. Holidays cannot be carried over from one agreement year to the next. See Provision f (3)(b) for an example.

(3) For single year agreements, vacation, sick leave and holiday compensation that is earned/accrued but not paid, due to employee(s) not taking time off within the term of the Agreement, cannot be claimed as an allowable cost. See Provision f (3)(c) for an example.

(a) **Example No. 1:**

If an employee, John Doe, earns/accrues three weeks of vacation and twelve days of sick leave each year, then that is the maximum amount that may be claimed during a one year agreement. If John Doe has five weeks of vacation and eighteen days of sick leave at the beginning of an agreement, the Contractor during a one-year budget period may only claim up to three weeks of vacation and twelve days of sick leave as actually used by the employee. Amounts earned/accrued in periods prior to the beginning of the Agreement are not an allowable cost.

(b) **Example No. 2:**

If during a three-year (multiple year) agreement, John Doe does not use his three weeks of vacation in year one, or his three weeks in year two, but he does actually use nine weeks in year three; the Contractor would be allowed to claim all nine weeks paid for in year three. The total compensation over the three-year period cannot exceed 156 weeks (3 x 52 weeks).

(c) **Example No. 3:**

If during a single year agreement, John Doe works fifty weeks and used one week of vacation and one week of sick leave and all fifty-two weeks have been billed to DHCS, the remaining unused two weeks of vacation and seven days of sick leave may not be claimed as an allowable cost.

32. Suspension or Stop Work Notification

a. AHP may, at any time, issue a notice to suspend performance or stop work under this Agreement. The initial notification may be a verbal or written directive issued by the funding Program's Contract Manager. Upon receipt of said notice, the Subcontractor is to suspend and/or stop all, or any part, of the work called for by this Agreement.

b. Written confirmation of the suspension or stop work notification with directions as to what work (if not all) is to be suspended and how to proceed will be provided within thirty (30) working days of the verbal notification. The suspension or stop work notification shall remain in effect until further written notice is received from AHP. The resumption of work (in whole or part) will be at AHP's discretion and upon receipt of written confirmation.

(1) Upon receipt of a suspension or stop work notification, the Subcontractor shall immediately comply with its terms and take all reasonable steps to minimize or halt the incurrence of costs allocable to the performance covered by the notification during the period of work suspension or stoppage.

(2) Within (ninety) 90 days of the issuance of a suspension or stop work notification, AHP shall either:

(a) Cancel, extend, or modify the suspension or stop work notification; or

(a) Terminate the Agreement as provided for in the Cancellation / Termination clause of the Agreement.

c. If a suspension or stop work notification issued under this clause is canceled or the period of suspension or any extension thereof is modified or expires, the Subcontractor may resume work only upon written concurrence of AHP.

d. If the suspension or stop work notification is cancelled and the Agreement resumes, changes to the services, deliverables, performance dates, and/or agreement terms resulting from the suspension or stop work notification shall require an amendment to the Agreement.

e. If a suspension or stop work notification is not canceled and the Agreement is cancelled or terminated pursuant to the provision entitled Cancellation/Termination, AHP shall allow reasonable costs resulting from the suspension or stop work notification in arriving at the settlement costs.

f. AHP shall not be liable to the Subcontractor for loss of profits because of any suspension or stop work notification issued under this clause.

33. Public Communications

"Electronic and printed documents developed and produced, for public communications shall follow the following requirements to comply with Section 508 of the Rehabilitation Act and the American with Disabilities Act:

A. Ensure visual-impaired, hearing impaired and other special needs audiences are provided material information in formats that provide the most assistance in making informed choices."

34. Compliance with Statutes and Regulations

a. The Subcontractor shall comply with all California and federal law, regulations, and published guidelines, to the extent that these authorities contain requirements applicable to Subcontractor's performance under the Agreement.

b. These authorities include, but are not limited to, Title 2, Code of Federal Regulations (CFR) Part 200, subpart F, Appendix II; Title 42 CFR Part 431; subpart F; Title 42 CFR Part 433, subpart D; Title 42 CFR 434; Title 45 CFR Part 75, subpart D; and title 45 CFR Part 95, subpart F. To the extent applicable under federal law, this Agreement shall incorporate the contractual provisions in these federal regulations and they shall supersede any conflicting provisions in this Agreement.

35. Lobbying Restrictions and Disclosure Certification

(Applicable to federally funded agreements in excess of $100,000 per Section 1352 of the 31, U.S.C.)

a. Certification and Disclosure Requirements

(1) Each person (or recipient) who requests or receives a contract or agreement, subcontract, grant or subgrant, which is subject to Section 1352 of the 31, U.S.C., are which exceeds $100,000 at any tier, shall file a certification (in the form set forth in Attachment 1, consisting of one page, entitled "Certification Regarding Lobbying") that the recipient has not made, and will not make, any payment prohibited by Paragraph b of this provision.

(2) Each recipient shall file a disclosure (in the form set forth in Attachment2, entitled "Standard Form-LLL 'disclosure of Lobbying Activities") if such recipient has made or has agreed to make any payment using nonappropriated funds (to include profits from any covered federal action) in connection with an agreement, or grant or any extension or amendment of that agreement, or grant, which would be prohibited under Paragraph b of this provision if paid for with appropriated funds.

(3) Each recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event that requires disclosure or that materially affect the accuracy of the information contained in any disclosure from previously filed by such person under Paragraph a(2) herein. An event that materially affects the accuracy of the information reported includes:

(a) A cumulative increase of $25,000 or more in the amount paid or expected to be paid for influencing or attempting to influence a covered federal action;

(b) A change in the person(s) or individual(s) influencing or attempting to influence a covered federal action; or

(c) A change in the officer(s), employee(s), or member(s) contacted for the purpose of influencing or attempting to influence a covered federal action.

(4) Each person (or recipient) who requests or receives from a person referred to in Paragraph a(1) of this provision a contract or agreement, subcontract, grant or subgrant exceeding $100,000 at any tier under a contract or agreement, or grant shall file a certification, and a disclosure form, if required, to the next tier above.

(5) All disclosure forms (but not certifications) shall be forwarded from tier to tier until received by the person referred to in Paragraph a(1) of this provision. That person shall forward all disclosure forms to AHP Contract Office or Project Manager.

b. Prohibition

Section 1352 of Title 31 U.S.C., provides in part that no appropriated funds may be expended by the recipient of a federal contract or agreement, grant, loan or cooperative agreement to pay any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following covered federal actions: the awarding of any federal contract or agreement, the making of any federal grant, the making of any federal loan, entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, or agreement, grant, loan or cooperative agreement.

State of California
Department of Health Care Services
CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer of employee of Congress, or an employee of a Member of Congress in connection with the making, awarding, or entering into of this Federal contract, Federal grant, or cooperative agreement, and the extension, continuation, renewal, amendment, or modification of this Federal contract, grant or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency of the United States Government, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities" in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontractors, subgrants, and contracts under grants and cooperative agreements) of $100,000 or more, and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S.C., any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Tehama County Health Services Agency	Jayme S. Bottke
Name of Subcontractor	**Printed Name of Person Signing for Subcontractor**
California Department of Health Care Services Agreement No.: 21-10349 *(Behavioral Health Mobile Crisis and Non-crisis Services ("Mobile Crisis")*	Jayme S Bottke
Contract/Grant Number	**Signature of Person Signing for Subcontractor**
3-26-24	Executive Director
Date	**Title**

After execution by or on behalf of Subcontractor, please return to:
Advocates for Human Potential, Inc. (on behalf of California Department of Health Care Services

CERTIFICATION REGARDING LOBBYING

Approved by OMB (0348-0046)
Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

1. Type of Federal Action:	2. Status of Federal Action:	3. Report Type:
_ a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	_ a. bid/offer/application b. initial award c. post-award	_ a. initial filing b. material change For Material Change Only: Year ___ quarter ___ date of last report ___.

4. Name and Address of Reporting Entity:	5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:
☐ Prime ☐ Subawardee Tier __, if known: Congressional District, If known:	Congressional District, If known:
6. Federal Department/Agency	7. Federal Program Name/Description:
	CDFA Number, if applicable:
8. Federal Action Number, if known:	9. Award Amount, if known:
10.a. Name and Address of Lobbying Registrant (If individual, last name, first name, MI):	b. Individuals Performing Services (including address if different from 10a. (Last name, First name, MI):

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person that fails to file the required disclosure shall be subject to a not more than $100,000 for each such failure.

Signature:	
Print Name:	Jayme S. Bottke
Title:	Executive Director
Telephone Number:	(530) 527-8491 ext. 3166
Date:	

Federal Use Only	Authorized for Local Reproduction Standard Form-LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.

2. Identify the status of the covered Federal action.

3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.

4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier.

Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.

5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.

6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.

7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.

8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001".

9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.

10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

    (b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).

11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

Special Terms and Conditions (PART 2)

ADDITIONAL PROVISIONS

(Adapted Under DHCS Agreement **21-10349**)

Department of Health Care Services, *Exhibit E*)

1. **Amendment Process (INTENTIONALLY OMITTED)**
2. **Cancellation / Termination (INTENTIONALLY OMITTED)**
3. **Performance Evaluation (INTENTIONALLY OMITTED)**
4. **Progress Reports or Meetings (INTENTIONALLY OMITTED)**
5. **Insurance Requirements (INTENTIONALLY OMITTED)**

6. **Avoidance of Conflicts of Interest by Subcontractor**

   A. AHP intends to avoid any real or apparent conflict of interest on the part of the Subcontractors, or employees, officers and Directors of the subcontractors. This AHP reserves the right to determine, at its sole discretion, whether any information, assertion or claim received from any source indicates the existence of a real or apparent conflict of interest; and, if a conflict is found to exist, to require the Subcontractor to submit additional information or a plan for resolving the conflict, subject to AHP review and prior approval.

   B. Conflicts of interest include, but are not limited to:
      1) An instance where the subcontractor has an interest, financial or otherwise, whereby the use or disclosure of information obtained while performing services under the Agreement would allow for private or personal benefit or for any purpose that is contrary to the goals and objectives of the Agreement.
      2) An instance where the subcontractor's employees, officers, or Directors use their positions for purposes that are, or give the appearance of being, motivated by a desire for private gain for themselves or others, such as those with whom they have family, business or other ties.

   C. If AHP is or becomes aware of a known or suspected conflict of interest, the Subcontractor will be given an opportunity to submit additional information or to resolve the conflict. A Subcontractor with a suspected conflict of interest will have five (5) working days from the date of notification of the conflict by AHP to provide complete information regarding the suspected conflict. If a conflict of interest is determined to exist by AHP and cannot be resolved to the satisfaction of AHP, the conflict will be grounds for terminating the Agreement. AHP may, at its discretion upon receipt of a written request from the Subcontractor, authorize an extension of the timeline indicated herein.

7. **Subcontractor Conduct and Filing Requirements**

   A. When a Subcontractor performs work on DHCS premises, the Subcontractor shall follow and adhere to all DHCS policies and procedures including, but not limited to, those governing health and safety, nondiscrimination, appropriate vehicle use, travel reimbursement, security and confidentiality of information, incompatible activities, acceptable employee conduct, information technology protocols and requirements, workplace violence prevention, and conflict of interest filing instructions (if applicable). Subcontractors may not access DHCS confidential, personal, or sensitive information until they have been trained on the DHCS policies and procedures for information privacy and security and sign a Confidentiality Statement. The training may be accomplished through on-line Privacy/Security Training on the DHCS intranet.

   B. Certain Subcontractors designated by the DHCS' Conflict of Interest Code are required to complete and file a Statement of Economic Interests, Form 700. The Subcontractor agrees that if the Director of DHCS or his/her designee determines that a Statement of Economic Interests, Form 700, is required based upon the nature of the services that are to be performed, the Subcontractor shall be so notified by DHCS and the Subcontractor shall obtain a Form 700 and filing instructions from DHCS' Personnel Office or the Fair Practices

Commission and fully complete the Form 700. The Subcontractor shall file the completed Form 700 in a timely manner with the DHCS Personnel Office and submit a copy to the DHCS Program Contract Manager. Failure to obtain, complete or file a Form 700 in a timely manner as instructed by DHCS, may result in immediate contract termination or Subcontract substitution/replacement.

8. Prohibited Follow-on Subcontracts

A. No person, firm, or subsidiary thereof who has been awarded a subcontract agreement may submit a bid for, nor be awarded an agreement for, the provision of services, procurement of goods or supplies, or any other related action which is required, suggested, or otherwise deemed appropriate in the end production of this Subcontract agreement.

B. Paragraph A does not apply to any person, firm, or subsidiary thereof who is awarded a subcontract agreement which totals more than ten (10) percent of the total monetary value of the consulting services agreement.

C. Paragraphs A and B do not apply to subcontract agreements subject to Chapter 10 (commencing with Section 4525) of Division 5 of Title 1 of the Government Code.

Travel Reimbursement Information

(Lodging and Per Diem Reimbursement - Effective for travel on/after January 1, 2021)

1. The following rate policy is to be applied for reimbursing the travel expenses of persons under contract. The terms "contract" and/or "subcontract" have the same meaning as "grantee" and/or "subgrantee" where applicable.

    a. Reimbursement for travel and/or per diem shall be at the rates established for non-represented/excl used state employees. Exceptions to California Department of Human Resources (CalHR) lodging rates may be approved by the Department of Health Care Services (DHCS) upon the receipt of a statement on/with an invoice indicating that State employee travel rates are not available.

    b. Short Term Travel is defined as a 24-hour period, and less than 31 consecutive days, and is at least 50 miles from the main office, headquarters, or primary residence. Starting time is whenever a contract or subcontract employee leaves his or her home or headquarters. "Headquarters" is defined as the place where the contracted personnel spend the largest portion of their working time and returns to upon the completion of assignments. Headquarters may be individually established for each traveler and approved verbally or in writing by the program funding the agreement. Verbal approval shall be followed up in writing or email.

    c. Contractors on travel status for more than one 24-hour period and less than 31 consecutive days may claim a fractional part of a period of more than 24 hours. Consult the chart appearing on Page 2 of this document to determine the reimbursement allowance. All lodging reimbursement claims must be supported by a receipt*. If a contractor does not or cannot present receipts, lodging expenses will not be reimbursed.

        1) Lodging (with receipts*):

Travel Location / Area	Reimbursement Rate
AH counties (except the counties identified below)	$ 90.00 plus tax
Counties of Sacramento, Napa, Riverside	$ 95.00 plus tax
Marin	$110.00 plus tax
Counties of Los Angeles (except City of Santa Monica), Orange, Ventura, and Edwards AFB	$120.00 plus tax
Counties of Monterey and San Diego	$125.00 plus tax
Counties of Alameda, San Mateo, and Santa Clara	$140.00 plus tax
City of Santa Monica	$150.00 plus tax
San Francisco	$250.00 plus tax

Reimbursement for actual lodging expenses that exceed the above amounts may be allowed with the advance approval of the Deputy Director of DHCS or his or her designee. Receipts are required.

*Receipts from Internet lodging reservation services such as Priceline.com which require prepayment for that service, ARE NOT ACCEPTABLE LODGING RECEIPTS and are not reimbursable without a valid lodging receipt from a lodging establishment

2.) Meal/Supplemental Expenses: With substantiating receipts, a contractor may claim actual expenses. Incurred up to the following maximum reimbursement rates for each full 24-hour period of travel.

Meals/Expense	Reimbursement Rate
Breakfast	$7.00
Lunch	$11.00
Dinner	$23.00
Incidental expenses	$5.00

d. Out-of-state travel may only be reimbursed if such travel is necessitated by the scope or statement of work and has been approved in advance by the program with which the contract is held. For out-of-state travel, contractors may be reimbursed actual lodging expenses, supported by a receipt, and may be reimbursed for meals and supplemental expenses for each 24-hour period computed at the rates listed in c. (2) above. For all out-of-state travel, contractors/subcontractors must have prior DHCS written or verbal approval. Verbal approval shall be confined in writing (email or memo).

e. In computing allowances for continuous periods of travel of less than 24 hours, consult the Per Diem Reimbursement Guide.

f. No meal or lodging expenses will be reimbursed for any period of travel that occurs within normal working hours unless expenses are incurred at least 50 miles from headquarters.

2. If any of the reimbursement rates stated herein is changed by CalHR, no formal contract amendment will be required to incorporate the new rates. However, DHCS shall inform the subcontractor, in writing, of the revised travel reimbursement rates and the applicable effective date of any rate change. At DHCS' discretion, changes or revisions made by DHCS to this exhibit, excluding travel reimbursement policies established by CalHR may be applied retroactively to any agreement to which a Travel Reimbursement Information exhibit is attached, incorporated by reference, or applied by DHCS program policy. Changes to the travel reimbursement rates stated herein may not be applied earlier than the date a rate change is approved by CalHR.

3. For transportation expenses. The subcontractor must retain receipts for parking; taxi, airline, bus, or rail tickets; car rental; or any other travel receipt pertaining to each trip for attachment to an invoice as substantiation for reimbursement. Reimbursement may be requested for commercial carrier fares; private car mileage; parking fees; bridge tolls; taxi, bus, or streetcar fares; and auto rental fees when substantiated by a receipt.

4. Auto mileage reimbursement: If a subcontractor uses his/her or a company car for transportation, the rate of reimbursement will be 0.56 cents maximum per mile. If a subcontractor uses his/her or a company car "in lieu or airfare, the air coach fare will be the maximum paid by the State. The subcontractor must provide a cost comparison upon request by the State. Gasoline and routine automobile repair expenses are not reimbursable.

5. The subcontractor is required to furnish details surrounding each period of travel. Travel expense reimbursement detail may include, but not be limited to purpose of travel, departure and return times, destination points, miles driven, mode of transportation, etc. Reimbursement for travel expenses may be withheld pending receipt of adequate travel documentation.

6. Subcontractors are to consult with program funding the contract to obtain specific invoicing procedures.

Per Diem Reimbursement Guide

Length of travel period:	And this condition exists:	Meal allowed with receipt:
Less than 24 hours	• Trip begins at or before 6:00 a.m. and ends at or after 9:00 a.m. • Trip ends at least one hour after the regularly scheduled workday ends or begins at or before 4:00 p.m. and ends after 7:00 p.m. *Lunch or Incidentals cannot be claimed on one-day trips.*	Breakfast Dinner
24 hours or more	• Trip begins at or before 6:00 a.m • Trip begins at or before 11:00 a.m.	Breakfast Lunch
	• Trip begins at or before 5:00 p.m.	Dinner
More than 24 hours	• Trip ends at or after 8:00 a.m. • Trip ends at or after 2:00 p.m.	Breakfast Lunch
	• Trip ends at or after 7:00 p.m	Dinner

The following meals may not be claimed for reimbursement: meals provided by the State, meals included in hotel expenses or conference fees, meals included in transportation costs such as airline tickets, or meals that are otherwise provided. Snacks and/or continental breakfasts such as rolls, juice, and coffee are not considered to be a meal.

No meal expense may be claimed for reimbursement more than once in any given 24-hour period.

Business Associate Agreement ("BAA") Addendum

1. This Agreement has been determined to constitute a business associate relationship under the Health Insurance Portability and Accountability Act (HIPAA) and its implementing privacy and security regulations at 45 Code of Federal Regulations, Parts 160 and 164 (collectively, and as used in this Agreement).

2. The term "Agreement" as used in this document refers to and includes both this BAA Addendum and the contract to which this BAA is attached as an addendum/exhibit, if any.

3. For purposes of this Agreement, the term "Business Associate" shall have the same meaning as set forth in 45 CFR section 160.103.

4. **Subcontractor, the Covered Entity**, understands that **Business Associate (ADVOCATES FOR HUMAN POTENTIAL, "AHP")** may create, receive, maintain, transmit to the California Department of Health Care Services (DHCS) or aggregate certain information pursuant to the terms of this Agreement, some of which information may constitute Protected Health Information (PHI) and/or confidential information protected by federal and/or state laws.

   4.1 As used in this Agreement and unless otherwise stated, the term "PHI" refers to and includes both "PHI" as defined at 45 CFR section 160.103 and Personal Information (PI) as defined in the Information Practices Act (IPA) at California Civil Code section 1798.3(a). PHI includes information in any form, including paper, oral, and electronic.

   4.2 As used in this Agreement, the term "confidential information" refers to information not otherwise defined as PHI in Section 4.1 of this Agreement, but to which state and/or federal privacy and/or security protections apply.

5. Business Associate is acting on DHCS's behalf and provides services or arranges, performs, or assists in the performance of functions or activities on behalf of DHCS, and may create, receive, maintain, transmit, aggregate, use or disclose PHI (collectively, "use or disclose PHI") in order to fulfill Business Associate's obligations under this Agreement. Business Associate and Subcontractor are each a party to this Agreement and are collectively referred to as the "parties."

6. The terms used in this Agreement, but not otherwise defined, shall have the same meanings as those terms in HIPAA and/or the IPA. Any reference to statutory or regulatory language shall be to such language as in effect or as amended.

7. **Permitted Uses and Disclosures of PHI by Business Associate.** Except as otherwise indicated in this Agreement, Business Associate may use or disclose PHI, inclusive of de-identified data derived from such PHI, only to perform functions, activities or services specified in this Agreement on behalf of Covered Entity, provided that such use or disclosure would not violate HIPAA or other applicable laws if done by Covered Entity.

   7.1 Specific Use and Disclosure Provisions. Except as otherwise indicated in this Agreement, Business Associate may use and disclose PHI if necessary for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate. Business Associate may disclose PHI for this purpose if the disclosure is required by law, or the Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will be held confidentially and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person. The person shall notify the Business Associate of any instances of which the person is aware that the confidentiality of the information has been breached, unless such person is a treatment provider not acting as a business associate of Business Associate.

8. Compliance with Other Applicable Law.

8.1 To the extent that other state and/or federal laws provide additional, stricter and/or more protective (collectively, "more protective") privacy and/or security protections to PHI or other confidential information covered under this Agreement beyond those provided through HIPAA, Business Associate agrees:

8.1.1 To comply with the more protective of the privacy and security standards set forth in applicable state or federal laws to the extent such standards provide a greater degree of protection and security than HIPAA or are otherwise more favorable to the individuals whose information is concerned; and

8.1.2 To treat any violation of such additional and/or more protective standards as a breach or security incident, as appropriate, pursuant to Section 18 of this Agreement.

8.2 Examples of laws that provide additional and/or stricter privacy protections to certain types of PHI and/or confidential information, as defined in Section 4. of this Agreement, include but are not limited to the Information Practices Act, California Civil Code sections 1798-1798.78, Confidentiality of Substance Use Disorder Patient Records, 42 CFR Part 2, Welfare and Institutions Code section 5328, and California Health and Safety Code section 11845.5.

8.3 If Business Associate is a Qualified Service Organization (QSO) as defined in 42 CFR section 2.11, Business Associate agrees to be bound by and comply with subdivisions (2)(i) and (2)(ii) under the definition of QSO in 42 CFR section 2.11.

9. Additional Responsibilities of Business Associate.

9.1 Nondisclosure. Business Associate shall not use or disclose PHI or other confidential information other than as permitted or required by this Agreement or as required by law.

9.2 Safeguards and Security.

9.2.1 Business Associate shall use safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of PHI and other confidential data and comply, where applicable, with subpart C of 45 CFR Part 164 with respect to electronic PHI, to prevent use or disclosure of the information other than as provided for by this Agreement. Such safeguards shall be based on applicable Federal Information Processing Standards (FIPS) Publication 199 protection levels.

9.2.2 Business Associate shall, at a minimum, utilize a National Institute of Standards and Technology Special Publication (NIST SP) 800-53 compliant security framework when selecting and implementing its security controls and shall maintain continuous compliance with NIST SP 800-53 as it may be updated from time to time. The current version of NIST SP 800-53, Revision 5, is available online at; updates will be available online through the Computer Security Resource Center website.

9.2.3 Business Associate shall employ FIPS 140-2 validated encryption of PHI at rest and in motion unless Business Associate determines it is not reasonable and appropriate to do so based upon a risk assessment, and equivalent alternative measures are in place and documented as such. FIPS 140-2 validation can be determined online through the Cryptographic Module Validation Program Search, with information about the Cryptographic Module Validation Program under FIPS 140-2. In addition, Business Associate shall maintain, at a minimum, the most current industry standards for transmission and storage of PHI and other confidential information.

9.2.4 Business Associate shall apply security patches and upgrades, and keep virus software up to date, on all systems on which PHI and other confidential information may be used.

9.2.5 Business Associate shall ensure that all members of its workforce with access to PHI and/or other confidential information sign a confidentiality statement prior to access to such data. The statement must be renewed annually.

9.2.6 Business Associate shall identify the security official who is responsible for the development and implementation of the policies and procedures required by 45 CFR Part 164, Subpart C.

9.3. **Business Associate's Agent.** Business Associate shall ensure that any agents, subcontractors, subawardees, vendors or others (collectively, "agents") that use or disclose PHI and/or confidential information on behalf of Business Associate agree to the same restrictions and conditions that apply to Business Associate with respect to such PHI and/or confidential information.

10. **Mitigation of Harmful Effects.** Business Associate shall mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of PHI and other confidential information in violation of the requirements of this Agreement.

11. **Access to PHI.** Business Associate shall make PHI available in accordance with 45 CFR section 164.524.

12. **Amendment of PHI.** Business Associate shall make PHI available for amendment and incorporate any amendments to PHI in accordance with 45 CFR section 164.526.

13. **Accounting for Disclosures.** Business Associate shall make available the information required to provide an accounting of disclosures in accordance with 45 CFR section 164.528.

14. **Compliance with DHCS Obligations.** To the extent Business Associate is to carry out an obligation under 45 CFR Part 164, Subpart E, Business Associate shall comply with the requirements of the subpart that apply in the performance of such obligation.

15. **Access to Practices, Books and Records.** Business Associate shall make its internal practices, books, and records relating to the use and disclosure of PHI on behalf of Covered Entity available to Covered Entity upon reasonable request, and to the federal Secretary of Health and Human Services for purposes of determining compliance with 45 CFR Part 164, Subpart E.

16. **Return or Destroy PHI on Termination; Survival.** At termination of this Agreement, if feasible, Business Associate shall return or destroy all PHI and other confidential information received from, or created or received by Business Associate on behalf of, Covered Entity that Business Associate still maintains in any form and retain no copies of such information. If return or destruction is not feasible, Business Associate shall notify Covered Entity of the conditions that make the return or destruction infeasible and Business Associate and Covered Entity shall determine the terms and conditions under which Business Associate may retain the PHI. If such return or destruction is not feasible, Business Associate shall extend the protections of this Agreement to the information and limit further uses and disclosures to those purposes that make the return or destruction of the information infeasible.

17. **Special Provision for SSA Data.** If Business Associate receives data from or on behalf of Covered Entity that was verified by or provided by the Social Security Administration (SSA data) and is subject to an agreement between Covered Entity and SSA, Business Associate shall provide, upon request by Covered Entity, a list of all employees and agents who have access to such data, including employees and agents of its agents, to Covered Entity.

18. **Breaches and Security Incidents.** Business Associate shall implement reasonable systems for the discovery and prompt reporting of any breach or security incident, and take the following steps:

18.1 Notice to Covered Entity.

18.1.1 Business Associate shall notify Covered Entity immediately upon the discovery of a suspected breach or security incident that involves SSA data. This notification will be provided by email upon discovery of the breach. If Business Associate is unable to provide notification by email, then Business Associate shall provide notice by telephone to Covered Entity.

18.1.2 Business Associate shall notify Covered Entity within 24 hours by email (or by telephone if Business Associate is unable to email Covered Entity) of the discovery of the following, unless attributable to a treatment provider that is not acting as a business associate of Business Associate:

18.1.2.1 Unsecured PHI if the PHI is reasonably believed to have been accessed or acquired by an unauthorized person;

18.1.2.2 Any suspected security incident that risks unauthorized access to PHI and/or other confidential information;

18.1.2.3 Any intrusion or unauthorized access, use or disclosure of PHI in violation of this Agreement; or

18.1.2.4 Potential loss of confidential information affecting this Agreement.

18.1.3 Notice shall be provided to the Covered Entity using the Contact Information provided in this Agreement. Notice shall be made using the current DHCS "Privacy Incident Reporting Form" ("PIR Form;" the initial notice of a security incident or breach that is submitted is referred to as an "Initial PIR Form") and shall include all information known at the time the incident is reported. The form is available online at the DHCS Data Privacy webpage.

Upon discovery of a breach or suspected security incident, intrusion or unauthorized access, use or disclosure of PHI, Business Associate shall take:

18.1.3.1 Prompt action to mitigate any risks or damages involved with the security incident or breach; and

18.1.3.2 Any action pertaining to such unauthorized disclosure required by **applicable Federal and State law.**

18.2 Investigation. Business Associate shall immediately investigate such security incident or confidential breach.

18.3 Complete Report. Business Associate shall provide a complete report of the investigation to Covered Entity contact(s) within ten (10) working days of the discovery of the security incident or breach. This "Final PIR" must include any applicable additional information not included in the Initial Form. The Final PIR Form shall include an assessment of all known

factors relevant to a determination of whether a breach occurred under HIPAA and other applicable federal and state laws. The report shall also include a full, detailed corrective action plan, including its implementation date and information on mitigation measures taken to halt and/or contain the improper use or disclosure. If Covered Entity requests information in addition to that requested through the PIR form, Business Associate shall make reasonable efforts to provide Covered Entity with such information. A "Supplemental PIR" may be used to submit revised or additional information after the Final PIR is submitted. Covered Entity will review and approve or disapprove Business Associate's determination of whether a breach occurred, whether the security incident or breach is reportable to the appropriate entities, if individual notifications are required, and Business Associate's corrective action plan.

18.3.1 If Business Associate does not complete a Final PIR within the ten (10) working day timeframe, Business Associate shall request approval from Covered Entity within the ten (10) working day timeframe of a new submission timeframe for the Final PIR.

18.4 **Notification of Individuals.** If the cause of a breach is attributable to Business Associate or its agents, other than when attributable to a treatment provider that is not acting as a business associate of Business Associate, Business Associate shall notify individuals accordingly and shall pay all costs of such notifications, as well as all costs associated with the breach. The notifications shall comply with applicable federal and state law. DHCS shall approve the time, manner, and content of any such notifications, and DHCS's review and approval must be obtained before the notifications are made.

18.5 **Responsibility for Reporting of Breaches to Entities Other than Covered Entity.** If the cause of a breach of PHI is attributable to Business Associate or its agents, other than when attributable to a treatment provider that is not acting as a business associate of Business Associate, Business Associate is responsible for all required reporting of the breach as required by applicable federal and state law.

18.6 For purposes of this BAA, the Business Associate shall initiate contact with the Covered Entity Contracting Officer, as specified in Section 6.2 of the Subcontract between the parties. If no officer has been so specified, then the Covered Entity shall be responsible to give the Business Associate appropriate written notice to the Business Associate of the individual on behalf of the Covered Entity who is to receive notice(s) for purposes of this BAA. Covered Entity may make changes to the contact information by giving written notice to Business Associate, which changes shall not require an amendment to this Agreement.

19. **Responsibility of Covered Entity.** Covered Entity agrees to not request the Business Associate to use or disclose PHI in any manner that would not be permissible under HIPAA and/or other applicable federal and/or state law.

20. **Audits, Inspection, and Enforcement.**

20.1 From time to time, Coverened Entity may request to inspect the facilities, systems, books and records of Business Associate to monitor compliance with this Agreement. Business Associate shall promptly remedy any violation of this Agreement and shall certify the same to Covered Entity in writing. Whether or how Covered Entity exercises this provision shall not in any respect relieve Business Associate of its responsibility to comply with this Agreement.

20.2 If Business Associate is the subject of an audit, compliance review, investigation or any proceeding that is related to the performance of its obligations pursuant to this Agreement or is the subject of any judicial or administrative proceeding alleging a violation of HIPAA,

Business Associate shall promptly notify Covered Entity unless it is legally prohibited from doing so.

21. Termination.

21.1 Termination for Cause. Upon Covered Entity's knowledge of a violation of this Agreement by Business Associate, Covered Entity may in its discretion:

21.1.1 Provide an opportunity for Business Associate to cure the violation and terminate this Agreement if Business Associate does not do so within the time specified by Covered Entity; or

21.1.2 Terminate this Agreement if Business Associate has violated a material term of this Agreement.

21.2 Judicial or Administrative Proceedings. Covered Entity may terminate this Agreement if Business Associate is found to have violated HIPAA, or stipulates or consents to any such conclusion, in any judicial or administrative proceeding.

22. Miscellaneous Provisions.

22.1 Disclaimer. Covered Entity makes no warranty or representation that compliance by Business Associate with this Agreement will satisfy Business Associate's business needs or compliance obligations. Business Associate is solely responsible for all decisions made by Business Associate regarding the safeguarding of PHI and other confidential information.

22.2 Amendment.

22.2.1 Any provision of this Agreement which is in conflict with current or future applicable Federal or State laws is hereby amended to conform to the provisions of those laws. Such amendment of this Agreement shall be effective on the effective date of the laws necessitating it and shall be binding on the parties even though such amendment may not have been reduced to writing and formally agreed upon and executed by the parties.

22.2.2 Failure by Business Associate to take necessary actions required by amendments to this Agreement under Section 22.2.1 shall constitute a material violation of this Agreement.

22.3 Assistance in Litigation or Administrative Proceedings. Business Associate shall make itself and its employees and agents available to Covered Entity at no cost to Covered Entity to testify as witnesses, or otherwise, in the event of litigation or administrative proceedings being commenced against Covered Entity, its directors, officers and/or employees based upon claimed violation of HIPAA that involves inactions or actions by the Business Associate.

22.4 No Third-Party Beneficiaries. Nothing in this Agreement is intended to or shall confer upon any third person any rights or remedies whatsoever.

22.5 Interpretation. The terms and conditions in this Agreement shall be interpreted as broadly as necessary to implement and comply with HIPAA and other applicable laws.

22.6 No Waiver of Obligations. No change, waiver or discharge of any liability or obligation hereunder on any one or more occasions shall be deemed a waiver of performance of any continuing or other obligation, or shall prohibit enforcement of any obligation, on any other occasion.

Attachment C
Subcontractor Certification

Subcontractor Certification Clause

CCC 04/2017

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Subcontractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Subcontractor/Bidder Firm Name	Federal ID Number
Tehama County Health Services Agency	94 600543

By (Authorized Signature)

Jayme S Bottke

Printed Name and Title of Person Signing

JAYME S. BOTTKE, EXECUTIVE DIRECTOR

Date Executed	Executed inthe County of
3-26-24	Tehama

SUBCONTRACTOR CERTIFICATION CLAUSES

PART I - STATEMENT OF COMPLIANCE:

Subcontractor has, unless exempted, complied with the nondiscrimination program requirements. (GC 12990 (a-f) and CCR, Title 2, Section 11102) (Not applicable to public entities.)

PART II - DRUG-FREE WORKPLACE REQUIREMENTS:

Subcontractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b) Establish a Drug-Free Awareness Program to inform employees about:

1. the dangers of drug abuse in the workplace;
2. the person's or organization's policy of maintaining a drug-free workplace;
3. any available counseling, rehabilitation and employee assistance programs; and,
4. penalties that may be imposed upon employees for drug abuse violations.

c) Every employee who works on the proposed Agreement will:

1. Receive a copy of the company's drug-free policy statement; and,

2. agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Subcontractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: (1) the Subcontractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

NATIONAL LABOR RELATIONS BOARD CERTIFICATION:

Subcontractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Subcontractor within the immediately preceding two-year period because of Subcontractors failure to comply with an order of a Federal court which orders Subcontractor to comply with an order of the National Labor Relations Board. (PCC 10296) (Not applicable to public entities.)

SUBCONTRACTS FOR LEGAL SERVICES $50,000 OR MORE-PRO BONO REQUIREMENT

Subcontractor hereby certifies that subcontractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1,2003.

Subcontractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the Agreement equal to the lessor of 30 multiplied by the number of full-time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any Agreement period of less than a full year or 10% of its Agreement with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services and may be taken into account when determining the award of future contracts with the State for legal services.

EXPATRIATE CORPORATIONS:

Subcontractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1 and is eligible to contract with the State of California.

SWEATFREE CODE OF CONDUCT:

a. All Subcontractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works Agreement, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the Agreement have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The subcontractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov and Public Contract Code Section 6108.

a. The subcontractor agrees to cooperate fully in providing reasonable access to the subcontractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the subcontractor's compliance with the requirements under paragraph (a).

DOMESTIC PARTNERS
For agreements of $100,000 or more, Subcontractor certifies that Subcontractor is in compliance with Public Contract Code section 10295.3.

GENDER IDENTITY
For agreements of $100,000 or more, Subcontractor certifies that Subcontractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA
The following laws apply to persons or entities doing business with the State of California.

CONFLICT OF INTEREST:
Subcontractor needs to be aware of the following provisions regarding current or former state employees. If Subcontractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

a. Current State Employees (PCC 10410):

1. No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2. No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

b. Former State Employees (PCC 10411):

1. For the two-year period from the date he or she left state employment, no former state officer or employee may enter into an Agreement in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the Agreement while employed in any capacity by any state agency.

2. For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into an Agreement with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed Agreement within the 12-month period prior to his or her leaving state service.

If Subcontractor violates any provisions of above paragraphs, such action by Subcontractor shall render this Agreement void. (PCC 10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (PCC 10430 (e))

LABOR CODE/WORKERS COMPENSATION:
Subcontractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Subcontractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

AMERICAN WITH DISABLITIES ACT:
Subcontractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

SUBCONTRACTORS NAME CHANGE:
An amendment is required to change the Subcontractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

CORPORATE QUALIFICATION TO DO BUSINESS IN CALIFORNIA:

a) When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the subcontractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b) "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate subcontractor performing within the state not be subject to the franchise tax.

c) Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

RESOLUTION:
A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

AIR OR WATER POLLUTION VIOLATION:
Under the State laws. the Subcontractor shall not be:(1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

PAYEE DATA RECORD FORM STD. 204:
This form must be completed by all subcontractors that are not another state agency or other government entity.

1.CALIFORNIA CIVIL RIGHTS LAWS: For Agreement executed or renewed after January 1, 2017, the subcontractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and

2.EMPLOYER DISCRIMINATION POLICIES For Agreements executed or renewed after January 1, 2017, if a con Subcontractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Subcontractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code).

ATTACHMENT D
STATEMENT OF WORK (SOW)

Agency Name: COUNTY OF TEHAMA (Tehama County Health Services Agency)
Implementation SOW Start Date: April 1, 2024 - Implementation SOW End Date: June 30, 2025

7460-CA-MOBILE CRISIS (CCMU-IMPL) TEHAMA-01G

Item	Billing Code	Description/Deliverable	Subtotal	Amount	Due Date
1.	7460.01-002-0000 **Quarter 11** *April 1, 2024 – June 30, 2024*	***INFRASTRUCTURE (Behavioral Health Continuum Infrastructure Program [BHCIP] Funds):*** ***Equipment/Property Purchases:*** • Three (3) scanners at TWO THOUSAND DOLLARS AND NO CENTS ($2,000.00) each. • One (1) fax machine. • One (1) fund for office supplies. ***Activities/Deliverables That Build the CCMU Infrastructure:*** **a. Vehicle-related costs for CCMU:** • Purchase three (3) vehicle leases. • Provide maintenance and fuel for vehicles. **b. Field communications for CCMU:** • Purchase monthly service and air charges for one (1) Satellite Phone, two (2) cell phones and twenty-five (25) Verssa safety devices. **c. Trainings:** • Provide XFERALL training, required monthly/quarterly training, and 22-hour mobile crisis training for new staff and psychiatric aids. **d. Coordination and planning activities with local and regional organizations and/or to manage multiple CCMUs:** • Hire or assign one (1) 0.10 Full Time Equivalent (FTE) (Executive Director). • Hire or assign one (1) 0.10 FTE (Assistant Executive Director of Programs).	$6,000.00 $1,000.00 $1,200.00 $14,900.00 $3,460.00 $11,200.00 $69,200.00	$8,200.00 $144,260.00	June 30, 2024

		• Hire or assign 0.10 FTE (Compliance Officer). • Hire or assign one (1) 0.06 FTE (Health Educator). • Hire or assign one (1) 1.0 FTE (Licensed Clinical Nurse). **e. Marketing for CCMU services:** • Purchase brochures, flyers and business cards. • Purchase banner created for main street display. **f. Data collection, analysis, and quarterly reporting for CCMU:** • Hire or assign one (1) 0.8 FTE (Health Service Analyst). • Hire or assign one (1) 0.03 FTE (Information Systems Analyst). • Hire or assign one (1) 0.05 FTE (Accounting Specialist).	$3,500.00 $42,000.00		
			Year 1 Subtotal:	**$152,460.00**	
2.	7460.01-002-0000 **Quarter 12** *July 1, 2024 – September 30, 2024*	***INFRASTRUCTURE (Behavioral Health Continuum Infrastructure Program [BHCIP] Funds)*** ***Equipment/Property Purchases:*** • Two (2) satellite phone purchases at ONE THOUSAND FIVE HUNDRED DOLLARS AND NO CENTS ($1,500.00) each. • Two (2) cell phones at ONE THOUSAND DOLLARS AND NO CENTS ($1,000.00) each. • Four (4) Tablets at THREE THOUSAND FIVE HUNDRED DOLLARS AND NO CENTS ($3,500.00) each. • Licenses and software for new rugged tablets. • One (1) printer/scanner/fax. • One (1) Phone/fax infrastructure system for PATH office. • Three (3) workstations for PATH Office at ONE THOUSAND THREE HUNDRED AND THIRTY-THREE DOLLARS ($1,333.00) each. • Three (3) office chairs at THREE HUNDRED THIRTY-THREE DOLLARS ($332.00) each. • One (1) storage and whiteboard.	$3,000.00 $2,000.00 $14,000.00 $6,000.00 $3,000.00 $1,000.00 $3,999.00 $996.00 $1,000.00	$36,945.00	September 30, 2024

		• Three (3) desk phones at TWO HUNDRED FIFTY DOLLARS AND NO CENTS ($250.00) each. • One (1) fund for general office supplies.	$750.00 $1,200.00		
		Activities/Deliverables That Build the CCMU Infrastructure:		$168,260.00	
		a. Vehicle-related costs for CCMU: • Purchase three (3) vehicle leases. • Provide maintenance and fuel for vehicles.	$14,900.00		
		b. Field communications for CCMU: • Purchase monthly service and air charges for three (3) Satellite Phone, four (4) cell phones and twenty-five (25) Verssa safety devices.	$4,160.00		
		c. Trainings: • Provide XFERALL trainings, required monthly/quarterly trainings, and 22-hour mobile crisis training for new staff and psychiatric aids.	$25,400.00		
		d. Coordination and planning activities with local and regional organizations and/or to manage multiple CCMUs: • Ongoing salary one (1) 0.10 Full Time Equivalent (FTE) (Executive Director). • Ongoing salary one (1) 0.10 FTE (Assistant Executive Director of Programs). • Ongoing salary 0.10 FTE (Compliance Officer). • Ongoing salary one (1) 0.06 FTE (Health Educator). • Ongoing salary one (1) 1.0 FTE (Licensed Clinical Nurse). • Hire or assign one (1) 0.08 FTE (Facilities Maintenance Technician for move and furniture assembly).	$72,300.00		
		e. Developing peer supports within crisis services: • Contract for Peer Certification and expansion of program.	$3,000.00		
		f. Marketing for CCMU services: • Purchase brochures, flyers and business cards.	$2,500.00		

		g. **Data collection, analysis, and quarterly reporting for CCMU:** • Ongoing salary for one (1) 0.8 FTE (Health Service Analyst). • Hire or assign one (1) 0.21 FTE (Information Systems Specialist). • Ongoing salary for one (1) 0.05 FTE (Accounting Specialist). • Hire or assign one (1) 0.01 FTE (Accountant).	$46,000.00		
3.	7460.01-002-0000 **Quarter 13** *October 1, 2024 – December 31, 2024*	***INFRASTRUCTURE (Behavioral Health Continuum Infrastructure Program [BHCIP] Funds):*** ***Equipment/Property Purchases:*** • Two (2) SUV vehicles at SEVENTY THOUSAND DOLLARS AND NO CENTS ($70,000.00) each. • Twelve (12) Versa safety devices at TWO HUNDRED NINETY-ONE DOLLARS AND NO CENTS ($291.00) each. • One (1) fund for general office supplies at ONE THOUSAND TWO HUNDRED DOLLARS AND NO CENTS ($1,200.00) per quarter. ***Activities/Deliverables That Build the CCMU Infrastructure:*** a. **Vehicle-related costs for CCMU:** • Purchase three (3) vehicle leases. • Provide maintenance and fuel for vehicles. b. **Field communications for CCMU:** • Purchase monthly service and air charges for three (3) Satellite Phone, four (4) cell phones and thirty-seven (37) Versa safety devices. c. **Trainings:** • Provide required monthly/quarterly training, mandatory 22-hour mobile crisis training for new Psychiatric Aides and onboarding training of four (4) new community health worker positions.	$140,000.00 $3,492.00 $1,200.00 $18,880.00 $5,460.00 $7,850.00	$144,692.00 $180,890.00	December 31, 2024

		d. Coordination and planning activities with local and regional organizations and/or to manage multiple CCMUs: • Ongoing salary one (1) 0.10 Full Time Equivalent (FTE) (Executive Director). • Ongoing salary one (1) 0.10 FTE (Assistant Executive Director of Programs). • Ongoing salary 0.08 FTE (Compliance Officer). • Ongoing salary one (1) 0.10 FTE (Health Educator). • Ongoing salary one (1) 1.0 FTE (Licensed Clinical Nurse). **e. Marketing for CCMU services:** • Purchase brochures, flyers and business cards and advertising – main street banner, print publications, radio spots. **f. Data collection, analysis, and quarterly reporting for CCMU:** • Ongoing salary for one (1) 0.8 FTE (Health Service Analyst). • Ongoing salary for one (1) 0.03 FTE (Information Systems Specialist). • Ongoing salary for one (1) 0.05 FTE (Accounting Specialist). • Ongoing salary for one (1) 0.01 FTE (Accountant).	$69,200.00 $37,500.00 $42,000.00		
4.	7460.01-002-0000 **Quarter 14** *January 1, 2025 – March 31, 2025*	***INFRASTRUCTURE (Behavioral Health Continuum Infrastructure Program [BHCIP] Funds):*** ***Equipment:*** • One (1) fund for general office supplies at ONE THOUSAND TWO HUNDRED DOLLARS AND NO CENTS ($1,200.00) per quarter. ***Activities/Deliverables That Build the CCMU Infrastructure:*** **a. Vehicle-related costs for CCMU:** • Purchase three (3) vehicle leases. • Provide maintenance and fuel for vehicles. **b. Field communications for CCMU:** • Purchase monthly service and air charges for three (3) Satellite	$1,200.00 $18,880.00 $5,460.00	$1,200.00 $145,840.00	March 31, 2025

		Phone, four (4) cell phones and thirty-seven (37) Versa safety devices. **c. Trainings:** • Provide required monthly/quarterly trainings, AND mandatory 22-hour mobile crisis training for new Psychiatric Aides. **d. Coordination and planning activities with local and regional organizations and/or to manage multiple CCMUs:** • Ongoing salary one (1) 0.10 Full Time Equivalent (FTE) (Executive Director). • Ongoing salary one (1) 0.10 FTE (Assistant Executive Director of Programs). • Ongoing salary 0.10 FTE (Compliance Officer). • Ongoing salary one (1) 0.06 FTE (Health Educator). • Ongoing salary one (1) 1.0 FTE (Licensed Clinical Nurse). **e. Developing peer supports within crisis services:** • Contract for Peer Certification and expansion of program. **f. Marketing for CCMU services:** • Purchase brochures, flyers and business cards. **g. Data collection, analysis, and quarterly reporting for CCMU:** • Ongoing salary for one (1) 0.8 FTE (Health Service Analyst). • Ongoing salary for one (1) 0.03 FTE (Information Systems Specialist). • Ongoing salary for one (1) 0.05 FTE (Accounting Specialist). • Ongoing salary for one (1) 0.01 FTE (Accountant).	$4,800.00 $69,200.00 $3,000.00 $2,500.00 $42,000.00		
5.	7460.01-002-0000 **Quarter 15** *April 1, 2025 – June 30, 2025*	***INFRASTRUCTURE (Behavioral Health Continuum Infrastructure Program [BHCIP] Funds):*** ***Equipment:*** • One (1) fund for general office supplies at ONE THOUSAND TWO HUNDRED DOLLARS AND NO CENTS ($1,200.00) per quarter.	$1,200.00	$1,200.00	June 30, 2025

		Activities/Deliverables That Build the CCMU Infrastructure: **a. Vehicle-related costs for CCMU:** • Purchase three (3) vehicle leases. • Provide maintenance and fuel for vehicles. **b. Field communications for CCMU:** • Purchase monthly service and air charges for three (3) Satellite Phone, four (4) cell phones and thirty-seven (37) Versa safety devices. **c. Trainings:** • Provide required monthly/quarterly trainings, AND mandatory 22-hour mobile crisis training for new Psychiatric Aides. **d. Coordination and planning activities with local and regional organizations and/or to manage multiple CCMUs:** • Ongoing salary one (1) 0.05 Full Time Equivalent (FTE) (Executive Director). • Ongoing salary one (1) 0.05 FTE (Assistant Executive Director of Programs). • Ongoing salary 0.05 FTE (Compliance Officer). • Ongoing salary one (1) 0.06 FTE (Health Educator). • Ongoing salary one (1) 1.0 FTE (Licensed Clinical Nurse). **e. Marketing for CCMU services:** • Purchase brochures, flyers, business cards and advertising – main street banner, print publications, radio spots, etc. **f. Data collection, analysis, and quarterly reporting for CCMU:** • Ongoing salary for one (1) 0.8 FTE (Health Service Analyst). • Ongoing salary for one (1) 0.03 FTE (Information Systems Specialist). • Ongoing salary for one (1) 0.05 FTE (Accounting Specialist). • Ongoing salary for one (1) 0.01 FTE (Accountant).	$18,880.00 $5,460.00 $4,800.00 $60,100.00 $37,500.00 $42,000.00	$168,740.00	
			Year 2 Subtotal:	$847,767.00	

SUMMARY

Year 1 Subtotal:	$152,460.00
Year 2 Subtotal:	$847,767.00
Subcontract Total	$1,000,227.00

ATTACHMENT E
Payment Schedule
COUNTY OF TEHAMA (Tehama County Health Services Agency)
7460-CA-MOBILE CRISIS (CCMU-IMPL) TEHAMA-01G

Description	Invoice Description	Amount
Equipment	Equipment	$192,237.00

Quarter #/Date Range	Invoice Description	Amount
Quarter 11: BHCIP Funding April 1, 2024 – June 30, 2024	Progress Report detailing progress made towards Deliverable 11.	$144,260.00
Quarter 12: BHCIP Funding July 1, 2024 – September 30, 2024	Progress Report detailing progress made towards Deliverable 12.	$168,260.00
Quarter 13: BHCIP Funding October 1, 2024 – December 31, 2024	Progress Report detailing progress made towards Deliverable 13.	$180,890.00
Quarter 14: BHCIP Funding January 1, 2025 – March 31, 2025	Progress Report detailing progress made towards Deliverable 14.	$145,840.00
Quarter 15: BHCIP Funding April 1, 2025 – June 30, 2025	Progress Report detailing progress made towards Deliverable 15.	$168,740.00
Total (Deliverables) Quarters 11-15:		**$807,990.00**
Subcontract Total (Deliverables, Equipment):		**$1,000,227.00**

ATTACHMENT F

Contractor and Grantee Compliance with Economic Sanctions
Imposed in Response to Russia's Actions in Ukraine



MICHELLE BAASS
DIRECTOR

State of California—Health and Human Services Agency
Department of Health Care Services



GAVIN NEWSOM
GOVERNOR

May 03, 2022

Charles Galland
Chief Operating Officer
Advocates for Human
Potential, Inc.
490B Boston Post Road,
Sudbury, MA 01776
Contract # 21-10368 A01

RE: Contractor and Grantee Compliance with Economic Sanctions Imposed in Response to Russia's Actions in Ukraine

Dear Charles Galland:

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (EO) regarding sanctions in response to Russian aggression in Ukraine. The EO is located at https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf.

The EO directs all agencies and departments that are subject to the Governor's authority to take certain immediate steps, including notifying all contractors and grantees of their obligations to comply with existing economic sanctions imposed by the U.S. government in response to Russia's actions in Ukraine, as well as any sanctions imposed under state law.

This correspondence serves as a notice under the EO that as a contractor or grantee, compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions).

Failure to comply may result in the termination of contracts or grants, as applicable.

Please note that for any agreements or grants valued at $5 million or more, a separate notification will be sent outlining additional requirements specified under the EO.

Administration
Office MS4200
1501 Capitol Ave, Sacramento, CA 95814
Phone: (916) 552-8006
Internet Address: http://www.DHCS.ca.gov

Tehama County

Agenda Request Form

File #: 25-1457 **Agenda Date:** 8/26/2025 **Agenda #:** 7.

SOCIAL SERVICES / HEALTH SERVICES AGENCY

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Director of Social Services and the Health Services Agency Executive Director to sign the interagency agreement for the purpose of referring CalWORKs Welfare-to-Work participants to the Tehama County Health Services Agency for Behavioral Health and Substance Use Recovery services, with a maximum compensation not to exceed $589,689, effective 7/1/25 and shall terminate 6/30/28

Financial Impact:
The cost of this contract is anticipated in Professional and Special Services account 5013-53230 and reimbursed through CalWORKs Mental Health and Substance Abuse allocations. Each fiscal year, Social Services receives this allocation, and it may only be used towards these services for CalWORKs participants. It is a State and Federal allocation with no County share. There is no impact to the General Fund.

Background Information:
This is a contract renewal. CalWORKs clients, for whom this counseling or treatment is applicable, will benefit from Mental Health and Drug/Alcohol services to assist them moving towards employment and self-sufficiency. These CalWORKs clients are referred to Tehama County Health Services Agency where qualified professionals provide these services including case management and treatment.

AGREEMENT BETWEEN
THE COUNTY OF TEHAMA, DEPARTMENT OF SOCIAL SERVICES AND
THE COUNTY OF TEHAMA, HEALTH SERVICES AGENCY

This agreement is entered into between the County of Tehama, through its Department of Social Services, ("County") and The County of Tehama, through its Health Services Agency ("Contractor") for the purpose of assisting in elimination of the barriers to employment faced by recipients of public assistance, with services and assistance to the mentally ill, and those addicted to and/or abusing drugs or alcohol.

1. RESPONSIBILITIES OF CONTRACTOR

During the term of this agreement, Contractor shall provide services in accordance with the Scope of Work, Exhibit B, attached hereto and made a part of this agreement.

2. RESPONSIBILITIES OF THE COUNTY

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this agreement.

AND, during the term of this agreement, County shall:

1. Using the agreed upon tool, screen all CalWORKs participants for potential mental health or substance abuse intervention services and refer to Tehama County Health Services Agency Mental Health or Tehama County Health Services Agency Substance Use Recovery Services as appropriate.
2. Develop a plan to assist each participant with the removal of barriers to employment and provide this information to Tehama County Health Services Agency Mental Health and Tehama County Health Services Agency Substance Use Recovery Services as part of the referral process.
3. Provide a Monthly Treatment Report format for Tehama County Health Services Agency Mental Health and Tehama County Health Services Agency Substance Use Recovery Services to report on services delivered, outcomes, and client status on a monthly basis.
4. Work with Contractor to ensure that adequate work space is made available for Contractor's staff to perform assessments, evaluations, intervention counseling, education, and referrals.

5. Provide a case conferencing forum to allow development of intervention and treatment plans for challenging cases and to decide the appropriate disposition of cases with referrals to multiple behavioral health providers.

JOINT RESPONSIBILITES.

During the term of this agreement:

1. County, Tehama County Health Services Agency Mental Health, and Tehama County Health Services Agency Substance Use Recovery Services will jointly design and conduct staff training, as needed, for working with the subject populations, including ways of sharing successful strategies as they are identified.
2. In cases of perceived conflict or disagreement between County and Contractor's staff, staff shall attempt to resolve such conflicts/disagreements at the lowest possible level. If resolution is not obtained, it will then be addressed at the next level of supervision until ultimately reaching the directors of the respective agencies.

3. **COMPENSATION**

For work satisfactorily performed in accordance with the terms of this Agreement, as reasonably determined by County, Contractor shall invoice County at the actual cost incurred in accordance with the budget sheet attached hereto and incorporated herein as Exhibit C. The Maximum Compensation for Mental Health (MH) Services not to exceed $119,501.00 for July 1, 2025 to June 30, 2026; $119,501.00 for July 1, 2026 to June 30, 2027; and $119,501.00 for July 1, 2027 to June 30, 2028. Maximum Compensation for Substance Use Recovery Services (SURS) not to exceed $77,062.00 for July 1, 2025 to June 30, 2026; $77,062.00 for July 1, 2026 to June 30, 2027; and $77,062.00 for July 1, 2027 to June 30, 2028. Total Maximum Compensation shall not exceed $589,689.00. Contractor may, with County approval, reallocate funds among each of the major cost categories listed in Exhibit C, not to exceed the Maximum Compensation amount set forth above. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed, nor for any incidental or administrative expenses whatsoever incurred in or incidental to performance hereunder, except as specified herein. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Contractor shall not be paid any

amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this Agreement.

4. **BILLING AND PAYMENT**

On or before the 15th of each month, Contractor shall submit to County an itemized invoice (Exhibit D) for all services rendered during the preceding calendar month. County shall make payment of all undisputed amounts within 30 days of receipt of Contractor's invoice. County shall be obligated to pay only for services properly invoiced in accordance with this section.

5. **TIMELY SUBMISSION**

Notwithstanding section #4, Contractor shall submit a final undisputed invoice for payment no more than thirty (30) calendar days following the expiration or termination date of this Agreement. Said invoice should be clearly marked "Final Invoice", thus indicating that all payment obligations of the County under this Agreement have ceased and that no further payments are due or outstanding. County will not honor any delinquent invoice. Contractor will be deemed to have forfeited its right to payment and shall have no claim against County for payment, of any kind whatsoever, for any delinquent invoice.

6. **TERM OF AGREEMENT**

This agreement shall commence on July 1, 2025 and shall terminate June 30, 2028, unless terminated in accordance with section 7 below.

7. **TERMINATION OF AGREEMENT**

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Director, the Chairperson of the Tehama County Board of Supervisors or the Purchasing Agent, as indicated on the signatory page.

8. **ENTIRE AGREEMENT; MODIFICATION**

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments, or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

9. **NONASSIGNMENT OF AGREEMENT**

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate, or sublet any interest herein without the prior written consent of the County.

10. **EMPLOYMENT STATUS**

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to ensure that the services shall be rendered and performed in a competent, efficient, and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

11. **INDEMNIFICATION**

Contractor shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) being damaged, arising out of contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

12. **INSURANCE**

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements for Contractor," attached hereto and incorporated by reference.

13. **PREVAILING WAGE**

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services hereunder are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with and to require its subcontractors to fully comply with such Prevailing Wage Laws, to the extent that such laws apply. If applicable, County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code section 1773 at its principal office, and will make this information available to any interested party upon request. Contractor shall defend, indemnify and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the foregoing, Contractor specifically acknowledges that County has not affirmatively represented to contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a "public work." To the fullest extent permitted by law, Contractor hereby specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of

Industrial Relations pursuant to Labor Code section 1725.5, with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

If the services are being performed as part of the applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

14. NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

15. GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

16. COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

17. **LAW AND VENUE**

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

18. **AUTHORITY**

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

19. **NOTICES**

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

NOTICES TO COUNTY:	**NOTICES TO CONTRACTOR:**
Bekkie F Emery, Director Tehama County Department of Social Services P. O. Box 1515 Red Bluff, CA 96080 Fax: 530-527-5410	Jayme Bottke, Executive Director Tehama County Health Services Agency PO Box 400 Red Bluff CA 96080 Phone: 530-527-8491
INVOICES SUBMITTED TO COUNTY:	**PERSON RESPONSIBLE FOR INVOICING:**
Tehama County Department of Social Services P.O. Box 1515 Red Bluff, CA 96080 OR emailed to AccountsPayable@tcdss.org OR delivered in person to: 310 S. Main Street., Red Bluff, CA 96080 Fax: 530-527-5410	Jayme Bottke, Executive Director Tehama County Health Services Agency PO Box 400 Red Bluff CA 96080 Phone: 530-527-8491

Notice shall be deemed to be effective two days after mailing.

20. **NON-EXCLUSIVE AGREEMENT**

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

21. STANDARDS OF THE PROFESSION

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been properly licensed to practice.

22. LICENSING OR ACCREDITATION

Where applicable the Contractor shall maintain the appropriate license or accreditation through the life of this contract.

23. RESOLUTION OF AMBIGUITIES

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor such provision shall be construed against the party who drafted the Agreement or such provision.

24. NO THIRD PARTY BENEFICIARIES

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that it is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

25. HAZARDOUS MATERIALS

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors, during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

26. HARASSMENT

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

27. COUNTERPARTS, ELECTRONIC SIGNATURES – BINDING

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ((“CUETA”) Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of “electronic signature” as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile

signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

28. **EXHIBITS**

Contractor shall comply with all provisions of Exhibits A through E, attached hereto, and incorporated by reference. In the event of a conflict between the provisions of the main body of this Agreement and any attached Exhibit(s), the main body of the Agreement shall take precedence.

29. **OWNERSHIP OF DOCUMENTS**

All documents, notes, reports, electronic storage media, plans, or any other materials produced by Contractor during the term of this agreement for any purpose related to the agreement shall become the property of the County. Contractor shall deliver, upon full payment by the County for services rendered hereunder, all such materials to County.

30. **DOCUMENTS AND RETENTION**

1. Contractor and County agree to retain all documents relevant to this agreement for five years from the termination of the agreement or until all audits, Federal and/or State, are complete, whichever is later. Upon request, Contractor shall make available these records to the County, State, or Federal government representatives.
2. Contractor shall provide County all finished and unfinished reports, data, studies, photographs, charts and other documents prepared by Contractor pursuant to this agreement, should this agreement be terminated.
3. Contractor shall develop and maintain records concerning the services provided pursuant to this agreement. Contractor shall also provide all information necessary for quarterly reports or other reports required by County, State or the Federal government. Contractor shall fully cooperate with the County in providing any information needed by any governmental entity concerning this agreement.

31. **SEXUAL HARASSMENT**

Contractor shall not employ sexual harassment or discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation. Contractor shall provide services in accordance with Exhibit B, Nondiscrimination Clause, attached hereto, and the Tehama County Sexual Harassment Policy, available upon request; both made part of this agreement.

32. **CONFLICT OF INTEREST**

Contractor and Contractor's employees shall have no interest and shall not acquire any interest, direct or indirect, which will conflict in any manner or degree with the performance of services required under this agreement.

33. **CONFIDENTIALITY**

The intent of this agreement is for the Contractor to assist in the elimination of the barriers to employment faced by recipients of public assistance, with services and assistance to the mentally ill, and those addicted to and/or abusing drugs or alcohol. However, should specific information regarding the County's clients become known to Contractor, the following confidentiality rules shall apply:

a. Contractor shall require all employees, volunteers, agents, and officers to comply with the provisions of Section 10850 of the Welfare and Institutions Code and Manual of Policies and Procedures (MPP) Division 19, which provide that:
   1.) All applications and records concerning any individual made or kept by Contractor shall be confidential and shall not be open to examination for any purpose not directly connected to the administration of this program.

2.) No person shall publish, disclose, use, permit or cause to be published or disclosed any list of persons receiving public social services, except as provided by law.

3.) No person shall publish, disclose, use, permit or cause to be published, disclosed or used any confidential information pertaining to an applicant or recipient, except as provided by law.

b. Contractor shall ensure all employees, volunteers, agents, and officers comply with the above provisions, and shall inform all employees, agents, and officers that any person knowingly and intentionally violating such provisions is guilty of a misdemeanor.

c. During the term of this agreement, both parties may have access to information that is confidential or proprietary in nature. Both parties agree to preserve the confidentiality of and to not disclose any such information to any third party without the express written consent of the other party or as required by law. This provision shall survive the termination, expiration, or cancellation of the agreement.

d. Notwithstanding any other provision of this Agreement, the Contractor agrees to protect the confidentiality of any and all patient, client, or resident medical information, which may be viewed in the process of doing his/her/its contracted services. The Contractor understands that he/she/it is subject to all of the confidentiality requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA); Title 42, Section 2.1 through 2.67-1, Code of Federal Regulations; and Confidentiality of Medical Information Act [Part 2.6 (commencing with Section 56)] of Division 1 of the Civil Code. Violation of the confidentiality of patient, client, or resident medical information may result in federally imposed fines and penalties and the cancellation of this agreement.

34. **AVAILABILITY OF FUNDS**

All funding under this agreement is subject to the availability of Federal, State, and County funds. If at any time during the period covered by this agreement the funding from any source is discontinued or decreased, this agreement shall no longer be binding upon the County or the Contractor, effective with the date funding is discontinued or decreased.

In the event of an audit exception or exceptions, the party responsible for not meeting the program requirement or requirements shall be responsible for the deficiency.

35. **MONITORING, VIOLATIONS, BREACHES OF AGREEMENT**

The County may monitor the Contractor's performance to assure compliance with the terms, conditions, and specifications of this agreement.

Contractor shall develop and make known to recipients the procedure for presenting grievances or complaints regarding services and shall be able to present the procedure to County at any time. This shall include informing recipients of their right to a State hearing.

The County may take appropriate remedies, such as fiscal penalties or withhold payment in instances whereas the Contractor or any person employed by Contractor, in any capacity during the progress of the work, whether by negligence or otherwise breach or violate any provision of this agreement.

36. **MISCELLANEOUS PROVISIONS**

Contractor will recognize the mandatory standards and policies relating to energy efficiency in the state energy conservation plan. {Title 24, California Administrative Code}.

If the amount of this agreement is in excess of $10,000.00, Contractor is required to comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 and as supplemented in Department of Labor regulations (41 CFR Part 60).

If the amount of this agreement is in excess of $100,000.00, Contractor is required to comply with Section 306 of the Clean Air Act (42 USC 1857 (h)), Section 508 of the Clean Water Act (33 USC 1368), Executive Order 11738 and Environmental Protection Agency regulations (40 CFR Part 15).

37. **DUPLICATION OF SERVICES AND REFERRALS**

Contractor, Contractors' employees and partners, and any Sub-Contractors agree to refer clients to other existing services as appropriate. New and Existing services shall be coordinated to prevent duplication of services.

Contractor certifies, by signing this agreement, that the services being provided would not otherwise be available to registrants free of charge in the absence of County funding.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

TEHAMA COUNTY DEPARTMENT OF SOCIAL SERVICES

Date: Aug. 5, 2025

Bekkie F Emery

Bekkie F Emery, Director

TEHAMA COUNTY HEALTH SERVICES AGENCY

Date: 8-4-25

Jayme Bottke

Jayme Bottke, Executive Director

5013-53230
Budget Account Number

93.558
Federal Funding CFDA #

EXHIBIT A

NONDISCRIMINATION CLAUSE

The Contractor agrees to comply with Title VI of the Civil Rights Act of 1964 as amended; Section 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975; as amended; the Food Stamp Act of 1977, as amended, and in particular Section 272.6; Title II of the Americans with Disabilities Act of 1990; California Civil Code Section 51 et seq., as amended; California Government Code Section 11135-11139.5, as amended; California Government Code Section 12940 (c), (h) (1), (I), and (j); California Government Code, Section 4450; Title 22, California Code of Regulations Section 98000-98413; the Dymally-Alatorre Bilingual Services Act; Section 1808 Removal of Barriers to Inter Ethnic Adoption Act of 1996 and other applicable federal and state laws, as well as their implementing regulations [including 45 Code of Federal Regulations (CFR) Parts 80, 84, and 91; 7 CFR Part 15; and 28 CFR Part 35], by ensuring that employment practices and the administration of public assistance and social services programs are nondiscriminatory, to the effect that no person shall because of age, sex, color disability, national origin, race, marital status, religion or political affiliation be excluded from participation in or be denied the benefits of, or be otherwise subject to discrimination under any program or activity receiving federal or state financial assistance; and HERREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement. THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal and state assistance; and HEREBY GIVES ASSURANCE THAT administrative methods/procedures which have the effect of subjecting individuals to discrimination or defeating the objectives of the California Department of Social Services (CDSS) Manual of Policies and Procedures (MPP) Chapter 21, will be prohibited. By ACCEPTING THE ASSURANCE, the Contractor agrees to compile data, maintain records, and submit reports as required, to permit effective enforcement of the aforementioned laws, rules, and regulations, and permit authorized CDSS and /or federal government personnel, during normal working hours, to review such records, books, and accounts as needed to ascertain compliance. If there are any violations of this assurance, CDSS shall have the right to invoke fiscal sanctions or other legal remedies in accordance with Welfare and Institutions Code Section 10605, or Government Code Section 11135-11139.5, or any other laws, or the issue may be referred to the appropriate federal agency for further compliance action and enforcement of this assurance. This ASSURANCE is binding on the Contractor directly or through contract, license, or other provider services, as long as it receives federal or state assistance.

EXHIBIT B

Scope of Work

Behavioral Health

Upfront Engagement and Ongoing Services

The purpose of referring CalWORKs Welfare-to-Work (WTW) participants to the Tehama County Health Services Agency – Behavioral Health (BH) is to assist CalWORKs participants in addressing any potential BH barriers prohibiting them from successful reintroduction to the work force and compliance with the WTW program.

CalWORKs WTW, through their Employment and Training Workers (ETWs) will refer participants who are identified as needing BH services, either through self-declaration or identification through the Online CalWORKs Appraisal Tool (OCAT). Behavioral Health services will take place for up to six weeks; however, ongoing services may be needed and can be requested by the BH Clinician.

- The ETW will refer participants to the BH Clinician using the *CalWORKs Behavioral Health Referral (THE 636D*). This will be faxed to the TCHSA Office Assistant.

- The TCHSA Office Assistant will schedule the participant for their initial assessment appointment in coordination with the customer. This appointment date and time will be communicated back to the ETW by the designated TCHSA staff person, to inform them of the initial assessment appointment.

    - TCHSA - BH should notify the ETW immediately (within 24 hours) by e-mail, phone, when the client is a “no show” for their initial assessment appointment so that the ETW can follow up with their participant timely

    - Subsequent appointments scheduled for ongoing sessions do not need to be reported to the ETW at the time they are scheduled (these will be reported on the monthly reporting document as outlined below)

- The initial assessment and ongoing sessions may be provided virtually by a third-party sub-contractor of the TCHSA. This initial assessment should include:
    - screening for substance abuse or domestic violence issues
    - mental status exam
    - bio-psychosocial history
    - referrals to medical services as needed
    - referral to the psychiatrist if warranted
    - Adult Needs and Strengths Assessment (ANSA)

- When it is determined that ongoing BH services are needed, based on the results of the initial assessment, the BH Clinician will:

- Develop a comprehensive treatment plan to address any barriers, and discuss appropriate referrals to other services with the participant and with the participant's ETW
- Schedule and provide one-on-one sessions for each participant at least once every two weeks, or as needed, for one hour, after initial assessment, to address the barriers identified through assessment

- It is expected that there be ongoing and regular communication between the ETW's and BH Clinician, including:

  - Monthly progress reports (*Behavioral Health Monthly Report – THE WTW 78*) due to CalWORKs WTW no later than the 11th of the month following the report month. This monthly report will include the following information:

    - The BH Clinician's observations of the client
    - Status of client's ability to be in the workforce
    - Number of hours the participant attended group or one-on-one meetings, including the specific dates and times

  - Sufficient additional communication via phone, secure email between the BH Clinician and the ETW to ensure both parties understand the participant's needs and requirements. The purpose of this is to support the participant in addressing their barriers

  - Meet with County quarterly to discuss the progress of this agreement and make any necessary adjustments in order to meet the desired outcomes

  - Participate in the ongoing monitoring of this agreement by County (Exhibit E) which includes at least one on-site visit

- Reports required within this agreement shall be transmitted via one of the following methods:

  - Fax to (530) 527-5410
  - Encrypted email to aheisler@tcdss.org
    - Prior to emailing reports, TCHSA must contact Alyssa Heisler in order to establish the encrypted email process
  - Hardcopy mailed to: Tehama County Department of Social Services, PO Box 1515, Red Bluff CA 96080
  - Hardcopy delivered in person to: Tehama County Department of Social Services, 310 South Main Street, Red Bluff CA 96080

CalWORKs WTW agrees to:

- Provide ongoing monitoring including at least one on-site visit over the term of this agreement.

- Provide technical assistance as needed to Contractor.

- Meet with Contractor quarterly to discuss the progress of this agreement utilizing the Tehama County Quarterly Contract Monitoring Tool (Exhibit E) and to make any necessary adjustments in order to meet the desired outcomes.

EXHIBIT B

Scope of Work

Substance Use Recovery Services (SURS)

The purpose of referring CalWORKs Welfare-to-Work (WTW) participants to the Tehama County Health Services Agency (TCHSA) is to assist the participant in addressing any substance abuse or dependence barriers prohibiting them from being successful in reintroduction into the work force and compliance with the CalWORKs program.

CalWORKs WTW, through their Employment and Training Workers (ETWs) will refer participants, who are identified as needing substance use recovery services, either through self-declaration or identification through the Online CalWORKs Appraisal Tool (OCAT). Substance use recovery services will take place for up to six weeks; however, ongoing services may be requested on a case-by-case basis.

- The ETW will refer participants to the Drug and Alcohol Counselor (DAC), or designated TCHSA staff, using the *CalWORKs Behavioral Health Referral (THE 636D*).

- The DAC, or designated TCHSA staff, will schedule the participant for their two-hour assessment appointment in coordination with the customer. This appointment date and time will be communicated back to the ETW by TCHSA, as well as to inform them of the initial assessment outcome.

    - TCHSA should notify the ETW immediately (within 24 hours) by e-mail or phone to report when the client is a “no show” for their initial assessment appointment so that the ETW can follow up with their participant timely.

    - Subsequent appointments scheduled for ongoing sessions do not need to be reported to the ETW at the time they are scheduled (these will be reported on the monthly reporting document as outlined below).

    - The designated TCHSA staff will conduct reminder calls for scheduled appointments.

- The DAC will:

    - Conduct a substance use recovery assessment including needs and bio-psychosocial history

    - Develop an individualized plan that addresses Substance Use Abuse or Dependence

    - Provide ongoing individual meetings to evaluate progress and client needs

- If appropriate, participant will attend group meetings for the purpose of education and skill development. A variety of group meetings are available and are separated based on meeting location, gender of attendees, and participant phase of recovery. The DAC will assist the

participant in identifying the appropriate group meeting and share this information with the ETW. Treatment needs will be based on American Society of Addiction Medicine (ASAM) level of care.

- The DAC, in coordination with the participant's ETW, will link CalWORKs participants to other services as needed, including referrals to Behavioral Health.

- It is expected that there be ongoing and regular communication between the ETW's and DAC, including:

    - Monthly progress reports (*Behavioral Health Monthly Report – THE WTW 78*) due to County no later than the 11th of the month following the report month. This monthly report will include the following information:

        - The DAC's observations of the client
        - Status of client's ability to be in the workforce
        - Number of hours the participant attended group or one-on-one meetings, including the specific dates and times

    - Sufficient additional communication via phone or email between the DAC and the ETW to ensure both parties understand the participant's needs and requirements. The purpose of this is to support the participant in addressing their barriers

    - Meet with County quarterly to discuss the progress of this agreement and make any necessary adjustments in order to meet the desired outcomes

    - Participate in the ongoing monitoring of this agreement by County (Exhibit E) which includes at least one on-site visit

- Reports required within this agreement shall be transmitted via one of the following methods:

    - Fax to (530) 527-5410
    - Encrypted email to aheisler@tcdss.org
        - Prior to emailing reports, TCHSA must contact Alyssa Heisler in order to establish the encrypted email process
    - Hardcopy mailed to: Tehama County Department of Social Services, PO Box 1515, Red Bluff CA 96080
    - Hardcopy delivered in person to: Tehama County Department of Social Services, 310 South Main Street, Red Bluff CA 96080

CalWORKs WTW agrees to:

- Provide ongoing monitoring including at least one on-site visit over the term of this agreement

- Provide technical assistance as needed to Contractor

- Meet with Contractor quarterly to discuss the progress of this agreement utilizing the Tehama County Quarterly Contract Monitoring Tool (Exhibit E) and to make any necessary adjustments in order to meet the desired outcomes

EXHIBIT C ONE YEAR BUDGET

BUDGET START DATE: July 01, 2025
BUDGET END DATE: June 30, 2026

Please attach a separate budget sheet for each year, or if more space is needed

VENDOR NAME	PROGRAM CONTACT PERSON	FISCAL CONTACT PERSON
Tehama County Health Services Agency -MH	Natalie Shepard	Rosa Cumpston
ADDRESS	TELEPHONE NUMBER	TELEPHONE NUMBER
P.O. Box 400	(530) 527-8491 x 3026	(530) 527-8491 x 3812
CITY, STATE, ZIP	FAX	FAX
Red Bluff, CA 96080	(530) 527-0232	(530) 527-0240

DIRECT COSTS:			COLUMN A (A = B + C)	COLUMN B *FUNDING SOURCE OF COLUMN A*	COLUMN C
SALARIES	ANNUAL SALARY	% TIME (FTE)	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
MH Clinician	75,486.47	0.60	45,291.88		
MH Case Manager	62,314.00	0.25	15,578.50		
MH Supervisor	84,924.74	0.05	4,246.24		
BENEFITS/FRINGE					
MH Clinician	51,991.09	0.60	31,194.65		
MH Case Manager	47,118.63	0.25	11,779.66		
MH Supervisor	55,492.41	0.05	2,774.62		
TOTAL DIRECT SALARIES & BENEFITS			110,865.55		
OPERATING	QUANTITY	AMOUNT	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
TOTAL DIRECT OPERATING COSTS			-		
INDIRECT COSTS:					
SALARIES	ANNUAL SALARY	% TIME (FTE)	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
			-		
			-		
			-		
BENEFITS/FRINGE					
			-		
			-		
			-		
TOTAL INDIRECT SALARIES & BENEFITS			-		
OPERATING	QUANTITY	AMOUNT	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
			-		
			-		
			-		
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			-		
			-		
Admin Overhead		8,635.45	8,635.45		
TOTAL INDIRECT OPERATING COSTS			8,635.45		
TOTAL OF COMPLETE BUDGET			119,501.00	$	$

EXHIBIT C ONE YEAR BUDGET

BUDGET START DATE: July 01, 2026
BUDGET END DATE: June 30, 2027

Please attach a separate budget sheet for each year, or if more space is needed

VENDOR NAME	PROGRAM CONTACT PERSON	FISCAL CONTACT PERSON
Tehama County Health Services Agency -MH	Natalie Shepard	Rosa Cumpston
ADDRESS	TELEPHONE NUMBER	TELEPHONE NUMBER
P.O. Box 400	(530) 527-8491 x 3026	(530) 527-8491 x 3812
CITY, STATE, ZIP	FAX	FAX
Red Bluff, CA 96080	(530) 527-0232	(530) 527-0240

DIRECT COSTS:			COLUMN A (A = B + C)	COLUMN B	COLUMN C
				FUNDING SOURCE OF COLUMN A	
SALARIES	ANNUAL SALARY	% TIME (FTE)	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
MH Clinician	75,486.47	0.60	45,291.88		
MH Case Manager	62,314.00	0.25	15,578.50		
MH Supervisor	84,924.74	0.05	4,246.24		
BENEFITS/FRINGE					
MH Clinician	51,991.09	0.60	31,194.65		
MH Case Manager	47,118.63	0.25	11,779.66		
MH Supervisor	55,492.41	0.05	2,774.62		
TOTAL DIRECT SALARIES & BENEFITS			110,865.55		

* % of staff will decrease each year due to step and possibly COLA increases

OPERATING	QUANTITY	AMOUNT	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
TOTAL DIRECT OPERATING COSTS			-		

INDIRECT COSTS:					
SALARIES	ANNUAL SALARY	% TIME (FTE)	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
			-		
			-		
			-		
BENEFITS/FRINGE					
			-		
			-		
			-		
TOTAL INDIRECT SALARIES & BENEFITS			-		

OPERATING	QUANTITY	AMOUNT	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
Admin Overhead		8,635.45	8,635.45		
TOTAL INDIRECT OPERATING COSTS			8,635.45		
TOTAL OF COMPLETE BUDGET			119,501.00	$	$

BUDGET START DATE: July 01, 2027

EXHIBIT C ONE YEAR BUDGET

BUDGET END DATE: June 30, 2028

Please attach a separate budget sheet for each year, or if more space is needed

VENDOR NAME	PROGRAM CONTACT PERSON	FISCAL CONTACT PERSON
Tehama County Health Services Agency -MH	Natalie Shepard	Rosa Cumpston
ADDRESS	TELEPHONE NUMBER	TELEPHONE NUMBER
P.O. Box 400	(530) 527-8491 x 3026	(530) 527-8491 x 3812
CITY, STATE, ZIP	FAX	FAX
Red Bluff, CA 96080	(530) 527-0232	(530) 527-0240

DIRECT COSTS:			COLUMN A (A = B + C)	COLUMN B *FUNDING SOURCE OF COLUMN A*	COLUMN C
SALARIES	ANNUAL SALARY	% TIME (FTE)	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
MH Clinician	75,486.47	0.60	45,291.88		
MH Case Manager	62,314.00	0.25	15,578.50		
MH Supervisor	84,924.74	0.05	4,246.24		
BENEFITS/FRINGE					
MH Clinician	51,991.09	0.60	31,194.65		
MH Case Manager	47,118.63	0.25	11,779.66		
MH Supervisor	55,492.41	0.05	2,774.62		
TOTAL DIRECT SALARIES & BENEFITS			110,865.55		

* % of staff will decrease each year due to step and possibly COLA increases

OPERATING	QUANTITY	AMOUNT	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
TOTAL DIRECT OPERATING COSTS			-		

INDIRECT COSTS:					
SALARIES	ANNUAL SALARY	% TIME (FTE)	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
			-		
			-		
			-		
BENEFITS/FRINGE					
			-		
			-		
			-		
TOTAL INDIRECT SALARIES & BENEFITS			-		

OPERATING	QUANTITY	AMOUNT	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
Admin Overhead		8,635.45	8,635.45		
TOTAL INDIRECT OPERATING COSTS			8,635.45		
TOTAL OF COMPLETE BUDGET			119,501.00	$	$

BUDGET START DATE: July 01, 2025

EXHIBIT C ONE YEAR BUDGET

BUDGET END DATE: June 30, 2026

Please attach a separate budget sheet for each year, or if more space is needed

VENDOR NAME	PROGRAM CONTACT PERSON	FISCAL CONTACT PERSON
Tehama County Health Services Agency - DA	Brian Emery	Rosa Cumpston
ADDRESS	TELEPHONE NUMBER	TELEPHONE NUMBER
P.O. Box 400	(530) 527-8491 x 3417	(530) 527-8491 x 3812
CITY, STATE, ZIP	FAX	FAX
Red Bluff, CA 96080	(530) 527-0766	(530) 527-0240

DIRECT COSTS:			COLUMN A (A = B + C)	COLUMN B *FUNDING SOURCE OF COLUMN A*	COLUMN C
SALARIES	ANNUAL SALARY	% TIME (FTE)	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
DA Counselor	65,856.53	0.50	32,928.27		
DA Supervisor	85,644.74	0.05	4,282.24		
			-		
BENEFITS/FRINGE					
DA Counselor	54,972.93	0.50	27,486.47		
DA Supervisor	65,439.15	0.05	3,271.96		
			-		
TOTAL DIRECT SALARIES & BENEFITS			67,968.92		
OPERATING	QUANTITY	AMOUNT	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
TOTAL DIRECT OPERATING COSTS			-		
INDIRECT COSTS:					
SALARIES	ANNUAL SALARY	% TIME (FTE)	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
			-		
			-		
BENEFITS/FRINGE					
			-		
			-		
TOTAL INDIRECT SALARIES & BENEFITS			-		
OPERATING	QUANTITY	AMOUNT	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
Admin Overhead		9,093.08	9,093.08		
TOTAL INDIRECT OPERATING COSTS			9,093.08		
TOTAL OF COMPLETE BUDGET			77,062.00	$	$

EXHIBIT C ONE YEAR BUDGET

BUDGET START DATE: July 01, 2026
BUDGET END DATE: June 30, 2027

Please attach a separate budget sheet for each year, or if more space is needed

VENDOR NAME	PROGRAM CONTACT PERSON	FISCAL CONTACT PERSON
Tehama County Health Services Agency - DA	Brian Emery	Rosa Cumpston
ADDRESS	TELEPHONE NUMBER	TELEPHONE NUMBER
P.O. Box 400	(530) 527-8491 x 3417	(530) 527-8491 x 3812
CITY, STATE, ZIP	FAX	FAX
Red Bluff, CA 96080	(530) 527-0766	(530) 527-0240

DIRECT COSTS:			COLUMN A (A = B + C)	COLUMN B *FUNDING SOURCE OF COLUMN A*	COLUMN C
SALARIES		% TIME (FTE)	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
DA Counselor	65,856.53	0.50	32,928.27		
DA Supervisor	85,644.74	0.05	4,282.24		
			-		
BENEFITS/FRINGE					
DA Counselor	54,972.93	0.50	27,486.47		
DA Supervisor	65,439.15	0.05	3,271.96		
			-		
TOTAL DIRECT SALARIES & BENEFITS			67,968.92		

*** % of staff will decrease each year due to step and possibly COLA increases**

OPERATING	QUANTITY	AMOUNT	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
TOTAL DIRECT OPERATING COSTS			-		

INDIRECT COSTS:					
SALARIES	ANNUAL SALARY	% TIME (FTE)	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
			-		
			-		
BENEFITS/FRINGE					
			-		
			-		
TOTAL INDIRECT SALARIES & BENEFITS			-		

OPERATING	QUANTITY	AMOUNT	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
Admin Overhead		9,093.08	9,093.08		
TOTAL INDIRECT OPERATING COSTS			9,093.08		
TOTAL OF COMPLETE BUDGET			77,062.00	$	$

BUDGET START DATE: July 01, 2027
BUDGET END DATE: June 30, 2028

EXHIBIT C ONE YEAR BUDGET

Please attach a separate budget sheet for each year, or if more space is needed

VENDOR NAME	PROGRAM CONTACT PERSON	FISCAL CONTACT PERSON
Tehama County Health Services Agency - DA	Brian Emery	Rosa Cumpston
ADDRESS	TELEPHONE NUMBER	TELEPHONE NUMBER
P.O. Box 400	(530) 527-8491 x 3417	(530) 527-8491 x 3812
CITY, STATE, ZIP	FAX	FAX
Red Bluff, CA 96080	(530) 527-0766	(530) 527-0240

DIRECT COSTS:			COLUMN A (A=B+C)	COLUMN B *FUNDING SOURCE OF COLUMN A*	COLUMN C
SALARIES	ANNUAL SALARY	% TIME (FTE)	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
DA Counselor	65,856.53	0.50	32,928.27		
DA Supervisor	85,644.74	0.05	4,282.24		
			-		
BENEFITS/FRINGE					
DA Counselor	54,972.93	0.50	27,486.47		
DA Supervisor	65,439.15	0.05	3,271.96		
			-		
TOTAL DIRECT SALARIES & BENEFITS			67,968.92		

*** % of staff will decrease each year due to step and possibly COLA increases**

OPERATING	QUANTITY	AMOUNT	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
TOTAL DIRECT OPERATING COSTS			-		

INDIRECT COSTS:					
SALARIES	ANNUAL SALARY	% TIME (FTE)	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
			-		
			-		
BENEFITS/FRINGE					
			-		
			-		
TOTAL INDIRECT SALARIES & BENEFITS			-		

OPERATING	QUANTITY	AMOUNT	TOTAL BUDGET	*MATCH FUNDS (if needed)*	*TCDSS FUNDS*
Admin Overhead		9,093.08	9,093.08		
TOTAL INDIRECT OPERATING COSTS			9,093.08		
TOTAL OF COMPLETE BUDGET			77,062.00	$	$

EXHIBIT D
SAMPLE INVOICE

INVOICE	Attach back-up documentation to this page. If needed for more space, insert or delete rows, or attach another page(s).

CONTRACTOR NAME AND ADDRESS	INVOICE #:	FOR MONTH(S)/YEAR:
0		
0	CONTRACT #:	PURPOSE/TITLE OF CONTRACT
0		0

BUDGET LINE ITEM	A. CONTRACT BUDGET	B. CURRENT INVOICE COSTS	C. TOTAL COSTS YEAR-TO-DATE INCLUDING THIS INVOICE	D. BALANCE REMAINING PAYABLE (A-C)
DIRECT SALARIES				
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
DIRECT BENEFITS/FRINGE				
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
DIRECT SALARIES & BENEFITS TOTAL	**$ -**	**$ -**	**$ -**	**$ -**
DIRECT COSTS				
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
DIRECT COSTS TOTAL	**$ -**	**$ -**	**$ -**	**$ -**
INDIRECT SALARIES				
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
INDIRECT BENEFITS/FRINGE				
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
INDIRECT SALARIES & BENEFITS TOTAL	**$ -**	**$ -**	**$ -**	**$ -**
INDIRECT COSTS				
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
INDIRECT COSTS TOTAL	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL INVOICE		**$ -**		
TOTAL CONTRACT	$ -		$ -	$ -

EXHIBIT E

Tehama County Quarterly Contract Monitoring Tool				
I. General Information:				
Contractor:				
Purpose:				
Amount of Contract:				
Reporting Period:		**Date of Meeting:**		**Onsite Visit:** ☐
II. Contracted Outcomes:				
III. Current Performance:				
IV. Goals Updates From Prior Meeting:				
V. Successes:			**VI. Challenges:**	
VII. Goals for Next Quarter:			**VIII. Strategies for Improvement:**	

E-Contract Review
Approval as to Form

Department Name: Social Services

Vendor Name: Health Services Agency

Contract Description: For the purpose of reffery CalWORKs Welfare-to-work participants to TCHSA for services

APPROVED AS TO FORM:



Date: 08/05/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 25-1448 **Agenda Date:** 8/26/2025 **Agenda #:** 8.

SOCIAL SERVICES

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Director of Social Services to sign the Interagency Memorandum of Understanding with Tehama County Department of Education to provide Adult Basic Education to CalWORKs clients in an amount not to exceed $43,000, effective 7/1/25 through 12/31/25 *(Subject to receipt of required insurance documentation)*

Financial Impact:
Funding for this program is anticipated in the FY 25/26 budget, account 5013-53230, Professional and Special Services. These activities are funded with federal and state CalWORKs Single allocation which is funded with Federal Temporary Assistance to Needy Families (TANF), State General Fund, and the Family Support Subaccount (AB 85). There is no impact to the County General Fund.

Background Information:
This is a contract renewal. Social Services has been contracting with the Department of Education since 2013. Participants are referred to the Tehama County Department of Education (TCDE) when Adult Basic Education, General Education Development (GED) preparation/High School Diploma, or Vocational English as a Second Language programs will help them obtain and retain employment in order to become self-sufficient. TCDE works closely with Social Services to provide weekly attendance reports and monthly progress reports concerning each participant.

AGREEMENT BETWEEN
THE COUNTY OF TEHAMA AND
TEHAMA COUNTY DEPARTMENT OF EDUCATION

This agreement is entered into between the County of Tehama, through its Department of Social Services, ("County") and Tehama County Department of Education ("Contractor") for the purpose of providing Adult Basic Education for CalWORKs participants who lack a High School Diploma or General Educational Development (GED).

1. RESPONSIBILITIES OF CONTRACTOR

During the term of this agreement, Contractor shall provide services and submit monthly activity reports as listed and defined in the Scope of Work, Exhibit C, attached hereto and made part of this agreement.

2. RESPONSIBILITIES OF THE COUNTY

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this agreement, provide direction regarding County needs, and refer participants to Contractor at County's sole discretion.

3. COMPENSATION

Contractor shall be paid an all-inclusive flat fee for all services rendered under this agreement, with a maximum compensation of $43,000, for July 1, 2025 to December 31, 2025. Total Maximum Compensation payable under Agreement shall not exceed $43,000. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall not be paid any compensation or reimbursement beyond the flat fee amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the flat fee amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this agreement.

4. BILLING AND PAYMENT

Contractor shall submit quarterly itemized invoices (Exhibit E) to County for the prorated portion of the flat fee earned during the preceding quarter based on a percentage of services completed to the reasonable satisfaction of County up to the date of billing. County shall make payment of all undisputed amounts within 30 days of receipt of Contractor's invoice. All invoices for the month of December during the term of this agreement must be submitted no later than the 15th of December; and Contractor shall submit an amended December invoice within the month of January, if needed to reconcile December expenses.

5. **TIMELY SUBMISSION**

Notwithstanding section #4, Contractor shall submit a final undisputed invoice for payment no more than thirty (30) calendar days following the expiration or termination date of this Agreement. Said invoice should be clearly marked "Final Invoice", thus indicating that all payment obligations of the County under this Agreement have ceased and that no further payments are due or outstanding. County will not honor any delinquent invoice. Contractor will be deemed to have forfeited its right to payment and shall have no claim against County for payment, of any kind whatsoever, for any delinquent invoice.

6. **TERM OF AGREEMENT**

This agreement shall commence on July 1, 2025 and shall terminate December 31, 2025, unless terminated in accordance with section 7 below.

7. **TERMINATION OF AGREEMENT**

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement

immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Director, the Chairperson of the Tehama County Board of Supervisors or the Purchasing Agent, as indicated on the signatory page.

8. ENTIRE AGREEMENT; MODIFICATION

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments, or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

9. NONASSIGNMENT OF AGREEMENT

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate, or sublet any interest herein without the prior written consent of the County.

10. EMPLOYMENT STATUS

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to ensure that the services shall be rendered and performed in a competent, efficient, and satisfactory manner. Contractor shall be fully responsible for payment of all

taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

11. INDEMNIFICATION

Contractor shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) being damaged, arising out of contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

12. INSURANCE

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements for Contractor," attached hereto and incorporated by reference.

13. PREVAILING WAGE

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services hereunder are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with and to require its subcontractors to fully comply with such Prevailing Wage Laws, to the extent that such laws apply. If applicable, County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code section 1773 at its principal office, and will make this information available to any interested party upon request. Contractor shall defend, indemnify and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the foregoing, Contractor specifically acknowledges that County has not affirmatively represented to contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a "public work." To the fullest extent permitted by law, Contractor hereby specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5, with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

If the services are being performed as part of the applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

14. **NON-DISCRIMINATION**

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

15. GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

16. COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

17. LAW AND VENUE

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

18. AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

19. **NOTICES**

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

NOTICES TO COUNTY:	**NOTICES TO CONTRACTOR:**
Bekkie F Emery, Director Tehama County Department of Social Services P.O. Box 1515 Red Bluff, CA 96080 Fax: 530-527-5410	Rich DuVarney, County Superintendent Tehama County Department of Education 1135 Lincoln Street Red Bluff, CA 96080
ANALYST RESPONSIBLE TO RECEIVE REPORTS:	**PERSON RESPONSIBLE FOR REPORTING:**
Dahisy Ramirez, Supervising Staff Services Analyst, Tehama County Department of Social Services P.O. Box 1515 Red Bluff, CA 96080 OR emailed to ProgramAnalyst@tcdss.org OR delivered in person to 310 S. Main Street. Phone: 530-528-4166 Fax: 530-527-5410	Michelle Barnard 979 Douglass St, Red Bluff, CA 96080 Phone: 530-527-0188
INVOICES SUBMITTED TO COUNTY:	**PERSON RESPONSIBLE FOR INVOICING:**
Tehama County Department of Social Services P.O. Box 1515 Red Bluff, CA 96080 OR delivered in person to: 310 S. Main Street., Red Bluff, CA 96080 Fax: 530-527-5410 OR sent by email to: AccountsPayable@tcdss.org	Lourie Larcade Tehama County Department of Education 1135 Lincoln Street Red Bluff, CA 96080 Phone: 530-528-7335 llarcade@tehamaschools.org

Notice shall be deemed to be effective two days after mailing.

20. **NON-EXCLUSIVE AGREEMENT**

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

21. STANDARDS OF THE PROFESSION

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been properly licensed to practice.

22. LICENSING OR ACCREDITATION

Where applicable the Contractor shall maintain the appropriate license or accreditation through the life of this contract.

23. RESOLUTION OF AMBIGUITIES

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor such provision shall be construed against the party who drafted the Agreement or such provision.

24. NO THIRD PARTY BENEFICIARIES

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that it is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

25. **HAZARDOUS MATERIALS**

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors, during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

26. **HARASSMENT**

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

27. **COUNTERPARTS, ELECTRONIC SIGNATURES – BINDING**

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ((“CUETA”) Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of “electronic signature” as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile

signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

28. **EXHIBITS**

Contractor shall comply with all provisions of Exhibits A through E, attached hereto, and incorporated by reference. In the event of a conflict between the provisions of the main body of this Agreement and any attached Exhibit(s), the main body of the Agreement shall take precedence.

29. **OWNERSHIP OF DOCUMENTS**

All documents, notes, reports, electronic storage media, plans, or any other materials produced by Contractor, with the exception of materials that are made confidential by applicable state and federal law, during the term of this agreement for any purpose related to the agreement shall become the property of the County. Contractor shall deliver, upon full payment by the County for services rendered hereunder, all such materials to County.

30. **DOCUMENTS AND RETENTION**

1. Contractor and County agree to retain all documents relevant to this agreement for five years from the termination of the agreement or until all audits, Federal and/or State, are complete, whichever is later. Upon request, Contractor shall make available these records to the County, State, or Federal government representatives.
2. Contractor shall provide County all finished and unfinished reports, data, studies, photographs, charts and other documents prepared by Contractor pursuant to this agreement, should this agreement be terminated.
3. Contractor shall develop and maintain records concerning the services provided pursuant to this agreement. Contractor shall also provide all information necessary for quarterly reports or other reports required by County, State or the Federal government. Contractor shall fully cooperate with the County in providing any information needed by any governmental entity concerning this agreement.

31. **SEXUAL HARASSMENT**

Contractor shall not employ sexual harassment or discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation. Contractor shall provide services in accordance with Exhibit B, Nondiscrimination Clause, attached hereto, and the Tehama County Sexual Harassment Policy, available upon request; both made part of this agreement.

32. **CONFLICT OF INTEREST**

Contractor and Contractor's employees shall have no interest and shall not acquire any interest, direct or indirect, which will conflict in any manner or degree with the performance of services required under this agreement.

33. **CONFIDENTIALITY**

The intent of this agreement is for the Contractor to provide CalWORKs Adult Basic Education. However, should specific information regarding the County's clients become known to Contractor, the following confidentiality rules shall apply:

a. Contractor shall require all employees, volunteers, agents, and officers to comply with the provisions of Section 10850 of the Welfare and Institutions Code and Manual of Policies and Procedures (MPP) Division 19, which provide that:
   1.) All applications and records concerning any individual made or kept by Contractor shall be confidential and shall not be open to examination for any purpose not directly connected to the administration of this program.
   2.) No person shall publish, disclose, use, permit or cause to be published or disclosed any list of persons receiving public social services, except as provided by law.
   3.) No person shall publish, disclose, use, permit or cause to be published, disclosed or used any confidential information pertaining to an applicant or recipient, except as provided by law.
b. Contractor shall ensure all employees, volunteers, agents, and officers comply with the above provisions, and shall inform all employees, agents, and officers that any

person knowingly and intentionally violating such provisions is guilty of a misdemeanor.

c. During the term of this agreement, both parties may have access to information that is confidential or proprietary in nature. Both parties agree to preserve the confidentiality of and to not disclose any such information to any third party without the express written consent of the other party or as required by law. This provision shall survive the termination, expiration, or cancellation of the agreement.

d. Notwithstanding any other provision of this Agreement, the Contractor agrees to protect the confidentiality of any and all patient, client, or resident medical information, which may be viewed in the process of doing his/her/its contracted services. The Contractor understands that he/she/it is subject to all of the confidentiality requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA); Title 42, Section 2.1 through 2.67-1, Code of Federal Regulations; and Confidentiality of Medical Information Act [Part 2.6 (commencing with Section 56)] of Division 1 of the Civil Code. Violation of the confidentiality of patient, client, or resident medical information may result in federally imposed fines and penalties and the cancellation of this agreement.

34. **AVAILABILITY OF FUNDS**

All funding under this agreement is subject to the availability of Federal, State, and County funds. If at any time during the period covered by this agreement the funding from any source is discontinued or decreased, this agreement shall no longer be binding upon the County or the Contractor, effective with the date funding is discontinued or decreased.

In the event of an audit exception or exceptions, the party responsible for not meeting the program requirement or requirements shall be responsible for the deficiency.

35. **MONITORING, VIOLATIONS, BREACHES OF AGREEMENT**

The County may monitor the Contractor's performance to assure compliance with the terms, conditions, and specifications of this agreement.

Contractor shall develop and make known to recipients the procedure for presenting grievances or complaints regarding services and shall be able to present the procedure to

County at any time. This shall include informing recipients of their right to a State hearing.

The County may take appropriate remedies, such as fiscal penalties or withhold payment in instances whereas the Contractor or any person employed by Contractor, in any capacity during the progress of the work, whether by negligence or otherwise breach or violate any provision of this agreement.

36. **MISCELLANEOUS PROVISIONS**

Contractor will recognize the mandatory standards and policies relating to energy efficiency in the state energy conservation plan. {Title 24, California Administrative Code}.

If the amount of this agreement is in excess of $10,000.00, Contractor is required to comply with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 and as supplemented in Department of Labor regulations (41 CFR Part 60).

If the amount of this agreement is in excess of $100,000.00, Contractor is required to comply with Section 306 of the Clean Air Act (42 USC 1857 (h)), Section 508 of the Clean Water Act (33 USC 1368), Executive Order 11738 and Environmental Protection Agency regulations (40 CFR Part 15).

37. **DUPLICATION OF SERVICES AND REFERRALS**

Contractor, Contractors' employees and partners, and any Sub-Contractors agree to refer clients to other existing services as appropriate. New and Existing services shall be coordinated to prevent duplication of services.

Contractor certifies, by signing this agreement, that the services being provided would not otherwise be available to registrants free of charge in the absence of County funding.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

TEHAMA COUNTY DEPARTMENT OF SOCIAL SERVICES

Date: 07/08/2025

Bekkie F Emery

Bekkie F Emery, Director

TEHAMA COUNTY DEPARTMENT OF EDUCATION

Date: 07/08/2025

Richard DuVarney

Richard DuVarney (Jul 8, 2025 16:18 PDT)

Rich DuVarney, County Superintendent

105424
Vendor Number

5013-53230
Budget Account Number

93.558
Federal Funding CFDA #

Exhibit A

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) $1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of $1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County

reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

EXHIBIT B

NONDISCRIMINATION CLAUSE

The Contractor agrees to comply with Title VI of the Civil Rights Act of 1964 as amended; Section 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975; as amended; the Food Stamp Act of 1977, as amended, and in particular Section 272.6; Title II of the Americans with Disabilities Act of 1990; California Civil Code Section 51 et seq., as amended; California Government Code Section 11135-11139.5, as amended; California Government Code Section 12940 (c), (h) (1), (I), and (j); California Government Code, Section 4450; Title 22, California Code of Regulations Section 98000-98413; the Dymally-Alatorre Bilingual Services Act; Section 1808 Removal of Barriers to Inter Ethnic Adoption Act of 1996 and other applicable federal and state laws, as well as their implementing regulations [including 45 Code of Federal Regulations (CFR) Parts 80, 84, and 91; 7 CFR Part 15; and 28 CFR Part 35], by ensuring that employment practices and the administration of public assistance and social services programs are nondiscriminatory, to the effect that no person shall because of age, sex, color disability, national origin, race, marital status, religion or political affiliation be excluded from participation in or be denied the benefits of, or be otherwise subject to discrimination under any program or activity receiving federal or state financial assistance; and HERREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement. THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all federal and state assistance; and HEREBY GIVES ASSURANCE THAT administrative methods/procedures which have the effect of subjecting individuals to discrimination or defeating the objectives of the California Department of Social Services (CDSS) Manual of Policies and Procedures (MPP) Chapter 21, will be prohibited. By ACCEPTING THE ASSURANCE, the Contractor agrees to compile data, maintain records, and submit reports as required, to permit effective enforcement of the aforementioned laws, rules, and regulations, and permit authorized CDSS and /or federal government personnel, during normal working hours, to review such records, books, and accounts as needed to ascertain compliance. If there are any violations of this assurance, CDSS shall have the right to invoke fiscal sanctions or other legal remedies in accordance with Welfare and Institutions Code Section 10605, or Government Code Section 11135-11139.5, or any other laws, or the issue may be referred to the appropriate federal agency for further compliance action and enforcement of this assurance. This ASSURANCE is binding on the Contractor directly or through contract, license, or other provider services, as long as it receives federal or state assistance.

Exhibit C
Scope of Work
Adult Basic Education Services

SERVICES

This contract with Tehama County Department of Education ("Contractor") is for the provision of Adult Basic Education (ABE), including Vocational English as a Second Language (VESL), and General Education Development (GED)/high school diploma services for appropriate CalWORKs participants. County will refer CalWORKs participants who have not obtained a high school diploma or GED, or when VESL is needed for the CalWORKs participants to obtain and retain employment in order to become self-sufficient.

"Adult Basic Education" is defined as a Welfare-to-Work activity which includes instruction in reading, writing, arithmetic, high school proficiency, or general education development certificate instruction, and English-as-a-second language. As appropriate, the Employment Training Worker (ETW) will refer the participant to the Contractor for Adult Basic Education services. For GED testing, the County will be responsible for paying the test voucher. The Contractor will be responsible for administering the GED test.

ABE services will be made available by the Contractor in Red Bluff at Tehama eLearning Academy, Adult School Office at 525 Pine Street, their main campus in Red Bluff. Services will be available Monday through Thursday from 8:00am to 3:00pm, and Friday 8:00am to 12:00pm during the regular school year. The summer schedule in Red Bluff will be Monday through Thursday 8:00am-12:00pm.

ABE services will be provided by the Contractor in Corning at Corning Adult Education, 250 E. Fig Lane. Hours include Monday through Friday from 9:00am to 2:00pm during the regular school year. The summer schedule in Corning will be Monday through Thursday 9:00am to 2:00pm. There is generally four (4) weeks of closure in the summer, which will be communicated to TCDSS on an annual basis.

ABE sites are required to provide services for at least the number of hours required for each CalWORKs participant in order to meet their Welfare to Work participation requirements. At the Tehama eLearning Academy site, the Contractor will provide an online curriculum that the

student will have access to at all times. Students have access to staff support during office hours listed above. Tutoring sessions and lab access is scheduled as needed.
ABE classes are provided in an open-entry and open-exit format that may include classroom instruction, computer lab time, individual tutoring, online coursework, and job coaching. VESL services are provided by the Contractor only at the Corning site. For VESL, the Contractor is to provide an immersion program that incorporates classroom instruction (including project-based learning), computer lab time, and individual tutoring.

REPORTING REQUIREMENTS

It is the responsibility of the Contractor to work with all CalWORKs participants referred to the program and schedule education services within five (5) working days from the date of receiving the referral. The Contractor is to notify the ETW at once if the participant refuses to cooperate or has other barriers to successful completion of the program (i.e. transportation, health, or child care problems). This includes providing the County with written notification if the Contractor will not or cannot provide services to a specific CalWORKs participant. Such notification will include documentation of the specific reason(s) for the refusal of services.

The Contractor is required to provide signed and verified weekly attendance reports for each CalWORKs participant. These reports must include the dates attended each week and the number of hours attended each week. Contractor is also required to provide signed and verified monthly progress reports on each CalWORKs participant. These reports are to provide the status and advancements that are being made by the CalWORKs participant. The monthly progress report is a narrative format and includes information such as attendance, progress toward educational goals, and other comments. The weekly progress reports are to be submitted to the Employment Services Social Service Aide. The monthly progress reports are to be submitted to the Employment Services Analyst by the 15th of the month, following the report month.

Reports required within this agreement shall be transmitted via:

1. Fax to (530) 527-5410
2. Encrypted email: prior to emailing reports, Contractor must contact County in order to establish the encrypted email process
3. Hardcopy mailed to: Tehama County Department of Social Services, PO Box 1515, Red Bluff CA 96080
4. Hardcopy delivered in person to: Tehama County Department of Social Services, 310 South Main Street, Red Bluff CA 96080

EXHIBIT D-1			
BUDGET	If needed for more space, insert or delete rows, or attach another page(s).	Budget Start Date:	July 1, 2025
		Budget End Date:	December 31, 2025
CONTRACTOR NAME AND ADDRESS	**PURPOSE/TITLE OF CONTRACT:**	Adult Education	
Tehama County Department of Education	**PROGRAM CONTACT**	**FISCAL CONTACT**	
1135 Lincoln St	Name: Richard DuVarney	Name:	Lourie Larcade
Red Bluff, CA 96080	Telephone: 530 528 7323	Telephone:	530 528 7335
	Email: rduvarney@tehamschools.org	Email:	llarcade@tehamaschools.org

BUDGET LINE ITEM: For salary & benefit items, provide the job title or function of the position. For direct & indirect costs, provide specific detail to identify the item or purpose, or attach a budget narrative.			**TOTAL CONTRACT BUDGET**
DIRECT SALARIES	Annual Salary	FTE (% of time)	
Teacher - TeLA	$ 89,554.00	12%	$ 10,746.48
Teacher -Corning	$ 30,000.00	10%	$ 3,000.00
Secetary/Registar -TeLA	$ 47,230.00	10%	$ 4,723.00
			$ -
DIRECT BENEFITS/FRINGE			
TeLA-Teacher	$ 22,001.00	12%	$ 2,640.12
TeLA-Admin Asst	$ 29,228.00	10%	$ 2,922.80
Corning-Teacher	$ 6,000.00	10%	$ 600.00
			$ -
DIRECT SALARIES & BENEFITS TOTAL			$ 24,632.40
DIRECT COSTS	Quantity	Cost	
Supplies/Communications	1	$ 500.00	$ 500.00
Travel Conference	0	$ -	$ -
Copier Lease	1	$ 1,800.00	$ 1,800.00
Online Curriculum Software	1	$ 4,052.60	$ 4,052.60
Rent/Utilities	0	$ -	$ -
DIRECT COSTS TOTAL			$ 6,352.60
INDIRECT SALARIES	Annual Salary	FTE (% of time)	
			$ -
			$ -
			$ -
INDIRECT BENEFITS/FRINGE			
			$ -
			$ -
			$ -
INDIRECT SALARIES & BENEFITS TOTAL			$ -
INDIRECT COSTS	Quantity	Cost	
Administration Supertendent, Principal, Fiscal Services	1	$ 12,015.00	$ 12,015.00
Per CDE Indirect cost rates for 21-22 50% of cost			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
INDIRECT COSTS TOTAL			$ 12,015.00
TOTAL BUDGET			$ 43,000.00
Is contractor for-profit? NO	Yes, enter amount of profit:	$ -	

EXHIBIT D-2

INVOICE	Attach back-up documentation to this page. If needed for more space, insert or delete rows, or attach another page(s).	
CONTRACTOR NAME AND ADDRESS	INVOICE #:	FOR MONTH(S)/YEAR:
Tehama County Department of Education		2025-2026
1135 Lincoln St	CONTRACT #:	PURPOSE/TITLE OF CONTRACT
Red Bluff, CA 96080		Adult Education

BUDGET LINE ITEM	A. CONTRACT BUDGET	B. CURRENT INVOICE COSTS	C. TOTAL COSTS YEAR-TO-DATE INCLUDING THIS INVOICE	D. BALANCE REMAINING PAYABLE (A-C)
DIRECT SALARIES				
Teacher - TeLA	$ 10,746.48		$ 10,746.48	$ -
Teacher -Corning	$ 3,000.00		$ 3,000.00	$ 3,000.00
Secetary/Registar -TeLA	$ 4,723.00		$ 4,723.00	$ -
0	$ -			$ -
DIRECT BENEFITS/FRINGE				
TeLA-Teacher	$ 2,640.12		$ 2,640.12	$ 2,640.12
TeLA-Admin Asst	$ 2,922.80		$ 2,922.80	$ -
Corning-Teacher	$ 600.00		$ 600.00	$ 600.00
0	$ -			$ -
DIRECT SALARIES & BENEFITS TOTAL	**$ 24,632.40**	**$ -**	**$ 24,632.40**	**$ 6,240.12**
DIRECT COSTS				
Supplies/Communications	$ 500.00		$ 500.00	$ 500.00
Travel Conference	$ -			$ -
Copier Lease	$ 1,800.00		$ 1,800.00	$ 1,800.00
Online Curriculum Software	$ 4,052.60		$ 4,052.60	$ 4,052.60
Rent/Utilities	$ -			$ -
DIRECT COSTS TOTAL	**$ 6,352.60**	**$ -**	**$ 6,352.60**	**$ 6,352.60**
INDIRECT SALARIES				
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
INDIRECT BENEFITS/FRINGE				
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
INDIRECT SALARIES & BENEFITS TOTAL	**$ -**	**$ -**	**$ -**	**$ -**
INDIRECT COSTS				
Administration Supertendent, Principal, Fiscal Services	$ 12,015.00			$ 12,015.00
Per CDE Indirect cost rates for 21-22 50% of cost	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
INDIRECT COSTS TOTAL	**$ 12,015.00**	**$ -**	**$ -**	**$ 12,015.00**
TOTAL INVOICE		$ -		
TOTAL CONTRACT	$ 43,000.00		$ 30,985.00	$ 24,607.72

EXHIBIT E
SAMPLE INVOICE

INVOICE	Attach back-up documentation to this page. If needed for more space, insert or delete rows, or attach another page(s).

CONTRACTOR NAME AND ADDRESS	INVOICE #:	FOR MONTH(S)/YEAR:
0		
0	CONTRACT #:	PURPOSE/TITLE OF CONTRACT
0		0

BUDGET LINE ITEM	A. CONTRACT BUDGET	B. CURRENT INVOICE COSTS	C. TOTAL COSTS YEAR-TO-DATE INCLUDING THIS INVOICE	D. BALANCE REMAINING PAYABLE (A-C)
DIRECT SALARIES				
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
DIRECT BENEFITS/FRINGE				
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
DIRECT SALARIES & BENEFITS TOTAL	**$ -**	**$ -**	**$ -**	**$ -**
DIRECT COSTS				
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
DIRECT COSTS TOTAL	**$ -**	**$ -**	**$ -**	**$ -**
INDIRECT SALARIES				
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
INDIRECT BENEFITS/FRINGE				
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
INDIRECT SALARIES & BENEFITS TOTAL	**$ -**	**$ -**	**$ -**	**$ -**
INDIRECT COSTS				
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
0	$ -			$ -
INDIRECT COSTS TOTAL	**$ -**	**$ -**	**$ -**	**$ -**
TOTAL INVOICE		**$ -**		
TOTAL CONTRACT	$ -		$ -	$ -

TCDE Adult Ed Agreement 25-26 (Unsigned) 002

Final Audit Report 2025-07-09

Created:	2025-07-08
By:	Abbi Tirri (atirri@tehamaschools.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAFXGYDnz22FKwysvhBZAJMoyTxbkKACH2

"TCDE Adult Ed Agreement 25-26 (Unsigned) 002" History

Document created by Abbi Tirri (atirri@tehamaschools.org)
2025-07-08 - 11:16:24 PM GMT

Document emailed to Richard DuVarney (rduvarney@tehamaschools.org) for signature
2025-07-08 - 11:17:44 PM GMT

Email viewed by Richard DuVarney (rduvarney@tehamaschools.org)
2025-07-08 - 11:17:54 PM GMT

Document e-signed by Richard DuVarney (rduvarney@tehamaschools.org)
Signature Date: 2025-07-08 - 11:18:24 PM GMT - Time Source: server

Document emailed to Bekkie Emery (bemery@tcdss.org) for signature
2025-07-08 - 11:18:28 PM GMT

Email viewed by Bekkie Emery (bemery@tcdss.org)
2025-07-09 - 0:10:25 AM GMT

Document e-signed by Bekkie Emery (bemery@tcdss.org)
Signature Date: 2025-07-09 - 0:11:21 AM GMT - Time Source: server

Agreement completed.
2025-07-09 - 0:11:21 AM GMT

Powered by Adobe Acrobat Sign

E-Contract Review
Approval as to Form

Department Name: Social Services

Vendor Name: Department of Education

Contract Description: For the purpose of providing adult basic education to CalWORKs clients

APPROVED AS TO FORM:



Date: 07/30/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

Tehama County

Agenda Request Form

File #: 25-1459 **Agenda Date:** 8/26/2025 **Agenda #:** 9.

DISTRICT ATTORNEY

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Chair and District Attorney to sign and electronically submit the Equitable Sharing Agreement and Certification that allows participation in the Federal Equitable Sharing program of Federal Asset Seizure for Tehama County and shows the Equitable sharing activity for Federal Asset Seizure of Tehama County for FY 24/25

Financial Impact:
Requested action pertains to monies, property, or proceeds collected from federal asset seizure cases under the Federal Equitable Sharing program. Funds received pursuant to the agreement will be deposited into Fund 382, account number 301800, and used in accordance with rule and regulations of this agreement.

Background Information:
Without the approval of the Federal Equitable Sharing Agreement and Certification, The County of Tehama will not be able to receive a portion of federal asset seizure monies, property, or proceeds collected.

OMB Number 1123-0011
Expires: May 31, 2028

Equitable Sharing Agreement and Certification

NCIC/ORI/Tracking Number: CA052013A
Agency Name: Tehama District Attorney's Office
Type: Prosecutor's Office
Mailing Address: P.O. Box 519
Red Bluff, CA 96080

Agency Finance Contact
Name: Allard, Debbie
Phone: (530)527-3053 **Email:** dallard@tehama.gov

Jurisdiction Finance Contact
Name: Peterson, Krista
Phone: 5305273474 **Email:** kpeterson@tehama.gov

ESAC Preparer
Name: Allard, Debbie
Phone: (530)527-3053 **Email:** dallard@tehama.gov

FY End Date: 06/30/2025 **Agency FY 2026 Budget:** $5,634,207.00

Annual Certification Report

	Summary of Equitable Sharing Activity	Justice Funds [1]	Treasury Funds [2]
1	Beginning Equitable Sharing Fund Balance	$6,164.75	$3,438.50
2	Equitable Sharing Funds Received	$0.00	$0.00
3	Equitable Sharing Funds Received from Other Law Enforcement Agencies and Task Force	$0.00	$0.00
4	Other Income	$0.00	$0.00
5	Interest Income	$217.00	$122.07
6	Total Equitable Sharing Funds Received (total of lines 2-5)	$217.00	$122.07
7	Equitable Sharing Funds Spent (total of lines a - n)	$0.00	$0.00
8	Ending Equitable Sharing Funds Balance (difference between line 7 and the sum of lines 1 and 6)	$6,381.75	$3,560.57

[1]Department of Justice Asset Forfeiture Program Investigative Agency participants are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA
[2]Department of the Treasury Asset Forfeiture Program participants are: IRS-CI, ICE, CBP and USSS.

	Summary of Shared Funds Spent	Justice Funds	Treasury Funds
a	Law Enforcement Administrative Costs	$0.00	$0.00
b	Training and Education	$0.00	$0.00
c	Law Enforcement, Public Safety, and Detention Facilities	$0.00	$0.00
d	Law Enforcement Equipment	$0.00	$0.00
e	Joint Law Enforcement and Public Safety Operations	$0.00	$0.00
f	Contracts for Services	$0.00	$0.00
g	Law Enforcement Travel and Per Diem	$0.00	$0.00
h	Law Enforcement Awards and Memorials	$0.00	$0.00
i	Drug, Gang, and Other Prevention or Awareness Programs	$0.00	$0.00
j	Overtime	$0.00	$0.00
k	Law Enforcement Initiatives that Further Investigations	$0.00	$0.00
l	Salaries	$0.00	$0.00
m	Non-Categorized Expenditures	$0.00	$0.00
	Total	$0.00	$0.00

Date Printed: 08/06/2025

Equitable Sharing Funds Received From Other Agencies

Transferring Agency Name	Justice Funds	Treasury Funds

Other Income

Other Income Type	Justice Funds	Treasury Funds

Salaries

Salary Type	Justice Funds	Treasury Funds

Non-Categorized Expenditures

Description	Justice Funds	Treasury Funds

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Money Laundering and Asset Recovery Section at 1400 New York Avenue, N.W., Washington, DC 20005.

Privacy Act Notice

The Department of Justice is collecting this information for the purpose of reviewing your equitable sharing expenditures. Providing this information is voluntary; however, the information is necessary for your agency to maintain Program compliance. Information collected is covered by Department of Justice System of Records Notice, 71 Fed. Reg. 29170 (May 19, 2006), JMD-022 Department of Justice Consolidated Asset Tracking System (CATS). This information may be disclosed to contractors when necessary to accomplish an agency function, to law enforcement when there is a violation or potential violation of law, or in accordance with other published routine uses. For a complete list of routine uses, see the System of Records Notice as amended by subsequent publications.

Single Audit Information

Independent Auditor

Name: Richard Gonzalez, CPA
Company: Clifton Larson Allen LLP
Phone: (916)677-5760 **Email:** rich.gonzalez@claconnect.com

Were equitable sharing expenditures included on the Schedule of Expenditures of Federal Awards (SEFA) for the jurisdiction's Single Audit for the prior fiscal year? If the jurisdiction did not meet the threshold to have a Single Audit performed, select Threshold Not Met.

YES [X] NO [ ] THRESHOLD NOT MET [ ]

Prior Year Single Audit Number Assigned by Federal Audit Clearinghouse: 2024-06-GSAFAC-0000358995

Affidavit

Under penalty of perjury, the undersigned officials certify that they have read and understand their obligations under the *Guide to Equitable Sharing for State, Local, and Tribal Law Enforcement Agencies (Guide)* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. The undersigned officials certify that the information submitted on the Equitable Sharing Agreement and Certification form (ESAC) is an accurate accounting of funds received and spent by the Agency.

The undersigned certify that the Agency is in compliance with the applicable nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations. Further, agencies are required to collect race and ethnicity data as required by 28 C.F.R. 42.106(b) and 31 C.F.R. 22.6(b).

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the Agency, and (3) the Agency's governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited funds, property, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By submitting this form, the Agency agrees that it will be bound by the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations. Submission of the ESAC is a prerequisite to receiving any funds or property through the Equitable Sharing Program.

1. Submission. The ESAC must be signed and electronically submitted within two months of the end of the Agency's fiscal year. Electronic submission constitutes submission to the Department of Justice and the Department of the Treasury.

2. Signatories. The ESAC must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body head is the head of the agency that appropriates funding to the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, administrator, commissioner, and governor. The governing body head cannot be an official or employee of the Agency and must be from a separate entity.

3. Uses. Shared assets must be used for law enforcement purposes in accordance with the *Guide* and all subsequent updates, this Equitable Sharing Agreement, and the applicable sections of the Code of Federal Regulations.

4. Transfers. Before the Agency transfers funds to other state or local law enforcement agencies, it must obtain written approval from the Department of Justice or Department of the Treasury. Transfers of tangible property are not permitted. Agencies that transfer or receive equitable sharing funds must perform sub-recipient monitoring in accordance with the Code of Federal Regulations.

5. Internal Controls. The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury, funds from state and local forfeitures, joint law enforcement operations funds, and any other sources must not be commingled with federal equitable sharing funds.

The Agency certifies that equitable sharing funds are maintained by its jurisdiction and the funds are administrated in the same manner as the jurisdictions's appropriated or general funds. The Agency further certifies that the funds are subject to the standard accounting requirements and practices employed by the Agency's jurisdiction in accordance with the requirements set forth in the *Guide,* any subsequent updates, and the Code of Federal Regulations, including the requirement to maintain relevant documents and records for five years.

The misuse or misapplication of equitably shared funds or assets or supplantation of existing resources with shared funds or assets is prohibited. The Agency must follow its jurisdiction's procurement policies when expending equitably shared funds. Failure to comply with any provision of the *Guide*, any subsequent updates, and the Code of Federal Regulations may subject the Agency to sanctions.

6. Single Audit Report and Other Reviews. Audits shall be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards. The

Agency must report its equitable sharing expenditures on the jurisdiction's Schedule of Expenditures of Federal Awards (SEFA) under Assistance Listing Number 16.922 for Department of Justice and 21.016 for Department of the Treasury. The Department of Justice and the Department of the Treasury reserve the right to conduct audits or reviews.

7. Freedom of Information Act (FOIA). Information provided in this Document is subject to the FOIA requirements of the Department of Justice and the Department of the Treasury. Agencies must follow local release of information policies.

8. Waste, Fraud, or Abuse. An Agency or governing body is required to immediately notify the Department of Justice's Money Laundering and Asset Recovery Section and the Department of the Treasury's Executive Office for Asset Forfeiture of any allegations or theft, fraud, waste, or abuse involving federal equitable sharing funds.

Civil Rights Cases

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?

☐ Yes ☒ No

Agency Head

Name: Rogers, Matthew D.
Title: Tehama Co. District Attorney
Email: mrogers@tehama.gov

Signature: Submitted Electronically Date: 08/06/2025

To the best of my knowledge and belief, the information provided on this ESAC is true and accurate and has been reviewed and authorized by the Law Enforcement Agency Head whose name appears above. Entry of the Agency Head name above indicates his/her agreement to abide by the Guide, any subsequent updates, and the Code of Federal Regulations, including ensuring permissibility of expenditures and following all required procurement policies and procedures.

Governing Body Head

Name: Hansen, Matt
Title: Chair, Tehama Co. Board Supervisors
Email: mhansen@tehama.gov

Signature: _____ Date: _____

To the best of my knowledge and belief, the Agency's current fiscal year budget reported on this ESAC is true and accurate and the Governing Body Head whose name appears above certifies that the agency's budget has not been supplanted as a result of receiving equitable sharing funds. Entry of the Governing Body Head name above indicates his/her agreement to abide by the policies and procedures set forth in the Guide, any subsequent updates, and the Code of Federal Regulations.

☐ I certify that I have obtained approval from and I am authorized to submit this form on behalf of the Agency Head and the Governing Body Head.

E-Contract Review
Approval as to Form

Department Name: Tehama County District Attorney

Vendor Name: Depts. Of Treasury and Justice

Contract Description: 2025 Equitable Sharing Agreement and Certification

APPROVED AS TO FORM:

Date: 8/7/25

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Tehama County

Agenda Request Form

File #: 25-1435 **Agenda Date:** 8/26/2025 **Agenda #:** 10.

SHERIFF'S OFFICE

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Chair to sign the Agreement with Day Wireless Systems, for the purpose of maintaining the radio communication equipment and infrastructure for the Tehama County Sheriff, in the amount of $2,737.28 per month with maximum compensation not to exceed $164,236.80, effective 8/1/25 and shall terminate 7/31/30

Financial Impact:
This agreement has been budgeted for FY 25/26 in the Sheriff's Maintenance of Equipment account 2027-53170.

Background Information:
Tehama County had been utilizing services with Day Wireless Systems for the past two years when Valley Industrial closed their business. Day Wireless Systems provides maintenance on the Sheriff's radio system which includes mobile & vehicle radios, the 9-1-1 system, dispatch, and radio repeaters. Day Wireless Systems will also complete periodic evacuation of the Radio System to assist in assuring efficient, safe operations of the Radio System.

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND DAY WIRELESS SYSTEMS

This agreement is entered into between the County of Tehama, through its Sheriff's Office, ("County") and Day Management Corporation DBA Day Wireless Systems ("Contractor") for the purpose of maintaining the radio communication equipment and infrastructure for the Tehama County Sheriff's Office.

1) RESPONSIBILITIES OF CONTRACTOR

During the term of this agreement, Contractor shall upon request by the Tehama County Sheriff's Office agree to provide reasonable maintenance of the Radio System, including periodic evaluation of the Radio System to assist in assuring efficient, safe operations of the Radio System. A description of included and excluded Radio System maintenance services, equipment by model and serial number is provided in Exhibit B.

Contractor shall go to the Inskip repeater site to view equipment and test annually and let the Sheriff's Office know the dates and coordinate with the Tehama County Communications Coordinator to test the equipment.

Contractor shall make such repairs, as are necessary, to correct any broken or malfunctioning hardware or portion thereof, with the intent of providing to the County, to the extent reasonable and possible, continuous operation of the Radio System. In the event the County requires emergency repair of the Radio System or any portion thereof, Contractor shall make its personnel available for such activity in accord with the terms hereof. Nothing contained herein shall be deemed to be Contractor's guarantee that it will take any specific or special actions to obtain or maintain an inventory of spare parts for the purpose of making repairs, provided however, Contractor agrees that any spare parts purchased by the County for the specific purposes of accommodating future repairs of the Radio System, will be stored by Contractor and reserved solely for the purposes of repairing the Radio System. Nothing contained herein shall be deemed to be any warranty given by Contractor that (i) Contractor will be able to determine the source of any outage of the Radio System; (ii) that absent the County's prior purchase of necessary spare parts, Contractor will have the spare parts necessary to make repairs to the Radio System; (iii) that Contractor will possess all knowledge and experience necessary to repair the Radio System; (iv) that such repairs will be completed within any particular time period; or (v)

that Contractor is able to predict any potential failure of the Radio System or any portion thereof. Contractor acknowledges the County's requirement for timely maintenance services, therefore, should Contractor not be able to perform any maintenance services described herein, Contractor shall so notify and inform the County. Within two (2) days following Contractor making such determination, Contractor shall reiterate its determination in writing to the County. Upon receipt of such notification and/or determination from Contractor (whether verbally or in writing), the County, at its own option, may cause a third party(ies) to perform those maintenance services which Contractor has determined are beyond its capacity.

2) RESPONSIBILITIES OF THE COUNTY

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this agreement.

3) COMPENSATION

Contractor shall be paid in accordance with the rates set forth in the Fee Schedule, attached hereto as Exhibit B, after satisfactorily completing the duties described in this Agreement. The Maximum Compensation payable under this Agreement shall not exceed $164,236.80. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Contractor shall not be paid any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this Agreement.

4) BILLING AND PAYMENT

On or before the 15th of each month, Contractor shall submit to County an itemized invoice for all services rendered during the preceding calendar month. County shall make payment of all undisputed amounts within 30 days of receipt of Contractor's invoice. County shall be obligated to pay only for services properly invoiced in accordance with this section.

5) TERM OF AGREEMENT

This agreement shall commence on August 1, 2025 and shall terminate July 31, 2030, unless terminated in accordance with section 6 below.

6) TERMINATION OF AGREEMENT

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay Contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Sheriff-Coroner.

7) ENTIRE AGREEMENT; MODIFICATION

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8) NONASSIGNMENT OF AGREEMENT

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

9) EMPLOYMENT STATUS

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to insure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10) INDEMNIFICATION

Contractor shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) being damaged, arising out of Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

11) INSURANCE

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

12) PREVAILING WAGE

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services hereunder are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with and to require its subcontractors to fully comply with such Prevailing Wage Laws, to the extent that such laws apply. If applicable, County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code section 1773 at its principal office, and will make this information available to any interested party upon request. Contractor shall defend, indemnify and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the foregoing, Contractor specifically acknowledges that County has not affirmatively represented to contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a "public work." To the fullest extent permitted by law, Contractor hereby specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5, with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

If the services are being performed as part of the applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

13) NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

14) GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

15) COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

16) LAW AND VENUE

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

17) AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

18) NOTICES

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

NOTICES TO COUNTY:
Tehama County Sheriff's Office
Attn: Dave Kain, Sheriff-Coroner
P.O. BOX 729
Red Bluff, CA 96080
(530) 527-7900
dkain@tehamaso.org

NOTICES TO CONTRACTOR:
Day Management Corp dba Day Wireless Systems
6430 SE Lake Road
Milwaukie, OR 97222
(503) 659-1240
Contact: Calvin Emigh
cemigh@daywireless.com

INVOICES SUBMITTED TO COUNTY:
Tehama County Sheriff's Office
Attn: Nickoli Brummond
P.O. BOX 729
Red Bluff, CA 96080
(530) 528-8979 option 1
nbrummond@tehamaso.org

GRANTS/CONTRACTS TO COUNTY:
Tehama County Sheriff's Office
Attn: Grants/Contracts
P.O. BOX 729
Red Bluff, CA 96080
(530) 528-8979 option 2
jcrane@tehamaso.org

Notice shall be deemed to be effective two days after mailing.

19) NON-EXCLUSIVE AGREEMENT:

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

20) STANDARDS OF THE PROFESSION

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been properly licensed to practice.

21) LICENSING OR ACCREDITATION

Where applicable the Contractor shall maintain the appropriate license or accreditation through the life of this contract.

22) RESOLUTION OF AMBIGUITIES:

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

23) NO THIRD PARTY BENEFICIARIES:

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

24) HAZARDOUS MATERIALS

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors, during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

25) HARASSMENT

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

26) COUNTERPARTS, ELECTRONIC SIGNATURES – BINDING

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (("CUETA") Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

27) EXHIBITS

Contractor shall comply with all provisions of Exhibits A through B, attached hereto and incorporated by reference. In the event of a conflict between the provisions of the main body of this Agreement and any attached Exhibit(s), the main body of the Agreement shall take precedence.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: _____

_____
Sheriff-Coroner

Date: _____

_____
Chairman, Board of Supervisors

DAY MANAGEMENT CORP dba DAY WIRELESS SYSTEMS

Date: 7.24.2025

_____
Authorized Agent

Agreement #: _____

T0027247
Vendor Number

2027-53170
Budget Account Number

MWeinberger@daywireless.com
Vendor/Contractor Email Address

(530) 440-9030
Vendor/Contractor Phone Number

Exhibit A

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) $1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of $1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County

reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Exhibit B

MAINTENANCE AGREEMENT

DAY WIRELESS SYSTEMS

www.daywireless.com

Company Number		
☒ 03	☐ 13	☐ 18
☐ 04	☐ 15	☐ 20
☐ 11	☐ 16	☐ _____

FCC LICENSE TEHAMA COUNTY SHERIFF'S OFFICE	
COMPANY NAME TEHAMA COUNTY SHERIFF'S OFFICE	
ADDRESS 22840 ANTELOPE BLVD./P.O. BOX 729	
CITY: RED BLUFF / STATE: CA / ZIP: 96080	

CUSTOMER NO. TBD	SHOP NO. 2113
AGREEMENT DATE 07/22/2025	CONTRACT NO. TBD
DATE MAINTENANCE BEGINS 08/1/2025	TAX NA
DATE MAINTENANCE ENDS 07/31/2030	STATE CA
NEGOTIATED BY MATT WEINBERGER	COUNTY CODE

☒ **NEW** ☐ **SUPERSEDE** ☐ **ADD/UPDATE** ☐ **DELETE** ☐ **CANCEL**

BILLING PERIOD ☒ **MONTHLY** ☐ **QUARTERLY** ☐ **SEMI ANNUAL** ☐ **ANNUAL**

NO. UNITS	DESCRIPTION	TYPE	PLACE OF SERVICE	MONTHLY FEES	
				PER UNIT	TOTAL
2	VHF REPEATERS; INSKIP	266	TEHAMA CO.	200.19	400.38
2	VHF REPEATERS/BASE STATIONS; JAIL/DISPATCH	266		200.19	400.38
1	VHF REPEATER; RTR/DUCOR	266		200.19	200.19
7	RF BASE STATION RADIO; JAIL/DISPATCH	227		105.19	736.33
4	(4) RADIO DISPATCH CONSOLE POSITIONS	301		250.00	1000.00
	Labor Rates for Above Contract:				
	Standard Labor Rate $170.00 an hour				
	Overtime Labor Rate $225.00 an hour				
	Travel Rate $85.00 an hour				
	Fuel Surcharge $20.00 an hour				
	24 X 7 ANNUAL MAINTANENCE AGREEMENT: AGREEMENT COVERS RADIO AND INFRASTRUCTURE REPAIR LABOR AND ANNUAL PM'S. -REPAIR PARTS EXCLUDED FROM AGREEMENT. DWS WILL PROVIDE BEST RESPONSE TIME BASED ON TRAVEL CONDITIONS.				2737.28 MONTH

CLIENT	DAY WIRELESS SYSTEMS
FCC LICENSEE TEHAMA COUNTY SHERIFF'S OFFICE	DATE 07/22/2025
WITNESS Dave Kain, Sheriff-Coroner	WITNESS CALVIN EMIGH
_____ AUTHORIZED SIGNATURE	_____ AUTHORIZED SIGNATURE

NOTE: Make sure the second page is initialed by the customer.

DAY WIRELESS SYSTEMS MAINTENANCE AGREEMENT

TERMS & CONDITIONS

1. **DEFINITIONS.** "DWS" shall mean Day Wireless Systems. "Licensee" shall mean and apply to the FCC Licensee, or the User, or the Purchaser of the equipment to be maintained by the terms of this agreement.

2. **PERFORMANCE OF MAINTENANCE.** DWS agrees to provide maintenance (as defined below) for the Licensee of the equipment described on the previous page of this agreement beginning and ending on the dates indicated in consideration of Licensee's payment of the monthly maintenance charges. Maintenance shall include the labor and parts required to repair equipment, which has become defective through normal wear and usage.

3. **MAINTENANCE STANDARDS.**

a. The equipment will be maintained by DWS in accordance with these standards: (I) Motorola parts of equal quality will be used; (II) oil, water, dust and foreign substances will be removed from the equipment; (III) the equipment will not be subject to mechanical abuse; (IV) the equipment will be maintained at the levels necessary to provide the required communication; (V) routine maintenance procedures will be followed; and (VI) all maintenance work will be done by qualified technicians. The equipment will be inspected and adjusted periodically and as often as required. Maintenance service does not insure uninterrupted operation of the equipment.

b. EXCEPT FOR THE FOREGOING, DWS MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

4. **TIME AND PLACE OF MAINTENANCE WORK.** Maintenance work on the base station and other fixed equipment shall be performed at the location of the equipment, and the Licensee shall furnish heat, light, and power at the locations. Mobile units and removable equipment shall be delivered by the Licensee to the place of service indicated on the previous page of this agreement.

5. **EXCLUSIONS.**

a. This agreement does not include maintenance of any transmission line, antennas, tower, or tower lighting, unless such work is described on the previous page of this agreement, such maintenance may be furnished upon request at mileage, materials, and labor rates prevailing at the time of each call.

b. Maintenance does not include the repair or replacement of equipment which has otherwise become defective, including, but not limited to, damage caused by accidents, physical abuse or misuse of the equipment, acts of God, fires, and does not include extensive maintenance or replacement of equipment due to interference, intermodulation, or other degrading signals causing poor service that the equipment is not designed to reject.

6. **PAYMENT.**

a. DWS shall invoice Licensee on a monthly, quarterly, semi annual or annual basis for all amounts due under this agreement. ~~Licensee agrees that payment shall be made in ten (10) days after the date of the invoice.~~ MB

b. Each invoice shall be due and payable whether or not the equipment is operating, and DWS may terminate this agreement by giving Licensee ten (10) days notice by certified mail if the Licensee defaults in its payment to DWS.

7. **FCC RECORDS.** Application and statements of fact when required by the Federal Communications Commission must be subscribed and sworn to by the Licensee, and the Licensee is responsible for meeting FCC requirements. However, DWS will provide the Licensee with forms, advice, and technical assistance, including frequency, modulation and power measurements, to aid in meeting those requirements.

8. **INTERRUPTION OF SERVICE.** The Licensee shall notify DWS in the event of the failure or malfunction of the unit. If DWS fails to repair the unit within a reasonable time, the Licensee shall notify the Headquarters Office in writing. After said notice from the Licensee to the Headquarters Office, DWS shall be liable for any interruption or interference affecting the use of or transmission through the equipment maintained to the extent of a pro rate allowance based on the monthly maintenance fee for the time such interruption or interference is attributable to the fault of DWS.

9. **FORCE MAJEURE.** DWS shall not be responsible for any damages, delay in performance or failure to perform under this Agreement if such damage, delay in performance, or failure to perform is caused by any acts or omissions of Licensee, fire, strike, or other labor disputes, embargo, government regulations or requirements (legislative, judicial, military or otherwise), power failure, electrical power surges or current fluctuations, lightning strike, flood war, water, the elements, or other forces of nature, delays or failures of transportation, equipment shortages, suppliers' failures or other causes beyond its reasonable control, whether or not similar to the foregoing.

10. ~~**AUTOMATIC RENEWAL.**~~ After the "Date Maintenance Ends" indicated on the previous page of this agreement, this agreement shall continue for successive additional periods of 1 month, provided that either DWS or the Licensee may terminate this agreement on the "Date Maintenance Ends" or thereafter upon 30 days written notice to the other party sent by certified mail ~~to the address indicated herein~~. MB

11. **WAIVER.** Failure or delay on the part of DWS to exercise any right, power, or privilege hereunder shall not operate as a waiver thereof.

12. **PRIOR NEGOTIATIONS.** This contract constitutes the entire agreement of the parties hereto and shall supersede all prior offers, negotiations, and agreements.

13. **AMENDMENT.** No revision of this agreement shall be valid unless made in writing and signed by a General Manager or corporate officer of DWS and an authorized agent of the Licensee.

14. **CONTROLLING LAW.** The parties agree that the terms of this Agreement shall be interpreted in accordance with the laws of the state of California. ~~Licensee agrees that venue of any action to enforce this Agreement shall be in Humboldt County, California~~. MB

15. **WAIVER OF BREACH.** The waiver by DWS of any term under this Agreement is not a waiver of any other term or the waiver of the same term at any other time.

16. **NOTICES.** Any notice required or permitted to be given under any of the provisions of this Agreement or governing law shall be given in writing and either hand delivered or sent by certified first class mail, postage prepaid, to the Licensee's address on the face of this Agreement and to DWS ~~at 4700 SE International Way, Milwaukie, OR 97222~~.

17. **ATTORNEYS' FEES.** In the event DWS or Licensee retains an attorney to compel compliance with the terms of this Agreement, each party shall be responsible for its own attorneys' fees, any collection costs incurred, and any other associated fees and charges.

18. **SEVERABILITY.** If any portion of this Agreement is declared invalid, the remainder of this Agreement shall continue to be binding upon the parties.

19. **ENTIRE AGREEMENT.** This Agreement constitutes the entire Agreement between Licensee and DWS. This Agreement may be amended only by written instrument executed by both parties.

20. **LIMITATION OF LIABILITY.** In no event shall DWS be responsible to the Licensee for any indirect, special or consequential damages or lost profits arising out of or related to this Agreement or the performance or breach thereof. DWS's liability to the Licensee, if any, shall in no event exceed the total amount paid hereunder to DWS by the Licensee.

21. **INDEMNITY.** DWS will indemnify and hold harmless Licensee and its officers, officials, employees, agents, and volunteers from and against all claims, damages, losses, and expenses including attorneys' fees arising out of this Agreement, caused in whole or in part by any negligent act or omission of DWS, or anyone directly or indirectly employed by DWS, or anyone acting on behalf of DWS.

DAY™ WIRELESS SYSTEMS

CUSTOMER INITIAL	DATE

E-Contract Review
Approval as to Form

Department Name: Tehama County Sheriff's Office

Vendor Name: Day Management Corporation DBA Day Wireless Systems

Document Description: Agreement for Radio System Maintenance

APPROVED AS TO FORM:

Date: 8/7/25

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Tehama County

Agenda Request Form

File #: 25-1464 **Agenda Date:** 8/26/2025 **Agenda #:** 11.

SHERIFF'S OFFICE

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Sheriff and Chairman to sign the agreement with Enloe Medical Center, a California non-profit corporation (Hospital), for the purpose of performing forensic examinations of victims of sexual assault, including but not limited to a medical evidentiary examination by a Sexual Assault Response Team (SART) in the amount of $2,500 for each medical evidentiary examination performed, effective 7/1/25 and shall terminate 6/30/26

Financial Impact:
This expense has been budgeted for in FY 25/26 in Advertising and Community Services Enloe Hospital Account 101-1091-55545. Expenses have varied from year to year depending on the number of cases. The Sheriff's Office will seek reimbursement from the California Office of Emergency Services (Cal OES) for each qualifying event. Cal OES currently reimburses up to $1,127 for each exam.

Background Information:
This Agreement is for the purpose of performing forensic examinations of victims of sexual assault, including but not limited to a medical evidentiary examination by a Sexual Response Team ("SART"). Obtaining a prompt medical evidentiary is critical for successful prosecutions in cases of sexual assault. This Agreement will allow Tehama County to pay for medical evidentiary examinations within statutory restraints for all victims of sexual assault within the unincorporated area of Tehama County and the incorporated City of Tehama. It also provides Enloe with a subsidy for those circumstances in which a victim is cooperating with the Sheriff's Office.

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND ENLOE MEDICAL CENTER dba ENLOE HEALTH

This Agreement ("AGREEMENT") is entered into between the County of Tehama, through its Sheriff's Office ("County") and Enloe Medical Center dba Enloe Health, a California non-profit corporation ("Contractor") for the purpose of performing forensic examination of victims of sexual assault, including but not limited to a medical evidentiary examination by a Sexual Assault Response Team ("SART").

RECITALS:

WHEREAS, Contractor is an independent, non-profit acute care hospital and Level II Trauma Center located in Chico, California which offers access to a broad array of health services for residents within a large geographical area in Northern California, including performing forensic examinations of victims of sexual assault; and

WHEREAS, County wishes to designate Contractor as an auxiliary general acute care hospital location where victims of sexual assault in the unincorporated area of Tehama County and the incorporated City of Tehama, may receive forensic examinations; and

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

The above recitals are hereby incorporated into this AGREEMENT.

1) **RESPONSIBILITIES OF CONTRACTOR**

During the term of this AGREEMENT, Contractor shall perform forensic examination services to victims who present with a complaint of sexual assault occurring in the unincorporated area of Tehama County and the incorporated City of Tehama. At a minimum, all forensic medical examinations for evidence of sexual assault, child sexual abuse or suspect exams shall follow the State of California Protocol for examination of sexual assault and child abuse and the report of such exams shall use forms CalOES-2-923 (or the electronic 923), 2-924, 2-930, 2-925, 2-950 complete pdf copies of which can be found at www.caloes.ca.gov. Contractor shall provide the County with a mandatory report case number (also called Agency Incident Number) or an alternate case number for every exam invoiced.

Contractor shall ensure that it receives patient consent per the California Medical Protocol for Examination of Sexual Assault and Child Sexual Abuse.

2) RESPONSIBILITIES OF THE COUNTY

In all cases arising out of events occurring within the unincorporated areas of Tehama County and the incorporated City of Tehama, County shall compensate Contractor for the medical evidentiary examinations.

3) COMPENSATION

Contractor shall be paid $2500 for all medical evidentiary examinations.

a. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except payment for medical evidentiary exams as described in Penal Code Section 13823.11 and 13823.95

b. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any tasks or services performed by Contractor after the expiration or other termination of this AGREEMENT.

4) BILLING AND PAYMENT

For billing of medical evidentiary examinations, Contractor shall submit an invoice for the service fee amount to County within sixty (60) days after service has been completed. The invoice shall note all of those cases in which the County has been notified that an individual is reporting to law enforcement at the time of the exam. County shall make payment of all undisputed amounts within thirty (30) days of receipt of Contractor's invoice. County shall provide the above-mentioned subsidy at the same time that it makes payments for the medical evidentiary exams.

5) TERM OF AGREEMENT

This agreement shall commence on 7/01/2025 and shall terminate 6/30/2026, unless terminated in accordance with section 6 below.

6) TERMINATION OF AGREEMENT

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Sheriff-Coroner.

7) ENTIRE AGREEMENT; MODIFICATION

This AGREEMENT for the services specified herein supersedes all previous AGREEMENTS for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this AGREEMENT, Contractor relies solely upon the provisions contained in this AGREEMENT and no other oral or written representation.

8) NONASSIGNMENT OF AGREEMENT

Inasmuch as this AGREEMENT is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate, subcontract, or sublet any obligations under this AGREEMENT, or the AGREEMENT as a whole, without the prior written consent of the County. Notwithstanding the foregoing, Contractor may assign its rights and obligations under this AGREEMENT, in whole but not in part, without the County's permission, in connection with any merger, consolidation, sale of all or substantially all of Contractor's assets or equity, or any other similar transaction; *provided, that* the assignee: (a) provides prompt written notice of such assignment to the non-assigning party; (b) is capable of fully performing the obligations of the Contractor under the AGREEMENT; and (c) agrees to be bound by the terms and conditions

of this AGREEMENT. The AGREEMENT is binding on the parties hereto and their respective successors and permitted assigns.

9) EMPLOYMENT STATUS

Contractor shall, during the entire term of this AGREEMENT, be construed to be an independent Contractor and nothing in this AGREEMENT is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this AGREEMENT; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to ensure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10) INDEMNIFICATION

Each party agrees to indemnify, defend and hold harmless the other party from any claim, liability, or loss (including reasonable attorneys' fees) arising out of or resulting from the acts or omissions of the indemnifying party, or any of its agents or employees or its, or their, performance of or failure to perform the provisions of this Agreement. Each party shall notify the other immediately in writing of any claim or injury or damage related to activities performed pursuant to this Agreement. The parties shall cooperate with each other in the investigation and disposition of any claim arising out of the activities performed pursuant to this Agreement, provided that nothing shall require either party to disclose any documents, records or communications which are protected under the peer review privilege, the attorney-client privilege or the attorney work-product privilege. The provisions of this Section shall survive the termination of this Agreement.

11) INSURANCE

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

12) NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

13) GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

14) COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

15) LAW AND VENUE

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions

which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

16) AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

17) NOTICES

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

NOTICES TO COUNTY:
Tehama County Sheriff's Office
Attn: Dave Kain, Sheriff-Coroner
P.O. BOX 729
Red Bluff, CA 96080
(530) 527-7900
dkain@tehamaso.org

NOTICES TO CONTRACTOR:
Enloe Medical Center dba Enloe Health
Attn: Vice President/CFO
1531 Esplanade
Chico, CA 95926
(530) 332-7805
ContractRequest@enloe.org

INVOICES SUBMITTED TO COUNTY:
Tehama County Sheriff's Office
Attn: Accounting Division
P.O. BOX 729
Red Bluff, CA 96080
(530) 528-8979 option 1
nbrummond@tehamaso.org

GRANTS/CONTRACTS TO COUNTY:
Tehama County Sheriff's Office
Attn: Grants/Contracts
P.O. BOX 729
Red Bluff, CA 96080
(530) 528-8979 option 2
jcrane@tehamaso.org

Notice shall be deemed to be effective two days after mailing.

18) NON-EXCLUSIVE AGREEMENT:

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

19) STANDARDS OF THE PROFESSION

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been properly licensed to practice.

20) LICENSING OR ACCREDITATION

Where applicable the Contractor shall maintain the appropriate license or accreditation through the life of this contract.

21) RESOLUTION OF AMBIGUITIES:

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

22) NO THIRD PARTY BENEFICIARIES:

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

23) COUNTERPARTS, ELECTRONIC SIGNATURES – BINDING

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (("CUETA") Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as

amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

24) EXHIBITS

Contractor shall comply with all provisions of Exhibits A through B, attached hereto and incorporated by reference. In the event of a conflict between the provisions of the main body of this Agreement and any attached Exhibit(s), the main body of the Agreement shall take precedence.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: _____

_____
Sheriff-Coroner

Date: _____

_____
Chairman, Board of Supervisors

ENLOE MEDICAL CENTER dba ENLOE HEALTH

Date: 08-12-2025

_____
Authorized Agent
Kevin Woodward, VP/Chief Financial Officer

Agreement #:

102868
Vendor Number

101-00001091-00-0055545-00
Budget Account Number

Kristen.Francis@enloe.org
Vendor/Contractor Email Address

(530) 332-7972
Vendor/Contractor Phone Number

Exhibit A

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) $1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if coverage is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Exhibit B

Jennifer Crane

From: Katie Salpas <Katie.Salpas@enloe.org>
Sent: Tuesday, July 29, 2025 10:36 AM
To: Jennifer Crane
Cc: Kristen Francis; Jacqueline Winters Hall
Subject: RE: AGREEMENT Renewal - Enloe SART 07/01/25-06/30/26

Hello Jennifer,

The cost will remain the same for 7/1/25 – 6/30/26. Thank you for working on this renewal agreement, I will begin the review process as soon as it is received.

Please let me know if you need anything else.

Best regards,

Katie Salpas
Contract Specialist
ENLOE HEALTH
T: 530-332-7861
Katie.Salpas@enloe.org

ENLOE HEALTH
You belong.

From: Jennifer Crane <jcrane@tehamaso.org>
Sent: Tuesday, July 29, 2025 10:27 AM
To: Kristen Francis <Kristen.Francis@enloe.org>; Katie Salpas <Katie.Salpas@enloe.org>
Subject: RE: AGREEMENT Renewal - Enloe SART 07/01/25-06/30/26

Good morning Kristen,

I hope you are doing well today. I appreciate you getting back to me. Once I receive the medical evidentiary exam pricing, I will send you the agreement draft to be formally reviewed and signed.

Thank you and hope you have a wonderful day,

Jennifer Crane

E-Contract Review
Approval as to Form

Department Name: Tehama County Sheriff's Office

Vendor Name: Enloe Medical Center DBA Enloe Health

Document Description: Agreement for Sexual Assault Forensic Examinations

APPROVED AS TO FORM:

Date: 8/13/25

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Tehama County

Agenda Request Form

File #: 25-1452 **Agenda Date:** 8/26/2025 **Agenda #:** 12.

PROBATION DEPARTMENT

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Chairman to sign the agreement with County of Lassen to provide board and care of Lassen County youths for specified per-person daily rates effective 7/1/25 and shall terminate 6/30/26

Financial Impact:
This agreement will generate revenue to reduce the net county costs of the Tehama County Juvenile Detention Facility.

Background Information:
This contract renewal will allow the Tehama County Juvenile Detention Facility to continue providing board and care for Lassen County youths and invoice Lassen County Probation for the cost of services and the specified per-person daily rate.

AGREEMENT FOR THE PLACEMENT OF JUVENILES

THIS AGREEMENT FOR THE PLACEMENT OF JUVENILES ("Agreement") is made and entered into by the County of Lassen, a political subdivision of the State of California ("Sending County"), and the County of Tehama, a political subdivision of the State of California ("Receiving County").

RECITALS

A. Pursuant to the authority granted under the California Welfare and Institutions Code § 872, Sending County desires to transfer, and Receiving County desires to accept, to the extent there exists accommodations in the Receiving County Juvenile Detention Facility beyond the needs of Tehama County, certain individuals under the jurisdiction of Juvenile Court of the Sending County for purposes of continued detention.

B. The Probation Officer of the Sending County shall consult with Probation Officer of the Receiving County to ascertain that there exist accommodations in the Receiving County Juvenile Detention Facility beyond the needs of Tehama County prior to making a recommendation for transfer of a juvenile from Sending County to the presiding judge of the Tehama County juvenile court. If transferred pursuant to California Welfare and Institutions Code § 872, Sending County's Juvenile Court shall designate, in accordance with Section 872, the juvenile detention facility in Receiving County as the location for the detention of juveniles.

C. This Agreement memorializes the terms and conditions mutually agreed to between Sending County and Receiving County with respect to the housing of individuals pursuant to the above-referenced statues, or as required.

AGREEMENT

1. Term. This Agreement shall commence on July 1, 2025, and shall terminate on June 30, 2026, unless terminated earlier in accordance herewith.

2. Acceptance of Youth; Housing. Upon the presentation of an Order of the Sending County's Juvenile Court, or such other documentation as required to the Receiving County's Probation Officer, and completion of Receiving County's admission procedures, Receiving County shall accept from Sending County that person(s) identified by Sending County for transfer, and shall thereafter provide housing as required by California Welfare and Institutions Code and applicable law.

3. Compensation and Payment for All Youth. Pursuant to the terms and conditions of this agreement, the Sending County shall compensate the Receiving County for one of the following daily rates:

    1. The sum of two hundred dollars ($200.00) per day, per youth ("Daily Rate").
    2. The sum of three hundred fifty dollars ($350.00) per day, per youth court ordered to participate the Tehama County Juvenile Detention Facility ARMOR Program ("ARMOR Daily Rate").
    3. The sum of four hundred twenty-five dollars ($425.00) per day, per youth court ordered to participate in the Tehama County Juvenile Detention Facility Secure Track Facility Program ("Secure Track Daily Rate").

    The specified daily rates shall not include expenses associated with:

    a. Providing medical care and treatment to any individual;
    b. Providing dental care and treatment to any individual
    c. Transportation services associated with transferring an individual in or out of the Receiving County;
    d. Mental wellness observation in the sum of twenty five dollars ($25.00) per hour until youth is cleared by a mental health professional.
    e. Any good or service, the cost for which is accepted by law;

    Any expense not included in the daily rate is billed in addition to the daily rate. These additional expenses not included in the daily rate shall not count towards the maximum contract amount approved by the Board of Supervisors.

    Receiving County shall provide a monthly invoice to Sending County for amounts owed. Amount shall become due upon receipt of invoice. Sending County shall pay all amounts due within 30 days of receipt of invoice.

    Sending County understands and acknowledges that any excess revenue generated from the compensation paid to Receiving County may be allocated to the ongoing operation and maintenance of Receiving County's Juvenile Detention Facility.

4. Refusal; Return of Individual. At any time during the term of this Agreement, Receiving County may refuse to accept an individual from Sending County.

    Receiving County's Probation Officer determines the appropriateness of youth placed by Sending County. Further, if at any time during the term of this Agreement, the Receiving County's Probation Officer decides, at his or her sole and absolute discretion, that the Receiving County can no longer accommodate an individual, the Receiving County may return individual(s) to Sending County. Reasonable notice, determined on the facts and circumstances available, shall be provided if Receiving County will refuse to accept from, or return an individual to, Sending County.

5. Notification In Circumstances of Emergency. Receiving County shall notify Sending County as soon as reasonably possible:

    a. Upon the occurrence of an unauthorized departure by an individual being housed by the Receiving Party pursuant to this Agreement; or

b. When an individual being housed by the Receiving Party pursuant to this Agreement become seriously ill or injured.

6. Indemnification.

A. Each party shall defend, release, hold harmless, and indemnify the other, and the other's respective officers, agents, employees, volunteers or representatives from and against any and all liability, claims actions, proceedings, losses, injuries, damages or expenses of every name, kind and description, including litigation costs and reasonable attorney's fees incurred in connection therewith, brought for or on account of personal injury (including death) or damage to property, arising out of or obligations required of that party under the Agreement. Each party shall notify the other party immediately in writing of any claim or damage related to activities performed under this Agreement. The parties shall cooperate with each other in the investigation and disposition of any claim arising out of the activities under this Agreement, providing that nothing shall require either party to disclose any documents, records or communications that are protected under peer review privilege, attorney-client privilege, or work product privilege.

B. Each party shall notify the other party immediately in writing of any claim or damage related to activities performed under this Agreement. The parties shall cooperate with each other in the investigation and deposition of any claim arising out of the activities under this Agreement, providing that nothing shall require either party to disclose any documents, records or communications that are protected under peer review privilege, attorney-client privilege, or work product privilege.

7. Termination. Either party may terminate this Agreement upon 30 days written notice to the other party.

8. Confidentiality.

A) Maintenance of Confidential Information:

a) The intent of this agreement is for the Receiving County to provide housing for Sending County youths in Tehama County Juvenile Detention Facility as described in above in Recitals. However, should specific information regarding the Sending Client's youths become known to Receiving County, the following confidentiality rules shall apply:

b) Receiving County shall require all employees, volunteers, agents and officers to comply with the provisions of Section 10850 of the Welfare and Institutions Code and Manual of Policies and Procedure (MPP) Division 19, which provide that:

1. All applications and records concerning any individual made or kept by Receiving County shall be confidential and shall not be open to examination for any purpose not directly connected to the administration of this program.

2. No person shall publish, disclose, use, permit or cause to be published or disclosed any list of persons receiving public social services, except as provided by law.
3. No person shall publish, disclose, use, permit or cause to be published, disclosed or used any confidential information pertaining to an applicant or recipient, except as provided by law.

c) Receiving County shall ensure all employees, volunteers, agents, and officers comply with the above provisions, and shall inform all employees, agents, and officers that any person knowingly and intentionally violating such is guilty of a misdemeanor.

d) Receiving County shall ensure all employees, volunteers, agents, and officers comply with Welfare and Institutions Code section 827 et seq. regarding the confidential nature of juvenile case files, and shall inform all employees, agents, and officers that any person knowingly and intentionally violating such is guilty of a misdemeanor. During the term of this agreement, both parties may have access to information that is confidential of and to not disclose any such information to any third party without the express written consent of the other party or as required by law. This provision shall survive the termination, expiration, or cancellation of the agreement.

e) Notwithstanding any other provision of this Agreement, the Receiving County agrees to protect the confidentiality of any and all patient, client, or resident medical information, which may be viewed in the process of doing his/her/its contracted services. The Receiving County understands that he/she/its is subject to all of the confidentiality requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPPA), Title 42, Section 2.1 through 2.67-1, Code of Federal Regulations and Confidentiality of Medical Information on Act [Part 2.6 Commencing with Section56)] of Division 1 of the Civil Code. Violation of the confidentiality of patient, client or resident medical information may result in federally imposed fines and penalties and the cancellation of this agreement.

9. Assignment. The rights and obligations associated with this Agreement may not be assigned to any other party without the prior written consent of the parties. Any attempted or purported assignment is void and of no legal effect.

10. Waiver. A waiver by either party of any breach of any term, covenant or condition contained in this Agreement or a waiver of any right or remedy of such party available under this Agreement, whether at law or in equity, is not deemed to be a waiver of any subsequent breach of the same or any other term, covenant or condition contained in this Agreement or of any continued or subsequent right to the same right or remedy. No party is deemed to have made any such waiver unless it is in writing and signed by the party so waiving.

11. Insurance. Sending County and Receiving County shall each secure and maintain in full force and effect during the full term of this agreement commercial general liability insurance or participation in a self-insurance program, including coverage for owned

and non-owned automobiles and other insurance necessary to protect the public with limits of liability of not less than $1 million combined single limit bodily injury and property damage. Policies shall be written by carriers reasonably satisfactory to each party. On request, a certificate evidencing the insurance requirements of this paragraph shall be provided.

12. Binding. The terms and condition of this Agreement shall be binding upon and inure to the benefit of the parties, and each party's successors and assigns.

13. Amendments. No amendment to this Agreement is effective unless such amendment is in writing and signed by all parties

14. Severability. If any term, covenant, condition of provision of this Agreement is held to be invalid, void or unenforceable, the remainder of the Agreement shall remain in full force and effect and shall in no way be affected, impaired or invalidate.

15. Notice. All notices and demands of any kind which either party may require or desire to serve on the other in connection with this Agreement must be served in writing either by personal service or by registered or certified mail, return receipt requested, and shall be deposited in the United States Mail, with postage thereon fully prepaid, and addressed to the party to be served as follows:

Receiving County:
Tehama County Probation Department
Pam Gonzalez, Chief Probation Officer
PO Box 99
Red Bluff, CA 96080
Telephone: (530) 527-4052
Fax: (530) 527-1579

Sending County:
Lassen County Probation Department
Jennifer Branning, Chief Probation Officer
2950 Riverside Drive #101
Susanville, CA 96130
Telephone: (530) 251-8212

16. Governing Law; Venue. It is agreed by the parties that unless otherwise expressly waived by them, any action brought to enforce any of the provisions of this Agreement or for declaratory relief under this Agreement shall be filed and remain in a Court of competent jurisdiction in the County of Tehama, State of California. The validity, interpretation, and performance of this Agreement shall be controlled by and construed under the laws of the State of California.

17. Time is of the Essence. Time is of the essence in this Agreement and each covenant and term and condition herein.

18. Authority. Signatories to this Agreement warrant and represent that they have the power and authority to enter into this Agreement in the names, titles and capacities herein stated.

19. Entire Agreement. This Agreement constitutes the entire agreement between the parties concerning the subject matter of this Agreement and it supersedes any prior agreements, discussions, commitments, or representations, written or oral, between the parties. Unless set forth in this Agreement, neither party is liable to any representations made express or implied.

Section Left Blank

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the dates set forth below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

Sending County
COUNTY OF LASSEN

Date: 7/22/2025

CHAIR, Board of Supervisors
County of Lassen
State of California

ATTEST:
County of Lassen
Clerk, Board of Supervisors

By: _____
Deputy
Michele J. Yderraga

Receiving County
COUNTY OF TEHAMA

Date: _____

By: _____
CHAIR, Board of Supervisors
County of Tehama
State of California

APPROVED AS TO FORM:

Date_____

By: _____
Tehama County Counsel

Approved as to Form
MAY 14 2025
Lassen County Counsel

E-Contract Review
Approval as to Form

Department Name: Tehama County

Contractor Name: Lassen County

Contract Description: Agreement for Placement of Juveniles in Tehama County Juvenile Detention Facility

APPROVED AS TO FORM:

Office of the Tehama County Counsel
Brittany T. Ziegler, Deputy County Counsel

Date: 08/01/2025

Tehama County

Agenda Request Form

File #: 25-1490 **Agenda Date:** 8/26/2025 **Agenda #:** 13.

ADMINISTRATION / PERSONNEL

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Chairman to sign the agreement increasing Rebecca Emery's annual salary by an additional five percent (5%) for the additional assigned duties, effective 8/7/25 through 9/14/25 or until there is no longer a need for an Interim Public Guardian / Public Administrator

Financial Impact:
The recommended five percent (5%) salary increase results in an increased cost of approximately $1,500. The increased cost will be paid out of the Public Guardian / Public Administrator Department budget, which will impact the General Fund.

Background Information:
On August 7, 2025 the Board appointed Social Services Director Rebecca Emery with a 4-0-0 vote as the Interim Public Guardian / Public Administrator, effective 8/7/25.

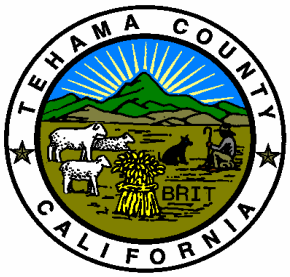
Social Services Director, Rebecca Emery has agreed to perform the additional duties of the Public Guardian / Public Administrator for the period beginning August 7, 2025, and ending September 14, 2025 or until there is no longer a need for an Interim Public Guardian / Public Administrator.

The Interim Public Guardian / Public Administrator is a department head level position and serves as the appointing authority for all personnel of the Public Guardian / Public Administrator Department. Directs and administers program policies and operations to ensure the effective provision of conservatorship administration to County citizens. Performs related administrative and professional work as required.

In order to compensate Ms. Emery for performing these additional duties, her salary will be increased by an additional five percent (5%) for the aforementioned period.

Gabriel Hydrick
Chief Administrator

Coral Ferrin
Personnel Director



Tehama County
Personnel & Risk Mgmt
727 Oak Street, Suite 105
Red Bluff, California 96080

Phone: (530) 527-4183
Fax: (530) 527-9562

TEHAMA COUNTY

On August 7, 2025, the Board of Supervisors approved to appoint Social Services Director Rebecca Emery as the Interim Public Guardian / Public Administrator, effective 08/07/25 - 09/14/25 with a five percent (5%) increase in pay for that period or until there is no longer a need for an Interim Public Guardian / Public Administrator.

Date: _____ _____
Chairman, Tehama County Board of Supervisors

Date: _____ _____
REBECCA EMERY

E-Contract Review
Approval as to Form

Department Name: Administration / Personnel

Vendor Name: N/A

Contract Description: For the purpose of implementing a 5% increase in pay for Interim PG/PA

APPROVED AS TO FORM:



Office of the Tehama County Counsel

Margaret E. Long, County Counsel

Date: 8/20/2025

Tehama County

Agenda Request Form

File #: 25-1472 **Agenda Date:** 8/26/2025 **Agenda #:** 14.

APPROVAL OF MINUTES

Requested Action(s)

a) Waive the reading and approve the minutes of the regular meeting held

1) 7/15/25
2) 7/22/25
3) 7/29/25
4) 8/5/25
5) 8/7/25 Special Meeting

Financial Impact:

None

Background Information:

Tehama County
Tuesday, July 15, 2025 9:00 AM
Board of Supervisors
Meeting Minutes

727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
http://www.tehama.gov
Board Chambers

Robert Burroughs, District 1
Tom Walker, District 2
Pati Nolen, District 3, Vice Chair
Matt Hansen, District 4, Chairman
Greg Jones, District 5

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Present: Supervisor Greg Jones, Supervisor Rob Burroughs, Vice Chair Pati Nolen, and Chairperson Matt Hansen

ABSENT: Supervisor Tom Walker

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

Chairman Hansen presided. Present in the chambers were Clerk of the Board Sean Houghtby, County Counsel Margaret Long, and Chief Administrator Gabriel Hydrick.

PUBLIC COMMENT

A resident lead a prayer and discussed Bible passages.

A resident discussed bullying, rumors, and moving consent items to regular.

A resident commented that Tehama County is great and discussed the great things about living in the County.

A resident commented on the year so far and integrity.

A resident commented about mental health.

A resident commented on the New California State.

A resident commented on issues with his family and the courts and law enforcement.

A resident commented on bias and the scientific process used in the Grand Jury report.

Tonya Moore thanked George Johnston for his work at the Daily News.

ANNOUNCEMENT OF AGENDA CORRECTIONS

#24 & #28 have been pulled from the Agenda.

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

None.

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Public Works Committee (Standing) (Hansen, Walker) - meets tomorrow

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones) - met yesterday, bids out for Corning Veterans Hall project.

Public Safety Tax Initiative Working Group (Hansen, Jones) - meets soon

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker) - has not met

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

Supervisor Jones - Job Training Center meeting, Public Works, Sheriff Helicopter program

Supervisor Burroughs - Public Works district tour

Supervisor Nolen - Public Works district tour

Supervisor Hansen - Solid Waste facility tour

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

Administrative Services Director Tom Provine announced a public outreach meeting for the Community Development Block Grant on 7/15/25 at 5pm at the Sky View Water District and a meeting on 7/24/25 at 5pm at the Red Bluff Library.

Chief Administrator Gabriel Hydrick gave an update on a request for proposals for a fee study consultant that is currently out and awaiting responses. Mr. Hydrick recognized Administrative Analyst Arminda Searcy and the Annex Department Heads for their work on the RFP. Mr. Hydrick also announced changes to the budget process for next fiscal year. Mr. Hydrick further discussed legislation that would allow the County to transfer the duties of the Road Commissioner to the Public Works Director.

Further discussion took place regarding the Assembly Bill that would allow the Public Works Director to be appointed without an engineering license.

CONSENT AGENDA

A motion was made by Supervisor Jones, seconded by Supervisor Burroughs, to approve the Consent Agenda. The motion carried by the following vote:

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Greg Jones
SECONDER:	Rob Burroughs
AYES:	Supervisor Jones, Supervisor Burroughs, Vice Chair Nolen, and Chairperson Hansen
ABSENT:	Supervisor Walker

1. GENERAL WARRANT REGISTER - 6/15/25 - 6/28/25 **25-1199**

2. AUDITOR'S CLAIMS **25-1159**

a) Court Operations, 2026-53221, Benjamin E. Magid, $1,040.00
b) Court Operations, 2026-53221, 2021-53160, Borges Law Office Inc., $3,570
c) Court Operations, 2026-53221, Sierra Nevada Law Corporation DBA: The Law Office of Derek B. David Soriano, $2,982.40
d) Court Operations, 2026-53221, Sierra Nevada Law Corporation DBA: The Law Office of Derek B. David Soriano, $2,792.00

3. AUDITOR-CONTROLLER **25-1178**

a) STALE DATED WARRANT-Pursuant to Government Code Section 29802, authorization to reissue the following stale dated warrant

1)Warrant Number 70859369, dated 07/02/2024 in the amount of $262.89 to Jeff Donaldson

4. ADMINISTRATION **25-1217**

a) Declare the following vehicles to be surplus County property:
1) SHERIFF - 1997 Ford Expedition, VIN # 1FMFU18L8VLB01663, County Inventory #21011, Stock #510
2) SHERIFF - 2001 Ford F-350, VIN # 1FBSS31S4YHB84459, County Inventory #23364, Stock #290
3) SHERIFF - 2001 Ford Crown Victoria, VIN # 2FAFP71W61X128317, County Inventory #23560, Stock #215
4) SHERIFF - 2001 Ford Crown Victoria, VIN # 2FAFP71W61X117169, County Inventory #23561, Stock #216
5) SHERIFF - 2003 Ford Expedition, VIN # 1FMPU16L93LC52094, County Inventory #24280, Stock #509
6) SHERIFF - 2004 Ford Crown Victoria, VIN # 2FAHP71W64X102927, County Inventory #26143, Stock #380
7) SHERIFF - 2005 Ford Crown Victoria, VIN # 2FAHP71W45X132946, County Inventory #26148, Stock #388
8) SHERIFF - 2005 Ford Crown Victoria, VIN # 2FAHP71WX5X132949, County Inventory #26150, Stock #391
9) SHERIFF -2011 Ford Crown Victoria, VIN # 2FABP7BV78X161719, County Inventory #29104, Stock #845
10) SHERIFF - 2011 Ford Crown Victoria, VIN # 2FABP7BV8BX169800, County Inventory #29105, Stock #846
11) SHERIFF - 2005 Ford Crown Victoria, VIN # 2FAHP71W75X132973, County Inventory #26151, Stock #392
12) SHERIFF - 2000 Ford F-150, VIN # 1FTNX21S9YED51565, County Inventory #23917, Stock #461
13) SHERIFF - 2000 Ford Crown Victoria, VIN # 2FAFP71W5YX157561, County Inventory #22427, Stock #39

b) Request authorization for Administration/Purchasing to dispose of the property in the manner that provides the highest possible return to the County

5. ADMINISTRATION **25-1187**

a) AGREEMENT - Approval and authorization for the Chair to sign the Agreement between the County of Tehama and Tehama County Opportunity Center, Inc., dba as North Valley Services, for the operation of a public benefit program and lease of the Corning Courthouse property to be used to carry out that program, with a Monthly Rental Sum of $3,371.55 effective 7/1/25 and shall terminate 6/30/26; and a Monthly Rental Sum of $3,472.70 effective 7/1/26 and shall terminate 6/30/27; and a Monthly Rental Sum of $3,576.88 effective 7/1/27 and shall terminate 6/30/28

Enactment No: MISC. AGR 2025-205

6. DEPARTMENT OF AGRICULTURE **25-1171**

a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Cooperative Agreement 25-0319-000-SA with the California Department of Food and Agriculture for providing soil and commodities treatment supervision and/or soil sampling as required by laws pertaining to the nematode control program in an amount not to exceed $1,800, effective 7/1/25 and shall terminate 6/30/26

Enactment No: MISC. AGR 2025-206

7. CHILD SUPPORT SERVICES **25-1181**

a) AGREEMENT - Request approval and authorization for the Director of Tehama County Department of Child Support Services to sign the Plan of Cooperation (POC) with the Tehama County Superior Court, effective upon signing and shall end two years or until 7/1/27, whichever is earlier. This POC shall automatically renew for an additional two-year term, until and unless it is superseded by a future POC

Enactment No: MISC. AGR 2025-207

8. PROBATION DEPARTMENT **25-1182**

a) AGREEMENT - Request approval and authorization for the Chairman and Chief Probation Officer to sign the agreement with County of Plumas to provide board and care of Plumas County youths for specified per-person daily rates, with the maximum amount not to exceed $160,000, effective 7/1/25 and shall terminate 6/30/26

Enactment No: MISC. AGR 2025-208

9. PROBATION DEPARTMENT **25-1201**

a) AGREEMENT - Request approval and authorization for the Chairman to sign the agreement with County of Trinity to provide board and care of Trinity County youths for specified per-person daily rates, with the maximum amount not to exceed $300,000, effective 7/1/25 and shall terminate 6/30/26

Enactment No: MISC. AGR 2025-209

10. SHERIFF'S OFFICE **25-1222**

a) AGREEMENT - Request approval and authorization for the Chair and the Sheriff to sign and electronically submit the Federal Equitable Sharing Agreement and Certification that allows participation in the Federal Equitable Sharing program of the Federal Asset seizure for Tehama County that shows the equitable sharing activity of Federal Asset Seizure for Tehama County for FY 2024/25

Enactment No: MISC. AGR 2025-210

11. HEALTH SERVICES AGENCY / DRUG & ALCOHOL **25-1110**

a) AGREEMENT - Request approval and authorization for the Executive Director to sign Standard Agreement #25-50091 with the Department of Health Care Services (DHCS) for the Drug Medi-Cal (DMC) Treatment Program for Substance Use Disorder (SUD) services, effective 7/1/25 through 12/31/26

Enactment No: MISC. AGR 2025-211

12. HEALTH SERVICES AGENCY / MENTAL HEALTH 25-1235

a) OTHER THAN "A" STEP - Request approval to appoint the applicant as a Case Resource Specialist II, Range 26, Step B, effective 7/15/25, or upon successful completion of all pre-employment requirements

16. APPROVAL OF MINUTES 25-1251

a) Waive the reading and approve the minutes of the regular meeting held

1) 6/17/25
2) 6/24/25
3) 7/1/25

RECESS to convene as the Tehama County Air Pollution Control District

CONSENT AGENDA

A motion was made by Vice Chair Nolen, seconded by Supervisor Burroughs, to approve the Consent Agenda. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA
MOVER: Pati Nolen
SECONDER: Rob Burroughs
AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Nolen, and Chairperson Hansen
ABSENT: Supervisor Walker

17. COMMITTEES & COMMISSIONS / SPECIAL DISTRICT 25-1162

a) AIR POLLUTION CONTROL DISTRICT INDIRECT SOURCE RULE REVIEW - One (1) appointment to filled the vacancy of Vicky Dawley for no set term (Interested Person: Brin Greer)

18. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-1075

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign a FARMER Incentive Program Agreement with Crain Orchards Inc, in the amount up to $55,000, effective upon execution by both parties and terminates three years from the date of installation

Enactment No: MISC. AGR 2025-213

19. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-1219

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign the Woodsmoke Reduction Program Retailer Agreement with Allianz Heating and Air which allows them to participate in the Woodsmoke Reduction Program as a participating Retailer in amounts not to exceed the predesignated amount for each voucher issued, effective upon execution by both parties and to terminate on 6/30/26

Enactment No: MISC. AGR 2025-214

20. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-1220

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign Amendment No. 1 to Misc. Agreement 2020-331, FARMER Incentive Program, dated November 10, 2020 with Merkley Ranch thereby extending the termination of the agreement to seven years and decreasing the minimum yearly usage from 400 to 89 hrs/yr

Enactment No: MISC. AGR 2025-215

21. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-1221

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign Amendment No.1 to Misc. Agreement 2019-13, to FARMER Incentive Program dated January 15, 2019 with Alderson Dairy thereby extending the expiration of the agreement to seven years and decreasing the minimum yearly usage from 450 to 150 hrs/yr

Enactment No: MISC. AGR 2025-216

22. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-1223

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign Amendment No. 1 to Misc. Agreement 2025-108, FARMER Incentive Program with Curiel Farms to decrease the maximum incentive amount from $46,937 to $46,381, update to one John Deere 5105ML 105-horsepower diesel engine and to decrease the payback factor from $11.73/hr to $11.59/hr

Enactment No: MISC. AGR 2025-217

ADJOURN to reconvene as the Tehama County Board of Supervisors

REGULAR AGENDA

13. HEALTH SERVICES AGENCY / MENTAL HEALTH 25-1232

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with Northern Valley Catholic Social Service, Inc. for the purpose of providing peer to peer support staff, for a maximum compensation amount not to exceed $650,949, effective 7/1/25 and shall terminate 6/30/28

Supervisor Nolen discussed the benefits provided by this vendor during the Park Fire.

Jessica Clark asked what metrics are used to evaluate this contract and how the amount of the contract was decided.

Health Services Agency Executive Director Jayme Bottke explained the State requirements and funding for the contract. Mrs. Bottke further discussed the benefits to consumers of this contract in developing job skills and experience. Mrs. Bottke explained that Health Services is self-funded and services change based on funding available.

In response to Supervisor Jones, Mrs. Bottke explained that these funds can’t be transferred to the General Fund.

Michael Keoh asked how often these programs are audited.

RESULT: APPROVE
MOVER: Greg Jones
SECONDER: Pati Nolen

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Nolen, and Chairperson Hansen

ABSENT: Supervisor Walker

Enactment No: MISC. AGR 2025-218

14. HEALTH SERVICES AGENCY / MENTAL HEALTH **25-1233**

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with Northern Valley Catholic Social Service, Inc., for the purpose of providing a consumer workforce temporary work experience program, for a maximum compensation amount not to exceed $530,322, effective 7/1/25 and shall terminate 6/30/28

Chairman Hansen commented on the benefits of this program to the consumers.

Supervisor Jones asked if the funds allocated to this program can be transferred to the General Fund.

Mrs. Bottke explained that the funds cannot be transferred.

Supervisor Burroughs asked if any revenue is generated by the services provided by the consumers.

Mrs. Bottke explained that the services provided supplement duties County staff would be responsible for and the other services are classes and work experience in cooperation with other County activities.

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Greg Jones

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Nolen, and Chairperson Hansen

ABSENT: Supervisor Walker

Enactment No: MISC. AGR 2025-219

15. HEALTH SERVICES AGENCY / MENTAL HEALTH **25-1234**

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with Victor Community Support Services, Inc. (VCSS) for the purpose of Medi-Cal Specialty Mental Health Services for eligible children and transitional aged youth (TAY) for rates set forth in Exhibit B of the agreement, with the maximum compensation not to exceed $2,000,000, effective 7/1/25 and shall terminate 6/30/26

Jessica Clark thanked Mrs. Bottke for her explanation and asked if the funds for this contract could be redirected within Health Services and how the contract is evaluated.

Mrs. Bottke commented that it is difficult to recruit and retain Licensed Clinicians and

that outsourcing helps cover a need and it is more efficient to use a vendor for these services.

In response to Chairman Hansen, Mrs. Bottke explained the funding for these mandated services.

Michael Keoh commented on audits of these contracts.

In response to Chairman Hansen, Auditor/Controller Krista Peterson explained the Countywide audit process.

In response to Supervisor Burroughs, Mrs. Bottke explained how the reimbursements are allocated and realignment funds.

John Prinz asked if there were any success stories out of this program.

In response to Mr. Prinz, Mrs. Bottke explained there have been successes and that these are mandated services.

Supervisor Jones commented regarding unfunded mandates and that the State dictates how the money is spent.

RESULT:	APPROVE
MOVER:	Pati Nolen
SECONDER:	Greg Jones
AYES:	Supervisor Jones, Vice Chair Nolen, and Chairperson Hansen
NAYS:	Supervisor Burroughs
ABSENT:	Supervisor Walker
	Enactment No: MISC. AGR 2025-212

23. TEHAMA COUNTY CONTINUUM OF CARE - Continuum of Care Coordinator, Andrea C. Curry **25-1202**

a) INFORMATIONAL PRESENTATION - Regarding the 2025 Point-in-Time (PIT) Count collaborative efforts with community partners

Continuum of Care Coordinator Andrea Curry presented the results of the point in time count conducted in 2025.

In response to Supervisor Jones, Ms. Curry explained the inflow and outflow numbers and the difficulty in accounting for this metric.

Scott Camp commented that this problem requires a community-wide solution and asked that the county work with the city to find those solutions.

A resident commented regarding the PATH center and the issues with homelessness in the city. The resident suggested the churches relocate their meal programs to the PATH center.

Ms. Curry explained that PATH is providing meals at the center to individuals who are not housed at the center.

Martha Klaykamp commented that there are opportunities to combine various programs in the County for culinary arts to provide food for the homeless. Ms. Kleykamp further discussed housing development within the County.

Ms. Curry announced an outreach meeting at the Department of Education with details on www.tehamacoc.org.

Chairman Hansen commented on the homelessness numbers and the PATH shelter.

~~**24. PROBATION DEPARTMENT - Chief Probation Officer Pam Gonzalez** 25-1180~~

~~a) AGREEMENT - Request approval and authorization for the Chief Probation Officer to sign the agreement with Ronald L. Clark, DDS, with the maximum amount not to exceed $25,000, effective 7/1/25 and shall terminate 6/30/26~~

25. ENVIRONMENTAL HEALTH - Director Tia Branton **25-1196**

a) AGREEMENT - Request approval and authorization for the Director of Environmental Health to sign the agreement with HS GovTech, for the purpose of providing web-based permit, financial, and inspection software application including data management services. Maximum compensation per rates set forth in Appendix C for the initial term of the agreement will be $145,972, effective upon signing through 7/15/30 with automatic one year renewals thereafter unless terminated

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Greg Jones
AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Nolen, and Chairperson Hansen
ABSENT: Supervisor Walker

Enactment No: MISC. AGR 2025-220

26. AUDITOR-CONTROLLER - Auditor-Controller Krista Peterson **25-1132**

a) Request authorization of Blanket Budget Transfer B-92 as necessary for year-end budget and revenue adjustments (**Requires 4/5's vote)**

In response to Supervisor Burroughs, Auditor Krista Peterson explained the possible transfers and use of contingency funds.

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Greg Jones

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Nolen, and Chairperson Hansen

ABSENT: Supervisor Walker

27. PUBLIC WORKS - Interim Director Will Pike **25-1211**

a) INFORMATIONAL PRESENTATION - Presentation regarding the County of Tehama's list of projects for Fiscal Year 25/26 funded by Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017

b) RESOLUTION - Request adoption of a resolution amending the FY 25/26 budget to incorporate a list of projects funded by SB1: The Road Repair and Accountability Act
Chairman Hansen commented that Public Works does a good job in getting the most out of the SB1 dollars.

Supervisor Burroughs thanked Public Works for the work in his district.

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Rob Burroughs

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Nolen, and Chairperson Hansen

ABSENT: Supervisor Walker

Enactment No: RES NO. 2025-061

~~**28. PERSONNEL / ADMINISTRATION - Personnel Director Coral Ferrin** **25-1088**~~

~~a) RESOLUTION - Request approval of a resolution establishing the benefits of County of Tehama Department Heads appointed as Elected Officials, effective July 15, 2025~~

~~b) Request approval to apply the provision outlined in Section 2: Sick Leave Accrual retroactively for the following elected officials:~~

~~Matt Rogers, District Attorney~~
~~David Kain, Sheriff / Coroner~~
~~Krista Peterson, Auditor / Controller~~
~~Burley Phillips, Assessor~~
~~Jennifer Vise, Clerk and Recorder (Retired)~~

29. BOARD OF SUPERVISORS **25-1179**

a) Request approval and authorization for the Chair to sign a letter of support for Tehama County Sheriff's Office Community Project Funding Request - Emergency Radio Communications Infrastructure Improvements

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Rob Burroughs

AYES: Supervisor Jones, Supervisor Burroughs, Vice Chair Nolen, and Chairperson Hansen

ABSENT: Supervisor Walker

FUTURE AGENDA ITEMS

Burroughs - Study session on separating flood control and water resources. (consensus received)

CLOSED SESSION

30. CLOSED SESSION **25-1164**

a) Liability Claims Pursuant to Government Code 54956.95
Claimant: William and Veronica Poland
Agency claimed against: Tehama County

31. CLOSED SESSION **25-1191**

a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Director of Public Works

11:00 A.M. RECESS

11:28 A.M. RECONVENE

REPORTABLE ACTIONS FROM CLOSED SESSION

30. CLOSED SESSION 25-1164
a) Liability Claims Pursuant to Government Code 54956.95
Claimant: William and Veronica Poland
Agency claimed against: Tehama County

Reportable Action: Denied 4-0

31. CLOSED SESSION 25-1191
a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Director of Public Works

Reportable Action: Continued to 7/22/25

ADJOURN

11:28 A.M. There being no further business before the Board, the meeting was adjourned.

ATTEST: July 17, 2025

APPROVED

_____
Chairman of the Board
of Supervisors

SEAN HOUGHTBY, Clerk
of the Board of Supervisors

by_____

Tehama County
Tuesday, July 22, 2025 9:00 AM
Board of Supervisors
Meeting Minutes

727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
http://www.tehama.gov
Board Chambers

Robert Burroughs, District 1
Tom Walker, District 2
Pati Nolen, District 3, Vice Chair
Matt Hansen, District 4, Chairman
Greg Jones, District 5

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Present: Supervisor Greg Jones, Supervisor Rob Burroughs, Supervisor Tom Walker, Vice Chair Pati Nolen, and Chairperson Matt Hansen

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

Chairman Hansen presided. Present in the chambers were Clerk of the Board Sean Houghtby, County Counsel Margaret Long, and Chief Administrator Gabriel Hydrick.

PUBLIC COMMENT

A resident lead a prayer, commented about integrity and abstaining from votes.

A resident commented about personal conflicts within the County and refocusing the direction of the county.

A resident commented about her RV park, her rent and not being able to get information she is legally entitled to about the park.

A resident complimented Sheriff Kain for his leadership and expressed support for the Sheriff taking on the issues and the homeless situation.

A resident commented about his RV park, the change in management and the increase in his rent.

A resident commented about mental health issues and addiction.

A resident commented on the structure of the survey conducted by the Grand Jury and scientific method.

A resident commented about the first 7 months of the year, integrity and role of a Supervisor.

A resident commented about the agenda, concentrating on what needs to be done and the

importance of prayer.

A resident commented on the Bend RV park, new ownership and rent increases.

A resident commented on being an effective liar, his disappointment in two supervisors.

A resident commented about the dysfunction in County government, that the news needs to hear from the citizens and that the citizens should be able to vote for all the Supervisors not just their Districts.

ANNOUNCEMENT OF AGENDA CORRECTIONS

None

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

30. CLOSED SESSION 25-1164
a) Liability Claims Pursuant to Government Code 54956.95
Claimant: William and Veronica Poland
Agency claimed against: Tehama County

Reportable Action: Denied 4-0

31. CLOSED SESSION 25-1191
a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)
Title: Director of Public Works

Reportable Action: Continued to 7/22/25

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Public Works Committee (Standing) (Hansen, Walker) - has not met

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones) - has not met

Public Safety Tax Initiative Working Group (Hansen, Jones) - met yesterday, looking at changes to the ordinance

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker) - has not met

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

Supervisor Jones - New Supervisor training in Sacramento

Supervisor Burroughs - Planning commission, Public Works meeting, Flood Control

Supervisor Walker - CSAC new Supervisor training, Flood Control

Supervisor Nolen - Flood Control, Battle Creek Salmon Working Group

Supervisor Hansen - Public Works meeting, Flood Control

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

Facilities Manager Levi Conner announced River Park clean-up work and presented pictures of the site after the work was completed. Mr. Conner further announced the County Parks & Recreation social media pages.

Sheriff Dave Kain complimented Deputy Dylon Rosen for his work assisting a citizen stranded on the road.

Health Services Executive Director Jayme Bottke announced the upcoming meeting of the County Continuum of Care on 7/30/25 at 5pm at the Dept of Education and the Homeless Stakeholder meeting on 8/6/25 at 2pm in the Tuscan Room in the Tehama County Administration Building. Mrs. Bottke offered to provide an orientation for Supervisors and the public to learn about the Health Services Agency.

Supervisor Jones made a public comment regarding the free market economy, rent control and addressing the concerns of the RV park residents.

CONSENT AGENDA

A motion was made by Supervisor Walker, seconded by Supervisor Jones, to approve the Consent Agenda and move #11 to the Regular Agenda. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA
MOVER: Tom Walker
SECONDER: Greg Jones
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

1. GENERAL WARRANT REGISTER 6/29/25 - 7/5/25 **25-1242**

2. AUDITOR'S CLAIMS **25-1241**

a) Court Operations, 2026-53221, Benjamin E. Magid, $2,800.00.
b) Court Operations, 2017-53230, Kent R. Caruso, PH.D., $1,250.00.

3. AUDITOR **25-1250**

a) STALE DATED WARRANT-Pursuant to Government Code Section 29802, authorization to reissue the following stale dated warrant

1)Warrant Number 70864222, dated 10/15/2024 in the amount of $602.66 to Daniel David Etal

4. FIRE **25-1225**

a) AGREEMENT / RESOLUTION - Request adoption of a Resolution approving and authorizing the Chair to sign the Cooperative Fire Protection Services Agreement #2CA07282 for Local Agencies for Schedule "A" and Amador Fire Protection Services with the California Department of Forestry and Fire Protection; and to further sign Schedule "E", Self-Insurance Certification of Local Agency of Tort Liability and Local

Agency-Owned Vehicles in an amount not to exceed $4,953,856 effective 7/1/25 through 6/30/26

b) Request authorization for the Chair to sign the Intent to Renew Letter for continued services in FY 26/27

Enactment No: MISC. AGR 2025-221 & RES NO. 2025-069

5. SHERIFF'S OFFICE **25-1229**

a) AGREEMENT - Request approval and authorization for the Sheriff and the Chairman to sign Amendment No. 2 to the Agreement with Bennet Omalu Pathology Misc. Agree. 2025-49 and as amended by Misc. Agree. 2025-89, to settle outstanding invoices totaling $10,000 related to the expired Misc. Agree. 2018-65, maintaining an amount not to exceed $100,000, effective 3/1/25 through 2/29/28

Enactment No: MISC. AGR 2025-222

6. SHERIFF'S OFFICE **25-1230**

a) AGREEMENT- Request approval and authorization for the Chairman and Sheriff to sign the Agreement with Obsidian IT for the provision of technology support services for a monthly flat fee of $15,155.81, with maximum compensation not to exceed $181,869.72 additionally the County shall pay a maximum of $10,000 for computer services specifically requested that are not covered under Exhibit "B" at the hourly rate of $142.25 per hr., the maximum annual compensation payable under this agreement is $191,869.72, effective 7/1/25 and shall terminate 6/30/26

Enactment No: MISC. AGR 2025-223

7. SHERIFF'S OFFICE / PROBATION DEPARTMENT **25-1271**

a) AGREEMENT - Request approval and authorization for the Sheriff and the Chief Probation Officer to sign the Interagency Memorandum of Understanding for the purpose of providing Computer Voice Stress Analyzer (CVSA) examinations to pre-employment applicants, in the amount of $400 for each CVSA examination conducted with maximum compensation not to exceed $8,000 per year, effective 7/1/25 through 6/30/28

Enactment No: MISC. AGR 2025-224

8. SHERIFF'S OFFICE / PROBATION DEPARTMENT **25-1272**

a) AGREEMENT - Request approval and authorization for the Sheriff and the Chief Probation Officer to sign the Interagency Memorandum of Understanding for the purpose of providing maintenance on the Juvenile Hall sewage grinder, in the amount of $850 for each maintenance call with a maximum compensation not to exceed $8,000 per year, effective 7/1/25 through 6/30/28

Enactment No: MISC. AGR 2025-225

9. DEPARTMENT OF AGRICULTURE **25-1238**

a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Cooperative Agreement No. 25-0224-000-SA with the California Department of Food and Agriculture for the provision of costs incurred relative to enforcement activities of the California Organic Foods and Farming Act in an amount not to exceed $5,640, effective 7/1/25 through 6/30/26

Enactment No: MISC. AGR 2025-226

10. DEPARTMENT OF AGRICULTURE **25-1239**

a) AGREEMENT- Request approval and authorization for the Agricultural Commissioner to sign Standard Agreement No. 25-0002-015-SF, the Contractor Certification, and the Postconsumer-Content Certification with the California Department of Food and Agriculture for the provisions of the Statewide Exotic Pest Detection for placing and servicing traps for the detection of exotic insect pests, in an amount not to exceed $27,859, effective 7/1/25 through 6/30/26

Enactment No: MISC. AGR 2025-227

12. SOCIAL SERVICES **25-1252**

a) AGREEMENT - Request approval and authorization for the Chair and the Social Services Director to sign the Memorandum of Understanding with the Tehama County Department of Education, Foster Youth Services Program for the purpose of coordinating Education Support for Dependent Youth in the amount of $249,018.75 effective 7/1/25 and shall terminate 6/30/26 *(Subject to receipt of required insurance documentation)*

Enactment No: MISC. AGR 2025-228

13. HEALTH SERVICES AGENCY / MENTAL HEALTH **25-1265**

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with His Ideas, Inc. a California corporation dba Children First Foster Family Agency and/or Lassen Counseling Center for the provision of Mental Health Services for the rates as listed for the total compensation not to exceed $1,500,000 during any fiscal year, effective 7/1/25 and shall terminate 6/30/28

Enactment No: MISC. AGR 2025-229

14. CLERK & RECORDER **25-1266**

a) AGREEMENT - Request approval and authorization for the Clerk & Recorder to sign Amendment #1 to the License and Services Agreement with Tyler Technologies (Misc Agreement 2023-42) for the purpose of adding credit card readers to the system

Enactment No: MISC. AGR 2025-230

15. COMMITTEES & COMMISSIONS **25-1274**

a) BOARD OF LAW LIBRARY TRUSTEES OF TEHAMA COUNTY - One one-year appointment to fill the expired term of Alicia Meyer as County Librarian with new said term expiring upon first Board of Supervisors' meeting of January 2026
(Interested person: Alicia Meyer, County Librarian)

b) BOARD OF LAW LIBRARY TRUSTEES OF TEHAMA COUNTY - One one-year appointment to fill the expired term of Matthew Rogers as District Attorney with new said term expiring upon first Board of Supervisors' meeting of January 2026
(Interested person: Matthew Rogers, District Attorney)

c) BOARD OF LAW LIBRARY TRUSTEES OF TEHAMA COUNTY - One one-year appointment to fill the expired term of Andrew Plett as Deputy County Counsel with new said term expiring upon first Board of Supervisors' meeting of January 2026
(Interested person: Andrew Plett, Deputy County Counsel)

REGULAR AGENDA

11. SOCIAL SERVICES / DISTRICT ATTORNEY **25-1246**

a) AGREEMENT - Request approval and authorization for the Social Services Director and the District Attorney to sign Amendment No. 1 to Miscellaneous Agreement 2024-227, Interagency Memorandum of Understanding for the purpose of investigations of Welfare Fraud and IHSS Fraud through the Special Investigations Unit, to increase the maximum compensation by $150,000, bringing the total not to exceed amount to $662,418, and extending the term through 7/31/25

In response to Supervisor Hansen, Social Services Director Bekkie Emery explained the contract extension and the vehicles being replaced using last years budget.

RESULT: APPROVE
MOVER: Greg Jones
SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: MISC. AGR 2025-231

16. PLANNING DEPARTMENT / TREASURER/TAX COLLECTOR - Planning Director Jessica Martinez and Treasurer/Tax Collector - Parker Hunt **25-1195**

a) STUDY SESSION - To review and receive input regarding Short-Term Rentals

b) Discussion and possible direction to staff to create an ordinance and process for short-term rentals

In response to Supervisor Burroughs, Treasurer/Tax Collector Parker Hunt discussed unpermitted businesses and stated that this study session is focused on short term rentals not unpermitted businesses.

In response to Supervisor Walker, Planning Director Jessica Martinez clarified that renting a single room in a house would not be allowed under the ordinance.

In response to Supervisor Walker, Ms. Martinez further clarified that only the property owner would be able to apply for a permit and further discussed using accessory dwelling units as short-term rentals.

In response to Supervisor Hansen, Ms. Martinez discussed that fees would be applicable by each department for their services to permit and inspect short term rentals.

Mr. Hunt discussed that an ordinance would allow the County to collect Transient Occupancy Tax (TOT) on short-term rental properties.

A resident asked who created the ordinances and who would approve them. Mr. Hunt clarified that the Tax Collector put together the ordinances regarding this issue and the Board approves.

Martha Kleykamp expressed support for the potential ordinance and asked for clarification about zoning and Williamson Act requirements. Ms. Kleykamp further commented about a tiered structure to the cost of the permits and that neighborhood

protections should be considered in the ordinance.

Supervisor Nolen commented about AirBnB and making improvements to the ordinance will allow the County to generate more revenue.

Mr. Hunt clarified that Code Enforcement is a complaint driven department and that he can pull a TOT permit if someone does not comply with the ordinance. Mr. Hunt further discussed a potential fee structure and the economics of this proposal.

Supervisor Jones commented on the effect of short-term rentals on the long-term rental market.

Chief Administrator Gabriel Hydrick discussed the TOT rate of the County compared to other jurisdictions. Mr. Hydrick further discussed that TOT is not paid by residents but by visitors to the County.

Sharon Novak commented regarding the minimum size of a rental and the potential of renting out a single room. Ms. Novak further commented that camping should be considered in this as well.

Direction was given to staff to draft an ordinance.

17. SHERIFF / PERSONNEL - Sheriff Dave Kain **25-1264**

a) OTHER THAN "A" STEP - Request approval to appoint applicant as Sheriff's Correctional Deputy, Range 32, Step 5, upon successful completion of all pre-employment requirements

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Rob Burroughs
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

18. SHERIFF'S OFFICE - Sheriff Dave Kain **25-1254**

a) RESOLUTION - Request adoption of the resolution authorizing the Sheriff's Office to accept grant funding from the Law Enforcement: Small and Mid-Size Organizations/Agencies FY 25/26 Grant, Cannabis Tax Fund Grant Program (CTFGP), from the State of California Department of California Highway Patrol for FY 25/26, if awarded, the anticipated amount of funding is $72,798.43, and to have signature authority on all program-related documents to carry out the purpose of this resolution

RESULT: APPROVE
MOVER: Greg Jones
SECONDER: Pati Nolen
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: RES NO. 2025-067

b) AGREEMENT - Request approval and authorization for the Sheriff to electronically sign the FY 25/26 CTFGP Law Enforcement Grant Agreement through the State of California Department of California Highway Patrol, to accept reimbursement for the amount not to exceed $72,798.43 effective 7/1/25 and shall terminate 6/30/25

RESULT: APPROVE
MOVER: Greg Jones
SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: MISC. AGR 2025-232

19. SHERIFF'S OFFICE - Sheriff Dave Kain **25-1255**

a) RESOLUTION - Request adoption of the resolution authorizing the Sheriff's Office to accept grant funding from the Toxicology: Medical Examiners/Coroners Offices, and Law Enforcement Coroner Divisions FY 25/27 grant, Cannabis Tax Fund Grant Program (CTFGP), State of California Department of California Highway Patrol for Fiscal Years 25/26 and 26/27, if awarded, the anticipated amount of funding is $100,00, and to have signature authority on all program-related documents to carry out the purpose of this resolution

RESULT: APPROVE
MOVER: Rob Burroughs
SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: RES NO. 2025-068

b) AGREEMENT - Request approval and authorization for the Sheriff to electronically sign the FYs 25 - 27 CTFGP Toxicology Coroners - Grant Agreement through the State of California Department of California Highway Patrol, to accept reimbursement for the amount not to exceed $100,00 effective 7/1/25 and shall terminate 6/30/27

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Pati Nolen

AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: MISC. AGR 2025-233

20. SHERIFF'S OFFICE - Sheriff Dave Kain **25-1291**

a) AGREEMENT - Request approval and authorization for the Sheriff and the Chairman to sign the Amendment No. 1 to the Agreement with UBEO West, LLC Misc. Agree. 2025-187 to agree that funding will be budgeted yearly to ensure the agreed upon lease payments will be made throughout the life of the multi-year agreement for the lease of 8 multifunction devices (copier/printer/scanner/fax) and 8 printers, effective 4/22/25 and shall terminate on 4/21/30

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Greg Jones
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: MISC. AGR 2025-234

21. SHERIFF'S OFFICE - Sheriff Dave Kain **25-1177**

a) RESOLUTION: Request adoption of the resolution authorizing the Sheriff's Office to retain the Law Firm of Jones Mayer to provide conflict legal counsel and advisory services in connection with an ongoing criminal investigation involving public officials and county department heads, agreement will not exceed $100,000.00

Supervisor Walker, Supervisor Jones and Chairman Hansen recused themselves from the meeting.

County Counsel Margaret Long explained that with 3 members recused there is no longer a quorum and the item cannot be heard.

22. PERSONNEL - Personnel Director Coral Ferrin **25-1258**

a) AGREEMENT - Request approval and authorization for the Personnel Director to sign the agreement with AirMedCare Network (AMCN) for the purpose of providing Tehama County employees with an opportunity to enroll in emergent air ambulance transportation program, effective 7/22/25

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Greg Jones
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: MISC. AGR 2025-235

b) AGREEMENT - Request approval and authorization for the Personnel Director to sign the agreement with AirMedCare Network Fly-U-Home for the purpose of providing Tehama County employees with an opportunity to enroll in non-emergent patient transports within the contiguous 48 states, effective 7/22/25

RESULT: APPROVE
MOVER: Rob Burroughs
SECONDER: Tom Walker
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: MISC. AGR 2025-236

c) AGREEMENT - Request approval and authorization for the Personnel Director to sign the agreement with AirMed International for the purpose of providing Tehama County employees with an opportunity to enroll in non-emergent patient transports internationally, effective 7/22/25

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Rob Burroughs
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: MISC. AGR 2025-237

23. PERSONNEL / ADMINISTRATION - Personnel Director Coral Ferrin 25-1183

a) Request the Board of Supervisors approve proposed revisions to the classification specification of Chief Administrator, effective 7/22/25
Martha Kleykamp commented about a case involving the Chief Administrator and does not think that the Chief Administrator should be involved in personnel decisions regarding Department Heads.

Louise Wilkinson commented that the Board is responsible for being in charge and is not in favor of approving this change.

Liz Merry commented that this responsibility should not be passed on to the Chief Administrator.

Jenny Alexander commented that she does not support these changes and that delegation of this oversight is not in the best interest of the County.

Jessica Clark commented that language in this class specification implies authority over Elected Officials and that she is not in favor of the Chief Administrator being named an interim department head.

Treasurer/Tax Collector Parker Hunt commented that it does not appear to him that this gives the Chief Administrator authority over Elected Department Heads and that this seems to be in line with what other counties are doing.

Supervisor Hansen discussed that this will help clean up language and address things that are currently not working. Supervisor Hansen further discussed the timelines of discipline under the current structure and the evaluation process.

Supervisor Nolen commented that this change is an overreach and that she does not see the point of doing this.

Supervisor Walker stated that he agrees with Supervisor Hansen and that Mr. Hydrick is very involved in the evaluation process.

Supervisor Jones stated that he feels this is good practice and that the Board would discipline any misuse of authority.

Supervisor Burroughs stated that he does not support this change and commented on lawsuits.

Supervisor Hansen clarified that there are no lawsuits but there are investigations.

Supervisor Walker motioned to approve and Supervisor Hansen seconded

Supervisor Nolen motioned to table this until after the investigation seconded by Supervisor Burroughs.

Supervisor Jones motioned to Table this for 2 weeks which failed for lack of a second.

RESULT:	TABLE - Failed
MOVER:	Pati Nolen
SECONDER:	Rob Burroughs
AYES:	Supervisor Burroughs, and Vice Chair Nolen
NAYS:	Supervisor Jones, Supervisor Walker, and Chairperson Hansen

RESULT:	APPROVE
MOVER:	Tom Walker
SECONDER:	Matt Hansen
AYES:	Supervisor Jones, Supervisor Walker, and Chairperson Hansen
NAYS:	Supervisor Burroughs, and Vice Chair Nolen

FUTURE AGENDA ITEMS

Supervisor Burroughs - Discussion and possible action for a fuel stipend for the Board (consensus received)

Supervisor Walker - Letter to request that the DOJ take over the Sheriff investigation discussed today. (consensus received)

Supervisor Nolen - Rent Control Ordinance on RV parks in the unincorporated area (consensus received)

CLOSED SESSION

31. CLOSED SESSION **25-1090**

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Child Support Services Director Annual Performance Evaluation Process

32. CLOSED SESSION **25-1194**

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Chief Administrator Annual Performance Evaluation Process

33. CLOSED SESSION **25-1270**

a) Liability Claims Pursuant to Government code 54956.95
Claimant: Olivia, Melinda, and Luke Freemyers
Agency claimed against: Tehama County

34. CLOSED SESSION **25-1306**

a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Director of Public Works

11:10 A.M. RECESS

1:30 P.M. RECONVENE

1:30 P.M.

24. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins **25-1253**

a) Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code section 53069.4:

1) HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalty and to determine whether, and in what amount, the administrative penalty shall be enforced as a lien against the affected property listed below:

Owner:	Elsie Morgan, deceased, c/o Lynda Yanez
Site Address:	23150 Smith Ave., Gerber
APN:	063-210-017 District 4
Code Case:	CE-25-22

2) RESOLUTION - Request adoption of an Administrative Penalty Lien Resolution making a determination and ordering that the amount of administrative penalty relating to public nuisance be enforced as a lien against the affected property and further ordering recordation of a notice of administrative penalty lien against said property

Code Enforcement Officer Clint Weston presented his report of the code violations on the property.

Lynda Yanez participated via phone and gave an update on efforts to clean up the property.

In response to Supervisor Hansen, Ms. Yanez gave an update on the timing of cleaning up the property.

Motion to table this to 9/30/25 made by Supervisor Hansen seconded by Supervisor Nolen.

RESULT: TABLE
MOVER: Matt Hansen
SECONDER: Pati Nolen

AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

25. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins **25-1256**

a) Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code section 53069.4:

1) HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalty and to determine whether, and in what amount, the administrative penalty shall be enforced as a lien against the affected property listed below:

Owner: Mario Andrade, Margarita Andrade, Fernandeo Torres and Lorena Torres
Site Address: 20740 Canal View Rd., Corning
APN: 061-360-013 District 4

Code Case: CE-24-124

2) RESOLUTION - Request adoption of an Administrative Penalty Lien Resolution making a determination and ordering that the amount of administrative penalty relating to public nuisance be enforced as a lien against the affected property and further ordering recordation of a notice of administrative penalty lien against said property

RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: RES NO. 2025-062

26. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins **25-1259**

a) Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code section 53069.4:

1) HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalty and to determine whether, and in what amount, the administrative penalty shall be enforced as a lien against the affected property listed below:

Owner: Shirley Lynn Burns, Deceased, Anthonius Todd Nuse
Site Address: 22825 Jorgenson Ln., Red Bluff
APN: 039-340-043 District 3
Code Case: CE-23-160

2) RESOLUTION - Request adoption of an Administrative Penalty Lien Resolution making a determination and ordering that the amount of administrative penalty relating to public nuisance be enforced as a lien against the affected property and further ordering recordation of a notice of administrative penalty lien against said property

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Tom Walker
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: RES NO. 2025-063

27. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins **25-1262**

a) Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code section 53069.4:

1) HEARING - Conduct Hearing to review the enforcing officer's report of the

amount of administrative penalty and to determine whether, and in what amount, the administrative penalty shall be enforced as a lien against the affected property listed below:

Owner: Peter Raap & Lois Raap
Site Address: 18200 Luce Griswold Rd., Cottonwood
APN: 006-040-037 District 1
Code Case: CE-24-135

2) RESOLUTION - Request adoption of an Administrative Penalty Lien Resolution making a determination and ordering that the amount of administrative penalty relating to public nuisance be enforced as a lien against the affected property and further ordering recordation of a notice of administrative penalty lien against said property

Code Enforcement Officer Ron Robbins explained the code violations on the property.

Peter Raap discussed the history of this case and the violations alleged. Mr. Raap further discussed the details of the warrant and search of the property related to marijuana and code violations. Mr. Raap asserted that there is no public nuisance due to his neighbors not being able to view the property. Mr. Raap confirmed that there is trash and old cars on the property but they are not visible to the public. Mr. Raap explained that he needs this complaint dismissed so that he can have PG&E reconnect power to the property. Mr. Raap explained that he made a mistake in leasing property to his tenants who grew marijuana and started this issue.

In response to Supervisor Burroughs, Mr. Robbins explained the safety issue with the missing electrical panel and that there are further corrections and permits needed to get the power turned back on. Mr. Robbins further explained that there are junkyard conditions on the property.

In response to Supervisor Burroughs, Mr. Raap stated that the Building Department did not write up the electrical violation and that he has gone through the process to get a permit. Mr. Raap stated that the Building Department will not sign off on the electrical reconnection until all permit fees are paid.

RESULT: APPROVE
MOVER: Rob Burroughs
SECONDER: Pati Nolen

AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: RES NO. 2025-064

28. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins **25-1260**

a) Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code section 53069.4:

1) HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalty and to determine whether, and in what amount, the administrative penalty shall be enforced as a lien against the affected property listed below:

Owner: James R Chandler
Site Address: 3580 Toomes Ave., Corning
APN: 087-100-055 District 4
Code Case: CE-24-100

2) RESOLUTION - Request adoption of an Administrative Penalty Lien Resolution making a determination and ordering that the amount of administrative penalty relating to public nuisance be enforced as a lien against the affected property and further ordering recordation of a notice of administrative penalty lien against said property

RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: Tom Walker

AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: RES NO. 2025-065

29. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins **25-1267**

a) Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 10.16 of

the Tehama County Code and Government Code section 53069.4:

1) HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalty and to determine whether, and in what amount, the administrative penalty shall be enforced as a lien against the affected property listed below:

Owner: Faith Hope Love House of Healing E L Trust
Russell Allen Smith Succ Tr
Site Address: 16900 View Dr., Cottonwood
APN: 007-110-013 District 1
Code Case: CE-24-90

2) RESOLUTION - Request adoption of an Administrative Penalty Lien Resolution making a determination and ordering that the amount of administrative penalty relating to public nuisance be enforced as a lien against the affected property and further ordering recordation of a notice of administrative penalty lien against said property

RESULT: APPROVE
MOVER: Rob Burroughs
SECONDER: Pati Nolen

AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: RES NO. 2025-066

30. ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins **25-0796**

a) Request that the Board of Supervisors adopt the Administrative Hearing Officer's recommended decision relating to Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 9.06 (Marijuana) of the Tehama County Code and Government Code section 53069.4 and section 25845:

Owner: Dakota Lane Farms, LLC
DBA Orchards
Address: 2854 Illinois Ave., Corning
APN: 091-080-004 ("Premises") (District 5)

Code Enforcement Officer Clint Weston advised the Board that the owner of the property is present and has requested that this be heard as a De Novo hearing. Mr. Weston reviewed the case file and his findings regarding the violation.

Robert Yeh stated that he is here to represent the LLC. Mr. Yeh asked for clarification on where exactly the grow was as he could not identify where and what plants were there. Mr. Yeh further stated that this issue was due to tenants on the property and that he was not aware of the issue until the tenants moved out. Mr. Yeh stated that he is currently working on cleaning up the property and asked for the penalty amount to be reduced.

In response to Supervisor Jones, Mr. Weston explained the typical fine and the location of the grow.

Supervisor Jones moved to waive the penalty seconded by Hansen.

Supervisor Walker made a friendly amendment to set the fine at $3,000, accepted by Supervisor Jones seconded by Supervisor Nolen.

RESULT:	APPROVE
MOVER:	Greg Jones
SECONDER:	Pati Nolen
AYES:	Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

REPORTABLE ACTIONS FROM CLOSED SESSION

31. a)PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Child Support Services Director Annual Performance Evaluation Process

Reportable Action: Part one completed

32. a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Chief Administrator Annual Performance Evaluation Process

Reportable Action: Item continued to 7/29

33. a) Liability Claims Pursuant to Government code 54956.95
Claimant: Olivia, Melinda, and Luke Freemyers
Agency claimed against: Tehama County

Reportable Action: Deny claim 5-0

34. a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Director of Public Works

Reportable Action: Direction given to staff
Supervisor Jones recused himself from this matter.

ADJOURN

2:39 P.M. There being no further business before the Board, the meeting was adjourned.

ATTEST: July 24, 2025

APPROVED

_____
Chairman of the Board
of Supervisors

SEAN HOUGHTBY, Clerk
of the Board of Supervisors

by_____

Tehama County
Tuesday, July 29, 2025 9:00 AM
Board of Supervisors
Meeting Minutes

727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
http://www.tehama.gov
Board Chambers

Robert Burroughs, District 1
Tom Walker, District 2
Pati Nolen, District 3, Vice Chair
Matt Hansen, District 4, Chairman
Greg Jones, District 5

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Present: Supervisor Greg Jones, Supervisor Rob Burroughs, Supervisor Tom Walker, Vice Chair Pati Nolen, and Chairperson Matt Hansen

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

Chairman Hansen presided. Present in the chambers were Clerk of the Board Sean Houghtby, County Counsel Margaret Long, and Chief Administrator Gabriel Hydrick.

PUBLIC COMMENT

A resident lead a prayer and suggested that the Board give reasons for their decisions.

A resident discussed the wages and class specifications of the County and City of Red Bluff Public Works workers and equipment available to each.

A resident commented that the Board works for the people and must uphold the constitution. The resident further commented on the California Republic.

A resident commented on mental health of juveniles.

A resident commented on investigations of Supervisors.

A resident commented on Bend RV Park rent increases and changing conditions of the park due to ownership changes.

A resident commented that the video stream audio was not working correctly.

A resident commented about the Bend RV Park rent increases and conditions since the ownership changes.

A resident commented on the New California State and encouraged everyone to look at their constitution.

Clerk & Recorder Sean Houghtby gave an update that the video stream is working and is

audible.

A resident commented about property needing to be cleaned up near Adobe Road due to fire hazard and that she has not been able to get the County to help get the owners to clean up the property.

A resident commented on the Brown Act and Rosenberg's Rules. She further complimented two of the Board Members on leaving the room during an item with potential conflicts.

A resident read a statement regarding the Sheriff's investigation and recusal of Board members. He further commented about the Brown Act and public comment on the Sheriff's item last week.

A resident commented on legal counsel and how many attorneys the County has hired. She further commented that the County needs to get back to taking care of the business of the County.

A resident commented on the video stream and that she is unable to hear anything. She further commented about the Brown Act and the process of County business.

A resident commented on the Supervisor's interaction with the public and lawyers representing the County. He further commented about owners cleaning up their property.

ANNOUNCEMENT OF AGENDA CORRECTIONS

Regular item #10 has been pulled by the Department.

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

31. a)PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Child Support Services Director Annual Performance Evaluation Process

Reportable Action: Part one completed

32. a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Chief Administrator Annual Performance Evaluation Process

Reportable Action: Item continued to 7/29

33. a) Liability Claims Pursuant to Government code 54956.95
Claimant: Olivia, Melinda, and Luke Freemyers
Agency claimed against: Tehama County

Reportable Action: Deny claim 5-0

34. a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Director of Public Works

Reportable Action: Direction given to staff

Supervisor Jones recused himself from this matter.

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Public Works Committee (Standing) (Hansen, Walker) - has not met

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones) - has not met

Public Safety Tax Initiative Working Group (Hansen, Jones) – Meeting scheduled next Monday

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker) - has not met

City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs) - has not met

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

Jones - Building Trade Council in Sacramento, Assessor

Burroughs - Tehama County Transportation Commission

Walker - Downtown Red Bluff Business Association, Tehama County Transportation Commission, Tehama County Transit Agency Board

Nolen - Tehama County Transportation Commission, PATH Executive Committee,

Hansen - Tehama County Transportation Commission

Supervisor Hansen & Jones announced a joint town hall meeting 8/6 at 7pm at the Corning Library.

Supervisor Walker announced the Antelope Area City Sewer & Water project meeting 7/30 at 6pm in the Board Chambers.

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

Librarian Alicia Meyer announced the Library's end of summer celebration for outreach and to provide school supplies for children on 8/8 starting at 10am. This event is in cooperation with Child Support, Fire, Probation, Health Services and First 5 including donations from several other local organizations.

Administrative Services Director Tom Provine gave an update on the Community Block Grant meetings that were held recently and the next steps in the grant applications.

Chief Administrator Gabe Hydrick gave an update on the Antelope Sewer and Water project and further announced the outreach meeting on 7/30 in the Board Chambers. Mr. Hydrick read from a letter from the Board of State and Community Corrections regarding an inspection of the Juvenile Hall, thanking Probation for their work and recognizing that Probation is meeting all standards.

CONSENT AGENDA

A motion was made by Supervisor Walker, seconded by Vice Chair Nolen, to approve the Consent Agenda. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA
MOVER: Tom Walker
SECONDER: Pati Nolen
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

1. GENERAL WARRANT REGISTER 7/6/25 - 7/12/25 **25-1288**

2. AUDITOR'S CLAIMS **25-1284**

a) Court Operations, 2026-53221, Benjamin E. Magid, $4,016.00
b) Court Operations, 2017-53230, Kent R. Caruso, PH.D., $1,000.00

3. AUDITOR'S CLAIMS **25-1309**

a) Court Operations, 2017-53230, Kent R. Caruso, PH.D., $2,500.00

4. FIRE **25-1273**

a) AGREEMENT - Request approval and authorization for Fire Chief Monty Smith to sign the Automatic Aid Agreement with Corning City Fire Department, effective 6/1/25 through 4/1/30

Enactment No: MISC. AGR 2025-238

5. LIBRARY **25-1275**

a) AGREEMENT - Request approval and authorization for the County Librarian to accept grant funding in the amount of $35,400 and sign the agreement with the California State Library for purpose of Lunch at the Library to support pop-up library programs at community-based meal sites, and provide books to help children build home libraries, effective upon execution of the Agreement and shall terminate on 1/31/26

Enactment No: MISC. AGR 2025-239

6. VETERAN'S SERVICES **25-1294**

a) AGREEMENT - Request approval and authorization for the Chair to sign the Subvention Certificates of Compliance with the California Department of Veterans Affairs for the County Subvention Program for FY 2025-26

Enactment No: MISC. AGR 2025-240

b) AGREEMENT - Request approval and authorization for the Chair to sign the Medi-Cal Certificate of Compliance with the California Department of Veterans Affairs

for the Medi-Cal Cost Avoidance Program for FY 2025-26
Enactment No: MISC. AGR 2025-241

7. DEPARTMENT OF AGRICULTURE **25-1301**

a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Cooperative Agreement 24-0680-066-SF with the California Department of Food and Agriculture for the provision of costs incurred relative to the detection of European Grapevine Moth in an amount not to exceed $11,456, effective 7/1/25 and shall terminate 6/30/26
Enactment No: MISC. AGR 2025-242

8. COMMITTEES & COMMISSIONS **25-1285**

a) FAR NORTHERN COORDINATING COUNCIL - One (1) appointment to fill the expired term of Terry Morton for a two year term ending 7/1/2027 (Interested Person: Selene Mercado)

REGULAR AGENDA

9. HEALTH SERVICES AGENCY/ SHERIFF/ DISTRICT ATTORNEY/ ASSESSOR/ PROBATION **25-0897**

b) Request approval of retirement award to the following employee in recognition of his many years of faithful and dedicated service to the County of Tehama

PROBATION
1) James Mossman, 24 years

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Rob Burroughs
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

Juvenile Detention Superintendent Todd Hansen presented James Mossman's employment history and accomplishments in the Probation department on the occasion of his retirement.

a) Request approval of certificates recognizing the following employees for their years of faithful and dedicated service to the County of Tehama

HEALTH SERVICES AGENCY
1) Susan Vance, 10 years
2) Candelaria Fausto, 10 years
3) Maria Elena Villalba, 15 years
4) Melissa Williams, 20 years
5) Norma Rodriguez, 25 years

SHERIFF
1) Robert Bakken, 20 years

DISTRICT ATTORNEY
1) Debbie Allard, 25 years

ASSESSOR
1) Jessica Prouty, 25 years

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Tom Walker
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

Juvenile Detention Superintendent Todd Hansen presented James Mossman's employment history and accomplishments in the Probation department on the occasion of his retirement.

Health Services Executive Director Jayme Bottke introduced her employees Susan Vance, Candelaria Fausto, Maraia Elena Villalba and Norma Rodriguez. Mrs. Bottke further highlighted the service and accomplishments of those employees with the assistance of their direct supervisors.

Sheriff Dave Kain presented the service and accomplishments of Lt. Robert Bakken and congratulated him on his 20 years of service.

Supervisor Hansen commented on the service and accomplishments of Debbie Allard at the District Attorney's office.

Assessor Burley Phillips presented the service and accomplishments of Jessica Prouty and congratulated her on 25 years of service at the Assessor's office.

~~**10. PROBATION DEPARTMENT - Chief Probation Officer Pam Gonzalez** **25-1323**~~

~~a) AGREEMENT - Request approval and authorization for the Chief Probation Officer to sign the agreement with Ronald L. Clark, DDS, with the maximum amount not to exceed $25,000, effective 7/1/25 and shall terminate 6/30/26~~

11. SHERIFF / PERSONNEL - Sheriff Dave Kain **25-1290**

a) OTHER THAN “A” STEP - Request approval to appoint applicant as Sheriff’s Animal Regulation Officer, Range 19, Step 3, upon successful completion of all pre-employment requirements

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Pati Nolen
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

12. SHERIFF’S OFFICE - Sheriff Dave Kain **25-1293**

a) AGREEMENT- Request approval and authorization for the Sheriff and the Chair to

sign the lease agreement with Shasta County for the purpose of leasing vault space, tower space, electrical power and backup generator power connection for the operation of equipment owned by Shasta County located on Inskip Mountain, for a monthly fee of $165, with maximum compensation not to exceed $1,980 annually, effective 8/1/25 through 7/31/30

In response to Supervisor Walker, Sheriff Dave Kain explained the Inskip Repeater site and the equipment Shasta County has housed there.

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Rob Burroughs
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: MISC. AGR 2025-243

13. BOARD OF SUPERVISORS **25-1339**

a) Request approval and authorization for the Board to sign a letter to the Attorney General, requesting that the Department of Justice and Attorney General's Office take over the criminal investigation and potential prosecution involving "certain members of the Tehama County Board of Supervisors and specific Tehama County Department Heads" to ensure a neutral and complete investigation

Sheriff Dave Kain commented about the roles of the Sheriff and the Board in the oversight of a criminal investigation. Mr. Kain further commented that his office has been working with the Attorney General and that any interference in the investigation would be a violation of the law.

Michael Kain commented that the Board members should not interfere with the investigation.

Jessica Clark commented that the Board should recuse themselves and not bring this item back.

Louise Wilkinson commented that three of the Board members should recuse themselves and further commented that the caller should come forward and take responsibility.

Scott Camp asked the Board to respond to his questions. Mr. Camp further asked what the process was to put this item on the agenda. Supervisors Walker and Hansen explained that this was brought up in future agenda items at the last meeting. Mr. Camp further commented that he is not in favor of this motion going forward.

Sharon Novak commented that the Board should not move forward with this letter. Ms. Novak further commented that this vote should have to be unanimous.

John Prinz commented that he has confidence in Sheriff Kain and his investigation. Mr. Prinz further commented that the Board should not interfere in the investigation and

trust the Sheriff.

Jenny Alexander commented that she has confidence in the Sheriff and wants the Board to listen to the Sheriff.

Martha Kleykamp commented that the caller should confess in public or to the Sheriff. Ms. Kleykamp further commented that a coverup is not worthy of elected office.

District Attorney Matt Rogers commented that he has no problem with a secondary review by the Attorney General. Mr. Rogers commented that the Attorney General is the chief law enforcement officer in the state and that they would have the authority to work on the investigation.

Supervisor Walker commented that he would be in favor of adjusting the wording on the letter to assist in the investigation.

Supervisor Jones commented that he believes in getting the Sheriff the resources he needs and that he would like transparency in the county. Supervisor Jones commented that the letter is to help with potential conflicts.

Supervisor Burroughs commented that the Sheriff is the top law enforcement official in the county and that he does not support this letter.

Supervisor Nolen commented that there is a cloud over the county and made a point of order that the law supersedes this item.

Sheriff Kain commented that his outside counsel request was not to take over the investigation but to give advice due to conflicts. Sheriff Kain further commented that he believes that the District Attorney is conflicted out of this case as per the Attorney General.

Supervisor Hansen commented that he is favor of adjusting the letter to state assist rather than assume the investigation.

Discussion took place on Supervisor Nolen's point of order that the law supersedes this agenda item. Chairman Hansen stated that he is not taking that point of order.

Supervisor Walker commented that he believes that the Sheriff is disagreeing with the statement in the letter that he has a conflict.

Supervisor Walker motioned to approve the letter with a change in the wording to assist with the investigation instead of assume the investigation, seconded by Supervisor Jones.

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Greg Jones

AYES: Supervisor Jones, Supervisor Walker, and Chairperson Hansen

NAYS: Supervisor Burroughs, and Vice Chair Nolen

FUTURE AGENDA ITEMS

Supervisor Jones requested a study session for revisions to the Agriculture Tourism ordinance (consensus)

CLOSED SESSION

Jessica Clark commented on Closed Session #17.

Supervisor Jones explained that he asked for #17 to be tabled for a week since he was on vacation and did not have time to review.

Jenny Alexander commented on Closed Session #17.

John Prinz commented on Closed Session #17.

14. CLOSED SESSION **25-1184**

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Social Services Director Annual Performance Evaluation Process

15. CLOSED SESSION **25-1278**

a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9).

Name of Case: Depree v. County of Tehama, et al., United States District Court, Eastern District of California, Case No. 2:22-cv-01462-TLN-DMC (Discussion and possible action relative to existing litigation.)

16. CLOSED SESSION **25-1320**

a) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (54956.9 (d) (2) (California Northern Railroad))

17. CLOSED SESSION **25-1338**

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Chief Administrator Annual Performance Evaluation Process

Supervisor Nolen departed the meeting at 12:31pm.

11:13 A.M. RECESS

4:28 P.M. RECONVENE

REPORTABLE ACTIONS FROM CLOSED SESSION

14. CLOSED SESSION **25-1184**

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Social Services Director Annual Performance Evaluation Process

Reportable Action: Part one completed

15. CLOSED SESSION **25-1278**

a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9).

Name of Case: Depree v. County of Tehama, et al., United States District Court, Eastern District of California, Case No. 2:22-cv-01462-TLN-DMC (Discussion and possible action relative to existing litigation.)

Reportable Action: Direction given to staff

16. CLOSED SESSION **25-1320**

a) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (54956.9 (d) (2) (California Northern Railroad))

Reportable Action: Direction to staff

17. CLOSED SESSION **25-1338**

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Chief Administrator Annual Performance Evaluation Process

Reportable Action: Part two completed

ADJOURN

4:29 P.M. There being no further business before the Board, the meeting was adjourned.

ATTEST: July 31, 2025

APPROVED

_____
Chairman of the Board
of Supervisors

SEAN HOUGHTBY, Clerk
of the Board of Supervisors

by_____

Tehama County
Tuesday, August 5, 2025 9:00 AM
Board of Supervisors
Meeting Minutes

727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
http://www.tehama.gov
Board Chambers

Robert Burroughs, District 1
Tom Walker, District 2
Pati Nolen, District 3, Vice Chair
Matt Hansen, District 4, Chairman
Greg Jones, District 5

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Present: Supervisor Greg Jones, Supervisor Rob Burroughs, Supervisor Tom Walker, Vice Chair Pati Nolen, and Chairperson Matt Hansen

9:13 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

Chairman Hansen presided. Present in the chambers were Clerk of the Board Sean Houghtby, County Counsel Margaret Long, and Chief Administrator Gabriel Hydrick.

REMINDER - The August 12th Board meeting is cancelled pursuant to Board policy.

PUBLIC COMMENT

A resident lead a prayer and commented on managing meetings and public comments made last week.

David Maung introduced himself as the new local Government Affairs Representative for PG&E and gave a brief history of his career and the area he covers.

A resident commented on the local DMV and presented a book to the Board.

A resident commented about the Jail, Title 15 violations and Public Defender for her son.

A resident commented about the Jail and Sheriff personnel.

A resident commented about allegations of Brown Act violations. She further commented about closed session records.

A resident commented about rent increase in his mobile home park and asked for rent control.

A resident commented about mobile home rent control and rent increases in local mobile home parks.

A resident commented on Bend RV Park and the change in management of the park.

A resident commented about integrity and the past 7 months of the Board meetings. She further commented about grants and the budget.

A resident commented about the Bend RV Park rent increases and being homeless.

A resident commented about Park Nation's rent increases and conditions in the park.

A resident commented in support of the previous commenters about the mobile home parks.

A resident played a recording of a conversation.

ANNOUNCEMENT OF AGENDA CORRECTIONS

None

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

14. CLOSED SESSION **25-1184**

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Social Services Director Annual Performance Evaluation Process

Reportable Action: Part one completed

15. CLOSED SESSION **25-1278**

a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9).

Name of Case: Depree v. County of Tehama, et al., United States District Court, Eastern District of California, Case No. 2:22-cv-01462-TLN-DMC (Discussion and possible action relative to existing litigation.)

Reportable Action: Direction given to staff

16. CLOSED SESSION **25-1320**

a) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (54956.9 (d) (2) (California Northern Railroad))

Reportable Action: Direction to staff

17. CLOSED SESSION **25-1338**

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government

Code Section 54957)

Title: Part Two of the Chief Administrator Annual Performance Evaluation Process

Reportable Action: Part two completed

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Public Works Committee (Standing) (Hansen, Walker) - has not met

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones) - has not met

Public Safety Tax Initiative Working Group (Hansen, Jones) - met yesterday, gave update on progress of a potential initiative

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker) - has not met

City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs) - setting meeting for next week

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

Supervisor Jones - none

Supervisor Burroughs - none

Supervisor Walker - Antelope Sewer & Water Meeting

Supervisor Nolen - Antelope Sewer & Water Meeting, Mineral Breakfast Club

Supervisor Hansen - Antelope Sewer & Water, Good Morning Red Bluff.

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

Social Services Director Bekkie Emery gave information on rent increases in mobile home parks and the process to file complaints. Mrs. Emery further commented on rent control around the state.

In response to a public comment Sheriff Dave Kain announced he is available to meet with members of the public who have concerns. Mr. Kain further gave an update on the person mentioned in public comment and that the Jail has passed all inspections.

Clerk & Recorder Sean Houghtby gave information on the potential for the Governor to call a special election on redistricting in November.

Supervisor Burroughs announced the pavement work on Bowman Road and thanked Probation for cleaning up near Cottonwood Bridge.

Supervisor Nolen commented about the potential Mobile Home Park ordinance and the work being done by several departments to move it forward.

Supervisor Hansen announced a joint Town Hall meeting with Supervisor Jones at the Corning Library on 8/6.

CONSENT AGENDA:

A motion was made by Supervisor Jones, seconded by Supervisor Walker, to approve the Consent Agenda and move #8 to Regular. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA
MOVER: Greg Jones
SECONDER: Tom Walker
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

1. GENERAL WARRANT REGISTER 7/13/25 - 7/19/25 **25-1336**

2. ASSESSOR/PERSONNEL **25-1350**

a) OTHER THAN "A" STEP - Request approval to appoint the applicant as Appraiser I, Range 26 Step B, effective 8/5/25, or upon successful completion of all pre-employment requirements

3. ADMINISTRATION / DOMESTIC VIOLENCE PROGRAM FUNDING **25-1263**

a) Request to accept the proposal from Empower Tehama to provide domestic violence shelter-based services

b) AGREEMENT- Request approval and authorization for the Chair to sign the Agreement with Empower Tehama for the provision of shelter-based assistance to victims of domestic violence for an all-inclusive flat fee of $17,193, effective 7/1/25 and shall terminate 6/30/26

Enactment No: MISC. AGR 2025-244

4. SOCIAL SERVICES **25-1324**

a) AGREEMENT - Request approval and authorization for the Director of Social Services to sign Amendment No. 2 with Express Services Inc. dba, Express Employment Professionals (Misc. Agree. 2025-035 as amended by Misc. Agree. 2025-137), for the purpose of administering a subsidized employment program for eligible CalWORKs participants, increasing the total amount not to exceed from $349,064.10 to $450,000, effective 7/1/25 through 6/30/26

Enactment No: MISC. AGR 2025-245

5. SOCIAL SERVICES **25-1325**

a) AGREEMENT - Request approval and authorization for the Director of the Department of Social Services to sign the Agreement with Job Training Center of Tehama County, Inc., for the provision of the subsidized employment program through Main Street Productions, with maximum compensation not to exceed $450,000, effective 7/1/25 and shall terminate 6/30/26 *(Subject to receipt of required insurance documentation)*

Enactment No: MISC. AGR 2025-246

6. COMMUNITY ACTION AGENCY- Ex Officio Executive Director Bekkie Emery **25-1331**

a) AGREEMENT - Request approval and authorization for Tehama County Community Action Agency ex officio Executive Director Bekkie Emery to sign the agreement between Tehama County Community Action Agency and Shasta County Health and Human Services to provide Wraparound services in the amount of $86,640, effective from date of last signing for 3 years

Enactment No: MISC. AGR 2025-247

7. HEALTH SERVICES AGENCY / PUBLIC HEALTH **25-1346**

a) AGREEMENT - Request approval and authorization for the Executive Director to sign Acceptance of Award and submit all related documents for the California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) TB Local Assistance Funding application for FY 25/26, for the purpose of Tuberculosis control efforts in the anticipated amount of $14,870, effective 7/1/25 through 6/30/26

Enactment No: MISC. AGR 2025-248

9. COMMITTEES & COMMISSIONS **25-1344**

a) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One three-year appointment to re-appoint Sharon Sinclair as a voting member representing the community of Tehama County with said term expiring 6/30/28 (Interested Person: Sharon Sinclair)

b) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One three-year term appointment to fill the unexpired term of Elaina Silva as a voting member for the Tehama County Department of Social Services (TCDSS) with said term expiring 6/30/28 (Interested person: Elaina Silva)

c) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One three-year term appointment to fill the unexpired term of David Madrigal as TCDSS alternate with said term expiring 6/30/28 (Interested Person: Ashley Monchamp)

d) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One three-year term appointment to re-appoint Carrie Samson as a voting member for Greenville Rancheria, and Tracy Remick as alternate, with said term expiring on 6/30/28 (Interested persons: Carrie Samson & Tracy Remick)

e) TEHAMA COUNTY PUBLIC HEALTH ADVISORY BOARD - One three-year term appointment for Alexis Ross as a voting member representing Dignity Health - Community Health, with said term expiring 6/30/28 (Interested person: Alexis Ross)

RECESS to convene as the Tehama County Air Pollution Control District

A motion was made by Supervisor Walker, seconded by Vice Chair Nolen, to approve the Consent Agenda. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA
MOVER: Tom Walker
SECONDER: Pati Nolen

AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

10. COMMITTEES & COMMISSIONS / SPECIAL DISTRICT **25-1281**

a) AIR POLLUTION CONTROL DISTRICT HEARING BOARD - One (1) appointment to fill the Medical Professional vacancy for a three year term ending 3/21/2028 (Interested Person: Kevin Waits)

11. AIR POLLUTION CONTROL DISTRICT **25-1295**

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer (APCO) to sign a FARMER Incentive Program Agreement with Crain Farming Operations, LLC, in the amount up to $55,000, effective upon execution by both parties and terminates three years from the date of installation

Enactment No: MISC. AGR 2025-249

REGULAR AGENDA

12. AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph Tona **25-1363**

a) AGREEMENT/RESOLUTION - Request adoption of a Resolution approving and authorizing the Air Pollution Control Officer (APCO) to sign the California Air Resources Board FY 24-25 Community Air Protection Program Grant Agreement #G24-CAPP-29 for funding in the amount of $32,987.33, effective 7/1/25 and shall terminate 6/30/29

Enactment No: MISC. AGR 2025-250

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Rob Burroughs
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

Enactment No: MISC. AGR 2025-250
Enactment No: RESO NO 2025-072

ADJOURN to reconvene as the Tehama County Board of Supervisors

8. ELECTIONS **25-1366**

a) Request approval and authorization for the County Clerk to conduct and consolidate a special election with the November 4, 2025 Uniform District Election for agencies as listed

In response to Supervisor Burroughs, Clerk & Recorder Sean Houghtby explained the Uniform District Elections and the financial responsibility for them.

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Pati Nolen
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice

Chair Nolen, and Chairperson Hansen

13. CHILD SUPPORT SERVICES - Director Tonya Moore **25-1341**

a) PROCLAMATION - Request adoption of a proclamation proclaiming August 2025 as "Child Support Awareness Month" in Tehama County

Child Support Services Director Tonya Moore gave background on the department and recognized the hard work of her employees. Mrs. Moore then read the proclamation of Child Support Month.

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Greg Jones
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

14. PROBATION DEPARTMENT - Chief Probation Officer Pam Gonzalez **25-1365**

a) AGREEMENT - Request approval and authorization for the Chief Probation Officer to sign the agreement with Ronald L. Clark, DDS, with the maximum amount not to exceed $25,000, effective 7/1/25 and shall terminate 6/30/26

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Rob Burroughs
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: MISC. AGR 2025-251

10:00 A.M.

15. PUBLIC WORKS - Interim Director Will Pike **25-1261**

a) PERMANENT ROAD DIVISION 0602, BYWOOD DRIVE

1) Receive FY 2025-2026 parcel charge report for Tehama County Permanent Road Division (PRD) 0602 (Bywood Drive)

2) PUBLIC HEARING - Conduct a public hearing in accordance with Ordinance 1883 to consider objections or protests, if any, to the report of parcel charges therein

3) RESOLUTION - Request adoption of a resolution confirming the 2025-26 Parcel Charge Report and adopting proposed adjustments for inflation to the parcel charges for the Tehama County Permanent Road Division 0602 (Bywood Drive)

Interim Public Works Director Will Pike introduced Road Commissioner Al Cathey to answer any questions.

Chairman Hansen opened the Public Hearing

In response to Supervisor Burroughs, Mr. Pike said that no comments were received.

In response to Supervisor Walker, Mr. Pike explained the history and costs of this road division and discussed the possibility of the citizens taking over the road from the county.

RESULT: APPROVE
MOVER: Pati Nolen
SECONDER: Tom Walker
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen
Enactment No: RES NO. 2025-070

16. ADMINISTRATION / COUNTY ADOPTED BUDGET FISCAL YEAR 2025-2026 - Administrative Fiscal Manager Orepa Mamea **25-1343**

a) Presentation of the FY 2025-2026 Adopted Budget

b) Request direction to staff

Administrative Fiscal Manager Orepa Mamea presented the 25/26 Adopted Budget.

Mrs. Mamea presented the Sheriff's request for a new Captain position. Sheriff Dave Kain gave background on his request and the history of that position. Mr. Kain further explained the chain of command within the department with and without this position.

Mrs. Mamea presented information regarding Sheriff overtime costs and recruitment efforts. Mr. Kain explained the funding of the overtime and the areas that overtime is most prevalent. Mr. Kain further explained the recruitment process for the requested Captain position.

In response to Supervisor Burroughs, Mrs. Mamea explained the phased in approach to staffing the new jail.

Chief Administrator Gabriel Hydrick gave an update on revenue generation opportunities for the County and work being done to generate revenue for the County.

Jessica Clark commented about the County being top heavy and support of public safety requests.

Liz Merry thanked Mrs. Mamea for her presentation and asked why the presentation used adopted budget numbers versus actual expenditures.

Louise Wilkenson commented about funds drying up, changes at the federal level and balancing a budget.

A resident commented about the funding for the staff at the Sheriff's Office.

In response to Supervisor Walker, Mrs. Mamea explained that the Lieutenant and Seargent positions referenced by the Sheriff are only proposed not current positions.

In response to Supervisor Burroughs, Mr. Kain commented that his vacancies are put into the County contingency fund for unfilled positions. Mr. Kain explained his rationale for requesting to fill the Captain position now instead of waiting. Mr. Kain further explained the reimbursement process for emergency operations.

Mr. Kain discussed frozen positions in his department and his need for the Captain position.

In response to Supervisor Burroughs, Mr. Kain explained that he wants to unfreeze his positions but does not believe he would be able to fill all of his positions this year. Mrs. Mamea explained the difference between how frozen and vacant positions are budgeted.

A proposal was made to accept the adopted budget with the addition of the Captain position. (consensus received)

17. PERSONNEL / ADMINISTRATION - Personnel Director Coral Ferrin 25-1307

a) RESOLUTION - Request approval of a resolution establishing the benefits of County of Tehama Department Heads appointed as Elected Officials, effective August 5, 2025

b) Request approval to apply the provision outlined in Section 2: Sick Leave Accrual retroactively for the following elected officials:

Matt Rogers, District Attorney
David Kain, Sheriff / Coroner
Krista Peterson, Auditor / Controller
Burley Phillips, Assessor
Jennifer Vise, Clerk and Recorder (Retired)

Supervisor Nolen departed the meeting at 11:48 am.

Supervisor Nolen rejoined the meeting at 11:49 am.

Supervisor Burroughs asked why Jennifer Vise was included in this action. Personnel Director Coral Ferrin explained that Mrs. Vise had not received her payout after retirement due to this issue.

Liz Merry commented on a PERB complaint and asked that this item be tabled. She further requested that a second legal review of this process be completed.

Louise Wilkinson commented that this item should be tabled.

Tax Collector Parker Hunt commented that there should be equality in how the sick leave payout is applied. Mr. Hunt further suggested that A be passed but B be tabled.

Sheriff Dave Kain commented that the sick leave payout has a 46 year past practice and that the current elected officials are not subject to the side letters. Mr. Kain also

requested that the Board send a new letter to the retired elected regarding the previous payouts.

Auditor Krista Peterson commented about the past practice of sick leave payouts and asked that the current elected officials be grandfathered in under the old past practice.

District Attorney Matt Rogers agreed with the previous commenters and presented a letter he sent to the Board.

Jennifer Vise commented about her sick leave banks and not being able to use them while she was holding elected office.

Mrs. Ferrin commented that there is no indication that the Board was aware of the payouts and that PERB does not have jurisdiction over elected officials.

Chairman Hansen gave some history of how this problem came about and the actions taken to correct it.

Supervisor Nolen discussed the prior approval of a second legal opinion and requested that this item be tabled.

County Counsel Margaret Long explained that her office does not have a legal opinion on this matter but that this was discovered with Personnel and brought to the Boards attention to put a process in place. Mrs. Long further explained employment law around the payout of vacation and sick leave.

Further discussion took place regarding the Board's options regarding the payout.

Motion to table A for 3 months by Supervisor Nolen, seconded by Supervisor Burroughs.

Further discussion took place on sick leave payouts and potential structure.

Subsequent motion to approve A by Supervisor Jones, seconded by Supervisor Walker.

RESULT: APPROVE
MOVER: Greg Jones
SECONDER: Tom Walker
AYES: Supervisor Jones, Supervisor Walker, and Chairperson Hansen
NAYS: Supervisor Burroughs, and Vice Chair Nolen
Enactment No: RES NO. 2025-071

Motion to table B for 3 months by Supervisor Jones, seconded by Supervisor Burroughs.

RESULT: TABLE

MOVER: Greg Jones
SECONDER: Rob Burroughs
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

18. BOARD OF SUPERVISORS **25-1355**

a) Request approval and authorization for the Chair to sign the letter of opposition regarding AB 531

Louise Wilkenson asked that the Board explain AB 531.

Chairman Hansen read the letter regarding AB 531 and geothermal permitting.

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Greg Jones
AYES: Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

FUTURE AGENDA ITEMS

None

CLOSED SESSION

County Counsel Margaret Long noted that #24 should have said interim Public Guardian/Public Administrator.

19. CLOSED SESSION **25-1092**

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Child Support Services Director Annual Performance Evaluation Process

20. CLOSED SESSION **25-1193**

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Social Services Director Annual Performance Evaluation Process

21. CLOSED SESSION **25-1327**

a) Liability Claims Pursuant to Government Code 54956.95
Claimant: Raquel Jacinto
Agency claimed against: Tehama County

22. CLOSED SESSION **25-1328**

a) Liability Claims Pursuant to Government Code 54956.95

Claimant: CSM,LLP o/b/o USAA a/s/o Bryan Gregory
Agency claimed against: Tehama County

23. CLOSED SESSION **25-1361**

a) Liability Claims Pursuant to Government Code 54956.95
Claimant: G.T by and through Guardian Ad Litem, Morgan Trevino
Agency claimed against: Tehama County

24. CLOSED SESSION **25-1372**

a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Public Guardian / Public Administrator

12:37 P.M. RECESS

1:32 P.M. RECONVENE

1:30 P.M.

RECESS to convene as the Tehama County Board of Equalization

25. TEHAMA COUNTY BOARD OF EQUALIZATION - Assessor Burley Phillips **25-1369**

a) Assessment Appeal No. 9-2023 A-B, Belle Mill Property Owners, LLC - Hearing on Appeal
Principal Appraiser Patrick Archer presented the withdrawal of Assessment Appeal 9-2023 A-B

Motion to accept the withdrawal made by Supervisor Jones seconded by Supervisor Walker.

RESULT:	APPROVE
MOVER:	Greg Jones
SECONDER:	Tom Walker
AYES:	Supervisor Jones, Supervisor Burroughs, Supervisor Walker, and Chairperson Hansen
ABSENT:	Vice Chair Nolen

Supervisor Nolen joined the meeting at 1:33 P.M.

ADJOURN to reconvene as the Tehama County Board of Supervisors

1:33 P.M. RECESS

3:34 P.M. RECONVENE

REPORTABLE ACTIONS FROM CLOSED SESSION

19. a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)
Title: Part Two of the Child Support Services Director Annual Performance Evaluation Process

Reportable Action: Part Two completed

20. a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)
Title: Part Two of the Social Services Director Annual Performance Evaluation Process

Reportable Action: Part Two completed

21. a) Liability Claims Pursuant to Government Code 54956.95
Claimant: Raquel Jacinto
Agency claimed against: Tehama County

Reportable Action: Claim denied 5-0

22. a) Liability Claims Pursuant to Government Code 54956.95
Claimant: CSM,LLP o/b/o USAA a/s/o Bryan Gregory
Agency claimed against: Tehama County

Reportable Action: Direction given to staff

23. a) Liability Claims Pursuant to Government Code 54956.95
Claimant: G.T by and through Guardian Ad Litem, Morgan Trevino
Agency claimed against: Tehama County

Reportable Action: Claim denied 5-0

24. a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)
Title: Public Guardian / Public Administrator

Reportable Action: Continued to 8/7/25

ADJOURN

3:35 P.M There being no further business before the Board, the meeting was adjourned.

ATTEST: August 7, 2025

APPROVED

_____
Chairman of the Board
of Supervisors

SEAN HOUGHTBY, Clerk
of the Board of Supervisors

by_____

SPECIAL MEETING

Tehama County
Tuesday, August 7, 2025 9:00 AM
Board of Supervisors
Meeting Minutes

727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
http://www.tehama.gov
Board Chambers

Robert Burroughs, District 1
Tom Walker, District 2
Pati Nolen, District 3, Vice Chair
Matt Hansen, District 4, Chairman
Greg Jones, District 5

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Present: Supervisor Rob Burroughs, Supervisor Tom Walker, Vice Chair Pati Nolen, and Chairperson Matt Hansen
ABSENT: Supervisor Greg Jones

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

Chairman Hansen presided. Present in the chambers were Clerk of the Board Sean Houghtby, County Counsel Margaret Long by Deputy Andrew Plett, and Chief Administrator Gabriel Hydrick.

PUBLIC COMMENT

A resident commented ~~on~~ in favor of a candidate for Public Works Director and the importance of the Public Guardian position. She further commented about sick leave and vacation pay.

REGULAR AGENDA

CLOSED SESSION

1. CLOSED SESSION **25-1360**

a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Director of Public Works

2. CLOSED SESSION **25-1403**

a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Interim Public Guardian / Public Administrator

9:05 A.M. RECESS

11:25 A.M. RECONVENE

REPORTABLE ACTIONS FROM CLOSED SESSION

1. CLOSED SESSION
a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Director of Public Works

Reportable Action: Direction to Staff

2. CLOSED SESSION
a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Interim Public Guardian / Public Administrator

Reportable Action: 4-0 to appoint Bekkie Emery as interim Public Guardian/Public Administrator

ADJOURN

11:25 A.M. There being no further business before the Board, the meeting was adjourned.

ATTEST: August 8, 2025

APPROVED

_____
Chairman of the Board
of Supervisors

SEAN HOUGHTBY, Clerk
of the Board of Supervisors

by_____

Tehama County

Agenda Request Form

File #: 25-1425 **Agenda Date:** 8/26/2025 **Agenda #:** 15.

DISTRICT ATTORNEY/ BUILDING & SAFETY/ HEALTH SERVICES AGENCY/ SOCIAL SERVICES

Requested Action(s)

a) Request approval of certificates recognizing the following employees for their years of faithful and dedicated service to the County of Tehama:

DISTRICT ATTORNEY
1) Theresia Sweeney, 30 years

BUILDING & SAFETY
1) Margarita Garcia, 10 years

HEALTH SERVICES AGENCY
1) Dolly Hopper, 10 years
2) Mindi Johnson, 10 years

SOCIAL SERVICES
1) Sheila Stevens, 10 years

b) Request approval of retirement award to the following employee in recognition of her many years of faithful and dedicated service to the County of Tehama:

SOCIAL SERVICES-Lisa Matheson, 31 years

Financial Impact:
None

Background Information:
None

Tehama County

Agenda Request Form

File #: 25-1362 **Agenda Date:** 8/26/2025 **Agenda #:** 16.

TEHAMA COUNTY ECONOMIC DEVELOPMENT - Chamber of Commerce CEO Dave Gowan

Requested Action(s)
a) INFORMATIONAL PRESENTATION - Informational update regarding Economic Development activities in Tehama County

Financial Impact:
No financial impact from this presentation.

Background Information:
In the last several years, the Tehama County Board of Supervisors has directed some limited funding to the Red Bluff/Tehama County Chamber of Commerce for an Economic Development program. The Chamber has periodically brought back results to present to the Board and the public.

Tehama County

Agenda Request Form

File #: 25-1462 **Agenda Date:** 8/26/2025 **Agenda #:** 17.

HEALTH SERVICES AGENCY / MENTAL HEALTH - Executive Director Jayme Bottke and Mental Health Services Act Coordinator Travis Lyon

Requested Action(s)
a) INFORMATIONAL PRESENTATION - Update from Mental Health Services Act (MHSA) Three-Year Program and Expenditure Plan Revision, Fiscal Year (FY) 2023-2026, Annual Update (AU) Revision, FY 2024-2025, Annual Update, FY 2025-2026, Three-Year Prevention & Early Intervention (PEI) Evaluation Report, FY 2021-2024, and Annual Innovation (INN) Report, FY 2023-2024

b) Request approval by the Board of Supervisors for the Mental Health Services Act (MHSA) Three-Year Program and Expenditure Plan Revision, Fiscal Year (FY) 2023-2026, Annual Update (AU) Revision, FY 2024-2025, Annual Update, FY 2025-2026, Three-Year Prevention & Early Intervention (PEI) Evaluation Report, FY 2021-2024, and Annual Innovation (INN) Report, FY 2023-2024

Financial Impact:
This is a presentation, there is no financial impact. There is no impact on the General Fund.

Background Information:
In November 2004, voters in the State of California passed Proposition 63, the Mental Health Services Act (MHSA), which was designed to expand and transform California's County Mental Health Services System. The MHSA is funded by imposing an additional one percent tax on an individual's taxable income in excess of one million dollars.

MHSA guidelines require that the report have a 30-day public review period followed by a public hearing. The Mental Health Services Act (MHSA) Three-Year Program and Expenditure Plan Revision, Fiscal Year (FY) 2023-2026, Annual Update (AU) Revision, FY 2024-2025, Annual Update, FY 2025-2026, Three-Year Prevention & Early Intervention (PEI) Evaluation Report, FY 2021-2024, and Annual Innovation (INN) Report, FY 2023-2024 were posted for a 30-day public review and comment period from 7/22/2025 - 8/20/2025. The Tehama County Mental Health Board held a public hearing for review of the Three-Year Plan on 8/20/2025 and are recommending that the Board of Supervisors approve the plan as presented today.

If the Board does not approve the MHSA plan and annual update, TCHSA would be in violation of regulatory requirements and would lose MHSA funding.

WELLNESS • RECOVERY • RESILIENCE

TCHSA
Tehama County
Health Services
Agency

Mental Health Services Act (MHSA)

Informational Training

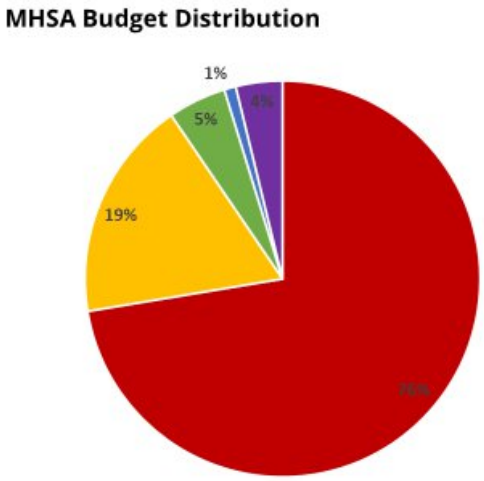
Proposition 63

- Passed in 2004
- 1% state tax on personal income earnings of more than $1 million, annually

Provides

- Funding, personnel, and other resources
- Best practices and innovative approaches
- Prevention, early intervention, treatment, and recovery
- Community partnerships and stakeholder engagement

MHSA Programs



5 Components

- *Community Services and Supports (CSS)*
- *Prevention and Early Intervention (PEI)*
- *Innovation (INN)*
- *Capital Facilities and Technological Needs (CFTN)*
- *Workforce Education and Training (WET)**

*One-time funds; but can continue to transfer from CSS

Counties may utilize up to 20% of the average annual amount of MHSA funds allocated for the previous five years on CFTN, WET, and prudent reserves combined. (WIC § 5892 (b))

MHSA Allocation

MHSA Component	Percentage Allocated	Based on $4 million
Community Services & Supports (CSS)	76%	$3,160,000
• *Full-Service Partnership (FSP)*	*51%*	*$1,580,000*
• *WET & CFTN*	*up to 20%*	
Prevention & Early Intervention	19%	$640,000
• *Programs for youth (0-25)*	*51%*	
Innovation (INN)	5%	$200,000

MHSA Component and Program	Program / Location	Service Types / Modes	Evidence-Based Interventions
Community Services & Supports (CSS)			
Access		See CSS, Access	
	Behavioral Health Outpatient Clinic	Case Management, Rehabilitation, Individual Therapy, Group Therapy, Linkage to Other Services, Psychiatry and Tele-Psychiatry	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT
	STANS Wellness & Recovery Center		
	Corning Center, Los Molinos, and Rancho Tehama	Case Management, Rehabilitation, Individual Therapy, Group Therapy, and Linkage to Other Services	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT
	Level 1 Co-Occurring Services	Primary Diagnosis is Substance Use Disorder (SUD) with Mild-to-Moderate Mental Illness	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT, the Matrix Model
Full-Service Partnership (FSP)		See CSS, Full Services Partnership (FSP)	
	Children (0-15 years) Transition-Aged Youth (TAY) (16-25 years)	Case Management, Rehabilitative Service, Individual Therapy, and Group Rehabilitative Therapy	Intensive Home-Based Services (IHBS), Intensive Care Coordination (ICC), and Child & Family Team (CFT) Meetings
	Adults (26-59 years) Older Adults (60+ years)	Case Management, Rehabilitative Service, Individual Therapy, Group Rehabilitative Therapy	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT
	Assisted Outpatient Treatment (AOT)	Court-Mandated FSP-Level Care, Including Case Management, Rehabilitation, Individual Therapy, Group Rehabilitative Therapy	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT
	Co-Occurring Level Two	Co-Occurring Level Two is for Clients with Co-Occurring Disorders with Severe and Persistent Mental Illness who also Have a Substance Use Disorder (SUD) Diagnosis	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT, the Matrix Model (Behavioral Health Co-Occurring or Behavioral Health Court FSP)
Client Employment Programs		See CSS: Client Employment Programs	
	Rehabilitative training and employment as Workforce Employees, supporting services at the STANS Wellness & Recovery Center and/or participating in rehabilitative employment activities (landscaping, catering, and others). Workforce employees are often FSP clients. (Peer Advocate is an additional level of employment and they are part of the support system (PEI) provided to individuals and groups at the STANS Center.		
Transitional Housing		See Transitional Housing	
	Transitional Housing	Case Management, Rehabilitation, Individual Therapy, and Group Therapy	

MHSA Component and Program	Program or Location	Report Section
Prevention & Early Intervention (PEI)		
Early Intervention		
	Mobile Crisis Team	PEI: Early Intervention
	Community Engagement & Outreach	
Stigma Reduction		
	Mental Health First Aid (MHFA) Training	PEI: Stigma-Reduction
	Crisis Intervention Team (CIT) Training - Law Enforcement, First Responders, and Civilian Staff	
Suicide Prevention		
	Suicide Prevention Activities, Events, & Social Marketing	PEI: Suicide Prevention
	Applied Suicide Intervention Skills Training (ASIST)	
Parenting and Family Support		
	Nurturing Families	PEI: Parenting and Family Support
	Support for Family Members and Caregivers & First Episode Psychosis (FEP)	
Evidence-Based Interventions		
	Trauma-Focused Cognitive Behavioral Therapy (TF-CBT)	PEI: Evidence-Based Interventions
	Cognitive Processing Therapy (CPT)	
	Therapeutic Drumming	
Peer Advocate Program		
	TalkLINE Staffing & Community Outreach	PEI: Peer Advocate Program
	Peer Counseling, Groups, & Social Engagements	
Workforce Education and Training (WET)		
	Supports training and education for TCHSA staff that promotes efficacy, staff expansion, and best practices	Workforce Education and Training (WET)
Capital Facilities and Technological Needs (CFTN)		
	Electronic Health Records (EHR) System; Technological Infrastructure	Capital Facilities and Technological Needs (CFTN)
Innovation (INN)		
Permanent Supportive Housing (PSH)		
	Supportive housing in which the County agrees to provide services to residents for the term of the loan, approximately 50 years.	Permanent Supportive Housing (PSH)

Discussion / Input

Your Feedback

- Programs
- Needs
- Challenges

Want more information – Please Contact

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Tehama County

Mental Health Services Act (MHSA)

2023-2026 Three-Year Program & Expenditure Plan
2021-2022 Prevention & Early Intervention (PEI) Annual Report
2021-2022 Innovation (INN) Annual Report

This Three-Year Program & Expenditure Plan and Annual Update was available for public review and comment from May 11th through June 11th, 2023.

The County Mental Health Board held a public hearing at the close of the 30-day public comment period, on June 14th, 2023.

The County Mental Health Board recommended approval of this Three -Year & Expenditure Plan to the County Board of Supervisors.

Tehama County Board of Supervisors approved this Three-Year & Expenditure Plan on June 27th, 2023.

For information or questions regarding this report, contact:

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OVERVIEW

This document provides community members and stakeholders with an overview of local programs funded by the Mental Health Services Act (MHSA), and reports on both program successes and – shaped by stakeholder input – program goals. In addition, this document fulfills MHSA regulatory requirements: California law requires that each county behavioral health agency prepare a three-year plan outlining planned use of MHSA funds (called a *Three-Year Program and Expenditure Plan*). Regulations require that MHSA plans be updated annually, reflect changes in funding or program adjustments (called an *Annual Update)*. This document includes bundled reports and serves as the:

- Three-Year Program and Expenditure Plan for FY 2023/2024 through 2025/2026
- Prevention & Early Intervention (PEI) Annual Report for FY 2021/2022
- Innovation (INN) Annual Report for FY 2021/2022

Mental Health Services Act (MHSA)

Proposition 63, the Mental Health Services Act (MHSA) was passed by California voters in 2004 to provide funds to counties for mental health services and programs. Local county agencies must spend MHSA funds to expand mental health services and cannot use them to replace existing state or county funding.

MHSA is funded through a 1% tax on individual annual taxable income exceeding $1 million and has grown to approximately $3 billion a year. The California Department of Health Care Services (DHCS) allocates funds to counties based on population, poverty level, and prevalence of mental illness.

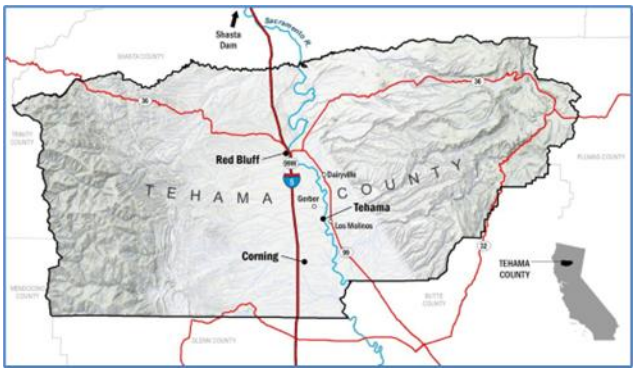
MHSA law stipulates different service components: Community Services and Supports (CSS), Prevention and Early Intervention (PEI), Housing, Innovation (INN), Workforce Education and Training (WET) and Capital Facilities and Technological Needs (CFTN). CSS, PEI, and INN are funded on an on-going basis, with disbursement made monthly, while permanent housing, CFTN and WET are on a different funding schedule (receiving, for example, one-time funds or funds for a finite period).

MHSA spending is structured, requiring minimum percentages spent on each of several components: 76% must be spent on CSS (with 51% or more on a level of care called Full-Service Partnership (FSP); 19% must be spent on PEI (51% or more must be spent on services for youth and transition-aged youth, or “TAY” ages 16 to 25); and INN receives 5%. Counties must maintain a “prudent reserve” of MHSA funds to help mitigate funding fluctuation. MHSA does allow some cross over between components: For example, up to 20% of the average of the previous five years CSS annual funding can be spent on WET, CFTN, and/or “prudent reserve”.

Tehama County

Straddling the basin of California's Central Valley and framed by mountainous regions in both the east and west, the county benefits from tourism while maintaining an industrial base in agricultural and animal production. The county's cultural base has a strong Latino community as well as a significant Native American population. These cultural bases have led to long-established and tight-knit communities in a rugged rural setting.

As of the 2020 census, Tehama County has a population of 65,829. At 27% (2020 census data), Tehama County's Latino population is larger than the national average of 19% and lower than the California average of 39%. Spanish is the county's only threshold language, and the remaining population is predominantly white (66%), with 1% of Black or African American, 3% American Indian and Alaskan Native, and 1.5% of Asian ancestry.



The 15.6% poverty rate of Tehama County is only slightly higher than the California average (12.3%) and the National average (12.8%), but it still poses a significant challenge in providing services. Many counties within the superior region (surrounding counties) have similar poverty levels, compounding the effects of rural poverty, considering that limited services are expected to provide for a high-needs population. In addition, the median household income in Tehama County is $52,901, which is 38% lower than the $84,907 California median income, and 25% lower than the $69,717 National median income.

Population age and static growth is another regional and local issue, with 20% of Tehama County residents being over the age of 65, significantly higher than the 15% throughout the state of California, but in line with the Superior Region's 21%.

An estimated 17% of county residents, ages 25+ have attained a bachelor's degree or higher, compared to California's 25%, and the national rate of 35%. In contrast, Tehama County has a high school completion rate of 86% compared to the state average of 34% combined with a lower population of adults, a higher population of older adults, and a static population growth might indicate that youth who leave the county to pursue jobs, higher education, and/or training may not be returning to Tehama County.

(https://www.census.gov/quickfacts/tehamacountycalifornia)
(https://www.census.gov/library/stories/state-by-state/california-population-change-between-census-decade.html)
(https://data.census.gov/profile?q=United+States&g=010XX00US)

Geographic isolation is an additional contributor to the challenges surrounding the provision of services throughout the county. This is demonstrated by a population density of approximately 22 people per square mile (California average is 239 people per square mile) and a car travel time of two to three hours to reach the nearest major metropolitan area (Sacramento). Sixty percent of Tehama County residents live in unincorporated areas (substantially more than the state average off 14%). With an area of nearly 3,000 square miles and sparse population density, individuals must travel significant distances within the county to reach services. Most of the county's services, including the only acute care hospital, are in the county seat of Red Bluff (population of 14,710 per the 2020 census).

Due to the county's size and sparse population, transportation is limited, and travel is private-vehicle dependent. Poverty, combined with limited public transportation and large distances may lead to transportation being potential barrier to proper care.

With the national workforce shortage surrounding the behavioral health occupations, Tehama County struggles to find and retain qualified staff including psychiatrists, clinicians, nurses, and case managers.

The stigma surrounding mental health continues to result in residents being wary of accessing mental health services, especially in an interconnected community where maintaining anonymity and privacy is a complex issue.

"Stigma is particularly intense in rural communities, where anonymity and privacy are difficult to maintain."

www.nationalregister.org/pub/the-national-register-report-pub/fall-2012-issue/the-state-of-rural-mental-health-caring-and-the-community/

Unserved/Underserved Populations in Tehama County

Population assessment is necessary to identify the cultural and linguistic needs of the target population and is critical in designing and planning for the provision of appropriate and effective mental health services.

The following table is a summary of the most recent census data for Tehama County by the U.S. Census Bureau.
Tehama County, California - Census Bureau Profile

Population	Tehama County Estimated Number	Percent	Statewide Percent
Total	65,829		
Under 5	3,836	5.8%	5.4%
5 to 19	13,491	20.5%	19.0%
20 to 64	35,427	53.8%	69.4%
65 and older	13,075	19.9%	16.2%
Female	33,147	50.4%	50.1%
Male	32,682	49.6%	49.9%
White	44,926	68.2%	38.5%
African American	420	0.6%	5.4%
American Indian / Alaska Native	1,881	2.9%	1.4%
Asian	1,027	1.6%	15.8%
Native Hawaiian / Pacific Islander	132	0.2%	0.4%
2 or more races	7,844	11.9%	19.0%
Other	9,599	14.6%	19.5%
Latino or Hispanic (of any race)	17,938	27.2%	40.4%
People with income below poverty level in last 12 months	9,150	13.9%	12.0%

Additionally, the most recent data available to TCHSA demonstrates that the 200% of poverty data for Tehama County exhibits similar numbers to that of the Medi-Cal population except that the percentage of Latino individuals is higher by approximately 5%, at 30.65%. The Caucasian population is 62.5%, with the remaining cultural groups having very small percentages. Youth make up 31.2% of the 200% poverty group, compared to 45.8% of the Medi-Cal population and 25% of the general population. The Serious Mental Illness (SMI) prevalence rates are at 8% for youth and 5.6% for adults in the overall population, and 9.2% for youth and 8.9% for those at the 200% of poverty level. The comparison for males and females is 6.9% females and 5.5% males for the general population, and 10.2% for females and 8.1% for males in the 200% of poverty level. Ethnicity percentages are as follows:

Ethnicity Group	General Population SMI Prevalence Rate	200% of Poverty Level SMI Prevalence Rate
White	5.6%	9.8%
African American	6.5%	7.9%
Asian	3.5%	5.3%
Pacific Islander	4.0%	0.0%
American Native	8.4%	10.8%
Multi	7.2%	9.5%
Hispanic	6.9%	8.2%

Much of the underserved population of Tehama County are found within two distinct ethnic groups: Latino and Native American populations. Within all ethnic groups, the significant disparities in care can be found among LGBTQ+ individuals and children/youth who are exposed to trauma, and/or are at risk of experiencing juvenile justice involvement. Some of these disparities stem from lack of transportation, stigma, and limited-service locations. Others are due to traditional mental health settings and services not meeting the demand. Additionally, there are limited bilingual providers as well as limited LGBTQ+ focused providers.

Target Population – Medi-Cal, CSS, WET, and PEI	**Disparity**
Latino	Underserved
Native American	Underserved
LGBTQ	Suspected to be significantly underserved

Target Population – PEI Priority Population	**Disparity**
Underserved cultural populations	Latino and Native American are significantly underserved.
Children/youth in stressed families	Traditionally, Tehama County has had an appropriate penetration rate but has not maintained services sufficiently.
Trauma-exposed youth	See above
Children/youth at risk or experiencing juvenile justice involvement	See above

Strategies to reduce disparities include fostering healthy behaviors, supporting healthy community environments, and supporting good health outcomes for the individual. The unserved and underserved communities are those who have low levels of access and/or use of mental health services and who face pervasive institutional and socioeconomic barriers to obtaining health and mental health care. The use of “Cultural Brokers” engaged in multiple Outreach and Engagement functions in outlying areas assists in bridging the gap between these communities and the service providers. Providing flexible service provisions to meet the needs of underserved and unserved communities, including flexible hours as well as alternative sites for the delivery of services will additionally reduce the challenges faced by target populations. The TCHSA Mobile Crisis Team can be deployed throughout Tehama County to address the needs of the members where they are most likely to accept services (i.e., in their homes, in a public space, in a private office, etc.).

MHSA Component and Program	Program / Location	Service Types / Modes	Evidence-Based Interventions
Community Services & Supports (CSS)			
Access		See CSS, Access	
	Behavioral Health Outpatient Clinic	Case Management, Rehabilitation, Individual Therapy, Group Therapy, Linkage to Other Services, Psychiatry and Tele-Psychiatry	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT
	STANS Wellness & Recovery Center		
	Corning Center, Los Molinos, and Rancho Tehama	Case Management, Rehabilitation, Individual Therapy, Group Therapy, and Linkage to Other Services	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT
	On-Call Clinicians	Crisis Intervention	Clinical Assessment, Interventions
	Level 1 Co-Occurring Services	Primary Diagnosis is Substance Use Disorder (SUD) with Mild-to-Moderate Mental Illness	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT, the Matrix Model
	Community Crisis Response Unit (CCRU)	24/ 7 Crisis Intervention Unit	Seeking Safety
Full-Service Partnership (FSP)		See CSS, Full Services Partnership (FSP)	
	Children (0-15 years) Transition-Aged Youth (TAY) (16-25 years)	Case Management, Rehabilitative Service, Individual Therapy, and Group Rehabilitative Therapy	Intensive Home-Based Services (IHBS), Intensive Care Coordination (ICC), and Child & Family Team (CFT) Meetings
	Adults (26-59 years) Older Adults (60+ years)	Case Management, Rehabilitative Service, Individual Therapy, Group Rehabilitative Therapy	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT
	Assisted Outpatient Treatment (AOT)	Court-Mandated FSP-Level Care, Including Case Management, Rehabilitation, Individual Therapy, Group Rehabilitative Therapy	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT
	Co-Occurring Level Two	Co-Occurring Level Two is for Clients with Co-Occurring Disorders with Severe and Persistent Mental Illness who also Have a Substance Use Disorder (SUD) Diagnosis	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT, the Matrix Model (Behavioral Health Co-Occuring or Behavioral Health Court FSP)
Client Employment Programs		See CSS: Client Employment Programs	
	Rehabilitative training and employment as Workforce Employees, supporting services at the STANS Wellness & Recovery Center and/or participating in rehabilitative employment activities (landscaping and others). Workforce Employees are often FSP clients. Peer Advocate is an additional level of employment: Peer Advocates are part of the support system (PEI) provided to individuals and groups at the STANS Wellness and Recovery Center.		
Transitional Housing		See Transitional Housing	
	Transitional Housing	Case Management, Rehabilitation, Individual Therapy, and Group Therapy	

MHSA Component and Program	Program or Location	Report Section
Prevention & Early Intervention (PEI)		
Community Engagement & Latino Outreach (CELO)		
	Community Outreach Activities and Programs	PEI: Community Engagement & Latino Outreach (CELO)
	Latino/Latina/Latinx Outreach	
Stigma Reduction		PEI: Stigma-Reduction
	Community Education & May is Mental Health Month	PEI: Stigma-Reduction
	Mental Health First Aid (MHFA) Training	PEI: Stigma-Reduction
	Crisis Intervention Training (CIT) - Law Enforcement, First Responders, and Civilian Staff	PEI: Stigma-Reduction
Suicide Prevention		
	Suicide Prevention Activities, Events, & Social Marketing	PEI: Suicide Prevention
	Applied Suicide Intervention Skills Training (ASIST)	PEI: Suicide Prevention
Parenting and Family Support		
	Nurturing Families	Parent/Caregiver Training Groups
	Support for Family Members and Caregivers & First Episode Psychosis (FEP)	Support Groups, First Episode Psychosis (FEP) and their Families/Caregivers
Evidence-Based Interventions		
	Trauma-Focused Cognitive Behavioral Therapy (TF-CBT)	Trauma-Focused Cognitive Behavioral Therapy (TF-CBT)
	Cognitive Processing Therapy (CPT)	Cognitive Processing Therapy (CPT)
	Therapeutic Drumming	Therapeutic Drumming
Peer Advocate Program		
	TalkLINE Staffing, Phone Coverage Hours, & Community Outreach	PEI: Peer Advocate Program
	Peer Run Groups and Activities	
	Individual Support	

MHSA Component and Program	Program or Location	Report Section
Innovation (INN)		
	Help@Hand	Innovation: Help@Hand
Workforce Education and Training (WET)		
	Supports training and education for TCHSA staff that promotes efficacy, staff expansion, and best practices	Workforce Education and Training (WET)
Capital Facilities and Technological Needs (CFTN)		
	Electronic Health Records (EHR) System	Capital Facilities and Technological Needs (CFTN)
Permanent Supportive Housing (PSH)		
	Supportive housing in which the County agrees to provide services to residents for the term of the loan, approximately 50 years	Housing

COMMUNITY SERVICES & SUPPORTS (CSS)

Community Services & Supports (CSS) are programs and strategies which:

- Improve access to unserved and underserved populations.
- Provide Full-Service Partnerships (FSPs) – a "whatever it takes" level of service.
- Apply a recovery-focused approach to existing systems and services.

CSS: Allocation by Fiscal Year

MHSA funds vary depending on economic conditions and other factors. Considering the recently adjusted budget from the State of California and the expected deficit over the next few years, Tehama County Health Services Agency (TCHSA) expects these revenue estimates may change. The focus of MHSA will be on the continuation and expansion of existing programs and services as we navigate this difficult adjustment. TCHSA will continue to comply with all spending guidance distributed from the Governor of California and the California Department of Health Care Services (DHCS) to provide service to your clients. Any stated budgets are merely current estimates and are not meant to be prescriptive in nature.

FY 2023-24	FY 2024-25	FY 2025-26
$3,156,600	$3,257,752	$3,503,490

CSS: Focus

TCHSA focuses on wellness, resiliency, and recovery through our provision of services; including community collaboration, integrated and cultural competence, and striving to reach those who are unserved and/or underserved within our community.

CSS: Access

CSS Cost per Person		
Fiscal Year	# of Persons Served	Cost Per Person
2021-22	328	$4,386.02

Services and service access is provided in two ways; first, through physical service locations, and secondly through programs granting access to mental health services.

TCHSA's access centers provide clients with case management, psychosocial rehabilitation, individual therapy, group therapy, linkage to other services, psychiatry, tele-psychiatry, and peer run and consumer -directed services. In Red Bluff, these centers are the Behavioral Health

Outpatient Clinic (BHOP) and the STANS Wellness & Recovery Center. In southern Tehama County in the city of Corning, TCHSA has an additional Outpatient Clinic. Part of these services is to ensure that at a minimum there is at least one bi-lingual, Spanish-speaking staff member available to clients.

Groups focus on psychosocial rehabilitation by helping people develop the social, emotional, and intellectual skills they need to live happily with the smallest amount of professional assistance possible. Broadly, rehabilitative groups focus on two areas (Coping Skills and Developing Healthy Resources) that help reduce the stresses experienced by clients in recovery from mental illness. By learning coping skills and developing healthy resources (both internal and among peers, friends, and family), the clients are better equipped to successfully navigate stressors, develop resiliency, attain life stability, and minimize crisis events. By decreasing crisis events, the chance of hospitalization, homelessness, and other negative outcomes that are disruptive to the client and the community are also decreased.

MHSA states that services provided should focus on **recovery** & resilience.

What does "recovery" mean?

"Recovery embraces all aspects of life, including housing, employment, education, mental health and healthcare treatment and services, complementary and naturalistic services, addictions treatment, spirituality, creativity, social networks, community participation, and family supports as determined by the person.
Families, providers, organizations, systems, communities, and society play crucial roles in creating and maintaining meaningful opportunities for consumer access to these supports."

Recovery is when people begin to experience themselves as a person in recovery rather than a person with a mental illness.

The 10 Fundamental Components of Recovery
As Amended by the CA Association of Social Rehabilitation Agencies. January 2008

Groups enhance individual therapy and provide rehabilitative support with the goal of community integration and stability. Groups also provide structured opportunities for socialization and community building, decreasing the isolation often experienced by those facing mental health challenges.

Described below, evidence-based interventions used at access centers include Wellness Recovery Action Plan (WRAP), Cognitive Processing Therapy (CPT), Trauma Focused Cognitive Behavioral Therapy (TF CBT), Seeking Safety, Moral Reconation Therapy (MRT) and Therapeutic Drumming.

Wellness Recovery Action Plan (WRAP) involves clients in their own care. When WRAP was developed in 1997, this was an innovative concept that has become a cornerstone of mental health recovery. WRAP aligns with MHSA's focus on client-driven care.

WRAP's core concepts are:

- **Hope.** People who experience mental health difficulties can set and meet life dreams and goals.
- **Personal responsibility.** Clients are active partners in their own care.
- **Education.** Client learning about themselves and mental health—on an on-going basis—supports life decisions that, in turn, support recovery.
- **Self-advocacy.** People learn how to effectively reach out for what they need and want in support of their recovery.
- **Support.** Providing and receiving support increases life skills and improves quality of life. People identify and/or develop a support network of people who nurture their recovery and, in turn, provide support to others.

Clients develop a WRAP plan in collaboration with their providers and peers. WRAP groups support the on-going review and use of WRAP plans. WRAP groups are designed to be taken and passed on to deeper levels of care.

Rehabilitation
Psychosocial rehabilitation (rehabilitation) supports recovery, integration within the community (through work, school, and social involvement) and an optimal quality of life for someone living with serious mental illness.

Cognitive Processing Therapy (CPT) is a modality suited for treatment of trauma and PTSD. The American Psychological Association's website describes Cognitive Processing Therapy as "a specific type of cognitive behavioral therapy that has been effective in reducing symptoms of PTSD that have developed after experiencing a variety of traumatic events."

CPT is generally delivered over 12 sessions and helps patients learn how to challenge and modify unhelpful beliefs related to the trauma. In so doing, the patient creates a new understanding and conceptualization of the traumatic event so that it reduces its ongoing negative effects on current life.
www.apa.org/ptsd-guideline/treatments/cognitive-processing-therapy.aspx

Access Centers Hours of Service

Fiscal Year	BHOP	Corning	Outlying
2021-22	1,737.02	45.72	55.48

CSS Access: Behavioral Health Outpatient Clinic (BHOP)

Located on the Walnut Street Campus in Red Bluff, CA, the Outpatient Clinic is an entry point to services for behavioral health clients, offering case management, rehabilitation, individual therapy, linkage to other services, psychiatry, tele-psychiatry, and Full-Service Partnership (FSP) level care. Services are available Monday through Friday from 8:00am – 5:00pm.

CSS Access: STANS Wellness & Recovery Center

Additionally located on the Walnut Street Campus is the STANS Center, focusing primarily on the provision of peer led groups, Monday through Friday, 8:00am – 5:00pm. STANS is an acronym for Strength, Treatment, Activities, Networking, and Service. Groups include Gardening, Food Security/Nutrition, Therapeutic Drumming, Social Interactions, Meditation, Physical Exercise, Anger Management, and World Celebrations (a study of cultures from around the world).

CSS Access: Corning Center, Los Molinos, and Rancho Tehama

Services through the Corning Center are well-established and available to all residents with a focus on serving the Latino community. Behavioral Health staff at the Corning Center are, whenever possible, clinicians and staff who are bi-lingual Spanish.

It is the goal of TCHSA to continue expanding services to our more remote communities through the introduction of Prevention & Early Intervention (PEI) programs as we strengthen our ability to serve the unserved and underserved populations.

CSS Access: On-Call Clinicians

Providing mobile crisis or field crisis response has been a long-standing TCHSA goal. "Mobile crisis" is a broad term for services that can, in fact, range from clinicians being on call (to the hospital or first responders) to a program that provides a team in the field dedicated to psychiatric events.

As part of the Mobile Crisis unit, the on-call clinicians in collaboration with community partners including hospitals, clinics, emergency rooms, and first responders will be able to ensure that people experiencing a mental health crisis are evaluated as soon as possible and receive the necessary care in a timely and impactful manner.

CSS Access: Level 1 Co-Occurring Services

The goal of TCHSA's Co-Occurring programs is to help clients simultaneously address both mental illness and substance use. If a mental health client with substance use issues does not receive services that address both areas, the client does not receive the tools necessary for recovery.

Programs that address both mental health issues and substance use—not just one issue or the other—are often referred to as "Co-Occurring" services. By providing services that address both issues, the services provided for one issue is "Leveraged" and outcomes improve.

TCHSA offers Co-Occurring services that fall within two separate levels. Both Co-Occurring programs are provided jointly by Behavioral Health and Substance Use Recovery Services.

National studies find that approximately half of those who experience mental illness will also experience substance use disorder and vice versa (National Institute on Drug Abuse). 18% of Americans ages 18 and up experience some form of mental illness (SAMHSA's 2014 National Survey on Drug Use and Health).

Co-Occurring Level 1 serves clients who would usually not receive mental health services because their primary diagnosis is a substance use disorder, leaving a significant gap in both stabilization and on-going care. To mitigate this gap in services, Level 1 services are funded under MHSA CSS Access. The criteria for Level 1 treatment specifies that clients have a primary diagnosis of substance use disorder and a secondary diagnosis (DSM 5) of a mild-to-moderate mental health issue. Level 1 clients receive services through Substance Use Recovery Services (SURS) and, in addition to the core SURS program, receive a specialized curriculum of groups focusing on co-occurring issues co-led by SURS and Behavioral Health staff. Level 1 groups include Seeking Safety and Wellness Action Recovery Plan (WRAP). Where appropriate, clients also receive individualized counseling from Behavioral Health clinicians, or treatment may include a trauma-based modality (most commonly CPT).

Co-occurring Level 2 is a specialized FSP program with a focus on Co-Occurring and is funded under CSS FSP (see also FSP). The criteria for Co-Occurring Level 2 is a primary diagnosis of severe and persistent mental illness (DSM 5) and a secondary moderate-to-severe substance use diagnosis. Level 2 clients receive services through the FSP program and, in addition to core FSP services, clients receive a specialized curriculum of groups (again, co-led by Behavioral Health and SURS) that includes WRAP, Seeking Safety and the Matrix model (an evidence-based intensive outpatient treatment program for alcohol and drugs, with proven efficacy in methamphetamine addiction. If appropriate clients may also receive individualized counseling with a TCHSA clinician (most commonly CPT).

Co-Occuring Level 1 Staff Hours

Fiscal Year	Staff Hours
2021-22	238.78

CSS Access: Community Crisis Response Unit (CCRU)

The Community Crisis Response Unit (CCRU) provides 24/7 crisis stabilization for up to 23 hours and is available to community members regardless of a client's ability to pay.

The CCRU serves dual purposes. First, the CCRU provides a safe environment for a client to work through a mental health crisis with a mental health professional. CCRU staff employ "Seeking Safety", an evidence-based practice for crisis-level mental health events. Described in more detail on page 15, Seeking Safety focuses on putting together an actionable crisis-recovery plan.

The CCRU's second function is as the designated facility for the evaluation of individuals related to "5150" processes for when people, as the result of a mental health issue, can be held for up to 72 hours due to being gravely ill or a danger to themselves or others. The CCRU's weekly 5150-related volume ranges from 10 to 20 clients. By providing a safe therapeutic setting, some individuals avoid being sent to a higher level of care and can return to the community with a Seeking Safety action plan in place.

CCRU, Unique Services

Fiscal Year	Unique Individuals Served
2021-22	No Data

CSS: Full-Service Partnership (FSP)

FSP # of Clients Projected (Fiscal Year & Age Group)

Fiscal Year	Children (0-15)	TAY (16-25)	Adults (26-59)	Older Adults (60+)
2023/2024	10	12	60	20
2024/2025	10	13	65	25
2025/2026	12	15	70	28

Full-Service Partnership (FSP) is a high-intensity model of care focus designed to avoid the trauma, cost and disruption of hospitalization, incarceration, homelessness, or other negative outcomes. FSP is defined and required by MHSA. FSP is a significant component of MHSA funding receiving a minimum of 51% of CSS spending or approximately 40% of annual MHSA funds.

Using Los Angeles FSP client data, a 2018 RAND Corporation study re-affirmed FSP's efficacy: FSP-level services result in fewer hospitalizations and fewer encounters with law enforcement. By stabilization through FSP, negative disruption is reduced both for the client, family members, and the community.

Available to children, transition-aged youth (TAY), adults, and older adults with a major mental health diagnosis, the FSP client profile includes recent crisis unit (CCRU) and/or emergency room psychiatric events, being homeless or at risk of homelessness and/or recent incarceration or risk of incarceration.

FSP has unique low client-to-staff ratio and a "whatever it takes" approach to supporting recovery as efficiently and thoroughly as possible. TCHSA's FSP program follows the MHSA legal mandate of "client-driven" and includes adherence to evidence-based practices including (but not limited to) Wellness Action Recovery Plan (WRAP). WRAP requires clients' active

involvement in their own recovery and is a cornerstone of FSP and other TCHSA programs. In addition to mental health recovery services, FSP services include supports for housing, employment, and training/education. TCHSA connects FSP-level clients to services that stabilize their health benefits and finances. These evidenced-based practices are provided by TCHSA-BH and through TCHSA partnering with outside providers to serve consumers within Tehama County.

Within the FSP level of care, clients that have co-occurring issues (both mental health and substance use issues) receive services that address both areas: This specialized FSP program, where mental health is the lead diagnosis, is "co-occurring level two". Co-occurring level one is funded under CSS Access.

CSS FSP: Children (0-15 years)

Remi Vista, Inc. has been contracted by the County to provide Assessment, Collateral, Group Therapy, Individual Therapy, Plan Development, Group and Individual Rehabilitation, Therapeutic Behavioral Services (TBS), Intensive Care Coordination (ICC), Intensive Home-Based Services (IHBS), Brokerage and Linkage, Crisis Intervention, and Medication Support Services for those aged 0-15 years.

CSS FSP: Transition-Aged Youth (TAY) (16-25 years)

The County has engaged a contract with Victor Community Support Services, Inc. for the provision of Assessment, Collateral, Group Therapy, Individual Therapy, Plan Development, Group and Individual Rehabilitation, Therapeutic Behavioral Services (TBS), Intensive Care Coordination (ICC), Intensive Home-Based Services (IHBS), Brokerage and Linkage, Crisis Intervention, and Medication Support Services for those aged 16-25 years.

CSS FSP: Adults (26-59 years) and Older Adults (60+ years)

These services are provided through the Tehama County Health Services Agency-Behavioral Health (TCHSA-BH) Behavioral Health Outpatient Clinic (BHOP) and are delivered on-site by Therapists and Case Resource Specialists

FSP # of Clients (Age Group & Fiscal Year)

Fiscal Year	Children	Transition-aged Youth	Adult	Older Adult
2021-22	3	0	45	15

FSP Cost per Individual (Age Group & Fiscal Year)

Fiscal Year	Children	Transition-aged Youth	Adult	Older Adult
2021-22	$31,892.83	$31,892.83	$33,140.52	$33,140.52

CSS FSP: Assisted Outpatient Treatment (AOT)

Assisted Outpatient Treatment (AOT) is a modality used to implement "Laura's Law". An AOT program involves other agencies including law enforcement and the court system and involves the use of a court order when no other options are available. The mental health treatment portion of AOT is eligible for MHSA funding. AOT services are community-based mental health services under specific circumstances in which an individual is not engaging in mental health services and presents a danger to themselves or others. To become an AOT client, the court must find that non-compliance with mental health treatment has been a significant factor resulting in at least two hospitalizations within the immediately preceding 36 months, and/or mental illness resulted in one or more acts of serious and violent behavior towards self or others within the immediately preceding 48 months.

The table below summarizes basic criteria for AOT candidacy:

AREA	CRITERIA	TIMEFRAME	OCCURENCES
Age	18 years or older		
Residency	County resident		
Diagnosis	Serious Mental Disorder (WIC 5600.3), can include co-occurring disorders.		
Treatment	Has refused opportunities to participate in treatment.		
Risk	Person is unlikely to survive safely in the community.		
Court must find that non-compliance with mental health treatment has resulted in:	Hospitalization or incarceration	36 months	Two (2) or more
	and/or		
	Acts of serious, violent behavior towards self or others	48 months	One (1) or more

CSS FSP: Co-Occurring Level Two

Programs that address both mental health issues and substance use—not just one issue or the other—are often referred to as "Co-Occurring" services. By providing services that address both issues, the services provided for one issue is "Leveraged" and outcomes improve.

The goal of TCHSA's Co-Occurring Services, with Severe and Persistent Mental Illness as a Lead Diagnosis program is to help clients simultaneously address both mental illness and substance use. If a mental health client with substance use issues does not receive services that address both areas, the client does not receive the tools necessary for recovery.

Co-occurring Level 2 is a specialized FSP program and is funded under CSS FSP. The criteria for Co-Occurring Level 2 are a primary diagnosis of severe and persistent mental illness (DSM 5) and a secondary moderate-to-severe substance use diagnosis. Level 2 clients receive services

through the FSP program and, in addition to core FSP services, clients receive a specialized group curriculum (again, co-led by Behavioral Health and SURS) that includes WRAP, Seeking Safety and the Matrix model (an evidence-based intensive outpatient treatment program for alcohol and drugs, with proven efficacy in methamphetamine addiction). If appropriate, clients may also receive individualized counseling with a TCHSA clinician (most commonly Cognitive Processing Therapy).

CSS: Client Employment Programs

Behavioral Health provides vocational training to adult and older adult clients, including the employment of Peer Advocates and Workforce Employees.

Formerly Peer Assistants, Workforce Employees are employed under a contract with Northern Valley Catholic Social Service (NVCSS). The employment program has fewer employees who receive more training and gain the experience of being full employees of a non-profit agency. As paid employees, these positions more fully mirror "real world" employment experience and therefore, better support the goals of growth and employment in the community.

As vocational trainees, Workforce Employees complete wellness and recovery-focused training provided by NVCSS supervisors. After training, participants are assigned to work in one of several areas: STANS Wellness & Recovery Center, Behavioral Health Outpatient (BHOP) Clinic, and/or a landscaping program. Workforce Employees are hired for a nine-month period (additional employment series are considered depending on circumstances), receive supportive employment, develop marketable skills with the goal of finding work in the community.

Workforce Employees are often FSP clients who participate in rehabilitative training and employment, supporting services at the STANS Wellness & Recovery Center.

Workforce Employee Hours		
Fiscal Year	Hours Worked	# of Staff
2021-22	9,568	8

CSS: Transitional Housing

MHSA requires mental health services and programs designed to avoid homelessness, incarceration, hospitalization, and other negative outcomes. Related to housing, transitional housing provides housing while a client is being stabilized and is pending permanent supports. Transitional housing participation includes bedrock services of case management, psychiatry and medication support, rehabilitation, and individual and group therapy. Clients in transitional housing are almost always involved in services at the STANS Wellness & Recovery Center and are often FSP-level clients.

Transitional housing is a key tool in stabilization and rehabilitation. Existing transitional housing in Tehama County is insufficient to serve the needs of its severely mentally ill clients. TCHSA has one transitional housing unit, Gentry House, which can accommodate five clients and is typically full. The limited space within transitional housing creates issues for both clients and Behavioral Health programs/staff.

Clients who are not yet stabilized are often homeless, on the verge of homelessness, or are under-housed (staying in a series of temporary situations). Severely mentally ill clients often face repeated homelessness when they have been stable and housed but experience a crisis.

Clients who do apply for housing wait approximately three months after the application is submitted. Temporary housing is needed while permanent housing is found. Clients may have bad credit and prior rental histories that complicate any rental process. Staying in the county homeless shelter or remaining homeless presents obstacles to treatment and can result in increased time and effort: For example, if clients are not in an identifiable and secure housing location, it is a challenge to maintain contact with that client. If contact and services are not maintained, a client's situation is more likely to deteriorate, resulting in additional staff time and use of public resources.

Tehama County partnered with the Poor and the Homeless (PATH), a non-profit organization in Red Bluff, as well as the Cities of Red Bluff and Corning, their respective City Councils, and the Tehama County Board of Supervisors for the planning and implementation of a Navigation Center within the City of Red Bluff. The ground-breaking for PATH Plaza (the name chosen for the Navigation Center) took place in December 2022, and construction is expected to be completed by December 2023.

Once completed, this one-stop hub will utilize a low-barrier, housing-first approach; including the provision of meals, showers, laundry, and mail services. The facility will contain 64 single beds for transitional use, and with the introduction of bunk beds should be able to accommodate closer to 80 individuals. The center will provide 24 hours of service for 365 days a year. Supplementary services will be provided by partner agencies.

Nights of Paid Housing	Fiscal Year 2021-22	Nights provided - 383

PREVENTION & EARLY INTERVENTION (PEI)

The Prevention and Early Intervention (PEI) portion of MHSA "is intended to reduce the long-term, adverse impacts of untreated mental illness by reducing barriers to care prior to first onset of a mental illness or before that illness becomes severe and disabling." ("Finding Solutions." MHSOAC. November 2016) Services include those that prevent mental illness from becoming more severe and those that reduce the duration of untreated severe mental illness.

Specifically, PEI seeks to reduce negative outcomes that may result from untreated mental illness including suicide, incarcerations, prolonged suffering, hospitalization, and homelessness.

PEI Cost per Person		
Fiscal Year	# of Persons Served	Cost Per Person
2021-22	3391	$223.20

PEI: Allocation by Fiscal Year

MHSA funds vary depending on economic conditions and other factors. Considering the recently adjusted budget from the State of California and the expected deficit over the next few years, Tehama County Health Services Agency (TCHSA) expects these revenue estimates may change. The focus of MHSA will be on the continuation and expansion of existing programs and services as we navigate this difficult adjustment. TCHSA will continue to comply with all spending guidance distributed from the Governor of California and the California Department of Health Care Services (DHCS) to provide service to clients. Any stated budgets are merely current estimates and are not meant to be prescriptive in nature.

FY 2023-24	FY 2024-25	FY 2025-26
$923,263	$928,035	$933,157

PEI: Demographics

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA-Article 5 Reporting Requirements, Section 3560.010, 8(e) and will report demographics for the county's entire Prevention and Early Intervention Component instead of by each program or strategy.

Demographics:			
With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA - Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the County's entire Prevention and Early Intervention Component instead of by each program or strategy.			
Age Groups	FY 2019/20	FY 2020/21	FY 2021/22
0-15 (children/youth)	1	1	188
16-25 (transition age youth)	25	10	1,684
26-59 (adult)	160	80	748
ages 60+ (older adults)	31	9	96
Declined to answer	34	68	675

Race by category			
American Indian or Alaska Native	13	3	118
Asian	1	1	24
Black or African American	2	4	44
Native Hawaiian or Pacific Islander	4	1	34
White	133	69	1,594
Other	59	9	492
More than one race	5	5	85
Declined to answer	34	76	1,000
Ethnicity by category			
Hispanic or Latino/x			
Caribbean	1		7
Central American	3	2	34
Mexican/Mexican American/Chicano	59	26	714
Puerto Rican		1	8
South American			
Other	4	3	56
Non-Hispanic or Non-Latino/x			
African	1	2	24
Asian Indian/South Asian			
Cambodian			
Chinese			
Eastern European	10	5	119
European	31	19	390
Filipino	1	1	15
Japanese	1		7
Korean			
Middle Eastern			
Vietnamese			
Other	25	8	254
More than one ethnicity	3	5	68
Declined to answer	109	95	1695
Primary Language			
English	187	93	2,204
Spanish	30	10	305
Decline to answer	34	65	882

Sexual Orientation				
Gay or Lesbian		2	1	12
Heterosexual or Straight		178	100	2,221
Bisexual		9	4	15
Questioning or unsure of orientation		2		7
Queer			1	5
Another Sexual Orientation		2		7
Declined to answer		58	62	1,134
Disability (Physical or Mental Impairment or Medical Condition lasting at least six months that substantially limits a major life activity, which is not the result of a severe mental illness.				
Yes		38	9	67
	Communication			
	Difficulty seeing	8		12
	Difficulty hearing, or being understood	9	1	14
	Other	2		5
	Mental domain not including a mental illness			
	(Including, but not limited to a learning disability,			
	developmental disability, dementia)	13	6	20
	Physical/mobility domain	10		25
	Chronic health condition (including, but not			
	limited to, chronic pain)	14	3	23
	Other			
No		152	89	1,071
Declined to answer		61	70	2,253
Veteran Status				
Yes		5	10	135
No		145	94	1,003
Declined to answer		101	64	2,253
Gender				
	Assigned sex at birth			
	Male	31	19	407
	Female	188	88	2,153
	Declined to answer	32	61	831
	Current Gender Identity			
	Male	31	20	408
	Female	187	78	2,142
	Transgender			
	Genderqueer			

	Questioning/Unsure			
	Another gender identity		1	2
	Declined to answer	33	69	839

PEI: Community Engagement & Latino Outreach (CELO)

Community Engagement and Latino Outreach (CELO) encompasses a variety of activities such as expanding services for the Latino community including bilingual Spanish clinicians, provision of cultural sensitivity training to service providers, Latino community outreach activities, and general community education activities. Corning (south county) and Los Molinos (east county) are key communities that need bilingual Spanish services and Latino outreach.

Tehama is geographically large, and a barrier to accessing care is lack of affordable transportation and/or not being able to travel into Red Bluff or another regional center for services. Providing services in Manton, Payne's Creek, and other areas of the county remain strong goals of TCHSA.

TCHSA continues to partner with Latino Outreach of Tehama County, a local non-profit, to provide events and services. Major outreach events include a Cinco de Mayo family event and a county multi-cultural health fair in collaboration with multiple community partners. In addition to partnership events, TCHSA staff actively network with the Latino community through CPPP outreach events in Corning with bilingual Spanish support.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Community Engagement & Latino Outreach (CELO)
PEI Component Type: Prevention
Unduplicated Number of Individuals Served in FY 2021/2022:

MHSA PEI CELO provides prevention to large groups of people, so we do not have a count of unique individuals.

Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Stigma Reduction

Stigma has been ranked the lowest barrier in accessing mental health care; however, being too sick to engage in services, not having insurance, or reliable transportation are significant barriers to the rural residents of Tehama County.

PEI Stigma Reduction: Community Education & May is Mental Health Month

Stigma reduction programs provide education to the community and to TCHSA staff about mental illness to reduce the stigma and discrimination surrounding mental illness. Stigma reduction increases the likelihood of people accessing care and reduces negative experiences and outcomes associated with negative stereotypes of mental illness. Stigma reduction methods include direct training, social marketing campaigns ("Each Mind Matters") and May is Mental Health Month activities. Activities during May is Mental Health Month educate community members about mental health issues and mental health wellness and recovery.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Community Education & May is Mental Health Month
PEI Component Type: Stigma Reduction
Unduplicated Number of Individuals Served in FY 2021/2022:

MHSA PEI Community Education & May is Mental Health Month provides stigma reduction to large groups of people, so we do not have a count of unique individuals.

Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI Stigma Reduction: Mental Health First Aid (MHFA) Training

Mental Health First Aid (MHFA) is an international evidence-based program and is comparable to medical first aid trainings by the Red Cross: Instead of physical first aid, MHFA focuses on mental health. The first outcome of the MHFA program is training individuals in basic intervention techniques. MHFA teaches ways to identify signs and symptoms of mental illness and provides insight on how to advocate that an individual seeks proper care. A second outcome of MHFA is stigma reduction. By increasing knowledge and familiarity around mental health issues, MHFA training reduces fear and stigma around mental illness.
Surveys are provided to the participants before and after training in accordance with the California Code of Regulations, Title 9 §§ 3750(d); 3755(f)(3), and are provided below:

Mental Health FIRST AID
from NATIONAL COUNCIL FOR MENTAL WELLBEING

Adult Mental Health First Aid

Opinions Quiz

Please circle your reaction to each of the following statements.

1. **It is not a good idea to ask someone if they are feeling suicidal in case you put the idea in their head.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
2. **Schizophrenia is one of the most common mental disorders.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
3. **If someone has a traumatic experience, it is best to make them talk about it as soon as possible.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
4. **Males complete suicide four times more frequently than females.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
5. **Antidepressant medication works right away.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
6. **It is best to get someone having a panic attack to breathe into a paper bag.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
7. **A first-aider can distinguish a panic attack from a heart attack.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
8. **Exercise can help relieve depressive and anxiety disorders.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
9. **People with psychosis usually come from dysfunctional families.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW

10. **It is best not to try to reason with people having delusions.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
11. **People who talk about suicide don't attempt suicide.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
12. **Psychosis is a lifelong illness.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
13. **People with psychosis are more at risk of being victims of violent crime.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
14. **Smoking is much more common among people with mental health problems.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
15. **People with mental health problems tend to have a better outcome if family members are not critical of them.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW



Please indicate whether you agree, disagree, or are unsure of the statements below.

Q1. It is not a good idea to ask someone if they are feeling suicidal in case you put the idea into his or her head.
AGREE DISAGREE DON'T KNOW

Q2. Depression tends to show up earlier in a young person's life than anxiety.
AGREE DISAGREE DON'T KNOW

Q3. If a young person experiences a trauma, it is best to make him or her talk about it as soon as possible.
AGREE DISAGREE DON'T KNOW

Q4. They may not need it right away, but eventually everyone with a mental health problem needs professional treatment.
AGREE DISAGREE DON'T KNOW

Q5. Knowledge about the impact of medication for youth is limited compared to what we know about adults.
AGREE DISAGREE DON'T KNOW

Q6. It is best to get a person having a panic attack to breathe into a paper bag.
AGREE DISAGREE DON'T KNOW

Q7. A first-aider can distinguish a panic attack from a heart attack.
AGREE DISAGREE DON'T KNOW

Q8. Exercise can help relieve depressive and anxiety disorders.
AGREE DISAGREE DON'T KNOW

Q9. Schizophrenia is a relatively common diagnosis for youth under the age of 18.
AGREE DISAGREE DON'T KNOW

Q10. It is best not to try to reason with people having delusions.
AGREE DISAGREE DON'T KNOW

Q11. People who talk about suicide don't complete suicide.
AGREE DISAGREE DON'T KNOW

Q12. When talking to someone about suicide, it is best to be indirect and not use the word "kill" so that you don't upset the person.
AGREE DISAGREE DON'T KNOW

Q13. Trauma is a risk factor in almost every type of mental illness.
AGREE DISAGREE DON'T KNOW

Q14. Spirituality can be a protective factor --- keeping a young person from developing a mental illness or minimizing the impact of the illness.
AGREE DISAGREE DON'T KNOW

Q15. People with mental health problems tend to have a better outcome if family members are not critical of them.
AGREE DISAGREE DON'T KNOW

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Mental Health First Aid (MHFA) Training
PEI Component Type: Stigma Reduction
Unduplicated Number of Individuals Served in FY 2021/2022: The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing

privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI Stigma Reduction: Crisis Intervention Training (CIT) – Law Enforcement, First Responders, & Civilian Staff

CIT is designed to help law enforcement and first responders (via a two-day training seminar) manage events and encounters that involve individuals suffering from mental illness. Recently added is a one-day session geared towards the education of civilian staff members in the areas of the dynamics of homelessness, de-escalation techniques, an overview of mental illness signs and symptoms, returning veterans, suicide awareness, and problem customers.

Surveys are provided to the participants before and after training in accordance with the California Code of Regulations, Title 9 §§ 3750(d); 3755(f)(3), and are provided below:

PRE TEST

CRISIS INTERVENTION TEAM TRAINING

Name:_____ Date:_____

1. A police officer must obtain an emergency protective order from a judge or magistrate prior to placing a person in a mental health facility for 72 hours of evaluation and treatment.

   a. True
   b. False

2. Some factors for career resilience are:

   a. Remember to express gratitude.
   b. Exercise
   c. Stay socially connected
   d. Focus on what you can control
   e. All of the above

3. Which are signs of psychosis?

   a. Hearing or seeing things which don't actually exist
   b. Mistaken perceptions
   c. Fixed false beliefs
   d. All of the above

4. Key factors in Suicide by Cop are all EXCEPT:

   a. Look for abnormally, abnormal behavior with the subject
   b. Be aware of "countdown behavior"
   c. Always maintain officer safety
   d. Take extra ordinary steps to prevent suicidal behavior from being carried out.

5. What should you consider when contacting a citizen with mental illness?
   a. Demeanor
   b. Environment
   c. Awareness of you as a peace officer
   d. All the above

1

6. An officer describing a suspect as being "in a state of excited delirium" is technically a descriptive phrase

   a. True
   b. False

7. A person with autism spectrum disorder may.....
   Exhibit self-endangering behaviors

   a. Not perceive danger as others might perceive
   b. Run Away
   c. Echo others words
   d. All the above

8. Persons with developmental disabilities usually do not begin to show symptoms until their early 20's.

   a. True
   b. False

9. Persons may be taken into custody pursuant to 5150 W & I if:

   a. They are refusing to take their medications as prescribed by their physician
   b. They are, as a result of a mental disorder, a danger to themselves, a danger to others or gravely disabled
   c. They walk around talking to themselves
   d. All the above

10. The percent of the US population with a diagnosable mental illness is:

    a. 1%
    b. 5%
    c. 20%
    d. Over 40%

11. Suicide "predictors(s)" is/are:

    a. Current plan
    b. Prior suicidal behavior
    c. Lack of resources/support
    d. All of the above

12. When dealing with someone who is in a mental health crisis, it often helps to turn down your police radio, reduce outside distractions, and talk calmly but firmly

2

a. May not communicate at age level
b. May not behave at age level
c. Will completely understand consequences of the situation
d. All the above
e. A and B only

20. Which is **NOT** true?

a. Schizophrenia has a genetic component related to it
b. Schizophrenia may possibly have environmental factors related to it
c. Schizophrenia can be induced by illicit drugs, such as marijuana
d. Schizophrenia is somewhat manageable with proper medication compliance
e. Schizophrenics should always be placed on a "5150" hold if found wandering the streets at 0300 hours.

21. In Bipolar Disorder, symptoms of mania may include

f. Increased energy and activity
g. Pressured speech
h. Grandiosity
i. Racing thoughts
j. All the above

22. Which of the following is not included in the directions as stated in the case of Glenn vs Washington County

a. Slow it down
b. Do not increase the subjects level of anxiety or excitement
c. Remember your duty to prevent harm
d. Attempt to develop rapport
e. Time is on your side

23. Instantaneous death is defined by the World Health Organization as death that Occurs within 5 minutes after the onset of symptoms.

a. True
b. False

24. An example of a "critical incident" that can personally affect a first responder is:

a. Death of the family pet
b. Divorce
c. Officer involved shooting
d. Witnessing a terrible accident
e. The loss of a fellow employee
k. Any, or all the above

a. True
b. False

13. A developmental disability is a disability resulting from cognitive impairment such as cerebral palsy, autism, epilepsy, or other disabling conditions, has its onset before the age of 18 and has the probability of continuing throughout the life of the individual.

a. True
b. False

14. Section 8102 W & I authorize a police officer to confiscate the following firearms from an individual detained pursuant to 5150 W & I.

a. Any firearm in his/her possession
b. Any firearm under his/her control
c. Any firearm he/she is found to own
d. All the above

15. Which of the following can contribute to an Agitate Chaotic Event (ACE)?

a. Alcohol withdrawal
b. Energy drinks
c. Traumatic Brain Injury
d. Drug addiction
e. All the above

16. According to **HIPPA** regulations, what information can police officers expect when they contact mental health?

a. Most recent therapy notes
b. Detailed client history
c. Number of psychiatric hospitalizations
d. "Minimal necessary" to perform job function

17. Which of the following are common symptoms of major depression?

a. Decreased sleep, decreased appetite, sad mood
b. Increased sleep, increased appetite, feeling numb
c. Agitation, irritability, poor concentration
d. All the above

18. Schizophrenia is a psychotic disorder that describes an individual who has difficulty distinguishing fantasy from reality.

a. True
b. False

19. A person with an intellectual or developmental disability

25. Mental illness is

a. A medical condition
b. A sign of weakness
c. Volitional (a choice)

26. Which of these factors can contribute to mental illness?

a. Nature (Genetics)
b. Nurture (Family environment, other illnesses, substance use)
c. Trauma exposure including Adult and Adverse Childhood Experiences (ACE)
d. All the above

POST TEST

CRISIS INTERVENTION TEAM TRAINING

Name:_____ Date:_____

WOULD YOU RECOMMEND THIS CLASS TO OTHERS *(circle one)*

YES NO

1. A police officer must obtain an emergency protective order from a judge or magistrate prior to placing a person in a mental health facility for 72 hours of evaluation and treatment.

   a. True
   b. False

2. Some factors for career resilience are:

   a. Remember to express gratitude.
   b. Exercise
   c. Stay socially connected
   d. Focus on what you can control
   e. All of the above

3. Which are signs of psychosis?

   a. Hearing or seeing things which don't actually exist
   b. Mistaken perceptions
   c. Fixed false beliefs
   d. All of the above

4. Key factors in Suicide by Cop are all EXCEPT:

   a. Look for abnormally, abnormal behavior with the subject
   b. Be aware of "countdown behavior"
   c. Always maintain officer safety
   d. Take extra ordinary steps to prevent suicidal behavior from being carried out.

5. What should you consider when contacting a citizen with mental illness?
   a. Demeanor
   b. Environment
   c. Awareness of you as a peace officer
   d. All the above

6. An officer is prohibited from using the term "excited delirium" to categorize the behavior of an individual, but may describe the actual behavior that is observed.

   a. True
   b. False

7. A person with autism spectrum disorder may.....
   Exhibit self-endangering behaviors

   a. Not perceive danger as others might perceive
   b. Run Away
   c. Echo others words
   d. All the above

8. Persons with developmental disabilities usually do not begin to show symptoms until their early 20's.

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a. Any firearm in his/her possession
b. Any firearm under his/her control
c. Any firearm he/she is found to own
d. All the above

15. Which of the following can contribute to an erratic behavior and risk of sudden in custody death?

a. Alcohol withdrawal
b. Energy drinks
c. Traumatic Brain Injury
d. Drug addiction
e. All the above

16. According to **HIPPA** regulations, what information can police officers expect when they contact mental health?

a. Most recent therapy notes
b. Detailed client history
c. Number of psychiatric hospitalizations
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    c. Will completely understand consequences of the situation
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    d. Witnessing a terrible accident
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25. Mental illness is

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    b. A sign of weakness
    c. Volitional (a choice)

26. Which of these factors can contribute to mental illness?

    a. Nature (Genetics)
    b. Nurture (Family environment, other illnesses, substance use)
    c. Trauma exposure including Adult and Adverse Childhood Experiences (ACE)
    d. All the above

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Crisis Intervention Training (CIT)
PEI Component Type: Stigma Reduction
Unduplicated Number of Individuals Served in FY 2021/2022: The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.
Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Suicide Prevention

PEI Suicide Prevention: Suicide Prevention Activities, Events, & Social Marketing

The goal of Behavioral Health's suicide prevention activities is to educate community members to be familiar with the signs and symptoms of suicide through training, information campaigns, events, and suicide screening. Additionally, the overall objective of suicide prevention training is for community members to become proficient in identifying the signs of suicidality and become comfortable in helping individuals reach out for help when needed.

A key resource in suicide prevention is information and social marketing campaigns. A state-wide California Mental Health Services Authority (CalMHSA) Campaign, "Know the Signs", focuses on recognizing the warning signs of suicide, finding the words to use with someone in crisis and finding professional help and resources. TCHSA "Know the Signs" materials are used heavily during May is Mental Health Month. The core refrain of "Know the Signs" is know the

signs, find the words, and reach out. Behavioral Health integrates suicide prevention materials into May is Mental Health Month to leverage this set period of intense community outreach.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Suicide Prevention Activities, Events, & Social Marketing
PEI Component Type: Suicide Prevention
Unduplicated Number of Individuals Served in FY 2021/2022: MHSA PEI Suicide Prevention Activities, Events, & Social Marketing provides suicide prevention awareness to large groups of people, so we do not have a count of unique individuals.
Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI Suicide Prevention: Applied Suicide Intervention Skills Training (ASIST)

ASIST, developed by Living Works Education, is a standardized and customizable two-day, two-trainer workshop designed for members of all care-giving groups. The emphasis is on teaching suicide first-aid to help an at-risk person stay safe and seek help. Participants learn how to identify persons with thoughts of suicide, seek a shared understanding of reasons for dying and living, develop a safety plan based upon a review of risk, be prepared to do follow-up, and become involved in suicide-safer community networks.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Applied Suicide Intervention Skills Training (ASIST)
PEI Component Type: Suicide Prevention
Unduplicated Number of Individuals Served in FY 2021/2022: The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

Demographics:

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PEI: Parenting and Family Support

PEI Parenting and Family Support: Nurturing Families (NF)

TCHSA offers the Nurturing Families (NF) program: NF is a family-centered, trauma-informed, and evidence-based modality. NF provides weekly group activities for up to fifteen weeks. Parents/caregivers participate in a parenting group while school age children (ages 5 to 11) participate in a separate group. Participants learn, practice, and apply core values that teach healthy interactions to support appropriate childhood development. Both parents/caregivers and youth share a healthy snack break together in each weekly group meeting.

Classes are designed to build nurturing skills, and the parent/caregiver is shown how to identify, use, and expand alternatives to abusive or neglectful parenting. Behavioral Health (BH) collaborates with Substance Use Recovery Services (SURS) to provide NF, which supports parents and caregivers on developmentally appropriate ways to parent, and building strong, healthy families by learning and reinforcing core values. These core values include positive self-worth, empathy, empowerment, the development of a strong will, structure, discipline, laughter, humor, and play.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Nurturing Families (NF)
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2021/2022: The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.
Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI Parenting and Family Support: Support for Family Members and Caregivers & First Episode Psychosis (FEP)

There are two key areas in TCHSA's service delivery system that need family support to maximize effectiveness and to ensure outcomes: 1) providing support for family members and care givers; and 2) support for First Episode Psychosis (FEP) for youth and TAY, and their family members/caregivers. TCHSA is committed to providing support for family members and care givers.

The FEP program serves individuals aged 15-30 who have been experiencing psychotic symptoms for less than 5 years. These individuals will receive a specialized screening and will be connected to specialized case management, therapy, medication, and support in education and employment. Additional support for family and support networks is also available in the form of groups and communication with service providers. Individuals can inquire about the program through contact with any TCHSA Behavioral Health service provider and request a referral for screening.

Psychosis can be treated**,** and early treatment increases the chance of a successful recovery. Research indicates that if people who are experiencing psychotic symptoms (such as hallucinations and/or delusions) for the first time in their life are connected to case management, therapy, medication and support in education/employment, long-term outcomes are significantly more favorable.

Psychosis symptoms can be confusing, scary, and overwhelming and this can lead to individuals not reporting their symptoms: TCHSA encourages people experiencing psychotic symptoms to reach out for support in navigating a new path to life goals. Studies show that it is common for a person to have psychotic symptoms for more than a year before receiving treatment. Reducing the duration of untreated psychosis is important because early treatment often means a better recovery. Research supports a variety of treatments for first episode psychosis, especially coordinated specialty care (CSC). CSC includes the following components:

- Individual or group psychotherapy is typically based on cognitive behavior therapy (CBT) principles. CBT helps people solve their current problems. The CBT therapist helps the patient learn how to identify distorted or unhelpful thinking patterns, recognize, and change inaccurate beliefs, relate to others in more positive ways and change problematic behaviors.

- Family support and education teaches family members about psychosis, coping, communication, and problem-solving skills. Family members who are informed and involved are more prepared to help loved ones through the recovery process.

- Medications (also called pharmacotherapy) help reduce psychosis symptoms. Like all medications, antipsychotic drugs have risks and benefits. Clients should talk with their health care providers about side effects, medication costs and dosage preferences (daily pill or monthly injection, for example).

- Supported Employment/Education (SEE) services help clients return to work or school and achieve personal life goals. Emphasis is on rapid placement in a work or school setting combined with coaching and support to ensure success.

- Case management helps clients with problem solving. The case manager collaborates on solutions to practical problems and coordinates social services across multiple areas of need.

The goal of the TCHSA FEP program is to identify those experiencing symptoms of psychosis, as early as possible. Individuals having their first experiences with psychotic symptoms will be able to access coordinated specialty care, so these symptoms are addressed early and effectively enabling these individuals to experience an uninterrupted trajectory towards success in schooling, employment, and in their support network.

As a small rural county, Tehama is leveraging both MHSA and SAMHSA block grant funding to implement a full array of services for FEP. Currently, MHSA funding is provided to start the family support and education component associated with this program. TCHSA understands the importance of FEP services and is moving forward with program implementation, serving appropriate clients and their family members/caregivers.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Support for Family Members and Caregivers & First Episode Psychosis (FEP)
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2021/2022: The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.
Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Evidence-Based Interventions

PEI Evidence-Based Interventions: Trauma-Focused Cognitive Behavioral Therapy (TF-CBT)

TF-CBT is a therapy model used for children ages 3 to 18 who have experienced one or more significant traumatic life events, resulting in PTSD symptoms or functional impairments* TF-CBT provides a comprehensive model of therapy which assesses anxiety, PTSD (post-traumatic stress disorder), depression and other trauma-related symptoms while developing an individual flexible treatment plan for children and youth who have experienced trauma. TF-CBT recognizes the significance of varied family systems and is a culturally diverse application which values the impact of cultural differences experienced when traumatized. TF-CBT encourages

parents, children, and adolescents to work collaboratively to build skills to address mood regulation and safety.
TF-CBT is an effective evidence-based intervention. With the goal of the continual utilization of TF-CBT, TCHSA will be creating a plan to increase the use of TF-CBT for children and families/caregivers. TCHSA will be reviewing ways to include ongoing training most efficiently in clinicians' schedules.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Trauma-Focused Cognitive Behavioral Therapy (TF-CBT)
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2021/2022: Some staff trained.
Demographics:
With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI Evidence-Based Interventions: Cognitive Processing Therapy (CPT)

CPT is a specific type of Cognitive Behavioral Therapy (CBT) and is typically 12 sessions in length. CPT teaches the individual how to identify, evaluate, and alter negative thoughts/perceptions. By altering your thoughts, you can affect how you feel.

CPT is a modality suited for treatment of trauma and PTSD. The American Psychological Association's website describes CPT as "a specific type of cognitive behavioral therapy that has been effective in reducing symptoms of PTSD that have developed after experiencing a variety of traumatic events**."

**Source: cibhs.org*
*** Source: www.apa.org/ptsd-guideline/treatments/cognitive-processing-therapy.aspx*

CPT is generally delivered over 12 sessions and helps patients learn how to challenge and modify unhelpful beliefs related to the trauma. In so doing, the patient creates a new understanding and conceptualization of the traumatic event so that it reduces its ongoing negative effects on current life.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Cognitive Processing Therapy (CPT)
PEI Component Type: Early Intervention

Unduplicated Number of Individuals Served in FY 2021/2022: Some staff trained.
Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI Evidenced-Based Interventions: Therapeutic Drumming

Therapeutic drumming is an evidence-based strategy for wellness at TCHSA that has proven to be effective, efficient, and flexible. Drumming participants report an immediate calming and grounding effect (efficacy). Its relatively low overhead (efficiency) and mobility can utilize a variety of locations (flexibility).

A key factor in the drumming protocol allows the process to be adapted to situations, environments, participant demographics, and participants' cultural norms. A portion of the protocol for drumming is ended with a period of guided imagery and a wellness exercise. By combining the psycho-physical activity of drumming with time dedicated to guided mediation and wellness, participants receive a "dose" of therapy at the end of each drumming session. Drumming is also a community outreach tool. Providing drumming classes is a fun and effective way to introduce the community to TCHSA. Drumming is widely accessible: The drumming program was designed to have cross-cultural linkages. Drumming is appropriate for all ages, and some participants may find that a physical focus (drumming) is a helpful therapeutic communication prompt. Drumming is accessible to people with physical and/or cognitive challenges.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Therapeutic Drumming
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2021/2022: Therapeutic Drumming provides prevention to groups of people, so we do not have a count of unique individuals.

Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Peer Advocate Program

PEI Peer Advocate Program: TalkLINE Staffing, Phone Coverage Hours, & Community Outreach

Open 365 days a year, TalkLINE is a sub-crisis "warm line" available from 4:30 PM to 9:30 PM. When life gets challenging, anyone can call and receive confidential, peer-to-peer support.

The TalkLINE originated through Butte County's MHSA programs and a partnership with TCHSA. In collaboration with Butte County, TCHSA is increasing the capacity of the TalkLINE and providing an important service to Tehama County. TalkLINE staff participated in outreach events through Shasta College, the community's "LIFT" event and resource fairs throughout the community. Peer Advocate staff also have an outreach booth at the Wednesday night Farmer's Market.

Beginning in November 2016 and expanded in 2018, TCHSA Peer Advocates work as operators for "TalkLINE". A Peer Advocate Team Lead oversees 1 to 2 Peer Advocate Operators with the result of 2 to 3 Peers working the TalkLINE hours.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: TalkLINE Staffing, Phone Coverage Hours, & Community Outreach
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2021/2022: The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.
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TalkLine

Fiscal Year	Staff Hours	# of Calls
2021-22	1290	1970

PEI Peer Advocate Program: Peer Run Groups and Activities

Applying the values and principles of wellness and recovery, Peer Advocates have been and continue to advocate on behalf of STANS clients. Advocacy includes conducting groups and various activities listed on the monthly events calendar. Peer advocates provide a bridge between case resource specialists (case managers) and clients.

Support by trained peers is a proven benefit and is considered best practice. The California Mental Health Planning Council describes the role and impact of peer workers:

- Peer Specialists are empathetic guides and coaches who understand and model the process of recovery and healing while offering moral support and encouragement to people who need it. Moral support and encouragement have proven to result in greater compliance with treatment/services, better health function, lower usage of emergency departments, fewer medications and prescriptions, and a higher sense of purpose and connectedness on the part of the consumer*.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Peer Run Groups and Activities
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2021/2022: Peer Run Groups and Activities provide prevention to groups of people, so we do not have a count of unique individuals.
Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI Peer Advocate Program: Individual Support

Peer advocates receive on-going training and supervision, providing services to clients at the STANS Wellness & Recovery Center. Through Peer Advocates, clients receive more "one on one" support and individualized support from someone who has been through, or is still in recovery from, major mental illness. Peer Advocates demonstrate resilience and paths to recovery. For the Peer Advocate, employment can lead to future opportunities.

Peer Advocates are contracted for services through Northern Valley Catholic Social Service on an annual basis, as is the Peer Supervisor.

*Source: www.dhcs.ca.gov/services/MH/Documents/CMHPCPeerCertPaper.pdf

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Individual Support
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2021/2022: The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.
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INNOVATION (INN)

INN: Help@Hand

This document in its original format was available for public review and comment from April 5, 2018, through May 7, 2018.

This document in its original format was approved by the Tehama County Board of Supervisors on June 19, 2018.

Our current planning process has been directly impacted by the Covid-19 pandemic; posing a significant challenge with respect to the upcoming MHSA budget allocations due to the economic influence exerted across the United States by this medical emergency. Tehama County will continue to comply with all spending guidance distributed from the Governor and the California Department of Health Care Services (DHCS); striving to provide quality services to our clients in a respectful and compassionate manner throughout and after this crisis.

Fiscal Year	# of Persons Served*	Cost Per Person
2021-22	x	2,150.50

*# of Persons Served ≤ 10; Cost Per Person calculated at 10 individuals.

INN: Project Introduction

INN projects are novel, creative and/or ingenious mental health practices/approaches that contribute to learning and that are developed within communities through a process that is inclusive and representative, especially of unserved, underserved, and inappropriately served individuals. An Innovation project is defined, for purposes of these guidelines, as one that contributes to learning rather than a primary focus on providing a service. By providing the opportunity to "try out" new approaches that can inform current and future mental health practices/approaches in communities. To clarify, a practice/approach that has been successful in one community mental health setting cannot be funded as an INN project in a different community even if the practice/approach is new to that community, unless it is changed in a way that contributes to the learning process. Merely addressing an unmet need is not sufficient to receive funding.

Primary Problem Being Addressed

Tehama County is a large, rural county that spans the California Central Valley and is bordered by mountains on the east and west. Along with other superior region counties, Tehama has a significant population living both in poverty and in geographic isolation. Tehama County has, in addition, significant rates of suicide among adult males. Tehama also has a large and stressed migrant worker population whose needs may be un- or under-served.

Project Purpose

The purpose of the Help@Hand innovation project in Tehama County is to address unmet mental health needs of County residents, including residents who are socio-economically and / or geographically isolated (including isolated youth and TAY, migrant workers, and adult males at risk of suicide) and as identified by stakeholder participation.

Project Need

Tehama's population of 63,500 is spread over 2,950 square miles. 70% of Tehama County residents live in unincorporated areas, and many of these areas are significantly geographically isolated. Tehama County's largest town, Red Bluff, has a population of 14,000.
Tehama County has a large Latino population, and Spanish is the County's threshold language. The County has a substantial migrant worker population.

Tehama County has five significant issues that, in combination, create unique needs in providing care:

1. Poverty: The poverty level in Tehama County is twice that of state and national averages (2010 census data). The poverty rate for young people is substantially higher than the poverty rate of people 65 and older (2010 census). As of the 2010 census, 34% of

Tehama County residents are below the age of 24 and 16% of residents are 65 and older. The rate of children in foster care is more than twice the state average (Lucille Packard foundation's "Kid Facts" website).

2. Geographic isolation: Most major services, including the county's single acute care hospital, are in the town of Red Bluff, in neighboring counties or beyond. Geographic distances in Tehama County are significant: From the rural community of Manton to the town of Red Bluff is 37 miles on an isolated road; Rancho Tehama is another isolated community, 25 miles from Red Bluff; another community, Los Molinos, is 22 miles from Red Bluff. Because of the county's size and sparse population, public transportation is limited. When communities are served by bus service, it can be limited or cumbersome: The community of Rancho Tehama receives bus service to Red Bluff one day a week. Tehama County has a significant migrant worker population that faces myriad challenges, including geographic and logistical isolation (significant amounts of time spent working away from home), in accessing services.
3. Limited transportation options: Because of the County's size and lack of public transportation, travel is private-vehicle dependent. As noted, the County has a significant poverty rate. Poverty, geographic barriers, lack of public transportation and large distances result in transportation becoming an economic challenge and a barrier to care.
4. Workforce shortage: Tehama has significant behavioral health workforce shortage. As a behavioral health employer, the County struggles to find and retain qualified behavioral health staff (psychiatrists, clinicians, nurses, and case managers).
5. Stigma discourages individuals from seeking services: Stigma and a lack of understanding about of mental illness symptoms are challenges for Tehama County. Individuals can be wary of using services in a small, deeply interconnected county wherein maintaining anonymity and/or privacy may seem difficult.

Tehama County Health Services Agency, Behavioral Health (TCHSA-BH) recognized a need for identification of the onset of mental illness in youth and transition-aged youth. As mentioned above, as of the 2010 census 34% of Tehama County residents are below the age of 24. TCHSA-BH has received ongoing input from the County Mental Health Board, juvenile probation staff, social services staff, and Tehama Department of Education regarding greater services for youth and TAY. There have been repeated community member and stakeholder requests to make services more youth friendly and accessible, including requests to use technology to engage youth.

During the Community Program Planning Process (CPPP), the Technology-based innovation project was presented. There was an enthusiastic response to joining other California counties in a technology-based Innovation project. The County's Mental Health Board is excited about the prospect and offered its express support to pursue the project to help reduce isolation, provide individuals with a private place to increase their knowledge of mental health symptoms, increase access to services for all community members including youth and TAY, and to identify onset of mental illness as early as possible.

Primary Problem Being Addressed: Target Population

TCHSA-BH and the County's Mental Health Board propose targeting specific populations with this Innovation plan:

1. Individuals in remote, isolated areas of the county who have less access to social support and mental health services including isolated seniors and isolated youth and transition-aged youth.
2. Youth and TAY, including youth who may be in school (attending local high schools, who may be commuting to nearby California State University, Chico, and / or attending Shasta College at its main site or at the Shasta College Tehama Site), who are in the local workforce or who are not engaged in school or work.
3. Men at risk of suicide who may be more willing to engage in private and confidential services.

TCHSA-BH estimates that the number of individuals served by this Innovation project will be approximately 350 "intensive" users per year for a total of 700 such users. The expectation is a significant higher number of users using the platform/ suite for one-time or time-limited information and / or referral.

An important note: Tehama County sees the Help@Hand platform as a valid service—because new consumers who may not be willing to access services through traditional methods may use the Help@Hand services—to identify and providing insight to users that have not previously accessed or approached services. In other words, Tehama hopes that Help@Hand will identify people who we do not yet know have a service need because they have never accessed services (unserved). Of interest now are adult males at risk for suicide and the county's migrant worker population; however, the county is eager to review user trends for further insight related to populations who continue to be un- or under-served.

As the Help@Hand project evolves at the state-wide level, Tehama County will continue to engage with project leads at CalMHSA to advocate for Tehama's unique county needs.

Proposed Project

This project, implemented in multiple counties across California, will bring interactive technology tools into the public mental health system through a highly innovative set or "suite" of applications designed to educate users on the signs and symptoms of mental illness, improve early identification of emotional/behavioral destabilization, connect individuals seeking help in real time, and increase user access to mental health services when needed. Counties will pool their resources through the Joint Powers Authority, CalMHSA, to jointly manage and direct the use of selected technology products.

Innovation serves as the vehicle and technology serves as the driver, promoting cross-county collaboration, innovative and creative solutions to increasing access and promoting early

detection of mental illness and signs of decompensation, stopping the progression of mental illness, and preventing mental illness all together.
In Tehama County specifically, TCHSA-BH envisions accessing the components of Help@Hand that meet the needs of the two target populations described above. The TCHSA-BH Director, MHSA Coordinator, with input from peer advocates, the County Mental Health Board, as well as the MHSA Stakeholder Subcommittee of the County Mental Health Board will be engaged in the development of the project and technology products to ensure that the applications created will improve social support/engagement, improve access to care, and identify early onset of mental illness among users in small rural communities. Additionally, the TCHSA Information Technology team will be consulted on the project.

Following the development of the applications, TCHSA-BH plans to work with staff members and community partners (education, faith-based organizations, non-profit, law enforcement and social services) to implement the products locally. In addition to participating in the broader multi-county evaluation, TCHSA-BH intends to add some locally specific learning goals and evaluation questions (see below)

> Identify which of the three approaches specified in CCR, Title 9, Sect. 3910(a) the project will implement (introduces a practice or approach that is new to the overall mental health system; makes a change to an existing practice in the field of mental health; or applies to the mental health system a promising community-driven practice approach that has been successful in non-mental health contexts or settings).

This project introduces a practice or approach that is new to the overall mental health system.

> Briefly explain how you have determined that your selected approach is appropriate. For example, if you intend to apply to mental health a practice from outside of mental health, briefly describe how the practice has been applied previously.

TCHSA-BH has determined that this approach is appropriate because it directly addresses the need for decreased isolation, increased social engagement, a private way of accessing services which would be easily accessible for those who feel stigma when accessing traditional services, and increased access to services in remote, rural Tehama County. It also directly addresses the need for identification of early onset of mental illness.

How Tehama's Use of Help@Hand is Unique

How will Help@Hand in Tehama County be different than Help@Hand in other counties? First: Tehama County Behavioral Health uses no on-line system or virtual tools to provide care and has a limited web presence. As a result, in many ways Help@Hand will begin the County's entry into an on-line presence, virtual tools, and a platform or platforms that will work with a variety of devices (phones, tablets and PCs).

Unique Needs

The Help@Hand platform may also be a sea change for Tehama County in ways that are unique and significant to rural counties with large geographic areas.

Tehama's population is stressed by a geographic isolation, poverty, a lack of affordable and/or public transportation, a health care provider shortage, and stigma and privacy concerns that may be heightened in small counties. Virtual support, information and / or care is likely to be a significant additional tool in addressing issues of geographic and socio-economic isolation.

Along with addressing isolation, Help@Hand in Tehama may also address how best to reach out to and support youth and TAY in a method that is most comfortable. Community feedback indicates that youth and TAY are most likely to be comfortable getting information online, texting for peer or referral support, and using an on-line platform for other modalities and components of care.
Youth and TAY in foster care or with a foster care history are an at-risk population in Tehama County, and Tehama and neighbor counties have rates of children in foster care that are more than twice the state average.

Tehama County has a large Latino population: Because Help@Hand is being developed to provide linguistically and culturally competent content, this provides another level of Latino support within the County's system of care.

Unique to the superior region, Tehama County has a significant migrant worker population. In addition, as part of the Interstate 5 agriculture corridor Tehama County is along the major migration of workers who follow agricultural and / or seasonal work from southern California to Oregon and Washington. Migrant workers – either Tehama-based or working in the area seasonally or temporarily – are a difficult population to serve. Further, there may be some cultural stigma around mental health, and services need to be presented in a culturally competent way and in collaboration with trusted cultural brokers.

It is the County's hope that—for mono- or bilingual migrant workers—Help@Hand may be a format that is both logistically accessible to people who cannot miss a day of work to access care, who spend significant amounts of work time outside in the county and are bilingual or mono-lingual. A sub-goal of Help@Hand for Tehama is whether the new platform can engage this population in services and provide on-going services to a mobile population.

The rate of suicide in Tehama and neighboring counties are more than twice the state average. The driver of Tehama's high suicide rate is the rate among adult males.

The rural male population is a difficult population to approach around self-care and mental health.

Help@Hand may be a format, that in its level of privacy and/or ease of private access, will draw this at-risk population in either prior to crisis or during crisis: A sub-goal of the Help@Hand Project for Tehama is an evaluation of whether this new platform and approach can be used to increase service engagement of rural adult men experiencing depression or other pr-suicide risks.

Evaluation of Bandwidth Needed to Access Help@Hand Platforms

Comparing levels of wireline broadband service, and using the State's data, Tehama County's coverage appears reasonable. Tehama County feels that there is adequate coverage for residents to access the Help@Hand platform. The State – specifically the California Public Utilities Commission (CPUC) Broadband, Policy, and Analysis Division– estimates that 61.2% of Tehama County households are served by wireline providers that provide highspeed internet. With fixed wireless coverage added, 99% of the households are served by at least 6 Megabits per second (Mbps) download and 1 Mbps upload. With mobile coverage added in, the CPUC estimates the coverage to be 99.6% of households in Tehama County. This relatively robust coverage is due in part to the county being bisected by Interstate 5 (whose coverage spreads into the county) and the county's geography.

Components of Help@Hand

Accessible from a computer, cell phone or tablet utilizing customized applications to address the needs of the un- and underserved populations within the county.

Overall Goals

1. Detect mental illness earlier, including depression, psychosis, and bipolar disorder. - In Tehama County, detect mental illness earlier particularly among youth and transition-aged youth (TAY).
2. Intervene earlier to prevent mental illness and improve client outcomes. - In Tehama County, intervene earlier particularly among youth and transition-aged youth (TAY).
3. Provide alternate modes of engagement, support, and intervention. - In Tehama County, provide alternate modes of engagement, support, and intervention among individuals living in remote, isolated areas and those who feel stigma in accessing traditionally presented mental health services (for example, in person, at County mental health outpatient services).

Learning Goals

Please note: the following list of learning questions has been adapted from the list of learning questions proposed by other partners participating in this multi-county Innovation plan. TCHSA-BH has added verbiage to make these learning questions more specific to its own local climate. This verbiage is noted in [brackets].

1. Will [rural/ isolated youth and transition-aged youth (TAY) and] individuals [living in remote, isolated areas] either at risk of or who are experiencing symptoms of mental illness use virtual peer chatting accessed through a website or through a phone application?
2. Will [rural/ isolated youth and transition-aged youth (TAY) and] individuals [living in remote, isolated areas] who have accessed virtual peer chatting services be compelled to engage in manualized virtual therapeutic interventions?
3. Will the use of virtual peer chatting, and peer-based interventions result in users [from both target populations] reporting greater social connectedness, reduced symptoms and increases in well-being?
4. What virtual strategies contribute most significantly to increasing an individual's capability and willingness to seek support [among both target populations]?
5. Can passive data from mobile devices accurately detect changes in mental status and effectively prompt behavioral change in users [youth/ TAY and individuals living in isolated areas]?
6. How can digital data inform the need for mental health intervention and coordination of care [youth/ TAY and individuals living in isolated areas]?
7. What are effective strategies to reduce time from detection of a mental health problem to linkage to treatment [among both target populations, but especially among rural/ isolated youth and transition-aged youth (TAY)]?
8. Can we learn the most effective engagement and treatment strategies for patients from passive mobile device data to improve outcomes and reduce readmissions?
9. Can mental health clinics effectively use early indicators of mental illness risk or of relapse to enhance clinical assessment and treatment [especially among rural/ isolated youth and transition-aged youth (TAY)]?
    a. [Can TCHSA-BH effectively use data from the rural/ isolated youth and transition-aged youth (TAY) population to design and implement PEI programs for K-12 educators, staff, and family/ caregivers?]
10. Is early intervention effective in reducing relapse, reducing resource utilization, and improving outcomes and does it vary by demographic, ethnographic, condition, intervention strategy and delays in receiving intervention [especially among rural/isolated youth and transition-aged youth (TAY)]?
11. Can online social engagement effectively mitigate the severity of mental health symptoms [especially among individuals living in remote, isolated areas]?
12. What are the most effective strategies or approaches in promoting the use of virtual care and support applications and for which populations?

Evaluation

This project will be evaluated by tracking and analyzing passive data, reach of users, level of user engagement, changes in access to care and clinical outcomes. Furthermore, data from mobile devices would be analyzed to detect changes in mental status and responses to online peer support, digital therapeutics, and virtual care. Continuous assessment and feedback would drive the interventions. Specific outcomes are listed below.

Please note that as with the learning questions, the following list of evaluation outcomes has been adapted from the list of evaluation outcomes proposed by other partners participating in this multi-county Innovation plan. TCHSA-BH has added verbiage to make these evaluation outcomes more specific to its own local climate. This verbiage is noted in [brackets].

1. Increased purpose, belonging and social connectedness for users [especially for individuals living in remote, isolated areas].
2. Increased ability for users to identify cognitive, emotional, and behavioral changes and act to address them [among both target populations].
3. Increases in quality of life, as measured objectively and subjectively (by user and by indicators such as activity level, employment, school involvement, etc.) [among both target populations].
4. For high utilizers of inpatient or emergency services, decreases in utilization for those services.
5. Reduced stigma of mental illness as reported by user [among both target populations].
6. Comparative analyses of population level utilization data [in Tehama County] over the life of the project to determine impact on various types of service utilization. a. [Reach of technology products (number of users, demographics of users) in Tehama County.]
7. For clients with biomarkers (characteristics identified either through history or digital phenotyping analysis), how many clients respond well to treatment options identified through this project?
8. What is the role of this technology as a source of information that can help guide the interventions provided by mental health clinicians [at TCHSA-BH]?
9. Examine penetration or other unmet need metrics to understand how the technology suite has impacted [TCHSA-BH's] ability to serve those in need.

User outcomes will be measured by analyzing retrospective and prospective utilization of hospital resources from claims data and medical records data. The analysis will incorporate disease risk stratification, digital phenotype and digital biomarker measurement, type of intervention and delay in receiving care. Quality of life impact will include school grades, graduation rates, job retention, absenteeism and presenteeism.

TCHSA-BH will participate in the Innovation plan evaluation primarily by contributing data to the evaluation experts who will be leading this evaluation. The TCHSA-BH MHSA Coordinator will ensure that Tehama County's evaluation needs are articulated in the multi-county evaluation plan that is developed, and that TCHSA-BH is able to access county-level data on the target populations served.

Additional Information for Regulatory Requirements

Contracting

Counties will pool their resources through the Joint Powers Authority, CalMHSA, to jointly manage and direct the use of selected technology products. Specifically, in Tehama County,

TCHSA-BH's MHSA Coordinator and Fiscal Services Officer will coordinate with CalMHSA to ensure regulatory compliance. The TCHSA-BH Director and MHSA Coordinator will participate as a partner in selecting tools and components. Tehama County will continue to engage with project lead at CalMHSA to advocate for Tehama's unique county needs.

Certification

Original documentation published in the County's Innovation Plan.

Community Program Planning Process (CPPP)

Tehama County Health Services Agency, Behavioral Health (TCHSA-BH) conducted a substantial MHSA Community Program Planning Process (CPPP) from January through April 2018.
In addition, this plan was posted for public comment on TCHSA's main website from April 5 to May 7, 2018. No comments were received.

Tehama County's Spring 2018 MHSA stakeholder outreach process was a multi-pronged / multi-platform approach, including:

1. Re-invigorating the County's MHSA Stakeholder Committee, a standing subcommittee of the County's Mental Health Board. Restructuring of the subcommittee included increasing and deepening the committee's membership, and membership includes adult consumers; families of consumers; seniors; law enforcement; local NAMI; director-level staff of public medical, substance abuse and child protective services; Latino; LGBTQ+; K-12 educators and administrators; health care; social services; faith-based organizations; local non-profit service providers; advocates. The subcommittee met and recommended a draft Community Participation Plan for Mental Health Board approval.
2. A series of four widely publicized public community stakeholder meetings in diverse county locations, two with bilingual Spanish support. Each meeting lasted 1.5 hours. TCHSA-BH staff recorded significant community input.
3. A series of targeted meetings including LGBTQ+, transition age youth consumers and adult consumers. Each meeting lasted 1.5 hours. TCHSA-BH staff recorded significant input.

Stakeholder input contained multiple trends, including:

- The need for information on available to be increased, consistent and readily available in a variety of formats appropriate for all consumers and in a way that demystifies and de-stigmatizes the process of accessing services. Help@Hand was discussed as a solution and platform for one-stop public information.
- Increasing youth and TAY appropriate services including on-line and tech-based solutions.
- Support for TAY parents "meeting them where they are" including on-line and tech-based solutions.

- Addressing needs of the migrant worker population in a way that is logistically and culturally appropriate (smart phone usage was specifically discussed as a unique opportunity.
- Increasing training options—for example, parenting classes—including remote (on-line or app based) training options.
- Increased support for geographic and logistically isolated populations in a way that covers all of Tehama County's large geography.
-

Tehama County continues to identify a need for linguistically and culturally appropriate support for youth in the Latino community and has identified a need for appropriate and accessible outreach to the LGBTQ+ community. Stakeholder input also includes concerns about isolated seniors facing depression and other mental health risks.

For this Innovation Plan, TCHSA-BH decided to join counties across California in implementing technology-based strategies that will meet the needs identified by community members (isolation, social engagement, access to services).

- The Tehama County Mental Health Board first discussed this plan on March 29, 2018, and approved the plan on March 30, 2018.
- The public comment period for this Innovation plan took place from April 5, 2018, to May 7, 2018.
- The plan was taken before the Tehama County Board of Supervisors on June 5, 2018.

Primary Purpose

Select one of the following as the primary purpose of your project.



a) Increase access to mental health services to underserved groups
b) Increase the quality of mental health services, including measurable outcomes
c) Promote interagency collaboration related to mental health services, supports, or outcomes
d) Increase access to mental health services

MHSA Innovative Project Category

Which MHSA Innovation definition best applies to your new INN Project (select one):



a) Introduces a new mental health practice or approach.
b) Makes a change to an existing mental health practice that has not yet been demonstrated to be effective, including, but not limited to, adaptation for a new setting, population, or community.
c) Introduces a new application to the mental health system of a promising community-driven practice or an approach that has been successful in a non-mental health context or setting.

MHSA General Standards

The services that will result from this Innovation project will reflect and be consistent with all the MHSA General Standards. All services will be culturally and linguistically competent. TCHSA-BH will advocate for all tools in the suite to include Spanish (Tehama County's only threshold language).

In addition, TCHSA-BH will advocate for the tools to provide culturally sensitive services to all clients to support optimal outcomes: Services will be client and family driven, and follow the principles of recovery, wellness, and resilience. These concepts and principles of recovery incorporate hope, empowerment, self-responsibility, and an identified meaningful purpose in life. Services will be recovery-oriented and promote consumer choice, self-determination, flexibility, and community integration, and services will support wellness and recovery. Evaluation activities will collect information on these demographics to identify if services are effective across diverse populations.

Continuity of Care for Individuals with Serious Mental Illness

It is TCHSA-BH's hypothesis that individuals with serious mental illness (SMI) will receive enhanced services as a direct result of the proposed project. At the end of this Innovation project, TCHSA-BH will ensure that if the project is successful in the county that individuals will have continued access to the applications developed through this project. TCHSA-BH foresees funding the program through a combination of CSS and PEI dollars.

Cultural Competence and Stakeholder Involvement in Evaluation

TCHSA-BH will be working with evaluation experts from much larger counties to ensure that the project evaluation is culturally competent and includes meaningful stakeholder participation. In Tehama County, the process of involving stakeholders will start with the County's Mental Health Board and move out into wider circles from that point.

Innovation Project Sustainability

Analytics associated with the suite of technology services, coupled with a comprehensive evaluation, will inform actions taken by TCHSA-BH at the conclusion the project. Factors to be considered will include user satisfaction and outcomes, the state of technology after the project and the overall effectiveness of these tools for specific populations. As mentioned above, TCHSA-BH plans to transition the program to CSS and PEI funding sources.

If the Help@Hand collaborative is not "successful"—is not being used for whatever reason with no way to adjust the platform to improve usage—TCHSA-BH has a transition plan for any existing users. The plan would depend on the demographic, and would consist of—at minimum—the following:

1. A culturally and linguistically accessible content warning that the platform is being discontinued. This announcement would be connected to a description of existing services that equate as closely as possible to what the platform was providing (as one example, if the user accessed peer advocacy via the platform TCHSA-BH would recommend peer advocacy via Tehama's similar programs a MHSA-funded "warmline" that is staffed by peer advocates and/or peer advocates available in person at both the adult and TAY recovery centers). Engagement in services would be encouraged in as many ways possible, and in ways most effective for each user demographic.
2. For any users who may be known or accessible via chat, email, or other platform mechanisms, TCHSA-BH would reach out directly to those users to make every effort to engage the user in continuing services.
3. Finally, for any portion of the platform that could be continued in whole or in part, within TCHSA-BH capacity, TCHSA-BH would plan for that transition. One example could be if Help@Hand provided an on-line or app-based one-stop-shop for mental health services information, TCHSA-BH would plan to transition to other options (for example, maintaining any existing service information and transitioning it to a robust and well-branded web presence).

Communication and Dissemination Plan

TCHSA-BH, as part of a multi-county effort, will share learning as it is occurring internally within TCHSA-BH and the County, and externally throughout California. TCHSA-BH will also participate in cross-county learning opportunities supported by the Mental Health Services Oversight and Accountability Commission or its partner organizations. Impact, reach, implementation status and outcomes will be documented in *Annual Updates* and MHSA *Three-Year Program and Expenditure Plans*. In addition, TCHSA-BH and its partner counties will seek to present the project and its outcomes throughout the project at statewide conferences, meetings and perhaps at relevant national conferences. Finally, there may be opportunity to partner on articles submitted to peer-reviewed journals.

Project Budget and Source of Expenditures

Tehama County will contribute a total of $118,088 to the Help@Hand project over the course of two fiscal years. Of the budget total, $53,667 will be drawn from fiscal year 2008-09 innovation funds with the remainder 2017-18 innovation funds. As described in the budget table, the funds will be divided vendors, an evaluator and marketing and outreach.

Tehama County's total budget is $118,088 for fiscal years 2018/19 and 2019/20. The fiscal year 2018/19 budget is $82,906 and the fiscal year 2019/20 budget is $35,182. MHSOAC granted Tehama County an extension through 12/31/2023 for the Help@Hand Innovation collaborative on March 4, 2020. Should the proposed budget amount change, Tehama will follow all Innovation rules and regulations to update the plan and receive approval.

If project goals and objectives are met, Tehama will—in collaboration with CalMHSA—establish a process to continue the Help@Hand project as an on-going service once the pilot and selection process is completed. At this point, continuation will be paid for under Tehama's CSS allocation unless further use of innovation funds is appropriate. If Help@Hand does not meet project goals and objectives, the project will be stopped, reviewed, and reported on, and (as described above) any users will be migrated to other Tehama County services.

WORKFORCE EDUCATION AND TRAINING (WET)

WET: Allocation by Fiscal Year

Workforce Education and Training (WET) supports development of the mental health workforce. Both the WET and Capital Facilities and Technological Needs are components of MHSA that received one-time allocations early in the history of MHSA funding.

TCHSA has spent its original WET allocation. MHSA law and regulations allow counties to allocate up to 20% of CSS funds to WET, CFTN or both. The table below represents the amount that may be spent on WET if transfers from CSS are deemed necessary and appropriate, balancing the needs of WET and CFTN.

FY 2023-24	FY 2024-25	FY 2025-26
$52,849	$53,381	$54,027

WET: Description

WET provides training for existing employees, recruitment of new employees and financial incentives to recruit or retain employees within the public mental health system.

TCHSA works closely with staff to identify funds for additional training, certifications, and/or clinical degrees. Previous MHSA funds dedicated to workforce increases are no longer available. TCHSA provides internship supervision and learning opportunities for clinical mental health students and actively seeks to hire participants.

Another component of WET is providing evidence-based training to staff and consumers allowing for the development of new and effective skills. As new services are introduced in our MHSA components, there is often a need for staff training. WET funding is utilized to provide that training for new programs and to ensure that new staff are fully trained to existing standards and programs.

Beginning in 2016, and supported by MHSA WET funds, TCHSA uses a web-based educational platform, Relias, as one of its staff training tools. Relias provides evidenced-based mental

health training and includes topics about recovery. TCHSA can assign Relias content to all levels of staff, including consumer staff.

- TCHSA used WET funding with a continued goal of training all TCHSA employees in MHFA and ASIST.

- TCHSA will continue to explore and review evidence-based therapeutic modalities that will improve outcomes. Priority will be placed on modalities that are trauma-focused and are congruent with mental health wellness and recovery principles. When modalities are chosen, TCHSA will develop an implementation plan that will include any required initial and ongoing training (i.e., Parent Child Interaction Therapy (PCIT) and Brainspotting).

- Continue to integrate Wellness Recovery Action Plan (WRAP) in all areas of mental health and train all levels of staff and include local community partners including law enforcement and First Responders in using this method.

- TCHSA has connected employees to the state and federal stipend programs and loan repayment programs. This has helped alleviate staff shortages. Staff members participated in distance learning programs established by the Superior Region MHSA WET Committee. Other staff members have taken part in loan repayment programs.

- TCHSA continues to grow and evolve its client work program of peer advocates and peer assistants.

CAPITAL FACILITIES AND TECHNOLOGICAL NEEDS (CFTN)

Capital Facility and Technological Needs (CFTN) funds provide resources to update the outdated facilities and technology that were identified in most County Mental Health programs.

MHSA law and regulations allow counties to allocate up to 20% of CSS funds to WET, CFTN or both. TCHSA spent its original CFTN allocation. The table below represents the amount that may be spent on CFTN if transfers from CSS are deemed necessary and appropriate, balancing the needs of the component areas involved.

FY 2023-24	FY 2024-25	FY 2025-26
$340,000	$360,000	$380,000

CFTN provides additional infrastructure needed for increased services, such as clinics and facilities. CFTN also develops technological infrastructure for the mental health system, such as electronic health records (EHR) for mental health services.

TCHSA has focused its use of CFTN funds on the purchase and implementation of an EHR system. Multiple delays have pushed back the go-live date of the EHR system and vendor selection (MyAVATAR). One delay allowed for necessary upgrades to TCHSA servers. Remaining delays stemmed from vendor staff turnover and lack of adequate vendor support. Development of the EHR remains in process. The go-live date of MyAVATAR occurred in June 2022.

As noted above, TCHSA may elect to use CSS funds for CFTN projects including, but not limited to, improvements to the EHR system that support efficiency, accuracy, regulatory compliance, required reporting, best practices, or functional requirements.

- TCHSA completed a major upgrade to its IT infrastructure to the level required necessary for an electronic health records system.

- Using CFTN funds TCHSA completed a remodel of the Community Crisis Response Unit (CCRU), improving client and staff safety.

- EHR, MyAVATAR went live in early 2023.

PERMANENT SUPPORTIVE HOUSING (PSH)

Permanent Supportive Housing (PSH)

Permanent Supportive Housing is affordable, long-term multifamily housing that is linked with supportive services for homeless people with disabilities. The supportive services assist the tenant to retain housing, improve his or her health, and increase his or her self-sufficiency. Supportive services will be provided on-site and off-site by the Tehama County Health Services Agency, Behavioral Health (TCHSA-BH), and other community-based service providers.

Permanent Supportive Housing Funds

MHSA Local Government Special Needs Housing Program (SNHP)

TCHSA-BH received an allocation of housing development funds from Proposition 63, Mental Health Services Act. By 2017, these MHSA funds were rolled over into the Local Government Special Needs Housing Program (SNHP), administered by the State's California Housing Finance Agency (CalHFA). The eligible use of the funds is the construction of permanent supportive rental housing that is linked with supportive services.

Target Population:
The SNHP units are restricted for occupancy by individuals with serious mental illness who are homeless or at risk of homelessness.

In 2019, the MHSA Housing Committee reviewed and recommended a permanent supportive rental housing project to utilize this funding. In January 2020, CalHFA approved and issued an SNHP initial commitment letter in the amount of $877,773 to TCHSA-BH for its project (Olive Grove Apartments).

No Place Like Home (NPLH)

The California Department of Housing and Community Development, HCD, administers these affordable housing funds. There are three categories of NPLH funds:

- Technical Assistance
- Noncompetitive (allocated through a formula)
- Competitive funds (four rounds issued through Notice of Funding Availability by HCD)

Tehama County previously accepted technical assistance funds from HCD's NPLH program, which were used to meet the requirements of the program. For example, the technical assistance funds were used to create the Tehama County Homeless Continuum of Care's 10-Year Plan to End Homelessness. This plan incorporates HCD's NPLH key elements and is a threshold item to receive funding for the NPLH program.

In 2019, Tehama County fulfilled the requirements to accept HCD's allocation of Noncompetitive No Place Like Home (NPLH) funds in the amount of $500,000. The NPLH Noncompetitive and Competitive funds are to be used to finance capital costs and capitalized operating subsidy reserves for the development of Permanent Supportive Housing (PSH). PSH is housing without any limits to the length of stay, must be occupied by an eligible NPLH target population, and housing that is linked with on-site and off-site supportive services to assist the tenant maintain housing and increase the tenant's self-sufficiency.

Target Population:

Adults, 18 years or older, living with a diagnosed Serious Mental Health Disability who are either:

- Chronically Homeless
- Homeless
- At-Risk of Chronic Homelessness

TCHSA-BH will be the lead supportive services provider. Services will be provided both on-site and off-site. Behavioral health will also partner with other community-based partners. The types of services provided to the supportive housing tenants will be:

- Mental Health
- Case Management
- Linkage to Physical Health Care
- Substance use recovery services
- Budgeting
- Basic housing retention skills

Tehama County Continuum of Care-Homeless Management Information System (HMIS) and Coordinated Entry System (CES)

The MHSA Coordinator, Housing Consultant, and Tehama County Continuum of Care's HMIS Coordinator worked all of 2021 to incorporate the NPLH program into the CoC's system of care. The HMIS and CES policies were updated to incorporate the NPLH program and the HMIS software, Apricot, was updated to capture NPLH target population universal data, and a new Permanent Housing Community Queue was established.
NPLH Tenant Referrals from CES Permanent Housing Queue:

- The project partners will utilize the CES Permanent Housing Queue for all its NPLH tenant referrals. The property management will notify the TCHSA-BH case managers when NPLH units become available.
- The TCHSA-BH case managers will access the CES Permanent Housing Queue, select three or more of the highest-ranked NPLH eligible individuals, verify their homeless status and their serious mental illness disability, and refer them to the property management.
- The property management will process applicants for a tenancy using a Housing First, low-barrier tenant screening and selection process.

TCHSA-BH Permanent Supportive Housing Projects

NPLH-Round 2

In January 2020, TCHSA-BH and the project partner submitted an NPLH Round 2 Noncompetitive and Competitive application to HCD for the project. HCD awarded NPLH funds to the project on June 25, 2020. Below is a brief description of the project.

Name: **Olive Grove Apartments, Corning**
Developer: Rural Communities Housing Development Corporation
Units: 32 total units, 16 low-income households, 15 NPLH/SNHP, and 1 resident manager unit
Status: In February 2023, RCHDC completed the construction of the apartment complex. Lease-up started in March and completed in April 2023.

NPLH-Round 4

In 2021, TCHSA-BH staff and Housing Consultant worked with two separate affordable housing developer partners to submit NPLH Competitive applications to HCD. Both projects are in the City of Red Bluff and were awarded NPLH funds on June 28, 2022. In addition, both projects were awarded Project-Based Vouchers by the Plumas County Housing Authority. Below is a brief description of the projects.

Name: **Palm Villas at Red Bluff**
Developers: Northern Valley Catholic Social Service and Palm Communities
Units: 61 total units, 50 low-income households, 10 NPLH units, and 1 resident manager unit

Status: The project partners will be submitting additional project applications to other affordable housing grant programs in 2023 and early 2024. Estimate start of construction in 2024 and lease-up of the units in 2025.

Name: **The Bluffs Community Housing, Red Bluff**
Developer: Pacific West Communities
Units: 41 total, 25 low-income homeless households, 15 NPLH, and 1 resident manager unit
Status: The project partner will be submitting additional project applications to other affordable housing grant programs in 2023 and early 2024. Estimate start of construction in 2024 and lease-up of the units in 2025.

Goals for the next three years (FY 23-25)

- Continue developing best practices in using Tehama County's Continuum of Care Homeless Management Information System (HMIS) and Coordinated Entry System (CES) for NPLH projects
- 100% lease-up of Olive Grove Apartments (NPLH-Round 2) permanent supportive housing project
- TCHSA-BH will provide ongoing on-site and off-site supportive services to the 15 NPLH tenants at Olive Grove Apartments
- NPLH-Round 4 project partners will apply for other affordable housing funds (Palm Villas at Red Bluff and the Bluffs Community Housing)
- Start and complete construction on the two NPLH-Round 4 projects
- 100% lease-up of the two NPLH-Round 4 projects

APPENDIX

STATE OF CALIFORNIA
HEALTH AND HUMAN SERVICES AGENCY

Department of Health Care Services

DHCS 1822 B (02/19)
Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2020-2021
Component Summary Worksheet

County:	TEHAMA	**Date:**	3/30/2023

		A	B	C	D	E	F
SECTION 1: Interest		**CSS**	**PEI**	**INN**	**WET**	**CFTN**	**TOTAL**
1	Component Interest Earned	$82,239.55	$21,930.54	$5,482.63	$0.00	$0.00	$109,652.72
2	Joint Powers Authority Interest Earned						$0.00

		A	B	C
SECTION 2: Prudent Reserve		**CSS**	**PEI**	**TOTAL**
3	Local Prudent Reserve Beginning Balance			$550,618.00
4	Transfer from Local Prudent Reserve			$0.00
5	CSS Funds Transferred to Local Prudent Reserve	$0.00		$0.00
6	Local Prudent Reserve Adjustments			$0.00
7	Local Prudent Reserve Ending Balance			$550,618.00

		A	B	C	D	E	F
SECTION 3: CSS Transfers to PEI, WET, CFTN, or Prudent Reserve		**CSS**	**PEI**	**WET**	**CFTN**	**PR**	**TOTAL**
8	Transfers	-$119,720.18	$0.00	$32,943.09	$86,777.09	$0.00	$0.00

		A	B	C	D	E	F
SECTION 4: Program Expenditures and Sources of Funding		**CSS**	**PEI**	**INN**	**WET**	**CFTN**	**TOTAL**
9	MHSA Funds	$2,514,064.06	$694,441.94	$64,095.11	$32,943.09	$86,777.09	$3,392,321.29
10	Medi-Cal FFP	$479,387.00	$0.00	$0.00	$0.00	$0.00	$479,387.00
11	1991 Realignment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
12	Behavioral Health Subaccount	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
13	Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
14	**TOTAL**	**$2,993,451.06**	**$694,441.94**	**$64,095.11**	**$32,943.09**	**$86,777.09**	**$3,871,708.29**

DHCS 1822 B (02/19)
Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2020-2021
Component Summary Worksheet

County:	TEHAMA

Date:	3/30/2023

		A
SECTION 5: Miscellaneous MHSA Costs and Expenditures		**TOTAL**
15	**Total Annual Planning Costs**	$5,882.47
16	**Total Evaluation Costs**	$10,927.46
17	**Total Administration**	$125,946.56
18	**Total WET RP**	
19	**Total PEI SW**	$0.00
20	**Total MHSA HP**	$0.00
21	**Total Mental Health Services For Veterans**	$0.00

STATE OF CALIFORNIA
HEALTH AND HUMAN SERVICES AGENCY

Department of Health Care Services

DHCS 1822 C (02/19)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2020-2021
Community Services and Supports (CSS) Summary Worksheet

County:	TEHAMA	Date:	3/30/2023

SECTION ONE

		A	B	C	D	E	F
		Total MHSA Funds (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	CSS Annual Planning Costs	$4,411.86					$4,411.86
2	CSS Evaluation Costs	$8,195.60					$8,195.60
3	CSS Administration Costs	$47,125.19					$47,125.19
4	CSS Funds Transferred to JPA						$0.00
5	CSS Expenditures Incurred by JPA						$0.00
6	CSS Funds Transferred to CalHFA						$0.00
7	CSS Funds Transferred to PEI						$0.00
8	CSS Funds Transferred to WET	$32,943.09					$32,943.09
9	CSS Funds Transferred to CFTN	$86,777.09					$86,777.09
10	CSS Funds Transferred to PR						$0.00
11	CSS Program Expenditures	$2,454,331.41	$479,387.00	$0.00	$0.00	$0.00	$2,933,718.41
12	**Total CSS Expenditures (Excluding Funds Transferred to JPA)**	**$2,633,784.24**	**$479,387.00**	**$0.00**	**$0.00**	**$0.00**	**$3,113,171.24**
13	**Total CSS Expenditures (Excluding Funds Transferred to JPA, PEI, WET, CFTN and PR)**	**$2,514,064.06**	**$479,387.00**	**$0.00**	**$0.00**	**$0.00**	**$2,993,451.06**

STATE OF CALIFORNIA
HEALTH AND HUMAN SERVICES AGENCY

Department of Health Care Services

DHCS 1822 C (02/19)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2020-2021
Community Services and Supports (CSS) Summary Worksheet

County:	TEHAMA	Date:	3/30/2023

SECTION TWO

	A	B	C	D	E	F	G	H	I	J
#	County Code	Program Name	Prior Program Name	Program Type	Total MHSA Funds (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
14	52	ACCESS	ACCESS	Non-FSP	$1,112,799.73	$65,628.00				$1,178,427.73
15	52	FULL SERVICE PARTNERSHIP	FULL SERVICE PARTNERSHIP	FSP	$1,285,911.35	$413,759.00				$1,699,670.35
16	52	CLIENT EMPLOYMENT PROGRAMS	EMPLOYMENT: REHABILITATIVE & PEER ADVOCATES	Non-FSP	$46,518.39					$46,518.39
17	52	TRANSITIONAL HOUSING	HOUSING, TRANSITIONAL	Non-FSP	$9,101.94					$9,101.94

STATE OF CALIFORNIA
HEALTH AND HUMAN SERVICES AGENCY

Department of Health Care Services

DHCS 1822 D (02/19)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2020-2021
Prevention and Early Intervention (PEI) Summary Worksheet

County:	TEHAMA	TEHAMA	Date:	3/30/2023

SECTION ONE

		A	B	C	D	E	F
		Total MHSA Funds (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	PEI Annual Planning Costs	$1,176.49					$1,176.49
2	PEI Evaluation Costs	$2,185.49					$2,185.49
3	PEI Administration Costs	$13,798.93					$13,798.93
4	PEI Funds Expended by CalMHSA for PEI Statewide						$0.00
5	PEI Funds Transferred to JPA						$0.00
6	PEI Expenditures Incurred by JPA						$0.00
7	PEI Program Expenditures	$677,281.03	$0.00	$0.00	$0.00	$0.00	$677,281.03
8	**Total PEI Expenditures (Excluding Transfers and PEI Statewide)**	**$694,441.94**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$694,441.94**

SECTION TWO

		A	B
		Percent Expended for Clients Age 25 and Under, All PEI	Percent Expended for Clients Age 25 and Under, JPA
9	MHSA PEI Fund Expenditures in Program to Clients Age 25 and Under (calculated from weighted program values) divided by Total MHSA PEI Expenditures	55.58%	

STATE OF CALIFORNIA
HEALTH AND HUMAN SERVICES AGENCY

Department of Health Care Services

DHCS 1822 D (02/19)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2020-2021
Prevention and Early Intervention (PEI) Summary Worksheet

County:	TEHAMA	TEHAMA	Date:	3/30/2023

SECTION THREE

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
#	County Code	Program Name	Prior Program Name	Combined/Standalone Program	Program Type	Program Activity Name (in Combined Program)	Subtotal Percentage for Combined Program	Percent of PEI Expended on Clients Age 25 & Under (Standalone and Program Activities in Combined Program)	Percent of PEI Expended on Clients Age 25 & Under (Combined Summary and Standalone)	Total MHSA Funds (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
10	52	COMMUNITY EDUCATION & LATINO OUTREACH	COMMUNITY EDUCATION & LATINO OUTREACH	Standalone	Prevention		100%	11%	11.4%	$29,383.11					$29,383.11
11	52	STIGMA REDUCTION	STIGMA REDUCTION	Standalone	Stigma & Discrimination Reduction		100%	75%	75.0%	$242,372.97					$242,372.97
12	52	SUICIDE PREVENTION INCLUDING ASIST AND SAFE TALK	SUICIDE PREVENTION	Standalone	Suicide Prevention		100%	75%	75.0%	$209,036.72					$209,036.72
13	52	PARENTING AND FAMILY SUPPORT	PARENTING TRAINING & SUPPORT (NURTURING PARENTING & GROUP)	Standalone	Prevention		100%	100%	100.0%	$44,109.46					$44,109.46
14	52	PEER ADVOCATE PROGRAMS	PEER ADVOCATES IN PEI PROGRAMS	Standalone	Early Intervention		100%	0%	0.0%	$152,378.77					$152,378.77
15	52	EVIDENCE-BASED INTERVENTIONS	EVIDENCE-BASED INTERVENTIONS	Standalone	Early Intervention		100%	0%	0.0%	$0.00					$0.00

STATE OF CALIFORNIA
HEALTH AND HUMAN SERVICES AGENCY

Department of Health Care Services

DHCS 1822 E (02/19)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2020-2021
Innovation (INN) Summary Worksheet

County:	TEHAMA	Date:	3/30/2023

SECTION ONE

		A	B	C	D	E	F
		Total MHSA Fund (Including Interest)	**Medi-Cal FFP**	**1991 Realignment**	**Behavioral Health Subaccount**	**Other**	**Grand Total**
1	**INN Annual Planning Costs**	$294.12					$294.12
2	**INN Indirect Administration**	$2,014.04					$2,014.04
3	**INN Funds Transferred to JPA**	$0.00					$0.00
4	**INN Expenditures Incurred by JPA**	$0.00					$0.00
5	**INN Project Administration**	$61,240.58	$0.00	$0.00	$0.00	$0.00	$61,240.58
6	**INN Project Evaluation**	$546.37	$0.00	$0.00	$0.00	$0.00	$546.37
7	**INN Project Direct**	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8	**INN Project Subtotal**	$61,786.95	$0.00	$0.00	$0.00	$0.00	$61,786.95
9	**Total Innovation Expenditures (Excluding Transfers to JPA)**	**$64,095.11**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$64,095.11**

STATE OF CALIFORNIA
HEALTH AND HUMAN SERVICES AGENCY

Department of Health Care Services

DHCS 1822 E (02/19)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2020-2021
Innovation (INN) Summary Worksheet

County:	TEHAMA	Date:	3/30/2023

SECTION TWO

		A	B	C	D	E	F	G	H	I	J	K	L	M	N
#		**County Code**	**Project Name**	**Prior Project Name**	**Project MHSOAC Approval Date**	**Project Start Date**	**MHSOAC-Authorized MHSA INN Project Budget**	**Amended MHSOAC-Authorized MHSA INN Project Budget**	**Project Expenditure Type**	**Total MHSA Funds (Including Interest)**	**Medi-Cal FFP**	**1991 Realignment**	**Behavioral Health Subaccount**	**Other**	**Grand Total**
10	A	52	Help@Hand	The Tech Suite	9/27/2018	1/1/2019	$118,088.00	$118,088.00	Project Administratio	$61,240.58					$61,240.58
10	B	52	Help@Hand	The Tech Suite	9/27/2018	1/1/2019	$118,088.00	$118,088.00	Project Evaluation	$546.37					$546.37
10	C	52	Help@Hand	The Tech Suite	9/27/2018	1/1/2019	$118,088.00	$118,088.00	Project Direct						$0.00
10	**D**	**52**	**Help@Hand**	**The Tech Suite**	**9/27/2018**	**1/1/2019**	**$118,088.00**	**$118,088.00**	**Project Subtotal**	**$61,786.95**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$61,786.95**

DHCS 1822 F (02/19)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2020-2021
Workforce Education and Training (WET) Summary Worksheet

County:	TEHAMA	**Date:**	3/30/2023

SECTION ONE

		A	B	C	D	E	F
		Total MHSA Funds (Including Interest)	**Medi-Cal FFP**	**1991 Realignment**	**Behavioral Health Subaccount**	**Other**	**Grand Total**
1	**WET Annual Planning Costs**	$0.00					$0.00
2	**WET Evaluation Costs**	$0.00					$0.00
3	**WET Administration Costs**	$74.79					$74.79
4	**WET Funds Transferred to JPA**	$0.00					$0.00
5	**WET Expenditures Incurred by JPA**	$0.00					$0.00
6	**WET Program Expenditures**	$32,868.30	$0.00	$0.00	$0.00	$0.00	$32,868.30
7	**Total WET Expenditures (Excluding Transfers to JPA)**	**$32,943.09**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$32,943.09**

SECTION TWO

	A	B	C	D	E	F	G	H
#	**County Code**	**Funding Category**	**Total MHSA Funds (Including Interest)**	**Medi-Cal FFP**	**1991 Realignment**	**Behavioral Health Subaccount**	**Other**	**Grand Total**
8		Workforce Staffing						$0.00
9	52	Training/Technical Assistance	$32,868.30					$32,868.30
10		Mental Health Career Pathways						$0.00
11		Residency/Internship						$0.00
12		Financial Incentive						$0.00

STATE OF CALIFORNIA

HEALTH AND HUMAN SERVICES AGENCY

Department of Health Care Services

DHCS 1822 G (02/19)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2020-2021
Capital Facility Technological Needs (CFTN) Summary Worksheet

County:	TEHAMA	Date:	3/30/2023

SECTION ONE

		A	B	C	D	E	F
		Total MHSA Funds (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	CFTN Annual Planning Costs CFTN	$0.00					$0.00
2	Evaluation Costs CFTN	$0.00					$0.00
3	Administration Costs	$1,693.03					$1,693.03
4							
5	CFTN Funds Transferred to JPA CFTN	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
6	Expenditures Incurred by JPA CFTN						
	Total CFTN Expenditures (Excluding Transfers to JPA)	**$86,777.09**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$86,777.09**

SECTION TWO

	A	B	C	D	E	F	G	H	I	J
#	County Code	Project Name	Prior Project Name	Project Type	Total MHSA Funds (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
8	52	CAPITAL FACILITIES AND TECHNOLOGY NEEDS	CAPITAL FACILITIES AND TECHNOLOGY	Technological Need	$85,084.06					$85,084.06

MHSA COUNTY FISCAL ACCOUNTABILITY CERTIFICATION

County/City: Tehama	☒ Three-Year Program and Expenditure Plan
	☐ Annual Update
	☐ Annual Revenue and Expenditure Report
Interim Mental Health Director **Name:** Jayme Bottke **Telephone:** (530) 527-8491 **E-mail:** Jayme.Bottke@tchsa.net	**County Auditor-Controller/City Financial Officer** **Name:** Krista Peterson **Telephone:** (530) 527-3474 **E-mail:** kpeterson@co.tehama.ca.us
Local Mental Health Mailing Address: Tehama County Health Services Agency Behavioral Health Services P.O. Box 400 Red Bluff, CA 96080	

I hereby certify that the Three-Year Program and Expenditure Plan, Annual Update, or Annual Revenue and Expenditure Report is true and correct and that the County has complied with all fiscal accountability requirements as required by law or as directed by the State Department of Health Care Services and the Mental Health Services Oversight and Accountability Commission, and that all expenditures are consistent with the requirements of the Mental Health Services Act (MHSA), including Welfare and Institutions Code (WIC) sections 5813.5, 5830, 5840, 5847, 5891, and 5892; and Title 9 of the California Code of Regulations sections 3400 and 3410. I further certify that all expenditures are consistent with an approved plan or update and that MHSA funds will only be used for programs specified in the Mental Health Services Act. Other than funds placed in a reserve in accordance with an approved plan, any funds allocated to a county which are not spent for their authorized purpose within the time-period specified in WIC section 5892(h), shall revert to the state to be deposited into the fund and available for other counties in future years.

I declare under penalty of perjury under the laws of this state that the foregoing and the attached update/report is true and correct to the best of my knowledge.

Jayme Bottke — Interim Mental Health Director (PRINT)

Jayme Bottke — Signature

6-27-23 — Date

"I hereby certify that for the fiscal year ended June 30, 2022, the County/City has maintained an interest-bearing local Mental health Services (MHS) Fund (WIC 5892(f); and that the County's/City's financial statements are audited annually by an independent auditor and the most recent audit report is dated 3-14-23 for the fiscal year ended June 30, 2022. I further certify that for the fiscal year ended June 30, 2022, the State MHSA distributions were recorded as revenues in the local MHS Fund; that County/City MHSA expenditures and transfer out were appropriated by the Board of Supervisors and recorded in compliance with such appropriations; and that the County/City has complied with WIC section 5891(a), in that local MHS funds may not be loaned to a county general fund or any other county fund. I declare under penalty of perjury under the laws of this state that the foregoing and the attached update/report is true and correct to the best of my knowledge."

Krista Peterson — County Auditor Controller (PRINT)

Krista Peterson — Signature

6-29-23 — Date

Welfare and Institutions Code Sections 5847(b)(9) and 5899(a) Three-Year Program and Expenditure Plan, Annual Update, and RER Certification (02/14/2013)

MHSA COUNTY CERTIFICATION

County: Tehama

Interim Mental Health Director	**Project Lead**
Name: Jayme Bottke	**Name:** Travis Lyon
Telephone: (530) 527-8491	**Telephone:** (530) 527-8491 x3048
E-mail: Jayme.Bottke@tchsa.net	**E-mail:** Travis.Lyon@tchsa.net
Local Mental Health Mailing Address: Tehama County Health Services Agency Behavioral Health Services 1860 Walnut Street Red Bluff, CA 96080	

I hereby certify that I am the official responsible for the administration of county mental health services in and for said county and that the County has complied with all pertinent regulations, laws, and statutes of the Mental Health Services Act in preparing and submitting this plan and annual update, including stakeholder participation and non-supplantation requirements.

This Three-Year Program and Expenditure Plan has been developed with the participation of stakeholders, in accordance with Welfare and Institutions Code Section 5848 and Title 9 of the California Code of Regulations section 3300, Community Planning Process. The draft annual update was circulated to representatives of stakeholder interests and any interested party for 30 days for review and comment and a public hearing was held by the local mental health board. All input has been considered with adjustments made, as appropriate. The annual update and expenditure plan, attached hereto, was adopted by the County Board of Supervisors on 6-27-23.

Mental Health Services Act funds are and will be used in compliance with Welfare and Institutions Code, section 5891, and Title 9 of the California Code of Regulations section 3410, Non-Supplant.

All documents in the attached Three-Year Program and Expenditure Plan are true and correct.

Jayme S Bottke

JAYME BOTTKE
Interim Mental Health Director

6-27-23

Date

MINUTE ORDER
BOARD OF SUPERVISORS
COUNTY OF TEHAMA, STATE OF CALIFORNIA

REGULAR AGENDA

26. HEALTH SERVICES AGENCY / MENTAL HEALTH

a) INFORMATIONAL PRESENTATION - Update from Mental Health Services Act (MHSA) Three-Year Program & Expenditure Plan (Plan) 2023-2026; Prevention & Early Intervention (PEI) Annual Report 2021-2022 and Innovation (INN) Annual Report 2021-2022.

Health Services Agency Executive Director reviewed the process for the Mental Health Services Act program and plan.

Mental Health Services Act Coordinator Travis Lyon presented the three-year program and expenditure plan including the following slides: Proposition 63; MHSA Programs; MHSA Allocation; Relevant MHSA Guidance; and Discussion and input.

In response to Supervisor Leach, Mr. Lyon stated we have 15 families in No Place Like Home housing and 3 additional families in low-income housing. We provide case management at the site and are currently working on having additional groups and services available at the site.

In response to Chairman Moule, Mrs. Bottke stated transitional housing is currently in place.

Michael Kain stated we need to give a hand up not a hand out. Mr. Kain added there are several residents that need mental health services.

b) Approval by the Board of Supervisors for the Mental Health Services Act (MHSA) Three-Year Program & Expenditure Plan (Plan) 2023-2026; Prevention & Early Intervention (PEI) Annual Report 2021-2022 and Innovation (INN) Annual Report 2021-2022.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Candy Carlson, Supervisor - District 2
SECONDER:	Pati Nolen, Supervisor - District 3
AYES:	Moule, Hansen, Leach, Nolen, Carlson

STATE OF CALIFORNIA)
) ss
COUNTY OF TEHAMA)

I, JENNIFER VISE, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of an order adopted by said Board of Supervisors on the 27th day of June, 2023.

DATED: July 12, 2023

JENNIFER A. VISE, County Clerk and
Ex-officio Clerk of the Board of Supervisors
of the County of Tehama, State of California

Deputy



Mental Health Services Act (MHSA)

Annual Innovation (INN)

Report

Fiscal Year 2023-2024

INNOVATION (INN)

INN projects are novel, creative, and/or ingenious mental health practices and approaches that contribute to learning, and that are developed within communities through a process that is inclusive and representative, especially of unserved, underserved, and inappropriately served individuals.

An Innovation project is defined, for purposes of these guidelines, as one that contributes to learning rather than a primary focus on providing a service. By providing the opportunity to "try out" new approaches that can inform current and future mental health practices/approaches in communities. To clarify, a practice/approach that has been successful in one community mental health setting cannot be funded as an INN project in a different community even if the practice/approach is new to that community, unless it is changed in a way that contributes to the learning process. Merely addressing an unmet need is not sufficient to receive funding.

Fiscal Year	# of Persons Served*	Cost Per Person
2023-24	x	1,132.67

*# of Persons Served less ≤ 10; Cost Per Person calculated at 10 individuals

INN: Help@Hand

Help@Hand is a three-year demonstration project funded and directed by counties, with the primary purpose of increasing access to mental health care and support, promoting early detection of mental health symptoms, and predicting the onset of mental illness.

California Mental Health Services Authority (CalMHSA) administers Help@Hand on behalf of participating member counties. Through the utilization of multiform-factor devices — such as smart phones, tablets, and laptops — as a mode of connection and treatment to reach people who are likely to go either unserved or underserved by traditional mental health care, this project focuses on prevention, early intervention, family, and social support to decrease the need for psychiatric hospital and emergency care service.

The vision of Help@Hand is to save lives and improve the wellbeing of Californians by integrating promising technologies and lived experiences to open doors to mental health support and wellbeing.

TEHAMA COUNTY HEALTH SERVICES AGENCY – BEHAVIORAL HEALTH (TCHSA-BH)

Population	Square Mileage	Population Density (Population/Square Mileage)	Percent who Speak Non-English Language at Home	Percent of Population in Urban Region	Percent of Population in Rural Region	Median Household Income
65,829	2,949	22.3	20%	43%	57%	$59,029

Source: *U.S. Census Bureau. (n.d.). U.S. Department of Commerce. Retrieved February 11, 2024, from https://data.census.gov/*

Increasing Access to Mental Health Services and Supports Utilizing a Suite of Technology-Based Mental Health Solutions

Priority issue related to mental illness or to an aspect of the mental health service system for which the County/City chose to design and test the Innovative Project

Priority Issue(s) Identified in County/City Proposal	Tehama County has a high proportion in geographic isolation and poverty. They also have high suicide rates among adult males. The use of mental health services are reduced due to lack of public transportation options, behavioral health workforce shortage, as well as limited knowledge of mental illness and mental health stigma.
Core Audience(s) Identified in County/City Proposal	• Individuals in remote, isolated areas have less access to social support and mental health services. • Youth and TAY • Men at risk of suicide willing to engage in private and confidential services
Project Approval/Start Date/ End Date	September 2018/January 2019/ December 2023
Project Budget	$118,088

Project activities during the Innovative Project

Technology/Activity (Years Worked On)	Intended Core Audience(s)	Developed Technology	Explored Technology	Tested Technology	Planned Pilot	Completed Pilot	Planned Implementation	Completed Implementation	Planned Activity	Completed Activity
Happify (2020)	Core audience(s) not specified		X							
myStrength (2020-23)	• Isolated individuals • Individuals experiencing homelessness • TCHSA-BH clients		X		X	X				

Device Access (2022-23)	• Those in myStrength pilot • Community members								X	X
Digital Literacy Trainings (2022-23)	• Those in myStrength pilot • TCHSA-BH clients								X	X

Description of any changes that the County/City made to the Innovative Project during its implementation and evaluation and the reasons for and impact of the changes, including any changes in the timeline.

	Change (Year Change Occurred)	**Reason for Change**	**Impact of Change**
Change in Core Audiences	Pivoted from TAY and men at risk of suicide to individuals experiencing homelessness and TCHSA-BH clients as core audiences in myStrength pilot (2020)	Increased demand for mental health services for individuals experiencing homelessness and TCHSA-BH clients at the onset of COVID-19	Served core audiences needing services
Change in Technologies	Pivoted from virtual services and digital phenotyping to other technologies (2019)	Virtual services and digital phenotyping did not fit core audiences	Had to find technologies that better fit core audiences
Change in Project Approach	Pivoted from receiving feedback from a steering committee of clients and family members to receiving feedback from Peers (2021)	Limited resources to convene a large steering committee	Received rich Peer insights/feedback
	Pivoted to test/pilot technologies (2020)	Learned of the importance of such an approach	Delayed timeline, but allowed TCHSA-BH to improve fit and workflows on a smaller scale
	Broadened project to include digital literacy and device access efforts (2022)	Learned core audiences had limited access to devices and differing levels of digital literacy	Improved engagement in the project
Change in Timeline	Delayed timeline (2019-21)	• Pivot from virtual services and digital phenotyping (2019) • Pivot to explore/pilot products (2020)	Delay in technology selection and pilot

		• Need to review data sharing agreements (2021)	
Other County/City Specific Changes	Change in contracting staff	Staff turnover	Delayed timeline

Whether and how the County/City will continue the Innovative Project, the reason for the decision, how the County/City involved stakeholders in the decision, and the source of ongoing funding, if applicable

Completed Technology/Activity	**Status**	**Primary Reason for Decision**	**Stakeholder Engagement in Decision**	**Funding Source to Sustain Technology/Activity**
myStrength	Will not continue	Poor fit for core audiences	Involved staff and Peers in decision	Does not apply
Device Access	Incorporated in County operations	Had key staff and technology to support effort	Peers expressed enthusiasm to continue	Operational funds
Digital Literacy Trainings	Will sustain until June 2024	Community members attend training courses Had key staff and technology to support trainings	Peers expressed enthusiasm to continue	Operational funds

Description of how the County/City disseminated the results of the Innovative Project to stakeholders, and if applicable to other Counties/Cities

Report	x
Website	
Social media	x
Meetings	
Presentations	
Community Events	
Academic Journal Article	

The beginning of the report will include a timeline of milestones from all Counties/Cities. Below are the key dates for your County/City. Please let us know if you have any edits and/or would like to add any other milestones.

Year 1 (2018-19)

- Sept 2018: Tehama Help@Hand project approved by OAC.
- Jan 2019: Tehama Help@Hand project started.

Year 2 (2020)

- February 2020: Tehama explored Happify.
- May 2020: Happify left the project due to COVID-19.
- May 2020: Tehama explored myStrength and began planning myStrength pilot.

Year 3 (2021)

- Jan-Feb 2021: Tehama executed contract with myStrength.
- Mar-Apr 2021: Tehama launched myStrength pilot and paused.
- Dec 2021: Tehama began planning for device access.

Year 4 (2022)

Year 5 (2023)

- Mar 2023: Tehama began planning digital literacy trainings.
- May 2023: Tehama resumed planning myStrength pilot.
- Oct 2023: Tehama began hosting digital literacy trainings (e.g., Computer Club).
- Oct 2023: Tehama began allowing access to devices.
- Nov-Dec 2023: Tehama launched and completed myStrength pilot.
- Dec 2023: Tehama Help@Hand participation ended.

Due to minimal usage of the app, Tehama County will not be continuing to employ myStrength within the County Behavioral Health setting.

With the approaching Behavioral Health Transformation (BHT) in the coming Fiscal Year, Tehama County Behavioral Health will not be pursuing any Innovation projects at this time, but will focus on maintaining and enhancing those services currently available to our members.

APPENDIX

STATE OF CALIFORNIA
HEALTH AND HUMAN SERVICES AGENCY

Department of Health Care Services

DHCS 1822 A (12/24)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2023-24
Information Worksheet

1	Date:	3/7/2025
2	ARER Fiscal Year *(20YY-YY)*:	2023-24
3	County:	Tehama
4	County Code:	52
5	Address:	P.O.Box 400
6	City:	RED BLUFF
7	Zip:	96080
8	County Population: Over 200,000? (Yes or No)	No
9	Name of Preparer:	ROSA CUMPSTON
10	Title of Preparer:	FISCAL DATA SUPERVISOR
11	Preparer Contact Email:	ROSA.CUMPSTON@TCHSA.NET
12	Preparer Contact Telephone:	(530) 528-3208

DHCS 1822 E (12/24)
Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2023-24
Innovation (INN) Summary Worksheet

County:	Tehama	Date:	3/7/2025

SECTION ONE

		A	B	C	D	E	F
		Total MHSA Fund (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	INN Annual Planning Costs	$377.86					$377.86
2	INN Indirect Administration	$248.10					$248.10
3	INN Funds Transferred to JPA						$0.00
4	INN Expenditures Incurred by JPA						$0.00
5	INN Project Administration	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
6	INN Project Evaluation	$755.72	$0.00	$0.00	$0.00	$0.00	$755.72
7	INN Project Direct	$9,945.08	$0.00	$0.00	$0.00	$0.00	$9,945.08
8	INN Project Subtotal	$10,700.80	$0.00	$0.00	$0.00	$0.00	$10,700.80
9	Total Innovation Expenditures (Excluding Transfers to JPA	**$11,326.76**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$11,326.76**

SECTION TWO

		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
#		County Code	Project Name	Prior Project Name	Project MHSOAC Approval	Project Start Date	MHSOAC-Authorized MHSA INN Project	Amended MHSOAC-Authorized MHSA	Project Expenditure Type	Total MHSA Funds (Including Interest)	MHSA IGT	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
10	A	52	Help@Hand	The Tech Suite	9/27/2018	1/1/2019	$118,088.00	$118,088.00	Project Administration							$0.00
10	B	52	Help@Hand	The Tech Suite	9/27/2018	1/1/2019	$118,088.00	$118,088.00	Project Evaluation	$755.72						$755.72
10	C	52	Help@Hand	The Tech Suite	9/27/2018	1/1/2019	$118,088.00	$118,088.00	Project Direct	$9,945.08						$9,945.08
10	D	52	Help@Hand	The Tech Sui	9/27/2018	1/1/2019	$118,088.00	$118,088.00	Project Subtotal	$10,700.80	$0.00	$0.00	$0.00	$0.00	$0.00	$10,700.80



Mental Health Services Act (MHSA)

Annual Update FY 2025/2026

TCHSA
Tehama County Health Services Agency

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OVERVIEW

Mental Health Services Act (MHSA)

Proposition 63, the Mental Health Services Act (MHSA) was passed by California voters in 2004 to provide funds to counties for mental health services and programs. Local county agencies must spend MHSA funds to expand mental health services and cannot use them to replace existing state or county funding.

MHSA is funded through a 1% tax on individual annual taxable income exceeding $1 million and has grown to approximately $3 billion a year. The California Department of Health Care Services (DHCS) allocates funds to counties based on population, poverty level, and prevalence of mental illness.

MHSA law stipulates different service components: Community Services and Supports (CSS), Prevention and Early Intervention (PEI), Housing, Innovation (INN), Workforce Education and Training (WET) and Capital Facilities and Technological Needs (CFTN). CSS, PEI, and INN are funded on an on-going basis, with disbursement made monthly, while permanent housing, CFTN and WET are on a different funding schedule (receiving, for example, one-time funds or funds for a finite period).

MHSA spending is structured, requiring minimum percentages spent on each of several components: 76% must be spent on CSS (with 51% or more on a level of care called Full-Service Partnership (FSP); 19% must be spent on PEI (51% or more must be spent on services for youth and transition-aged youth, or "TAY" ages 16 to 25); and INN receives 5%. Counties must maintain a "prudent reserve" of MHSA funds to help mitigate funding fluctuation. MHSA does allow some cross over between components: For example, up to 20% of the average of the previous five years CSS annual funding can be spent on WET, CFTN, and/or "prudent reserve".

Proposition 1: Behavioral Health Services Act (BHSA)

Proposition 1 was passed by California voters in March 2024. The two-bill package, Senate Bill (SB) 326 (Eggman, Chapter 790, Statutes of 2023) and Assembly Bill (AB) 531 (Irwin, Chapter 789, Statutes of 2023), proposed statewide efforts to reform and expand California's behavioral health system, and was put on the ballot by the California State Legislature and the Governor. DHCS refers to the implementation of these changes as Behavioral Health Transformation. Proposition 1 consists of two parts: The Behavioral Health Services Act and the Behavioral Health Bond.

The Behavioral Health Services Act replaces the Mental Health Services Act of 2004. It reforms behavioral health care funding to prioritize services for people with the most significant mental health needs while adding the treatment of substance use disorders (SUD), expanding housing interventions, and increasing the behavioral health workforce. It also enhances oversight, transparency, and accountability at the state and local levels. Additionally, the Behavioral Health Services Act creates pathways to ensure equitable access to care by advancing equity and reducing disparities for individuals with behavioral health needs. It is one part of Proposition 1.

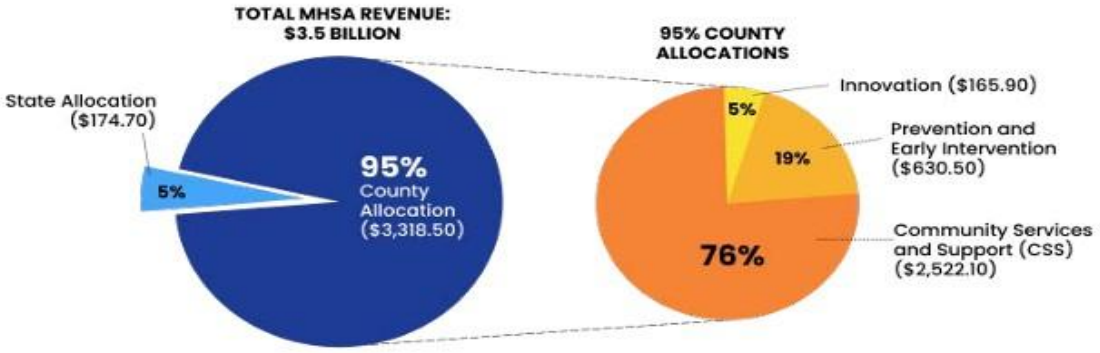
The Behavioral Health Bond authorizes $6.4 billion in bonds to finance behavioral health treatment beds, supportive housing, community sites, and funding for housing veterans with behavioral health needs:

- $4.4 billion of these funds will be administered by DHCS for grants to public and private entities for behavioral health treatment and residential settings.
- $1.5 billion of the $4.4 billion will be awarded only to counties, cities, and tribal entities, with $30 million set aside for tribes.
- The remaining $1.972 billion will be administered by the California Department of Housing and Community Development (HCD) to support permanent supportive housing for individuals at risk of or experiencing homelessness and behavioral health challenges. Of that amount, $1.065 billion will be for veterans. All these efforts will leverage effective existing programs, including the Behavioral Health Continuum Infrastructure Program (BHCIP), Project Homekey, and Veterans Housing and Homeless Prevention Program (VHHP). *

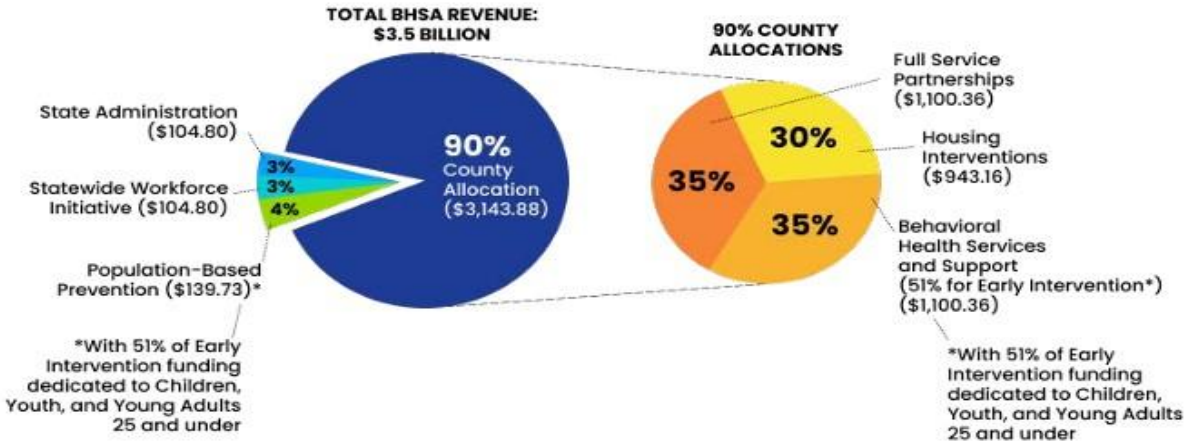
*(https://www.dhcs.ca.gov/BHT/Pages/FAQ-Prop1.aspx)



MHSA vs BHSA Funding Allocations:



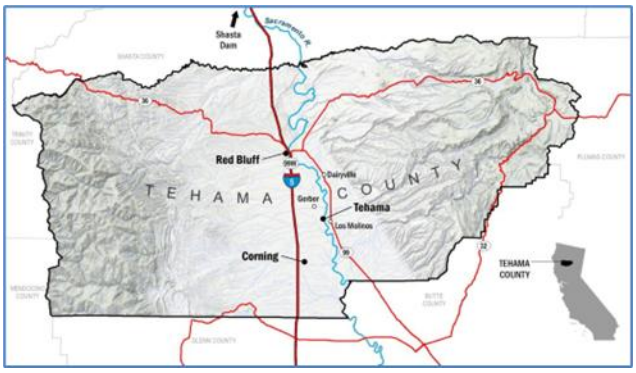
BHSA Funding Allocations:



Tehama County

Straddling the basin of California's Central Valley and framed by mountainous regions in both the east and west, the county benefits from tourism while maintaining an industrial base in agricultural and animal production. The county's cultural base has a strong Latino community as well as a significant Native American population. These cultural bases have led to long-established and tight-knit communities in a rugged rural setting.

As of the 2020 census, Tehama County has a population of 65,829**. At 27% (2020 census data), Tehama County's Latino population is larger than the national average of 19% and lower than the California average of 39%. Spanish is the county's only threshold language, and the remaining population is predominantly white (66%), with 1% of Black or African American, 3% American Indian and Alaskan Native, and 1.5% of Asian ancestry.



The 15.6% poverty rate of Tehama County is only slightly higher than the California average (12.3%) and the National average (12.8%), but it still poses a significant challenge in providing services. Many counties within the superior region (surrounding counties) have similar poverty levels, compounding the effects of rural poverty, considering that limited services are expected to provide for a high-needs population. In addition, the median household income in Tehama County is $52,901, which is 38% lower than the $84,907 California median income, and 25% lower than the $69,717 National median income.

Population age and static growth is another regional and local issue, with 20% of Tehama County residents being over the age of 65, significantly higher than the 15% throughout the state of California, but in line with the Superior Region's 21%.

An estimated 17% of county residents, ages 25+ have attained a bachelor's degree or higher, compared to California's 25%, and the national rate of 35%. In contrast, Tehama County has a high school completion rate of 86% compared to the state average of 34% combined with a lower population of adults, a higher population of older adults, and a static population growth might indicate that youth who leave the county to pursue jobs, higher education, and/or training may not be returning to Tehama County.

Geographic isolation is an additional contributor to the challenges surrounding the provision of services throughout the county. This is demonstrated by a population density of approximately 22 people per square mile (California average is 239 people per square mile) and a car travel time of two to three hours to reach the nearest major metropolitan area (Sacramento). Sixty

**(https://data.census.gov/table/DECENNIALPL2020.P1?q=Tehama%20County,%20California)

percent of Tehama County residents live in unincorporated areas (substantially more than the state average off 14%). With an area of nearly 3,000 square miles and sparse population density, individuals must travel significant distances within the county to reach services. Most of the county's services, including the only acute care hospital, are in the county seat of Red Bluff (population of 14,710 per the 2020 census).

Due to the county's size and sparse population, transportation is limited, and travel is private-vehicle dependent. Poverty, combined with limited public transportation and large distances may lead to transportation being a potential barrier to proper care.

With the national workforce shortage surrounding the behavioral health occupations, Tehama County struggles to find and retain qualified staff including psychiatrists, clinicians, nurses, and case managers.

The stigma surrounding mental health continues to result in residents being wary of accessing mental health services, especially in an interconnected community where maintaining anonymity and privacy is a complex issue.

"Stigma is particularly intense in rural communities, where anonymity and privacy are difficult to maintain."

www.nationalregister.org/pub/the-national-register-report-pub/fall-2012-issue/the-state-of-rural-mental-health-caring-and-the-community/

Unserved/Underserved Populations in Tehama County

Population assessment is necessary to identify the cultural and linguistic needs of the target population and is critical in designing and planning for the provision of appropriate and effective mental health services.

The following table is a summary of the most recent census data for Tehama County by the U.S. Census Bureau.

Population	Tehama County Estimated Number	Percent	Statewide Percent
Total	65,829		
Under 5	3,836	5.8%	5.4%
5 to 19	13,491	20.5%	19.0%
20 to 64	35,427	53.8%	69.4%
65 and older	13,075	19.9%	16.2%
Female	33,147	50.4%	50.1%
Male	32,682	49.6%	49.9%
White	44,926	68.2%	38.5%
African American	420	0.6%	5.4%
American Indian / Alaska Native	1,881	2.9%	1.4%
Asian	1,027	1.6%	15.8%
Native Hawaiian / Pacific Islander	132	0.2%	0.4%
2 or more races	7,844	11.9%	19.0%

Other	9,599	14.6%	19.5%
Latino or Hispanic (of any race)	17,938	27.2%	40.4%
People with income below poverty level in last 12 months	9,150	13.9%	12.0%

Tehama County, California - Census Bureau Profile

Additionally, the most recent data available to TCHSA demonstrates that the 200% of poverty data for Tehama County exhibits similar numbers to that of the Medi-Cal population except that the percentage of Latino individuals is higher by approximately 5%, at 30.65%. The Caucasian population is 62.5%, with the remaining cultural groups having very small percentages. Youth make up 31.2% of the 200% poverty group, compared to 45.8% of the Medi-Cal population and 25% of the general population. The Serious Mental Illness (SMI) prevalence rates are at 8% for youth and 5.6% for adults in the overall population, and 9.2% for youth and 8.9% for those at the 200% of poverty level. The comparison for males and females is 6.9% females and 5.5% males for the general population, and 10.2% for females and 8.1% for males in the 200% of poverty level. Ethnicity percentages are as follows:

Ethnicity Group	General Population SMI Prevalence Rate	200% of Poverty Level SMI Prevalence Rate
White	5.6%	9.8%
African American	6.5%	7.9%
Asian	3.5%	5.3%
Pacific Islander	4.0%	0.0%
American Native	8.4%	10.8%
Multi	7.2%	9.5%
Hispanic	6.9%	8.2%

Much of the underserved population of Tehama County are found within two distinct ethnic groups: Latino and Native American populations. Within all ethnic groups, the significant disparities in care can be found among LGBTQ+ individuals and children/youth who are exposed to trauma, and/or are at risk of experiencing juvenile justice involvement. Some of these disparities stem from lack of transportation, stigma, and limited-service locations. Others are due to traditional mental health settings and services not meeting the demand. Additionally, there are limited bilingual providers as well as limited LGBTQ+ focused providers.

Target Population – Medi-Cal, CSS, WET, and PEI	Disparity
Latino	Underserved
Native American	Underserved
LGBTQ	Suspected to be significantly underserved

Target Population – PEI Priority Population	Disparity
Underserved cultural populations	Latino and Native American are significantly underserved.
Children/youth in stressed families	Traditionally, Tehama County has had an appropriate penetration rate but has not maintained services sufficiently.
Trauma-exposed youth	See above
Children/youth at risk or experiencing juvenile justice involvement	See above

Strategies to reduce disparities include fostering healthy behaviors, supporting healthy community environments, and supporting good health outcomes for the individual. The unserved and underserved communities are those who have low levels of access and/or use of mental health services and who face pervasive institutional and socioeconomic barriers to obtaining health and mental health care. The use of "Cultural Brokers" engaged in multiple Outreach and Engagement functions in outlying areas assists in bridging the gap between these communities and the service providers. Providing flexible service provisions to meet the needs of underserved and unserved communities, including flexible hours as well as alternative sites for the delivery of services will additionally reduce the challenges faced by target populations. The TCHSA Mobile Crisis Team can be deployed throughout Tehama County to address the needs of the members where they are most likely to accept services (i.e., in their homes, in a public space, in a private office, etc.).

MHSA Component and Program	Program / Location	Service Types / Modes	Evidence-Based Interventions
Community Services & Supports (CSS)			
Access		See CSS, Access	
	Behavioral Health Outpatient Clinic	Case Management, Rehabilitation, Individual Therapy, Group Therapy, Linkage to Other Services, Psychiatry and Tele-Psychiatry	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT
	STANS Wellness & Recovery Center		
	Corning Center, Los Molinos, and Rancho Tehama	Case Management, Rehabilitation, Individual Therapy, Group Therapy, and Linkage to Other Services	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT
	Level 1 Co-Occurring Services	Primary Diagnosis is Substance Use Disorder (SUD) with Mild-to-Moderate Mental Illness	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT, the Matrix Model
Full-Service Partnership (FSP)		See CSS, Full Services Partnership (FSP)	
	Children (0-15 years) Transition-Aged Youth (TAY) (16-25 years)	Case Management, Rehabilitative Service, Individual Therapy, and Group Rehabilitative Therapy	Intensive Home-Based Services (IHBS), Intensive Care Coordination (ICC), and Child & Family Team (CFT) Meetings
	Adults (26-59 years) Older Adults (60+ years)	Case Management, Rehabilitative Service, Individual Therapy, Group Rehabilitative Therapy	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT
	Assisted Outpatient Treatment (AOT)	Court-Mandated FSP-Level Care, Including Case Management, Rehabilitation, Individual Therapy, Group Rehabilitative Therapy	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT
	Co-Occurring Level Two	Co-Occurring Level Two is for Clients with Co-Occurring Disorders with Severe and Persistent Mental Illness who also Have a Substance Use Disorder (SUD) Diagnosis	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT, the Matrix Model (Behavioral Health Co-Occurring or Behavioral Health Court FSP)
Client Employment Programs		See CSS: Client Employment Programs	
	Rehabilitative training and employment as Workforce Employees, supporting services at the STANS Wellness & Recovery Center and/or participating in rehabilitative employment activities (landscaping, catering, and others). Workforce employees are often FSP clients. (Peer Advocate is an additional level of employment and they are part of the support system (PEI) provided to individuals and groups at the STANS Center.		
Transitional Housing		See Transitional Housing	
	Transitional Housing	Case Management, Rehabilitation, Individual Therapy, and Group Therapy	

MHSA Component and Program	Program or Location	Report Section
Prevention & Early Intervention (PEI)		
Early Intervention		
	Mobile Crisis Team	PEI: Early Intervention
	Community Engagement & Outreach	
Stigma Reduction		
	Mental Health First Aid (MHFA) Training	PEI: Stigma-Reduction
	Crisis Intervention Team (CIT) Training - Law Enforcement, First Responders, and Civilian Staff	
Suicide Prevention		
	Suicide Prevention Activities, Events, & Social Marketing	PEI: Suicide Prevention
	Applied Suicide Intervention Skills Training (ASIST)	
Parenting and Family Support		
	Nurturing Families	PEI: Parenting and Family Support
	Support for Family Members and Caregivers & First Episode Psychosis (FEP)	
Evidence-Based Interventions		
	Trauma-Focused Cognitive Behavioral Therapy (TF-CBT)	PEI: Evidence-Based Interventions
	Cognitive Processing Therapy (CPT)	
	Therapeutic Drumming	
Peer Advocate Program		
	TalkLINE Staffing & Community Outreach	PEI: Peer Advocate Program
	Peer Counseling, Groups, & Social Engagements	
Workforce Education and Training (WET)		
	Supports training and education for TCHSA staff that promotes efficacy, staff expansion, and best practices	Workforce Education and Training (WET)
Capital Facilities and Technological Needs (CFTN)		
	Electronic Health Records (EHR) System; Technological Infrastructure	Capital Facilities and Technological Needs (CFTN)
Innovation (INN)		
Permanent Supportive Housing (PSH)		
	Supportive housing in which the County agrees to provide services to residents for the term of the loan, approximately 50 years.	Permanent Supportive Housing (PSH)

COMMUNITY SERVICES & SUPPORTS (CSS)

Community Services & Supports (CSS) are programs and strategies that:

- Provide and improve access to the unserved and underserved populations.
- Deliver Full-Service Partnerships (FSP's) (a "whatever it takes" level of service).
- Establish client employment programs.
- Assist clients with transitional housing.
- Focus on a recovery-based approach to existing systems and services.

CSS: Allocation

MHSA funds vary depending on economic conditions and other factors. Considering the recently adjusted budget from the State of California and the expected deficit over the next few years, Tehama County Health Services Agency (TCHSA) expects these revenue estimates may change. The focus of MHSA will be on the continuation and expansion of existing programs and services as we navigate this difficult adjustment. TCHSA will continue to comply with all spending guidance distributed from the Governor of California and the California Department of Health Care Services (DHCS) to provide service to your clients. Any stated budgets are merely current estimates and are not meant to be prescriptive in nature.

FY 2024-25	FY 2025-26
$3,257,752	$3,503,490

CSS: Focus

TCHSA focuses on wellness, resiliency, and recovery through our provision of services; including community collaboration, integrated and cultural competence, and striving to reach those who are unserved and/or underserved within our community.

CSS: Access

Services and service access is provided in two ways; first, through physical service locations, and second, through programs that grant access to mental health services.

Fiscal Year	# of Persons Served	Cost Per Person
2023-24	1,413	$489.92

The delivery of services focuses on wellness, resiliency, and recovery through community collaboration, integrated and cultural competence, and striving to reach those who are unserved and/or underserved within our community.

TCHSA's access centers provide members with case management, psychosocial rehabilitation, individual therapy, group therapy, linkage to other services, psychiatry, medication evaluation, tele-psychiatry, crisis intervention, assessment, referrals for needed services, and Peer-Run and consumer-directed services. In Red Bluff, these centers are the Behavioral Health Outpatient Clinic (BHOP) and the STANS Wellness & Recovery Center. In southern Tehama County in the city of Corning, TCHSA has an additional Outpatient Clinic where, at a minimum, there is at least one bi-lingual, Spanish-speaking staff available to members.

Access Centers Hours of Service

Fiscal Year	BHOP	Corning	Outlying
2023-24	20,182.85	90	327.88

Groups focus on psychosocial rehabilitation by helping people develop the social, emotional, and intellectual skills they need to live happily with the smallest amount of professional assistance possible. Broadly, rehabilitative groups focus on two areas (Coping Skills and Developing Healthy Resources) that help reduce the stresses experienced by members in recovery from mental illness. By learning coping skills and developing healthy resources (both internal and among peers, friends, and family), the members are better equipped to successfully navigate stressors, develop resiliency, attain life stability, and minimize crisis events. By decreasing crisis events, the chance of hospitalization, homelessness, and other negative outcomes that are disruptive to the member and the community are also decreased.

Groups enhance individual therapy and provide rehabilitative support with the goal of community integration and stability. Groups also provide structured opportunities for socialization and community building, decreasing the isolation often experienced by those facing mental health challenges.

Evidence-based interventions used at access centers include Wellness Recovery Action Plan (WRAP), Cognitive Processing Therapy (CPT), Trauma Focused Cognitive Behavioral Therapy (TF CBT), Seeking Safety, Moral Reconation Therapy (MRT), the Matrix Model, and Therapeutic Drumming.

CSS: Access: Behavioral Health Outpatient Clinic (BHOP)

Located on the Walnut Street Campus in Red Bluff, CA, the Outpatient Clinic is an entry point to services for behavioral health members, offering case management, rehabilitation, individual therapy, linkage to other services, psychiatry, tele-psychiatry, and Full-Service Partnership (FSP) levels of care. Services are available Monday through Friday from 8:00am – 5:00pm.

CSS: Access: STANS Wellness & Recovery Center

Additionally located on the Walnut Street Campus is the STANS Center, focusing primarily on the provision of Peer-Led groups, Monday through Friday, 8:00am – 5:00pm. STANS is an acronym for Strength, Treatment, Activities, Networking, and Service. Groups include Gardening, Food Security/Nutrition, Therapeutic Drumming, Social Interactions, Meditation, Physical Exercise, Anger Management, and World Celebrations (a study of cultures from around the world).

CSS: Access: Corning Center, Los Molinos, and Rancho Tehama

Services through the Corning Center are well-established and available to all residents with a focus on serving the Latino community. Behavioral Health staff at the Corning Center are, whenever possible, clinicians and staff who are bi-lingual Spanish.

It is the goal of TCHSA to continue expanding services to our more remote communities through the introduction of Prevention & Early Intervention (PEI) programs as we strengthen our ability to serve the unserved and underserved populations.

CSS: Access: Level 1 Co-Occurring Services

The goal of TCHSA's Co-Occurring programs is to help members simultaneously address both mental illness and substance use. If a mental health member with substance use issues does not receive services that address both areas, that individual does not receive the tools necessary for recovery.

Programs that address both mental health issues and substance use—not just one issue or the other—are often referred to as "Co-Occurring" services. By providing services that address both issues, the services provided for one issue is "Leveraged" and outcomes improve.

TCHSA offers Co-Occurring services that fall within two separate levels. Both Co-Occurring programs are provided jointly by Behavioral Health and Substance Use Recovery Services. National studies find that approximately half of those who experience mental illness will also experience substance use disorder and vice versa (National Institute on Drug Abuse). 18% of Americans ages 18 and up experience some form of mental illness (SAMHSA's 2014 National Survey on Drug Use and Health).

Co-Occurring Level 1 Staff Hours

Fiscal Year	Staff Hours
2023-24	2,358.78

Co-Occurring Level 1 serves members who would usually not receive mental health services because their primary diagnosis is a substance use disorder, leaving a significant gap in both stabilization and on-going care. To mitigate this gap in services, Level 1 services are funded under MHSA CSS Access. The criteria for Level 1 treatment specify that members have a primary diagnosis of substance use disorder and a secondary diagnosis (DSM 5) of a mild-to-moderate mental health issue. Level 1 members receive services through Substance Use Recovery Services (SURS) and, in addition to the core SURS program, receive a specialized curriculum of groups focusing on co-occurring issues co-led by SURS and Behavioral Health staff. Level 1 groups include Seeking Safety and Wellness Action Recovery Plan (WRAP). Where appropriate, members also receive individualized counseling from Behavioral Health clinicians, or treatment may include a trauma-based modality (most commonly CPT).

Co-occurring Level 2 is a specialized FSP program with a focus on Co-Occurring and is funded under CSS FSP (see also FSP). The criteria for Co-Occurring Level 2 is a primary diagnosis of severe and persistent mental illness (DSM 5) and a secondary moderate-to-severe substance use diagnosis. Level 2 members receive services through the FSP program and, in addition to core FSP services, members receive a specialized curriculum of groups (again, co-led by Behavioral Health and SURS) that includes WRAP, Seeking Safety and the Matrix model (an evidence-based intensive outpatient treatment program for alcohol and drugs, with proven efficacy in methamphetamine addiction. If appropriate members may also receive individualized counseling with a TCHSA clinician (most commonly CPT).

CSS: Full-Service Partnership (FSP)

Full-Service Partnership (FSP) is a high-intensity model of care focus designed to avoid the trauma, cost, and disruption of hospitalization, incarceration, homelessness, or other negative outcomes. FSP is defined and required by MHSA. FSP is a significant component of MHSA funding receiving a minimum of 51% of CSS spending or approximately 40% of annual MHSA funds.

FSP # of Clients Projected (Fiscal Year & Age Group)

Fiscal Year	Children (0-15)	TAY (16-25)	Adult (26-59)	Older Adults (60+)
2024/2025	5	25	70	20
2025/2026	5	30	75	25

FSP-level services result in fewer hospitalizations and fewer encounters with law enforcement. By stabilization through FSP, negative disruption is reduced both for the members, family, and the community.

Available to children, Transition-Age Youth (TAY), adults, and older adults with a major mental health diagnosis, the FSP member profile includes recent crisis and/or emergency room psychiatric events, being homeless or at risk of homelessness and/or recent incarceration or risk of incarceration.

> "FSP clients experienced decreased rates of homelessness and justice system detention, as well as decreased utilization of inpatient hospitalization for mental health."
>
> *Evaluation of the Mental*

FSP has unique low client-to-staff ratio and a "whatever it takes" approach to supporting recovery as efficiently and thoroughly as possible. TCHSA's FSP program follows the MHSA legal mandate of "client-driven" and includes adherence to evidence-based practices including (but not limited to) WRAP. WRAP requires members' active involvement in their own recovery and is a cornerstone of FSP and other TCHSA programs. In addition to mental health recovery services, FSP services include support for housing, employment, and training/education. TCHSA connects FSP-level members to services that stabilize their health benefits and finances. These evidence-based practices are provided by TCHSA-BH and through TCHSA partnering with outside providers to serve members within Tehama County.

FSP # of Clients by Fiscal Year and Age Group

Fiscal Year	Children (0-15)	TAY (16-25)	Adult (26-59)	Older Adults (60+)
2023/2024	1	21	68	18

FSP Cost per Individual by Fiscal Year and Age Group

Fiscal Year	Children (0-15)	TAY (16-25)	Adult (26-59)	Older Adults (60+)
2023/2024	$18,406.75	$18,406.75	$19,345.54	$19,345.54

Within the FSP level of care, members that have co-occurring mental health and substance use issues receive services that address both areas. In the FSP specialized program, mental health is the lead diagnosis, as a co-occurring level two. Co-occurring level one programs are funded under CSS Access.

CSS: FSP: Children (0-15 years); Transition-Aged Youth (TAY) (16-25 years)

The County has engaged with contracted entities to provide FSP-level care for this demographic.

Children (0-15 years)

Remi Vista, Inc. provides Assessment, Collateral, Group Therapy, Individual Therapy, Plan Development, Group and Individual Rehabilitation, Therapeutic Behavioral Services (TBS), Intensive Care Coordination (ICC), Intensive Home-Based Services (IHBS), Brokerage and Linkage, Crisis Intervention, and Medication Support Services for those aged 0-15 years.

Transition-Aged Youth (TAY) (16-25 years)

Victor Community Support Services, Inc. provides Assessment, Collateral, Group Therapy, Individual Therapy, Plan Development, Group and Individual Rehabilitation, Therapeutic Behavioral Services (TBS), Intensive Care Coordination (ICC), Intensive Home-Based Services (IHBS), Brokerage and Linkage, Crisis Intervention, and Medication Support Services for those aged 16-25 years.

CSS: FSP: Adults (26-59 years) and Older Adults (60+ years)

These services are provided through the Tehama County Health Services Agency-Behavioral Health (TCHSA-BH) Behavioral Health Outpatient Clinic (BHOP) and are delivered on-site by Therapists and Case Resource Specialists.

CSS: FSP: Assisted Outpatient Treatment (AOT)

Assisted Outpatient Treatment (AOT) is a modality used to implement “Laura’s Law”.

An AOT program involves other agencies including law enforcement and the court system, as well as the use of a court order when no other options are available. The mental health treatment portion of AOT is eligible for MHSA funding.

AOT services are community-based mental health services under specific circumstances in which an individual is not engaging in mental health services and presents a danger to themselves or others.

To become an AOT client, the court must find that non-compliance with mental health treatment has been a significant factor resulting in at least two hospitalizations within the immediately preceding 36 months, and/or mental illness resulted in one or more acts of serious and violent behavior towards self or others within the immediately preceding 48 months.

The table below summarizes basic criteria for AOT candidacy:

AREA	CRITERIA	TIMEFRAME	OCCURANCES
Age	18 years or older		
Residency	County resident		
Diagnosis	Serious Mental Disorder (WIC 5600.3), can include co-occurring disorders.		
Treatment	Has refused opportunities to participate in treatment.		
Risk	The person is unlikely to survive safely in the community.		
Court must find that non-compliance with mental health treatment has resulted in:	Hospitalization or incarceration	36 months	Two (2) or more
	and/or		
	Acts of serious, violent behavior towards self or others	48 months	One (1) or more

CSS: FSP: Co-Occurring Level Two

Programs that address both mental health issues and substance use—not just one issue or the other—are often referred to as "Co-Occurring" services. By providing services that address both issues, the services provided for one issue is "Leveraged" and outcomes improve.

The goal of TCHSA's Co-Occurring Services, with Severe and Persistent Mental Illness as a Lead Diagnosis program is to help members simultaneously address both mental illness and substance use. If a mental health member with substance use issues does not receive services that address both areas, they do not receive the tools necessary for recovery.

Co-occurring Level 2 is a specialized FSP program and is funded under CSS FSP. The criteria for Co-Occurring Level 2 is a primary diagnosis of severe and persistent mental illness (DSM 5) and a secondary moderate-to-severe substance use diagnosis. Level 2 members receive services through the FSP program and, in addition to core FSP services, will receive a specialized group curriculum (again, co-led by Behavioral Health and SURS) that includes WRAP, Seeking Safety and the Matrix model (an evidence-based intensive outpatient treatment program for alcohol and drugs, with proven efficacy in methamphetamine addiction). If appropriate, members may also receive individualized counseling with a TCHSA clinician (most commonly Cognitive Processing Therapy).

CSS: Client Employment Programs

Behavioral Health provides vocational training to adult and older adult members, including the employment of Workforce Employees. Formerly TCHSA "stipend" workers, in 2016 and 2017, TCHSA restructured and improved the client employment program including moving the program under a contract with North Valley Catholic Social Service (NVCSS). The employment program has fewer employees who receive more training and gain the experience of being full employees of a non-profit agency. As paid employees, these positions more fully mirror "real world" employment experience and therefore, better support the goals of growth and employment in the community.

As vocational trainees, Workforce Employees complete wellness and recovery-focused training provided by an NVCSS supervisor. After training, participants are assigned to work in several areas: STANS Wellness & Recovery Center, a landscaping program, and a food catering program where participants can earn their food handler certification. Workforce Employees are hired for a nine-month period (additional employment series are considered depending on circumstances), receive supportive employment, and develop marketable skills with the goal of finding work in the community.

Workforce Employees are often FSP clients who participate in rehabilitative training and employment, supporting services at the STANS Wellness & Recovery Center.

Workforce Employee Hours

Fiscal Year	Hours Worked	# of Staff
2023-24	3,290	7

CSS: Transitional Housing

MHSA requires mental health services and programs designed to avoid homelessness, incarceration, hospitalization, and other negative outcomes. Related to housing, transitional housing provides housing while a member is being stabilized and is pending permanent support. Transitional housing participation includes bedrock services of case management, psychiatry and medication support, rehabilitation, and individual and group therapy. Members in transitional housing are almost always involved in services at the STANS Wellness & Recovery Center and are often involved in FSP-level services.

Transitional housing is a key tool in stabilization and rehabilitation. Existing transitional housing in Tehama County is insufficient to serve the needs of its severely mentally ill individuals. TCHSA has one transitional housing unit, Gentry House, which can accommodate five members and is typically full. The limited space within transitional housing creates issues for both members and Behavioral Health programs/staff.

Members who do apply for housing wait approximately three months after the application is submitted. Temporary housing is needed while permanent housing is found. Members may have bad credit and prior rental histories that complicate any rental process. If members are not in an identifiable and secure housing location, it is a challenge to maintain contact with that individual. If contact and services are not maintained, a member's situation is more likely to deteriorate, and this results in additional staff time and use of public resources.

Nights of Paid Housing	Fiscal Year 2021-22	Nights provided - 812

The Poor and the Homeless (P.A.T.H.) Tehama Plaza Navigation Center opened in late Spring 2024 and has a combined total of 64 single beds divided into men's and women's dormitories. Additionally, there is one family dormitory available. Day shelter services are available from 9 a.m. to 7 p.m. for those experiencing homelessness and low-income challenges. On-site case management is provided to assist those in need with transitioning to stable and permanent housing. As well as being a temporary shelter, the Navigation Center features a play area for the dogs accompanying the clients, smoking area, pet supplies, and a cafeteria that serves breakfast, lunch, and dinner daily.

PREVENTION & EARLY INTERVENTION (PEI)

The Prevention and Early Intervention (PEI) portion of MHSA "is intended to reduce the long-term, adverse impacts of untreated mental illness by reducing barriers to care prior to first onset of a mental illness or before that illness becomes severe and disabling." ("Finding Solutions." MHSOAC. November 2016). Services include those that prevent mental illness from becoming more severe and those that reduce the duration of untreated severe mental illness. Specifically, PEI seeks to reduce negative outcomes that may result from untreated mental illness including suicide, incarcerations, prolonged suffering, hospitalization, and homelessness.

PEI: Allocation

PEI Cost per Person		
Fiscal Year	# of Persons Served	Cost Per Person
2023-24	3805	$546.82

MHSA funds vary depending on economic conditions and other factors. Considering the volatility of this funding source, Tehama County Health Services Agency (TCHSA) expects revenue estimates may change. The focus of MHSA will be on the continuation/expansion of existing programs and services. TCHSA will continue to comply with all the spending guidance distributed by the Governor of California and the California Department of Health Care Services

(DHCS) to provide services to our members. Any stated budgets are merely current estimates and are not meant to be prescriptive in nature.

FY 2024-25	FY 2025-26
$928,035	$933,157

PEI: Demographics

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA-Article 5 Reporting Requirements, Section 3560.010, 8€ and will report demographics for the county's entire Prevention and Early Intervention Component instead of by each program or strategy.

Demographics:			
With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA - Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the County's entire Prevention and Early Intervention Component instead of by each program or strategy.			
Age Groups	FY 2021/22	FY 2022/23	FY 2023/24
0-15 (children/youth)	188	223	216
16-25 (transition age youth)	1,684	1,844	1,864
26-59 (adult)	748	886	878
ages 60+ (older adults)	96	172	223
Declined to answer	675	635	624
Race by category			
American Indian or Alaska Native	118	122	125
Asian	24	27	32
Black or African American	44	53	51
Native Hawaiian or Pacific Islander	34	33	35
White	1,594	2,223	2,313
Other	492	524	498
More than one race	85	107	104
Declined to answer	1,000	671	647
Ethnicity by category			
Hispanic or Latino/x			
Caribbean	7	6	7
Central American	34	35	36

	Mexican/Mexican American/Chicano	714	881	902
	Puerto Rican	8	15	17
	South American			
	Other	56	79	77
	Non-Hispanic or Non-Latino/x			
	African	24	25	27
	Asian Indian/South Asian		5	6
	Cambodian			
	Chinese			
	Eastern European	119	154	157
	European	390	581	885
	Filipino	15	22	24
	Japanese	7	13	14
	Korean			
	Middle Eastern			
	Vietnamese			
	Other	254	356	426
	More than one ethnicity	68	77	114
	Declined to answer	1,695	1,511	1,113
Primary Language				
English		2,204	2,626	2,758
Spanish		305	413	442
Decline to answer		882	721	605
Sexual Orientation				
Gay or Lesbian		12	27	36
Heterosexual or Straight		2,221	2,781	2,891
Bisexual		15	17	18
Questioning or unsure of orientation		7	12	13
Queer		5	7	7
Another Sexual Orientation		7	13	12
Declined to answer		1,134	903	828
Disability (Physical or Mental Impairment or Medical Condition lasting at least six months that substantially limits a major life activity, which is not the result of a severe mental illness.				
Yes		67	77	78

	Communication			
	Difficulty seeing	12	22	21
	Difficulty hearing, or being understood	14	18	16
	Other	5	8	9
	Mental domain not including a mental illness			
	(Including, but not limited to a learning disability,			
	developmental disability, dementia)	20	23	22
	Physical/mobility domain	25	27	26
	Chronic health condition (including, but not			
	limited to, chronic pain)	23	26	28
	Other			
No		1,071	2,657	2,548
Declined to answer		2,253	1,026	1,101
	Veteran Status			
Yes		135	155	167
No		1,003	1,549	2,265
Declined to answer		2,253	2,056	1,373
	Gender			
	Assigned sex at birth			
	Male	407	735	853
	Female	2,153	2,553	2,635
	Declined to answer	831	472	317
	Current Gender Identity			
	Male	408	733	848
	Female	2,142	2,544	2,625
	Transgender			
	Genderqueer			
	Questioning/Unsure			
	Another gender identity	2	3	5
	Declined to answer	839	480	327

PEI: Early Intervention

MHSA Early Intervention programs focus on providing services to those in need prior to an event leading to a severe and persistent condition.

PEI: Early Intervention: Mobile Crisis Team

In response to the California Department of Healthcare Services (DHCS) Behavioral Health Information Notice (BHIN) 23-025, TCHSA implemented Mobile Crisis Services across the County beginning January 18, 2024. Services are available 24 hours a day, 7 days a week, 365 days a year and are designed to provide intervention, de-escalation, and relief to people wherever they are, including at home, work, schools, or on the street. Anyone can call, for themselves or for someone else in crisis in Tehama County. Services may be provided via telephone, telehealth or in person, and include crisis intervention and assessment, referrals for other mental health services such as therapy, and linkage to other healthcare services and/or substance use treatment.

Mobile Crisis Services help ensure that everyone has year-long access to crisis services and creates meaningful interactions with community members. Crisis interventions and wraparound services begin while the individual is in a community-based setting. Delivering services in community-based settings assists with streamlining the delivery of services, increasing access to behavioral health services, and promptly connecting individuals to a wide array of services through earlier intervention.

Mobile crisis services can be accessed by calling the Tehama County Health Services Behavioral Health Hotline at **1-800-240-3208** or the Suicide and Crisis Lifeline at **988**.

This change in how and where services are delivered means that the Community Crisis Response Unit (CCRU) at 1850 Walnut Street, Red Bluff was closed on January 17, 2024. Instead of needing to come to TCHSA, the Mobile Crisis Team can come to you when appropriate!

Mobile Crisis Team

Fiscal Year	# Calls Received	# Deployed
2023-24	Data not available	

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Mobile Crisis Team
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2023/2024:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Early Intervention: Community Engagement & Outreach

Community Engagement & Outreach encompasses a variety of activities such as expanding services for the Latino community including bilingual Spanish clinicians, provision of cultural sensitivity training to service providers, Latino community outreach activities, and general community education activities. Corning (south county) and Los Molinos (east county) are key communities that need bilingual Spanish services and Latino outreach.

Tehama is geographically large, and a barrier to accessing care is lack of affordable transportation and/or not being able to travel into Red Bluff or another regional center for services. Providing services in Manton, Payne's Creek, and other areas of the county remain strong goals of TCHSA.

TCHSA continues to partner with Latino Outreach of Tehama County, a local non-profit, to provide events and services. Major outreach events include a Cinco de Mayo family event and a county multi-cultural health fair in collaboration with multiple community partners. In addition to partnership events, TCHSA staff actively network with the Latino community through CPPP outreach events in Corning with bilingual Spanish support.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Community Engagement & Outreach
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2023/2024:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.
Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Stigma Reduction

Stigma has been ranked as the lowest barrier in accessing mental health care; however, being too sick to engage in services, not having insurance or reliable transportation are significant barriers to the rural residents of Tehama County.

PEI: Stigma Reduction: Mental Health First Aid (MHFA) Training

Mental Health First Aid (MHFA) is an international evidence-based program and is comparable to medical first aid training by the Red Cross: Instead of physical first aid, MHFA focuses on mental health. The first outcome of the MHFA program is training individuals in basic intervention techniques. MHFA teaches ways to identify signs and symptoms of mental illness and provides insight on how to advocate that an individual seeks proper care. A second outcome of MHFA is stigma reduction. By increasing knowledge and familiarity around mental health issues, MHFA training reduces fear and stigma around mental illness.

Surveys are provided to the participants before and after training in accordance with the California Code of Regulations, Title 9 §§ 3750(d); 3755(f)(3), and are provided below:

Mental Health FIRST AID
from NATIONAL COUNCIL FOR MENTAL WELLBEING

Adult Mental Health First Aid

Opinions Quiz

Please circle your reaction to each of the following statements.

1. **It is not a good idea to ask someone if they are feeling suicidal in case you put the idea in their head.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
2. **Schizophrenia is one of the most common mental disorders.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
3. **If someone has a traumatic experience, it is best to make them talk about it as soon as possible.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
4. **Males complete suicide four times more frequently than females.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
5. **Antidepressant medication works right away.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
6. **It is best to get someone having a panic attack to breathe into a paper bag.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
7. **A first-aider can distinguish a panic attack from a heart attack.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
8. **Exercise can help relieve depressive and anxiety disorders.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
9. **People with psychosis usually come from dysfunctional families.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW

10. **It is best not to try to reason with people having delusions.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
11. **People who talk about suicide don't attempt suicide.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
12. **Psychosis is a lifelong illness.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
13. **People with psychosis are more at risk of being victims of violent crime.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
14. **Smoking is much more common among people with mental health problems.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
15. **People with mental health problems tend to have a better outcome if family members are not critical of them.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW



Youth Mental Health Opinions Quiz

Please indicate whether you agree, disagree, or are unsure of the statements below.

Q1. It is not a good idea to ask someone if they are feeling suicidal in case you put the idea into his or her head.
AGREE DISAGREE DON'T KNOW

Q2. Depression tends to show up earlier in a young person's life than anxiety.
AGREE DISAGREE DON'T KNOW

Q3. If a young person experiences a trauma, it is best to make him or her talk about it as soon as possible.
AGREE DISAGREE DON'T KNOW

Q4. They may not need it right away, but eventually everyone with a mental health problem needs professional treatment.
AGREE DISAGREE DON'T KNOW

Q5. Knowledge about the impact of medication for youth is limited compared to what we know about adults.
AGREE DISAGREE DON'T KNOW

Q6. It is best to get a person having a panic attack to breathe into a paper bag.
AGREE DISAGREE DON'T KNOW

Q7. A first-aider can distinguish a panic attack from a heart attack.
AGREE DISAGREE DON'T KNOW

Q8. Exercise can help relieve depressive and anxiety disorders.
AGREE DISAGREE DON'T KNOW

Q9. Schizophrenia is a relatively common diagnosis for youth under the age of 18.
AGREE DISAGREE DON'T KNOW

Q10. It is best not to try to reason with people having delusions.
AGREE DISAGREE DON'T KNOW

Q11. People who talk about suicide don't complete suicide.
AGREE DISAGREE DON'T KNOW

Q12. When talking to someone about suicide, it is best to be indirect and not use the word "kill" so that you don't upset the person.
AGREE DISAGREE DON'T KNOW

Q13. Trauma is a risk factor in almost every type of mental illness.
AGREE DISAGREE DON'T KNOW

Q14. Spirituality can be a protective factor --- keeping a young person from developing a mental illness or minimizing the impact of the illness.
AGREE DISAGREE DON'T KNOW

Q15. People with mental health problems tend to have a better outcome if family members are not critical of them.
AGREE DISAGREE DON'T KNOW

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Mental Health First Aid (MHFA) Training
PEI Component Type: Stigma Reduction
Unduplicated Number of Individuals Served in FY 2023/2024:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

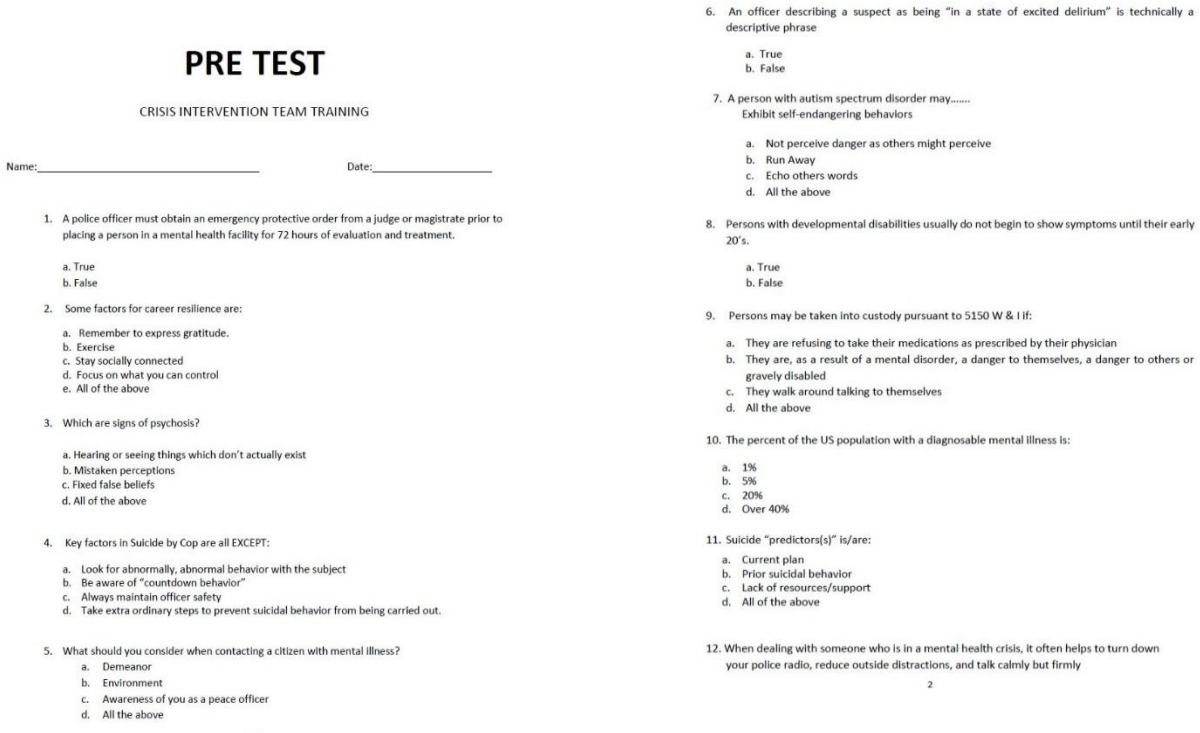
Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Stigma Reduction: Crisis Intervention Team (CIT) Training – Law Enforcement, First Responders, and Civilian Staff

CIT is designed to help law-enforcement, and first responders (via a two-day training seminar) manage events and encounters that involve individuals suffering from mental illness. Additionally, TCHSA hosts a one-day session geared towards the education of civilian staff members in the areas of the dynamics of homelessness, de-escalation techniques, an overview of mental illness signs and symptoms, returning veterans, suicide awareness, and problem customers.

Surveys are provided to the participants before and after training in accordance with the California Code of Regulations, Title 9 §§ 3750(d); 3755(f)(3), and are provided below:



PRE TEST

CRISIS INTERVENTION TEAM TRAINING

Name:_____ Date:_____

1. A police officer must obtain an emergency protective order from a judge or magistrate prior to placing a person in a mental health facility for 72 hours of evaluation and treatment.

   a. True
   b. False

2. Some factors for career resilience are:

   a. Remember to express gratitude.
   b. Exercise
   c. Stay socially connected
   d. Focus on what you can control
   e. All of the above

3. Which are signs of psychosis?

   a. Hearing or seeing things which don't actually exist
   b. Mistaken perceptions
   c. Fixed false beliefs
   d. All of the above

4. Key factors in Suicide by Cop are all EXCEPT:

   a. Look for abnormally, abnormal behavior with the subject
   b. Be aware of "countdown behavior"
   c. Always maintain officer safety
   d. Take extra ordinary steps to prevent suicidal behavior from being carried out.

5. What should you consider when contacting a citizen with mental illness?
   a. Demeanor
   b. Environment
   c. Awareness of you as a peace officer
   d. All the above

1

6. An officer describing a suspect as being "in a state of excited delirium" is technically a descriptive phrase

   a. True
   b. False

7. A person with autism spectrum disorder may.....
   Exhibit self-endangering behaviors

   a. Not perceive danger as others might perceive
   b. Run Away
   c. Echo others words
   d. All the above

8. Persons with developmental disabilities usually do not begin to show symptoms until their early 20's.

   a. True
   b. False

9. Persons may be taken into custody pursuant to 5150 W & I if:

   a. They are refusing to take their medications as prescribed by their physician
   b. They are, as a result of a mental disorder, a danger to themselves, a danger to others or gravely disabled
   c. They walk around talking to themselves
   d. All the above

10. The percent of the US population with a diagnosable mental illness is:

    a. 1%
    b. 5%
    c. 20%
    d. Over 40%

11. Suicide "predictors(s)" is/are:
    a. Current plan
    b. Prior suicidal behavior
    c. Lack of resources/support
    d. All of the above

12. When dealing with someone who is in a mental health crisis, it often helps to turn down your police radio, reduce outside distractions, and talk calmly but firmly

2

a. True
b. False

13. A developmental disability is a disability resulting from cognitive impairment such as cerebral palsy, autism, epilepsy, or other disabling conditions, has its onset before the age of 18 and has the probability of continuing throughout the life of the individual.

a. True
b. False

14. Section 8102 W & I authorize a police officer to confiscate the following firearms from an individual detained pursuant to 5150 W & I.

a. Any firearm in his/her possession
b. Any firearm under his/her control
c. Any firearm he/she is found to own
d. All the above

15. Which of the following can contribute to an Agitate Chaotic Event (ACE)?

a. Alcohol withdrawal
b. Energy drinks
c. Traumatic Brain Injury
d. Drug addiction
e. All the above

16. According to **HIPPA** regulations, what information can police officers expect when they contact mental health?

a. Most recent therapy notes
b. Detailed client history
c. Number of psychiatric hospitalizations
d. "Minimal necessary" to perform job function

17. Which of the following are common symptoms of major depression?

a. Decreased sleep, decreased appetite, sad mood
b. Increased sleep, increased appetite, feeling numb
c. Agitation, irritability, poor concentration
d. All the above

18. Schizophrenia is a psychotic disorder that describes an individual who has difficulty distinguishing fantasy from reality.

a. True
b. False

19. A person with an intellectual or developmental disability

a. May not communicate at age level
b. May not behave at age level
c. Will completely understand consequences of the situation
d. All the above
e. A and B only

20. Which is **NOT** true?

a. Schizophrenia has a genetic component related to it
b. Schizophrenia may possibly have environmental factors related to it
c. Schizophrenia can be induced by illicit drugs, such as marijuana
d. Schizophrenia is somewhat manageable with proper medication compliance
e. Schizophrenics should always be placed on a "5150" hold if found wandering the streets at 0300 hours.

21. In Bipolar Disorder, symptoms of mania may include

f. Increased energy and activity
g. Pressured speech
h. Grandiosity
i. Racing thoughts
j. All the above

22. Which of the following is not included in the directions as stated in the case of Glenn vs Washington County

a. Slow it down
b. Do not increase the subjects level of anxiety or excitement
c. Remember your duty to prevent harm
d. Attempt to develop rapport
e. Time is on your side

23. Instantaneous death is defined by the World Health Organization as death that Occurs within 5 minutes after the onset of symptoms.

a. True
b. False

24. An example of a "critical incident" that can personally affect a first responder is:

a. Death of the family pet
b. Divorce
c. Officer involved shooting
d. Witnessing a terrible accident
e. The loss of a fellow employee
k. Any, or all the above

25. Mental illness is

a. A medical condition
b. A sign of weakness
c. Volitional (a choice)

26. Which of these factors can contribute to mental illness?

a. Nature (Genetics)
b. Nurture (Family environment, other illnesses, substance use)
c. Trauma exposure including Adult and Adverse Childhood Experiences (ACE)
d. All the above

POST TEST

CRISIS INTERVENTION TEAM TRAINING

Name:_____ Date:_____

WOULD YOU RECOMMEND THIS CLASS TO OTHERS *(circle one)*

YES NO

1. A police officer must obtain an emergency protective order from a judge or magistrate prior to placing a person in a mental health facility for 72 hours of evaluation and treatment.

   a. True
   b. False

2. Some factors for career resilience are:

   a. Remember to express gratitude.
   b. Exercise
   c. Stay socially connected
   d. Focus on what you can control
   e. All of the above

3. Which are signs of psychosis?

   a. Hearing or seeing things which don't actually exist
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4. Key factors in Suicide by Cop are all EXCEPT:

   a. Look for abnormally, abnormal behavior with the subject
   b. Be aware of "countdown behavior"
   c. Always maintain officer safety
   d. Take extra ordinary steps to prevent suicidal behavior from being carried out.

5. What should you consider when contacting a citizen with mental illness?
   a. Demeanor
   b. Environment
   c. Awareness of you as a peace officer
   d. All the above

6. An officer is prohibited from using the term "excited delirium" to categorize the behavior of an individual, but may describe the actual behavior that is observed.

   a. True
   b. False

7. A person with autism spectrum disorder may.....
   Exhibit self-endangering behaviors

   a. Not perceive danger as others might perceive
   b. Run Away
   c. Echo others words
   d. All the above

8. Persons with developmental disabilities usually do not begin to show symptoms until their early 20's.

   a. True
   b. False

9. Persons may be taken into custody pursuant to 5150 W & I if:

   a. They are refusing to take their medications as prescribed by their physician
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a. Any firearm in his/her possession
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15. Which of the following can contribute to an erratic behavior and risk of sudden in custody death?

a. Alcohol withdrawal
b. Energy drinks
c. Traumatic Brain Injury
d. Drug addiction
e. All the above

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    c. Trauma exposure including Adult and Adverse Childhood Experiences (ACE)
    d. All the above

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Crisis Intervention Training (CIT)
PEI Component Type: Stigma Reduction
Unduplicated Number of Individuals Served in FY 2023/2024:

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Demographics:

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PEI: Suicide Prevention

The goal of Behavioral Health's suicide prevention activities is to educate community members to be familiar with the signs and symptoms of suicide through training, information campaigns, events, and suicide screening. Additionally, the overall objective of suicide prevention training is for community members to become proficient in identifying the signs of suicidality and become comfortable in helping individuals reach out for help when needed.

PEI : Suicide Prevention : Suicide Prevention Activities, Events, & Social Marketing

A key resource in suicide prevention is information and social marketing campaigns. A state-wide California Mental Health Services Authority (CalMHSA) Campaign, "Know the Signs", focuses on recognizing the warning signs of suicide, finding the words to use with someone in crisis and finding professional help and resources. TCHSA "Know the Signs" materials are used heavily during May is Mental Health Month. The core refrain of "Know the Signs" is know the

signs, find the words, and reach out. Behavioral Health integrates suicide prevention materials into May is Mental Health Month to leverage this set period of intense community outreach.

Additionally, TCHSA has joined with various community members, non-profits, tribal health organizations, tribal social services, educators, and the Tehama County Arts Council to form a collective of Native American and Alaskan Native Culture Bearers. This collaboration has resulted in an annual Native American Cultural Celebration which takes place every September and seeks to encourage the appreciation of area cultures while fostering intergenerational learning and bringing resources to an under-served population.

This year, the Culture Bearers of Tehama County (the originators of the event) have altered the event slightly to an inclusive, Multicultural Celebration, as it will highlight all the various cultures within and around Tehama County.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Suicide Prevention Activities, Events, & Social Marketing
PEI Component Type: Suicide Prevention
Unduplicated Number of Individuals Served in FY 2023/2024:

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PEI: Suicide Prevention: Applied Suicide Intervention Skills Training (ASIST)

ASIST, developed by Living Works Education, is a standardized, evidence-based, and customizable two-day, two-trainer workshop designed for members of all care-giving groups. The emphasis is on teaching suicide first-aid to help an at-risk person stay safe and seek help. Participants learn how to identify people with thoughts of suicide, seek a shared understanding of reasons for dying and living, develop a safety plan based upon a review of risk, be prepared to do follow-up, and become involved in suicide-safer community networks.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Applied Suicide Intervention Skills Training (ASIST)
PEI Component Type: Suicide Prevention

Unduplicated Number of Individuals Served in FY 2023/2024:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

Demographics:

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PEI: Parenting and Family Support

These programs are designed to assist parents, family members, and caregivers in providing the support and care necessary to loved ones experiencing mental health challenges.

PEI: Parenting and Family Support: Nurturing Families

TCHSA offers the Nurturing Families (NF) program: NF is a family-centered, trauma-informed, and evidence-based modality. NF provides weekly group activities for up to fifteen weeks. Parents/caregivers participate in a parenting group while school age children (ages 5 to 11) participate in a separate group. Participants learn, practice, and apply core values that teach healthy interactions to support appropriate childhood development. Both parents/caregivers and youth share a healthy snack break together in each weekly group meeting.

Classes are designed to build nurturing skills, and the parent/caregiver is shown how to identify, use, and expand alternatives to abusive or neglectful parenting. Behavioral Health (BH) collaborates with Substance Use Recovery Services (SURS) to provide NF, which supports parents and caregivers in developmentally appropriate ways to parent, and building strong, healthy families by learning and reinforcing core values. These core values include positive self-worth, empathy, empowerment, the development of a strong will, structure, discipline, laughter, humor, and play.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Nurturing Families (NF)
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2023/2024:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical

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Demographics:

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PEI: Parenting and Family Support: Support for Family Members and Caregivers & First Episode Psychosis (FEP)

There are two key areas in TCHSA's service delivery system that need family support to maximize effectiveness and to ensure outcomes: 1) providing support for family members and care givers; and 2) support for First Episode Psychosis (FEP) for youth and TAY, and their family members/caregivers. TCHSA is committed to providing support for family members and care givers.

The FEP program serves individuals aged 15-30 who have been experiencing psychotic symptoms for less than 5 years. These individuals will receive specialized screening and will be connected to specialized case management, therapy, medication, and support in education and employment. Additional support for family and support networks is also available in the form of groups and communication with service providers. Individuals can inquire about the program through contact with any TCHSA Behavioral Health service provider and request a referral for screening.

Psychosis can be treated**,** and early treatment increases the chance of a successful recovery. Research indicates that if people who are experiencing psychotic symptoms (such as hallucinations and/or delusions) for the first time in their life are connected to case management, therapy, medication and support in education/employment, long-term outcomes are significantly more favorable.

Psychosis symptoms can be confusing, scary, and overwhelming and this can lead to individuals not reporting their symptoms: TCHSA encourages people experiencing psychotic symptoms to reach out for support in navigating a new path to life goals. Studies show that it is common for a person to have psychotic symptoms for more than a year before receiving treatment. Reducing the duration of untreated psychosis is important because early treatment often means a better recovery. Research supports a variety of treatments for first episode psychosis, especially coordinated specialty care (CSC). CSC includes the following components:

- Individual or group psychotherapy is typically based on cognitive behavior therapy (CBT) principles. CBT helps people solve their current problems. The CBT therapist helps the member learn how to identify distorted or unhelpful thinking patterns, recognize, and

change inaccurate beliefs, relate to others in more positive ways and change problematic behaviors.

- Family support and education teaches family members about psychosis, coping, communication, and problem-solving skills. Family members who are informed and involved are more prepared to help loved ones through the recovery process.
- Medications (also called pharmacotherapy) help reduce psychosis symptoms. Like all medications, antipsychotic drugs have risks and benefits. Members should talk with their health care providers about side effects, medication costs and dosage preferences (daily pill or monthly injection, for example).

- Supported Employment/Education (SEE) services help members return to work or school and achieve personal life goals. Emphasis is on rapid placement in a work or school setting combined with coaching and support to ensure success.
- Case management helps members with problem solving. The case manager collaborates on solutions to practical problems and coordinates social services across multiple areas of need.

The goal of the TCHSA FEP program is to identify those experiencing symptoms of psychosis as early as possible. Individuals having their first experiences with psychotic symptoms will be able to access coordinated specialty care, so these symptoms are addressed early and effectively enabling these individuals to experience an uninterrupted trajectory towards success in schooling, employment, and in their support network.

As a small rural county, Tehama is leveraging both MHSA and SAMHSA block grant funding to implement a full array of services for FEP. Currently, MHSA funding is provided to start the family support and education component associated with this program. TCHSA understands the importance of FEP services and is moving forward with program implementation, serving appropriate members and their family/caregivers.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Support for Family Members and Caregivers & First Episode Psychosis (FEP)
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2022/2023:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.
Demographics:

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3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Evidence-Based Interventions

These programs employ an approach to treatment that is based on the best available scientific evidence, involving interventions that have been shown to be effective through research and clinical trials.

PEI: Evidence-Based Interventions: Trauma-Focused Cognitive Behavioral Therapy (TF-CBT)

TF-CBT is a therapy model used for children ages 3 to 18 who have experienced one or more significant traumatic life events, resulting in PTSD symptoms or functional impairments* TF-CBT provides a comprehensive model of therapy which assesses anxiety, PTSD (post-traumatic stress disorder), depression, and other trauma-related symptoms while developing an individual flexible treatment plan for children and youth who have experienced trauma. TF-CBT recognizes the significance of varied family systems and is a culturally diverse application which values the impact of cultural differences experienced when traumatized. TF-CBT encourages parents, children, and adolescents to work collaboratively to build skills to address mood regulation and safety.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Trauma-Focused Cognitive Behavioral Therapy (TF-CBT)
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2023/2024:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

Demographics:

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PEI: Evidence-Based Interventions: Cognitive Processing Therapy (CPT)

CPT is a specific type of Cognitive Behavioral Therapy (CBT) and is typically 12 sessions in length. CPT teaches the individual how to identify, evaluate, and alter negative thoughts/perceptions. By altering your thoughts, you can affect how you feel.

CPT is a modality suited for treatment of trauma and PTSD. The American Psychological Association's website describes CPT as "a specific type of cognitive behavioral therapy that has been effective in reducing symptoms of PTSD that have developed after experiencing a variety of traumatic events*."

** Source : www.apa.org/ptsd-guideline/treatments/cognitive-processing-therapy.aspx*

CPT is generally delivered over 12 sessions and helps members learn how to challenge and modify unhelpful beliefs related to the trauma. In so doing, the individual creates a new understanding and conceptualization of the traumatic event so that it reduces its ongoing negative effects on current life.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Cognitive Processing Therapy (CPT)
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2023/2024:

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PEI: Evidence-Based Interventions: Therapeutic Drumming

Therapeutic drumming is an evidence-based strategy for wellness at TCHSA that has proven to be effective, efficient, and flexible. Drumming participants report an immediate calming and grounding effect (efficacy). Its relatively low overhead (efficiency) and mobility can utilize a variety of locations (flexibility).

A key factor in the drumming protocol allows the process to be adapted to situations, environments, participant demographics, and participants' cultural norms. A portion of the protocol for drumming ends with a period of guided imagery and a wellness exercise. By combining the psycho-physical activity of drumming with time dedicated to guided mediation and wellness, participants receive a "dose" of therapy at the end of each drumming session.

Drumming is also a community outreach tool. Delivering drumming classes is a fun and effective way to introduce the community to TCHSA. Drumming is widely accessible: The drumming program was designed to have cross-cultural linkages. Drumming is appropriate for all ages, and some participants may find that a physical focus (drumming) is a helpful therapeutic communication prompt. Drumming is accessible to people with physical and/or cognitive challenges.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Therapeutic Drumming
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2023/2024:

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PEI: Peer Advocate Program

Our Peer Advocates are individuals who share the experience of living with mental health challenges and are trained to provide recovery-oriented, culturally appropriate services; promoting socialization, self-sufficiency, advocacy, engagement, and supports that are trauma aware.

PEI: Peer Advocate Program: TalkLINE Staffing & Community Outreach

Open 365 days a year, TalkLINE is a sub-crisis "warm line" available from 4:30 PM to 9:30 PM. When life gets challenging, anyone can call and receive confidential, peer-to-peer support.

The TalkLINE originated through Butte County's MHSA programs and a partnership with TCHSA. In collaboration with Butte County, TCHSA is increasing the capacity of TalkLINE and providing an important service to Tehama County. TalkLINE staff participated in outreach events through: Shasta College, the community's "LIFT" event, and resource fairs throughout the community. Peer Advocates also staff an outreach booth at the local Farmer's Market.

TCHSA Peer Advocates work as operators for the "TalkLINE". A Peer Advocate Team Lead oversees 1 to 2 Peer Advocate Operators with the result of 2 to 3 Peers working the TalkLINE hours.

TalkLine

Fiscal Year	Staff Hours	# of Calls
2023-24	1095	1115

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: TalkLINE Staffing & Community Outreach
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2023/2024:

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Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Peer Advocate Program: Groups & Social Engagements

Applying the values and principles of wellness and recovery, Peer Advocates have been and continue to advocate on behalf of STANS clients. Advocacy includes conducting groups and various activities listed on the monthly events calendar. Peer advocates provide a bridge between case resource specialists (case managers) and members.

The Peer-led groups include (but are not limited to):

- **Arts & Crafts**: Find your muse! Fun Arts and Crafts activities. Supplies provided.
- **Book Club**: Time to exercise our minds! We will read together and discuss a book! Books provided.
- **CalFresh Healthy Living**: Discussions on health topics with cooking and nutrition tips to live a healthy life!
- **Computer Lab**: Need access to a computer? Visit the computer lab! Laptops available.
- **Discovery Group**: Do you like variety? Do you enjoy learning about different things? Take a dive into diverse topics to promote wellness.

- **Drumming**: Let's make some noise! Drums are provided, or you can bring your own.
- **Game Day**: Shall we play a game? Have some fun playing a game of your choice!
- **Gardening**: Come join us in our community garden! Get your hands dirty and learn about plants!
- **Let's Go!**: Time for a little gentle exercise. Walks, Qigong, Tai Chi, and gentle stretching are just some of the things we will explore! No experience necessary.
- **Meditation**: Join us for a brief check-in and 20-30 minutes of meditation to promote wellness.
- **Member's Meeting**: Meet to discuss the goings on at your Wellness Center and make suggestions for improvements. A snack will be provided.
- **Mindful Meals**: Let's get cooking! Learn basic culinary skills to create healthy meals. Registration required.
- **Movie Day**: Let's socialize and watch a movie or a documentary! There may even be popcorn.
- **Outing**: Various adventures around Red Bluff and the surrounding area!

Support by trained peers is a proven benefit and is considered best practice. The California Mental Health Planning Council describes the role and impact of peer workers:

- Peer Specialists are empathetic guides and coaches who understand and model the process of recovery and healing while offering moral support and encouragement to people who need it. Moral support and encouragement have proven to result in greater compliance with treatment/services, better health function, lower usage of emergency departments, fewer medications and prescriptions, and a higher sense of purpose and connectedness on the part of the consumer. *

*Source : www.dhcs.ca.gov/services/MH/Documents/CMHPCPeerCertPaper.pdf

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Groups & Social Engagements
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2023/2024:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.
Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Peer Advocate Program: Peer Counseling

Peer advocates receive on-going training and supervision, providing services to members at the STANS Wellness & Recovery Center. Through Peer Advocates, members receive more "one on one" support and individualized support from someone who has been through, or is still in recovery from, major mental illness. Peer Advocates demonstrate resilience and paths to recovery. For the Peer Advocate, employment can lead to future opportunities.

Peer Advocates are contracted for services through Northern Valley Catholic Social Service on an annual basis, as is the Peer Supervisor.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Peer Counseling
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2023/2024:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

WORKFORCE EDUCATION and TRAINING (WET)

WET: Allocation

MHSA law and regulations allow counties to allocate up to 20% of CSS funds to WET, CFTN or both. The table below represents the amount that may be spent on WET if transfers from CSS are deemed necessary and appropriate, balancing the needs of WET and CFTN.

FY 2024-25	FY 2025-26
$651,550	$700,698

WET: Description

WET provides training for existing employees, recruitment of new employees, and financial incentives to recruit or retain employees within the public mental health system.

TCHSA works closely with staff to identify funds for additional training, certifications, and/or clinical degrees. TCHSA provides internship supervision and learning opportunities for clinical mental health students and actively seeks to hire participants.

Another component of WET is providing evidence-based training to staff and consumers, allowing for the development of new and effective skills. As new services are introduced in our MHSA components, there is often a need for staff training. WET funding is utilized to provide that training for new programs and to ensure that new staff are fully trained to existing standards and programs.

Beginning in 2016, and supported by MHSA WET funds, TCHSA uses a web-based educational platform, Relias, as one of its staff training tools. Relias provides evidence-based mental health training and includes topics about recovery. TCHSA can assign Relias content to all levels of staff, including consumer staff.

- TCHSA used WET funding with a continued goal of training all TCHSA employees in MHFA and ASIST.
- TCHSA will continue to explore and review evidence-based therapeutic modalities that will improve outcomes. Priority will be placed on modalities that are trauma-focused and are congruent with mental health wellness and recovery principles. When modalities are chosen, TCHSA will develop an implementation plan that will include any required initial and ongoing training (i.e., Parent Child Interaction Therapy (PCIT) and Brainspotting).
- Continue to integrate Wellness Recovery Action Plan (WRAP) in all areas of mental health and train all levels of staff and include local community partners including law enforcement and First Responders in using this method.
- TCHSA has connected employees to the state and federal stipend programs and loan repayment programs. This has helped alleviate staff shortages. Staff members participated in distance learning programs established by the Superior Region MHSA WET Committee. Other staff members have taken part in loan repayment programs through the California Department of Health Care Access and Information (HCAI).
- TCHSA continues to grow and evolve its client work program of peer advocates and peer assistants.
- TCHSA is in the process of acquiring EMDR and Flash technique trainings for its clinicians, to further expand the tools available to our members.

CAPITAL FACILITIES and TECHNOLOGICAL NEEDS (CFTN)

CFTN provides additional infrastructure needed for increased services, such as clinics and facilities. CFTN also develops technological infrastructure for the mental health system, such as electronic health records (EHR) for mental health services.

CFTN: Allocation

MHSA law and regulations allow counties to allocate up to 20% of CSS funds to WET, CFTN or both. The table below represents the amount that may be spent on CFTN if transfers from CSS are deemed necessary and appropriate, balancing the needs of the component areas involved.

FY 2024-25	FY 2025-26
$651,550	$700,698

CFTN: Description

TCHSA has focused its use of CFTN funds on the purchase and implementation of an EHR system. The go-live date of MyAVATAR occurred in early 2023.

As noted above, TCHSA may elect to use CSS funds for CFTN projects including, but not limited to, improvements to the EHR system that support efficiency, accuracy, regulatory compliance, required reporting, best practices, or functional requirements.

- TCHSA completed a major upgrade to its IT infrastructure to the level required necessary for an electronic health records system.

- EHR, MyAVATAR went live in early 2023.

INNOVATION (INN)

INN projects are novel, creative, and/or ingenious mental health practices and approaches that contribute to learning, and that are developed within communities through a process that is inclusive and representative, especially of unserved, underserved, and inappropriately served individuals.

An Innovation project is defined, for purposes of these guidelines, as one that contributes to learning rather than a primary focus on providing a service. By providing the opportunity to "try out" new approaches that can inform current and future mental health practices/approaches in communities. To clarify, a practice/approach that has been successful in one community mental health setting cannot be funded as an INN project in a different community even if the

practice/approach is new to that community, unless it is changed in a way that contributes to the learning process. Merely addressing an unmet need is not sufficient to receive funding.

Fiscal Year	# of Persons Served*	Cost Per Person
2023-24	x	1,132.67

*# of Persons Served less ≤ 10; Cost Per Person calculated at 10 individuals

INN: Help@Hand

Help@Hand is a three-year demonstration project funded and directed by counties, with the primary purpose of increasing access to mental health care and support, promoting early detection of mental health symptoms, and predicting the onset of mental illness.

California Mental Health Services Authority (CalMHSA) administers Help@Hand on behalf of participating member counties. Through the utilization of multiform-factor devices — such as smart phones, tablets, and laptops — as a mode of connection and treatment to reach people who are likely to go either unserved or underserved by traditional mental health care, this project focuses on prevention, early intervention, family, and social support to decrease the need for psychiatric hospital and emergency care service.

The vision of Help@Hand is to save lives and improve the wellbeing of Californians by integrating promising technologies and lived experiences to open doors to mental health support and wellbeing.

TEHAMA COUNTY HEALTH SERVICES AGENCY – BEHAVIORAL HEALTH (TCHSA-BH)

Population	Square Mileage	Population Density (Population/Square Mileage)	Percent who Speak Non-English Language at Home	Percent of Population in Urban Region	Percent of Population in Rural Region	Median Household Income
65,829	2,949	22.3	20%	43%	57%	$59,029

Source: *U.S. Census Bureau. (n.d.). U.S. Department of Commerce. Retrieved February 11, 2024, from https://data.census.gov/*

Increasing Access to Mental Health Services and Supports Utilizing a Suite of Technology-Based Mental Health Solutions

Priority issue related to mental illness or to an aspect of the mental health service system for which the County/City chose to design and test the Innovative Project

Priority Issue(s) Identified in County/City Proposal	Tehama County has a high proportion in geographic isolation and poverty. They also have high suicide rates among adult males. The use of mental health services are reduced due to lack of public transportation options, behavioral health workforce shortage, as well as limited knowledge of mental illness and mental health stigma.
Core Audience(s) Identified in County/City Proposal	• Individuals in remote, isolated areas have less access to social support and mental health services. • Youth and TAY • Men at risk of suicide willing to engage in private and confidential services
Project Approval/Start Date/ End Date	September 2018/January 2019/ December 2023
Project Budget	$118,088

Project activities during the Innovative Project

Technology/Activity (Years Worked On)	Intended Core Audience(s)	Developed Technology	Explored Technology	Tested Technology	Planned Pilot	Completed Pilot	Planned Implementation	Completed Implementation	Planned Activity	Completed Activity
Happify (2020)	Core audience(s) not specified		X							
myStrength (2020-23)	• Isolated individuals • Individuals experiencing homelessness • TCHSA-BH clients		X		X	X				
Device Access (2022-23)	• Those in myStrength pilot • Community members								X	X
Digital Literacy Trainings (2022-23)	• Those in myStrength pilot • TCHSA-BH clients								X	X

Description of any changes that the County/City made to the Innovative Project during its implementation and evaluation and the reasons for and impact of the changes, including any changes in the timeline.

	Change (Year Change Occurred)	Reason for Change	Impact of Change
Change in Core Audiences	Pivoted from TAY and men at risk of suicide to individuals experiencing homelessness and TCHSA-	Increased demand for mental health services for individuals experiencing homelessness and TCHSA-	Served core audiences needing services

	BH clients as core audiences in myStrength pilot (2020)	BH clients at the onset of COVID-19	
Change in Technologies	Pivoted from virtual services and digital phenotyping to other technologies (2019)	Virtual services and digital phenotyping did not fit core audiences	Had to find technologies that better fit core audiences
Change in Project Approach	Pivoted from receiving feedback from a steering committee of clients and family members to receiving feedback from Peers (2021)	Limited resources to convene a large steering committee	Received rich Peer insights/feedback
	Pivoted to test/pilot technologies (2020)	Learned of the importance of such an approach	Delayed timeline, but allowed TCHSA-BH to improve fit and workflows on a smaller scale
	Broadened project to include digital literacy and device access efforts (2022)	Learned core audiences had limited access to devices and differing levels of digital literacy	Improved engagement in the project
Change in Timeline	Delayed timeline (2019-21)	• Pivot from virtual services and digital phenotyping (2019) • Pivot to explore/pilot products (2020) • Need to review data sharing agreements (2021)	Delay in technology selection and pilot
Other County/City Specific Changes	Change in contracting staff	Staff turnover	Delayed timeline

Whether and how the County/City will continue the Innovative Project, the reason for the decision, how the County/City involved stakeholders in the decision, and the source of ongoing funding, if applicable

Completed Technology/Activity	Status	Primary Reason for Decision	Stakeholder Engagement in Decision	Funding Source to Sustain Technology/Activity
myStrength	Will not continue	Poor fit for core audiences	Involved staff and Peers in decision	Does not apply

Device Access	Incorporated in County operations	Had key staff and technology to support effort	Peers expressed enthusiasm to continue	Operational funds
Digital Literacy Trainings	Will sustain until June 2024	Community members attend training courses Had key staff and technology to support trainings	Peers expressed enthusiasm to continue	Operational funds

Description of how the County/City disseminated the results of the Innovative Project to stakeholders, and if applicable to other Counties/Cities

Report	x
Website	
Social media	x
Meetings	
Presentations	
Community Events	
Academic Journal Article	

The beginning of the report will include a timeline of milestones from all Counties/Cities. Below are the key dates for your County/City. Please let us know if you have any edits and/or would like to add any other milestones.

Year 1 (2018-19)

- Sept 2018: Tehama Help@Hand project approved by OAC.
- Jan 2019: Tehama Help@Hand project started.

Year 2 (2020)

- February 2020: Tehama explored Happify.
- May 2020: Happify left the project due to COVID-19.
- May 2020: Tehama explored myStrength and began planning myStrength pilot.

Year 3 (2021)

- Jan-Feb 2021: Tehama executed contract with myStrength.

- Mar-Apr 2021: Tehama launched myStrength pilot and paused.
- Dec 2021: Tehama began planning for device access.

Year 4 (2022)

Year 5 (2023)

- Mar 2023: Tehama began planning digital literacy trainings.
- May 2023: Tehama resumed planning myStrength pilot.
- Oct 2023: Tehama began hosting digital literacy trainings (e.g., Computer Club).
- Oct 2023: Tehama began allowing access to devices.
- Nov-Dec 2023: Tehama launched and completed myStrength pilot.
- Dec 2023: Tehama Help@Hand participation ended.

Due to minimal usage of the app, Tehama County will not be continuing to employ myStrength within the County Behavioral Health setting.

With the approaching Behavioral Health Transformation (BHT) in the coming Fiscal Year, Tehama County Behavioral Health will not be pursuing any Innovation projects at this time, but will focus on maintaining and enhancing those services currently available to our members.

PERMANENT SUPPORTIVE HOUSING (PSH)

PSH: Housing - FY 2023/2024

Permanent Supportive Housing (PSH)

Permanent Supportive Housing is affordable, long-term multifamily housing that is linked with supportive services for homeless people with disabilities. The supportive services assist the tenant to retain housing, improve his or her health, and increase his or her self-sufficiency. Supportive services will be provided on-site and off-site by the Tehama County Health Services Agency, Behavioral Health (TCHSA-BH), and other community-based service providers.

Permanent Supportive Housing Funds

MHSA Local Government Special Needs Housing Program (SNHP)

TCHSA-BH received an allocation of housing development funds from Proposition 63, the Mental Health Services Act. By 2017, these MHSA funds were rolled into the Local Government Special Needs Housing Program (SNHP), administered by the State's California Housing Finance

Agency (CalHFA). The eligible use of the funds is the construction of permanent supportive rental housing linked with supportive services.

Target Population:

The SNHP units are restricted for occupancy by individuals 18 years or older living with a diagnosed Serious Mental Health Illness who are homeless or at risk of homelessness.

In 2019, the MHSA Housing Committee reviewed and recommended a permanent supportive rental housing project to utilize this funding. In January 2020, CalHFA approved and issued an SNHP initial commitment letter for $877,773 to TCHSA-BH for its PSH project, Olive Grove Apartments.

No Place Like Home (NPLH)

The California Department of Housing and Community Development, HCD, administers these affordable housing funds. There are three categories of NPLH funds:

- Technical Assistance
- Noncompetitive (allocated through a formula)
- Competitive funds (four rounds issued through Notice of Funding Availability by HCD)

Tehama County previously accepted technical assistance funds from HCD's NPLH program, which were used to meet the program's requirements. For example, technical assistance funds were used to create the Tehama County Homeless Continuum of Care's 10-Year Plan to End Homelessness. This plan incorporates HCD’s NPLH key elements and is a threshold item for receiving funding for the NPLH program.

In 2019, Tehama County fulfilled the requirements to accept HCD's allocation of Noncompetitive No Place Like Home (NPLH) funds for $500,000. The NPLH Noncompetitive and Competitive funds are to finance capital costs and capitalized operating subsidy reserves for the development of Permanent Supportive Housing (PSH). PSH is housing without any limits to the length of stay, must be occupied by an eligible NPLH target population, and must be linked with on-site and off-site supportive services to assist the tenant in maintaining housing and increase the tenant's self-sufficiency.

Target Population:

Adults, 18 years or older, living with a diagnosed Serious Mental Health Illness who are either:

- Chronically Homeless
- Homeless
- At-Risk of Chronic Homelessness

TCHSA-BH will be the lead supportive services provider. Services will be provided both on-site and off-site. Behavioral health will also be partnered with other community-based partners. The types of services provided to the supportive housing tenants will be, but are not limited to:

- Mental Health
- Substance use recovery services
- Case Management
- Budgeting
- Linkage to Physical Health Care
- Basic housing retention skills

The Tehama County Continuum of Care-Homeless Management Information System (HMIS) and Coordinated Entry System (CES)

The MHSA Coordinator, Housing Consultant, and Tehama County Continuum of Care's HMIS Coordinator worked all of 2021 to incorporate the NPLH program into the CoC's system of care. The HMIS and CES policy was updated to include the NPLH program, and the HMIS software, Apricot, was updated to capture NPLH target population universal data. A new Permanent Housing Community Queue has been established.

NPLH Tenant Referrals from CES Permanent Housing Queue:

- The project partners will utilize the CES Permanent Housing Queue for all NPLH tenant referrals.
- The CES utilizes a standard assessment tool, prioritizing individuals with the highest need for permanent supportive housing and the most barriers to housing retention.
- The property management will notify the TCHSA-BH when NPLH units become available.
- TCHSA-BH will access the CES Permanent Housing Queue, select three or more of the highest-ranked NPLH eligible individuals, verify their homeless status and Serious Mental Health Illness, and refer them to property management.
- The property management will process applicants for tenancy using Housing First, low-barrier tenant screening and selection process.

In 2023, the HMIS Coordinator transitioned the software for the Coordinated Entry System. The MHSA Coordinator worked to update the PSH CES Queue to align with the new software.

TCHSA-BH Permanent Supportive Housing Projects

NPLH-Round 2

In January 2020, TCHSA-BH and the project partner submitted an NPLH Round 2 Noncompetitive and Competitive application to HCD for the project. HCD awarded NPLH funds to the project on June 25, 2020. Below is a brief description of the project.

Name: **Olive Grove Apartments, Corning**
Developer: Rural Communities Housing Development Corporation (RCHDC)
Units: 32 total units, 16 low-income households, 15 NPLH/SNHP, and 1 resident manager unit
Status: In February 2023, RCHDC completed the construction of the apartment complex. The lease-up started in March and finished in April 2023.

NPLH-Round 4

In 2021, TCHSA-BH staff and Housing Consultant worked with two separate affordable housing developer partners to submit NPLH Competitive applications to HCD. Both projects are in the City of Red Bluff and received NPLH funds on June 28, 2022. In addition, the Plumas County Housing Authority awarded both projects Section 8 Project-Based Vouchers. Below is a brief description of the projects.

Name: **Palm Villas at Red Bluff**
Developers: Northern Valley Catholic Social Service and Palm Communities
Units: 61 total units, 50 low-income households, 10 NPLH units, and 1 resident manager unit
Status: The project partners will submit additional applications to other affordable housing grant programs in 2023 through 2025. Construction is estimated to start in 2025, and the units will be leased in 2027.

Name: **The Bluffs Community Housing, Red Bluff**
Developer: Pacific West Communities
Units: 27 total, 13 Homekey Plus, 13 NPLH/Homekey Plus, and 1 resident manager unit
Status: The project partner will submit additional applications to other affordable housing grant programs in 2023 through 2025. Construction is estimated to start in 2025, and the units will be leased in 2027 (subject to Homekey Plus funding award).

Goals for the next year (FY 25-26)

- Continue developing best practices using Tehama County's Continuum of Care Homeless Management Information System (HMIS) and Coordinated Entry System (CES) for NPLH projects
- Utilize HMIS to collect PSH tenant data for the Olive Grove affordable housing annual reports to State lenders.
- TCHSA-BH will provide ongoing on-site and off-site supportive services to the 15 NPLH tenants at Olive Grove Apartments
- NPLH-Round 4 project partners will apply for other affordable housing funds.
- Start construction on the two NPLH-Round 4 projects (Palm Villas at Red Bluff and The Bluffs Community Housing).
- Meet with Plumas County Housing Authority staff to organize the process for PSH Project-Based Voucher referrals.

APPENDIX

MHSA COUNTY FISCAL ACCOUNTABILITY CERTIFICATION

County/City: Tehama 2025/2026 Annual Update

Local Mental Health Director	**County Auditor-Controller/City Financial Officer**
Name: Natalie Shepard	**Name:** Krista Peterson
Telephone:(530) 527-8491	**Telephone:** (530) 527-3474
E-mail: Natalie.Shepard@tchsa.net	**E-mail:** kpeterson@co.tehama.ca.us
Local Mental Health Mailing Address: Tehama County Health Services Agency, Behavior Health Services, P.O. Box 400, Red Bluff, CA 96080	

I hereby certify that the Three-Year Program and Expenditure Plan, Annual Update or Annual Revenue and Expenditure Report is true and correct and that the County has complied with all fiscal accountability requirements as required by law or as directed by the State Department of Health Care Services and the Mental Health Services Oversight and Accountability Commission, and that all expenditures are consistent with the requirements of the Mental Health Services Act (MHSA), including Welfare and Institutions Code (WIC) sections 5813.5, 5830, 5840, 5847, 5891, and 5892; and Title 9 of the California Code of Regulations sections 3400 and 3410. I further certify that all expenditures are consistent with an approved plan or update and that MHSA funds will only be used for programs specified in the Mental Health Services Act. Other than funds placed in a reserve in accordance with an approved plan, any funds allocated to a county which are not spent for their authorized purpose within the time period specified in WIC section 5892(h), shall revert to the state to be deposited into the fund and available for other counties in future years.

I declare under penalty of perjury under the laws of this state that the foregoing and the attached update/report is true and correct to the best of my knowledge.

Natalie Shepard — Local Mental Health Director (PRINT) | Signature | 7/30/25 Date

"I hereby certify that for the fiscal year ended June 30, 2024, the County/City has maintained an interest- bearing local Mental health Services (MHS) Fund (WIC 5892(f); and that the County's/City's financial statements are audited annually by an independent auditor and the most recent audit report is dated Feb 25, 2025 for the fiscal year ended June 30, 2024. I further certify that for the fiscal year ended June 30, 2024, the State MHSA distributions were recorded as revenues in the local MHS Fund; that County/City MHSA expenditures and transfer out were appropriated by the Board of Supervisors and recorded in compliance with such appropriations; and that the County/City has complied with WIC section 5891(a), in that local MHS funds may not be loaned to a county general fund or any other county fund. I declare under penalty of perjury under the laws of this state that the foregoing and the attached update/report is true and correct to the best of my knowledge."

Krista Peterson — County Auditor Controller (PRINT) | Signature | 8/1/2025 Date

1Welfare and Institutions Code Sections 5847(b)(9) and 5899(a) Three-Year Program and Expenditure Plan, Annual Update, and RER Certification (02/14/2013)

DHCS 1822 A (12/24)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2023-24
Information Worksheet

1	Date:	3/7/2025
2	ARER Fiscal Year *(20YY-YY)*:	2023-24
3	County:	Tehama
4	County Code:	52
5	Address:	P.O.Box 400
6	City:	RED BLUFF
7	Zip:	96080
8	County Population: Over 200,000? (Yes or No)	No
9	Name of Preparer:	ROSA CUMPSTON
10	Title of Preparer:	FISCAL DATA SUPERVISOR
11	Preparer Contact Email:	ROSA.CUMPSTON@TCHSA.NET
12	Preparer Contact Telephone:	(530) 528-3208

DHCS 1822 B (12/24)
Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2023-24
Component Summary Worksheet

County:	Tehama	Date:	3/7/2025

		A	B	C	D	E	F
SECTION 1: Interest		**CSS**	**PEI**	**INN**	**WET**	**CFTN**	**TOTAL**
1	Component Interest Earned	$277,589.19	$74,023.79	$18,505.95			$370,118.93
2	Joint Powers Authority Interest Earned	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

		A	B	C
SECTION 2: Prudent Reserve		**CSS**	**PEI**	**TOTAL**
3	Local Prudent Reserve Beginning Balance			$550,618.00
4	Transfer from Local Prudent Reserve to CSS or PEI	$0.00	$0.00	$0.00
5	CSS Funds Transferred to Local Prudent Reserve	$0.00		$0.00
6	Local Prudent Reserve Adjustments			$0.00
7	Local Prudent Reserve Ending Balance			$550,618.00

		A	B	C	D	E	F
SECTION 3: CSS Transfers to PEI, WET, CFTN, or Prudent Reserve		**CSS**	**PEI**	**WET**	**CFTN**	**PR**	**TOTAL**
8	Transfers	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

		A	B	C	D	E	F
SECTION 4: Program Expenditures and Sources of Funding		**CSS**	**PEI**	**INN**	**WET**	**CFTN**	**TOTAL**
9	MHSA	$2,668,406.83	$1,956,771.06	$11,326.76	$55,905.81	$255,868.04	$4,948,278.50
10	Medi-Cal FFP	$530,731.48	$123,890.53	$0.00	$0.00	$0.00	$654,622.01
11	1991 Realignment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
12	Behavioral Health Subaccount	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
13	Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
14	**TOTAL**	**$3,199,138.31**	**$2,080,661.59**	**$11,326.76**	**$55,905.81**	**$255,868.04**	**$5,602,900.51**

		A
SECTION 5: Miscellaneous MHSA Costs, Expenditures, and Transfers		**TOTAL**
15	**Total Annual Planning Costs**	$7,557.15
16	**Total Evaluation Costs**	$15,114.31
17	**Total Administration**	$62,970.16
18	**Total WET RP**	$0.00
19	**Total PEI SW**	$0.00
20	**Total MHSA HP**	$0.00
21	**Total Mental Health Services For Veterans**	$0.00
22	**Total MHSA IGT Transfer**	$0.00

DHCS 1822 C (12/24)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2023-24
Community Services and Supports (CSS) Summary Worksheet

County:	Tehama	Date:	3/7/2025

SECTION ONE

		A	B	C	D	E	F
		Total MHSA Funds (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	CSS Annual Planning Costs	$5,667.86					$5,667.86
2	CSS Evaluation Costs	$11,335.73					$11,335.73
3	CSS Administration Costs	$30,888.65					$30,888.65
4	CSS Funds Transferred to JPA						$0.00
5	CSS Expenditures Incurred by JPA						$0.00
6	CSS Funds Transferred to CalHFA						$0.00
7	CSS Funds Transferred to PEI						$0.00
8	CSS Funds Transferred to WET						$0.00
9	CSS Funds Transferred to CFTN						$0.00
10	CSS Funds Transferred to PR						$0.00
11	CSS Program Expenditures	$2,620,514.59	$530,731.48	$0.00	$0.00	$0.00	$3,151,246.07
12	**Total CSS Expenditures (Excluding Funds Transferred to JPA)**	**$2,668,406.83**	**$530,731.48**	**$0.00**	**$0.00**	**$0.00**	**$3,199,138.31**
13	**Total CSS Expenditures (Excluding Funds Transferred to JPA, PEI, WET, CFTN, and PR)**	**$2,668,406.83**	**$530,731.48**	**$0.00**	**$0.00**	**$0.00**	**$3,199,138.31**

SECTION TWO

	A	B	C	D	E	F	G	H	I	J	K
#	County Code	Program Name	Prior Program Name	Program Type	Total MHSA Funds (Including Interest)	MHSA IGT	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
14	52	ACCESS	ACCESS	Non-FSP	$683,136.64		$295,570.98				$978,707.62
15	52	FULL SERVICE PARTNERSHIP	FULL SERVICE PARTNERSHIP	FSP	$1,752,769.06		$235,160.50				$1,987,929.56
16	52	CLIENT EMPLOYMENT PROGRAMS	EMPLOYMENT: REHABILITATIVE & PEER ADVOCATES	FSP	$80,735.95						$80,735.95
17	52	TRANSITIONAL HOUSING	HOUSING, TRANSITIONAL	Non-FSP	$103,872.94						$103,872.94

DHCS 1822 D (12/24)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2023-24
Prevention and Early Intervention (PEI) Summary Worksheet

County:	Tehama	Date:	3/7/2025

SECTION ONE

		A	B	C	D	E	F
		Total MHSA Funds (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	PEI Annual Planning Costs	$1,511.43					$1,511.43
2	PEI Evaluation Costs	$3,022.86					$3,022.86
3	PEI Administration Costs	$31,073.63					$31,073.63
4	PEI Funds Expended by CalMHSA for PEI Statewide						$0.00
5	PEI Funds Transferred to JPA						$0.00
6	PEI Expenditures Incurred by JPA						$0.00
7	PEI Program Expenditures	$1,921,157.08	$123,890.53	$0.00	$0.00	$0.00	$2,045,047.61
8	**Total PEI Expenditures (Excluding Transfers and PEI Statewide)**	**$1,956,771.06**	**$123,890.53**	**$0.00**	**$0.00**	**$0.00**	**$2,080,661.53**

SECTION TWO

		A	B
		Percent Expended for Clients Age 25 and Under, All PEI	Percent Expended for Clients Age 25 and Under, JPA
9	MHSA PEI Fund Expenditures in Program to Clients Age 25 and Under (calculated from weighted program values) divided by Total MHSA PEI Expenditures	71.17%	

SECTION THREE

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
#	County Code	Program Name	Prior Program Name	Combined/Standalone Program	Program Type	Program Activity Name (in Combined Program)	Subtotal Percentage for Combined Program	Percent of PEI Expended on Clients Age 25 & Under (Standalone and Program Activities in Combined Program)	Percent of PEI Expended on Clients Age 25 & Under (Combined Summary and Standalone)	Total MHSA Funds (Including Interest)	MHSA IGT	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
10	52	COMMUNITY EDUCATION & LATINO OUTREACH	COMMUNITY EDUCATION & LATINO OUTREACH	Standalone	Prevention		100%	67%	67.4%	$155,676.94						$155,676.94
11	52	STIGMA REDUCTION	STIGMA REDUCTION	Standalone	Stigma & Discrimination Reduction		100%	86%	85.5%	$81,875.14						$81,875.14
12	52	SUICIDE PREVENTION INCLUDING ASIST AND SAFE TALK	SUICIDE PREVENTION	Standalone	Suicide Prevention		100%	71%	71.2%	$1,026,318.52						$1,026,318.52
13	52	PARENTING AND FAMILY SUPPORT	PARENTING TRAINING & SUPPORT (NURTURING PARENTING & GROUP)	Standalone	Prevention		100%	100%	100.0%	$54,434.89						$54,434.89
14	52	PEER ADVOCATE PROGRAMS	PEER ADVOCATES IN PEI PROGRAMS	Standalone	Early Intervention		100%	0%	0.0%	$170,197.30						$170,197.30
15	52	EVIDENCE-BASED INTERVENTIONS	EVIDENCE-BASED INTERVENTIONS	Standalone	Early Intervention		100%	100%	100.0%	$432,054.29		$123,890.53				$555,944.82

DHCS 1822 E (12/24)
Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2023-24
Innovation (INN) Summary Worksheet

County:	Tehama	Date:	3/7/2025

SECTION ONE

		A	B	C	D	E	F
		Total MHSA Fund (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	INN Annual Planning Costs	$377.86					$377.86
2	INN Indirect Administration	$248.10					$248.10
3	INN Funds Transferred to JPA						$0.00
4	INN Expenditures Incurred by JPA						$0.00
5	INN Project Administration	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
6	INN Project Evaluation	$755.72	$0.00	$0.00	$0.00	$0.00	$755.72
7	INN Project Direct	$9,945.08	$0.00	$0.00	$0.00	$0.00	$9,945.08
8	INN Project Subtotal	$10,700.80	$0.00	$0.00	$0.00	$0.00	$10,700.80
9	Total Innovation Expenditures (Excluding Transfers to JPA	$11,326.76	$0.00	$0.00	$0.00	$0.00	$11,326.76

SECTION TWO

		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
#		County Code	Project Name	Prior Project Name	Project MHSOAC Approval	Project Start Date	MHSOAC-Authorized MHSA INN Project	Amended MHSOAC-Authorized MHSA	Project Expenditure Type	Total MHSA Funds (Including Interest)	MHSA IGT	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
10	A	52	Help@Hand	The Tech Suite	9/27/2018	1/1/2019	$118,088.00	$118,088.00	Project Administration							$0.00
10	B	52	Help@Hand	The Tech Suite	9/27/2018	1/1/2019	$118,088.00	$118,088.00	Project Evaluation	$755.72						$755.72
10	C	52	Help@Hand	The Tech Suite	9/27/2018	1/1/2019	$118,088.00	$118,088.00	Project Direct	$9,945.08						$9,945.08
10	D	52	Help@Hand	The Tech Sui	9/27/2018	1/1/2019	$118,088.00	$118,088.00	Project Subtotal	$10,700.80	$0.00	$0.00	$0.00	$0.00	$0.00	$10,700.80

DHCS 1822 F (12/24)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2023-24
Workforce Education and Training (WET) Summary Worksheet

County:	Tehama	Date:	3/7/2025

SECTION ONE

		A	B	C	D	E	F
		Total MHSA Funds (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	WET Annual Planning Costs						$0.00
2	WET Evaluation Costs						$0.00
3	WET Administration Costs	$722.79					$722.79
4	WET Funds Transferred to JPA						$0.00
5	WET Expenditures Incurred by JPA						$0.00
6	WET Program Expenditures	$55,183.02	$0.00	$0.00	$0.00	$0.00	$55,183.02
7	Total WET Expenditures (Excluding Transfers to JPA)	$55,905.81	$0.00	$0.00	$0.00	$0.00	$55,905.81

SECTION TWO

	A	B	C	D	E	F	G	H
#	County Code	Funding Category	Total MHSA Funds (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
8		Workforce Staffing						$0.00
9	52	Training/Technical Assistance	$55,183.02					$55,183.02
10		Mental Health Career Pathways						$0.00
11		Residency/Internship						$0.00
12		Financial Incentive						$0.00

DHCS 1822 G (12/24)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2023-24
Capital Facility Technological Needs (CFTN) Summary Worksheet

County:	Tehama	Date:	3/7/2025

SECTION ONE

		A	B	C	D	E	F
		Total MHSA Funds (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	CFTN Annual Planning Costs						$0.00
2	CFTN Evaluation Costs						$0.00
3	CFTN Administration Costs	$30.93					$30.93
4	CFTN Funds Transferred to JPA						$0.00
5	CFTN Expenditures Incurred by JPA						$0.00
6	CFTN Project Expenditures	$255,837.11	$0.00	$0.00	$0.00	$0.00	$255,837.11
7	**Total CFTN Expenditures (Excluding Transfers to JPA)**	**$255,868.04**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$255,868.04**

SECTION TWO

	A	B	C	D	E	F	G	H	I	J
#	County Code	Project Name	Prior Project Name	Project Type	Total MHSA Funds (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
8	52	CAPITAL FACILITIES AND TECHNOLOGY NEEDS	CAPITAL FACILITIES AND TECHNOLOGY	Technological Need	$255,837.11					$255,837.11

Mental Health Services Act (MHSA)

Annual Update

FY 2024/2025

TCHSA
Tehama County Health Services Agency

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This Annual Update was available for public review and comment from May 15 - June 14, 2024.

The County Mental Health Board held a public hearing at the close of the 30-day public comment period, on June 18, 2024.

The County Mental Health Board recommended approval of this Annual Update to the County Board of Supervisors.

Tehama County Board of Supervisors approved this Annual Update on June 25, 2024.

For information or questions regarding this report, contact:

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OVERVIEW

Mental Health Services Act (MHSA)

Proposition 63, the Mental Health Services Act (MHSA) was passed by California voters in 2004 to provide funds to counties for mental health services and programs. Local county agencies must spend MHSA funds to expand mental health services and cannot use them to replace existing state or county funding.

MHSA is funded through a 1% tax on individual annual taxable income exceeding $1 million and has grown to approximately $3 billion a year. The California Department of Health Care Services (DHCS) allocates funds to counties based on population, poverty level, and prevalence of mental illness.

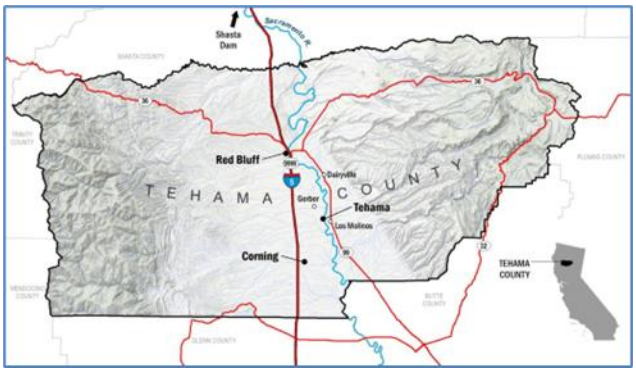
MHSA law stipulates different service components: Community Services and Supports (CSS), Prevention and Early Intervention (PEI), Housing, Innovation (INN), Workforce Education and Training (WET) and Capital Facilities and Technological Needs (CFTN). CSS, PEI, and INN are funded on an on-going basis, with disbursement made monthly, while permanent housing, CFTN and WET are on a different funding schedule (receiving, for example, one-time funds or funds for a finite period).

MHSA spending is structured, requiring minimum percentages spent on each of several components: 76% must be spent on CSS (with 51% or more on a level of care called Full-Service Partnership (FSP); 19% must be spent on PEI (51% or more must be spent on services for youth and transition-aged youth, or "TAY" ages 16 to 25); and INN receives 5%. Counties must maintain a "prudent reserve" of MHSA funds to help mitigate funding fluctuation. MHSA does allow some cross over between components: For example, up to 20% of the average of the previous five years CSS annual funding can be spent on WET, CFTN, and/or "prudent reserve".

Tehama County

Straddling the basin of California's Central Valley and framed by mountainous regions in both the east and west, the county benefits from tourism while maintaining an industrial base in agricultural and animal production. The county's cultural base has a strong Latino community as well as a significant Native American population. These cultural bases have led to long-established and tight-knit communities in a rugged rural setting.

As of the 2020 census, Tehama County has a population of 65,829*. At 27% (2020 census data), Tehama County's Latino population is larger than the national average of 19% and lower than the California average of 39%. Spanish is the county's only threshold language, and the remaining population is predominantly white (66%), with 1% of Black or African American, 3% American Indian and Alaskan Native, and 1.5% of Asian ancestry.



The 15.6% poverty rate of Tehama County is only slightly higher than the California average (12.3%) and the National average (12.8%), but it still poses a significant challenge in providing services. Many counties within the superior region (surrounding counties) have similar poverty levels, compounding the effects of rural poverty, considering that limited services are expected to provide for a high-needs population. In addition, the median household income in Tehama County is $52,901, which is 38% lower than the $84,907 California median income, and 25% lower than the $69,717 National median income.

Population age and static growth is another regional and local issue, with 20% of Tehama County residents being over the age of 65, significantly higher than the 15% throughout the state of California, but in line with the Superior Region's 21%.

An estimated 17% of county residents, ages 25+ have attained a bachelor's degree or higher, compared to California's 25%, and the national rate of 35%. In contrast, Tehama County has a high school completion rate of 86% compared to the state average of 34% combined with a lower population of adults, a higher population of older adults, and a static population growth might indicate that youth who leave the county to pursue jobs, higher education, and/or training may not be returning to Tehama County.

Geographic isolation is an additional contributor to the challenges surrounding the provision of services throughout the county. This is demonstrated by a population density of approximately 22 people per square mile (California average is 239 people per square mile) and a car travel time of two to three hours to reach the nearest major metropolitan area (Sacramento). Sixty

*(https://data.census.gov/table/DECENNIALPL2020.P1?q=Tehama%20County,%20California)

percent of Tehama County residents live in unincorporated areas (substantially more than the state average off 14%). With an area of nearly 3,000 square miles and sparse population density, individuals must travel significant distances within the county to reach services. Most of the county's services, including the only acute care hospital, are in the county seat of Red Bluff (population of 14,710 per the 2020 census).

Due to the county's size and sparse population, transportation is limited, and travel is private-vehicle dependent. Poverty, combined with limited public transportation and large distances may lead to transportation being a potential barrier to proper care.

With the national workforce shortage surrounding the behavioral health occupations, Tehama County struggles to find and retain qualified staff including psychiatrists, clinicians, nurses, and case managers.

The stigma surrounding mental health continues to result in residents being wary of accessing mental health services, especially in an interconnected community where maintaining anonymity and privacy is a complex issue.

Unserved/Underserved Populations in Tehama County

Population assessment is necessary to identify the cultural and linguistic needs of the target population and is critical in designing and planning for the provision of appropriate and effective mental health services.

The following table is a summary of the most recent census data for Tehama County by the U.S. Census Bureau.
Tehama County, California - Census Bureau Profile

Population	Tehama County Estimated Number	Percent	Statewide Percent
Total	65,829		
Under 5	3,836	5.8%	5.4%
5 to 19	13,491	20.5%	19.0%
20 to 64	35,427	53.8%	69.4%
65 and older	13,075	19.9%	16.2%
Female	33,147	50.4%	50.1%
Male	32,682	49.6%	49.9%
White	44,926	68.2%	38.5%
African American	420	0.6%	5.4%
American Indian / Alaska Native	1,881	2.9%	1.4%
Asian	1,027	1.6%	15.8%
Native Hawaiian / Pacific Islander	132	0.2%	0.4%
2 or more races	7,844	11.9%	19.0%
Other	9,599	14.6%	19.5%
Latino or Hispanic (of any race)	17,938	27.2%	40.4%
People with income below poverty level in last 12 months	9,150	13.9%	12.0%

Additionally, the most recent data available to TCHSA demonstrates that the 200% of poverty data for Tehama County exhibits similar numbers to that of the Medi-Cal population except that the percentage of Latino individuals is higher by approximately 5%, at 30.65%. The Caucasian population is 62.5%, with the remaining cultural groups having very small percentages. Youth make up 31.2% of the 200% poverty group, compared to 45.8% of the Medi-Cal population and 25% of the general population. The Serious Mental Illness (SMI) prevalence rates are at 8% for youth and 5.6% for adults in the overall population, and 9.2% for youth and 8.9% for those at the 200% of poverty level. The comparison for males and females is 6.9% females and 5.5% males for the general population, and 10.2% for females and 8.1% for males in the 200% of poverty level. Ethnicity percentages are as follows:

Ethnicity Group	**General Population SMI Prevalence Rate**	**200% of Poverty Level SMI Prevalence Rate**
White	5.6%	9.8%
African American	6.5%	7.9%
Asian	3.5%	5.3%
Pacific Islander	4.0%	0.0%
American Native	8.4%	10.8%
Multi	7.2%	9.5%
Hispanic	6.9%	8.2%

Much of the underserved population of Tehama County are found within two distinct ethnic groups: Latino and Native American populations. Within all ethnic groups, the significant disparities in care can be found among LGBTQ+ individuals and children/youth who are exposed to trauma, and/or are at risk of experiencing juvenile justice involvement. Some of these disparities stem from lack of transportation, stigma, and limited-service locations. Others are due to traditional mental health settings and services not meeting the demand. Additionally, there are limited bilingual providers as well as limited LGBTQ+ focused providers.

Target Population – Medi-Cal, CSS, WET, and PEI	**Disparity**
Latino	Underserved
Native American	Underserved
LGBTQ	Suspected to be significantly underserved

Target Population – PEI Priority Population	Disparity
Underserved cultural populations	Latino and Native American are significantly underserved.
Children/youth in stressed families	Traditionally, Tehama County has had an appropriate penetration rate but has not maintained services sufficiently.
Trauma-exposed youth	See above
Children/youth at risk or experiencing juvenile justice involvement	See above

Strategies to reduce disparities include fostering healthy behaviors, supporting healthy community environments, and supporting good health outcomes for the individual. The unserved and underserved communities are those who have low levels of access and/or use of mental health services and who face pervasive institutional and socioeconomic barriers to obtaining health and mental health care. The use of "Cultural Brokers" engaged in multiple Outreach and Engagement functions in outlying areas assists in bridging the gap between these communities and the service providers. Providing flexible service provisions to meet the needs of underserved and unserved communities, including flexible hours as well as alternative sites for the delivery of services will additionally reduce the challenges faced by target populations. The TCHSA Mobile Crisis Team can be deployed throughout Tehama County to address the needs of the members where they are most likely to accept services (i.e., in their homes, in a public space, in a private office, etc.).

MHSA Component and Program	Program / Location	Service Types / Modes	Evidence-Based Interventions
Community Services & Supports (CSS)			
Access		See CSS, Access	
	Behavioral Health Outpatient Clinic	Case Management, Rehabilitation, Individual Therapy, Group Therapy, Linkage to Other Services, Psychiatry and Tele-Psychiatry	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT
	STANS Wellness & Recovery Center		
	Corning Center, Los Molinos, and Rancho Tehama	Case Management, Rehabilitation, Individual Therapy, Group Therapy, and Linkage to Other Services	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT
	Level 1 Co-Occurring Services	Primary Diagnosis is Substance Use Disorder (SUD) with Mild-to-Moderate Mental Illness	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT, the Matrix Model
	Community Crisis Response Unit (CCRU)	24/ 7 Crisis Intervention Unit	Seeking Safety
Full-Service Partnership (FSP)		See CSS, Full Services Partnership (FSP)	
	Children (0-15 years) Transition-Aged Youth (TAY) (16-25 years)	Case Management, Rehabilitative Service, Individual Therapy, and Group Rehabilitative Therapy	Intensive Home-Based Services (IHBS), Intensive Care Coordination (ICC), and Child & Family Team (CFT) Meetings
	Adults (26-59 years) Older Adults (60+ years)	Case Management, Rehabilitative Service, Individual Therapy, Group Rehabilitative Therapy	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT
	Assisted Outpatient Treatment (AOT)	Court-Mandated FSP-Level Care, Including Case Management, Rehabilitation, Individual Therapy, Group Rehabilitative Therapy	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT
	Co-Occurring Level Two	Co-Occurring Level Two is for Clients with Co-Occurring Disorders with Severe and Persistent Mental Illness who also Have a Substance Use Disorder (SUD) Diagnosis	WRAP, CPT, Therapeutic Drumming, TF-CBT, Seeking Safety, MRT, the Matrix Model (Behavioral Health Co-Occuring or Behavioral Health Court FSP)
Client Employment Programs		See CSS: Client Employment Programs	
	Rehabilitative training and employment as Workforce Employees, supporting services at the STANS Wellness & Recovery Center and/or participating in rehabilitative employment activities (landscaping and others). Workforce Employees are often FSP clients. Peer Advocate is an additional level of employment: Peer Advocates are part of the support system (PEI) provided to individuals and groups at the STANS Wellness and Recovery Center.		
Transitional Housing		See Transitional Housing	
	Transitional Housing	Case Management, Rehabilitation, Individual Therapy, and Group Therapy	

MHSA Component and Program	Program or Location	Report Section
Prevention & Early Intervention (PEI)		
Early Intervention		
	Mobile Crisis Team	PEI: Early Intervention
	Community Engagement & Outreach	
Stigma Reduction		
	Mental Health First Aid (MHFA) Training	PEI: Stigma-Reduction
	Crisis Intervention Team (CIT) Training - Law Enforcement, First Responders, and Civilian Staff	
Suicide Prevention		
	Suicide Prevention Activities, Events, & Social Marketing	PEI: Suicide Prevention
	Applied Suicide Intervention Skills Training (ASIST)	
Parenting and Family Support		
	Nurturing Families	PEI: Parenting and Family Support
	Support for Family Members and Caregivers & First Episode Psychosis (FEP)	
Evidence-Based Interventions		
	Trauma-Focused Cognitive Behavioral Therapy (TF-CBT)	PEI: Evidence-Based Interventions
	Cognitive Processing Therapy (CPT)	
	Therapeutic Drumming	
Peer Advocate Program		
	TalkLINE Staffing & Community Outreach	PEI: Peer Advocate Program
	Groups & Social Engagements	
	Peer Counseling	
Innovation (INN)		
	Help@Hand	INN: Help@Hand
Workforce Education and Training (WET)		
	Supports training and education for TCHSA staff that promotes efficacy, staff expansion, and best practices	Workforce Education and Training (WET)
Capital Facilities and Technological Needs (CFTN)		
	Electronic Health Records (EHR) System	Capital Facilities and Technological Needs (CFTN)
Permanent Supportive Housing (PSH)		
	Supportive housing in which the County agrees to provide services to residents for the term of the loan, approximately 50 years	Permanent Supportive Housing (PSH)

COMMUNITY SERVICES & SUPPORTS (CSS)

Community Services & Supports (CSS) are programs and strategies that:

- Provide and improve access to the unserved and underserved populations.
- Deliver Full-Service Partnerships (FSP's) (a "whatever it takes" level of service).
- Establish client employment programs.
- Assist clients with transitional housing.
- Focus on a recovery-based approach to existing systems and services.

CSS: Focus

Behavioral Health CSS are provided with a focus on wellness, resiliency, and recovery; to include community collaboration, integrated and cultural competence, and dedication to the unserved and underserved within the county.

CSS: Allocation

MHSA funds vary depending on economic conditions and other factors. Considering the volatility of this funding source, Tehama County Health Services Agency (TCHSA) expects revenue estimates may change. The focus of MHSA will be on the continuation/expansion of existing programs and services. TCHSA will continue to comply with all spending guidance distributed from the Governor of California and the California Department of Health Care Services (DHCS) to provide services to our clients. Any stated budgets are merely current estimates and are not meant to be prescriptive in nature.

FY 2024-25	FY 2025-26
$3,257,752	$3,503,490

MHSA states that services provided should focus on **recovery** & resilience.

What does "recovery" mean?

"Recovery embraces all aspects of life, including housing, employment, education, mental health and healthcare treatment and services, complementary and naturalistic services, addictions treatment, spirituality, creativity, social networks, community participation, and family supports as determined by the person.
Families, providers, organizations, systems, communities, and society play crucial roles in creating and maintaining meaningful opportunities for consumer access to these supports."

Recovery is when people begin to experience themselves as a person in recovery rather than a person with a mental illness.

The 10 Fundamental Components of Recovery As Amended by the CA Association of Social Rehabilitation Agencies. January 2008

CSS: Access

Fiscal Year	# of Persons Served	Cost Per Person
2022-23	1,382	$1,065.61

Services and service access is provided in two ways; first, through physical service locations, and second, through programs that grant access to mental health services.
The delivery of services focuses on wellness, resiliency, and recovery through community collaboration, integrated and cultural competence, and striving to reach those who are unserved and/or underserved within our community.

TCHSA's access centers provide clients with case management, psychosocial rehabilitation, individual therapy, group therapy, linkage to other services, psychiatry, medication evaluation, tele-psychiatry, crisis intervention, assessment, referrals for needed services, and peer run and consumer-directed services. In Red Bluff, these centers are the Behavioral Health Outpatient Clinic (BHOP), the STANS Wellness & Recovery Center, and the Community Crisis Response Unit (CCRU). In southern Tehama County in the city of Corning, TCHSA has an additional Outpatient Clinic where, at a minimum, there is at least one bi-lingual, Spanish-speaking staff member available to clients.

Groups focus on psychosocial rehabilitation by helping people develop the social, emotional, and intellectual skills they need to live happily with the smallest amount of professional assistance possible. Broadly, rehabilitative groups focus on two areas (Coping Skills and Developing Healthy Resources) that help reduce the stresses experienced by clients in recovery from mental illness. By learning coping skills and developing healthy resources (both internal and among peers, friends, and family), the clients are better equipped to successfully navigate stressors, develop resiliency, attain life stability, and minimize crisis events. By decreasing crisis events, the chance of hospitalization, homelessness, and other negative outcomes that are disruptive to the client and the community are also decreased.

Groups enhance individual therapy and provide rehabilitative support with the goal of community integration and stability. Groups also provide structured opportunities for socialization and community building, decreasing the isolation often experienced by those facing mental health challenges.

Evidence-based interventions used at access centers include Wellness Recovery Action Plan (WRAP), Cognitive Processing Therapy (CPT), Trauma Focused Cognitive Behavioral Therapy (TF CBT), Seeking Safety, Moral Reconation Therapy (MRT), and Therapeutic Drumming.

Access Centers Hours of Service			
Fiscal Year	BHOP	Corning	Outlying
2022-23	28,651.95	390.27	392.58

CSS: Access: Behavioral Health Outpatient Clinic (BHOP)

Located on the Walnut Street Campus in Red Bluff, CA, the Outpatient Clinic is an entry point to services for behavioral health clients, offering case management, rehabilitation, individual therapy, linkage to other services, psychiatry, tele-psychiatry, and Full-Service Partnership (FSP) level care. Services are available Monday through Friday from 8:00am – 5:00pm.

Rehabilitation
Psychosocial rehabilitation (rehabilitation) supports recovery, integration within the community (through work, school, and social involvement) and an optimal quality of life for someone living with serious mental illness.

CSS: Access: STANS Wellness & Recovery Center

Additionally located on the Walnut Street Campus is the STANS Center, focusing primarily on the provision of peer led groups, Monday through Friday, 8:00am – 5:00pm. STANS is an acronym for Strength, Treatment, Activities, Networking, and Service. Groups include Gardening, Food Security/Nutrition, Therapeutic Drumming, Social Interactions, Meditation, Physical Exercise, Anger Management, and World Celebrations (a study of cultures from around the world).

CSS: Access: Corning Center, Los Molinos, and Rancho Tehama

Services through the Corning Center are well-established and available to all residents with a focus on serving the Latino community. Behavioral Health staff at the Corning Center are, whenever possible, clinicians and staff who are bi-lingual Spanish.

It is the goal of TCHSA to continue expanding services to our more remote communities through the introduction of Prevention & Early Intervention (PEI) programs as we strengthen our ability to serve the unserved and underserved populations.

CSS: Access: Level 1 Co-Occurring Services

The goal of TCHSA's Co-Occurring programs is to help clients simultaneously address both mental illness and substance use. If a mental health client with substance use issues does not receive services that address both areas, the client does not receive the tools necessary for recovery.

Programs that address both mental health issues and substance use—not just one issue or the other—are often referred to as "Co-Occurring" services. By providing services that address both issues, the services provided for one issue is "Leveraged" and outcomes improve.

Co-Occurring Level 1 Staff Hours

Fiscal Year	Staff Hours
2022-23	3,948.95

TCHSA offers Co-Occurring services that fall within two separate levels. Both Co-Occurring programs are provided jointly by Behavioral Health and Substance Use Recovery Services. National studies find that approximately half of those who experience mental illness will also experience substance use disorder and vice versa (National Institute on Drug Abuse). 18% of Americans ages 18 and up experience some form of mental illness (SAMHSA's 2014 National Survey on Drug Use and Health).

Co-Occurring Level 1 serves clients who would usually not receive mental health services because their primary diagnosis is a substance use disorder, leaving a significant gap in both stabilization and on-going care. To mitigate this gap in services, Level 1 services are funded under MHSA CSS Access. The criteria for Level 1 treatment specifies that clients have a primary diagnosis of substance use disorder and a secondary diagnosis (DSM 5) of a mild-to-moderate mental health issue. Level 1 clients receive services through Substance Use Recovery Services (SURS) and, in addition to the core SURS program, receive a specialized curriculum of groups focusing on co-occurring issues co-led by SURS and Behavioral Health staff. Level 1 groups include Seeking Safety and Wellness Action Recovery Plan (WRAP). Where appropriate, clients also receive individualized counseling from Behavioral Health clinicians, or treatment may include a trauma-based modality (most commonly CPT).

Co-occurring Level 2 is a specialized FSP program with a focus on Co-Occurring and is funded under CSS FSP (see also FSP). The criteria for Co-Occurring Level 2 is a primary diagnosis of severe and persistent mental illness (DSM 5) and a secondary moderate-to-severe substance use diagnosis. Level 2 clients receive services through the FSP program and, in addition to core FSP services, clients receive a specialized curriculum of groups (again, co-led by Behavioral Health and SURS) that includes WRAP, Seeking Safety and the Matrix model (an evidence-based intensive outpatient treatment program for alcohol and drugs, with proven efficacy in methamphetamine addiction. If appropriate clients may also receive individualized counseling with a TCHSA clinician (most commonly CPT).

CSS: Access: Community Crisis Response Unit (CCRU)

The Community Crisis Response Unit (CCRU) provides 24/7 crisis stabilization for up to 23 hours and is available to community members regardless of a client's ability to pay.

The CCRU serves dual purposes. First, the CCRU provides a safe environment for a client to work through a mental health crisis with a mental health professional. CCRU staff employ "Seeking Safety", an evidence-based practice for crisis-level mental health events. Seeking Safety focuses on putting together an actionable crisis-recovery plan.

CCRU, Unique Services

Fiscal Year	Unique Individuals Served
2022-23	Data not available

The CCRU's second function is as the designated facility for the evaluation of individuals related to "5150" processes for when people, as the result of a mental health issue, can be held for up to 72 hours due to being gravely ill or a danger to themselves or others. The CCRU's weekly 5150-related volume ranges from 10 to 20 clients. By providing a safe therapeutic setting, some individuals avoid being sent to a higher level of care and can return to the community with a Seeking Safety action plan in place.

In response to the California Department of Healthcare Services (DHCS) Behavioral Health Information Notice (BHIN) 23-025, TCHSA implemented Mobile Crisis Services across the County beginning January 18, 2024 (See Prevention & Early Intervention (PEI): Early Intervention: Mobile Crisis Team). This change in how and where services are delivered means that the Community Crisis Response Unit (CCRU) at 1850 Walnut Street, Red Bluff was closed on January 17, 2024. Instead of needing to come to TCHSA, the Mobile Crisis Team can come to you when appropriate!

CSS: Full-Service Partnership (FSP)

Full-Service Partnership (FSP) is a high-intensity model of care focus designed to avoid the trauma, cost and disruption of hospitalization, incarceration, homelessness, or other negative outcomes. FSP is defined and required by MHSA. FSP is a significant component of MHSA funding receiving a minimum of 51% of CSS spending or approximately 40% of annual MHSA funds.

FSP # of Clients Projected (Fiscal Year & Age Group)

Fiscal Year	Children (0-15)	TAY (16-25)	Adult (26-59)	Older Adults (60+)
2023/2024	10	12	60	20
2024/2025	10	13	65	25
2025/2026	12	15	70	28

FSP-level services result in fewer hospitalizations and fewer encounters with law enforcement. By stabilization through FSP, negative disruption is reduced both for the client, family members, and the community.

Available to children, Transition-Age Youth (TAY), adults, and older adults with a major mental health diagnosis, the FSP client profile includes recent crisis and/or emergency room psychiatric events, being homeless or at risk of homelessness and/or recent incarceration or risk of incarceration.

> "FSP clients experienced decreased rates of homelessness and justice system detention, as well as decreased utilization of inpatient hospitalization for mental health."
>
> *Evaluation of the Mental Health Services Act in Los Angeles County. RAND Corporation, 2018*

FSP has unique low client-to-staff ratio and a "whatever it takes" approach to supporting recovery as efficiently and thoroughly as possible. TCHSA's FSP program follows the MHSA legal mandate of "client-driven" and includes adherence to evidence-based practices including (but not limited to) WRAP. WRAP requires clients' active involvement in their own recovery and is a cornerstone of FSP and other TCHSA programs. In addition to mental health recovery services, FSP services include supports for housing, employment, and training/education. TCHSA connects FSP-level clients to services that stabilize their health benefits and finances. These evidence-based practices are provided by TCHSA-BH and through TCHSA partnering with outside providers to serve clients within Tehama County.

FSP # of Clients by Fiscal Year and Age Group

Fiscal Year	Children (0-15)	TAY (16-25)	Adult (26-59)	Older Adults (60+)
2022/2023	3	1	47	15

FSP Cost per Individual by Fiscal Year and Age Group

Fiscal Year	Children (0-15)	TAY (16-25)	Adult (26-59)	Older Adults (60+)
2022/2023	$23,136.50	$23,136.50	$24,019.30	$24,019.30

Within the FSP level of care, clients that have co-occurring mental health and substance use issues receive services that address both areas. In the FSP specialized program, mental health is the lead diagnosis, as a co-occurring level two. Co-occurring level one programs are funded under CSS Access.

CSS: FSP: Children (0-15 years); Transition-Aged Youth (TAY) (16-25 years)

The County has engaged with contracted entities to provide FSP-level care for this demographic.

Children (0-15 years)

Remi Vista, Inc. provides Assessment, Collateral, Group Therapy, Individual Therapy, Plan Development, Group and Individual Rehabilitation, Therapeutic Behavioral Services (TBS), Intensive Care Coordination (ICC), Intensive Home-Based Services (IHBS), Brokerage and Linkage, Crisis Intervention, and Medication Support Services for those aged 0-15 years.

Transition-Aged Youth (TAY) (16-25 years)

Victor Community Support Services, Inc. provides Assessment, Collateral, Group Therapy, Individual Therapy, Plan Development, Group and Individual Rehabilitation, Therapeutic Behavioral Services (TBS), Intensive Care Coordination (ICC), Intensive Home-Based Services (IHBS), Brokerage and Linkage, Crisis Intervention, and Medication Support Services for those aged 16-25 years.

CSS: FSP: Adults (26-59 years) and Older Adults (60+ years)

These services are provided through the Tehama County Health Services Agency-Behavioral Health (TCHSA-BH) Behavioral Health Outpatient Clinic (BHOP) and are delivered on-site by Therapists and Case Resource Specialists.

CSS: FSP: Assisted Outpatient Treatment (AOT)

Assisted Outpatient Treatment (AOT) is a modality used to implement “Laura’s Law”.

An AOT program involves other agencies including law enforcement and the court system, as well as the use of a court order when no other options are available. The mental health treatment portion of AOT is eligible for MHSA funding.

AOT services are community-based mental health services under specific circumstances in which an individual is not engaging in mental health services and presents a danger to themselves or others.

To become an AOT client, the court must find that non-compliance with mental health treatment has been a significant factor resulting in at least two hospitalizations within the immediately preceding 36 months, and/or mental illness resulted in one or more acts of serious and violent behavior towards self or others within the immediately preceding 48 months.

The table below summarizes basic criteria for AOT candidacy:

AREA	CRITERIA	TIMEFRAME	OCCURANCES
Age	18 years or older		
Residency	County resident		
Diagnosis	Serious Mental Disorder (WIC 5600.3), can include co-occurring disorders.		
Treatment	Has refused opportunities to participate in treatment.		
Risk	Person is unlikely to survive safely in the community.		
Court must find that non-compliance with mental health treatment has resulted in:	Hospitalization or incarceration	36 months	Two (2) or more
	and/or		
	Acts of serious, violent behavior towards self or others	48 months	One (1) or more

CSS: FSP: Co-Occurring Level Two

Programs that address both mental health issues and substance use—not just one issue or the other—are often referred to as "Co-Occurring" services. By providing services that address both issues, the services provided for one issue is "Leveraged" and outcomes improve.

The goal of TCHSA's Co-Occurring Services, with Severe and Persistent Mental Illness as a Lead Diagnosis program is to help clients simultaneously address both mental illness and substance use. If a mental health client with substance use issues does not receive services that address both areas, the client does not receive the tools necessary for recovery.

Co-occurring Level 2 is a specialized FSP program and is funded under CSS FSP. The criteria for Co-Occurring Level 2 is a primary diagnosis of severe and persistent mental illness (DSM 5) and a secondary moderate-to-severe substance use diagnosis. Level 2 clients receive services through the FSP program and, in addition to core FSP services, clients receive a specialized group curriculum (again, co-led by Behavioral Health and SURS) that includes WRAP, Seeking Safety and the Matrix model (an evidence-based intensive outpatient treatment program for alcohol and drugs, with proven efficacy in methamphetamine addiction). If appropriate, clients may also receive individualized counseling with a TCHSA clinician (most commonly Cognitive Processing Therapy).

CSS: Client Employment Programs

Behavioral Health provides vocational training to adult and older adult clients, including the employment of Workforce Employees. Formerly TCHSA "stipend" workers, in 2016 and 2017, TCHSA restructured and improved the client employment program including moving the program under a contract with North Valley Catholic Social Service (NVCSS). The employment program has fewer employees who receive more training and gain the experience of being full employees of a non-profit agency. As paid employees, these positions more fully mirror "real world" employment experience and therefore, better support the goals of growth and employment in the community.

As vocational trainees, Workforce Employees complete wellness and recovery-focused training provided by NVCSS supervisors. After training, participants are assigned to work in one of several areas: STANS Wellness & Recovery Center, Behavioral Health Outpatient (BHOP) Clinic, a landscaping program, and a food catering program where participants can earn their food handler certification. Workforce Employees are hired for a nine-month period (additional employment series are considered depending on circumstances), receive supportive employment, and develop marketable skills with the goal of finding work in the community.

Workforce Employees are often FSP clients who participate in rehabilitative training and employment, supporting services at the STANS Wellness & Recovery Center.

Workforce Employee Hours

Fiscal Year	Hours Worked	# of Staff
2022-23	4,302	6

CSS: Transitional Housing

MHSA requires mental health services and programs designed to avoid homelessness, incarceration, hospitalization, and other negative outcomes. Related to housing, transitional housing provides housing while a client is being stabilized and is pending permanent supports. Transitional housing participation includes bedrock services of case management, psychiatry and medication support, rehabilitation, and individual and group therapy. Clients in transitional housing are almost always involved in services at the STANS Wellness & Recovery Center and are often FSP-level clients.

Nights of Paid Housing	Fiscal Year 2022-23	Nights provided – 1,365

Transitional housing is a key tool in stabilization and rehabilitation. Existing transitional housing in Tehama County is insufficient to serve the needs of its severely mentally ill clients. TCHSA has one transitional housing unit, Gentry House, which can accommodate five clients and is typically full. The limited space within transitional housing creates issues for both clients and Behavioral Health programs/staff.

As of Spring 2021, homeless sheltering in Tehama County is provided in Red Bluff only, at separate church locations on a rotating schedule and limited to winter months (November through April). Clients who are not yet stabilized are often homeless, on the verge of homelessness, or are under-housed (staying in a series of temporary situations). Severely mentally ill clients often face homelessness again when they have been stable and housed but experience a crisis.

Clients who do apply for housing wait approximately three months after the application is submitted. Temporary housing is needed while permanent housing is found. Clients may have bad credit and prior rental histories that complicate any rental process. Staying in the county homeless shelter or remaining homeless presents obstacles to treatment and can result in increased time and effort: For example, if clients are not in an identifiable and secure housing location, it is a challenge to maintain contact with that client. If contact and services are not maintained, a client's situation is more likely to deteriorate, and this results in additional staff time and use of public resources.

The Poor and the Homeless (P.A.T.H.) Tehama Plaza Navigation Center is scheduled to open in late Spring 2024 and will have a combined total of 64 single beds divided into men's and women's dormitories. Additionally, there will be one family dormitory available. Day shelter services will be available 9 a.m. to 7 p.m. for those experiencing homelessness and low-income challenges. On-site case management will be provided to assist those in need with transitioning to stable and permanent housing. As well as being a temporary shelter, the Navigation Center will feature a community garden, smoking area, pet supplies, a play area for the dogs accompanying the clients, and a cafeteria that will serve breakfast, lunch, and dinner daily.

PREVENTION & EARLY INTERVENTION (PEI)

The Prevention and Early Intervention (PEI) portion of MHSA "is intended to reduce the long-term, adverse impacts of untreated mental illness by reducing barriers to care prior to first onset of a mental illness or before that illness becomes severe and disabling." ("Finding Solutions." MHSOAC. November 2016). Services include those that prevent mental illness from becoming more severe and those that reduce the duration of untreated severe mental illness. Specifically, PEI seeks to reduce negative outcomes that may result from untreated mental illness including suicide, incarcerations, prolonged suffering, hospitalization, and homelessness.

PEI Cost per Person

Fiscal Year	# of Persons Served	Cost Per Person
2022-23	3760	$286.54

PEI: Allocation

MHSA funds vary depending on economic conditions and other factors. Considering the volatility of this funding source, Tehama County Health Services Agency (TCHSA) expects revenue estimates may change. The focus of MHSA will be on the continuation/expansion of existing programs and services. TCHSA will continue to comply with all spending guidance distributed from the Governor of California and the California Department of Health Care Services (DHCS) to provide services to our clients. Any stated budgets are merely current estimates and are not meant to be prescriptive in nature.

FY 2024-25	FY 2025-26
$928,035	$933,157

PEI: Demographics

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA-Article 5 Reporting Requirements, Section 3560.010, 8€ and will report demographics for the county's entire Prevention and Early Intervention Component instead of by each program or strategy.

Demographics:			
With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA - Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the County's entire Prevention and Early Intervention Component instead of by each program or strategy.			
Age Groups	FY 2020/21	FY 2021/22	FY 2022/23
0-15 (children/youth)	1	188	223
16-25 (transition age youth)	10	1,684	1,844
26-59 (adult)	80	748	886
ages 60+ (older adults)	9	96	172
Declined to answer	68	675	635
Race by category			
American Indian or Alaska Native	3	118	122
Asian	1	24	27
Black or African American	4	44	53

Native Hawaiian or Pacific Islander	1	34	33
White	69	1,594	2,223
Other	9	492	524
More than one race	5	85	107
Declined to answer	76	1,000	671
Ethnicity by category			
Hispanic or Latino/x			
Caribbean		7	6
Central American	2	34	35
Mexican/Mexican American/Chicano	26	714	881
Puerto Rican	1	8	15
South American			
Other	3	56	79
Non-Hispanic or Non-Latino/x			
African	2	24	25
Asian Indian/South Asian	1		5
Cambodian			
Chinese			
Eastern European	5	119	154
European	19	390	581
Filipino	1	15	22
Japanese		7	13
Korean			
Middle Eastern			
Vietnamese			
Other	8	254	356
More than one ethnicity	5	68	77
Declined to answer	95	1695	1,511
Primary Language			
English	93	2,204	2,626
Spanish	10	305	413
Decline to answer	65	882	721
Sexual Orientation			
Gay or Lesbian	1	12	27

Heterosexual or Straight		100	2,221	2,781
Bisexual		4	15	17
Questioning or unsure of orientation			7	12
Queer		1	5	7
Another Sexual Orientation		2	7	13
Declined to answer		62	1,134	903
Disability (Physical or Mental Impairment or Medical Condition lasting at least six months that substantially limits a major life activity, which is not the result of a severe mental illness.				
Yes		9	67	77
	Communication			
	Difficulty seeing		12	22
	Difficulty hearing, or being understood	1	14	18
	Other		5	8
	Mental domain not including a mental illness (Including, but not limited to a learning disability, developmental disability, dementia)	6	20	23
	Physical/mobility domain		25	27
	Chronic health condition (including, but not limited to, chronic pain)	3	23	26
	Other			
No		89	1,071	2,657
Declined to answer		70	2,253	1,026
Veteran Status				
Yes		10	135	155
No		94	1,003	1,549
Declined to answer		64	2,253	2,056
Gender				
	Assigned sex at birth			
	Male	19	407	735
	Female	88	2,153	2,553
	Declined to answer	61	831	472
	Current Gender Identity			
	Male	20	408	733
	Female	78	2,142	2,544

	Transgender			
	Genderqueer			
	Questioning/Unsure			
	Another gender identity		2	3
	Declined to answer	69	839	480

PEI: Early Intervention

MHSA Early Intervention programs focus on providing services to those in need prior to an event leading to a severe and persistent condition.

PEI: Early Intervention: Mobile Crisis Team

In response to the California Department of Healthcare Services (DHCS) Behavioral Health Information Notice (BHIN) 23-025, TCHSA implemented Mobile Crisis Services across the County beginning January 18, 2024. Services are available 24 hours a day, 7 days a week, 365 days a year and are designed to provide intervention, de-escalation, and relief to people wherever they are, including at home, work, schools, or on the street. Anyone can call, for themselves or for someone else in crisis in Tehama County. Services may be provided via telephone, telehealth or in person, and include crisis intervention and assessment, referrals for other mental health services such as therapy, and linkage to other healthcare services and/or substance use treatment.

Mobile Crisis Services help ensure that everyone has year-long access to crisis services and creates meaningful interactions with community members. Crisis interventions and wraparound services begin while the individual is in a community-based setting. Delivering services in community-based settings assists with streamlining the delivery of services, increasing access to behavioral health services, and promptly connecting individuals to a wide array of services through earlier intervention.

Mobile crisis services can be access by calling the Tehama County Health Services Behavioral Health Hotline at **1-800-240-3208** or the Suicide and Crisis Lifeline at **988**.

This change in how and where services are delivered means that the Community Crisis Response Unit (CCRU) at 1850 Walnut Street, Red Bluff was closed on January 17, 2024. Instead of needing to come to TCHSA, the Mobile Crisis Team can come to you when appropriate!

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Mobile Crisis Team

PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2022/2023:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Early Intervention: Community Engagement & Outreach

Community Engagement & Outreach encompasses a variety of activities such as expanding services for the Latino community including bilingual Spanish clinicians, provision of cultural sensitivity training to service providers, Latino community outreach activities, and general community education activities. Corning (south county) and Los Molinos (east county) are key communities that need bilingual Spanish services and Latino outreach.

Tehama is geographically large, and a barrier to accessing care is lack of affordable transportation and/or not being able to travel into Red Bluff or another regional center for services. Providing services in Manton, Payne's Creek, and other areas of the county remain strong goals of TCHSA.

TCHSA continues to partner with Latino Outreach of Tehama County, a local non-profit, to provide events and services. Major outreach events include a Cinco de Mayo family event and a county multi-cultural health fair in collaboration with multiple community partners. In addition to partnership events, TCHSA staff actively network with the Latino community through CPPP outreach events in Corning with bilingual Spanish support.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Community Engagement & Outreach
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2022/2023:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical

Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.
Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Stigma Reduction

Stigma has been ranked the lowest barrier in accessing mental health care; however, being too sick to engage in services, not having insurance, or reliable transportation are significant barriers to the rural residents of Tehama County.

PEI: Stigma Reduction: Mental Health First Aid (MHFA) Training

Mental Health First Aid (MHFA) is an international evidence-based program and is comparable to medical first aid trainings by the Red Cross: Instead of physical first aid, MHFA focuses on mental health. The first outcome of the MHFA program is training individuals in basic intervention techniques. MHFA teaches ways to identify signs and symptoms of mental illness and provides insight on how to advocate that an individual seeks proper care. A second outcome of MHFA is stigma reduction. By increasing knowledge and familiarity around mental health issues, MHFA training reduces fear and stigma around mental illness.

Surveys are provided to the participants before and after training in accordance with the California Code of Regulations, Title 9 §§ 3750(d); 3755(f)(3), and are provided below:

Mental Health FIRST AID
from NATIONAL COUNCIL FOR MENTAL WELLBEING

Adult Mental Health First Aid

Opinions Quiz

Please circle your reaction to each of the following statements.

1. **It is not a good idea to ask someone if they are feeling suicidal in case you put the idea in their head.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
2. **Schizophrenia is one of the most common mental disorders.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
3. **If someone has a traumatic experience, it is best to make them talk about it as soon as possible.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
4. **Males complete suicide four times more frequently than females.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
5. **Antidepressant medication works right away.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
6. **It is best to get someone having a panic attack to breathe into a paper bag.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
7. **A first-aider can distinguish a panic attack from a heart attack.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
8. **Exercise can help relieve depressive and anxiety disorders.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
9. **People with psychosis usually come from dysfunctional families.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW

10. **It is best not to try to reason with people having delusions.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
11. **People who talk about suicide don't attempt suicide.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
12. **Psychosis is a lifelong illness.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
13. **People with psychosis are more at risk of being victims of violent crime.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
14. **Smoking is much more common among people with mental health problems.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
15. **People with mental health problems tend to have a better outcome if family members are not critical of them.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW



Please indicate whether you agree, disagree, or are unsure of the statements below.

Q1. It is not a good idea to ask someone if they are feeling suicidal in case you put the idea into his or her head.
AGREE DISAGREE DON'T KNOW

Q2. Depression tends to show up earlier in a young person's life than anxiety.
AGREE DISAGREE DON'T KNOW

Q3. If a young person experiences a trauma, it is best to make him or her talk about it as soon as possible.
AGREE DISAGREE DON'T KNOW

Q4. They may not need it right away, but eventually everyone with a mental health problem needs professional treatment.
AGREE DISAGREE DON'T KNOW

Q5. Knowledge about the impact of medication for youth is limited compared to what we know about adults.
AGREE DISAGREE DON'T KNOW

Q6. It is best to get a person having a panic attack to breathe into a paper bag.
AGREE DISAGREE DON'T KNOW

Q7. A first-aider can distinguish a panic attack from a heart attack.
AGREE DISAGREE DON'T KNOW

Q8. Exercise can help relieve depressive and anxiety disorders.
AGREE DISAGREE DON'T KNOW

Q9. Schizophrenia is a relatively common diagnosis for youth under the age of 18.
AGREE DISAGREE DON'T KNOW

Q10. It is best not to try to reason with people having delusions.
AGREE DISAGREE DON'T KNOW

Q11. People who talk about suicide don't complete suicide.
AGREE DISAGREE DON'T KNOW

Q12. When talking to someone about suicide, it is best to be indirect and not use the word "kill" so that you don't upset the person.
AGREE DISAGREE DON'T KNOW

Q13. Trauma is a risk factor in almost every type of mental illness.
AGREE DISAGREE DON'T KNOW

Q14. Spirituality can be a protective factor --- keeping a young person from developing a mental illness or minimizing the impact of the illness.
AGREE DISAGREE DON'T KNOW

Q15. People with mental health problems tend to have a better outcome if family members are not critical of them.
AGREE DISAGREE DON'T KNOW

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Mental Health First Aid (MHFA) Training
PEI Component Type: Stigma Reduction
Unduplicated Number of Individuals Served in FY 2022/2023:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.
Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Stigma Reduction: Crisis Intervention Team (CIT) Training – Law Enforcement, First Responders, and Civilian Staff

CIT is designed to help law enforcement and first responders (via a two-day training seminar) manage events and encounters that involve individuals suffering from mental illness. Recently added is a one-day session geared towards the education of civilian staff members in the areas of the dynamics of homelessness, de-escalation techniques, an overview of mental illness signs and symptoms, returning veterans, suicide awareness, and problem customers.

Surveys are provided to the participants before and after training in accordance with the California Code of Regulations, Title 9 §§ 3750(d); 3755(f)(3), and are provided below:

PRE TEST

CRISIS INTERVENTION TEAM TRAINING

Name:_____ Date:_____

1. A police officer must obtain an emergency protective order from a judge or magistrate prior to placing a person in a mental health facility for 72 hours of evaluation and treatment.

   a. True
   b. False

2. Some factors for career resilience are:

   a. Remember to express gratitude.
   b. Exercise
   c. Stay socially connected
   d. Focus on what you can control
   e. All of the above

3. Which are signs of psychosis?

   a. Hearing or seeing things which don't actually exist
   b. Mistaken perceptions
   c. Fixed false beliefs
   d. All of the above

4. Key factors in Suicide by Cop are all EXCEPT:

   a. Look for abnormally, abnormal behavior with the subject
   b. Be aware of "countdown behavior"
   c. Always maintain officer safety
   d. Take extra ordinary steps to prevent suicidal behavior from being carried out.

5. What should you consider when contacting a citizen with mental illness?
   a. Demeanor
   b. Environment
   c. Awareness of you as a peace officer
   d. All the above

1

6. An officer describing a suspect as being "in a state of excited delirium" is technically a descriptive phrase

   a. True
   b. False

7. A person with autism spectrum disorder may.....
   Exhibit self-endangering behaviors

   a. Not perceive danger as others might perceive
   b. Run Away
   c. Echo others words
   d. All the above

8. Persons with developmental disabilities usually do not begin to show symptoms until their early 20's.

   a. True
   b. False

9. Persons may be taken into custody pursuant to 5150 W & I if:

   a. They are refusing to take their medications as prescribed by their physician
   b. They are, as a result of a mental disorder, a danger to themselves, a danger to others or gravely disabled
   c. They walk around talking to themselves
   d. All the above

10. The percent of the US population with a diagnosable mental illness is:

    a. 1%
    b. 5%
    c. 20%
    d. Over 40%

11. Suicide "predictors(s)" is/are:

    a. Current plan
    b. Prior suicidal behavior
    c. Lack of resources/support
    d. All of the above

12. When dealing with someone who is in a mental health crisis, it often helps to turn down your police radio, reduce outside distractions, and talk calmly but firmly

2

a. True
b. False

13. A developmental disability is a disability resulting from cognitive impairment such as cerebral palsy, autism, epilepsy, or other disabling conditions, has its onset before the age of 18 and has the probability of continuing throughout the life of the individual.

a. True
b. False

14. Section 8102 W & I authorize a police officer to confiscate the following firearms from an individual detained pursuant to 5150 W & I.

a. Any firearm in his/her possession
b. Any firearm under his/her control
c. Any firearm he/she is found to own
d. All the above

15. Which of the following can contribute to an Agitate Chaotic Event (ACE)?

a. Alcohol withdrawal
b. Energy drinks
c. Traumatic Brain Injury
d. Drug addiction
e. All the above

16. According to **HIPPA** regulations, what information can police officers expect when they contact mental health?

a. Most recent therapy notes
b. Detailed client history
c. Number of psychiatric hospitalizations
d. "Minimal necessary" to perform job function

17. Which of the following are common symptoms of major depression?

a. Decreased sleep, decreased appetite, sad mood
b. Increased sleep, increased appetite, feeling numb
c. Agitation, irritability, poor concentration
d. All the above

18. Schizophrenia is a psychotic disorder that describes an individual who has difficulty distinguishing fantasy from reality.

a. True
b. False

19. A person with an intellectual or developmental disability

a. May not communicate at age level
b. May not behave at age level
c. Will completely understand consequences of the situation
d. All the above
e. A and B only

20. Which is **NOT** true?

a. Schizophrenia has a genetic component related to it
b. Schizophrenia may possibly have environmental factors related to it
c. Schizophrenia can be induced by illicit drugs, such as marijuana
d. Schizophrenia is somewhat manageable with proper medication compliance
e. Schizophrenics should always be placed on a "5150" hold if found wandering the streets at 0300 hours.

21. In Bipolar Disorder, symptoms of mania may include

f. Increased energy and activity
g. Pressured speech
h. Grandiosity
i. Racing thoughts
j. All the above

22. Which of the following is not included in the directions as stated in the case of Glenn vs Washington County

a. Slow it down
b. Do not increase the subjects level of anxiety or excitement
c. Remember your duty to prevent harm
d. Attempt to develop rapport
e. Time is on your side

23. Instantaneous death is defined by the World Health Organization as death that Occurs within 5 minutes after the onset of symptoms.

a. True
b. False

24. An example of a "critical incident" that can personally affect a first responder is:

a. Death of the family pet
b. Divorce
c. Officer involved shooting
d. Witnessing a terrible accident
e. The loss of a fellow employee
k. Any, or all the above

25. Mental illness is

a. A medical condition
b. A sign of weakness
c. Volitional (a choice)

26. Which of these factors can contribute to mental illness?

a. Nature (Genetics)
b. Nurture (Family environment, other illnesses, substance use)
c. Trauma exposure including Adult and Adverse Childhood Experiences (ACE)
d. All the above

POST TEST

CRISIS INTERVENTION TEAM TRAINING

Name:_____ Date:_____

WOULD YOU RECOMMEND THIS CLASS TO OTHERS *(circle one)*

YES NO

1. A police officer must obtain an emergency protective order from a judge or magistrate prior to placing a person in a mental health facility for 72 hours of evaluation and treatment.

   a. True
   b. False

2. Some factors for career resilience are:

   a. Remember to express gratitude.
   b. Exercise
   c. Stay socially connected
   d. Focus on what you can control
   e. All of the above

3. Which are signs of psychosis?

   a. Hearing or seeing things which don't actually exist
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   a. Look for abnormally, abnormal behavior with the subject
   b. Be aware of "countdown behavior"
   c. Always maintain officer safety
   d. Take extra ordinary steps to prevent suicidal behavior from being carried out.

1

5. What should you consider when contacting a citizen with mental illness?
   a. Demeanor
   b. Environment
   c. Awareness of you as a peace officer
   d. All the above

6. An officer is prohibited from using the term "excited delirium" to categorize the behavior of an individual, but may describe the actual behavior that is observed.

   a. True
   b. False

7. A person with autism spectrum disorder may.....
   Exhibit self-endangering behaviors

   a. Not perceive danger as others might perceive
   b. Run Away
   c. Echo others words
   d. All the above

8. Persons with developmental disabilities usually do not begin to show symptoms until their early 20's.

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9. Persons may be taken into custody pursuant to 5150 W & I if:

   a. They are refusing to take their medications as prescribed by their physician
   b. They are, as a result of a mental disorder, a danger to themselves, a danger to others or gravely disabled
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    d. Over 40%

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    b. Prior suicidal behavior
    c. Lack of resources/support
    d. All of the above

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    a. True
    b. False

13. A developmental disability is a disability resulting from cognitive i palsy, autism, epilepsy, or other disabling conditions, has its onset I the probability of continuing throughout the life of the individual.

    a. True
    b. False

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    a. Any firearm in his/her possession
    b. Any firearm under his/her control
    c. Any firearm he/she is found to own
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15. Which of the following can contribute to an erratic behavior ar death?

    a. Alcohol withdrawal
    b. Energy drinks
    c. Traumatic Brain Injury
    d. Drug addiction
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    a. True
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    d. Attempt to develop rapport
    e. Time is on your side

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    b. False

4

24. An example of a "critical incident" that can personally affect a first responder is:
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    b. Divorce
    c. Officer involved shooting
    d. Witnessing a terrible accident
    e. The loss of a fellow employee
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25. Mental illness is

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    b. A sign of weakness
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26. Which of these factors can contribute to mental illness?

    a. Nature (Genetics)
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    c. Trauma exposure including Adult and Adverse Childhood Experiences (ACE)
    d. All the above

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Crisis Intervention Training (CIT)
PEI Component Type: Stigma Reduction
Unduplicated Number of Individuals Served in FY 2022/2023:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

Demographics:

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PEI: Suicide Prevention

The goal of Behavioral Health's suicide prevention activities is to educate community members to be familiar with the signs and symptoms of suicide through training, information campaigns, events, and suicide screening. Additionally, the overall objective of suicide prevention training is for community members to become proficient in identifying the signs of suicidality and become comfortable in helping individuals reach out for help when needed.

PEI: Suicide Prevention: Suicide Prevention Activities, Events, & Social Marketing

A key resource in suicide prevention is information and social marketing campaigns. A state-wide California Mental Health Services Authority (CalMHSA) Campaign, "Know the Signs", focuses on recognizing the warning signs of suicide, finding the words to use with someone in crisis and finding professional help and resources. TCHSA "Know the Signs" materials are used heavily during May is Mental Health Month. The core refrain of "Know the Signs" is know the signs, find the words, and reach out. Behavioral Health integrates suicide prevention materials into May is Mental Health Month to leverage this set period of intense community outreach.



Additionally, TCHSA has joined with various community members, non-profits, tribal health organizations, tribal social services, educators, and the Tehama County Arts Council to form a collective of Native American and Alaskan Native Culture Bearers. This collaboration has resulted in an annual Native American Cultural Celebration with takes place every September and seeks to encourage the appreciation of area cultures while fostering intergenerational learning and bringing resources to an under-served population. This celebration of all Native Cultures was recently recognized by the Mental Health Services Oversight and Accountability Commission (MHSOAC) with a Striving for Zero Excellence Award: Infusing Culture into Suicide Prevention Efforts.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Suicide Prevention Activities, Events, & Social Marketing
PEI Component Type: Suicide Prevention
Unduplicated Number of Individuals Served in FY 2022/2023:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

Demographics:

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PEI: Suicide Prevention: Applied Suicide Intervention Skills Training (ASIST)

ASIST, developed by Living Works Education, is a standardized, evidenced-based, and customizable two-day, two-trainer workshop designed for members of all care-giving groups. The emphasis is on teaching suicide first-aid to help an at-risk person stay safe and seek help. Participants learn how to identify persons with thoughts of suicide, seek a shared understanding of reasons for dying and living, develop a safety plan based upon a review of risk, be prepared to do follow-up, and become involved in suicide-safer community networks.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Applied Suicide Intervention Skills Training (ASIST)
PEI Component Type: Suicide Prevention
Unduplicated Number of Individuals Served in FY 2022/2023:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

Demographics:

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PEI: Parenting and Family Support

These programs are designed to assist parents, family members, and caregivers in providing the support and care necessary to loved ones experiencing mental health challenges.

PEI: Parenting and Family Support: Nurturing Families

TCHSA offers the Nurturing Families (NF) program: NF is a family-centered, trauma-informed, and evidence-based modality. NF provides weekly group activities for up to fifteen weeks. Parents/caregivers participate in a parenting group while school age children (ages 5 to 11) participate in a separate group. Participants learn, practice, and apply core values that teach healthy interactions to support appropriate childhood development. Both parents/caregivers and youth share a healthy snack break together in each weekly group meeting.

Classes are designed to build nurturing skills, and the parent/caregiver is shown how to identify, use, and expand alternatives to abusive or neglectful parenting. Behavioral Health (BH) collaborates with Substance Use Recovery Services (SURS) to provide NF, which supports parents and caregivers on developmentally appropriate ways to parent, and building strong, healthy families by learning and reinforcing core values. These core values include positive self-worth, empathy, empowerment, the development of a strong will, structure, discipline, laughter, humor, and play.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Nurturing Families (NF)
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2022/2023:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

Demographics:

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PEI: Parenting and Family Support: Support for Family Members and Caregivers & First Episode Psychosis (FEP)

There are two key areas in TCHSA's service delivery system that need family support to maximize effectiveness and to ensure outcomes: 1) providing support for family members and care givers; and 2) support for First Episode Psychosis (FEP) for youth and TAY, and their family members/caregivers. TCHSA is committed to providing support for family members and care givers.

The FEP program serves individuals aged 15-30 who have been experiencing psychotic symptoms for less than 5 years. These individuals will receive a specialized screening and will be connected to specialized case management, therapy, medication, and support in education and employment. Additional support for family and support networks is also available in the form of groups and communication with service providers. Individuals can inquire about the program through contact with any TCHSA Behavioral Health service provider and request a referral for screening.

Psychosis can be treated**,** and early treatment increases the chance of a successful recovery. Research indicates that if people who are experiencing psychotic symptoms (such as hallucinations and/or delusions) for the first time in their life are connected to case management, therapy, medication and support in education/employment, long-term outcomes are significantly more favorable.

Psychosis symptoms can be confusing, scary, and overwhelming and this can lead to individuals not reporting their symptoms: TCHSA encourages people experiencing psychotic symptoms to reach out for support in navigating a new path to life goals. Studies show that it is common for a person to have psychotic symptoms for more than a year before receiving treatment. Reducing the duration of untreated psychosis is important because early treatment often means a better recovery. Research supports a variety of treatments for first episode psychosis, especially coordinated specialty care (CSC). CSC includes the following components:

- Individual or group psychotherapy is typically based on cognitive behavior therapy (CBT) principles. CBT helps people solve their current problems. The CBT therapist helps the patient learn how to identify distorted or unhelpful thinking patterns, recognize, and change inaccurate beliefs, relate to others in more positive ways and change problematic behaviors.
- Family support and education teaches family members about psychosis, coping, communication, and problem-solving skills. Family members who are informed and involved are more prepared to help loved ones through the recovery process.
- Medications (also called pharmacotherapy) help reduce psychosis symptoms. Like all medications, antipsychotic drugs have risks and benefits. Clients should talk with their health care providers about side effects, medication costs and dosage preferences (daily pill or monthly injection, for example).

- Supported Employment/Education (SEE) services help clients return to work or school and achieve personal life goals. Emphasis is on rapid placement in a work or school setting combined with coaching and support to ensure success.
- Case management helps clients with problem solving. The case manager collaborates on solutions to practical problems and coordinates social services across multiple areas of need.

The goal of the TCHSA FEP program is to identify those experiencing symptoms of psychosis, as early as possible. Individuals having their first experiences with psychotic symptoms will be able to access coordinated specialty care, so these symptoms are addressed early and effectively enabling these individuals to experience an uninterrupted trajectory towards success in schooling, employment, and in their support network.

As a small rural county, Tehama is leveraging both MHSA and SAMHSA block grant funding to implement a full array of services for FEP. Currently, MHSA funding is provided to start the

family support and education component associated with this program. TCHSA understands the importance of FEP services and is moving forward with program implementation, serving appropriate clients and their family members/caregivers.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Support for Family Members and Caregivers & First Episode Psychosis (FEP)
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2022/2023:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.
Demographics:

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PEI: Evidence-Based Interventions

These programs employ an approach to treatment that is based on the best available scientific evidence, involving interventions that have been shown to be effective through research and clinical trials.

PEI: Evidence-Based Interventions: Trauma-Focused Cognitive Behavioral Therapy (TF-CBT)

TF-CBT is a therapy model used for children ages 3 to 18 who have experienced one or more significant traumatic life events, resulting in PTSD symptoms or functional impairments* TF-CBT provides a comprehensive model of therapy which assesses anxiety, PTSD (post-traumatic stress disorder), depression and other trauma-related symptoms while developing an individual flexible treatment plan for children and youth who have experienced trauma. TF-CBT recognizes the significance of varied family systems and is a culturally diverse application which values the impact of cultural differences experienced when traumatized. TF-CBT encourages parents, children, and adolescents to work collaboratively to build skills to address mood regulation and safety.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Trauma-Focused Cognitive Behavioral Therapy (TF-CBT)
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2022/2023:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

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PEI: Evidence-Based Interventions: Cognitive Processing Therapy (CPT)

CPT is a specific type of Cognitive Behavioral Therapy (CBT) and is typically 12 sessions in length. CPT teaches the individual how to identify, evaluate, and alter negative thoughts/perceptions. By altering your thoughts, you can affect how you feel.

CPT is a modality suited for treatment of trauma and PTSD. The American Psychological Association's website describes CPT as "a specific type of cognitive behavioral therapy that has been effective in reducing symptoms of PTSD that have developed after experiencing a variety of traumatic events*."

** Source: www.apa.org/ptsd-guideline/treatments/cognitive-processing-therapy.aspx*

CPT is generally delivered over 12 sessions and helps patients learn how to challenge and modify unhelpful beliefs related to the trauma. In so doing, the patient creates a new understanding and conceptualization of the traumatic event so that it reduces its ongoing negative effects on current life.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Cognitive Processing Therapy (CPT)
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2022/2023:

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PEI: Evidence-Based Interventions: Therapeutic Drumming

Therapeutic drumming is an evidence-based strategy for wellness at TCHSA that has proven to be effective, efficient, and flexible. Drumming participants report an immediate calming and grounding effect (efficacy). Its relatively low overhead (efficiency) and mobility can utilize a variety of locations (flexibility).

A key factor in the drumming protocol allows the process to be adapted to situations, environments, participant demographics, and participants' cultural norms. A portion of the protocol for drumming is ended with a period of guided imagery and a wellness exercise. By combining the psycho-physical activity of drumming with time dedicated to guided mediation and wellness, participants receive a "dose" of therapy at the end of each drumming session. Drumming is also a community outreach tool. Providing drumming classes is a fun and effective way to introduce the community to TCHSA. Drumming is widely accessible: The drumming program was designed to have cross-cultural linkages. Drumming is appropriate for all ages, and some participants may find that a physical focus (drumming) is a helpful therapeutic communication prompt. Drumming is accessible to people with physical and/or cognitive challenges.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Therapeutic Drumming
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2022/2023:

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PEI: Peer Advocate Program

Our Peer Advocates are individuals who share the experience of living with mental health challenges and are trained to provide recovery-oriented, culturally appropriate services; promoting socialization, self-sufficiency, advocacy, engagement, and supports that are trauma aware.

PEI: Peer Advocate Program: TalkLINE Staffing & Community Outreach

Open 365 days a year, TalkLINE is a sub-crisis "warm line" available from 4:30 PM to 9:30 PM. When life gets challenging, anyone can call and receive confidential, peer-to-peer support.

The TalkLINE originated through Butte County's MHSA programs and a partnership with TCHSA. In collaboration with Butte County, TCHSA is increasing the capacity of the TalkLINE and providing an important service to Tehama County. TalkLINE staff participated in outreach events through Shasta College, the community's "LIFT" event, and resource fairs throughout the community. Peer Advocates also staff an outreach booth at the local Farmer's Market.

TCHSA Peer Advocates work as operators for the "TalkLINE". A Peer Advocate Team Lead oversees 1 to 2 Peer Advocate Operators with the result of 2 to 3 Peers working the TalkLINE hours.

TalkLine

Fiscal Year	Staff Hours	# of Calls
2022-23	950	1016

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: TalkLINE Staffing & Community Outreach
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2022/2023:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.
Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section

3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Peer Advocate Program: Groups & Social Engagements

Applying the values and principles of wellness and recovery, Peer Advocates have been and continue to advocate on behalf of STANS clients. Advocacy includes conducting groups and various activities listed on the monthly events calendar. Peer advocates provide a bridge between case resource specialists (case managers) and clients.

The Peer-led groups include (but are not limited to):

- **Arts & Crafts**: Find your muse! Participate in fun Arts and Crafts activities. Supplies will be provided.
- **CalFresh Healthy Living**: Discussions on health topics with cooking and nutrition tips to live a healthy life!
- **Computer Lab**: Need access to a computer? Visit the computer lab! Laptops available for use.
- **Discovery Group**: Do you like variety? Do you enjoy learning about different things? Take a dive into diverse topics to promote wellness.
- **Drumming**: Let's make some noise! Hand drums are provided, or you can bring your own.
- **Game Day**: Shall we play a game? Have some fun playing a game of your choice!
- **Healthy Boundaries**: Learn how to establish and reinforce boundaries to create a healthier, happier you in relationships.
- **In the Garden**: Join us in the Garden! Get a little sunshine and learn how to plant and care for flowers and vegetables.
- **Let's Go!** Time for a little gentle exercise. Walks, Qigong, Tai Chi, and gentle stretching are just some of the things we will explore! No experience necessary.
- **Meditation**: Join us for a brief check-in and 20-30 minutes of meditation to promote wellness.
- **Member's Meeting**: Meet to discuss the goings on at your Wellness Center and make suggestions for improvements. A snack will be provided.
- **Movie Day**: Let's socialize and watch a movie or a documentary! There may even be popcorn.
- **Outings**: Various adventures around Red Bluff and the surrounding area! Call for details!

Support by trained peers is a proven benefit and is considered best practice. The California Mental Health Planning Council describes the role and impact of peer workers:

- Peer Specialists are empathetic guides and coaches who understand and model the process of recovery and healing while offering moral support and encouragement

to people who need it. Moral support and encouragement have proven to result in greater compliance with treatment/services, better health function, lower usage of emergency departments, fewer medications and prescriptions, and a higher sense of purpose and connectedness on the part of the consumer. *

*Source: www.dhcs.ca.gov/services/MH/Documents/CMHPCPeerCertPaper.pdf

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Groups & Social Engagements
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2022/2023:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Peer Advocate Program: Peer Counseling

Peer advocates receive on-going training and supervision, providing services to clients at the STANS Wellness & Recovery Center. Through Peer Advocates, clients receive more "one on one" support and individualized support from someone who has been through, or is still in recovery from, major mental illness. Peer Advocates demonstrate resilience and paths to recovery. For the Peer Advocate, employment can lead to future opportunities.

Peer Advocates are contracted for services through Northern Valley Catholic Social Service on an annual basis, as is the Peer Supervisor.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Peer Counseling
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2022/2023:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and

Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.
Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

INNOVATION (INN)

INN projects are novel, creative, and/or ingenious mental health practices and approaches that contribute to learning, and that are developed within communities through a process that is inclusive and representative, especially of unserved, underserved, and inappropriately served individuals.

In Innovation project is defined, for purposes of these guidelines, as one that contributes to learning rather than a primary focus on providing a service. By providing the opportunity to "try out" new approaches that can inform current and future mental health practices/approaches in communities. To clarify, a practice/approach that has been successful in one community mental health setting cannot be funded as an INN project in a different community even if the practice/approach is new to that community, unless it is changed in a way that contributes to the learning process. Merely addressing an unmet need is not sufficient to receive funding.

Fiscal Year	# of Persons Served*	Cost Per Person
2022-23	x	1,086.72

*# of Persons Served ≤ 10; Cost Per Person calculated at 10 individuals.

INN: Help@Hand

Help@Hand is a three-year demonstration project funded and directed by counties, with the primary purpose of increasing access to mental health care and support, promoting early detection of mental health symptoms, and predicting the onset of mental illness.

California Mental Health Services Authority (CalMHSA) administers Help@Hand on behalf of participating member counties. Through the utilization of multiform-factor devices — such as smart phones, tablets, and laptops — as a mode of connection and treatment to reach people who are likely to go either unserved or underserved by traditional mental health care, this project focuses on prevention, early intervention, family, and social support to decrease the need for psychiatric hospital and emergency care service.

The vision of Help@Hand is to save lives and improve the wellbeing of Californians by integrating promising technologies and lived experiences to open doors to mental health support and wellbeing.

TEHAMA COUNTY HEALTH SERVICES AGENCY – BEHAVIORAL HEALTH (TCHSA-BH)

Population	Square Mileage	Population Density (Population/Square Mileage)	Percent who Speak Non-English Language at Home	Percent of Population in Urban Region	Percent of Population in Rural Region	Median Household Income
65,829	2,949	22.3	20%	43%	57%	$59,029

Source: *U.S. Census Bureau. (n.d.). U.S. Department of Commerce. Retrieved February 11, 2024, from https://data.census.gov/*

Increasing Access to Mental Health Services and Supports Utilizing a Suite of Technology-Based Mental Health Solutions

Priority issue related to mental illness or to an aspect of the mental health service system for which the County/City chose to design and test the Innovative Project

Priority Issue(s) Identified in County/City Proposal	Tehama County has a high proportion in geographic isolation and poverty. They also have high suicide rates among adult males. Use of mental health services are reduced due to lack of public transportation options, behavioral health workforce shortage, as well as limited knowledge of mental illness and mental health stigma.
Core Audience(s) Identified in County/City Proposal	• Individuals in remote, isolated areas who have less access to social support and mental health services. • Youth and TAY • Men at risk of suicide willing to engage in private and confidential services
Project Approval/Start Date/ End Date	September 2018/January 2019/ December 2023
Project Budget	$118,088

Project activities during the Innovative Project

Technology/Activity (Years Worked On)	Intended Core Audience(s)	Developed Technology	Explored Technology	Tested Technology	Planned Pilot	Completed Pilot	Planned Implementation	Completed Implementation	Planned Activity	Completed Activity
Happify (2020)	Core audience(s) not specified		X							
myStrength (2020-23)	• Isolated individuals		X		X	X				

	• Individuals experiencing homelessness • TCHSA-BH clients									
Device Access (2022-23)	• Those in myStrength pilot • Community members								X	X
Digital Literacy Trainings (2022-23)	• Those in myStrength pilot • TCHSA-BH clients								X	X

Description of any changes that the County/City made to the Innovative Project during the course of its implementation and evaluation and the reasons for and impact of the changes, including any changes in the timeline.

	Change (Year Change Occurred)	**Reason for Change**	**Impact of Change**
Change in Core Audiences	Pivoted from TAY and men at risk of suicide to individuals experiencing homelessness and TCHSA-BH clients as core audiences in myStrength pilot (2020)	Increased demand for mental health services for individuals experiencing homelessness and TCHSA-BH clients at onset of COVID-19	Served core audiences needing services
Change in Technologies	Pivoted from virtual services and digital phenotyping to other technologies (2019)	Virtual services and digital phenotyping did not fit core audiences	Had to find technologies that better fit core audiences
Change in Project Approach	Pivoted from receiving feedback from a steering committee of clients and family members to receiving feedback from Peers (2021)	Limited resources to convene a large steering committee	Received rich Peer insights/feedback
	Pivoted to test/pilot technologies (2020)	Learned of the importance of such an approach	Delayed timeline, but allowed TCHSA-BH to improve fit and workflows on a smaller scale
	Broadened project to include digital literacy and device access efforts (2022)	Learned core audiences had limited access to devices and differing level of digital literacy	Improved engagement in the project
Change in Timeline	Delayed timeline (2019-21)	• Pivot from virtual services and digital phenotyping (2019) • Pivot to explore/pilot products (2020)	Delay in technology selection and pilot

		• Need to review data sharing agreements (2021)	
Other County/City Specific Changes	Change in contracting staff	Staff turnover	Delayed timeline

Whether and how the County/City will continue the Innovative Project, the reason for the decision, how the County/City involved stakeholders in the decision, and the source of ongoing funding, if applicable

Completed Technology/Activity	**Status**	**Primary Reason for Decision**	**Stakeholder Engagement in Decision**	**Funding Source to Sustain Technology/Activity**
myStrength	Will not continue	Poor fit for core audiences	Involved staff and Peers in decision	Does not apply
Device Access	Incorporated in County operations	Had key staff and technology to support effort	Peers expressed enthusiasm to continue	Operational funds
Digital Literacy Trainings	Will sustain until June 2024	Community members attend trainings Had key staff and technology to support trainings	Peers expressed enthusiasm to continue	Operational funds

Description of how the County/City disseminated the results of the Innovative Project to stakeholders, and if applicable to other Counties/Cities

Report	x
Website	
Social Media	x
Meetings	
Presentations	
Community Events	
Academic Journal Article	

The beginning of the report will include a timeline of milestones from all Counties/Cities. Below are the key dates for your County/City. Please let us know if you have any edits and/or would like to add any other milestones.

Year 1 (2018-19)

- Sept 2018: Tehama Help@Hand project approved by OAC.
- Jan 2019: Tehama Help@Hand project started.

Year 2 (2020)

- February 2020: Tehama explored Happify.
- May 2020: Happify left the project due to COVID-19.
- May 2020: Tehama explored myStrength and began planning myStrength pilot.

Year 3 (2021)

- Jan-Feb 2021: Tehama executed contract with myStrength.
- Mar-Apr 2021: Tehama launched myStrength pilot and paused.
- Dec 2021: Tehama began planning about device access.

Year 4 (2022)

Year 5 (2023)

- Mar 2023: Tehama began planning digital literacy trainings.
- May 2023: Tehama resumed planning myStrength pilot.
- Oct 2023: Tehama began hosting digital literacy trainings (e.g., Computer Club).
- Oct 2023: Tehama began allowing access to devices.
- Nov-Dec 2023: Tehama launched and completed myStrength pilot.
- Dec 2023: Tehama Help@Hand participation ended.

WORKFORCE EDUCATION AND TRAINING (WET)

WET: Allocation

MHSA law and regulations allow counties to allocate up to 20% of CSS funds to WET, CFTN or both. The table below represent the amount that may be spent on WET if transfers from CSS are deemed necessary and appropriate, balancing the needs of WET and CFTN.

FY 2024-25	FY 2025-26
$651,550	$700,698

WET: Description

WET provides training for existing employees, recruitment of new employees, and financial incentives to recruit or retain employees within the public mental health system.

TCHSA works closely with staff to identify funds for additional training, certifications, and/or clinical degrees. TCHSA provides internship supervision and learning opportunities for clinical mental health students and actively seeks to hire participants.

Another component of WET is providing evidence-based training to staff and consumers allowing for the development of new and effective skills. As new services are introduced in our MHSA components, there is often a need for staff training. WET funding is utilized to provide that training for new programs and to ensure that new staff are fully trained to existing standards and programs.

Beginning in 2016, and supported by MHSA WET funds, TCHSA uses a web-based educational platform, Relias, as one of its staff training tools. Relias provides evidenced-based mental health training and includes topics about recovery. TCHSA can assign Relias content to all levels of staff, including consumer staff.

- TCHSA used WET funding with a continued goal of training all TCHSA employees in MHFA and ASIST.
- TCHSA will continue to explore and review evidence-based therapeutic modalities that will improve outcomes. Priority will be placed on modalities that are trauma-focused and are congruent with mental health wellness and recovery principles. When modalities are chosen, TCHSA will develop an implementation plan that will include any required initial and ongoing training (i.e., Parent Child Interaction Therapy (PCIT) and Brainspotting).
- Continue to integrate Wellness Recovery Action Plan (WRAP) in all areas of mental health and train all levels of staff and include local community partners including law enforcement and First Responders in using this method.
- TCHSA has connected employees to the state and federal stipend programs and loan repayment programs. This has helped alleviate staff shortages. Staff members participated in distance learning programs established by the Superior Region MHSA WET Committee. Other staff members have taken part in loan repayment programs through the California Department of Health Care Access and Information (HCAI).
- TCHSA continues to grow and evolve its client work program of peer advocates and peer assistants.

CAPTIAL FACILITIES AND TECHNOLOGICAL NEEDS (CFTN)

CFTN provides additional infrastructure needed for increased services, such as clinics and facilities. CFTN also develops technological infrastructure for the mental health system, such as electronic health records (EHR) for mental health services.

MHSA law and regulations allow counties to allocate up to 20% of CSS funds to WET, CFTN or both. The table below represents the amount that may be spent on CFTN if transfers from CSS are deemed necessary and appropriate, balancing the needs of the component areas involved.

FY 2024-25	FY 2025-26
$651,550	$700,698

TCHSA has focused its use of CFTN funds on the purchase and implementation of an EHR system. Multiple delays have pushed back the go-live date of the EHR system and vendor selection (MyAVATAR). One delay allowed for necessary upgrades to TCHSA servers. Remaining delays stemmed from vendor staff turnover and lack of adequate vendor support. The go-live date of MyAVATAR occurred in early 2023.

As noted above, TCHSA may elect to use CSS funds for CFTN projects including, but not limited to, improvements to the EHR system that support efficiency, accuracy, regulatory compliance, required reporting, best practices, or functional requirements.

- TCHSA completed a major upgrade to its IT infrastructure to the level required necessary for an electronic health records system.

- EHR, MyAVATAR went live in early 2023.

PERMANENT SUPPORTIVE HOUSING (PSH)

Permanent Supportive Housing (PSH)

Permanent Supportive Housing is affordable, long-term multifamily housing that is linked with supportive services for homeless people with disabilities. The supportive services assist the tenant to retain housing, improve his or her health, and increase his or her self-sufficiency. Supportive services will be provided on-site and off-site by the Tehama County Health Services Agency, Behavioral Health (TCHSA-BH), and other community-based service providers.

Permanent Supportive Housing Funds

MHSA Local Government Special Needs Housing Program (SNHP)

TCHSA-BH received an allocation of housing development funds from Proposition 63, Mental Health Services Act. By 2017, these MHSA funds were rolled into the Local Government Special Needs Housing Program (SNHP), administered by the State's California Housing Finance Agency (CalHFA). The eligible use of the funds is the construction of permanent supportive rental housing linked with supportive services.

Target Population:

The SNHP units are restricted for occupancy by individuals with serious mental illness who are homeless or at risk of homelessness.

In 2019, the MHSA Housing Committee reviewed and recommended a permanent supportive rental housing project to utilize this funding. In January 2020, CalHFA approved and issued an SNHP initial commitment letter for $877,773 to TCHSA-BH for its PSH project, Olive Grove Apartments.

No Place Like Home (NPLH)

The California Department of Housing and Community Development, HCD, administers these affordable housing funds. There are three categories of NPLH funds:

- Technical Assistance
- Noncompetitive (allocated through a formula)
- Competitive funds (four rounds issued through Notice of Funding Availability by HCD)

Tehama County previously accepted technical assistance funds from HCD's NPLH program, which were used to meet the program's requirements. For example, the technical assistance funds were used to create the Tehama County Homeless Continuum of Care's 10-Year Plan to End Homelessness. This plan incorporates HCD's NPLH key elements and is a threshold item for receiving funding for the NPLH program.

In 2019, Tehama County fulfilled the requirements to accept HCD's allocation of Noncompetitive No Place Like Home (NPLH) funds for $500,000. The NPLH Noncompetitive and Competitive funds are to finance capital costs and capitalized operating subsidy reserves for the development of Permanent Supportive Housing (PSH). PSH is housing without any limits to the length of stay, must be occupied by an eligible NPLH target population, and must be linked with on-site and off-site supportive services to assist the tenant in maintaining housing and increase the tenant's self-sufficiency.

Target Population:

Adults, 18 years or older, living with a diagnosed Serious Mental Health Disability who are either:

- Chronically Homeless
- Homeless
- At-Risk of Chronic Homelessness

TCHSA-BH will be the lead supportive services provider. Services will be provided both on-site and off-site. Behavioral Health will also partner with other community-based partners. The types of services provided to the supportive housing tenants will be:

- Mental Health
- Substance Use Recovery Services
- Case Management
- Budgeting
- Linkage to Physical Health Care
- Basic Housing Retention Skills

Tehama County Continuum of Care-Homeless Management Information System (HMIS) and Coordinated Entry System (CES)

The MHSA Coordinator, Housing Consultant, and Tehama County Continuum of Care's HMIS Coordinator worked all of 2021 to incorporate the NPLH program into the CoC's system of care. The HMIS and CES policy was updated to include the NPLH program, and the HMIS software, Apricot, was updated to capture NPLH target population universal data. A new Permanent Housing Community Queue was established.

NPLH Tenant Referrals from CES Permanent Housing Queue:

- The project partners will utilize the CES Permanent Housing Queue for all its NPLH tenant referrals. The property management will notify the TCHSA-BH case managers when NPLH units become available.
- The TCHSA-BH case managers will access the CES Permanent Housing Queue, select three or more of the highest-ranked NPLH eligible individuals, verify their homeless status and serious mental illness disability, and refer them to the property management.
- The property management will process applicants for a tenancy using a Housing First, low-barrier tenant screening and selection process.

In 2023, the HMIS Coordinator transitioned the software for the Coordinated Entry System. The MHSA Coordinator worked to update the PSH CES Queue to align with the new software.

TCHSA-BH Permanent Supportive Housing Projects

NPLH-Round 2

In January 2020, TCHSA-BH and the project partner submitted an NPLH Round 2 Noncompetitive and Competitive application to HCD for the project. HCD awarded NPLH funds to the project on June 25, 2020. Below is a brief description of the project.

Name: **Olive Grove Apartments, Corning**
Developer: Rural Communities Housing Development Corporation
Units: 32 total units, 16 low-income households, 15 NPLH/SNHP, and 1 resident manager unit
Status: In February 2023, RCHDC completed the construction of the apartment complex. The lease-up started in March and finished in April 2023.

NPLH-Round 4

In 2021, TCHSA-BH staff and Housing Consultant worked with two separate affordable housing developer partners to submit NPLH Competitive applications to HCD. Both projects are in the City of Red Bluff and received NPLH funds on June 28, 2022. In addition, the Plumas County Housing Authority awarded both projects for Project-Based Vouchers. Below is a brief description of the projects.

Name: **Palm Villas at Red Bluff**
Developers: Northern Valley Catholic Social Service and Palm Communities
Units: 61 total units, 50 low-income households, 10 NPLH units, and 1 resident manager unit
Status: The project partners will submit additional applications to other affordable housing grant programs in 2023 and 2024. Estimate start of construction in 2025 and lease-up of the units in 2026.

Name: **The Bluffs Community Housing, Red Bluff**
Developer: Pacific West Communities
Units: 41 total, 25 low-income homeless households, 15 NPLH, and 1 resident manager unit
Status: The project partner will submit additional applications to other affordable housing grant programs in 2023 and 2024. Estimate start of construction in 2024 and lease-up of the units in 2026.

Goals for the next year (FY 24-25)

- Continue developing best practices using Tehama County's Continuum of Care Homeless Management Information System (HMIS) and Coordinated Entry System (CES) for NPLH projects.

- TCHSA-BH will provide ongoing on-site and off-site supportive services to the 15 NPLH tenants at Olive Grove Apartments.
- NPLH-Round 4 project partners will apply for other affordable housing funds (Palm Villas at Red Bluff and the Bluffs Community Housing).
- Start construction on the two NPLH-Round 4 projects.

APPENDIX

MHSA COUNTY CERTIFICATION

Local Mental Health Director	Project Lead
Name: Jayme S. Bottke	**Name:** Travis Lyon
Telephone: (530) 527-8491 ext. 3052	**Telephone:** (530) 527-8491 ext. 3048
E-mail: Jayme.Bottke@tchsa.net	**E-mail:** Travis.Lyon@tchsa.net

Local Mental Health Mailing Address:

Tehama County Health Services Agency
Behavior Health Services
P.O. Box 400
Red Bluff, CA 96080

I hereby certify that I am the official responsible for the administration of county mental health services in and for said county and that the County has complied with all pertinent regulations, laws, and statutes of the Mental Health Services Act in preparing and submitting this plan and annual update, including stakeholder participation and non-supplantation requirements.

This Three-Year Program and Expenditure Plan has been developed with the participation of stakeholders, in accordance with Welfare and institutions Code Section 5848 and Title 9 of the California Code of Regulations section 3300, Community Planning Process. The draft annual update was circulated to representatives of stakeholder interests and any interested party for 30 days for review and comment and a public hearing was held by the local mental health board. All input has been considered with adjustments made, as appropriate. The annual update and expenditure plan, attached hereto, was adopted by the County Board of Supervisors on June 25, 2024.

Mental Health Services Act funds are and will be used in compliance with Welfare and Institutions

Code section 5891 and Title 9 of the California Code of Regulations section 3410, Non-Supplant.

All documents in the attached annual update are true and correct.

Jayme S. Bottke

Jayme S Bottke
Mental Health Director/Designee

6-28-24
Date

MHSA COUNTY FISCAL ACCOUNTABILITY CERTIFICATION

County/City: Tehama 2024/2025 Annual Update

Local Mental Health Director	**County Auditor-Controller/City Financial Officer**
Name: Jayme S. Bottke	**Name:** Krista Peterson
Telephone:(530) 527-8491	**Telephone:** (530) 527-3474
E-mail: Jayme.Bottke@tchsa.net	**E-mail:** kpeterson@co.tehama.ca.us
Local Mental Health Mailing Address: Tehama County Health Services Agency Behavior Health Services P.O. Box 400 Red Bluff, CA 96080	

I hereby certify that the Three-Year Program and Expenditure Plan, Annual Update or Annual Revenue and Expenditure Report is true and correct and that the County has complied with all fiscal accountability requirements as required by law or as directed by the State Department of Health Care Services and the Mental Health Services Oversight and Accountability Commission, and that all expenditures are consistent with the requirements of the Mental Health Services Act (MHSA), including Welfare and Institutions Code (WIC) sections 5813.5, 5830, 5840, 5847, 5891, and 5892; and Title 9 of the California Code of Regulations sections 3400 and 3410. I further certify that all expenditures are consistent with an approved plan or update and that MHSA funds will only be used for programs specified in the Mental Health Services Act. Other than funds placed in a reserve in accordance with an approved plan, any funds allocated to a county which are not spent for their authorized purpose within the time period specified in WIC section 5892(h), shall revert to the state to be deposited into the fund and available for other counties in future years.

I declare under penalty of perjury under the laws of this state that the foregoing and the attached update/report is true and correct to the best of my knowledge.

Jayme S. Bottke — Local Mental Health Director (PRINT)
Jayme S Bottke — Signature
6-28-24 — Date

"I hereby certify that for the fiscal year ended June 30, 2023_, the County/City has maintained an interest- bearing local Mental health Services (MHS) Fund (WIC 5892(f); and that the County's/City's financial statements are audited annually by an independent auditor and the most recent audit report is dated March 27, 2024 for the fiscal year ended June 30, 2023_. I further certify that for the fiscal year ended June 30, 2023_, the State MHSA distributions were recorded as revenues in the local MHS Fund; that County/City MHSA expenditures and transfer out were appropriated by the Board of Supervisors and recorded in compliance with such appropriations; and that the County/City has complied with WIC section 5891(a), in that local MHS funds may not be loaned to a county general fund or any other county fund. I declare under penalty of perjury under the laws of this state that the foregoing and the attached update/report is true and correct to the best of my knowledge."

Krista Peterson — County Auditor Controller (PRINT)
Krista Peterson — Signature
7/2/24 — Date

1Welfare and Institutions Code Sections 5847(b)(9) and 5899(a) Three-Year Program and Expenditure Plan, Annual Update, and RER Certification (02/14/2013)

DHCS 1822 A (12/24)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2022-23
Information Worksheet

1	Date:	3/7/2025
2	ARER Fiscal Year *(20YY-YY)*:	2022-23
3	County:	Tehama
4	County Code:	52
5	Address:	P.O.Box 400
6	City:	RED BLUFF
7	Zip:	96080
8	County Population: Over 200,000? (Yes or No)	No
9	Name of Preparer:	ROSA CUMPSTON
10	Title of Preparer:	FISCAL DATA SUPERVISOR
11	Preparer Contact Email:	ROSA.CUMPSTON@TCHSA.NET
12	Preparer Contact Telephone:	(530) 528-3208

DHCS 1822 B (12/24)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2022-23
Component Summary Worksheet

County:	Tehama	Date:	3/7/2025

		A	B	C	D	E	F
SECTION 1: Interest		**CSS**	**PEI**	**INN**	**WET**	**CFTN**	**TOTAL**
1	Component Interest Earned	$179,991.52	$47,997.74	$11,999.44	$0.00	$0.00	$239,988.70
2	Joint Powers Authority Interest Earned	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

		A	B	C
SECTION 2: Prudent Reserve		**CSS**	**PEI**	**TOTAL**
3	Local Prudent Reserve Beginning Balance			$550,618.00
4	Transfer from Local Prudent Reserve to CSS or PEI	$0.00	$0.00	$0.00
5	CSS Funds Transferred to Local Prudent Reserve	$0.00		$0.00
6	Local Prudent Reserve Adjustments			$0.00
7	Local Prudent Reserve Ending Balance			$550,618.00

		A	B	C	D	E	F
SECTION 3: CSS Transfers to PEI, WET, CFTN, or Prudent Reserve		**CSS**	**PEI**	**WET**	**CFTN**	**PR**	**TOTAL**
8	Transfers	-$111,726.30	$0.00	$22,949.74	$88,776.56	$0.00	$0.00

		A	B	C	D	E	F
SECTION 4: Program Expenditures and Sources of Funding		**CSS**	**PEI**	**INN**	**WET**	**CFTN**	**TOTAL**
9	MHSA	$3,147,597.72	$988,852.86	$10,867.25	$22,949.74	$88,776.56	$4,259,044.13
10	Medi-Cal FFP	$61,487.99	$88,528.28	$0.00	$0.00	$0.00	$150,016.27
11	1991 Realignment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
12	Behavioral Health Subaccount	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
13	Other	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
14	**TOTAL**	**$3,209,085.71**	**$1,077,381.14**	**$10,867.25**	**$22,949.74**	**$88,776.56**	**$4,409,060.40**

		A
SECTION 5: Miscellaneous MHSA Costs, Expenditures, and Transfers		**TOTAL**
15	**Total Annual Planning Costs**	$7,610.01
16	**Total Evaluation Costs**	$9,459.55
17	**Total Administration**	$71,856.99
18	**Total WET RP**	$0.00
19	**Total PEI SW**	$0.00
20	**Total MHSA HP**	$0.00
21	**Total Mental Health Services For Veterans**	$0.00
22	**Total MHSA IGT Transfer**	$0.00

DHCS 1822 C (12/24)
Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2022-23
Community Services and Supports (CSS) Summary Worksheet

County:	Tehama	Date:	3/7/2025

SECTION ONE

		A	B	C	D	E	F
		Total MHSA Funds (Including	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	CSS Annual Planning Costs	$5,945.32					$5,945.32
2	CSS Evaluation Costs	$8,062.12					$8,062.12
3	CSS Administration Costs	$46,911.84					$46,911.84
4	CSS Funds Transferred to JPA	$0.00					$0.00
5	CSS Expenditures Incurred by JPA	$0.00					$0.00
6	CSS Funds Transferred to CalHFA	$0.00					$0.00
7	CSS Funds Transferred to PEI	$0.00					$0.00
8	CSS Funds Transferred to WET	$22,949.74					$22,949.74
9	CSS Funds Transferred to CFTN	$88,776.56					$88,776.56
10	CSS Funds Transferred to PR						$0.00
11	CSS Program Expenditures	$3,086,678.44	$61,487.99	$0.00	$0.00	$0.00	$3,148,166.43
12	Total CSS Expenditures (Excluding Funds Transferred to JPA)	**$3,259,324.02**	**$61,487.99**	**$0.00**	**$0.00**	**$0.00**	**$3,320,812.01**
13	Total CSS Expenditures (Excluding Funds Transferred to JPA, PEI, WET, CFTN	**$3,147,597.72**	**$61,487.99**	**$0.00**	**$0.00**	**$0.00**	**$3,209,085.71**

SECTION TWO

	A	B	C	D	E	F	G	H	I	J	K
#	County Code	Program Name	Prior Program Name	Program Type	Total MHSA Funds (Including Interest)	MHSA IGT	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
14	52	ACCESS	ACCESS	Non-FSP	$1,456,242.41						$1,456,242.41
15	52	FULL SERVICE PARTNERSHIP	FULL SERVICE PARTNERSHIP	FSP	$1,465,520.75		$61,487.99				$1,527,008.74
16	52	CLIENT EMPLOYMENT PROGRAMS	EMPLOYMENT: REHABILITATIVE & PEER ADVOCATES	FSP	$54,733.71						$54,733.71
17	52	TRANSITIONAL HOUSING	HOUSING, TRANSITIONAL	Non-FSP	$110,181.57						$110,181.57

DHCS 1822 D (12/24)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2022-23
Prevention and Early Intervention (PEI) Summary Worksheet

County:	Tehama	Date:	3/7/2025

SECTION ONE

		A	B	C	D	E	F
		Total MHSA Funds (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	PEI Annual Planning Costs	$1,268.33					$1,268.33
2	PEI Evaluation Costs	$853.96					$853.96
3	PEI Administration Costs	$13,872.58					$13,872.58
4	PEI Funds Expended by CalMHSA for PEI Statewide						$0.00
5	PEI Funds Transferred to JPA						$0.00
6	PEI Expenditures Incurred by JPA						$0.00
7	PEI Program Expenditures	$372,851.99	$88,528.28	$0.00	$0.00	$0.00	$1,061,380.27
8	**Total PEI Expenditures (Excluding Transfers and PEI Statewide)**	**$388,852.86**	**$88,528.28**	**$0.00**	**$0.00**	**$0.00**	**$1,077,381.14**

SECTION TWO

		A	B
		Percent Expended for Clients Age 25 and Under, All PEI	Percent Expended for Clients Age 25 and Under, JPA
9	MHSA PEI Fund Expenditures in Program to Clients Age 25 and Under (calculated from weighted program values) divided by Total MHSA PEI Expenditures	55.55%	

SECTION THREE

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
#	County Code	Program Name	Prior Program Name	Combined/Standalone Program	Program Type	Program Activity Name (in Combined Program)	Subtotal Percentage for Combined Program	Percent of PEI Expended on Clients Age 25 & Under (Standalone and Program Activities in Combined Program)	Percent of PEI Expended on Clients Age 25 & Under (Combined Summary and Standalone)	Total MHSA Funds (Including Interest)	MHSA IGT	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
10	52	COMMUNITY ENGAGEMENT & LATINO OUTREACH	COMMUNITY ENGAGEMENT & LATINO OUTREACH	Standalone	Prevention		100%	50%	50.0%	$31,270.28						$31,270.28
11	52	STIGMA REDUCTION	STIGMA REDUCTION	Standalone	Stigma & Discrimination Reduction		100%	46%	46.4%	$263,974.73						$263,974.73
12	52	SUICIDE PREVENTION INCLUDING ASIST AND SAFE TALK	SUICIDE PREVENTION	Standalone	Suicide Prevention		100%	68%	68.6%	$240,083.78						$240,083.78
13	52	PARENTING AND FAMILY SUPPORT	PARENTING TRAINING & SUPPORT (NURTURING PARENTING & GROUP)	Standalone	Prevention		100%	23%	23.3%	$50,401.86						$50,401.86
14	52	PEER ADVOCATE PROGRAMS	PEER ADVOCATES IN PEI PROGRAMS	Standalone	Early Intervention		100%	0%	0.0%	$152,305.43						$152,305.43
15	52	EVIDENCE-BASED INTERVENTIONS	EVIDENCE-BASED INTERVENTIONS	Standalone	Early Intervention		100%	100%	100.0%	$234,869.91		$88,528.28				$323,398.19

DHCS 1822 E (12/24)
Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2022-23
Innovation (INN) Summary Worksheet

County:	Tehama	Date:	3/7/2025

SECTION ONE

		A	B	C	D	E	F
		Total MHSA Fund (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	INN Annual Planning Costs	$396.36					$396.36
2	INN Indirect Administration	$285.81					$285.81
3	INN Funds Transferred to JPA	$0.00					$0.00
4	INN Expenditures Incurred by JPA	$0.00					$0.00
5	INN Project Administration	$9,647.61	$0.00	$0.00	$0.00	$0.00	$9,647.61
6	INN Project Evaluation	$537.47	$0.00	$0.00	$0.00	$0.00	$537.47
7	INN Project Direct	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8	INN Project Subtotal	$10,185.08	$0.00	$0.00	$0.00	$0.00	$10,185.08
9	Total Innovation Expenditures (Excluding Transfers to JPA	**$10,867.25**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$10,867.25**

SECTION TWO

		A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
#		County Code	Project Name	Prior Project Name	Project MHSOAC Approval	Project Start Date	MHSOAC-Authorized MHSA INN Project	Amended MHSOAC-Authorized MHSA	Project Expenditure Type	Total MHSA Funds (Including Interest)	MHSA IGT	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
10	A	52	Help@Hand	The Tech Suite	9/27/2018	1/1/2019	$118,088.00	$118,088.00	Project Administration	$9,647.61						$9,647.61
10	B	52	Help@Hand	The Tech Suite	9/27/2018	1/1/2019	$118,088.00	$118,088.00	Project Evaluation	$537.47						$537.47
10	C	52	Help@Hand	The Tech Suite	9/27/2018	1/1/2019	$118,088.00	$118,088.00	Project Direct							$0.00
10	**D**	**52**	**Help@Hand**	**The Tech Sui**	**9/27/2018**	**1/1/2019**	**$118,088.00**	**$118,088.00**	**Project Subtotal**	**$10,185.08**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$10,185.08**

DHCS 1822 F (12/24)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2022-23
Workforce Education and Training (WET) Summary Worksheet

County:	Tehama	Date:	3/7/2025

SECTION ONE

		A	B	C	D	E	F
		Total MHSA Funds (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	WET Annual Planning Costs	$0.00					$0.00
2	WET Evaluation Costs	$0.00					$0.00
3	WET Administration Costs	$495.54					$495.54
4	WET Funds Transferred to JPA	$0.00					$0.00
5	WET Expenditures Incurred by JPA	$0.00					$0.00
6	WET Program Expenditures	$22,454.20	$0.00	$0.00	$0.00	$0.00	$22,454.20
7	**Total WET Expenditures (Excluding Transfers to JPA)**	**$22,949.74**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$22,949.74**

SECTION TWO

	A	B	C	D	E	F	G	H
#	County Code	Funding Category	Total MHSA Funds (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
8		Workforce Staffing						$0.00
9	52	Training/Technical Assistance	$22,454.20					$22,454.20
10		Mental Health Career Pathways						$0.00
11		Residency/Internship						$0.00
12		Financial Incentive						$0.00

DHCS 1822 G (12/24)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2022-23
Capital Facility Technological Needs (CFTN) Summary Worksheet

County:	Tehama	Date:	3/7/2025

SECTION ONE

		A	B	C	D	E	F
		Total MHSA Funds (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	CFTN Annual Planning Costs	$0.00					$0.00
2	CFTN Evaluation Costs	$0.00					$0.00
3	CFTN Administration Costs	$643.61					$643.61
4	CFTN Funds Transferred to JPA	$0.00					$0.00
5	CFTN Expenditures Incurred by JPA	$0.00					$0.00
6	CFTN Project Expenditures	$88,132.95	$0.00	$0.00	$0.00	$0.00	$88,132.95
7	**Total CFTN Expenditures (Excluding Transfers to JPA)**	**$88,776.56**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$88,776.56**

SECTION TWO

	A	B	C	D	E	F	G	H	I	J
#	County Code	Project Name	Prior Project Name	Project Type	Total MHSA Funds (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
8	52	CAPITAL FACILITIES AND TECHNOLOGY NEEDS	CAPITAL FACILITIES AND TECHNOLOGY	Technological Need	$88,132.95					$88,132.95



Mental Health Services Act (MHSA)

Three-Year Prevention & Early Intervention (PEI)

Evaluation Report

Fiscal Years 2021-2024

TCHSA
Tehama County
Health Services
Agency

PREVENTION & EARLY INTERVENTION (PEI)

The Prevention and Early Intervention (PEI) portion of MHSA "is intended to reduce the long-term, adverse impacts of untreated mental illness by reducing barriers to care prior to first onset of a mental illness or before that illness becomes severe and disabling." ("Finding Solutions." MHSOAC. November 2016). Services include those that prevent mental illness from becoming more severe and those that reduce the duration of untreated severe mental illness. Specifically, PEI seeks to reduce negative outcomes that may result from untreated mental illness including suicide, incarcerations, prolonged suffering, hospitalization, and homelessness.

PEI: Allocation

PEI Cost per Person		
Fiscal Year	# of Persons Served	Cost Per Person
2021-22	3391	$223.20
2022-23	3760	$286.54
2023-24	3805	$546.82

MHSA funds vary depending on economic conditions and other factors. Considering the volatility of this funding source, Tehama County Health Services Agency (TCHSA) expects revenue estimates may change. The focus of MHSA will be on the continuation/expansion of existing programs and services. TCHSA will continue to comply with all the spending guidance distributed by the Governor of California and the California Department of Health Care Services (DHCS) to provide services to our members. Any stated budgets are merely current estimates and are not meant to be prescriptive in nature.

FY 2024-25	FY 2025-26
$928,035	$933,157

PEI: Demographics

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA-Article 5 Reporting Requirements, Section 3560.010, 8€ and will report demographics for the county's entire Prevention and Early Intervention Component instead of by each program or strategy.

Demographics:			
With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA - Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the County's entire Prevention and Early Intervention Component instead of by each program or strategy.			
Age Groups	FY 2021/22	FY 2022/23	FY 2023/24
0-15 (children/youth)	188	223	216
16-25 (transition age youth)	1,684	1,844	1,864
26-59 (adult)	748	886	878
ages 60+ (older adults)	96	172	223
Declined to answer	675	635	624
Race by category			
American Indian or Alaska Native	118	122	125
Asian	24	27	32
Black or African American	44	53	51
Native Hawaiian or Pacific Islander	34	33	35
White	1,594	2,223	2,313
Other	492	524	498
More than one race	85	107	104
Declined to answer	1,000	671	647
Ethnicity by category			
Hispanic or Latino/x			
Caribbean	7	6	7
Central American	34	35	36
Mexican/Mexican American/Chicano	714	881	902
Puerto Rican	8	15	17
South American			
Other	56	79	77
Non-Hispanic or Non-Latino/x			
African	24	25	27
Asian Indian/South Asian		5	6
Cambodian			
Chinese			
Eastern European	119	154	157
European	390	581	885

	Filipino	15	22	24
	Japanese	7	13	14
	Korean			
	Middle Eastern			
	Vietnamese			
	Other	254	356	426
	More than one ethnicity	68	77	114
	Declined to answer	1,695	1,511	1,113
Primary Language				
English		2,204	2,626	2,758
Spanish		305	413	442
Decline to answer		882	721	605
Sexual Orientation				
Gay or Lesbian		12	27	36
Heterosexual or Straight		2,221	2,781	2,891
Bisexual		15	17	18
Questioning or unsure of orientation		7	12	13
Queer		5	7	7
Another Sexual Orientation		7	13	12
Declined to answer		1,134	903	828
Disability (Physical or Mental Impairment or Medical Condition lasting at least six months that substantially limits a major life activity, which is not the result of a severe mental illness.				
Yes		67	77	78
	Communication			
	Difficulty seeing	12	22	21
	Difficulty hearing, or being understood	14	18	16
	Other	5	8	9
	Mental domain not including a mental illness			
	(Including, but not limited to a learning disability,			
	developmental disability, dementia)	20	23	22
	Physical/mobility domain	25	27	26
	Chronic health condition (including, but not			
	limited to, chronic pain)	23	26	28

	Other			
No		1,071	2,657	2,548
Declined to answer		2,253	1,026	1,101
Veteran Status				
Yes		135	155	167
No		1,003	1,549	2,265
Declined to answer		2,253	2,056	1,373
Gender				
	Assigned sex at birth			
	Male	407	735	853
	Female	2,153	2,553	2,635
	Declined to answer	831	472	317
	Current Gender Identity			
	Male	408	733	848
	Female	2,142	2,544	2,625
	Transgender			
	Genderqueer			
	Questioning/Unsure			
	Another gender identity	2	3	5
	Declined to answer	839	480	327

PEI: Early Intervention

MHSA Early Intervention programs focus on providing services to those in need prior to an event leading to severe and persistent conditions.

PEI: Early Intervention: Mobile Crisis Team

In response to the California Department of Healthcare Services (DHCS) Behavioral Health Information Notice (BHIN) 23-025, TCHSA implemented Mobile Crisis Services across the County beginning January 18, 2024. Services are available 24 hours a day, 7 days a week, 365 days a year and are designed to provide intervention, de-escalation, and relief to people wherever they are, including at home, work, schools, or on the street. Anyone can call, for themselves or for someone else in crisis in Tehama County. Services may be provided via telephone, telehealth or in person, and include crisis intervention and assessment, referrals for other mental health services such as therapy, and linkage to other healthcare services and/or substance use treatment.

Mobile Crisis Services help ensure that everyone has year-long access to crisis services and creates meaningful interactions with community members. Crisis interventions and wraparound services begin while the individual is in a community-based setting. Delivering services in community-based settings assists with streamlining the delivery of services, increasing access to behavioral health services, and promptly connecting individuals to a wide array of services through earlier intervention.

Mobile crisis services can be accessed by calling the Tehama County Health Services Behavioral Health Hotline at **1-800-240-3208** or the Suicide and Crisis Lifeline at **988**.

This change in how and where services are delivered means that the Community Crisis Response Unit (CCRU) at 1850 Walnut Street, Red Bluff was closed on January 17, 2024. Instead of needing to come to TCHSA, the Mobile Crisis Team can come to you when appropriate!

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Mobile Crisis Team
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2023/2024:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Early Intervention: Community Engagement & Outreach

Community Engagement & Outreach encompasses a variety of activities such as expanding services for the Latino community including bilingual Spanish clinicians, provision of cultural sensitivity training to service providers, Latino community outreach activities, and general community education activities. Corning (south county) and Los Molinos (east county) are key communities that need bilingual Spanish services and Latino outreach.

Tehama is geographically large, and a barrier to accessing care is lack of affordable transportation and/or not being able to travel into Red Bluff or another regional center for

services. Providing services in Manton, Payne's Creek, and other areas of the county remain strong goals of TCHSA.

TCHSA continues to partner with Latino Outreach of Tehama County, a local non-profit, to provide events and services. Major outreach events include a Cinco de Mayo family event and a county multi-cultural health fair in collaboration with multiple community partners. In addition to partnership events, TCHSA staff actively network with the Latino community through CPPP outreach events in Corning with bilingual Spanish support.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Community Engagement & Outreach
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2023/2024:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Stigma Reduction

Stigma has been ranked as the lowest barrier in accessing mental health care; however, being too sick to engage in services, not having insurance or reliable transportation are significant barriers to the rural residents of Tehama County.

PEI: Stigma Reduction: Mental Health First Aid (MHFA) Training

Mental Health First Aid (MHFA) is an international evidence-based program and is comparable to medical first aid training by the Red Cross: Instead of physical first aid, MHFA focuses on mental health. The first outcome of the MHFA program is training individuals in basic intervention techniques. MHFA teaches ways to identify signs and symptoms of mental illness and provides insight on how to advocate that an individual seeks proper care. A second outcome of MHFA is stigma reduction. By increasing knowledge and familiarity around mental health issues, MHFA training reduces fear and stigma around mental illness.

Surveys are provided to the participants before and after training in accordance with the California Code of Regulations, Title 9 §§ 3750(d); 3755(f)(3), and are provided below:

Mental Health FIRST AID
from NATIONAL COUNCIL FOR MENTAL WELLBEING

Adult Mental Health First Aid

Opinions Quiz

Please circle your reaction to each of the following statements.

1. **It is not a good idea to ask someone if they are feeling suicidal in case you put the idea in their head.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
2. **Schizophrenia is one of the most common mental disorders.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
3. **If someone has a traumatic experience, it is best to make them talk about it as soon as possible.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
4. **Males complete suicide four times more frequently than females.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
5. **Antidepressant medication works right away.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
6. **It is best to get someone having a panic attack to breathe into a paper bag.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
7. **A first-aider can distinguish a panic attack from a heart attack.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
8. **Exercise can help relieve depressive and anxiety disorders.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW
9. **People with psychosis usually come from dysfunctional families.**
   a. AGREE
   b. DISAGREE
   c. DON'T KNOW

MHFA.org

10. **It is best not to try to reason with people having delusions.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
11. **People who talk about suicide don't attempt suicide.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
12. **Psychosis is a lifelong illness.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
13. **People with psychosis are more at risk of being victims of violent crime.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
14. **Smoking is much more common among people with mental health problems.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW
15. **People with mental health problems tend to have a better outcome if family members are not critical of them.**
    a. AGREE
    b. DISAGREE
    c. DON'T KNOW

YOUTH MENTAL HEALTH FIRST AID USA

Youth Mental Health Opinions Quiz

Please indicate whether you agree, disagree, or are unsure of the statements below.

Q1. It is not a good idea to ask someone if they are feeling suicidal in case you put the idea into his or her head.
AGREE DISAGREE DON'T KNOW

Q2. Depression tends to show up earlier in a young person's life than anxiety.
AGREE DISAGREE DON'T KNOW

Q3. If a young person experiences a trauma, it is best to make him or her talk about it as soon as possible.
AGREE DISAGREE DON'T KNOW

Q4. They may not need it right away, but eventually everyone with a mental health problem needs professional treatment.
AGREE DISAGREE DON'T KNOW

Q5. Knowledge about the impact of medication for youth is limited compared to what we know about adults.
AGREE DISAGREE DON'T KNOW

Q6. It is best to get a person having a panic attack to breathe into a paper bag.
AGREE DISAGREE DON'T KNOW

Q7. A first-aider can distinguish a panic attack from a heart attack.
AGREE DISAGREE DON'T KNOW

Q8. Exercise can help relieve depressive and anxiety disorders.
AGREE DISAGREE DON'T KNOW

Q9. Schizophrenia is a relatively common diagnosis for youth under the age of 18.
AGREE DISAGREE DON'T KNOW

Q10. It is best not to try to reason with people having delusions.
AGREE DISAGREE DON'T KNOW

Q11. People who talk about suicide don't complete suicide.
AGREE DISAGREE DON'T KNOW

Q12. When talking to someone about suicide, it is best to be indirect and not use the word "kill" so that you don't upset the person.
AGREE DISAGREE DON'T KNOW

Q13. Trauma is a risk factor in almost every type of mental illness.
AGREE DISAGREE DON'T KNOW

Q14. Spirituality can be a protective factor --- keeping a young person from developing a mental illness or minimizing the impact of the illness.
AGREE DISAGREE DON'T KNOW

Q15. People with mental health problems tend to have a better outcome if family members are not critical of them.
AGREE DISAGREE DON'T KNOW

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Mental Health First Aid (MHFA) Training
PEI Component Type: Stigma Reduction
Unduplicated Number of Individuals Served in FY 2023/2024:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical

Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

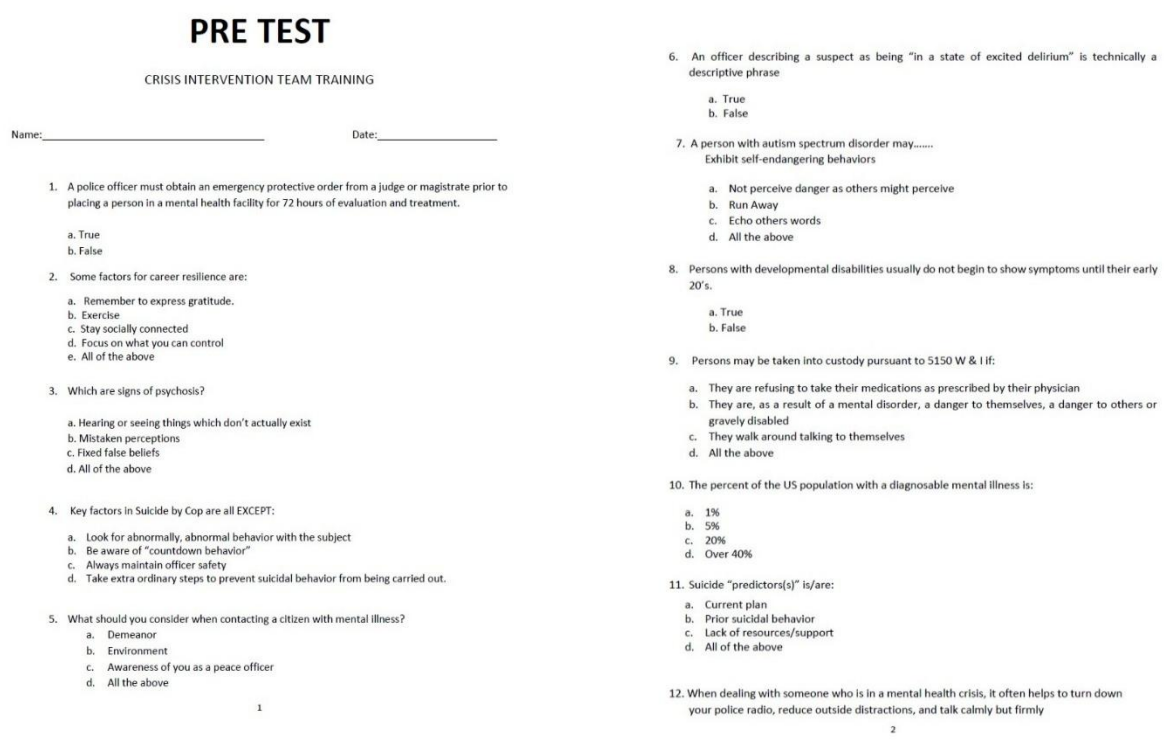
Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Stigma Reduction: Crisis Intervention Team (CIT) Training – Law Enforcement, First Responders, and Civilian Staff

CIT is designed to help law-enforcement, and first responders (via a two-day training seminar) manage events and encounters that involve individuals suffering from mental illness. Additionally, TCHSA hosts a one-day session geared towards the education of civilian staff members in the areas of the dynamics of homelessness, de-escalation techniques, an overview of mental illness signs and symptoms, returning veterans, suicide awareness, and problem customers.

Surveys are provided to the participants before and after training in accordance with the California Code of Regulations, Title 9 §§ 3750(d); 3755(f)(3), and are provided below:



PRE TEST

CRISIS INTERVENTION TEAM TRAINING

Name:_____ Date:_____

1. A police officer must obtain an emergency protective order from a judge or magistrate prior to placing a person in a mental health facility for 72 hours of evaluation and treatment.

   a. True
   b. False

2. Some factors for career resilience are:

   a. Remember to express gratitude.
   b. Exercise
   c. Stay socially connected
   d. Focus on what you can control
   e. All of the above

3. Which are signs of psychosis?

   a. Hearing or seeing things which don't actually exist
   b. Mistaken perceptions
   c. Fixed false beliefs
   d. All of the above

4. Key factors in Suicide by Cop are all EXCEPT:

   a. Look for abnormally, abnormal behavior with the subject
   b. Be aware of "countdown behavior"
   c. Always maintain officer safety
   d. Take extra ordinary steps to prevent suicidal behavior from being carried out.

5. What should you consider when contacting a citizen with mental illness?
   a. Demeanor
   b. Environment
   c. Awareness of you as a peace officer
   d. All the above

1

6. An officer describing a suspect as being "in a state of excited delirium" is technically a descriptive phrase

   a. True
   b. False

7. A person with autism spectrum disorder may.....
   Exhibit self-endangering behaviors

   a. Not perceive danger as others might perceive
   b. Run Away
   c. Echo others words
   d. All the above

8. Persons with developmental disabilities usually do not begin to show symptoms until their early 20's.

   a. True
   b. False

9. Persons may be taken into custody pursuant to 5150 W & I if:

   a. They are refusing to take their medications as prescribed by their physician
   b. They are, as a result of a mental disorder, a danger to themselves, a danger to others or gravely disabled
   c. They walk around talking to themselves
   d. All the above

10. The percent of the US population with a diagnosable mental illness is:

    a. 1%
    b. 5%
    c. 20%
    d. Over 40%

11. Suicide "predictors(s)" is/are:

    a. Current plan
    b. Prior suicidal behavior
    c. Lack of resources/support
    d. All of the above

12. When dealing with someone who is in a mental health crisis, it often helps to turn down your police radio, reduce outside distractions, and talk calmly but firmly

2

a. True
b. False

13. A developmental disability is a disability resulting from cognitive impairment such as cerebral palsy, autism, epilepsy, or other disabling conditions, has its onset before the age of 18 and has the probability of continuing throughout the life of the individual.

a. True
b. False

14. Section 8102 W & I authorize a police officer to confiscate the following firearms from an individual detained pursuant to 5150 W & I.

a. Any firearm in his/her possession
b. Any firearm under his/her control
c. Any firearm he/she is found to own
d. All the above

15. Which of the following can contribute to an Agitate Chaotic Event (ACE)?

a. Alcohol withdrawal
b. Energy drinks
c. Traumatic Brain Injury
d. Drug addiction
e. All the above

16. According to **HIPPA** regulations, what information can police officers expect when they contact mental health?

a. Most recent therapy notes
b. Detailed client history
c. Number of psychiatric hospitalizations
d. "Minimal necessary" to perform job function

17. Which of the following are common symptoms of major depression?

a. Decreased sleep, decreased appetite, sad mood
b. Increased sleep, increased appetite, feeling numb
c. Agitation, irritability, poor concentration
d. All the above

18. Schizophrenia is a psychotic disorder that describes an individual who has difficulty distinguishing fantasy from reality.

a. True
b. False

19. A person with an intellectual or developmental disability

a. May not communicate at age level
b. May not behave at age level
c. Will completely understand consequences of the situation
d. All the above
e. A and B only

20. Which is **NOT** true?

a. Schizophrenia has a genetic component related to it
b. Schizophrenia may possibly have environmental factors related to it
c. Schizophrenia can be induced by illicit drugs, such as marijuana
d. Schizophrenia is somewhat manageable with proper medication compliance
e. Schizophrenics should always be placed on a "5150" hold if found wandering the streets at 0300 hours.

21. In Bipolar Disorder, symptoms of mania may include

f. Increased energy and activity
g. Pressured speech
h. Grandiosity
i. Racing thoughts
j. All the above

22. Which of the following is not included in the directions as stated in the case of Glenn vs Washington County

a. Slow it down
b. Do not increase the subjects level of anxiety or excitement
c. Remember your duty to prevent harm
d. Attempt to develop rapport
e. Time is on your side

23. Instantaneous death is defined by the World Health Organization as death that Occurs within 5 minutes after the onset of symptoms.

a. True
b. False

24. An example of a "critical incident" that can personally affect a first responder is:

a. Death of the family pet
b. Divorce
c. Officer involved shooting
d. Witnessing a terrible accident
e. The loss of a fellow employee
k. Any, or all the above

25. Mental illness is

a. A medical condition
b. A sign of weakness
c. Volitional (a choice)

26. Which of these factors can contribute to mental illness?

a. Nature (Genetics)
b. Nurture (Family environment, other illnesses, substance use)
c. Trauma exposure including Adult and Adverse Childhood Experiences (ACE)
d. All the above

POST TEST

CRISIS INTERVENTION TEAM TRAINING

Name:_____ Date:_____

WOULD YOU RECOMMEND THIS CLASS TO OTHERS *(circle one)*

YES NO

1. A police officer must obtain an emergency protective order from a judge or magistrate prior to placing a person in a mental health facility for 72 hours of evaluation and treatment.

   a. True
   b. False

2. Some factors for career resilience are:

   a. Remember to express gratitude.
   b. Exercise
   c. Stay socially connected
   d. Focus on what you can control
   e. All of the above

3. Which are signs of psychosis?

   a. Hearing or seeing things which don't actually exist
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4. Key factors in Suicide by Cop are all EXCEPT:

   a. Look for abnormally, abnormal behavior with the subject
   b. Be aware of "countdown behavior"
   c. Always maintain officer safety
   d. Take extra ordinary steps to prevent suicidal behavior from being carried out.

12. When dealing with someone who is in a mental health crisis, it often helps to turn down your police radio, reduce outside distractions, and talk calmly but firmly

a. True
b. False

13. A developmental disability is a disability resulting from cognitive impairment such as cerebral palsy, autism, epilepsy, or other disabling conditions, has its onset before the age of 18 and has the probability of continuing throughout the life of the individual.

a. True
b. False

14. Section 8102 W & I authorize a police officer to confiscate the following firearms from an individual detained pursuant to 5150 W & I.

a. Any firearm in his/her possession
b. Any firearm under his/her control
c. Any firearm he/she is found to own
d. All the above

15. Which of the following can contribute to an erratic behavior and risk of sudden in custody death?

a. Alcohol withdrawal
b. Energy drinks
c. Traumatic Brain Injury
d. Drug addiction
e. All the above

16. According to **HIPPA** regulations, what information can police officers expect when they contact mental health?

a. Most recent therapy notes
b. Detailed client history
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17. Which of the following are common symptoms of major depression?

a. Decreased sleep, decreased appetite, sad mood
b. Increased sleep, increased appetite, feeling numb
c. Agitation, irritability, poor concentration
d. All the above

5. What should you consider when contacting a citizen with mental illness?
   a. Demeanor
   b. Environment
   c. Awareness of you as a peace officer
   d. All the above

6. An officer is prohibited from using the term "excited delirium" to categorize the behavior of an individual, but may describe the actual behavior that is observed.

   a. True
   b. False

7. A person with autism spectrum disorder may.....
   Exhibit self-endangering behaviors

   a. Not perceive danger as others might perceive
   b. Run Away
   c. Echo others words
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8. Persons with developmental disabilities usually do not begin to show symptoms until their early 20's.

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    e. The loss of a fellow employee
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25. Mental illness is

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    a. Nature (Genetics)
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    c. Trauma exposure including Adult and Adverse Childhood Experiences (ACE)
    d. All the above

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Crisis Intervention Training (CIT)
PEI Component Type: Stigma Reduction
Unduplicated Number of Individuals Served in FY 2023/2024:

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Demographics:

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PEI: Suicide Prevention

The goal of Behavioral Health's suicide prevention activities is to educate community members to be familiar with the signs and symptoms of suicide through training, information campaigns, events, and suicide screening. Additionally, the overall objective of suicide prevention training is for community members to become proficient in identifying the signs of suicidality and become comfortable in helping individuals reach out for help when needed.

PEI : Suicide Prevention : Suicide Prevention Activities, Events, & Social Marketing

A key resource in suicide prevention is information and social marketing campaigns. A state-wide California Mental Health Services Authority (CalMHSA) Campaign, "Know the Signs",

focuses on recognizing the warning signs of suicide, finding the words to use with someone in crisis and finding professional help and resources. TCHSA "Know the Signs" materials are used heavily during May is Mental Health Month. The core refrain of "Know the Signs" is know the signs, find the words, and reach out. Behavioral Health integrates suicide prevention materials into May is Mental Health Month to leverage this set period of intense community outreach.

Additionally, TCHSA has joined with various community members, non-profits, tribal health organizations, tribal social services, educators, and the Tehama County Arts Council to form a collective of Native American and Alaskan Native Culture Bearers. This collaboration has resulted in an annual Native American Cultural Celebration which takes place every September and seeks to encourage the appreciation of area cultures while fostering intergenerational learning and bringing resources to an under-served population.

This year, the Culture Bearers of Tehama County (the originators of the event) have altered the event slightly to an inclusive, Multicultural Celebration, as it will highlight all the various cultures within and around Tehama County.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Suicide Prevention Activities, Events, & Social Marketing
PEI Component Type: Suicide Prevention
Unduplicated Number of Individuals Served in FY 2023/2024:

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PEI: Suicide Prevention: Applied Suicide Intervention Skills Training (ASIST)

ASIST, developed by Living Works Education, is a standardized, evidence-based, and customizable two-day, two-trainer workshop designed for members of all care-giving groups. The emphasis is on teaching suicide first-aid to help an at-risk person stay safe and seek help. Participants learn how to identify people with thoughts of suicide, seek a shared understanding of reasons for dying and living, develop a safety plan based upon a review of risk, be prepared to do follow-up, and become involved in suicide-safer community networks.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Applied Suicide Intervention Skills Training (ASIST)
PEI Component Type: Suicide Prevention
Unduplicated Number of Individuals Served in FY 2023/2024:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

Demographics:

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PEI: Parenting and Family Support

These programs are designed to assist parents, family members, and caregivers in providing the support and care necessary to loved ones experiencing mental health challenges.

PEI: Parenting and Family Support: Nurturing Families

TCHSA offers the Nurturing Families (NF) program: NF is a family-centered, trauma-informed, and evidence-based modality. NF provides weekly group activities for up to fifteen weeks. Parents/caregivers participate in a parenting group while school age children (ages 5 to 11) participate in a separate group. Participants learn, practice, and apply core values that teach healthy interactions to support appropriate childhood development. Both parents/caregivers and youth share a healthy snack break together in each weekly group meeting.

Classes are designed to build nurturing skills, and the parent/caregiver is shown how to identify, use, and expand alternatives to abusive or neglectful parenting. Behavioral Health (BH) collaborates with Substance Use Recovery Services (SURS) to provide NF, which supports parents and caregivers in developmentally appropriate ways to parent, and building strong, healthy families by learning and reinforcing core values. These core values include positive self-worth, empathy, empowerment, the development of a strong will, structure, discipline, laughter, humor, and play.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Nurturing Families (NF)
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2023/2024:

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Demographics:

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PEI: Parenting and Family Support: Support for Family Members and Caregivers & First Episode Psychosis (FEP)

There are two key areas in TCHSA's service delivery system that need family support to maximize effectiveness and to ensure outcomes: 1) providing support for family members and care givers; and 2) support for First Episode Psychosis (FEP) for youth and TAY, and their family members/caregivers. TCHSA is committed to providing support for family members and care givers.

The FEP program serves individuals aged 15-30 who have been experiencing psychotic symptoms for less than 5 years. These individuals will receive specialized screening and will be connected to specialized case management, therapy, medication, and support in education and employment. Additional support for family and support networks is also available in the form of groups and communication with service providers. Individuals can inquire about the program through contact with any TCHSA Behavioral Health service provider and request a referral for screening.

Psychosis can be treated**,** and early treatment increases the chance of a successful recovery. Research indicates that if people who are experiencing psychotic symptoms (such as hallucinations and/or delusions) for the first time in their life are connected to case management, therapy, medication and support in education/employment, long-term outcomes are significantly more favorable.

Psychosis symptoms can be confusing, scary, and overwhelming and this can lead to individuals not reporting their symptoms: TCHSA encourages people experiencing psychotic symptoms to reach out for support in navigating a new path to life goals. Studies show that it is common for a person to have psychotic symptoms for more than a year before receiving treatment.

Reducing the duration of untreated psychosis is important because early treatment often means a better recovery. Research supports a variety of treatments for first episode psychosis, especially coordinated specialty care (CSC). CSC includes the following components:

- Individual or group psychotherapy is typically based on cognitive behavior therapy (CBT) principles. CBT helps people solve their current problems. The CBT therapist helps the member learn how to identify distorted or unhelpful thinking patterns, recognize, and change inaccurate beliefs, relate to others in more positive ways and change problematic behaviors.
- Family support and education teaches family members about psychosis, coping, communication, and problem-solving skills. Family members who are informed and involved are more prepared to help loved ones through the recovery process.
- Medications (also called pharmacotherapy) help reduce psychosis symptoms. Like all medications, antipsychotic drugs have risks and benefits. Members should talk with their health care providers about side effects, medication costs and dosage preferences (daily pill or monthly injection, for example).

- Supported Employment/Education (SEE) services help members return to work or school and achieve personal life goals. Emphasis is on rapid placement in a work or school setting combined with coaching and support to ensure success.
- Case management helps members with problem solving. The case manager collaborates on solutions to practical problems and coordinates social services across multiple areas of need.

The goal of the TCHSA FEP program is to identify those experiencing symptoms of psychosis as early as possible. Individuals having their first experiences with psychotic symptoms will be able to access coordinated specialty care, so these symptoms are addressed early and effectively enabling these individuals to experience an uninterrupted trajectory towards success in schooling, employment, and in their support network.

As a small rural county, Tehama is leveraging both MHSA and SAMHSA block grant funding to implement a full array of services for FEP. Currently, MHSA funding is provided to start the family support and education component associated with this program. TCHSA understands the importance of FEP services and is moving forward with program implementation, serving appropriate members and their family/caregivers.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Support for Family Members and Caregivers & First Episode Psychosis (FEP)
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2022/2023:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical

Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

Demographics:

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PEI: Evidence-Based Interventions

These programs employ an approach to treatment that is based on the best available scientific evidence, involving interventions that have been shown to be effective through research and clinical trials.

PEI: Evidence-Based Interventions: Trauma-Focused Cognitive Behavioral Therapy (TF-CBT)

TF-CBT is a therapy model used for children ages 3 to 18 who have experienced one or more significant traumatic life events, resulting in PTSD symptoms or functional impairments* TF-CBT provides a comprehensive model of therapy which assesses anxiety, PTSD (post-traumatic stress disorder), depression, and other trauma-related symptoms while developing an individual flexible treatment plan for children and youth who have experienced trauma. TF-CBT recognizes the significance of varied family systems and is a culturally diverse application which values the impact of cultural differences experienced when traumatized. TF-CBT encourages parents, children, and adolescents to work collaboratively to build skills to address mood regulation and safety.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Trauma-Focused Cognitive Behavioral Therapy (TF-CBT)
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2023/2024:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

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3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Evidence-Based Interventions: Cognitive Processing Therapy (CPT)

CPT is a specific type of Cognitive Behavioral Therapy (CBT) and is typically 12 sessions in length. CPT teaches the individual how to identify, evaluate, and alter negative thoughts/perceptions. By altering your thoughts, you can affect how you feel.

CPT is a modality suited for treatment of trauma and PTSD. The American Psychological Association's website describes CPT as "a specific type of cognitive behavioral therapy that has been effective in reducing symptoms of PTSD that have developed after experiencing a variety of traumatic events*."

** Source : www.apa.org/ptsd-guideline/treatments/cognitive-processing-therapy.aspx*

CPT is generally delivered over 12 sessions and helps members learn how to challenge and modify unhelpful beliefs related to the trauma. In so doing, the individual creates a new understanding and conceptualization of the traumatic event so that it reduces its ongoing negative effects on current life.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Cognitive Processing Therapy (CPT)
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2023/2024:

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Demographics:

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PEI: Evidence-Based Interventions: Therapeutic Drumming

Therapeutic drumming is an evidence-based strategy for wellness at TCHSA that has proven to be effective, efficient, and flexible. Drumming participants report an immediate calming and grounding effect (efficacy). Its relatively low overhead (efficiency) and mobility can utilize a variety of locations (flexibility).

A key factor in the drumming protocol allows the process to be adapted to situations, environments, participant demographics, and participants' cultural norms. A portion of the protocol for drumming ends with a period of guided imagery and a wellness exercise. By combining the psycho-physical activity of drumming with time dedicated to guided mediation and wellness, participants receive a "dose" of therapy at the end of each drumming session.

Drumming is also a community outreach tool. Delivering drumming classes is a fun and effective way to introduce the community to TCHSA. Drumming is widely accessible: The drumming program was designed to have cross-cultural linkages. Drumming is appropriate for all ages, and some participants may find that a physical focus (drumming) is a helpful therapeutic communication prompt. Drumming is accessible to people with physical and/or cognitive challenges.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Therapeutic Drumming
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2023/2024:

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PEI: Peer Advocate Program

Our Peer Advocates are individuals who share the experience of living with mental health challenges and are trained to provide recovery-oriented, culturally appropriate services; promoting socialization, self-sufficiency, advocacy, engagement, and supports that are trauma aware.

PEI: Peer Advocate Program: TalkLINE Staffing & Community Outreach

Open 365 days a year, TalkLINE is a sub-crisis "warm line" available from 4:30 PM to 9:30 PM. When life gets challenging, anyone can call and receive confidential, peer-to-peer support.

The TalkLINE originated through Butte County's MHSA programs and a partnership with TCHSA. In collaboration with Butte County, TCHSA is increasing the capacity of TalkLINE and providing an important service to Tehama County. TalkLINE staff participated in outreach events through: Shasta College, the community's "LIFT" event, and resource fairs throughout the community. Peer Advocates also staff an outreach booth at the local Farmer's Market.

TCHSA Peer Advocates work as operators for the "TalkLINE". A Peer Advocate Team Lead oversees 1 to 2 Peer Advocate Operators with the result of 2 to 3 Peers working the TalkLINE hours.

TalkLine

Fiscal Year	Staff Hours	# of Calls
2021-22	1290	1970
2022-23	950	1016
2023-24	1095	1115

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: TalkLINE Staffing & Community Outreach
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2023/2024:

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PEI: Peer Advocate Program: Groups & Social Engagements

Applying the values and principles of wellness and recovery, Peer Advocates have been and continue to advocate on behalf of STANS clients. Advocacy includes conducting groups and various activities listed on the monthly events calendar. Peer advocates provide a bridge between case resource specialists (case managers) and members.

The Peer-led groups include (but are not limited to):

- **Arts & Crafts**: Find your muse! Fun Arts and Crafts activities. Supplies provided.
- **Book Club**: Time to exercise our minds! We will read together and discuss a book! Books provided.
- **CalFresh Healthy Living**: Discussions on health topics with cooking and nutrition tips to live a healthy life!
- **Computer Lab**: Need access to a computer? Visit the computer lab! Laptops available.
- **Discovery Group**: Do you like variety? Do you enjoy learning about different things? Take a dive into diverse topics to promote wellness.
- **Drumming**: Let's make some noise! Drums are provided, or you can bring your own.
- **Game Day**: Shall we play a game? Have some fun playing a game of your choice!
- **Gardening**: Come join us in our community garden! Get your hands dirty and learn about plants!
- **Let's Go!**: Time for a little gentle exercise. Walks, Qigong, Tai Chi, and gentle stretching are just some of the things we will explore! No experience necessary.
- **Meditation**: Join us for a brief check-in and 20-30 minutes of meditation to promote wellness.
- **Member's Meeting**: Meet to discuss the goings on at your Wellness Center and make suggestions for improvements. A snack will be provided.
- **Mindful Meals**: Let's get cooking! Learn basic culinary skills to create healthy meals. Registration required.
- **Movie Day**: Let's socialize and watch a movie or a documentary! There may even be popcorn.
- **Outing**: Various adventures around Red Bluff and the surrounding area!

Support by trained peers is a proven benefit and is considered best practice. The California Mental Health Planning Council describes the role and impact of peer workers:

- Peer Specialists are empathetic guides and coaches who understand and model the process of recovery and healing while offering moral support and encouragement to people who need it. Moral support and encouragement have proven to result in greater compliance with treatment/services, better health function, lower usage of emergency departments, fewer medications and prescriptions, and a higher sense of purpose and connectedness on the part of the consumer. *

*Source : www.dhcs.ca.gov/services/MH/Documents/CMHPCPeerCertPaper.pdf

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Groups & Social Engagements
PEI Component Type: Early Intervention

Unduplicated Number of Individuals Served in FY 2023/2024:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

Demographics:

With a population less than 100,000, Tehama County will abide by California Code of Regulations Title 9, Division 1, Chapter 14 MHSA – Article 5 Reporting Requirements, Section 3560.010, 8 (e) and will report demographics for the county's entire PEI component instead of by each program or strategy.

PEI: Peer Advocate Program: Peer Counseling

Peer advocates receive on-going training and supervision, providing services to members at the STANS Wellness & Recovery Center. Through Peer Advocates, members receive more "one on one" support and individualized support from someone who has been through, or is still in recovery from, major mental illness. Peer Advocates demonstrate resilience and paths to recovery. For the Peer Advocate, employment can lead to future opportunities.

Peer Advocates are contracted for services through Northern Valley Catholic Social Service on an annual basis, as is the Peer Supervisor.

Reporting Requirements Specific to Title 9 California Cod of Regulations, Division 1 Chapter 14 MHSA – Article 5 Reporting Requirements.

Program Name: Peer Counseling
PEI Component Type: Early Intervention
Unduplicated Number of Individuals Served in FY 2023/2024:

The County shall exclude from the Annual Prevention and Early Intervention Report personally identifiable information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH) and their implementing privacy and security regulations, the California Information Practices Act, and any other applicable state or federal privacy laws.

Demographics:

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APPENDIX

STATE OF CALIFORNIA
HEALTH AND HUMAN SERVICES AGENCY

Department of Health Care Services

DHCS 1822 A (12/24)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2023-24
Information Worksheet

1	Date:	3/7/2025
2	ARER Fiscal Year *(20YY-YY)*:	2023-24
3	County:	Tehama
4	County Code:	52
5	Address:	P.O.Box 400
6	City:	RED BLUFF
7	Zip:	96080
8	County Population: Over 200,000? (Yes or No)	No
9	Name of Preparer:	ROSA CUMPSTON
10	Title of Preparer:	FISCAL DATA SUPERVISOR
11	Preparer Contact Email:	ROSA.CUMPSTON@TCHSA.NET
12	Preparer Contact Telephone:	(530) 528-3208

DHCS 1822 D (12/24)

Annual Mental Health Services Act (MHSA) Revenue and Expenditure Report
Fiscal Year: 2023-24
Prevention and Early Intervention (PEI) Summary Worksheet

County:	Tehama	Date:	3/7/2025

SECTION ONE

		A	B	C	D	E	F
		Total MHSA Funds (Including Interest)	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
1	PEI Annual Planning Costs	$1,511.43					$1,511.43
2	PEI Evaluation Costs	$3,022.86					$3,022.86
3	PEI Administration Costs	$31,079.63					$31,079.63
4	PEI Funds Expended by CalMHSA for PEI Statewide						$0.00
5	PEI Funds Transferred to JPA						$0.00
6	PEI Expenditures Incurred by JPA						$0.00
7	PEI Program Expenditures	$1,921,157.08	$123,890.53	$0.00	$0.00	$0.00	$2,045,047.61
8	**Total PEI Expenditures (Excluding Transfers and PEI Statewide)**	**$1,956,771.06**	**$123,890.53**	**$0.00**	**$0.00**	**$0.00**	**$2,080,661.59**

SECTION TWO

		A	B
		Percent Expended for Clients Age 25 and Under, All PEI	Percent Expended for Clients Age 25 and Under, JPA
9	MHSA PEI Fund Expenditures in Program to Clients Age 25 and Under (calculated from weighted program values) divided by Total MHSA PEI Expenditures	71.17%	

SECTION THREE

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
#	County Code	Program Name	Prior Program Name	Combined/Standalone Program	Program Type	Program Activity Name (in Combined Program)	Subtotal Percentage for Combined Program	Percent of PEI Expended on Clients Age 25 & Under (Standalone and Program Activities in Combined Program)	Percent of PEI Expended on Clients Age 25 & Under (Combined Summary and Standalone)	Total MHSA Funds (Including Interest)	MHSA IGT	Medi-Cal FFP	1991 Realignment	Behavioral Health Subaccount	Other	Grand Total
10	52	COMMUNITY EDUCATION & LATINO OUTREACH	COMMUNITY EDUCATION & LATINO OUTREACH	Standalone	Prevention		100%	67%	67.4%	$155,676.94						$155,676.94
11	52	STIGMA REDUCTION	STIGMA REDUCTION	Standalone	Stigma & Discrimination Reduction		100%	86%	85.5%	$81,875.14						$81,875.14
12	52	SUICIDE PREVENTION INCLUDING ASIST AND SAFE TALK	SUICIDE PREVENTION	Standalone	Suicide Prevention		100%	71%	71.2%	$1,026,916.52						$1,026,916.52
13	52	PARENTING AND FAMILY SUPPORT	PARENTING TRAINING & SUPPORT (NURTURING PARENTING & GROUP)	Standalone	Prevention		100%	100%	100.0%	$54,434.89						$54,434.89
14	52	PEER ADVOCATE PROGRAMS	PEER ADVOCATES IN PEI PROGRAMS	Standalone	Early Intervention		100%	0%	0.0%	$170,197.30						$170,197.30
15	52	EVIDENCE-BASED INTERVENTIONS	EVIDENCE-BASED INTERVENTIONS	Standalone	Early Intervention		100%	100%	100.0%	$432,054.23		$123,890.53				$555,944.82

Tehama County

Agenda Request Form

File #: 25-1395 **Agenda Date:** 8/26/2025 **Agenda #:** 18.

MOBILE HOME PARK STUDY SESSION - Planning Director Jessica Martinez

Requested Action(s)
a) STUDY SESSION - To review and receive input regarding Mobile Home Surveys

b) Discussion and possible direction to staff regarding affordable housing in Tehama County

Financial Impact:
None at this time.

Background Information:
At the Board of Supervisor's regular meeting held on March 19, 2024, the board asked for an informational presentation regarding the permissibility of mobile home rent control/rent stabilization. On October 1, 2024, the Interim Planning Director requested clarification and direction regarding the possible rent control requirements. The Board of Supervisors requested that surveys be sent out to both park owners and residents. Currently there is no rent control/rent stabilization ordinance.

RENT CONTROL ORDINANCES

Jurisdiction	Coverage	Code Chapter/Section	Quick Notes	Ordinance Link
Los Angeles (City)	Apartments	LAMC Ch. XV, §151.00 et seq.	1979; annual cap tied to CPI	https://codelibrary.amlegal.com/codes/los_angeles/latest/lamc/0-0-0-150062
San Francisco	Apartments	Admin. Code Ch. 37	1979; CPI-based increases	https://codelibrary.amlegal.com/codes/san_francisco/latest/CA-AdminCode/0-0-0-1670
Oakland	Apartments	OMC Ch. 8.22	1980; CPI or fixed %	https://codelibrary.amlegal.com/codes/oakland/latest/oakland_ca/0-0-0-12226
Berkeley	Apartments	BMC Ch. 13.76	1980; CPI adjustments	https://www.cityofberkeley.info/Rent_Stabilization_Board/Home/Ordinance.aspx
San José	Apartments	SJMC Ch. 17.23	1979; 5% annual cap	https://www.sanjoseca.gov/your-government/departments/housing/rent-increase-regulations
Santa Monica	Apartments	City Charter Art. XVIII	1979; rent board sets increases	https://www.smgov.net/rentcontrol/
West Hollywood	Apartments	Rent Stabilization Ordinance	1985; CPI cap	https://www.weho.org/city-government/city-departments/rent-stabilization-and-housing/rent-stabilization
Beverly Hills	Apartments	BHMC Title 4, Ch. 5	1978; 3-8% cap based on CPI	https://www.beverlyhills.org/departments/rentstabilization/
Culver City	Apartments	Rent Control Ordinance	2019; 3% or CPI, max 5%	https://www.culvercity.org/City-Hall/Sub-Departments/Housing-and-Rent-Control
Inglewood	Apartments	Residential Rent Regulations	2019; 3-5% cap	https://www.cityofinglewood.org/1033/Rent-Control
Pasadena	Apartments	PMC Title 16 (Measure H)	2022; 75% CPI cap	https://www.cityofpasadena.net/rent-control/
Pomona	Apartments	Rent Stabilization Ordinance	2022; 4% or CPI cap	https://www.pomonaca.gov/government/departments/rent-control
Santa Ana	Apartments	Ord. No. 1492	2021; 3% or 80% CPI cap	https://www.santa-ana.org/rent-stabilization-just-cause-eviction-ordinance/
Richmond	Apartments	RMC Ch. 11.100	2016; CPI cap	https://www.ci.richmond.ca.us/3364/Rent-Program
Alameda (City)	Apartments	AMC Ch. VI, Art. XV (§6-58)	2016; CPI cap	https://www.alamedarentprogram.org/
Hayward	Apartments	Residential Rent Stabilization Ordinance	1980; 5% cap	https://www.hayward-ca.gov/your-government/departments/housing/rent-stabilization
Mountain View	Apartments	CSFRA	2016; CPI cap (max 5%)	https://www.mountainview.gov/depts/comdev/hsg/rent/default.asp
East Palo Alto	Apartments	EPMC Title 14	1988; CPI cap	https://www.cityofepa.org/rent-stabilization-program
Antioch	Apartments	AMC Title 11	2022; 3% or 60% CPI cap	https://www.antiochca.gov/fc/community-development/docs/housing/Rent-Stabilization-Ordinance.pdf
Concord	Apartments	Rent Stabilization Ordinance	2024; CPI cap	https://www.cityofconcord.org/1182/Rent-Stabilization-Program
Los Angeles County	Apartments	LACMC Ch. 8.52	2018; 3% or 80% CPI cap	https://dcba.lacounty.gov/rentstabilization/
Alameda County	Apartments	GOC Ch. 3.71	1980s; CPI cap	https://www.acgov.org/cda/hcd/rentprogram/
San Mateo County	Mobilehome	Mobilehome Rent Control Ordinance	1980s; CPI cap	https://housing.smcgov.org/mobilehome-rent-control
Sonoma County	Mobilehome	Mobilehome Rent Stabilization Ordinance	1980s; CPI cap	https://sonomacounty.ca.gov/administrative-support-and-fiscal-services/county-counsel/divisions/ordinances/mobilehome-rent-stabilization
Mountain View	Mobilehome	MHRSO	2021; CPI cap	https://www.mountainview.gov/depts/comdev/hsg/mhrs/default.asp

Chapter 6.600 - Mobile Home Rent Stabilization

Sec. 6.600.010. - Purpose and intent.

There is presently within the City of San Buenaventura and the surrounding areas a continuing shortage of spaces for the location of mobile homes. Because of this shortage, there is a continuing low vacancy rate. Prior to the enactment of this chapter rents had been, for several years, rising rapidly and causing concern among a substantial number of Ventura residents. Because of the continued high cost of moving mobile homes; the potential for damage resulting therefrom; the requirements related to the installation of mobile homes, including permits, landscaping and site preparation; the lack of alternative homesites for mobile home residents; and the substantial investment of mobile homeowners in such homes, a virtual monopoly exists in the rental of mobile home park spaces, creating a situation where, in the absence of legislative regulation, park owners have unbridled discretion and ability to exploit mobile home park tenants. For these reasons, among others, the city council finds and declares it necessary to continue to protect the mobile home owners' investment in their mobile homes, and to protect the owners and occupiers of mobile homes from unreasonable rent increases, while at the same time recognizing the need of park owners to receive a fair return on their property and rental income sufficient to cover increases in the costs of repairs, maintenance, insurance, employee services, additional amenities, and other costs of operation.

(Code 1971, § 2281)

Sec. 6.600.020. - Definitions.

Annual percentage increase means a percentage equal to 100 percent of the increase in the consumer price index measured by the change in the CPI from the last month of the application year, if the previous application was pursuant to the provisions of section 6.600.070 or 6.600.080. If the previous rent increase was pursuant to subsection 6.600.070.C., the increase shall be 100 percent of the increase in the CPI during the 12-month period that starts with the most recent month used in calculating that previous increase under subsection 6.600.070.C.

Application year means the 12-calendar-month period used by a park owner in an application for a rent increase under section 6.600.070, for the purpose of comparing housing service costs incurred in that year with housing service costs incurred in a prior 12-month period ("the comparison year"), to determine increases or decreases in housing services costs the application year over housing service costs incurred in the comparison year. The 12 calendar months that shall be included in a park's application year shall be the same 12 calendar months used in that park's comparison year. The 12 calendar months that shall constitute a park's application year for the purpose of requesting a rent increase under section 6.600.070 shall be the 12 calendar months used in the last application approved by the Rent Review Board pursuant to the provisions of section 6.600.070.

Base space rent means the space rent charged and allowed as of June 1, 1981.

Capital improvement means the addition, substantial repair or replacement of any improvement to a unit or property within the geographic boundaries of a mobile home park which materially adds to the value of the property and appreciably prolongs its useful life or adapts it to new uses, and which is of the same type of improvement as those allowed to be amortized over the useful life of the improvement in accordance with the Internal Revenue Code and its regulations, as such regulations may be modified by applicable rent review board regulations.

Comparison year means the 12-calendar-month period used by a park owner in an application for a rent increase under section 6.600.070, for the purpose of comparing housing service costs incurred in that year with housing service costs incurred in a subsequent 12-month period ("the application year"), to determine increases or decreases in housing service costs in the application year over housing service costs incurred in the comparison year. The 12 calendar months that shall be included in a park's comparison year shall be the same 12 calendar months used in that park's application year. The 12 calendar months that shall constitute a park's comparison year for the purpose of requesting a rent

increase under section 6.600.070 shall be the 12 calendar months used in the last application approved by the rent review board pursuant to the provisions of section 6.600.070.

Consumer Price Index or *CPI* means the Consumer Price Index for all urban consumers in Los Angeles-Anaheim-Riverside, all items (1967 equals 100), as reported by the Bureau of Labor Statistics of the United States Department of Labor.

Current base rent or *current base space rent* means base space rent plus the total of all rent increases and decreases approved or allowed by the rent review board or the rent administrator after June 1, 1981, pursuant to the provisions of this chapter.

Housing services means services provided by the owner related to the use or occupancy of a mobile home space, including, but not limited to water and sewer, natural gas, electricity, refuse removal, management and administration (including employee salaries and fringe benefits), maintenance and repairs, supplies, advertising, recreation facilities, laundry facilities, parking, security services, insurance, property taxes, other governmental assessments, and other costs reasonably attributable to the operation of the park. The term "housing services" shall not include mortgage payments, whether for principal, interest, or both; bonuses of any nature paid to park employees; penalties, fees, damages, or interest assessed or awarded for violations of this chapter or any other law; or any expenses for which the park owner has been reimbursed by any security deposit, insurance settlement, judgment for damages, settlement, or any other method. The term "housing services" shall also not include legal fees or costs, except that, subject to criteria and parameters (including maximum amounts) set forth in regulations which the rent review board shall adopt, the following attorneys' fees and costs shall be considered housing service costs: (1) attorneys' fees and costs incurred in connection with successful good faith attempts to recover rents owed to the owner and successful good faith unlawful detainer actions not in derogation of applicable law; and (2) attorneys' fees necessarily incurred in dealing with the normal operations of the park (not including attorneys' fees incurred in connection with administrative or judicial proceedings arising from or related to the provisions of this chapter, except as hereinabove provided); to the extent that such costs and fees are not recovered from the mobile home tenant(s) concerned or other responsible parties after the park owner has made reasonable good faith efforts to collect such costs and fees from such tenant(s) and other responsible parties.

Mobile home means a structure larger than eight feet by 40 feet designed for human habitation, transported over the highways to a permanent occupancy site, and installed on the site either with or without a permanent foundation.

Mobile home park means an area of land where two or more mobile home spaces are rented or leased out for mobile homes used as residences. "Mobile home park" does not include developments which sell lots for mobile homes or manufactured housing, or which provide condominium ownership of such lots, even if one or more homes in the development are rented or leased out.

Mobile home park owner or *owner* means the owner, lessor, operator, or manager of a mobile home park in the City of San Buenaventura.

Mobile home park rent review board; rent review board; or *board* means the mobile home park rent review board established by this chapter.

Mobile home rent administrator or *administrator* means the person designated by the city manager to perform the duties and exercise the powers of the mobile home rent administrator, as provided in subsections 6.600.050.B. and C. of this chapter.

Rent increase anniversary date means the 365th day following the date on which the last rent increase approved by the rent review board or the rent administrator became effective in a particular park.

Resident representative means the resident representative provided for in subsection 6.600.090.H.1. of this chapter.

Resident or *mobile home tenant* or *tenant* means any person entitled to occupy a mobile home which is located within a mobile home park in the City of San Buenaventura.

Space rent means the consideration, including any security deposits, bonuses, benefits, or gratuities, demanded or received in connection with the use and occupancy of a mobile home space in a mobile home park, or for housing services provided, but exclusive of any amount paid for the use of a mobile home dwelling unit. "Space rent" does not include reasonable user fees for services actually rendered to some, but not all, of the residents of a mobile home park.

Trailer means a structure eight feet by 40 feet or less designed to be drawn by a motor vehicle and to be used for human habitation or for carrying persons and property, including a trailer coach or house trailer.

(Code 1971, § 2282)

Sec. 6.600.030. - Exemptions.

The provisions of this chapter shall not apply to the following tenancies in mobile home parks located in the City of San Buenaventura:

1. Mobile home park spaces rented for nonresidential uses.
2. Mobile home parks, the construction of which began after June 1, 1981. For the purposes of this section, "construction" shall mean the erection of structures.
3. Mobile home parks managed or operated by the United States Government, the State of California, or the County of Ventura.
4. Tenancies which do not exceed an occupancy of 20 days and which do not contemplate an occupancy of more than 20 days.
5. Tenancies for which any federal or state law or regulation specifically prohibits rent regulations.
6. Mobile home parks of less than 15 spaces.
7. Trailer parks which are occupied by less than 15 mobile homes.
8. Tenancies covered by leases or contracts entered into prior to June 1, 1981, which provide for more than a month-to-month tenancy, but only for the duration of such lease or contract. Upon the expiration or other termination of any such lease or contract, this chapter shall immediately be applicable to the tenancy. No leases or contracts which allow or provide for rent amounts different than rent amounts allowed by this chapter may be entered into subsequent to June 1, 1981, except as may be specifically permitted under Civil Code section 798.17.
9. Mobile home parks which sell lots for factory-built or manufactured housing, or which provide condominium ownership of such lots, even if one or more homes in the development are rented or leased out.

(Code 1971, § 2283)

Sec. 6.600.040. - Mobile home rent review board.

A. There is hereby established a mobile home rent review board consisting of five members who shall be appointed by and serve at the pleasure of the city council.

B. The five members of the board shall be persons who are not connected with the real estate or rental housing industry for their personal gain; provided further that said members shall not be residents in or have any financial interest (as defined by state law) in any mobile home or mobile home park. Said members shall file a declaration to this effect with the city clerk.

C. Board members shall not be compensated for their services as such but may receive reimbursement as provided by the city council for traveling and other expenses incurred while on official duty.

D. Terms of the board members shall be four years, except that the terms of three existing board members are hereby extended to January 1, 1988, on a one-time basis, so that terms of members will be staggered, with three expiring one year and two expiring two years later. The provisions of this section shall become effective on December 30, 1985.

(Code 1971, § 2284)

Sec. 6.600.050. - Powers and duties of the board.

A. Within the limitations provided by law, the board shall have the following powers and duties:

1. To meet from time-to-time as required by the city manager of the City of San Buenaventura or upon the filing of a rent schedule and to utilize the city offices and facilities as needed.
2. To receive, investigate, hold hearings on, and pass upon the issues relating to mobile home park rent stabilization as set forth in this chapter.
3. To make or conduct such independent hearings or investigations as may be appropriate to obtain such information as is necessary to carry out its duties.
4. To adjust maximum rents either upward or downward or maintain rents upon completion of its hearings and investigations.
5. To render annually a written report to the city council concerning its activities, holdings, actions, results of hearings, and all other matters pertinent to this chapter which may be of interest to the council.
6. To adopt, promulgate, and amend and rescind administrative rules and regulations to effectuate the purposes and policies of this chapter. Among other things, the board shall adopt regulations which set forth amortization schedules for capital improvements, and shall adopt regulations which provide for a reasonable rate of interest on capital improvement costs; provided that the board shall adopt regulations setting forth the rate of interest on capital improvement costs so that such projects that are paid for by the owner without financing shall bear interest at the five-year U.S. Treasury Note rate plus one percent and if the capital improvements are financed, the interest rate shall be the prime rate.

B. *Mobile home rent administrator.* The city manager shall designate an officer or employee of the City of San Buenaventura to perform the duties and exercise the powers described in subsection C. and other sections of this chapter where reference is made to the rent administrator. The rent administrator shall be a person who is not a tenant in a mobile home park, has no financial interest (as defined by state law) in any mobile home or mobile home park, and is not an owner of rental property.

C. *Powers and duties of the rent administrator.*

1. The rent administrator shall calculate the maximum annual percentage increase provided for in subsection 6.600.070.F. and shall perform the duties and exercise the powers described in other sections of this chapter where reference is made to the rent administrator.
2. The rent administrator shall review any application for a rent increase for completeness and request further information from the applicant, if necessary.
3. The rent administrator shall call meetings, as needed, of the rent review board when rent increase applications must be evaluated and voted upon.
4. The rent administrator shall assist the rent review board in performing its duties under this chapter, including but not limited to, development of forms and records, and reports to the city council.

(Code 1971, § 2285)

Sec. 6.600.060. - Legality of increases.

On and after June 1, 1981, no increase in space rents in the mobile home parks covered by this chapter shall be effective unless approved by the board as set forth in this chapter.

(Code 1971, § 2286)

Sec. 6.600.070. - Determination of base rent and allowable increases.

A. For purposes of determining allowable increases in space rent, the base rent or space rent, as the case may be, shall be divided into three components as follows:

   1. Housing services: That portion of the rent attributable to the cost of housing services, as defined in section 6.600.020 (not including capital improvement costs), less other park-related income.

   2. That portion of the rent attributable to capital improvements.

   3. Remainder: That portion of the base rent or current space rent not attributable to housing services or capital improvements.

B. Mobile home park space rents may be increased no more than once per year according to the following formula:

   1. *Housing services.* The amount of space rent may be increased as necessary to cover documented increases in housing service costs. Increases in income from other park-related sources shall be deducted in determining the amount of increase in costs.

   2. *Capital improvements.* The amount of the space rent may be increased as necessary to cover documented capital improvement costs. Subject to the provisions of subsection D., the increase attributable to capital improvement costs shall include interest at a reasonable rate to be determined by the rent review board in accordance with regulations adopted by the rent review board. Capital improvement costs shall be amortized over the useful life of the improvements in accordance with amortization schedules adopted by the board. At the end of the amortization period, the increase attributable to capital improvement costs shall be deducted from the space rent.

   3. *Remainder.* The amount of space rent may also be increased by adding a sum equal to the lesser of the remainder of the space rent (not including capital improvement costs) times (a) seven percent, or (b) 75 percent of the percentage increase in the all-urban Consumer Price Index (CPI) for the Los Angeles-Long Beach area for the period covered by the rent increase application. If CPI statistics are not yet available for this period, then the most recent available statistics will be used.

   4. *Date effective.* Use of the lesser alternative of the seven percent CPI method of calculating remainder increases shall begin with all rent increase applications filed after August 15, 1983.

C. Calculation of the one-year limitation on rental increases as provided herein shall be from the date the last increase became effective at the particular park.

D. Termination of interest requirement. The provisions of subsection 6. of section 6.600.050 which require that the board adopt regulations which provide for a reasonable rate of interest on capital improvement costs, and any regulations adopted by the board pursuant thereto; and the provisions of subsection B.2. that require that the increase attributable to capital improvement costs shall include interest at a reasonable rate to be determined by the rent review board in accordance with regulations adopted by the rent review board, shall be and continue in effect only during such time as statutory or decisional law requires that a park owner be allowed to recover a reasonable or other

return on capital improvement expenditures made by a park owner at a date earlier than the date of sale of the park; and when neither statutory nor decisional law imposes such a requirement, then the provisions and regulations referred to above shall automatically cease to be of any further force or effect unless such provisions or regulations are reinstated by subsequent ordinances or regulations adopted in accordance with applicable laws.

E. Resident approval of certain rent increases. Notwithstanding the provisions of subsections A.—C. and G., the amount of the space rent may not be increased to cover capital improvement costs that are attributable to new capital improvements that did not previously exist in the park for which the rent increase is requested unless, prior to submitting a request for a rent increase pursuant to the provisions of subsections A.—C. or G., and before making the expenditure for such new capital improvements, the park owner obtained the written consent from at least one adult resident from each of the majority of the rental spaces in the park to include the cost of the new improvements as part of the rent increase permitted under subsections A.—C. or G., except that resident approval is not necessary if such new capital improvements are required by law or if the total expenditure for such new capital improvements is less than $10,000.00.

F. Maximum annual percentage increase.

1. Subject to the provisions of subsections 2. and 3. of this subsection F., on a park's rent increase anniversary date, the park owner may increase the current base space rent in effect in that park to an amount equal to the current base space rent in effect on the previous month, adjusted by 100 percent of the percentage increase in the consumer price index (measured as provided in subsection 6.600.020.A.); provided, however, that such increase shall not exceed an amount equal to five percent of the current base rent in effect in that park in the month preceding the month in which the increase provided for in this section becomes effective. Said rent increase shall be calculated by the rent administrator and notice thereof shall be mailed to the owner of that park and to that park's residents' representative in sufficient time to enable the park owner to give residents in the park notice, pursuant to state law, of a proposed rent increase which will become effective on that park's rent increase anniversary date. It shall not be necessary for an owner to apply for a maximum annual percentage increase, and the rent increases provided for in this section shall not be subject to the review hearing process set forth in this chapter. However, no increase provided for in this section shall be charged to go into effect in any park unless that increase was calculated by the rent administrator and notice thereof was given to the park owner as provided in this section.

2. The provisions of this subsection F. shall only apply to a park whose owner, not less than 120 days before the proposed effective date of a proposed rent increase, notifies the rent administrator in writing that the park owner has elected to obtain a rent increase pursuant to the provisions of this section. If a park owner gives the notice provided for in this subsection 2., the provisions of subsections A.—C., 6.600.080.A. and B. shall not apply to the park whose owner gave the notice unless and until that park owner notifies the rent administrator in writing that the park owner wishes to apply for an annual rent increase pursuant to the provisions of subsections A.—C. If a park owner gives notice that the park owner wishes to apply for a rent increase pursuant to the provisions of subsections A.—C. as provided in this section, any rent increase previously approved pursuant to the provisions of this section F. shall continue in effect until it is increased or otherwise changed pursuant to the provisions of subsection A.—C. or section 6.600.080. Any increase approved pursuant to the provisions of subsections A.—C. following a notice given by a park owner as provided in this section shall not become effective earlier than one year after the effective date of the last rent increase approved pursuant to the provisions of this section or section 6.600.080. A park owner shall not be entitled to receive an annual rent increase under both the provisions of this section and the provisions of subsections A.—C., or to receive an increase pursuant to the provisions of this section or subsections A.—C. as well as an increase pursuant to the provisions of section 6.600.080.

3. If a park owner elects to apply for an annual rent increase pursuant to the provisions of subsections A.—C. after having obtained one or more rent increases pursuant to the provisions

of subsection F., the first application for a rent increase under subsections A.—C. following the park owner's election to once again become subject to the provisions of subsections A.—C. shall use the application year that was used by that park owner in the last rent increase application approved by the rent review board for that park pursuant to subsections A.—C. as the park's comparison year; and the application year for purposes of the new application shall be the 12-month period that starts with the most recent month used in calculating the previous rent increase under subsection F. If the new rents that result from applying the rent increase formula under subsections A.—C. are less than the current base rents in effect in the month preceding the proposed effective date of the new rents under subsections A.—C., the current base rents shall not be reduced but shall continue in effect until they are changed pursuant to other provisions of this chapter.

G. Rent adjustment based on capital improvements.

1. The provisions of this section shall only apply to a park whose owner has notified the rent administrator that the park owner has elected to obtain a rent increase pursuant to the provisions of subsection F. and who has not thereafter notified the rent administrator that the park owner wishes to apply for an annual rent increase pursuant to the provisions of subsections A.—C.

2. An application for a special rent increase based on the cost of a completed capital improvement may be filed with the rent administrator. Any such applications shall be submitted, if at all, not less than 120 days before the proposed effective date of a proposed rent increase pursuant to the provisions of subsection F. It shall be approved by the rent administrator if it satisfies the definition of a capital improvement set forth in subsection 6.600.020.D. of this chapter and any criteria for capital improvements adopted pursuant to IRS regulations, as such regulation may be modified by applicable rent review board guidelines; provided that any special rent increase granted under this section shall be amortized over the useful life of the improvement in line with IRS rules (as such rules may be modified by rent review board guidelines) and apportioned equally among the total number of rentable spaces in the mobile home park. Any special rent increase granted under this subsection shall remain in effect only during the amortization period of the improvement. Prior to submitting a request for a special rent increase based on a capital improvement that did not previously exist in the park requesting the increase, the owner must have obtained the written consent from at least one adult resident from each of the majority of the rental spaces in the park to include the cost of the improvements as a housing service expense before making the expenditures, except that resident approval is not necessary if the new capital improvement is required by law or if the new capital improvement cost is less than $10,000.00.

3. A special rent increase application filed under this section shall be granted or denied within 30 days of receipt of a completed application and written notice of the determination by the rent administrator shall be mailed to the applicant and the affected residents' representative within that time. Written notice that an application has been determined to be incomplete and the reasons for that determination shall be given to the applicant within 30 days of receipt of the application. A written determination to grant a requested special rent increase or a modified special rent increase shall specify the duration and amount of the monthly rent adjustment granted. If a modified special rent increase is granted, the written determination shall specify the reason for the modification. If a special rent increase is denied, the written determination that the application shall be denied shall specify the reasons for the denial.

4. Whenever an application is submitted, all affected residents are entitled to copies of all documents in support of such application, and they shall be furnished to such persons by the park owner upon request and upon payment by the resident of reasonable copying fees comparable to competitive rates available locally.

5. Increases authorized and approved under this section shall be effective as of the rent increase anniversary date, but not earlier than 90 days after the park owner gives affected tenants notice of the proposed increase pursuant to the provisions of the mobilehome residency law.

6. Subject to the provisions of subsection D., the rent administrator shall allow interest on any special rent increase approved pursuant to the provisions of this subsection G. at a rate consistent with regulations adopted by the rent review board.
7. Any decision of the rent administrator made pursuant to the provisions of this section may be appealed by the applicant to the rent review board. A park owner appealing a decision of the rent administrator pursuant to the provisions of this subsection must file a written notice of appeal with the rent administrator not later than 20 days after the rent administrator mailed the notice of the rent administrator's decision to the park owner. The notice of appeal must specify the decision appealed from and the grounds for the appeal.
8. In computing rent increases pursuant to the provisions of subsection D., the rent administrator shall not include in the current base rent any amounts that represent capital improvement costs approved by the rent review board or the rent administrator.

(Code 1971, § 2287)

Sec. 6.600.080. - Initiation of board review.

A. In order to implement a rent increase as permitted under section 6.600.070, the owner of a park must file with the board a fee of $1,200.00 and an acceptable rent increase application on the form provided by the board, no less than 90 days before the effective date of the proposed rent increase. The rent increase application shall show the proposed new maximum rents for each space, calculated according to the formula set forth in section 6.600.070 above.

After conclusion of the hearing, the balance of the deposited processing fee, if any, shall be refunded to the owner. If additional expenses are incurred, the owner shall be billed, and shall be responsible for the same.

The owner shall serve each affected residence, either personally or by mail, with written notice of the proposed increase, in accordance with state law, and with written notice that a request for approval of same is being filed with the board. The owner shall file proof of such service with the board concurrent with the filing of the rent increase requests. Copies of the rent increase application and supporting documentation and any additional documentation thereafter submitted to the city shall be available free of charge to any tenant requesting same at the manager's office in the affected park.

B. No later than 60 days from the filing of an acceptable application, the board shall meet and review the application, along with the staff recommendation thereon, for completeness, accuracy, and compliance with this chapter. Whenever reasonably feasible, the staff report and recommendation are to be made available to interested parties and mobile home park owners or their representatives 14 days prior to the hearing. If the board determines that the application as submitted or modified is complete, accurate, and in compliance with this chapter, it shall approve the increase and the new rents shall become effective as noticed by the owner, or as determined by the board.

If the board determines that the application is not complete, accurate, and/or in compliance with this chapter, it may deny the increase without prejudice based on the deficiency and inform the owner of the deficiency or take or direct other appropriate action. If the board approves an increase lower than that originally noticed by the owner, the same shall be effective as of the date noticed by the owner, or as determined by the board.

C. If the owner requests an increase above that allowed by the formula set forth in subsection 6.600.070.A.—C. or D., whichever is applicable, the owner shall submit in addition to a section 6.600.070 rent increase application (if applicable), a subsection C. discretionary rent increase application on a form requesting a discretionary rent increase, together with supporting documentation. The time, notice and proof of service requirements set forth in subdivision A. above shall apply to such request. The owner shall also deposit an additional $1,200.00 as a processing fee to cover administrative costs of conducting the hearing which shall be held on the proposed

discretionary increase pursuant to subdivision D. below. After conclusion of the hearing, the balance of the deposited processing fee, if any, shall be refunded to the owner. If additional expenses are incurred, the owner shall be billed, and shall be responsible for payment of same.

D. The board shall set a hearing on any application complying with the requirements of subsection C. no sooner than ten days and no later than 60 days after receipt of an acceptable application for discretionary rent increase and proof of service. The board shall notify the owner and tenants or tenant representative, in writing, of the time and place set for the hearing. No hearing or any part thereof may be continued beyond 30 days after the initial hearing date without the applicant's consent unless a longer continuance is made necessary by acts or omissions of or on behalf of the applicant. If the board approves an increase as requested, or lower than requested, the same shall take effect as noticed by the owner or as the board may otherwise direct.

E. In any application for a rent increase under this chapter, the applicant shall indicate which, if any, of the mobile home spaces are covered by leases or contracts which provide for more than a month-to-month tenancy, together with the expiration date of each such lease or contract. Any rent increase approved by the board under this chapter shall not be applicable to spaces covered by such leases or contracts during the term of such leases or contracts.

(Code 1971, § 2288)

Sec. 6.600.090. - Conduct of the hearing.

A. *Generally.*

1. All review hearings conducted by the board shall be open to the public.

2. All parties to a hearing may have assistance from an attorney or such other person as may be designated by said parties in presenting evidence or in setting forth by argument their position. All witnesses shall be sworn in and all testimony shall be under penalty of perjury.

3. In the event that either the owner or the tenant(s) should fail to appear at the hearing at the specified time and place, the board may hear and review such evidence as may be presented and make such decisions as if both parties had been present.

4. All review hearings shall be tape recorded. Tapes shall be preserved for six months, or longer if requested by either party affected by the hearing.

B. *Standards of review.* In evaluating a rent increase proposed under section 6.600.080.C., the board shall consider, along with all relevant factors, changes in costs to the owner attributable to increases or decreases in master land and/or facilities lease rent, utility rates, property taxes, insurance, advertising, variable mortgage interest rates, governmental assessment and fees, incidental services, employee costs, normal repair and maintenance, and other considerations, including, but not limited to, capital improvements, upgrading and addition of amenities or services, net operating income, and the level of rent necessary to permit a just and reasonable return on the owner's property.

C. *Decision of the board.*

1. The board shall make a final decision no later than ten days after the conclusion of its hearing. The board's decision shall be based on the preponderance of the evidence submitted at the hearing. All parties to the hearing shall be advised of the board's decision and given a copy of the findings upon which the decision is based.

2. The board may (1) permit the requested increase to become effective, in whole or in part; (2) deny the increase; or (3) if circumstances justify, order a reduction in rent to a rate(s) determined by the board.

3. If the board finds that an increase that went into effect, or any portion thereof, is not justified, the owner shall refund the amount found to be unjustified to the tenant within 30 days after the decision of the board is announced.

4. If the board finds that a proposed increase, or any portion thereof that was previously inoperative, is justified, the tenant shall pay the amount found justified to the owner within 30 days after the decision of the board is announced.

5. The decision and findings of the board shall be final and there shall be no appeal rights to the city council.

D. *Tenant's right of refusal.* A tenant may refuse to pay any increase in rent which is in violation of this chapter, provided that the board has either not reached its decision or has found the increase violates the provisions of this chapter. Such refusal to pay shall be a defense in any action brought to recover possession of a mobile home space or to collect the rent increase.

1. Harassment of residents.

(a) No owner shall harass, coerce, or exert pressure of any kind on a resident or mobile home owner to vacate a mobile home space or to sell a mobile home located on a space subject to this chapter. The provisions of this subsection shall not preclude an owner from terminating or refusing to renew a tenancy for one or more of the reasons set forth in section 798.56 of the Civil Code of the State of California, subject to the limitations and procedures set forth in sections 798.55 through 798.58 of the Civil Code or other applicable laws.

(b) If any owner violates subsection (a), any affected resident may seek relief in a court of appropriate jurisdiction for injunctive relief and damages. In any such court proceeding, in addition to damages afforded by law, each resident or former resident who is a prevailing party in such proceeding shall be entitled to recover from the park owner an amount equal to such prevailing party's reasonable attorney's fees, plus the amount of $500.00 for each willful violation of subsection (a), which amounts shall be payable by the park owner as a penalty for such violation.

(c) Any violation of this section shall be a misdemeanor.

E. *Retaliatory evident.* Notwithstanding subsection D. above, in any action brought to recover possession of a mobile home space, the court may consider as grounds for denial any violation of any provision of this chapter. Further, the determination that the action was brought in retaliation for the exercise of any rights conferred by this chapter shall be grounds for denial.

1. Civil remedies. If any owner demands, accepts, receives or retains any payment of rent in excess of the maximum lawful space rent, as determined under this chapter, then the tenants in such mobile home park affected by such violation, individually or by class action, may seek relief in a court of appropriate jurisdiction for injunctive relief and damages. In any such court proceeding, in addition to damages afforded by law, each resident or former resident who is a prevailing party in such proceeding shall be entitled to recover from the park owner an amount equal to such prevailing party's reasonable attorney's fees, plus the amount of $500.00 for each willful violation of section, which amounts shall be payable by the park owner as a penalty for such violation.

F. *Review by city council.* The city council shall review the effectiveness of this chapter in addressing the problems giving rise to its enactment and take appropriate legislative or other action thereon.

G. *Procedural irregularities.* Formal rules of evidence or procedure which must be followed in court shall not apply to board proceedings, except to the extent that the board shall determine. No action of the board hereunder shall be held void or invalid or be set aside by any court on the grounds of the improper admission or rejection of evidence, or by reason of any error, irregularity, informality, neglect or omission (hereinafter called "error") as to any matter pertaining to applications, notices, findings, records, hearings, reports, recommendations, or any matters of procedure whatever,

including but not limited to those included in this section, unless after an examination of the entire case, including the evidence, the court shall be of the opinion that the error complained of was prejudicial, and that by reason of such error the party complaining or appealing sustained and suffered substantial injury, and that a different result would have been probable if such error had not occurred or existed. There shall be no presumption that error is prejudicial or that injury was done if error is shown.

H. *Notice to new and prospective tenants.* Prior to or at the time of agreeing to rent space to a new tenant in a mobile home park, the owner shall provide each new tenant or prospective tenant with a copy of the mobile home park rent stabilization system ordinance, as currently in force.

1. Resident representative. The residents of each mobile home park in the city shall annually elect by majority vote, with one vote per space, a resident representative to receive all notices required by this chapter. The residents shall advise the rent administrator of the name, address and telephone number of the elected resident representative, in writing, no later than January 15th of each year, except that in 1996, such information shall be provided to the rent administrator no later than May 30, 1996.

I. *Fees.*

1. The city council shall, by resolution, adopt fees for the following:

(a) Annual administrative fees, in an amount specified by council resolution, per space per month based on the number of spaces in the mobile home park covered by this chapter to be used for the costs of administering this chapter. Such fees shall be paid by each park owner to the city at the same time the park owners are required to pay business license taxes for their respective parks. The mobile home owners covered in this chapter shall pass 50 percent of any part of the space fee designated in the council resolution as the "basic fee" on to the residents of the park as their share in the payment of this fee by a separate charge on the resident's monthly rent statement. In addition, the mobile home owners shall similarly pass any part of the space fee designated in the council resolution as an "additional fee" on to the residents of the park as their share in the payment of the fee for services provided by the city that are of particular value only to the residents. The owner's share of this fee shall not be included as an operating expense for purposes of a rent increase application.

(b) The fees provided for in this section are to help cover the costs of administering this chapter and shall include, but are not limited to, staff costs and the costs of legal services rendered in connection with the administration of any of the provisions of this chapter or any actions taken pursuant thereto.

(c) A copy of this chapter shall be posted in the office of every mobile home park and in the recreation building or clubhouse of every mobile home park. A copy of this chapter shall be shown to every prospective resident of a mobile home park before the prospective resident agrees to any rental agreement or lease. Verification that each prospective resident has reviewed this chapter prior to agreeing to any rental agreement or lease shall be provided to the rent review board by filing with the board a city certification form signed by the prospective resident.

2. Rights of purchasers of existing mobile homes in existing mobile home parks.

(a) The purchaser of an existing mobile home, located in an existing mobile home park, shall have the same rights as the homeowner/seller of the mobile home has under the provisions of the Mobile Home Residency Law (§§ 798 et seq., Civil Code). A park owner may not require, directly or indirectly, that any prospective resident sign a lease or rental agreement that provides that it shall be exempt from local rent control or provides for space rent in excess of that permitted by local rent control as a condition of tenancy in the park. No park owner may deny a tenancy to a prospective purchaser of a mobile home in the

park on the grounds that the prospective purchaser will not sign such a lease or rental agreement.

(b) A notice which conforms to the following language and is printed in bold letters of the same type size as the largest type size used in the rental agreement shall be presented to any prospective resident at the time of presentation of a rental agreement creating a tenancy with a term greater than 12 months.

IMPORTANT NOTICE TO HOMEOWNER REGARDING THE PROPOSED RENTAL AGREEMENT FOR _____ MOBILE HOME PARK. PLEASE TAKE NOTICE THAT THIS RENTAL AGREEMENT CREATES A TENANCY WITH A TERM IN EXCESS OF TWELVE (12) MONTHS. BY SIGNING THIS RENTAL AGREEMENT, YOU ARE EXEMPTING THIS MOBILE HOME SPACE FROM THE PROVISIONS OF THE RENT STABILIZATION SYSTEM OF THE CITY OF SAN BUENAVENTURA AND THE STATE MOBILE HOME RESIDENCY LAW (CALIFORNIA CIVIL CODE SECTIONS 798 ET SEQ.). BEFORE SIGNING THIS RENTAL AGREEMENT YOU MAY CHOOSE TO SEE A LAWYER.

YOU HAVE A RIGHT TO BE OFFERED A RENTAL AGREEMENT FOR ONE (1) TERM OF TWELVE MONTHS, OR (2) A LESSER PERIOD AS YOU MAY REQUEST, OR (3) A LONGER PERIOD AS YOU AND THE MOBILE HOME PARK MANAGEMENT AGREE. YOU HAVE THE RIGHT TO REVIEW THIS AGREEMENT FOR THIRTY (30) DAYS BEFORE ACCEPTING IT OR REJECTING IT. IF YOU SIGN THE AGREEMENT YOU MAY CANCEL THE AGREEMENT BY NOTIFYING THE PARK MANAGEMENT IN WRITING OF THE CANCELLATION WITHIN SEVENTY-TWO (72) HOURS OF YOUR EXECUTION OF THE AGREEMENT. IT IS UNLAWFUL FOR A MOBILE HOME PARK OWNER OR ANY AGENT OR REPRESENTATIVE OF THE OWNER TO DISCRIMINATE AGAINST YOU BECAUSE OF THE EXERCISE OF ANY RIGHTS YOU MAY HAVE UNDER THE MOBILE HOME PARK RENT STABILIZATION SYSTEM OF THE CITY OF SAN BUENAVENTURA, OR BECAUSE OF YOUR CHOICE TO ENTER INTO A RENTAL AGREEMENT WHICH IS SUBJECT TO THE PROVISIONS OF THAT LAW.

The notice shall contain a place for the tenant to acknowledge receipt of the notice and shall also contain an acknowledgment signed by the park management that the notice has been given to the tenant according to this section. A copy of this notice executed by the park management shall be provided to the tenant.

(c) Absent an agreement to the contrary, the maximum rental fee that may initially be charged to the purchaser of an existing mobile home, in an existing mobile home park, is a rental fee that does not exceed the rental fee in force and effect on the date that title of the mobile home transfers from the seller to the purchaser.

(Code 1971, § 2289; Ord. No. 2006-018, § 1, 12-4-06))

Sec. 6.600.100. - Mobile home park closures.

A. *Generally.* Prior to conversion of a mobile home park to another use, or prior to closure of a mobile home park or cessation of use of land as a mobile home park, in whole or in part, a final permit must be obtained pursuant to subsection G. of this section.

B. *Notice to residents.* The park owner shall give at least two years' advance notice of the proposed closure of the park to all residents and coach owners in the affected park, and shall continue to give notice to all new potential residents that prior notice has been given.

C. *Preliminary permit application requirements.* A person or entity seeking to convert a mobile home park to another use, or to close a mobile home park or cease a use of land as a mobile home park,

in whole or in part, shall apply for a preliminary permit to do so on forms provided by the planning division. The application shall be accompanied by payment of a filing fee in an amount as prescribed by city council resolution and shall include a report on the impact of the proposed conversion, closure, or cessation of use upon the residents of the mobile home park who would be displaced and a proposed relocation assistance plan, each of which shall be prepared in accordance with the requirements hereinafter set forth. The application will not be accepted for filing unless accompanied by the required impact report and relocation assistance plan.

The application shall include each of the following:

1. *Concept plan.* A written statement and concept plan indicating the use the park site is intended to accommodate, including the approximate number of proposed residential units, if any; approximate square footage and use of any buildings proposed; and the probable impacts/benefits to the community created by the proposed project.
2. *Site plan.* A site plan of the existing mobile home park showing the existing layout, with all existing mobile home spaces identified by number and indicating whether the space is currently occupied, and other site features.
3. *Residents list.* A list of the names and addresses of all current residents of the mobile home park.
4. *Impact report.* A report on the housing and financial impacts of the removal of the mobile homes upon all displaced residents. The report shall include, but not be limited to, the following items, except where the applicant can demonstrate that the necessary information is not available:
   (a) Rental rate history for each space for the previous five years.
   (b) Monthly vacancy rate for each month during the preceding two years.
   (c) Makeup of existing resident households, including family size, length of residence, age of residents, estimated household income, and whether receiving federal or state rent subsidies.
   (d) The date of manufacture and size of each mobile home in the park.
   (e) An analysis of moving existing mobile homes which shall include, but not be limited to, the availability of other sites; the total costs of relocating mobile homes to a new location; and the feasibility of existing mobile homes being accepted at other locations.
5. *Relocation assistance plan.* A proposed relocation assistance plan shall be prepared by or on behalf of the applicant which states all measures proposed by the applicant to mitigate any identifiable adverse impacts of the proposed closure or conversion of use on the residents of the mobile home park who would be displaced thereby. Every proposed relocation assistance plan shall provide, at a minimum, that displaced residents will be provided relocation benefits that relate to the identified impacts. Relocation benefits must bear a relationship to the cost of displaced residents finding alternative housing and will be determined on a case-by-case basis. With regard to mobile homes which cannot be moved to another mobile home park, consideration shall be given to the purchase of such mobile homes by the applicant at their appraised fair market value as determined by a qualified, independent appraiser, as approved by the city, utilizing principles applicable in relocation matters. The foregoing applies whether or not the mobile home owner resides in the unit.

   Persons who own mobile homes or who are tenants in the mobile home park at the time notice is given pursuant to subsection B. will be eligible for relocation assistance as determined in the fully approved relocation assistance plan. Persons who become mobile home owners or tenants after the time notice is provided pursuant to subsection B., may be eligible for relocation assistance as determined in the fully approved relocation assistance plan.

6. *Proof of service of notice.* The applicant shall provide evidence, by proof of service, that he/she has given the notice required by subsection B., to all applicable residents and coach owners, and continues to give such notice to all new potential residents.

7. *Other information.* The applicant shall provide any other information which the city planner reasonably believes is necessary for purposes of properly evaluating the preliminary permit request.

The application will not be accepted as complete until and unless all materials required hereby have been submitted.

The person or entity proposing the change in use shall make a copy of the impact report and of the relocation assistance plan available to each resident of the mobile home park at least 45 days prior to the planning commission hearing on the preliminary permit application.

D. *Hearing.* A hearing shall be held on the preliminary permit application before the planning commission. The commission shall not approve a preliminary permit unless it finds that:

1. Conversion, closure or cessation of use of the land as a mobile home park will not be materially detrimental to the housing needs and public interest of the affected neighborhood and of the city as a whole; and

2. Measures to reasonably and adequately mitigate any adverse impact of the proposed conversion, closure or cessation of use on the mobile home park residents who will be displaced will be incorporated as conditions of permit approval.

If either the impact report or relocation assistance plan are found to be inadequate, insufficient or incomplete, the preliminary permit may be denied without prejudice. If the applicant thereafter cures the deficiencies, the applicant may reapply without payment of a new filing fee.

In passing on and approving any preliminary permit hereunder, reasonable conditions may be imposed to mitigate adverse impacts on mobile home park residents who will be displaced, including, by way of example, but without limitation, relocation assistance requirements, phasing of the conversion, closure or cessation of use, bonding requirements, and any other reasonable requirements in the facts and circumstances of the particular permit request.

E. *Notice of approval of preliminary permit.* Written notices will be mailed to all residents residing in the mobile home park within ten days after the approval of a preliminary permit. Such notice will state all of the conditions of approval of the preliminary permit. The mobile home park owner shall pay the city's costs of doing said mailing.

F. *Denial of permit for coercion.* A permit may be denied where there is substantial or credible evidence that mobile home park residents have been coerced to publicly support or approve closure, proposed conversion of a mobile home park to another use, or cessation of the use of land as a mobile home park, or to refrain from publicly opposing the same, or to forego any assistance to which they might be entitled.

It shall be against public policy to avert the provisions of this section 6.600.100, or any of them, by coercing the waiver of any rights or privileges created or protected thereby. Any provision of a lease or agreement which purports directly or indirectly to waive or require waiver of a resident's rights under said sections or which requires prior consent to the conversion, closure or cessation of use of land as a mobile home park shall be null, void and unenforceable.

G. *Final permit.* When it appears that the conditions of a preliminary permit have been fulfilled or that performance and/or compliance has been sufficiently guaranteed in a manner acceptable to the city or as specified in the preliminary permit, application may be submitted to the planning division for a final permit. A public hearing shall be held before the planning commission. If it is found that the conditions of the preliminary permit have been fulfilled or that performance and/or compliance has been sufficiently guaranteed in a manner acceptable to the city or as specified in the preliminary

permit, a final permit shall be approved. If all requirements have not been satisfactorily met, the final permit shall be denied.

H. *Appeals.* Any interested or aggrieved person shall have the right to appeal a decision of the planning commission on a preliminary permit or final permit request to the city council by paying the appeal fee established by city council resolution and filing a notice of appeal with the city clerk within ten days of the date of the planning commission's action. The procedure governing any appeal shall be as provided in sections 15.865.010 through 15.865.070 of this Code.

I. *Duration of permit.* The final permit granted pursuant to subsection G. shall be valid for a period of one year after approval by the planning commission or city council on appeal, except that if such one-year period terminates prior to the proposed closing date given in the required two-year notice, the permit shall remain valid until such notice date. Any and all rights to close a park pursuant to such a permit shall lapse at the expiration of the permit. The city council may, for good cause shown, grant an extension to the final permit. Unless an extension is granted by the city council to delay the closure, the permit shall lapse.

J. *Effect on existing conditional use permits.* The requirements of this section 6.600.100 shall apply to all existing mobile home parks within the city, regardless of any time limitations that may exist with respect to the term of any conditional use permit issued for any mobile home park. The use of any property covered by such a conditional use permit may lawfully continue and the conditional use permit shall be deemed to remain in full force and effect until such time as a final permit for conversion, closure or cessation of use is granted pursuant to subsection G.

(Code 1971, § 2289)

Tehama County

Agenda Request Form

File #: 25-1440 **Agenda Date:** 8/26/2025 **Agenda #:** 19.

SHERIFF'S OFFICE - Sheriff Dave Kain

Requested Action(s)

a) Request approval for the Board of Supervisors to authorize County Counsel to issue a Public Declaration Letter (PDL) to the Federal Aviation Administration (FAA) stating the "County of Tehama requesting the PDL on behalf of the Sheriff's Office"

b) Request approval and authorization from the Board of Supervisors to allow the County of Tehama on behalf of the Sheriff's Office to apply for and obtain a Certificate of Waiver or Authorization (COA) regarding the operation of their Small Unmanned Aircraft System(s) (sUAS)

Financial Impact:

There is no financial impact, the Sheriff's Office has an encumbered agreement (252PA24) in place with Skyfire Consulting to provide the filing of the COA for the County.

Background Information:

Most commercial drone pilots work under Part 107 regulations, which are a set of rules established by the FAA governing the operation of sUAS. Part 107 regulations come with very strict limits. Part 107 operators must request waivers to fly at night, over people, or in restricted airspace. That process can take weeks or even months.

A COA allows drone operators to deviate from certain FAA regulations, enabling them to perform specific drone operations that would otherwise be prohibited. This includes operations like flying at night, over people, or in restricted airspace. Essentially, a COA grants permission for a particular drone operation under specific conditions, often for public safety.

A COA gives public agencies more operational flexibility. The Sheriff's Office could self-certify their pilots, operate in controlled airspace, and respond faster to emergencies. While getting a COA is longer and more complex process than applying for a Part 107 license, it pays off when seconds matter.

The Sheriff's Office needs the Board of Supervisor's approval and authorization for the COA. With this authorization, County Counsel would be able to issue a PDL to the FAA. Once the FAA accepts the PDL, this gives Skyfire Consulting the go ahead to apply for the COA. Skyfire would then apply for the COA through the FAA, which the FAA would sign.

TEHAMA COUNTY SHERIFF'S OFFICE

Dave Kain, Sheriff-Coroner

Mailing Address: P.O. Box 729, Red Bluff, CA 96080

Main Office:	22840 Antelope Blvd., Red Bluff, CA 96080	(530) 529-7940 / (530) 529-7933 FAX
Jail/Dispatch:	502 Oak St., Red Bluff, CA 96080	(530) 529-7900 / (530) 528-7614 FAX

Date: July 10th 2024

Subject: **sUAS airworthiness statement** for DJI Mavic 3T, DJI Mavic 30T, & Swell Pro SplashDrone 4

This letter is to address the Tehama County Sheriff's Office sUAS COA case for the Airworthiness certificate of the following aircraft:

- (3) DJI Mavic 3T (Equipment ID's: 35238, 35239, & 35240)
- DJI Mavic 30T (Equipment ID: 35241)
- Swell Pro SplashDrone 4 (Equipment ID: 33959)

The above listed sUAS aircraft are public aircraft which will be operated by the Tehama County Sheriff's Office. The Tehama County Sheriff's Office acknowledges and accepts all responsibility for ensuring the airworthiness of the aircraft(s)

The Tehama County Sheriff's Office has determined the above sUAS(s) airworthy when used in accordance with the manufacturer's recommendations.

The Tehama County Sheriff's Office will maintain a continued airworthiness program that includes maintenance and training of the sUAS(s) and will be maintained in an airworthy condition to conduct flights in the National Airspace System.

The point of contact for the Tehama County Sheriff's Office is:

Detective Rob Epperson
Tehama County Sheriff's Office
530-529-7920; 4033
repperson@tehamaso.org

Sincerely,

Dave Kain
Sheriff-Coroner

TEHAMA COUNTY SHERIFF'S OFFICE

Dave Kain, Sheriff-Coroner

Mailing Address: P.O. Box 729, Red Bluff, CA 96080

Main Office:	22840 Antelope Blvd., Red Bluff, CA 96080	(530) 529-7940 / (530) 529-7933 FAX
Jail/Dispatch:	502 Oak St., Red Bluff, CA 96080	(530) 529-7900 / (530) 528-7614 FAX

Date: July 10th, 2024

Subject: Authorization Statement between the Tehama County Sheriff's Office and the Atlanta Drone Group, Inc. D/B/A Skyfire Consulting.

This letter is to address the agreement entered between the County of Tehama, through the Tehama County Sheriff's Office, ("TCSO") and Atlanta Drone Group, Inc. d/b/a Skyfire Consulting ("Contractor") for the purpose of preparation of Certificate of Authorization (COA) from the Federal Aviation Administration (FAA). This agreement authorizes the Contractor to access and submit COA applications in CAPS system on TCSO's behalf.

Sincerely,

Dave Kain
Sheriff

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND ATLANTA DRONE GROUP INC DBA SKYFIRE CONSULTING

This agreement is entered into between the County of Tehama, through its Sheriff's Office, ("County") and ATLANTA DRONE GROUP INC DBA SKYFIRE CONSULTING ("Contractor") for the purpose of providing to the County a jurisdictional and Beyond Visual Line of Sight (BVLOS) certificate of authorization (COA) filing, along with COA technical support.

1) RESPONSIBILITIES OF CONTRACTOR

During the term of this agreement, Contractor shall provide services including jurisdictional and BVLOS COA filings, along with COA technical support when needed.

2) RESPONSIBILITIES OF THE COUNTY

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this agreement.

3) COMPENSATION

Contractor shall be paid an all-inclusive flat fee of $9,947.00, for all services rendered under this agreement. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall not be paid any compensation or reimbursement beyond the flat fee amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the flat fee amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this agreement.

4) BILLING AND PAYMENT

Contractor shall submit an invoice for the flat fee amount to County within thirty (30) days after service has been completed to the reasonable satisfaction of County. County shall make payment of all undisputed amounts within 30 days of receipt of Contractor's invoice.

5) TERM OF AGREEMENT

This agreement shall commence on the date of signing and shall terminate upon completion, unless terminated in accordance with section 6 below.

6) TERMINATION OF AGREEMENT

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Sheriff-Coroner.

7) ENTIRE AGREEMENT; MODIFICATION

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8) NONASSIGNMENT OF AGREEMENT

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

9) EMPLOYMENT STATUS

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to insure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10) INDEMNIFICATION

Contractor shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) being damaged, arising out of contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

11) INSURANCE

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

12) PREVAILING WAGE

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services hereunder are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with and to require its subcontractors to fully comply with such Prevailing Wage Laws, to the extent that such laws apply. If applicable, County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code section 1773 at its principal office, and will make this information available to any interested party upon request. Contractor shall defend, indemnify and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the foregoing, Contractor specifically acknowledges that County has not affirmatively represented to contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a "public work." To the fullest extent permitted by law, Contractor hereby specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5, with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

If the services are being performed as part of the applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

13) NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

14) GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

15) COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

16) LAW AND VENUE

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

17) AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

18) NOTICES

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

NOTICES TO COUNTY:
Tehama County Sheriff's Office
Attn: Dave Kain, Sheriff-Coroner
P.O. BOX 729
Red Bluff, CA 96080
(530) 527-7900
dkain@tehamaso.org

NOTICES TO CONTRACTOR:
Atlanta Drone Group, Inc DBA Skyfire Consulting
Attn: Bruce Hudson, Director of Public Safety Operations
4509 Eagles Rest Drive SW
Owens Cross Roads, AL 35763
(404) 236-9761
bruce@skyfireconsulting.com

INVOICES SUBMITTED TO COUNTY:
Tehama County Sheriff's Office
Attn: Accounting Division
P.O. BOX 729
Red Bluff, CA 96080
(530) 528-8979 option 3
nbrummond@tehamaso.org

GRANTS/CONTRACTS TO COUNTY:
Tehama County Sheriff's Office
Attn: Grants/Contracts
P.O. BOX 729
Red Bluff, CA 96080
(530) 528-8979 option 1
accounting@tehamaso.org

Notice shall be deemed to be effective two days after mailing.

19) NON-EXCLUSIVE AGREEMENT:

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

20) STANDARDS OF THE PROFESSION

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been properly licensed to practice.

21) LICENSING OR ACCREDITATION

Where applicable the Contractor shall maintain the appropriate license or accreditation through the life of this contract.

22) RESOLUTION OF AMBIGUITIES:

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

23) NO THIRD PARTY BENEFICIARIES:

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

24) HAZARDOUS MATERIALS

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors, during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

25) HARASSMENT

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

26) COUNTERPARTS, ELECTRONIC SIGNATURES – BINDING

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ((“CUETA”) Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of “electronic signature” as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

27) EXHIBITS

Contractor shall comply with all provisions of Exhibits A through B, attached hereto and incorporated by reference. In the event of a conflict between the provisions of the main body of this Agreement and any attached Exhibit(s), the main body of the Agreement shall take precedence.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: 06/20/2024

Sheriff-Coroner

Date: 06/21/2024

Dava Kohlman
Dava Kohlman (Jun 21, 2024 13:57 PDT)

Purchasing Agent

ATLANTA DRONE GROUP INC
DBA SKYFIRE CONSULTING

Date: 06/20/2024

Bruce Hudson
Bruce Hudson (Jun 20, 2024 10:22 CDT)

Authorized Agent

Agreement #: 252PA24

131214
Vendor Number

2027-53230
Budget Account Number

Exhibit A

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) $1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of $1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County

reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Exhibit B

QUOTE

QUOTE NUMBER: 00001376

CREATION DATE: 18-Jun-24
EXPIRES: 30-Aug-24

PREPARED FOR:
Tehama County Sheriff's Office
Nick Brummond

,
nbrummond@tehamaso.org

PREPARED BY:
Bruce Hudson
bruce@skyfireconsulting.com

Product	List Price	Sales Price	Quantity	Total Price
Services: FAA Consulting - Jurisdictional COA Filing COA preparation, writing and filing for Jurisdictional COA process. Which includes the Public Declaration Letter (PDL) and Airworthiness Statement. Jurisdictional COA covers areas in class B, C, D, G and E airspaces. Specific to jurisdiction described by department including all obstacles, security interests and airports. Night flight and flight over people included within rules of COA. For more information please refer to Skyfire's COA / 107 Guide or reach out to a Skyfire representative. COAs require renewal after 2 years. Optional renewal cost through Skyfire is $1,500.	USD $4,447.00	USD $4,447.00	1.00	USD $4,447.00
Services: FAA Consulting - BVLOS COA Filing COA preparation, writing, and filing for Beyond Visual Line of Sight COA process. BVLOS COAs Include: - Agency consultation and evaluation to determine requirements - Jurisdictional airspace analysis - Concept of operations (CONOPS) development	USD $5,500.00	USD $5,500.00	1.00	USD $5,500.00

- Applications and meetings with FAA 91.113 waiver team - Addressing and satisfying requests from waiver team and FAA safety - BVLOS application filing through FAA's CAPS system Requires renewal after 2 years.				
Services: FAA Consulting - COA Technical Support Skyfire is available for questions and technical support in regards to COA management and reporting incidents to the FAA. In the rare situation that we can not help, we will get you quickly connected with a FAA representative that can assist.	USD $0.00	USD $0.00	1.00	USD $0.00
		Subtotal		USD $9,947.00
		Discount		0.00%
		Total Price		USD $9,947.00
		Tax		USD
		Grand Total		$9,947.00

Quote Acceptance Information

Signature 

Name Dave Kain

Title Sheriff-Coroner

Date 06/20/2024

Skyfire Consulting Agreement

Final Audit Report 2024-06-21

Created:	2024-06-20
By:	Nickoli Brummond (nbrummond@tehamaso.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA_53sS6VYI4Itu02bk-n3U2a9Ka1CcIA2

"Skyfire Consulting Agreement" History

Document created by Nickoli Brummond (nbrummond@tehamaso.org)
2024-06-20 - 2:54:16 PM GMT

Document emailed to bruce@skyfireconsulting.com for signature
2024-06-20 - 2:55:08 PM GMT

Email viewed by bruce@skyfireconsulting.com
2024-06-20 - 3:16:02 PM GMT

Signer bruce@skyfireconsulting.com entered name at signing as Bruce Hudson
2024-06-20 - 3:22:28 PM GMT

Document e-signed by Bruce Hudson (bruce@skyfireconsulting.com)
Signature Date: 2024-06-20 - 3:22:30 PM GMT - Time Source: server

Document emailed to dkain@tehamaso.org for signature
2024-06-20 - 3:22:32 PM GMT

Email viewed by dkain@tehamaso.org
2024-06-20 - 3:22:57 PM GMT

Signer dkain@tehamaso.org entered name at signing as Dave Kain
2024-06-20 - 3:24:02 PM GMT

Document e-signed by Dave Kain (dkain@tehamaso.org)
Signature Date: 2024-06-20 - 3:24:04 PM GMT - Time Source: server

Document emailed to purchasingagreements@co.tehama.ca.us for signature
2024-06-20 - 3:24:06 PM GMT

Email viewed by purchasingagreements@co.tehama.ca.us
2024-06-21 - 8:51:38 PM GMT

Signer purchasingagreements@co.tehama.ca.us entered name at signing as Dava Kohlman
2024-06-21 - 8:56:59 PM GMT

Document e-signed by Dava Kohlman (purchasingagreements@co.tehama.ca.us)
Signature Date: 2024-06-21 - 8:57:01 PM GMT - Time Source: server

Agreement completed.
2024-06-21 - 8:57:01 PM GMT

Tehama County

Agenda Request Form

File #: 25-1434 **Agenda Date:** 8/26/2025 **Agenda #:** 20.

SHERIFF'S OFFICE - Sheriff Dave Kain

Requested Action(s)
a) AGREEMENT - Request approval and authorization for the Chair and the Sheriff to sign the Agreement with Employers Investigative Services for the purpose of providing personnel investigations to the County, with the maximum amount not to exceed $74,000, effective 8/1/25 and shall terminate 7/31/28 *(Subject to receipt of required insurance documentation)*

Financial Impact:
The funding was budgeted for FY 2025/26 in the Sheriff's Professional Services account 2027-53230.

Background Information:
Employers Investigative Services (EIS) provides pre-employment background investigations services for qualified applicants applying for the Sheriff's Office. The Sheriff's Office has successfully recruited three additional Extra-Help Detective-Investigators, to optimize cost savings. The Extra-Help Detective-Investigators will primarily be completing the pre-employment background investigations. EIS's services will only be used when the Sheriff Office's Extra Help Detective-Investigators are unable to complete the pre-employment background investigations when caseload volumes are high and do not allow for an investigation to be completed in a timely manner. It is essential the pre-employment backgrounds investigations are completed in a timely manner to ensure Tehama County does not lose out on qualified talent. EIS will only be used as a last resort.

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND EMPLOYERS INVESTIGATIVE SERVICES

This agreement is entered into between the County of Tehama, through its Sheriff's Office, ("County") and Employers Investigative Services ("Contractor") for the purpose of providing personnel related investigations to the County.

1. **RESPONSIBILITIES OF CONTRACTOR**

During the term of this agreement, Contractor shall perform investigative services as requested by the Tehama County Sheriff's Office in the form of pre-employment background investigations of its perspective employees Contractor shall meet with the Sheriff's Office representative as necessary to discuss the investigations. The Contractor shall prepare a written report concerning the investigation and discuss the investigation with the Sheriff's Office representative.

2. **RESPONSIBILITIES OF THE COUNTY**

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this agreement.

3. **COMPENSATION**

Contractor shall be paid in accordance with the rates set forth in the Fee Schedule, attached hereto as Exhibit "B", after satisfactorily completing the duties described in this Agreement. The Maximum Compensation payable under this Agreement shall not exceed $74,000.00. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall have no claim against County for payment of any compensation or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration or other termination of this Agreement. Contractor shall not be paid any amount in excess of the Maximum Compensation amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the Maximum Compensation amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this Agreement.

4. **BILLING AND PAYMENT**

On or before the 15th of each month, Contractor shall submit to County an itemized invoice for all services rendered during the preceding calendar month. County shall make payment of all undisputed amounts within 30 days of receipt of Contractor's invoice. County shall be obligated to pay only for services properly invoiced in accordance with this section.

5. **TERM OF AGREEMENT**

This agreement shall commence on August 1, 2025, and shall terminate July 31, 2028, unless terminated in accordance with section 6 below.

6. **TERMINATION OF AGREEMENT**

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Sheriff.

7. **ENTIRE AGREEMENT; MODIFICATION**

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8. **NONASSIGNMENT OF AGREEMENT**

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

9. **EMPLOYMENT STATUS**

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to insure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10. **INDEMNIFICATION**

Contractor shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) being damaged, arising out of contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's

"independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

11. **INSURANCE**

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

12. **PREVAILING WAGE**

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects. If the Services hereunder are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with and to require its subcontractors to fully comply with such Prevailing Wage Laws, to the extent that such laws apply. If applicable, County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code section 1773 at its principal office, and will make this information available to any interested party upon request. Contractor shall defend, indemnify and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws. Without limiting the generality of the foregoing, Contractor specifically acknowledges that County has not affirmatively represented to contractor in writing, in the call for bids, or otherwise, that the work to be covered by the bid or contract was not a "public work." To the fullest extent permitted by law, Contractor hereby specifically waives and agrees not to assert, in any manner, any past, present, or future claim for indemnification under Labor Code section 1781.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5, with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

If the services are being performed as part of the applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

13. NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

14. GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

15. COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

16. LAW AND VENUE

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions

which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

17. **AUTHORITY**

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

18. **NOTICES**

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

NOTICES TO COUNTY:
Tehama County Sheriff's Office
Attn: Dave Kain, Sheriff-Coroner
P.O. BOX 729
Red Bluff, CA 96080
(530) 527-7900
dkain@tehamaso.org

NOTICES TO CONTRACTOR:
Employers Investigative Services
PO BOX 906
Orland, CA 95963
P (866) 350-5638
info@eischecks.com

INVOICES SUBMITTED TO COUNTY:
Tehama County Sheriff's Office
Attn: Accounting Division
P.O. BOX 729
Red Bluff, CA 96080
(530) 528-8979 option 1
nbrummond@tehamaso.org

GRANTS/CONTRACTS TO COUNTY:
Tehama County Sheriff's Office
Attn: Grants/Contracts
P.O. BOX 729
Red Bluff, CA 96080
(530) 528-8979 option 2
jcrane@tehamaso.org

Notice shall be deemed to be effective two days after mailing.

19. **NON-EXCLUSIVE AGREEMENT**:

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

20. **RESOLUTION OF AMBIGUITIES**:

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

21. **NO THIRD PARTY BENEFICIARIES**:

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

22. **HAZARDOUS MATERIALS**

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors, during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

23. **HARASSMENT**

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

24. **EXHIBITS**

Contractor shall comply with all provisions of Exhibits A through B, attached hereto and incorporated by reference. In the event of a conflict between the provisions of the main body of this Agreement and any attached Exhibit(s), the main body of the Agreement shall take precedence.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: _____

_____
Sheriff-Coroner

Date: _____

_____
Board of Supervisors

EMPLOYERS INVESTIGATIVE SERVICES

Date: 07/22/2025



_____
Authorized Agent

Exhibit A

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) $1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of $1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of $1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than $1,000,000 per claim and $2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an "occurrence" basis, rather than a "claims made" basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include "Tehama County, its elected officials, officers, employees and volunteers" as an additional insured.

The certificate holder shall be "County of Tehama."

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of $25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor's liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that "coverage shall not be reduced or canceled without 30 days' prior written notice certain to the County."

Acceptability of Insurers

Contractor's insurance shall be placed with an insurance carrier holding a current A.M. Best & Company's rating of not less than A:VII unless otherwise acceptable to the County. The County

reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Exhibit B

EMPLOYERS INVESTIGATIVE SERVICES

Toll Free: 866.350.5638
Fax: 530.586.3627
www.eischecks.com

Background and Internal Affairs Investigations

CLIENT AGREEMENT

PEACE OFFICER/DISPATCHER BACKGROUND INVESTIGATION

RATES

- $87.50 per hour.
- The cost of mileage will be charged in addition to the hourly rate at .62 per mile. Mileage is charged portal to portal and will include labor.
- The ceiling for each investigation will be $1700.00.
    - CONTRACTOR will not exceed the "ceiling amount" without prior authorization from CLIENT.
- There is a $35.00 Materials Fee to cover paper, ink, binders, etc. on every background ordered.
- There is a minimum invoice amount for each job of $250.00.

COSTS & EXPENDITURES

- Claimed expenses may include, but are not limited to & and must be approved by CLIENT in advance:
    - $100 per day per Diem ($50.00 per half day); no receipts required. Per Diem includes:
        - meals
        - parking fees
        - toll fees
    - Lodging not to exceed $250 per night in rural areas and $270 per night in metropolitan areas; receipts must be provided.
    - Transportation outside of immediate area or out-of-state; receipts must be provided.
    - Local travel expenses will be reimbursed at actual cost; full receipts must be provided.
    - Actual cost of 3rd Party Provided Information such as but not limited to:
        - Employment Information Providers
        - Education Information Providers
        - Databases
        - Information Brokerage Fees
            - No receipts required

SCOPE OF WORK

- CLIENT will initiate a background request. The candidate will be interviewed in person whenever possible. The interview should take place at the CONTRACTOR'S office but may take place elsewhere depending on the needs of the Client/Agency/Contractor. The remainder of the investigation will generally take place through phone or in person contacts whenever possible. Other inquiries may be made via mail, email or fax when needed and shall be

determined by CONTRACTOR. If further or more in-depth investigation is required, or involves travel or other expenses, those will be authorized in advance by the CLIENT.

- CLIENT will provide CONTRACTOR with Agent of Record letter on agency letterhead explaining CONTRACTOR'S scope of work. A template will be provided to CLIENT.

- CLIENT is responsible for final determination of all forms. If CLIENT requests specific forms to be used, they must notify CONTRACTOR. CONTRACTOR does not make any guarantee as to legality or compliance of any documents used during this process.

- CONTRACTOR is not a public notary but does have access to multiple notaries and will provide access to these notaries or the candidate can choose to provide their own recognized notary.

- CONTRACTOR will do everything possible to complete the background investigation within 45 business days of receiving the signed authorization forms and Personal History Statement from the candidate. CLIENT understands that multiple variables exist in this line of work and often times CONTRACTOR is at the mercy of outside influences and parties such as schools, military organizations, law enforcement agencies, past employers and others. Some backgrounds may take substantially longer.

- The background investigation will be completed in a manner consistent with POST Training.

- Each background investigation will include when applicable:

    - Credit Report
    - Neighborhood Check
    - Contacts with former Landlords and Housemates
    - Personal History Statement
    - Driving History
    - Proof of Age
    - Proof of Motor Vehicle Insurance
    - Military History
    - Background Narrative
    - Executive Summary
    - Local Law Enforcement Agency Check as applicable
    - High School Verification
    - Secondary School Verification as applicable
    - Past Employment Verification
    - References (primary and secondary if available)
    - Dissolution of Marriage Verifications as applicable
    - Other relevant information

EMPLOYERS INVESTIGATIVE SERVICES

Toll Free: 866.350.5638
Fax: 530.586.3627
www.eischecks.com

Background and Internal Affairs Investigations

- CONTRACTOR is not a polygraph examiner. CONTRACTOR will provide access to a polygraph examiner at the request of the CLIENT and will facilitate the examination. CLIENT will be responsible for paying Polygraph Examiner directly unless otherwise agreed upon at the time of service.

- If CONTRACTOR begins a background investigation, including but not limited to making personal contacts, and the background in cancelled, CONTRACTOR may submit a statement for minimum work done at a rate of $250.00.

- CONTRACTOR will strive to contact CLIENT regularly to provide updates on in-progress cases.

- CONTRACTOR will strive to contact CLIENT when obvious disqualifying information is located during the investigative process. CLIENT will be responsible for advising CONTRACTOR on whether or not to continue with the investigation.

- CLIENT Agrees to appoint one single, Point of Contact to whom it is agreed that CONTRACTOR will seek and receive direction from. If that appointed person is not available, CONTRACTOR agrees to contact the next appropriate individual using the normal Chain of Command.

- CLIENT understands that no illegal or immoral/unethical request will be made to CONTRACTOR and CONTRACTOR has right to refuse work on this basis.

AGREEMENT:

Agency Name: Tehama County Sheriff's Office

Authorized Agent Name: (Print) Dave Kain, Sheriff-Coroner

Address: 22840 Antelope BLVD, Red Bluff, CA 96080

Contact Phone Number: (530) 528-8979

Contact Email Address: accounting@tehamaso.org

Authorized Signature: _____

Date: _____

EMPLOYERS INVESTIGATIVE SERVICES

Toll Free: 866.350.5638
Fax: 530.586.3627
www.eischecks.com

Background and Internal Affairs Investigations

Contractor Name: Employer's Investigative Services, LLC

Contractor Agent Signature:_____

Date: _____

E-Contract Review
Approval as to Form

Department Name: Tehama County Sheriff's Office

Vendor Name: Employers Investigative Services.

Document Description: Agreement for personnel related investigations

APPROVED AS TO FORM:

Date: 8/7/25

Office of the Tehama County Counsel
Daniel B. Klausner, Senior Deputy County Counsel

Tehama County

Agenda Request Form

File #: 25-1505 **Agenda Date:** 8/26/2025 **Agenda #:** 21.

ELECTIONS - Clerk & Recorder Sean Houghtby

Requested Action(s)
a) ORDINANCE NO. 2148 - Request the adoption of an ordinance adding Chapter 2 Article 28 to the Tehama County Code requiring electronic filing of campaign statements

1) Waive the second reading
2) Adopt the ordinance

Financial Impact:
Approximately $10,000 was approved in the 25/26 recommended budget for the purchase of electronic campaign filing software.

Background Information:
Government Code section 84615 authorizes the County to adopt an ordinance requiring online filing of documents required under Chapter 4 of the Political Reform Act. Making this change and the purchase of a software system will assist the County in complying with online access requirements and provide greater transparency to the public. The software will also ease the burden on filers as they will have greater access to submit their documents online.

E-Contract Review
Approval as to Form

Department Name: Elections

Vendor Name:

Contract Description: For the purpose of an Ordinance requiring electronic filing of campaign statements

APPROVED AS TO FORM:



Date: 07/31/2025

Office of the Tehama County Counsel
Margaret Long, County Counsel

ORDINANCE NO. _____

AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF TEHAMA, STATE OF CALIFORNIA, AMENDING CHAPTER - 2 OF THE TEHAMA COUNTY CODE TO ADD NEW ARTICLE XXVIII – ELECTRONIC FILING OF CAMPAIGN STATEMENTS

The Board of Supervisors of Tehama County ordains as follows:

Section 1. – Chapter 2 of the Tehama County Code is hereby amended to add new Article XXVIII. – Electronic Filing of Campaign Statements, to read as follows:

2.28.001. – Purpose.

The purpose of this Article is to require the filing of campaign statements, reports, or other documents required to be filed pursuant to Chapter 4 of the Political Reform Act by elected officers, candidates, committees, and other required filers to be completed electronically when certain dollar thresholds are met. This Article is intended to supplement, and not conflict with, the Political Reform Act.

2.28.002 - Findings.

The Board of Supervisors finds and determines as follows:

a) Government Code Section 84615 authorizes the legislative body of a local government to adopt an ordinance that requires the online or electronic filing of campaign statements, reports, or other documents required to be filed pursuant to Chapter 4 of the Political Reform Act.
b) Timely public access to campaign statements, reports, or other documents regarding contributions and expenditures is vital to ensure the transparency and integrity of campaigns within Tehama County.
c) Reducing the filing of campaign statements, reports, or other documents in paper format and requiring their online or electronic filing will expedite the public's access to the information disclosed, and conserve resources.
d) The County's online or electronic filing system will operate securely and effectively for this purpose and would not unduly burden filers.
e) The County's online or electronic filing system will operate in compliance with the requirements of California Government Code Section 84615 and any other applicable laws.

2.28.003- Definitions.

a) The words and terms contained in this Article shall have the same definitions as provided for such words and terms in the Political Reform Act, as amended, (Government Code Section 81000 et seq.), and supplemented from time to time by the Regulations of the Fair Political Practices Commission (Title 2, Division 6 of the California Code of Regulations), unless a word or term is specifically defined in this Article, in which case such definition shall apply for electronic filing requirements pursuant to this Article of the Tehama County Code.

b) "Filer" means any elected officer, candidate, committee, or other person required to file statements, as defined herein.

c) "Statements" shall mean any statements, reports, or other documents that filers must file in accordance with Chapter 4 of the Political Reform Act (Government Code Section 84100, et seq.).

2.28.004. - Electronic Filing System.

The Board of Supervisors authorizes the Registrar of Voters to establish an electronic filing system which shall comply with all requirements set forth in Section 84615 of the Government Code, including the following:

a) Ensure the integrity of data transmitted, including by establishing safeguards against efforts to tamper with, manipulate, alter, or subvert data.

b) Accept filing in the standardized record format developed by the California Secretary of State pursuant to Section 84602 of the California Government Code, compatible with the Secretary of State's system for receiving an online or electronic filing.

c) Include a procedure for filers to comply with the requirement that they sign statements and reports under penalty of perjury pursuant to Section 81004 of the Government Code.

2.28.005. - Required Electronic Filing.

a) Upon establishment of an electronic filing system pursuant to this Article by the Registrar of Voters, each filer shall file statements using the Registrar of Voters' electronic filing system according to procedures established by the Registrar of Voters.

b) Filers are exempt from these requirements if they received less than $2,000 in contributions and made less than $2,000 in expenditures, or another amount as established by the Political Reform Act in a calendar year.

c) In any instance in which the electronic filing of statements is not

required, elected officers, candidates, committees, or other persons may voluntarily choose to file electronically.

d) All statements filed electronically under this article shall be signed under penalty of perjury and verified by the filer pursuant to Government Code Section 81004.

e) Filers who have electronically filed a statement using the Registrar of Voters' electronic filing system are not required to file copies of that document in paper format with the Registrar of Voters.

f) If statements cannot be filed electronically using the Registrar of Voters' electronic filing system, filers shall file statements in paper format with the Registrar of Voters. In that case, the Registrar of Voters shall upload the statements into the electronic filing system as soon as reasonably practicable.

g) The electronic filing system shall allow filers to complete and submit statements free of charge.

2.28.006.- Availability of Statements for Public Review; Record Retention.

a) The Registrar of Voters shall make available on the Registrar of Voter's website all data filed pursuant to this Chapter in an easily understood format that provides the greatest feasible public access. Data shall be made available free of charge and as soon as possible after receipt.

b) Data made available on the Registrar of Voter's webpage shall not contain the street name and building number of the persons or entity representatives listed on the electronically filed forms or any bank account number required to be disclosed by the filer.

c) A complete, unredacted copy of the statement shall be made available to any person upon request to the Registrar of Voters.

d) The Registrar of Voters shall maintain online or electronic statements in compliance with State law and the County's adopted Retention Schedule."

Section 2. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The Board of Supervisors hereby declares that it would have passed this Ordinance and every section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

Section 3. This Ordinance shall be and the same is hereby declared to be in full force and effect from and after thirty (30) days after the date of its passage and shall be published once before the expiration of fifteen (15) days after said passage, with the names of the Supervisors voting for or against the same, in the Red Bluff Daily News, a newspaper of general circulation published in the County of Tehama, State of California.

Section 4. Effective Date and Term

This ordinance shall become effective thirty (30) days after its passage and adoption. The Clerk shall cause this to be published as required by law.

PASSED AND ADOPTED at a regular meeting of the Board of Supervisors of the County of Tehama, State of California, on this ____ of _____to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____

Chairman, Board of Supervisors
County of Tehama
State of California

ATTEST:
Clerk of the Board of Supervisors
County of Tehama
State of California

By: _____
Deputy Clerk

ORDINANCE NO. _____

SUMMARY OF AN ORDINANCE OF THE COUNTY OF TEHAMA ADDING _____ TO THE TEHAMA COUNTY CODE RELATING FILING OF CAMPAIGN STATEMENTS

(A certified copy of the Ordinance is posted in the office of the Clerk of the Board located at 633 Washington St # 12, Red Bluff, CA 96080)

SUMMARY

Section _____

The purpose of this Article is to require the filing of campaign statements, reports, or other documents required to be filed pursuant to Chapter 4 of the Political Reform Act by elected officers, candidates, committees, and other required filers to be completed electronically when certain dollar thresholds are met. This Article is intended to supplement, and not conflict with, the Political Reform Act.

Tehama County

Agenda Request Form

File #: 25-1438 **Agenda Date:** 8/26/2025 **Agenda #:** 22.

ADMINISTRATION / PERSONNEL - Personnel Director Coral Ferrin

Requested Action(s)
a) RESOLUTION - Request adoption of a resolution adopting the Position Allocation List for FY 2025-26

Financial Impact:
The financial support for these positions is derived from a diverse range of sources, including estimated revenue, available fund balance, grants, contributions from external agencies, or a combination thereof. The specific funding allocation varies depending on the position, budget unit, and fund involved.

Background Information:
The FY 2025-26 Adopted Budget was presented to the Board on August 19, 2025. The Personnel Department maintains a Position Allocation List (PAL), detailing the number of positions allocated to each County division or section by position classification, as determined by the Board of Supervisors.

In accordance with Tehama County Personnel Rule §2201: Position Allocation List, updating and approving the PAL is an integral part of the annual budget cycle. During this process, departments may propose modifications to existing position allocations by submitting change requests to the Personnel Department, which are then presented to the Board for approval.

This process empowers departments to make necessary adjustments to Position Allocations in alignment with the Recommended Budget approval. The adoption of the Recommended Budget resolution reinforces the County's accountability to the public it serves.

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF TEHAMA ADOPTING THE POSITION ALLOCATION LIST FOR FISCAL YEAR 2025-2026

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Tehama, State of California, does hereby approve the 2025-2026 Position Allocation List.

The foregoing resolution was offered on a motion by Supervisor _____, seconded by Supervisor _____ and carried by the following vote of the Board:

AYES:

NOES:

ABSENT OR NOT VOTING:

STATE OF CALIFORNIA)
) SS
COUNTY OF TEHAMA)

I, Sean Houghtby, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full true and correct copy of a Resolution and Order adopted by the Board of Supervisors on the _____ day of _____, 2025.

Dated this _____ day of _____, 2025.

Sean Houghtby, County Clerk and ex-officio Clerk of the Board of Supervisors

County of Tehama, State of California

By _____
Deputy

RESOLUTION NO. _____

TEHAMA COUNTY
STATE OF CALIFORNIA
POSITION ALLOCATION LIST
SALARY CLASSIFICATION AND RANGE SCHEDULE
POSITIONS WHICH HAVE BEEN APPROVED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 2025-26

FUND	BUDGET UNIT	JOB CLASSIFICATION	BARG UNIT	WAGE RANGE	HRLY OR SLRY (BWKLY/ ANNUAL/ MNTHLY)	STARTING SALARY	TOP SALARY	2024-25 ADOPTED	2025-26 ADOPTED	Eff Date	COMMENTS/NOTES
101	**1011**	**BOARD OF SUPERVISORS**									
GF		Board Supervisor	E	E	SLRY (M)	$1,045.00	$1,045.00	5.00	5.00		
								5.00	**5.00**		
101	**1014**	**COUNTY ADMINISTRATION**									
GF		Administrative Analyst	M	40	SLRY (B)	$2,754.40	$3,348.00	0.35	0.35		
		Administrative Fiscal Manager	M	49	SLRY (B)	$3,440.00	$4,180.80	0.90	0.90		
		Administrative Secretary I/II Confidential	M	18/22	HRLY	$20.00	$26.83	0.20	0.20		
		Administrative Services Director	UM	63	SLRY (B)	$4,860.00	$5,908.00	0.35	0.35		
		Chief Administrator	DHC	85	SLRY (A)	$206,062	$250,470	0.55	0.55		
		Senior Buyer	JC	35	HRLY	$30.43	$36.99	0.05	0.05		
		Staff Analyst I/II	M	32/36	HRLY	$28.26	$37.91	1.45	1.45		
								3.85	**3.85**		
101	**1013**	**CLERK OF THE BOARD**									
GF		Assistant Clerk & Recorder	M	55	SLRY (B)	$3,988.80	$4,848.80	0.15	0.15		
		Clerk & Recorder	E	E	SLRY (A)	$145,489	$145,489	0.15	0.15		
		Deputy County Clerk I/II, or Deputy County Clerk III	JC	15/19/23	HRLY	$18.57	$27.50	2.00	2.00		
								2.30	**2.30**		
101	**1021**	**AUDITOR-CONTROLLER**									
GF		Accountant I/II	JC	29/33	HRLY	$26.24	$35.21	2.00	2.00		
		Assistant Auditor-Controller	M	57	SLRY (B)	$4,191.20	$5,094.40	1.00	1.00		
		Auditor-Accountant Analyst	JC	39	HRLY	$33.59	$40.83	1.00	1.00		
		Auditor-Controller	E	E	SLRY (A)	$152,855	$152,855	1.00	1.00		
		Payroll Coordinator I/II	JC	28/32	HRLY	$25.60	$34.35	3.00	3.00		
		Property Tax Accountant I/II	JC	29/33	HRLY	$26.24	$35.21	2.00	2.00		
		Senior Accounting Technician (Auditor's Office Only)	JC	27	HRLY	$24.98	$30.36	2.00	2.00		
								12.00	**12.00**		
101	**1022**	**TREASURER**									
GF		Accountant I/II	JC	29/33	HRLY	$26.24	$35.21	1.00	1.00		
		Accountant II	JC	33	HRLY	$28.96	$35.21	0.50	0.50		
		Assistant Treasurer/Tax Collector	M	57	SLRY (B)	$4,191.20	$5,094.40	0.50	0.50		
		Treasurer/Tax Collector	E	E	SLRY (A)	$152,855	$152,855	0.75	0.75		
		Bilingual FTE Designations Budgeted:	***0.5***					**2.75**	**2.75**		
101	**1023**	**ASSESSOR**									
GF		Appraiser I/II/Senior	JC	26/30/34	HRLY	$24.37	$36.09	5.00	5.00		
		Assessment Clerk I/II/III	JC	12/16/20	HRLY	$17.24	$25.54	3.00	3.00		
		Assessment Roll Manager	M	36	SLRY (B)	$31.19	$37.91	1.00	1.00		
		Assessor	E	E	SLRY (A)	$149,126	$149,126	1.00	1.00		
		Assistant Assessor	M	56	SLRY (B)	$4,088.80	$4,969.60	1.00	1.00		
		Auditor Appraiser I/II or Senior Auditor Appraiser	JC	27/31/35	HRLY	$24.98	$36.99	1.00	1.00		
		Principal Appraiser	JC	41	HRLY	$35.29	$42.89	1.00	1.00		
		Senior Assessment Clerk	JC	24	HRLY	$23.19	$28.19	3.00	3.00		
		Supervising Transfer Analyst	JC	29	HRLY	$26.24	$31.89	1.00	1.00		
		Transfer Analyst	JC	25	HRLY	$23.77	$28.90	2.00	2.00		
								19.00	**19.00**		
101	**1025**	**PURCHASING**									
GF		Administrative Analyst	M	40	SLRY (B)	$2,754.40	$3,348.00	0.15	0.15		
		Administrative Secretary I/II Confidential	M	18/22	HRLY	$20.00	$26.83	0.10	0.10		
		Administrative Services Director	UM	63	SLRY (B)	$4,860.00	$5,908.00	0.15	0.15		
		Senior Buyer	JC	35	HRLY	$30.43	$36.99	0.85	0.85		
		Staff Analyst I/II	M	32/36	HRLY	$28.26	$37.91	0.25	0.25		
								1.50	**1.50**		
101	**1026**	**TAX COLLECTOR**									
GF		Accountant II	JC	33	HRLY	$28.96	$35.21	0.50	0.50		
		Accounting Specialist	JC	28	HRLY	$25.60	$31.12	1.00	1.00		
		Accounting Technician III	JC	26	HRLY	$24.37	$29.62	1.00	1.00		
		Assistant Treasurer/Tax Collector	M	57	SLRY (B)	$4,191.20	$5,094.40	0.50	0.50		

TEHAMA COUNTY
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FUND	BUDGET UNIT	JOB CLASSIFICATION	BARG UNIT	WAGE RANGE	HRLY OR SLRY (BWKLY/ ANNUAL/ MNTHLY)	STARTING SALARY	TOP SALARY	2024-25 ADOPTED	2025-26 ADOPTED	Eff Date	COMMENTS/NOTES
		Treasurer/Tax Collector	E	E	SLRY (A)	$152,855	$152,855	0.25	0.25		
		Bilingual FTE Designations Budgeted:	***0.5***					**3.25**	**3.25**		
101	**1031**	**COUNTY COUNSEL**									
GF		County Counsel	DHC	80	SLRY (A)	$182,129	$221,379	1.00	1.00		
		Deputy County Counsel I/II/Senior/Chief	UM	46/50/54/ 62	SLRY (B)	$3,194.40	$5,764.00	4.00	4.00		
		Legal Secretary I/II Confidential	M	18/22	HRLY	$20.00	$26.83	1.00	1.00		
		Administrative Secretary I / II Confidential	M	18/22	HRLY	$20.00	$26.83	1.00	1.00		
		Office Manager II	M	31	SLRY (B)	$2,205.60	$2,680.80	0.75	0.75		
								7.75	**7.75**		
101	**1041**	**PERSONNEL**									
GF		Administrative Fiscal Manager	M	49	SLRY (B)	$3,440.00	$4,180.80	0.05	0.05		
		Administrative Secretary I/II Confidential	M	18/22	HRLY	$20.00	$26.83	0.20	0.20		
		Chief Administrator	DHC	85	SLRY (A)	$206,062	$250,470	0.20	0.20		
		Personnel Analyst I/II	M	36/40	HRLY	$31.19	$41.85	1.50	1.50		
		Personnel Director	DHC	69	SLRY (A)	$138,809	$168,723	0.30	0.30		
		Personnel Technician	M	26	HRLY	$24.37	$29.62	1.43	1.43		
		Staff Analyst I/II	M	32/36	HRLY	$28.26	$37.91	0.05	0.05		
								3.73	**3.73**		
101	**1052**	**ELECTIONS**									
GF		Assistant Clerk & Recorder	M	55	SLRY (B)	$3,988.80	$4,848.80	0.40	0.40		
		Clerk & Recorder	E	E	SLRY (A)	$145,489	$145,489	0.40	0.40		
		Deputy County Clerk I/II or Deputy County Clerk III	JC	15/19/23	HRLY	$18.57	$27.50	1.00	1.00		
		Election Manager	M	36	SLRY (B)	$2,495.20	$3,032.80	1.00	1.00		
								2.80	**2.80**		
101	**1073**	**GENERAL SERVICES**									
GF		Information Systems Manager	M	55	SLRY (B)	$3,988.80	$4,848.80	1.00	1.00		
								1.00	**1.00**		
101	**1074**	**FACILITIES MAINTENANCE**									
GF		Custodian	JC	12	HRLY	$17.24	$20.96	3.00	3.00		
		Facilities Maintenance & Improvement Director	M	44	SLRY (B)	$3,040.00	$3,695.20	1.00	1.00		
		Facilities Maintenance Technician I/II	JC	21/25	HRLY	$21.54	$28.90	4.00	4.00		
		Facilities Maintenance Technician III	JC	29	HRLY	$26.24	$31.89	1.00	1.00		
		Lead Custodian	JC	16	HRLY	$19.03	$23.14	1.00	1.00		
								10.00	**10.00**		
101	**1076**	**PROPERTY/PLANNING & MANAGEMENT**									
GF		Administrative Analyst	UM	40	SLRY (B)	$2,754.40	$3,348.00	0.20	0.20		
		Administrative Secretary I/II Confidential	M	18/22	HRLY	$20.00	$26.83	0.10	0.10		
		Administrative Services Director	UM	63	SLRY (B)	$4,860.00	$5,908.00	0.20	0.20		
		Staff Analyst I/II	M	32/36	HRLY	$28.26	$37.91	0.30	0.30		
								0.80	**0.80**		
103	**1081**	**ACCUMULATED CAPITAL OUTLAY (ACO)**									
		Administrative Analyst	M	40	SLRY (B)	$2,754.40	$3,348.00	0.20	0.20		
		Administrative Fiscal Manager	M	49	SLRY (B)	$3,440.00	$4,180.80	0.03	0.025		
		Administrative Services Director	UM	63	SLRY (B)	$4,860.00	$5,908.00	0.25	0.25		
		Chief Administrator	DHC	85	SLRY (A)	$206,062	$250,470	0.05	0.05		
		Staff Analyst I/II	M	32/36	HRLY	$28.26	$37.91	0.20	0.20		
								0.725	**0.725**		
107	**1101**	**RISK MANAGEMENT**									
		Administrative Analyst	M	40	SLRY (B)	$2,754.40	$3,348.00	0.10	0.10		
		Administrative Fiscal Manager	M	49	SLRY (B)	$3,440.00	$4,180.80	0.03	0.025		
		Administrative Secretary I/II Confidential	M	18/22	HRLY	$20.00	$26.83	0.40	0.40		
		Administrative Services Director	UM	63	SLRY (B)	$4,860.00	$5,908.00	0.05	0.05		
		Chief Administrator	DHC	85	SLRY (A)	$206,062	$250,470	0.20	0.20		
		Office Manager II	M	31	SLRY (B)	$2,205.60	$2,680.80	0.25	0.25		
		Personnel Analyst I/II	M	36/40	HRLY	$31.19	$41.85	1.50	1.50		
		Personnel Director	DHC	69	SLRY (A)	$138,809	$168,723	0.70	0.70		
		Personnel Technician	M	26	HRLY	$24.37	$29.62	0.27	0.27		

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FUND	BUDGET UNIT	JOB CLASSIFICATION	BARG UNIT	WAGE RANGE	HRLY OR SLRY (BWKLY/ ANNUAL/ MNTHLY)	STARTING SALARY	TOP SALARY	2024-25 ADOPTED	2025-26 ADOPTED	Eff Date	COMMENTS/NOTES
		Senior Buyer	JC	35	HRLY	$30.43	$36.99	0.10	0.10		
		Staff Analyst I/II	M	32/36	HRLY	$28.26	$37.91	0.75	0.75		
								4.345	**4.345**		
106	**2007**	**DA WELFARE FRAUD**									
PS		~~Chief Investigator~~	LM	59	SLRY (B)	$4,339.20	$5,274.40	0.60	0.00		Deleted FY 24/25
		~~District Attorney Investigator I/II~~	P	41/45	HRLY	$35.29	$47.35	1.50	0.00		Deleted FY 24/25
		District Attorney Investigator I/II/III	P	41/45/49	HRLY	$35.29	$52.26	0.00	1.50		
		District Attorney Investigator Lieutenant	LM	54	SLRY (B)	$3,835.20	$4,661.60	0.00	0.60		
		Office Assistant III	JC	14	HRLY	$18.12	$22.02	1.00	0.50		
								3.10	**2.60**		
106	**2011**	**DA VICTIM WITNESS**									
PS		Victim Witness Advocate I/II	JC	21/25	HRLY	$21.54	$28.90	0.50	0.50		
		Victim Witness Advocate I/II (Limited Term)	JC	21/25	HRLY	$21.54	$28.90	1.00	1.00		Sunsets 10/01/26
		Victim Witness Coordinator	M	37	SLRY (B)	$2,557.60	$3,108.80	1.00	1.00		
								2.50	**2.50**		
106	**20112**	**DA UVA**									
PS		Victim Witness Advocate I/II	JC	21/25	HRLY	$21.54	$28.90	1.35	1.35		
		Victim Witness Coordinator	M	37	SLRY (B)	$2,557.60	$3,108.80	0.30	0.30		
								1.65	**1.65**		
106	**2013**	**DISTRICT ATTORNEY**									
PS		Assistant District Attorney	M	70	SLRY (B)	$5,777.60	$7,022.40	1.00	1.00		
		Chief Investigator	LM	59	SLRY (B)	$4,339.20	$5,274.40	0.40	1.00		
		Deputy District Attorney I/II/III/IV	JC	44/48/52/ 56	HRLY	$38.00	$62.12	7.00	7.00		
		District Attorney	E	E	SLRY (A)	$210,712	$210,712	1.00	1.00		
		~~District Attorney Investigator I/II~~	P	41/45	HRLY	$35.29	$47.35	2.00	0.00		Deleted FY 24/25
		District Attorney Investigator I/II/III	P	41/45/49	HRLY	$35.29	$52.26	0.00	4.00		1.00 FTE held vacant FY 25/26
		~~District Attorney Investigator I/II or District Attorney Investigator III~~	P	41/45/49	HRLY	$35.29	$52.26	2.00	0.00		Deleted FY 24/25
		District Attorney Investigator Lieutenant	LM	54	SLRY (B)	$3,835.20	$4,661.60	2.00	1.40		
		Legal Secretary I/II/III	JC	18/22/24	HRLY	$20.00	$28.19	5.00	5.00		
		Legal Secretary Supervisor	JC	30	HRLY	$26.90	$32.69	1.00	1.00		
		Office Assistant I/II or Office Assistant III	JC	8/12/14	HRLY	$17.22	$22.02	1.00	1.00		1.0 FTE held vacant FY 25/26
		Office Assistant III	JC	14	HRLY	$18.12	$22.02	1.00	1.50		
		Office Manager III	M	35	SLRY (B)	$2,434.40	$2,959.20	1.00	1.00		
								24.40	**24.90**		
106	**20113**	**DA VW-XC VICTIMS GAP GRANT**									
PS		~~Victim Witness Advocate I/II (Limited Term)~~	JC	21/25	HRLY	$21.54	$28.90	1.00	0.00		Deleted FY 24/25
		~~Victim Witness Coordinator (Limited Term)~~	M	37	SLRY (B)	$2,557.60	$3,108.80	0.10	0.00		Deleted FY 24/25
								1.10	**0.00**		
106	**20114**	**DA VICTIM WITNESS HUMAN TRAFFICKING**									
PS		Victim Witness Advocate I/II	JC	21/25	HRLY	$21.54	$28.90	1.00	1.00		
		Victim Witness Coordinator	M	37	SLRY (B)	$2,557.60	$3,108.80	0.10	0.10		
								1.10	**1.10**		
106	**20135**	**DA AUTO INSURANCE FRAUD**									
PS		~~District Attorney Investigator I/II (Limited Term) or District Attorney Investigator III (Limited Term)~~	P	41/45/49	HRLY	$35.29	$52.26	0.50	0.00		Deleted FY 24/25
								0.50	**0.00**		
106	**20136**	**DA INSURANCE FRAUD**									
PS		~~District Attorney Investigator I/II~~	P	41/45	HRLY	$35.29	$47.35	1.00	0.00		Deleted FY 24/25
								1.00	**0.00**		
106	**20139**	**DA CHILD ABDUCTION UNIT**									
PS		~~District Attorney Investigator I/II or District Attorney Investigator III (Limited Term)~~	P	41/45/49	HRLY	$35.29	$52.26	0.50	0.00		Deleted FY 24/25
								0.50	**0.00**		
106	**2023**	**BAILIFFS**									
PS		Correctional Sergeant	D(S)	39	HRLY	$33.59	$40.83	1.00	1.00		
		Deputy Sheriff I/Deputy Sheriff	D(S)	36/40	HRLY	$31.19	$41.85	5.00	5.00		
		Bilingual FTE Designations Budgeted:	***1.00***					**6.00**	**6.00**		
106	**2024**	**SHERIFF BOATING**									
PS		Sergeant	D(S)	47	HRLY	$40.93	$49.75	1.00	1.00		

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FUND	BUDGET UNIT	JOB CLASSIFICATION	BARG UNIT	WAGE RANGE	HRLY OR SLRY (BWKLY/ ANNUAL/ MNTHLY)	STARTING SALARY	TOP SALARY	2024-25 ADOPTED	2025-26 ADOPTED	Eff Date	COMMENTS/NOTES
								1.00	**1.00**		
106	**2027**	**SHERIFF**									
PS		Accountant I/II	JC	29/33	HRLY	$26.24	$35.21	1.00	1.00		
		Accounting Technician III	JC	26	HRLY	$24.37	$29.62	1.00	1.00		
		Administrative Secretary III	D	26	HRLY	$24.37	$29.62	3.00	1.00		
		Captain	LM	61	SLRY (B)	$4,558.40	$5,540.80	0.00	1.00		
		Communications Dispatcher	D	28	HRLY	$25.60	$31.12	7.00	7.00		
		Deputy Sheriff I/Deputy Sheriff	D(S)	36/40	HRLY	$31.19	$41.85	22.00	22.00		2.00 FTE held vacant FY 25/26
		Evidence Technician	D	26	HRLY	$24.37	$29.62	1.00	1.00		
		Fiscal Analyst	JC	40	HRLY	$34.43	$41.85	1.00	1.00		
		Detective Investigator	D(S)	44	HRLY	$38.00	$46.19	4.00	4.00		
		Major Crimes Analyst	D	35	HRLY	$30.43	$36.99	0.00	1.00		
		Sergeant (3.5) or Lieutenant (3.5)	D(S)/LM	47/54	HRLY	$40.93	$58.27	7.00	7.00		
		Sheriff/Coroner	E	E	SLRY	$205,573	$205,573	1.00	1.00		
		Sheriff's Executive Secretary	D	35	HRLY	$30.43	$36.99	0.00	1.00		
		Sheriff's Service Officer I/II	D	14/18	HRLY	$18.12	$24.31	6.00	6.00		
		Sheriff's Service Officer II	D	18	HRLY	$20.00	$24.31	1.00	1.00		
		Sheriff's Records Supervisor	D	31	HRLY	$27.57	$33.51	1.00	1.00		
		Supervising Communications Dispatcher	D	34	HRLY	$29.69	$36.09	1.00	1.00		
		Undersheriff	ULM	69	SLRY (B)	$5,554.35	$6,751.35	1.00	1.00		
		Bilingual FTE Designations Budgeted:	***3.00***					**58.00**	**59.00**		
106	**2028**	**AUTO SHOP**									
PS		Public Safety Vehicle & Equipment Mechanic I (Limited Term)	JC	21	HRLY	$21.54	$26.18	1.00	1.00		Sunsets 3/1/26
		Public Safety Vehicle & Equipment Mechanic III - Sheriff	JC	27	HRLY	$24.98	$30.36	1.00	1.00		
		Public Safety Fleet Maintenance Supervisor	JC	38	HRLY	$32.77	$39.83	1.00	1.00		
								3.00	**3.00**		
106	**2029**	**SHERIFF ANIMAL REGULATION**									
PS		Animal Regulation Officer	D	19	HRLY	$20.50	$24.92	3.00	3.00		
								3.00	**3.00**		
106	**2031**	**WORK FARM**									
PS		Institutional Farming & Maintenance Technician	JC	29	HRLY	$26.24	$31.89	1.00	1.00		
								1.00	**1.00**		
106	**2032**	**JAIL**									
PS		Administrative Secretary III	D	26	HRLY	$24.37	$29.62	1.00	1.00		
		Captain	LM	61	SLRY (B)	$4,558.40	$5,540.80	1.00	1.00		
		Correctional Deputy I/Correctional Deputy	D(S)	28/32	HRLY	$25.60	$34.35	29.00	29.00		1.00 FTE held vacant and unfunded for 25/26 | 2.00 FTE held vacant effective 6/25/24 | 3.00 FTE held vacant total FY 25/26
		Correctional Sergeant, or Sergeant	D(S)	39/47	HRLY	$33.59	$49.75	5.00	5.00		
		Dietary Cook	JC	15	HRLY	$18.57	$22.57	3.00	3.00		
		Dietary Supervisor	JC	24	HRLY	$23.19	$28.19	1.00	1.00		
		Facilities Maintenance Technician II	JC	25	HRLY	$23.77	$28.90	2.00	2.00		
		Lieutenant	LM	54	SLRY (B)	$3,835.20	$4,661.60	1.00	1.00		
		Bilingual FTE Designations Budgeted:	***3.00***					**43.00**	**43.00**		
106	**2035**	**DAY REPORTING CENTER**									
PS		Correctional Deputy I/Correctional Deputy	D(S)	28/32	HRLY	$25.60	$34.35	2.00	2.00		
		Corrections Counselor	P	29	HRLY	$26.24	$31.89	3.00	3.00		
		Deputy Probation Officer II	P	33	HRLY	$28.96	$35.21	1.00	1.00		
		Deputy Probation Officer IV	P	41	HRLY	$35.29	$42.89	1.00	1.00		
		Deputy Sheriff I/Deputy Sheriff	D(S)	36/40	HRLY	$31.19	$41.85	2.00	2.00		
		Supervising Corrections Counselor	P	35	HRLY	$30.43	$36.99	1.00	1.00		
		Bilingual FTE Designations Budgeted:	***1.00***					**10.00**	**10.00**		
106	**2036**	**JUVENILE HALL**									
PS		~~Deputy Chief Probation Officer~~	LM	55	SLRY (B)	$3,931.20	$4,778.40	1.00	0.00		Deleted FY 24/25
		~~Deputy Probation Officer III~~	P	37	HRLY	$31.97	$38.86	1.00	0.00		Deleted FY 24/25
		Dietary Cook	JC	15	HRLY	$18.57	$22.57	3.00	3.00		
		~~Juvenile Detention Facility Counselor I/II~~	P	24/28	HRLY	NA	NA	23.00	0.00		Deleted FY 24/25

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FUND	BUDGET UNIT	JOB CLASSIFICATION	BARG UNIT	WAGE RANGE	HRLY OR SLRY (BWKLY/ ANNUAL/ MNTHLY)	STARTING SALARY	TOP SALARY	2024-25 ADOPTED	2025-26 ADOPTED	Eff Date	COMMENTS/NOTES
		~~Juvenile Detention Facility Superintendent~~	LM	50	SLRY (B)	NA	NA	1.00	0.00		Deleted FY 24/25
		Juvenile Detention Officer I/II	P	24/28	HRLY	$23.19	$31.12	0.00	23.00		
		Juvenile Detention Superintendent	LM	50	SLRY (B)	$3,474.40	$4,223.20	0.00	1.00		
		Nutritional Programs Supervisor	JC	27	HRLY	$24.98	$30.36	1.00	1.00		
		~~Supervising Detention Facility Counselor~~	P	34	HRLY	NA	NA	4.00	0.00		Deleted FY 24/25
		Supervising Juvenile Detention Officer	P	34	HRLY	$29.69	$36.09	0.00	4.00		
		Bilingual FTE Designations Budgeted:	***3.00***					**34.00**	**32.00**		
106	**2037**	**PROBATION**									
PS		Accounting Specialist	JC	28	HRLY	$25.60	$31.12	1.00	1.00		
		Accounting Technician III	JC	26	HRLY	$24.37	$29.62	1.00	1.00		
		Chief Probation Officer	DH	69	SLRY (A)	$138,809	$168,723	1.00	1.00		
		Deputy Chief Probation Officer	LM	55	SLRY (B)	$3,931.20	$4,778.40	1.00	2.00		
		Deputy Probation Officer I/II	P	29/33	HRLY	$26.24	$35.21	18.50	17.50		
		Deputy Probation Officer III	P	37	HRLY	$31.97	$38.86	4.00	5.00		
		Deputy Probation Officer IV	P	41	HRLY	$35.29	$42.89	3.00	3.00		
		Deputy Probation Officer IV (Limited Term)	P	41	HRLY	$35.29	$42.89	0.00	1.00		Sunsets 12/31/25
		Legal Secretary I/II/III	JC	18/22/24	HRLY	$20.00	$28.19	4.50	4.50		
		Legal Secretary Supervisor - Probation	JC	30	HRLY	$26.90	$32.69	0.00	1.00		
		Office Manager III	M	35	SLRY (B)	$2,434.40	$2,959.20	1.00	1.00		
		Probation Program Analyst	M	40	SLRY(B)	$2,754.40	$3,348.00	1.00	1.00		
		Bilingual FTE Designations Budgeted:	***4.50***					**36.00**	**39.00**		
105	**2042**	**FIRE SCHEDULE "C"**									
		Fire Safety Inspector	JC	33	HRLY	$28.96	$35.21	2.00	2.00		
		Office Assistant III	JC	14	HRLY	$18.12	$22.02	1.00	1.00		
		Public Safety Vehicle & Equipment Mechanic III - Fire	JC	27	HRLY	$24.98	$30.36	2.00	2.00		
								5.00	**5.00**		
101	**2061**	**AGRICULTURE COMMISSIONER & SEALER OF WEIGHTS & MEASURES**									
GF		Ag. Biologist/Wts. & Meas. Spec I/II/III	JC	26/30/34	HRLY	$24.37	$36.09	5.00	5.00		
		Ag. Biologist/Wts. & Meas. Spec. IV	JC	38	HRLY	$32.77	$39.83	1.00	1.00		
		Ag. Comm. & Sealer of Wts. & Meas.	DH	64	SLRY (A)	$129,527	$157,441	1.00	1.00		
		Ag. Weights & Measures Aide	JC	18	HRLY	$20.00	$24.31	1.00	1.00		
		Assistant Ag. Comm. & Sealer of Wts. & Meas.	M	56	SLRY (B)	$4,088.80	$4,969.60	1.00	1.00		
		Deputy Ag. Comm. & Sealer of Wts. & Meas.	JC	46	HRLY	$39.93	$48.53	1.00	1.00		
		Office Assistant III	JC	14	HRLY	$18.12	$22.02	1.00	1.00		
		Office Mananger I/II	M	27/31	SLRY (B)	$1,998.40	$2,680.80	1.00	1.00		
		Bilingual FTE Designations Budgeted:	***2.00***					**12.00**	**12.00**		
101	**2062**	**CODE ENFORCEMENT**									
GF		Code Compliance Coordinator	JC	26	HRLY	$24.37	$29.62	2.00	2.00		
		Code Enforcement Officer I/II	JC	29/33	HRLY	$26.24	$35.21	2.00	2.00		
		Office Manager I/II	M	27/31	SLRY (B)	$1,998.40	$2,680.80	0.50	0.50		
		Bilingual FTE Designations Budgeted:	***1.00***					**4.50**	**4.50**		
115	**2065**	**BUILDING & SAFETY**									
		Building Inspector I/II/III	JC	31/35/39	HRLY	$27.57	$40.83	4.00	4.00		
		Building Official	DH	56	SLRY (B)	$106,309	$129,219	1.00	1.00		
		Chief Building Inspector	JC	44	HRLY	$38.00	$46.19	1.00	1.00		
		Office Manager I/II	JC	27/31	SLRY (B)	$1,998.40	$2,680.80	1.00	1.00		
		Permit Technician I/II	JC	23/27	HRLY	$22.63	$30.36	2.00	2.00		
		Bilingual FTE Designations Budgeted:	***2.00***					**9.00**	**9.00**		
101	**2071**	**CLERK & RECORDER**									
GF		Assistant Clerk & Recorder	M	55	SLRY (B)	$3,988.80	$4,848.80	0.45	0.45		
		Clerk & Recorder	E	E	SLRY (A)	$145,489	$145,489	0.45	0.45		
		Deputy County Clerk I/II	JC	15/19	HRLY	$18.57	$24.92	2.00	2.00		
		Deputy County Clerk I/II, or Deputy County Clerk III	JC	15/19/23	HRLY	$18.57	$27.50	1.00	1.00		
		Bilingual FTE Designations Budgeted:	***1.00***					**3.90**	**3.90**		
101	**2072**	**SHERIFF-CORONER**									
GF		Deputy Coroner I/II	D	29/33	HRLY	$26.24	$35.21	3.00	3.00		
		Bilingual FTE Designations Budgeted:	***1.00***					**3.00**	**3.00**		

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FUND	BUDGET UNIT	JOB CLASSIFICATION	BARG UNIT	WAGE RANGE	HRLY OR SLRY (BWKLY/ ANNUAL/ MNTHLY)	STARTING SALARY	TOP SALARY	2024-25 ADOPTED	2025-26 ADOPTED	Eff Date	COMMENTS/NOTES
101	**2073**	**PUBLIC GUARDIAN-PUBLIC ADMINISTRATOR**									
GF		Chief Deputy Public Guardian / Public Administrator	M	42	SLRY (B)	$2,893.60	$3,517.60	1.00	1.00		
		Deputy Conservator/Public Guardian/Public Administrator	JC	33	HRLY	$28.96	$35.21	3.00	3.00		
		Legal Secretary I/II/III	JC	18/22/24	HRLY	$20.00	$28.19	0.00	1.00		
		Psychiatric Aide I/II	JC	7/11	HRLY	$16.80	$20.45	1.00	1.00		
		Public Guardian/Public Administrator	DH	57	SLRY (A)	$108,967	$132,450	1.00	1.00		
		Public Guardian/Public Administrator Support Specialist	JC	26	HRLY	$24.37	$29.62	1.00	1.00		
								7.00	**8.00**		
101	**2075**	**EMERGENCY SERVICES/CIVIL DEFENSE**									
GF		Sergeant	D(S)	47	HRLY	$40.93	$49.75	1.00	1.00		
								1.00	**1.00**		
101	**2077**	**PLANNING DEPARTMENT**									
GF		Administrative Secretary III	JC	26	HRLY	$24.37	$29.62	1.00	1.00		
		Director of Planning	DH	61	SLRY (A)	$120,279	$146,200	1.00	1.00		
		Planner I/II	JC	31/35	HRLY	$27.57	$36.99	1.00	1.00		
		Planner III/IV	JC	39/43	HRLY	$33.59	$45.07	1.00	1.00		
		Planning Technician I/II	JC	23/27	HRLY	$22.63	$30.36	1.00	1.00		
								5.00	**5.00**		
101	**2078**	**DIVISION OF ANIMAL SERVICES**									
GF		Animal Care Attendant	JC	10	HRLY	$17.23	$19.95	3.00	3.00		
		Animal Care Center Manager	M	40	SLRY (B)	$2,754.40	$3,348.00	1.00	1.00		
		Animal Care Specialist	JC	14	HRLY	$18.12	$22.02	1.00	1.00		
		Animal Services Coordinator	JC	20	HRLY	$21.01	$25.54	1.00	1.00		
		Animal Services Coordinator (Limited Term)	JC	20	HRLY	$21.01	$25.54	1.00	1.00		Sunsets 12/31/25
		Animal Services Office Assistant	JC	12	HRLY	$17.24	$20.96	1.00	1.00		
		~~Animal Services Office Assistant (Limited Term)~~	JC	12	HRLY	$17.24	$20.96	0.50	0.00		Deleted FY 24/25
		Bilingual FTE Designations Budgeted:	***1.00***					**8.50**	**8.00**		
102	**3011**	**ROAD DEPARTMENT**									
		Accountant I/II	JC	29/33	HRLY	$26.24	$35.21	2.00	2.00		
		Accounting Specialist	JC	28	HRLY	$25.60	$31.12	1.00	1.00		
		Accounting Technician I/II, or Accounting Technician III	JC	18/22/26	HRLY	$20.00	$29.62	2.00	2.00		
		Administrative Assistant	JC	26	HRLY	$24.37	$29.62	2.00	2.00		
		Administrative Secretary I/II	JC	18/22	HRLY	$20.00	$26.83	1.00	1.00		
		Assistant / Associate / Civil Engineer	JC	42/46/48	HRLY	$36.17	$50.99	4.00	4.00		
		Assistant Director Public Works	M	62	SLRY (B)	$4,741.60	$5,764.00	1.00	1.00		
		Assistant Fleet Operations Manager	JC	35	HRLY	$30.43	$36.99	1.00	1.00		
		County Surveyor	M	56	SLRY (B)	$4,088.80	$4,969.60	1.00	1.00		
		Deputy County Surveyor I/II	JC	42/46	HRLY	$36.17	$48.53	1.00	1.00		
		Director of Public Works	DH	72	SLRY (A)	$157,817	$191,827	1.00	1.00		
		Engineering Technician I/II, or Engineering Technician III	JC	29/33/37	HRLY	$26.24	$38.86	6.00	6.00		
		Engineering Technician I/II, or Engineering Technician III, or Senior Engineering Technician	JC	29/33/37/ 40	HRLY	$26.24	$41.85	1.00	1.00		
		Finance Manager	M	42	SLRY (B)	$2,893.60	$3,517.60	1.00	1.00		
		Fleet Mechanic I/II/III	JC	22/26/28	HRLY	$22.07	$31.12	4.00	4.00		
		Fleet Operations Manager	JC	41	HRLY	$35.29	$42.89	1.00	1.00		
		Information Systems Specialist II	JC	41	HRLY	$35.29	$42.89	1.00	1.00		
		Infrastructure Manager	JC	31	HRLY	$27.57	$33.51	1.00	1.00		
		Lead Public Works Maintenance Worker	JC	31	HRLY	$27.57	$33.51	0.00	3.00		
		Office Manager I/II	M	27/31	SLRY (B)	$1,998.40	$2,680.80	1.00	1.00		
		Operations Superintendent	M	45	SLRY (B)	$3,116.00	$3,788.00	1.00	1.00		
		~~Public Works Assistant Maintenance Supervisor~~	JC	27	HRLY	NA	NA	3.00	0.00		Deleted FY 24/25
		Public Works Inventory Controller	JC	26	HRLY	$24.37	$29.62	1.00	1.00		
		Public Works Maintenance Supervisor	JC	35	HRLY	$30.43	$36.99	6.00	6.00		
		Public Works Maintenance Worker I/II/III	JC	19/23/27	HRLY	$20.50	$30.36	0.00	30.00		
		~~Public Works Maintenance Worker I/II/III/IV~~	JC	15/19/21/ 23	HRLY	NA	NA	30.00	0.00		Deleted FY 24/25
		Real Property/Utility Coordination Agent	JC	31	HRLY	$27.57	$33.51	1.00	1.00		
		Senior Civil Engineer	JC	54	HRLY	$48.65	$59.13	1.00	1.00		
		Bilingual FTE Designations Budgeted:	***1.00***					**76.00**	**76.00**		

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527	**3033**	**TCTC ADMINISTRATION**									
		Associate Transportation Planner, or Senior Transportation Planner	JC	35/39	HRLY	$30.43	$40.83	2.00	2.00		
		Accountant I/II	JC	29/33	HRLY	$26.24	$35.21	1.00	1.00		
		Deputy Director of Public Works - Transportation	M	56	SLRY (B)	$4,088.80	$4,969.60	1.00	1.00		
		Transportation Planning Aide	JC	22	HRLY	$22.07	$26.83	1.00	1.00		
								5.00	**5.00**		
101	**4011**	**ENVIRONMENTAL HEALTH**									
GF		Administrative Secretary III	JC	26	HRLY	$24.37	$29.62	1.00	1.00		
		Director of Environmental Health	DH	57	SLRY (A)	$108,967	$132,450	1.00	1.00		
		Environmental Health Specialist I/II/Senior	JC	31/35/42	HRLY	$27.57	$43.97	5.00	4.00		
		Hazardous Materials Specialist I/II/III	JC	29/33/37	HRLY	$26.24	$38.86		1.00		
		Office Manager I/II	M	27/31	SLRY (B)	$1,998.40	$2,680.80	0.50	0.50		
								7.50	**7.50**		
112	**40121**	**HEALTH SERVICES AGENCY - PUBLIC HEALTH**									
	40131	**MENTAL HEALTH**									
	40171	**DRUG & ALCOHOL**									
	40251	**CLINICAL SERVICES**									
	40261	**JAIL NURSING**									
	40301	**CALIFORNIA CHILDRENS SERVICES**									
		Accountant I/II	JC	29/33	HRLY	$26.24	$35.21	3.00	3.00		
		Accountant I/II (Limited Term)	JC	29/33	HRLY	$26.24	$35.21	0.00	1.00		Sunsets 12/31/25
		Accounting Specialist	JC	28	HRLY	$25.60	$31.12	5.00	5.00		
		Administrative Assistant	JC	26	HRLY	$24.37	$29.62	3.00	3.00		
		Administrative Secretary III	JC	26	HRLY	$24.37	$29.62	1.00	1.00		
		Assistant Executive Director, Administration	C	68	SLRY (A)	$142,974	$173,786	1.00	1.00		
		Assistant Executive Director, Program	C	68	SLRY (A)	$142,974	$173,786	1.00	1.00		
		Behavior Health Clinician I/II	JC	39/43	HRLY	$33.59	$45.07	18.00	10.00		
		Behavior Health Clinician III	JC	47	HRLY	$40.93	$49.75	2.00	2.00		
		Business Operations Supervisor	JC	32	HRLY	$28.26	$34.35	5.00	5.00		
		Case Resource Specialist I/II	JC	22/26	HRLY	$22.07	$29.62	14.00	11.00		
		Case Resource Supervisor	JC	34	HRLY	$29.69	$36.09	1.00	1.00		
		Clinic Director	M	58	SLRY (B)	$4,296.00	$5,221.60	1.00	1.00		
		Community Health Education Supervisor	JC	38	HRLY	$32.77	$39.83	1.00	1.00		
		Compliance Officer	M	51	SLRY (B)	$3,613.60	$4,392.80	1.00	1.00		
		Drug/Alcohol Aide	JC	16	HRLY	$19.03	$23.14	3.00	2.00		
		Drug/Alcohol Counselor I/II	JC	23/27	HRLY	$22.63	$30.36	12.00	10.00		
		Drug/Alcohol Supervisor	JC	39	HRLY	$33.59	$40.83	1.00	1.00		
		Epidemiologist	JC	44	HRLY	$38.00	$46.19	0.00	1.00		
		Executive Director Health Services	DH	72	SLRY (A)	$157,817	$191,827	1.00	1.00		
		Facilities Maintenance Technician II	JC	25	HRLY	$23.77	$28.90	1.00	1.00		
		Facilities Maintenance Technician III	JC	29	HRLY	$26.24	$31.89	1.00	1.00		
		Family Support Worker	JC	22	HRLY	$22.07	$26.83	5.00	5.00		
		Family Support Worker (Limited Term)	JC	22	HRLY	$22.07	$26.83	1.00	1.00		Sunsets 06/30/28
		Family Support Worker Supervisor	JC	34	HRLY	$29.69	$36.09	1.00	1.00		
		Fiscal Data Supervisor	JC	40	HRLY	$34.43	$41.85	2.00	2.00		
		Health Educator I or Health Educator II	JC	30/34	HRLY	$26.90	$36.09	8.50	8.00		
		Health Officer/Physician Surgeon	C	NA	SLRY (A)	$221,708	$235,276	1.00	1.00		
		Health Services Analyst I/II	JC	30/34	HRLY	$26.90	$36.09	4.00	4.00		
		Health Services Program Manager	M	51	SLRY (B)	$3,613.60	$4,392.80	0.00	2.00		
		~~Information Systems Specialist I~~	JC	37	HRLY	$31.97	$38.86	1.00	0.00		Deleted FY 24/25
		~~Information Systems Specialist II~~	JC	41	HRLY	$35.29	$42.89	3.00	0.00		Deleted FY 24/25
		Information Systems Specialist I or Information Systems Specialist II	JC	37/41	HRLY	$31.97	$42.89	0.00	4.00		
		Information Systems Supervisor	JC	48	HRLY	$41.95	$50.99	1.00	1.00		
		Institutional Licensed Crisis Health Worker I/II or Institutional/Crisis Health Registered Nurse I/II	JC	35/39/45/ 49	HRLY	$30.43	$52.26	9.00	9.00		
		Licensed Clinical Supervisor	JC	51	HRLY	$45.17	$54.91	5.00	3.00		
		Licensed Vocational Nurse I/II, or Licensed Psychiatric Technician I/II, or Registered Nurse I/II	JC	28/32/24/ 28/42/46	HRLY	$23.19	$48.53	1.00	1.00		
		Licensed Vocational Nurse I/II, or Registered Nurse I/II, or Public Health Nurse I/II	JC	28/32/42/ 46/44/48	HRLY	$25.60	$50.99	2.00	2.00		

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		Mental Health Assistant Director	M	58	SLRY (B)	$4,296.00	$5,221.60	1.00	1.00		
		Mental Health Director	M	64	SLRY (B)	$4,981.60	$6,055.20	1.00	1.00		
		Mental Health Services Act Coordinator	JC	40	HRLY	$34.43	$41.85	1.00	1.00		
		Nurse Practioner or Physician's Assistant	C	NA	SLRY (A)	$120,278	$145,402	3.00	3.00		
		Nutrition Assistant I/II	JC	15/19	HRLY	$18.57	$24.92	5.00	5.00		
		Nutrition Assistant III	JC	23	HRLY	$22.63	$27.50	1.00	1.00		
		~~Occupational Therapist or Physical Therapist~~	C	NA	SLRY (A)	$110,548	$110,548	0.50	0.00		Deleted FY 24/25
		Office Assistant I/II	JC	8/12	HRLY	$17.22	$20.96	10.00	9.00		
		Office Assistant III	JC	14	HRLY	$18.12	$22.02	11.00	11.00		
		~~Office Assistant Supervisor~~	JC	22	HRLY	$22.07	$26.83	1.00	0.00		Deleted FY 24/25
		Patient Navigator I/II	JC	23/27	HRLY	$22.63	$30.36	7.00	7.00		
		Physician/Surgeon	C	NA	SLRY (A)	$221,708	$235,276	3.00	3.00		
		Psychiatric Aide I/II	JC	7/11	HRLY	$16.80	$20.45	7.00	9.00		
		Psychiatrist	C	NA	SLRY (A)	$154,510	$154,510	1.00	1.00		
		Public Health Director	M	64	SLRY (B)	$4,981.60	$6,055.20	1.00	1.00		
		Public Health Nurse III	JC	52	HRLY	$46.30	$56.28	1.00	1.00		
		Quality Assurance Manager	JC	51	HRLY	$45.17	$54.91	1.00	1.00		
		Registered Dietitian I/II	JC	33/37	HRLY	$28.96	$38.86	1.50	1.00		
		Registered Nurse I/II, or Public Health Nurse I/II	JC	42/46/44/ 48	HRLY	$36.17	$50.99	8.00	7.00		
		~~Substance Use Recovery Director~~	M	56	HRLY	$51.11	$62.12	1.00	0.00		Deleted FY 24/25
		Supervising Institutional/Crisis Health Registered Nurse	JC	57	HRLY	$52.39	$63.68	2.00	2.00		
		Supervising Public Health Nurse	JC	58	HRLY	$53.70	$65.27	2.00	1.00		
		Supervising Registered Dietitian	JC	45	HRLY	$38.95	$47.35	1.00	1.00		
		Bilingual FTE Designations Budgeted:	***77.00***					**191.50**	**175.00**		
220	**4045**	**TC/SOLID WASTE MANAGEMENT AGENCY**									
		Recycling Program Analyst I/II	JC	29/33	HRLY	$26.24	$35.21	2.00	2.00		
		Organic Materials Program Coordinator	JC	39	HRLY	$33.59	$40.83	1.00	1.00		
		Solid Waste Management Agency Manager	DHC	56	SLRY (A)	$106,309	$129,219	1.00	1.00		
								4.00	**4.00**		
410	**41010**	**LAW LIBRARY**									
GF		Law Library Clerk	JC	14	HRLY	$18.12	$22.02	0.40	0.40		
								0.40	**0.40**		
108	**5013**	**DEPARTMENT OF SOCIAL SERVICES**									
		Account Clerk II (Merit Systems)	JC	15	HRLY	$18.57	$22.57	3.00	1.00		
		Account Clerk III (Merit Systems)	JC	19	HRLY	$20.50	$24.92	6.00	6.00		
		Account Clerk Supervisor I (Merit Systems)	JC	27	HRLY	$24.98	$30.36	2.00	2.00		
		Chief Deputy Director Social Services	M	60	SLRY (B)	$4,513.60	$5,485.60	1.00	1.00		
		Deputy Director of Social Services, Fiscal	M	54	SLRY (B)	$3,892.00	$4,730.40	1.00	1.00		
		Deputy Director of Social Services, Fiscal (Limited Term)	M	54	SLRY (B)	$3,892.00	$4,730.40	0.00	1.00		Sunsets 12/31/25
		Deputy Director of Social Services, Operations	M	54	SLRY (B)	$3,892.00	$4,730.40	1.00	1.00		
		Eligibility Specialist I/II	JC	17/21	HRLY	$19.51	$26.18	47.00	45.00		2.00 FTE held vacant FY 25/26
		~~Eligibility Specialist Trainee/I/II~~	JC	14/17/21	HRLY	$18.12	$26.18	6.00	0.00		Deleted FY 24/25
		Eligibility Specialist III	JC	25	HRLY	$23.77	$28.90	8.00	8.00		
		Eligibility Supervisor	JC	31	HRLY	$27.57	$33.51	8.00	8.00		
		Employment and Training Worker I, or Employment and Training Worker II	JC	22/26	HRLY	$22.07	$29.62	9.00	6.00		
		Employment and Training Worker III	JC	30	HRLY	$26.90	$32.69	2.00	2.00		1.00 FTE held vacant FY 25/26
		Employment and Training Worker Supervisor	JC	34	HRLY	$29.69	$36.09	2.00	2.00		
		Fair Hearing Officer	JC	31	HRLY	$27.57	$33.51	1.00	1.00		
		Information Systems Analyst I/II	JC	37/41	HRLY	$31.97	$42.89	3.00	3.00		
		Information Systems Supervisor	JC	48	HRLY	$41.95	$50.99	1.00	1.00		
		Information Systems Technician	JC	31	HRLY	$27.57	$33.51	1.00	1.00		
		Legal Clerk I/II (Merit Systems)	JC	18/22	HRLY	$20.00	$26.83	3.00	3.00		1.00 FTE held vacant FY 25/26
		Office Assistant I/II	JC	8/12	HRLY	$17.22	$20.96	8.00	3.00		
		Office Assistant III	JC	14	HRLY	$18.12	$22.02	2.00	1.00		
		Office Assistant Supervisor I, or Office Assistant Supervisor II (Merit Systems)	JC	22/24	HRLY	$22.07	$28.19	3.00	3.00		
		Facilites Maintenance Technician II	JC	25	HRLY	$23.77	$28.90	1.00	1.00		
		Program Manager (Merit Systems)	M	51	SLRY (B)	$3,613.60	$4,392.80	4.00	4.00		
		Screener	JC	16	HRLY	$19.03	$23.14	8.00	8.00		
		Secretary III (Merit Systems)	JC	22	HRLY	$22.07	$26.83	1.00	1.00		

TEHAMA COUNTY
STATE OF CALIFORNIA
POSITION ALLOCATION LIST
SALARY CLASSIFICATION AND RANGE SCHEDULE
POSITIONS WHICH HAVE BEEN APPROVED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 2025-26

FUND	BUDGET UNIT	JOB CLASSIFICATION	BARG UNIT	WAGE RANGE	HRLY OR SLRY (BWKLY/ ANNUAL/ MNTHLY)	STARTING SALARY	TOP SALARY	2024-25 ADOPTED	2025-26 ADOPTED	Eff Date	COMMENTS/NOTES
		Social Services Aide	JC	16	HRLY	$19.03	$23.14	13.00	11.00		2.00 FTE held vacant FY 25/26
		Social Services Director	DH	66	SLRY (A)	$136,085	$165,412	1.00	1.00		
		Social Services Personnel Analyst	M	36	HRLY	$31.19	$37.91	1.00	1.00		
		Social Worker I/II, or Social Worker III, or Social Worker IV(A), or Social Worker IV(B)	JC	26/30/33/ 35/36	HRLY	$24.37	$37.91	38.00	36.00		1.00 FTE held vacant FY 25/26
		Social Worker IV(B)	JC	36	HRLY	$31.19	$37.91	2.00	2.00		
		Social Worker Supervisor I	JC	39	HRLY	$33.59	$40.83	5.00	5.00		
		Social Worker Supervisor II	JC	41	HRLY	$35.29	$42.89	4.00	3.00		
		Staff Services Analyst I/II (Merit Systems)	JC	29/31	HRLY	$26.24	$33.51	6.00	6.00		
		Staff Services Analyst I/II-Fiscal (Merit Systems)	JC	29/31	HRLY	$26.24	$33.51	3.00	3.00		
		Supervising Staff Services Analyst (Merit Systems)	M	39	HRLY	$33.59	$40.83	3.00	3.00		
		Bilingual FTE Designations Budgeted:	***66.00***					**208.00**	**185.00**		
113	**5015**	**CHILD SUPPORT SERVICES**									
		Account Clerk III (Merit Systems)	JC	19	HRLY	$20.50	$24.92	1.00	1.00		
		~~Child Support Attorney I/II/III/IV~~	JC	44/48/52/ 56	HRLY	$38.00	$62.12	1.00	0.00		Deleted FY 24/25
		Child Support Program Manager	M	45	SLRY (B)	$3,116.00	$3,788.00	1.00	1.00		
		~~Child Support Specialist I/II~~	JC	18/22	HRLY	$20.00	$26.83	7.00	0.00		Deleted FY 24/25
		Child Support Specialist I/II/III	JC	18/22/26	HRLY	$20.00	$29.62	0.00	6.00		
		~~Child Support Specialist I/II or Child Support Specialist III~~	JC	18/22/26	HRLY	$20.00	$29.62	2.00	0.00		Deleted FY 24/25
		Child Support Specialist IV	JC	30	HRLY	$26.90	$32.69	0.00	2.00		
		Child Support Supervisor	JC	34	HRLY	$29.69	$36.09	2.00	1.00		
		Director Child Support Services	DH	67	SLRY (A)	$139,487	$169,547	1.00	1.00		
		Legal Clerk I/II (Merit Systems)	JC	18/22	HRLY	$20.00	$26.83	1.00	1.00		
		Office Assistant I/II	JC	8/12	HRLY	$17.22	$20.96	1.00	1.00		
		Staff Services Analyst I/II (Merit Systems) or Staff Services Analyst III (Merit Systems)	JC	29/31/35	HRLY	$26.24	$36.99	1.00	1.00		
		Bilingual FTE Designations Budgeted:	***4.00***					**18.00**	**15.00**		
101	**5060**	**VETERANS SERVICE OFFICER**									
GF		Office Assistant II	JC	12	HRLY	$17.24	$20.96	1.00	1.00		
		Veterans Services Officer	M	41	SLRY (B)	$2,823.20	$3,431.20	1.00	1.00		
		Veterans Services Representative	JC	23	HRLY	$22.63	$27.50	1.00	1.00		
								3.00	**3.00**		
101	**5062**	**COMMUNITY ACTION AGENCY**									
GF		CAA Case Manager	JC	25	HRLY	$23.77	$28.90	3.00	2.00		
		CAA Case Manager (Limited Term)	JC	25	HRLY	$23.77	$28.90	2.00	3.00		3.00 FTE Sunset 12/31/25
		Community Action Agency/Public Authority Program Manager	M	51	SLRY (B)	$3,613.60	$4,392.80	1.00	1.00		
		Community Services Family Partner	JC	16	HRLY	$19.03	$23.14	3.00	2.00		
		Community Services Supervisor	JC	33	HRLY	$28.96	$35.21	2.00	1.00		
		Bilingual FTE Designations Budgeted:	***2.00***					**11.00**	**9.00**		
101	**5063**	**SENIOR NUTRITION PROGRAM**									
GF		Community Services Aide II	JC	17	HRLY	$19.51	$23.72	1.00	1.00		
		Bilingual FTE Designations Budgeted:	***1.00***					**1.00**	**1.00**		
257	**5101**	**IHSS PUBLIC AUTHORITY**									
		Public Authority Program Specialist	UM	22	HRLY	$22.07	$26.83	1.00	1.00		
		Public Authority Office Assistant II	UM	12	HRLY	$17.24	$20.96	1.00	1.00		
		Bilingual FTE Designations Budgeted:	***1.00***					**2.00**	**2.00**		
535	**53510**	**TEHAMA COUNTY CHILDREN AND FAMILIES COMMISSION**									
		Commission Program Director - Children & Families Commission	C	51	SLRY (A)	$93,962	$114,211	1.00	1.00		
								1.00	**1.00**		
601	**60110**	**AIR POLLUTION**									
		Administrative Assistant	JC	26	HRLY	$24.37	$29.62	1.00	1.00		
		Air Pollution Control Officer	DH	55	SLRY (A)	$103,716	$126,068	1.00	1.00		
		Air Pollution Control Specialist I/II	JC	32/36	HRLY	$28.26	$37.91	1.00	1.00		
		Air Pollution Control Specialist III	JC	40	HRLY	$34.43	$41.85	1.00	1.00		
								4.00	**4.00**		

TEHAMA COUNTY
STATE OF CALIFORNIA
POSITION ALLOCATION LIST
SALARY CLASSIFICATION AND RANGE SCHEDULE
POSITIONS WHICH HAVE BEEN APPROVED BY THE BOARD OF SUPERVISORS
FISCAL YEAR 2025-26

FUND	BUDGET UNIT	JOB CLASSIFICATION	BARG UNIT	WAGE RANGE	HRLY OR SLRY (BWKLY/ ANNUAL/ MNTHLY)	STARTING SALARY	TOP SALARY	2024-25 ADOPTED	2025-26 ADOPTED	Eff Date	COMMENTS/NOTES
101	**6021**	**LIBRARY**									
GF		County Librarian	DH	59	SLRY (A)	$114,483	$139,155	1.00	1.00		
		Librarian I or Librarian II	JC	24/28	HRLY	$23.19	$31.12	2.00	2.00		
		Library Clerk I or Library Clerk II	JC	8/12	HRLY	$17.22	$20.96	3.25	3.25		
		Youth Services Librarian	JC	28	HRLY	$25.60	$31.12	1.00	1.00		
								7.25	**7.25**		
101	**6031**	**AGRICULTURAL EXTENSION**									
GF		Administrative Secretary II	JC	22	HRLY	$22.07	$26.83	1.00	1.00		
		Office Manager I	M	27	SLRY (B)	$1,998.40	$2,428.80	1.00	1.00		
								2.00	**2.00**		
603	**60310**	**FLOOD CONTROL/WATER CONSERVATION**									
		Administrative Assistant	JC	26	HRLY	$24.37	$29.62	0.60	0.60		
		Deputy Director of Public Works - Water Resources	M	56	SLRY (B)	$4,088.80	$4,969.60	0.60	0.60		
		Engineering Technician I/II or Engineering Technician III	JC	29/33/37	HRLY	$26.24	$38.86	0.60	0.60		
								1.80	**1.80**		
604	**60410**	**TC FLOOD ZONE #3**									
		Administrative Assistant	JC	26	HRLY	$24.37	$29.62	0.40	0.40		
		Deputy Director of Public Works - Water Resources	M	56	SLRY (B)	$4,088.80	$4,969.60	0.40	0.40		
		Engineering Technician I/II or Engineering Technician III	JC	29/33/37	HRLY	$26.24	$38.86	0.40	0.40		
								1.20	**1.20**		
101	**7013**	**CAMP TEHAMA**									
GF		Camp Tehama Caretaker (April-October)	UC	UC	SLRY (M)	$1,154.00	$1,154.00	0.58	0.58		
		Camp Tehama Caretaker (November-March)	UC	UC	SLRY (M)	$200.00	$200.00	0.42	0.42		
								1.00	**1.00**		
101	**7031**	**CORNING VETS HALL**									
GF		Veteran's Hall Clerk	UC	UC	SLRY (M)	$1,000.00	$1,000.00	1.00	1.00		
								1.00	**1.00**		
101	**7032**	**LOS MOLINOS VETS HALL**									
GF		Custodian	JC	12	HRLY	17.24	20.96	0.50	0.50		
								0.50	**0.50**		

2024-25 ADOPTED	2025-26 ADOPTED
919.70	**872.60**

SUMMARY OF ALLOCATED POSITIONS	2024-25 ADOPTED	2024-25 ADOPTED
Contract Employee - No bargaining agreement	12.50	12.00
Deputy Sheriff's Association - Safety	76.50	76.50
Deputy Sheriff's Association - Miscellanous	26.00	26.00
Department Head Contract	15.00	15.00
Elected Official	11.00	11.00
IHSS Public Authority	0.00	0.00
Joint Council Local 39	626.00	580.50
Law Enforcement Management Assoc (LEMA)	11.50	12.50
Tehama Co Management Emp Assoc (TCMEA)	62.20	64.10
Unrepresented Miscellaneous	4.00	4.00
Peace Officer's Association (POA)	69.00	65.00
Unrepresented Law Enforcement Management	1.00	1.00
Unrepresented Management	5.00	5.00
TOTAL BY BARGAINING UNITS	**919.70**	**872.60**
POSITIONS HELD VACANT	**11.00**	**14.00**
TOTAL ALLOCATED POSITIONS	**908.70**	**858.60**

SUMMARY
REQUESTED REVISIONS TO THE POSITION ALLOCATION LIST
FY 2025/26 Adopted Budget

SHERIFF'S OFFICE								
Budget Unit	**Fund # and Budget Unit #**	**Classification Title**	**Proposed Action**	**Total Allocations Currently in the PAL**	**PAL FTE Change + or -**	**Adjusted PAL Allocations**	**Comments**	**Requested Effective Date**
Sheriff's Office	106-2027	Captain	Increase	0.00	1.00	1.00	Creating a Captain position with new Jail expansion to oversee the Administrative and Operations Division.	10/1/2025
				Total:	**1.00**			
				NET FTE CHANGE FOR SHERIFF'S OFFICE:	**1.00**			

				NET FTE CHANGE FOR SOCIAL SERVICES:	**1.00**			
Budget Unit	**Fund # and Budget Unit #**	**Classification Title**	**Proposed Action**	**Total Allocations Currently in the PAL**	**PAL FTE Change + or -**	**Adjusted PAL Allocations**	**Comments**	**Requested Effective Date**
Social Services	108-5013	Office Assistant I/II	Decrease	5.00	-2.00	3.00		10/1/2025
		Screener	Increase	7.00	1.00	8.00		10/1/2025
		Social Worker I/II, or III, or IV(A), or IV(B)	Decrease	38.00	-2.00	36.00		10/1/2025
		Social Worker Supervisor II	Decrease	4.00	-1.00	3.00		10/1/2025
				Total:	**-4.00**			
				NET FTE CHANGE FOR SOCIAL SERVICES:	**-4.00**			

Community Action Agency								
Budget Unit	**Fund # and Budget Unit #**	**Classification Title**	**Proposed Action**	**Total Allocations Currently in the PAL**	**PAL FTE Change + or -**	**Adjusted PAL Allocations**	**Comments**	**Requested Effective Date**
Community Action Agency	101-5062	Community Services Supervisor	Decrease	2.00	-1.00	1.00		10/1/2025
		Community Services Family Partner	Decrease	3.00	-1.00	2.00		10/1/2025
				Total:	**-2.00**			
				NET FTE CHANGE FOR COMMUNITY ACTION AGENCY.:	**-2.00**			

HEALTH SERVICES AGENCY								
Budget Unit	**Fund # and Budget Unit #**	**Classification Title**	**Proposed Action**	**Total Allocations Currently in the PAL**	**PAL FTE Change + or -**	**Adjusted PAL Allocations**	**Comments**	**Requested Effective Date**
Health Services Agency	112-40121/40131/40171/40251/40261/40301	Psychiatric Aide I/II	Increase	7.00	2.00	9.00	Addition to meet program and community needs.	10/1/2025
				Total:	**2.00**			
				NET FTE CHANGE FOR HEALTH SERVICES AGENCY:	**2.00**			

Extension of Limited Term (Sunset Date)					
Department	**Fund # and Budget Unit**	**Classification Title**	**Sunset**	**Extension**	**Comments**
DA - Victim Witness	106-2011	Victim Witness Advocate I/II (Limited Term)	10/1/2025	10/1/2026	

Tehama County

Agenda Request Form

File #: 25-1476 **Agenda Date:** 8/26/2025 **Agenda #:** 23.

ADMINISTRATION - Chief Administrator Gabriel Hydrick

Requested Action(s)
a) INFORMATIONAL PRESENTATION - Presentation regarding requests from Golden State Connect within the County of Tehama

b) Discussion and direction to staff regarding pursuing Franchise Fees and/or leases with GSCA for use of County properties and County right-of-way for construction and operation of Broadband fiber huts

c) Discussion and direction to staff regarding proposed clauses in the agreement

Financial Impact:
Potential loss of revenue through Franchise Fees and/or a lease(s).

Background Information:
The Rural County Representatives of California (RCRC), a 40-member county service organization representing rural counties, initiated the formation of Golden State Connect (GSCA). Golden State Connect is governed by an elected Supervisor from each member county, and day-to-day operations are managed by RCRC staff.

In recent years, RCRC has increased its advocacy efforts in promoting policies that close the digital divide and bring reliable, high-speed internet access to rural areas of the state.

In July 2021, California Governor Gavin Newsom signed Senate Bill 156, establishing a landmark $6 billion investment in internet infrastructure, representing a significant step in bridging the digital divide. The enactment of Senate Bill 156 has introduced new opportunities to expand RCRC's efforts significantly, including explicit authority for county entities to operate internet systems, the creation of a state-owned, open-access middle mile network and establishment of innovative programs to fund internet deployment in unserved and underserved areas of the state.

To best take advantage of these opportunities, RCRC initiated the formation of Golden State Connect to leverage collective efforts on behalf of rural counties in the provision of technical assistance in areas related to broadband and the establishment of internet infrastructure in under-connected areas.

The intention is that Golden State Connect will assist rural counties in identifying pathways for development of internet infrastructure within their communities, including the construction of municipal-owned and/or operated internet systems, among other options.

To continue the project, GSCA needs to utilize County properties to construct and operate the Broadband Fiber Huts. Initially the need was 2 properties, and they have recently mentioned they

may need up to 7 properties for project completion. Staff met with GSCA staff approximately a year ago and identified 2 parcels.

GSCA is now at the point of needing an agreement, Easement Deed and a Resolution for an Easement Deed with the County that “shall be deemed to be made in and shall be governed by and construed in accordance with the laws of the State of California.”
Additionally, GSCA proposes, “GSCA and County shall perform all functions related to the services or activities described herein in accordance with all applicable federal, state, and local laws, ordinances, regulations, and rules, and in accordance with the terms of the aforementioned grants, leases and Franchise Fees.” [emphasis added] Tehama County, per state law, is allowed to enter into leases and collect Franchise Fees.

To staff’s knowledge, the County has not allowed any entity to construct and operate a permanent building without a lease in place nor intentionally forfeiting collection of Franchise Fees.

For this purpose, the Chief Administrator is bringing this item before the Board requesting the Board determinedly pursue and leverage all available revenue sources related to this project.

RCRC exists to champion rural county causes and needs. The agreement can be strengthened to benefit Tehama County, a rural county, by including Franchise Fees/Lease and the other proposed clauses. Withholding such opportunities negatively impacts our rural county, including the General Fund.

Next steps include bringing back an agreement, Easement Deed and a Resolution for an Easement Deed following direction from the Board.

For reference of past GSCA and Broadband presentations and documents, one can follow these links:

6/29/21 Agenda item # 54 GSFA MOU <https://tehamacounty.legistar.com/View.ashx?M=A&ID=1301356&GUID=95C273EA-F40B-4FD5-B69C-%20326F640A5FCC>

5/25/21 Agenda item # 32 GSFA Presentation / Direction <https://tehamacounty.legistar.com/View.ashx?M=A&ID=1301352&GUID=75A1D332-5973-46FA-B832-%20CA0A9A61E63A>

Additional information is found below:

<https://cdt.ca.gov/wp-content/uploads/2022/03/Project-2_Plumas-Tehama.FINAL_.316.pdf>

<https://www.co.tehama.ca.us/wpcontent/uploads/2023/12/Tehama_County_Broadband_Planning_and_Feasibility_Study.pdf>

Attachments:
Draft MOU with County proposed revisions
Draft Easement Deed
Draft Easement Deed Resolution

DRAFT MEMORANDUM OF UNDERSTANDING

BETWEEN

GOLDEN STATE CONNECT AUTHORITY

AND

COUNTY OF TEHAMA

REGARDING

THE CONSTRUCTION, IMPROVEMENT, OPERATION, AND MAINTAINANCE OF BROADBAND INTERNET ACCESS SERVICE

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is dated _____, 2025 and made between **GOLDEN STATE CONNECT AUTHORITY** ("GSCA") and **COUNTY OF TEHAMA** ("County"). This MOU is made in reference to the following facts:

RECITALS:

(a) GSCA is a joint powers authority organized and existing under Chapter 5 (commencing with Section 6500) of Division 7 of Title 1 of the Government Code. Under that certain *Golden State Connect Authority Joint Exercise of Powers Agreement*, GSCA is authorized to establish and operate programs and projects to facilitate the provision and expansion of broadband internet access service in rural communities, and to acquire, construct, improve, and maintain broadband infrastructure and operate broadband internet access service.

(c) County is a political subdivision of the State of California, and a full Member of GSCA. County is authorized to acquire, construct, improve, and maintain broadband infrastructure and operate broadband internet access service under Government Code section 26231.

(d) GSCA proposes to finance, construct, own, operate, and maintain an open access broadband internet access service network, in the same manner as a municipal utility. A portion of the proposed network will be located within the unincorporated area of County.

(e) County desires to promote and facilitate the construction and operation of GSCA's proposed network, which will serve the public purposes of County, and provide significant benefits for County residents.

(f) Under the Joint Exercise of Powers Act (Gov. Code, §§ 6500 et seq.), GSCA and County (collectively, the "Parties") are authorized to enter into an agreement to jointly exercise any power common to both entities. Government Code section 6504 further provides that the "personnel, equipment or property of one or more of the parties to the agreement" may be contributed for the purpose set forth in the agreement. GSCA may request support of County staff at GSCA's warehouse, Fiber Huts and other facilities. GSCA shall use its best efforts to include the reasonable costs of County's services, and shall reimburse those amounts to County.

THEREFORE, THE PARTIES SHALL JOINTLY EXERCISE THEIR COMMON POWER AS FOLLOWS:

1. Recitals Incorporated. The above recitals are true and correct and are hereby incorporated into this MOU.

2. Authority. This MOU is authorized by Government Code sections 6500 et seq. and 26231.

3. No Separate Entity. This MOU does not create an agency or entity that is separate from the parties to the agreement.

4. Irrevocable License. Pursuant to Government Code section 6504, the County hereby contributes the following property interests to GSCA in furtherance of public purposes of this MOU:

   a. GSCA is hereby granted a license to construct, improve, operate, and maintain fiber-optic lines and other broadband infrastructure, with the necessary appurtenances, across, along, in, under, over, or upon any road, street, alley, avenue, or highway, and across, under, or over any railway, canal, ditch, or flume which the route of such works intersects, crosses, or runs along, or any utility easement, owned by or otherwise under the possession, control, or jurisdiction of County. This license shall survive withdrawal of County from GSCA or termination of this MOU, and shall be irrevocable with respect to any broadband infrastructure financed or constructed in reliance upon such license.

   b. Construction of broadband infrastructure under this license shall be contingent upon obtaining an encroachment permit or similar authorization from County, as provided in Section 5, which shall not be unreasonably withheld, conditioned, or delayed.

   c. Except as provided in Section 5, this license and the exercise of GSCA's rights hereunder shall be without cost to GSCA.

d. This license shall have the same terms and conditions as the franchise granted to municipal corporations under Article 3 (commencing with Section 10101) of Chapter 1 of Division 5 of the Public Utilities Code, to the extent not inconsistent with the terms of this MOU.

e. The property interests contributed to GSCA under this MOU are in addition to, and do not diminish, the rights, if any, possessed directly by GSCA under Article 3 (commencing with Section 10101) of Chapter 1 of Division 5 of the Public Utilities Code.

f. 5. Encroachment Permits. County shall collaborate with GSCA in good faith to streamline issuance of any permits or authorizations necessary for construction, improvement, or maintenance of broadband infrastructure as set forth in Section 4.

g. Any fees charged in connection with such permit or authorization shall not exceed the reasonable costs to process and issue the permit.

h. Such permits or authorizations may be subject to those conditions determined necessary by County to afford security for life and property, provided that County shall collaborate with GSCA in good faith to reduce the costs of compliance with any such conditions to the greatest extent practicable.

5. Fiber Huts. GSCA shall collaborate with County in good faith to identify appropriate locations on public property for ancillary broadband network equipment, which consists of two (2) fiber huts and related equipment, and shall exercise its best efforts to make such locations available for use by GSCA.

6. Grant of Franchise and Lease GSCA shall collaborate with County in good faith for use of County property and right of ways. Tehama County ("County") hereby grants GSCA a non-exclusive franchise to operate within County right-of-way/network and concurrently leases to GSCA the associated County property interests (the "Leased Property") necessary for its construction, operations and maintenance of fiber huts.

7. Franchise Fee GSCA shall pay the County a franchise fee equal to X% of GSCA's gross revenues derived from operations under this franchise with service providers, payable quarterly within 30 days after the end of each quarter with a detailed statement of gross revenues. The percentage rate shall be reviewed at least every 3 years and adjusted to ensure it remains reasonably related to the value of the franchise rights and the County's cost of regulation, in compliance with Article XIII C, § 1(e)(4) and § 1(e)(1) of the California Constitution, which requires that franchise fees for use of government property must bear a reasonable relationship to value delivered (cacltnetwork.org, Best Best & Krieger LLP).

8. Lease Rent GSCA shall also pay annual lease rent for the County property included in the Leased Properties. Unless otherwise negotiated, rent shall be set

at fair market value as determined through an independent appraisal, adjusted annually/indexed to CPI to reflect changes in market rates.

9. Audit and Adjustments County shall have the right to audit GSCA's financial records once per year, at County expense, to verify gross revenues and lease payments. If the audit reveals an underpayment of more than 5%, GSCA shall reimburse County for the underpayment plus interest at ___% per annum.

10. Cost of Service Adjustment If the County incurs additional material regulatory or administrative costs directly attributable to the franchise (above base costs), the parties may negotiate an adjustment to the franchise fee, provided the revised fee continues to meet the constitutional requirement of reasonable relation to value (Article XIII C § 1(e)(1)) (Colantuono, Highsmith & Whatley, PC).

11. Compliance with Prop 218 / Prop 26. The parties acknowledge that any franchise fee or lease rent that constitutes a property-related fee under Proposition 218 and Article XIII D must comply with constitutional procedures—including notice, public hearing, and the proportional cost-of-service rule—and that determinations about whether a levy is a tax versus a fee are controlled by caselaw such as *Jacks v. City of Santa Barbara* requiring voter approval for taxes but not for bona fide property use fees, so long as they are reasonably related to value.

12. Technical Assistance. Upon request by GSCA, County shall cooperate with GSCA to review plans for the proposed network infrastructure in order to identify any potential constraints to the timely and efficient construction and operation of the network.

13. Grant-Related Services. Upon mutual agreement of the County Chief Administrator of County and GSCA's Executive Director, GSCA may provide consulting or administrative services to County to facilitate implementation of any federal or state grants received by County relating to broadband services. County shall use its best efforts to include the reasonable costs of GSCA's services within the grant, and shall reimburse those amounts to GSCA from grant funds to the extent allowed by the grant.

14. Lead Agency. Pursuant to California Code of Regulations section 15051, subdivision (d), the parties hereby designate GSCA as the lead agency for purposes of the California Environmental Quality Act with respect to this Memorandum of Understanding and any construction, improvement, operation, or maintenance of broadband internet access service undertaken in accordance herewith.

15. No Commitment to Construct or Operate. No provision of this MOU shall be construed to obligate GSCA to finance, construct, or operate any broadband

infrastructure within or outside County, or to provide any broadband services at any time. Moreover, neither party has definitely committed itself to the construction or operation of the proposed broadband network as a whole or to any particular features, so as to effectively preclude any alternatives or mitigation measures, including the alternative of not going forward with the project.

16. Compliance with Law. GSCA and County shall perform all functions related to the services or activities described herein in accordance with all applicable federal, state, and local laws, ordinances, regulations, and rules, and in accordance with the terms of the aforementioned grants, leases and Franchise Fees.

17. Independent Contractor. GSCA shall, during the entire term of this MOU, be construed to be an independent contractor and nothing in this MOU is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which GSCA performs the services which are the subject matter of this contract. GSCA staff performing services under this MOU not be deemed employees of County for any purpose.

18. Indemnification. In lieu of and notwithstanding the pro rata risk allocation which might otherwise be imposed between the parties hereto pursuant to Government Code section 895.6, the parties agree that all losses or liabilities incurred by a party shall not be shared pro rata but instead the parties agree, pursuant to Government Code section 895.4, as follows:

    a. GSCA shall hold harmless, defend, and indemnify County, its agents, officers, and employees, against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees, expert fees, litigation costs, and investigation costs), damages, judgments or decrees by reason of any person's or persons' bodily injury, including death, or property (including property of County) being damaged by the negligent acts, willful acts, or errors or omissions of GSCA, or any person employed by or under GSCA in any capacity, during the provision of services provided for herein, except when the injury or loss is caused by the sole negligence or intentional wrongdoing of County.

    b. County shall hold harmless, defend, and indemnify GSCA, its agents, officers, and employees, against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees, expert fees, litigation costs, and investigation costs), damages, judgments or decrees by reason of any person's or persons' bodily injury, including death, or property (including property of GSCA) being damaged by the negligent acts, willful acts, or errors or omissions of County, or any person employed by or under County in any capacity, during

the provision of services provided for herein, except when the injury or loss is caused by the sole negligence or intentional wrongdoing of GSCA.

19. Insurance. GSCA and County shall each secure and maintain in full force and effect during the full term of this agreement commercial general liability insurance or participation in a self-insurance program with limits of liability of not less than $1 million combined single limit bodily injury and property damage. Policies shall be written by carriers with an 'A' rating or better. On request, a certificate evidencing the insurance requirements of this paragraph shall be provided.

20. No Third Party Beneficiary. Nothing in this MOU shall be construed to create any rights of any kind or nature in any other party not a named party to this MOU.

21. Commercial Use Limitation. GSCA shall not use, nor permit the use of, any portion of the County's granted access rights, facilities, or leased property for any commercial purposes other than those expressly authorized under this Agreement without the prior written approval of the County. Commercial use includes, but is not limited to, providing access or capacity to third parties for compensation, offering resale services, installing paid advertising, or hosting third-party infrastructure on or within County property.

22. No Sublicensing Without County Consent. GSCA shall not assign, sublicense, lease, rent, sell, or otherwise transfer or share any rights, access, or privileges granted by the County under this Agreement to any third party—whether for compensation or not—without the prior written consent of the County, which may be withheld at the County's sole discretion. Any unauthorized sublicense or commercial transaction shall constitute a material breach of this Agreement.

23. Revenue from Secondary Uses. If GSCA derives revenue from third-party uses of County property or access (including co-location, network leasing, or service resale), GSCA shall provide a detailed quarterly report of such uses and revenues to the County. Upon approval, the County reserves the right to negotiate a revenue-sharing arrangement or apply an additional secondary use fee, in an amount to be reasonably related to the market value or additional impact of such uses on County infrastructure or property.

24. Enforcement and Remedies. Any breach of this Section shall entitle the County to seek injunctive relief, monetary damages, or termination of this Agreement pursuant to the remedies outlined in Section [Remedies Clause Number]. Unauthorized use or sublicensing shall also be subject to a liquidated damages fee of $_____ per occurrence, unless otherwise negotiated in writing by both parties.

25. Public Benefit and Priority Use. Notwithstanding the above, County retains the right to prioritize public benefit uses over private commercial exploitation and may deny commercial proposals that conflict with County policy, public infrastructure planning, or community standards.

26. Authorization. Each party executing this MOU and each person executing this MOU in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purporting to act.

27. Entire Agreement/Amendments. This MOU supersedes all previous agreements or understandings, and constitutes the entire understanding between the parties with respect to the above referenced services, terms of compensation, and otherwise. This MOU shall not be amended, except in a writing that is executed by authorized representatives of both parties.

28. Governing Law and Venue. This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Sacramento County, California.

29. Term and Termination.

    a. This Agreement shall become effective when fully executed by both parties ("Effective Date") and shall remain in effect until terminated in accordance with this section.

    b. Either Party may terminate this MOU by giving at least ninety (90) calendar days' written notice to the other Party, subject to Section 4.a.

30. Notices. Any notice required to be given pursuant to the terms and provisions of this MOU shall be in writing and shall be sent first class mail to the following addresses:

GSCA: Golden State Connect Authority
Attn: Executive Director
1215 K Street, Suite 1650
Sacramento, CA 95814

County: County of Tehama
Attn: Chief Administrator
727 Oak Street, Ste. 202
Red Bluff CA 96080

IN WITNESS WHEREOF, GSCA and County have executed this Memorandum of Understanding on the day and year set forth below.

Date: _____ **GOLDEN STATE CONNECT AUTHORITY**

By: _____

Executive Director

Date: _____ **COUNTY OF _____**

By: _____

Chair, Board of Supervisors

DRAFT

RECORDING REQUESTED BY)
AND RETURN TO:)
)
Golden State Connect Authority)
1215 K Street)
Suite 1650)
Sacramento, CA 95814)

EASEMENT DEED

A.P.N. _____ *& A.P.N.*_____

This document is exempt from recording fees and Documentary Transfer Tax. (Gov. Code, § 27383; Rev. & Tax. Code, § 11922.)

For valuable consideration, receipt of which is hereby acknowledged, the COUNTY OF TEHAMA, a political subdivision of the State of California ("Grantor"), hereby GRANTS to GOLDEN STATE CONNECT AUTHORITY, a joint powers authority organized and existing under Chapter 5 (commencing with Section 6500) of Division 7 of Title 1 of the Government Code, its successors and assigns ("Grantee"), a temporary easement for the purposes of laying down, excavating, entrenching, locating, constructing, reconstructing, removing, replacing (with initial or any other size), repairing, maintaining, protecting, operating, and using, as Grantee may see fit, fiber optic cables and equipment and associated fixtures, fences, structures, and appurtenances (collectively "Improvements"), together with the right of ingress and egress therein. Said easement is more particularly described as follows:

SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF

The easement granted herein is subject to the rights of Grantor and its invitees, successors and assigns to use the surface of the easement area, provided such use is reasonably compatible with the use of the easement by Grantee for the purposes described herein. No buildings, structures, walls or other improvements which jeopardize the safety or functioning of the Improvements, or which unreasonably impair Grantee's access to the Improvements shall be placed on the easement area.

Grantee shall have the right, in consultation with Grantor, to cut, damage or remove ground, trees, plants, landscaping and other improvements within the easement area to the extent reasonable and necessary, during construction, maintenance, repair or replacement of the Improvements.

Grantee may, at its sole cost, receive commercial electricity service from a utility provider, and an electrical service utility may install and maintain infrastructure necessary to provide electrical service, within the easement area. Grantee may further, at its sole cost, utilize propane or natural

gas to produce power within the easement area, and may install, maintain, operate, and fill tanks, generators, and other equipment as necessary to provide this power.

Grantee shall be responsible for damage caused intentionally or by negligent act or omission of Grantee, its agents or employees while exercising the rights granted herein.

The Grantor hereby grants to the Grantee a non-exclusive, conditional easement (the "Easement") over, under, and across the portion of real property described in Exhibit A ("legal description of the property"), for the limited purpose of building, owning and maintaining broadband Fiber Huts.

This Easement shall remain in effect only so long as the Easement Area is being actively used and maintained by the Grantee for the specific purpose described above. The Easement shall automatically terminate upon the earlier of:

(a) Cessation of use for said purpose for a continuous period of [e.g., 12] months,
(b) Violation of any material term of this Agreement not cured within 30 days after written notice,
(c) Mutual written agreement of the parties.

The Easement granted herein is personal to the Grantee and shall not be assigned, transferred, or sublicensed to any third party without the prior written consent of the Grantor, which may be granted or withheld in the Grantor's sole discretion.

The Grantee shall maintain the Easement Area in good condition and shall not interfere with the Grantor's ongoing or future use of the property. All improvements or installations must be removed by the Grantee at the expiration or termination of this Easement, unless otherwise agreed in writing.

Upon termination or expiration of this Easement, all rights herein shall automatically revert to the Grantor without further action. Grantee shall cooperate in executing and recording any documents necessary to formally terminate the Easement in the official records of [County Name].

Grantee acknowledges and agrees that this Easement is express, limited, and conditional, and shall not ripen into a prescriptive easement or any other rights not expressly granted herein.

Dated:

By _____
Matt Hansen
Chairperson, Tehama County Board of Supervisors

STATE OF CALIFORNIA }
COUNTY OF _____ } S.S.

ON _____, before me, _____, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
(Signature of Notary Public)

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

All that certain real property situated in the County of Tehama, State of California, described as follows:

[INSERT LEGAL DESCRIPTION]

All that certain real property situated in the County of Tehama, State of California, described as follows:

[INSERT LEGAL DESCRIPTION]

DRAFT RESOLUTION _____

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF TEHAMA AUTHORIZING EXECUTION OF EASEMENT DEED TO GOLDEN STATE CONNECT AUTHORITY AND ESTABLISHING LEASE AND/OR FRANCHISE FEES FOR PRIVATE UTILITY USE OF COUNTY PROPERTY AND RIGHTS-OF-WAY

WHEREAS, the County of _____ ("County") owns that certain real property ("Property") currently identified by the _____ County Assessor as A.P.N. _____; and

WHEREAS, Golden State Connect Authority ("GSCA") proposes to finance, construct, own, and operate a municipal open access broadband network, portions of which will be located within the unincorporated area of County; and

WHEREAS, the County is a full member of GSCA, and shares the common power to acquire, construct, improve, and maintain broadband infrastructure and operate broadband internet access service under Government Code section 26231; and

WHEREAS, the County desires to promote and facilitate the construction and operation of GSCA's proposed network, which will provide significant benefits for County residents; and

WHEREAS, in order to construct and operate the proposed municipal open access broadband network, GSCA requires an easement for placement of a "fiber hut" upon the Property, as more fully set forth in the Easement Deed attached hereto as Attachment "1" and incorporated herein; and

WHEREAS, construction and operation of the proposed network by GSCA serves the public purposes of the County, and provides adequate consideration for the above-described easement; and

WHEREAS, pursuant to Government Code sections 6504 and 25526.6, the County may convey real property interests to other public agencies when the conveyance of the real property interests is determined to be in the public interest and the interest in land conveyed will not substantially conflict or interfere with the use of the property by the County; and

WHEREAS, the Board of Supervisors of the County of _____ finds and determines that granting the above-described easement to GSCA is in the best interest of the public and does not substantially conflict or interfere with the primary use of the Property by the County;

WHEREAS, the County of [Name] holds title to public lands, rights-of-way, and related infrastructure in trust for the benefit of its residents; and

WHEREAS, private utility companies, including but not limited to broadband, telecommunications, electricity, and gas providers, derive significant commercial benefit from occupying, traversing, or otherwise using county-owned property; and

WHEREAS, California law, including Public Utilities Code §§ 6001–6005, authorizes counties to grant franchises and collect fees for the special privilege of using public property for private enterprise; and

WHEREAS, such lease and franchise fees are recognized as a legitimate form of compensation for the exclusive use of public assets, and are not considered general taxes under California Constitution Article XIII C; and

WHEREAS, establishing such fees ensures that public property generates fair market value for its use, prevents the subsidization of private enterprise with taxpayer-funded assets, and aligns with the County's fiduciary responsibility to protect and enhance public resources; and

WHEREAS, revenues from lease and franchise fees provide a critical non-tax funding source to support essential county services, including road maintenance, broadband expansion into underserved areas, public safety, and environmental stewardship; and

WHEREAS, the adoption of lease and franchise fees will also promote accountability by requiring utilities to comply with agreed-upon performance standards, including timely restoration of property, environmental safeguards, and the implementation of modern infrastructure practices to reduce public risk; and

WHEREAS, other counties within California have successfully implemented similar fee structures, creating a tested and legally defensible precedent;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Tehama, State of California, that:

1. **Authorization to Negotiate & Execute Agreements**
    - The County Administrative Officer, or designee, is hereby authorized to negotiate and execute lease and/or franchise agreements with private utility companies for the use of county-owned property and rights-of-way.
2. **Establishment of Lease and Franchise Fees**
    - Such agreements shall include compensation in the form of lease payments and/or franchise fees based on fair market value, usage extent, and the commercial benefit derived by the utility.
    - Fees may be structured as a flat rate, percentage of gross revenue, per-linear-foot rate, or other method deemed in the County's best interest.
3. **Community Benefit Provisions**
    - Agreements should, where practicable, include community benefits such as discounted services to public facilities, infrastructure investment in unserved areas, or local workforce development programs.

4. **Accountability & Compliance**

    - All agreements shall include enforceable provisions for maintenance, restoration, safety, and environmental protection, as well as penalties for non-compliance.

5. **Use of Revenues**

    - Revenues collected from such agreements shall be deposited into a dedicated fund to support infrastructure maintenance, broadband equity, public safety, and other community priorities as determined by the Board; and

that the Chair of this Board of Supervisors is hereby authorized to sign said Easement Deed on behalf of the County of _____.

PASSED AND ADOPTED this ___ day of _____ 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
Chair of the Board of Supervisors

_____
Clerk of the Board of Supervisors

Tehama County

Agenda Request Form

File #: 25-1297 **Agenda Date:** 8/26/2025 **Agenda #:** 24.

CLOSED SESSION

Requested Action(s)
a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Agricultural Commissioner Annual Performance Evaluation Process

Financial Impact:
None.

Background Information:
None.

Tehama County

Agenda Request Form

File #: 25-1299 **Agenda Date:** 8/26/2025 **Agenda #:** 25.

CLOSED SESSION

Requested Action(s)
a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Air Pollution Control Officer Annual Performance Evaluation Process

Financial Impact:
None.

Background Information:
None.

Tehama County

Agenda Request Form

File #: 25-1429 **Agenda Date:** 8/26/2025 **Agenda #:** 26.

CLOSED SESSION

Requested Action(s)

a) Liability Claims Pursuant to Government Code 54956.95
Claimant: Michael Mulllins
Agency claimed against: Tehama County.

Financial Impact:

Click here to enter Financial Impact.

Background Information:

Click here to enter Background Info.

Tehama County

Agenda Request Form

File #: 25-1506 **Agenda Date:** 8/26/2025 **Agenda #:** 27.

CLOSED SESSION

Requested Action(s)
a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Director of Public Works

Financial Impact:
None.

Background Information:
None.

Tehama County

Agenda Request Form

File #: 25-1465 **Agenda Date:** 8/26/2025 **Agenda #:** 28.

ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins

Requested Action(s)
a) Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code section 53069.4:

1) CONTINUED HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalty and to determine whether, and in what amount, the administrative penalty shall be enforced as a lien against the affected property listed below:

Owner: Estate of Rosemary Ingles, deceased
c/o Bobby J Petty Jr.
Site Address: 24588 South Ave., Corning
APN: 091-260-022 District 5

2) RESOLUTION - Request adoption of an Administrative Penalty Lien Resolution making a determination and ordering that the amount of administrative penalty relating to public nuisance be enforced as a lien against the affected property and further ordering recordation of a notice of administrative penalty lien against said property

Financial Impact:
Pursuing assessment and collection of liens arising from unpaid administrative penalties will facilitate the Department's compliance with Chapter 10.16 of the Tehama County Code and Government Code Section 53069.4.

Background Information:
Tehama County Code Enforcement conducted an inspection of the Premises on February 3, 2023. The enforcing officer issued a Notice of Violation and Proposed Administrative Penalty("Notice") to the owner(s), and/or occupant(s) of the Premises on February 8, 2023 for a public nuisance under Chapter 10.16.

Abatement of the nuisance was ordered as specified in the Notice.

On May 20, 2025, Board of Supervisors tabled the matter until June 24, 2025 to allow Mr. Bobby Petty time to make some progress.

On June 24, 2025, Board of Supervisors continued the matter until August 26, 2025 to allow Mr. Bobby Petty more time to make some progress

On October 18, 2024, Tehama County Code Enforcement sent an invoice requesting payment. No payments have been paid as of August 13, 2025.

Notice of Hearing on Accounting for Cost of Abatement and Cost of Administration; Notice of Hearing on Report for Amount of Administrative Penalty Due and Owing (*Tehama County Code Chapters 10.16*)

DATE OF NOTICE: 4/18/2025 **Case No. CE-23-033**

Property Owner Name and Last Known Address:
Estate of Rosemary Ingles, deceased
c/o Bobby J Petty Jr
PO Box 964
Corning, CA 96021

Occupant:
All occupants at this site address

Site Address:
24588 South Ave., Corning

Assessor's Parcel Number:
091-260-022

TO ALL PROPERTY OWNERS, TENANTS, OR OTHERS IN POSSESSION OF THE PREMISES IDENTIFIED AS:
24588 South Ave., Corning

YOU ARE HEREBY NOTIFIED that Exhibit "A," attached hereto and incorporated herein, is a copy of the account and/or report pertaining to the property determined to be a nuisance & found in violation of Chapter 10.16 of the Tehama County Code. The amount is presently due and owing.

YOU ARE HEREBY NOTIFIED the Tehama County Board of Supervisors will review the account and/or report.
FAILURE TO APPEAR AT THE HEARING SCHEDULED ON:

DATE: **5/20/2025**
TIME: **1:30 PM**
ADDRESS: **727 Oak Street, Red Bluff, CA**

WILL CONSTITUTE A FAILURE TO EXHAUST ADMINISTRATIVE REMEDIES WITH RESPECT TO THE ADMINISTRATIVE COSTS. THE ENTIRE PENALTY AND INTERESTS MAY BE PROCESSED FOR A PERSONAL CIVIL JUDGEMENT, SEIZURE OF PERSONAL PROPERTY, PAY GARNISHMENT OR COORDINATION WITH FRANCHISE TAX BOARD AND OR INTERNAL REVENUE SERVICE.

NOTICE IS FURTHER GIVEN:

Administrative Penalty:

YOU MAY APPEAR AT SAID DATE AND TIME TO BE HEARD. The property owner may also file a written objection with the Clerk of the Board of Supervisors stating a description of the property at issue and the grounds for such objection.

THE BOARD OF SUPERVISORS MAY ORDER THAT THE AMOUNT OF ADMINISTRATIVE PENALTY BE ENFORCED AS A LIEN AGAINST THE PREMISES AND THE LIEN WILL BE RECORDED AGAINST THE PREMISES. (TEHAMA COUNTY CODE SECTION 10.16.200, SUBD. (I))

Notice of Hearing on Accounting for Cost of Abatement and Cost of Administration; Notice of Hearing on Report for Amount of Administrative Penalty Due and Owing (*Tehama County Code Chapters 10.16*)

ONCE THE OBLIGATION IS SATISFIED, THE LIEN SHALL BE RELEASED. FAILURE TO ATTEND THE HEARING OR FILE A WRITTEN OBJECTION WITH THE CLERK OF THE BOARD OF SUPERVISORS WILL CONSTITUTE A FAILURE TO EXHAUST ADMINISTRATIVE REMEDIES WITH RESPECT TO THE ADMINSTRATIVE PENALTIES.

NOTICE IS HEREBY GIVEN.

4/18/2025
Date of Service of Notice

Tehama County Clerk of the Board of Supervisors

Payments should be directed to: TEHAMA COUNTY ENVIRONMENTAL HEALTH
CODE ENFORCEMENT DIVISION
633 Washington Street, Room 36, Red Bluff, CA 96080
Phone: 530-527-8020 FAX: 530-527-6617

Tehama County Environmental Health Department
633 Washington Street, Room 36
Red Bluff, CA 96080
530-527-8020

Exhibit A

Code Enforcement Account Invoice

Account ID	Date
AR0003292	4/16/2025

Invoice ID	Invoice Total Due:
IN0012211	$ 3,000.00

PAYMENT DUE IMMEDIATELY

TO : ROSEMARY INGLES DECD EST OF ETAL
%BOBBY J PETTY JR
PO BOX 964
CORNING, CA 96021

You received this invoice because you were either the property owner, occupant or a person who caused, permitted, suffers or maintained, conducted, or otherwise suffered or allowed the violation to exist.

APN: 091-260-022 **Site Location:** 24588 SOUTH AVE. CORNING

Date	Program/ Element	Description	Amount

Invoice #IN0012211 --- Date of Invoice : 10/17/2024

10/17/24	8116	CODE ADMINISTRATIVE PENALTIES	$	3,000.00

Penalties due for Public Nuisance. $100.00 per day starting 2/19/2023 through 3/20/23 30 days at $100.00 per day = $3,000.00

Total Due for This Invoice: $ 3,000.00

Please make payments to Tehama County Environmental Health Code Enforcement 633 Washington Street, Room 36, Red Bluff, CA 96080 in the form of a cashier's check or money order, no personal checks.

Interest shall accrue on any amounts due from the effective date until the date paid pursuant to the laws applicable to civil judgments.

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF TEHAMA MAKING THE DETERMINATION AND ORDERING THAT THE AMOUNT OF ADMINISTRATIVE PENALTY RELATING TO THE PUBLIC NUISANCE BE ENFORCED AS A LIEN AGAINST THE AFFECTED PROPERTY AND FURTHER ORDERING RECORDATION OF NOTICE OF ADMINISTRATIVE PENALTY LIEN, PURSUANT TO CHAPTER 10.16 OF THE TEHAMA COUNTY CODE AND GOVERNMENT CODE SECTION 53069.4

Owner:	**Estate of Rosemary Ingles, deceased c/o Bobby J. Petty Jr.**
Site Address:	**24588 South Ave., Corning**
APN:	**091-260-022**

WHEREAS, in accordance with the procedures set forth in Chapter 10.16 of the Tehama County Code, the condition(s) occurring on the premises was determined to constitute a public nuisance; and

WHEREAS, in the event that the nuisance was not voluntarily abated, the County was authorized to impose a daily administrative penalty through the process set forth in Section 10.16.200 of the Tehama County Code; and

WHEREAS, the nuisance was not abated as ordered; and

WHEREAS, administrative penalty has been imposed for the public nuisance occurring on the property in accordance with the above-described process, and that determination has become final and conclusive; and

WHEREAS, the enforcing officer has kept an account of the amount of the administrative penalty imposed, and has rendered a report in writing to the Board of Supervisors showing the amount of administrative penalty, which is attached hereto as Exhibit "A"; and

WHEREAS, the total administrative penalty imposed is **$3,000.00;** and

WHEREAS, the County made a demand on the property owner at least ninety (90) days prior to this Hearing for the amounts stated in Exhibit "A" to pay the County for the administrative penalty; and

WHEREAS, the County has not received payment in full from the property owner; and

WHEREAS, no timely appeal was filed with the Superior Court; and

WHEREAS, the Board of Supervisors is authorized to record Notice of Administrative Penalty Lien against the property pursuant to Government Code section 53069.4 and Tehama County Code section 10.16.200; and

WHEREAS, the owner of the property has been given notice of this Hearing and provided an opportunity to be heard in accordance with Tehama County Code section 10.16.200;

NOW THEREFORE BE IT RESOLVED, that the report of the enforcing officer, attached hereto as Exhibit "A," with any modifications directed by the Board of Supervisors on the record at this Hearing is hereby confirmed and approved; and

BE IT FURTHER RESOLVED, that the Tehama County Board of Supervisors hereby orders that an administrative penalty shall be enforced as a lien against the property described in the amount stated in Exhibit "A," with any modifications directed by the Board of Supervisors on the record at this Hearing; and

BE IT FURTHER RESOLVED, that the Board of Supervisors authorizes and directs the enforcing officer to record a Notice of Administrative Penalty Lien against the property for the amounts stated in Exhibit "A," with any modifications directed by the Board of Supervisors on the record at this Hearing, in substantially the form attached hereto as Exhibit "B,"

The foregoing resolution was offered on a motion by Supervisor _____, seconded by Supervisor_____, and carried by the following vote of the Board:

AYES:

NOES:

ABSENT OR NOT VOTING:

STATE OF CALIFORNIA)
) ss
COUNTY OF TEHAMA)

I, _____, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said Board of Supervisors on the _____ day of _____, 2025.

DATED: This _____ day of _____, 2025.

_____, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California.

By_____

Tehama County Environmental Health Department
633 Washington Street, Room 36
Red Bluff, CA 96080
530-527-8020

Exhibit A

Code Enforcement Account Invoice

Account ID	Date
AR0003292	4/16/2025

Invoice ID	Invoice Total Due:
IN0012211	$ 3,000.00

PAYMENT DUE IMMEDIATELY

TO: ROSEMARY INGLES DECD EST OF ETAL
%BOBBY J PETTY JR
PO BOX 964
CORNING, CA 96021

You received this invoice because you were either the property owner, occupant or a person who caused, permitted, suffers or maintained, conducted, or otherwise suffered or allowed the violation to exist.

APN: 091-260-022 **Site Location:** 24588 SOUTH AVE. CORNING

Date	Program/ Element	Description	Amount

Invoice #IN0012211 --- **Date of Invoice : 10/17/2024**

10/17/24	8116	CODE ADMINISTRATIVE PENALTIES	$	3,000.00

Penalties due for Public Nuisance. $100.00 per day starting 2/19/2023 through 3/20/23 30 days at $100.00 per day = $3,000.00

Total Due for This Invoice: $ 3,000.00

Please make payments to Tehama County Environmental Health Code Enforcement 633 Washington Street, Room 36, Red Bluff, CA 96080 in the form of a cashier's check or money order, no personal checks.

Interest shall accrue on any amounts due from the effective date until the date paid pursuant to the laws applicable to civil judgments.

Exhibit "B"

Recording requested by and mail to:

Tehama County Department of
Environmental Health,
Code Enforcement
633 Washington St., Room 36
Red Bluff, CA 96080

NOTICE OF ADMINISTRATIVE PENALTY LIEN

Property Owner Name and Last Known Address:
XXXX
XXXX
XXXX

Site Address:
XXXX
XXXX
XXXX

Assessor's Parcel Number
######

Date Penalty Began Accruing :
MM/DD/YYYY

Date Penalty Stopped Accruing:
MM/DD/YYYY

WHEREAS, Exhibit "A" attached hereto and incorporated herein is a legal description of the subject property ("Premises").

WHEREAS, in accordance with the procedures set forth in Chapter 10.16 of the Tehama County Code, a condition occurring on the Premises was determined to constitute a public nuisance, and an administrative penalty was imposed in the amount of $#### per day.

WHEREAS, an administrative penalty accrued between MM/DD/YYYY through MM/DD/YYYY without abatement.

WHEREAS, on MM/DD/YYYY the County of Tehama made a demand that the administrative penalty in the sum of $##### be paid immediately/by MM/DD/YYYY. The amount paid toward the total sum to date is: $####.

WHEREAS, on MM/DD/YYYY, the Tehama County Board of Supervisors adopted Resolution No. ##### ordering that the penalty be enforced against the Premises and further ordering recordation of this Notice of Administrative Penalty Lien against the Premises, pursuant to Chapter 10.06 of the Tehama County Code and Government Code section 53069.4.

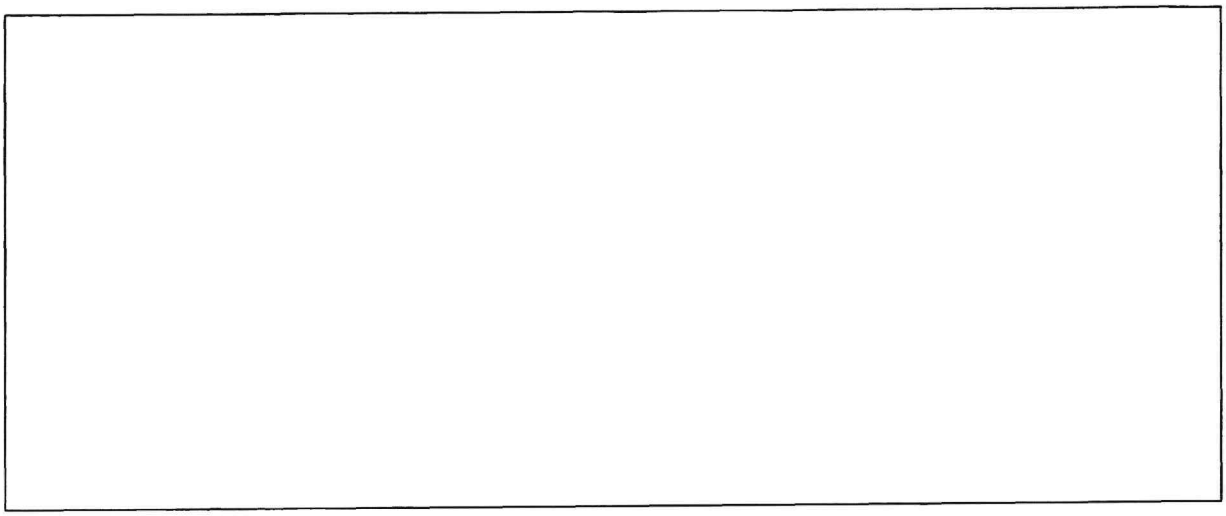
WHEREAS, the County of Tehama does hereby claim an Administrative Penalty Lien in the sum of $####. The same shall be a lien on upon the Premises until the same has been paid in full and released of record.

NOTICE IS HEREBY GIVEN.

_____
Date of Notice

_____
Tim Potanovic, Enforcing Officer

EXHIBIT "A" - Legal Description of Premises



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Tehama

On MM/DD/YYYY, before me, _____, the undersigned, a Notary Public in and for the State of California, personally appeared (NAME OF INDIVIDUAL SIGNING NOTICE OF LIEN) who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to be within instrument and acknowledged to me that (s)he executed the same in his/her authorized capacity, and that by his/her signature on the instrument the person or the entity upon behalf of which the person acted, executed the instrument.

I certify under Penalty of Perjury under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____

Notary Public in and for the State of California

TEHAMA COUNTY CODE ENFORCEMENT

633 Washington St., Room 36
Red Bluff, CA. 96080
Tehama County Courthouse Annex
Phone: (530) 527-8020
FAX (530) 527-6617

May 28, 2025

Estate of Rosemary Ingles and Bobby J. Petty
PO Box 964
Corning, CA 96021

RE: 24588 South Ave., Corning

Dear Property Owners,

Your hearing on May 20, 2025 was tabled/continued to:

Date: 6/24/2025
Time: 1:30 pm
Address: 727 Oak Street, Red Bluff, (Board of Supervisor's Chambers)

Sincerely,

Julie Benson

Julie Benson
Code Compliance Coordinator

TEHAMA COUNTY CODE ENFORCEMENT

633 Washington St., Room 36
Red Bluff, CA. 96080
Tehama County Courthouse Annex
Phone: (530) 527-8020
FAX (530) 527-6617

August 13, 2025

Estate of Rosemary Ingles and
Bobby J. Petty
PO Box 964
Corning, CA 96021

RE: 24588 South Ave., Corning

Dear Property Owners,

Your hearing on June 24, 2025 was continued to:

Date: 8/26/2025
Time: 1:30 pm
Address: 727 Oak Street, Red Bluff, (Board of Supervisor's Chambers)

Sincerely,

Julie Benson

Julie Benson
Code Compliance Coordinator

Tehama County

Agenda Request Form

File #: 25-1467 **Agenda Date:** 8/26/2025 **Agenda #:** 29.

ENVIRONMENTAL HEALTH / CODE ENFORCEMENT - Code Enforcement Officers Clint Weston and Ron Robbins

Requested Action(s)
a) Public Nuisance Administrative Penalty Lien Hearing Pursuant to Chapter 10.16 of the Tehama County Code and Government Code section 53069.4:

1) CONTINUED HEARING - Conduct Hearing to review the enforcing officer's report of the amount of administrative penalty and to determine whether, and in what amount, the administrative penalty shall be enforced as a lien against the affected property listed below:

Owner: Belle Umali Revocable Living Trust
Belle Umali, Trustee
Site Address: 24005 Bray Ave., Red Bluff
APN: 043-160-039 District 3
Code Case: CE-24-44

2) RESOLUTION - Request adoption of an Administrative Penalty Lien Resolution making a determination and ordering that the amount of administrative penalty relating to public nuisance be enforced as a lien against the affected property and further ordering recordation of a notice of administrative penalty lien against said property

Financial Impact:
Pursuing assessment and collection of liens arising from unpaid administrative penalties will facilitate the Department's compliance with Chapter 10.16 of the Tehama County Code and Government Code Section 53069.4.

Background Information:
Tehama County Code Enforcement conducted an inspection of the Premises on March 25, 2024. The enforcing officer issued a Notice of Violation and Proposed Administrative Penalty("Notice") to the owner(s), and/or occupant(s) of the Premises on March 28, 2024 for a public nuisance under Chapter 10.16.

Abatement of the nuisance was ordered as specified in the Notice.

On June 24, 2025 the Board continued the hearing to August 26, 2025.

On October 17, 2024, Tehama County Code Enforcement sent an invoice requesting payment. No payments have been paid as of August 13, 2025.

Notice of Hearing on Accounting for Cost of Abatement and Cost of Administration; Notice of Hearing on Report for Amount of Administrative Penalty Due and Owing (*Tehama County Code Chapters 10.16*)

DATE OF NOTICE: 5/29/2025 **Case No. CE-24-44**

Property Owner Name and Last Known Address:
Belle Umali Revocable Living Trust
Belle Umali, Trustee
24005 Bray Ave.
Red Bluff, CA 96080

Occupant:
All occupants at this site address

Site Address:
24005 Bray Ave., Red Bluff

Assessor's Parcel Number:
043-160-039

TO ALL PROPERTY OWNERS, TENANTS, OR OTHERS IN POSSESSION OF THE PREMISES IDENTIFIED AS:
24005 Bray Ave., Red Bluff

YOU ARE HEREBY NOTIFIED that Exhibit "A," attached hereto and incorporated herein, is a copy of the account and/or report pertaining to the property determined to be a nuisance & found in violation of Chapter 10.16 of the Tehama County Code. The amount is presently due and owing.

YOU ARE HEREBY NOTIFIED the Tehama County Board of Supervisors will review the account and/or report.
FAILURE TO APPEAR AT THE HEARING SCHEDULED ON:

DATE: **6/24/2025**
TIME: **1:30 PM**
ADDRESS: **727 Oak Street, Red Bluff, CA**

WILL CONSTITUTE A FAILURE TO EXHAUST ADMINISTRATIVE REMEDIES WITH RESPECT TO THE ADMINISTRATIVE COSTS. THE ENTIRE PENALTY AND INTERESTS MAY BE PROCESSED FOR A PERSONAL CIVIL JUDGEMENT, SEIZURE OF PERSONAL PROPERTY, PAY GARNISHMENT OR COORDINATION WITH FRANCHISE TAX BOARD AND OR INTERNAL REVENUE SERVICE.

NOTICE IS FURTHER GIVEN:

Administrative Penalty:

YOU MAY APPEAR AT SAID DATE AND TIME TO BE HEARD. The property owner may also file a written objection with the Clerk of the Board of Supervisors stating a description of the property at issue and the grounds for such objection.

THE BOARD OF SUPERVISORS MAY ORDER THAT THE AMOUNT OF ADMINISTRATIVE PENALTY BE ENFORCED AS A LIEN AGAINST THE PREMISES AND THE LIEN WILL BE RECORDED AGAINST THE PREMISES. (TEHAMA COUNTY CODE SECTION 10.16.200, SUBD. (I))

Notice of Hearing on Accounting for Cost of Abatement and Cost of Administration; Notice of Hearing on Report for Amount of Administrative Penalty Due and Owing (*Tehama County Code Chapters 10.16*)

ONCE THE OBLIGATION IS SATISFIED, THE LIEN SHALL BE RELEASED. FAILURE TO ATTEND THE HEARING OR FILE A WRITTEN OBJECTION WITH THE CLERK OF THE BOARD OF SUPERVISORS WILL CONSTITUTE A FAILURE TO EXHAUST ADMINISTRATIVE REMEDIES WITH RESPECT TO THE ADMINSTRATIVE PENALTIES.

NOTICE IS HEREBY GIVEN.

5/29/2025
Date of Service of Notice

Tehama County Clerk of the Board of Supervisors

Payments should be directed to: TEHAMA COUNTY ENVIRONMENTAL HEALTH
CODE ENFORCEMENT DIVISION
633 Washington Street, Room 36, Red Bluff, CA 96080
Phone: 530-527-8020 FAX: 530-527-6617

Tehama County Environmental Health Department
633 Washington Street, Room 36
Red Bluff, CA 96080
530-527-8020

Exhibit "A"

Code Enforcement Account Invoice

Account ID	Date
AR0003281	10/17/2024

Invoice ID	Invoice Total Due:
IN0012200	$ 3,000.00

PAYMENT DUE IMMEDIATELY

TO: BELLE UMALI REVOCABLE LIVING TRUST
BELLE UMALI, TRUSTEE
24005 BRAY AVE.
RED BLUFF, CA 96080

You received this invoice because you were either the property owner, occupant or a person who caused, permitted, suffers or maintained, conducted, or otherwise suffered or allowed the violation to exist.

APN: 043-160-039 **Site Location:** 24005 BRAY AVE. RED BLUFF

	Date	Program/ Element	Description		Amount
Invoice #IN0012200	--- **Date of Invoice : 10/17/2024**				
	10/17/24	8116	CODE ADMINISTRATIVE PENALTIES	$	3,000.00
	Penalties due for Public Nuisance. $100.00 per day starting 4/9/24 through 5/8/24 30 days at $100.00 per day = $3,000.00				
			Total Due for This Invoice:	$	3,000.00

Please make payments to Tehama County Environmental Health Code Enforcement 633 Washington Street, Room 36, Red Bluff, CA 96080 in the form of a cashier's check or money order, no personal checks.

Interest shall accrue on any amounts due from the effective date until the date paid pursuant to the laws applicable to civil judgments.

RESOLUTION NO. _____

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF TEHAMA MAKING THE DETERMINATION AND ORDERING THAT THE AMOUNT OF ADMINISTRATIVE PENALTY RELATING TO THE PUBLIC NUISANCE BE ENFORCED AS A LIEN AGAINST THE AFFECTED PROPERTY AND FURTHER ORDERING RECORDATION OF NOTICE OF ADMINISTRATIVE PENALTY LIEN, PURSUANT TO CHAPTER 10.16 OF THE TEHAMA COUNTY CODE AND GOVERNMENT CODE SECTION 53069.4

Owner:	**Belle Umali Revocable Living Trust**
	Belle Umali, Trustee
Site Address:	**24005 Bray Ave., Red Bluff**
APN:	**043-160-039**
Code Case:	**CE-24-44**

WHEREAS, in accordance with the procedures set forth in Chapter 10.16 of the Tehama County Code, the condition(s) occurring on the premises was determined to constitute a public nuisance; and

WHEREAS, in the event that the nuisance was not voluntarily abated, the County was authorized to impose a daily administrative penalty through the process set forth in Section 10.16.200 of the Tehama County Code; and

WHEREAS, the nuisance was not abated as ordered; and

WHEREAS, administrative penalty has been imposed for the public nuisance occurring on the property in accordance with the above-described process, and that determination has become final and conclusive; and

WHEREAS, the enforcing officer has kept an account of the amount of the administrative penalty imposed, and has rendered a report in writing to the Board of Supervisors showing the amount of administrative penalty, which is attached hereto as Exhibit “A”; and

WHEREAS, the total administrative penalty imposed is **$3,000.00;** and

WHEREAS, the County made a demand on the property owner at least ninety (90) days prior to this Hearing for the amounts stated in Exhibit “A” to pay the County for the administrative penalty; and

WHEREAS, the County has not received payment in full from the property owner; and

WHEREAS, no timely appeal was filed with the Superior Court; and

WHEREAS, the Board of Supervisors is authorized to record Notice of Administrative Penalty Lien against the property pursuant to Government Code section 53069.4 and Tehama County Code section 10.16.200; and

WHEREAS, the owner of the property has been given notice of this Hearing and provided an opportunity to be heard in accordance with Tehama County Code section 10.16.200;

NOW THEREFORE BE IT RESOLVED, that the report of the enforcing officer, attached hereto as Exhibit "A," with any modifications directed by the Board of Supervisors on the record at this Hearing is hereby confirmed and approved; and

BE IT FURTHER RESOLVED, that the Tehama County Board of Supervisors hereby orders that an administrative penalty shall be enforced as a lien against the property described in the amount stated in Exhibit "A," with any modifications directed by the Board of Supervisors on the record at this Hearing; and

BE IT FURTHER RESOLVED, that the Board of Supervisors authorizes and directs the enforcing officer to record a Notice of Administrative Penalty Lien against the property for the amounts stated in Exhibit "A," with any modifications directed by the Board of Supervisors on the record at this Hearing, in substantially the form attached hereto as Exhibit "B,"

The foregoing resolution was offered on a motion by Supervisor _____, seconded by Supervisor_____, and carried by the following vote of the Board:

AYES:

NOES:

ABSENT OR NOT VOTING:

STATE OF CALIFORNIA)
) ss
COUNTY OF TEHAMA)

I, _____, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said Board of Supervisors on the _____ day of _____, 2025.

DATED: This _____ day of _____, 2025.

_____, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California.

By_____

TEHAMA COUNTY CODE ENFORCEMENT

633 Washington St., Room 36
Red Bluff, CA. 96080
Tehama County Courthouse Annex
Phone: (530) 527-8020
FAX (530) 527-6617

August 13, 2025

Belle Umali Revocable Living Trust
Belle Umali, Trustee
24005 Bray Ave.
Red Bluff, CA 96080

RE: 24005 Bray Ave., Red Bluff

Dear Property Owner,

Your hearing on June 24, 2025 was continued to:

Date: 8/26/2025
Time: 1:30 pm
Address: 727 Oak Street, Red Bluff, (Board of Supervisor's Chambers)

Sincerely,

Julie Benson
Code Compliance Coordinator