

# TEHAMA COUNTY BOARD OF SUPERVISORS

Robert Burroughs, District 1  
Tom Walker, District 2  
Pati Nolen, District 3, Vice Chair  
Matt Hansen, District 4, Chairman  
Greg Jones, District 5



Gabriel Hydrick  
Chief Administrator

Margaret Long  
County Counsel

Sean Houghtby  
Clerk of the Board  
(530) 527-3287

Board Chambers  
727 Oak Street, Red Bluff, CA 96080  
(530) 527-4655  
<http://www.tehama.gov>

## AGENDA FOR TUESDAY, OCTOBER 7, 2025

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The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. The Board has adopted a Code of Conduct for the public attending these meetings. The Code of Conduct is posted in the Chambers and online at <https://www.tehama.gov/wp-content/uploads/2025/09/PUBLIC-CODE-OF-CONDUCT.pdf>. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment at the time the item is called.

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Please refer to the last page of the agenda for information on how to participate in the

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meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

**CONSENT AGENDA:**

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

**REGULAR AGENDA:**

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

**9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**REMINDER - The October 14th Board meeting is cancelled pursuant to Board policy.**

**PLEASE TURN OFF OR MUTE YOUR CELL PHONE****PUBLIC COMMENT**

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes. Public Comment may be limited to the first 30 minutes of the meeting and if there are more speakers than this time limit will allow, the Chair may request that remaining speakers wait until the end of the meeting, at which point public comment may be reopened.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

**ANNOUNCEMENT OF AGENDA CORRECTIONS****PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION****BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

**Public Works Committee (Standing) (Hansen, Walker)**

**Veterans Halls Advisory Committee (Standing) (Burroughs, Jones)**

**Public Safety Tax Initiative Working Group (Hansen, Jones)**

**Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker)**

**City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs)**

**Rent Control Ordinance Ad Hoc (Jones, Nolen)**

**REPORTS OF MEETINGS ATTENDED INCLUDING AB1234****ANNOUNCEMENTS BY COUNTY DEPARTMENTS**

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

**CONSENT AGENDA**

1. **GENERAL WARRANT REGISTER - 9/14/25 - 9/20/25** [25-1685](#)
2. **ENVIRONMENTAL HEALTH / PERSONNEL** [25-1687](#)
  - a) OTHER THAN "A" STEP -Request approval to appoint the applicant as Environmental Health Aide at Salary Range 23, Step B, effective upon successful completion of all pre-employment requirements
3. **HEALTH SERVICES AGENCY / PUBLIC HEALTH** [25-1697](#)
  - a) AGREEMENT - Request approval and authorization for the Chair, Executive Director, California Children's Services Administrator, and Health Officer to sign the Department of Health Care Services Certification Statement - California Children's Services (CCS), and all related documents, for the Fiscal Year 2025-26 in the amount not to exceed \$270,909, effective 7/1/25 and shall terminate 6/30/26
4. **SHERIFF / SOCIAL SERVICES** [25-1683](#)

a) AGREEMENT - Request approval and authorization for the Tehama County Sheriff and the Director of Social Services to sign the Interdepartmental Memorandum of Understanding for the purpose of Social Services providing Interpreting Services billed at A-87 rates, for the period of 8/20/25 and shall terminate 8/19/28

**5. SHERIFF'S OFFICE** [25-1694](#)

a) TRANSFER OF FUNDS: SHERIFF, B-6 - From CALAIM (2032-4505723), to Contingency (2002-59000), \$11,568.75; and from Contingency (2002-59000) to Professional/Special Services (2032-53230), \$11,568.75 **(Requires a 4/5's vote)**

**6. SHERIFF'S OFFICE** [25-1695](#)

a) TRANSFER OF FUNDS: SHERIFF, B-7 - From CALAIM (2032-4505723), to Contingency (2002-59000), \$11,888.75; and from Contingency (2002-59000) to Professional/Special Services (2032-53230), \$11,888.75 **(Requires a 4/5's vote)**

**7. SHERIFF'S OFFICE** [25-1718](#)

a) TRANSFER OF FUNDS: SHERIFF; B-9- From CALAIM (2032-4505723), to Contingency (2002-59000), \$1,941.16; and From Contingency (2002-59000) to Office Expense (2032-53220), \$1,941.16 **(Requires a 4/5's vote)**

**8. BOARD OF SUPERVISORS** [25-1733](#)

a) Determine that there is a need to continue the emergency proclamation, proclaiming the existence of the local emergency in Tehama County caused conditions of peril

## **REGULAR AGENDA**

### **RECESS to convene as the Tehama County Air Pollution Control District**

**9. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT - Air Pollution Control Officer Joseph Tona** [25-1652](#)

a) TRANSFER OF FUNDS: AIR POLLUTION, B-4 - From AB 923 (609-301900), \$304,657 to AB 923 (60910-55520), \$304,657 **(Requires a 4/5s vote)**

### **ADJOURN to reconvene as the Tehama County Board of Supervisors**

**10. BOARD OF SUPERVISORS** [25-1719](#)

a) PROCLAMATION - Request adoption of a proclamation proclaiming October 13th, 2025 as Indigenous People's Day in Tehama County

**11. DEPARTMENT OF AGRICULTURE - Agricultural Commissioner Thomas Moss and Agricultural Biologist/W&M Specialist Kim Smith** [25-1716](#)

a) INFORMATIONAL PRESENTATION - Regarding the 2024 Tehama County Agricultural Crop & Livestock Report

**12. ENVIRONMENTAL HEALTH / PERSONNEL - Director of Environmental Health Tia Branton** [25-1558](#)

- a) Request approval of revisions to the classification specification of Code Compliance Coordinator, effective 10/7/25

**10:00 a.m.**

**RECESS to convene as the Tehama County Board of Equalization**

**13. TEHAMA COUNTY BOARD OF EQUALIZATION - County Assessor [25-1730](#)  
Burley Phillips**

- a) Request approval of the following stipulations as recommended by the County Assessor:

1) Assessment Appeal No. 16-2023 A-D, Robinson Family Trust of 2012

- b) Request approval of the following withdrawal as recommended by the County Assessor:

1) Assessment Appeal No. 18-2023 & 11-2024, Assisted Living Facilities

**ADJOURN to reconvene as the Tehama County Board of Supervisors**

**14. PLANNING DEPARTMENT - Planning Director Jessica Martinez [25-1686](#)**

- a) PUBLIC HEARING - Conduct a public hearing to consider Tehama County General Plan Amendment (GPA #25-01); incorporation the Local Hazard Mitigation Plan

b) Move that the Board of Supervisors find that the project is exempt from CEQA pursuant to CEQA guidelines Section 15061 (b)(3) and adopt the findings relative to CEQA in the staff report and as contained in the Board of Supervisors Resolution (Attachment A)

c) Move that the Board of Supervisors adopt the Tehama County Safety Element Amendment (GPA #25-01) incorporating the Local Hazard Mitigation Plan and Resolution with findings as contained in Attachment A

**15. PROBATION DEPARTMENT - Chief Probation Officer Pam Gonzalez [25-1643](#)**

- a) TRANSFER OF FUNDS: PROBATION, B-3 From Miscellaneous Revenue (2037 - 471120) to Contingency (2002-59000), \$52,947.63; and from Contingency (2002-59000) to Vehicles (2037-57605), \$52,947.63 **(Requires 4/5's vote)**

b) BID WAIVER

1) Request to adopt the finding that California State Contract 1-22-23-23E with Elk Grove Auto for the acquisition of one (1) new 2025 Chrysler Pacifica meets all Tehama County bidding criteria and allows the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process

2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of one (1) new 2025 Chrysler Pacifica based on the finding

3) Request authorization for the Purchasing Agent to sign a purchase order with Elk Grove Auto for the acquisition of one (1) new 2025 Chrysler Pacifica for Tehama County Probation Department in the amount of \$52,947.63

**16. SHERIFF / PERSONNEL - Sheriff Dave Kain [25-1672](#)**

a) Request approval of revisions to the classification specification of Correctional Deputy I / Correctional Deputy, effective 10/7/25

**17. SHERIFF / PERSONNEL - Sheriff Dave Kain [25-1707](#)**

a) OTHER THAN "A" STEP - Request approval to appoint applicant as Sheriff's Communications Dispatcher - Extra Help, Range 28, Step E, upon successful completion of all pre-employment requirements

**18. SHERIFF / PURCHASING - Sheriff Dave Kain [25-1699](#)**

a) TRANSFER OF FUNDS: SHERIFF, B-8 - From Public Safety (106-301900), to Contingency (2002-59000), \$93,168.36; and From Contingency (2002-59000), to Vehicles (2027-57605), \$93,168.36 **(Requires a 4/5's vote)**

b) BID WAIVER:

1) Request to adopt the finding that purchasing undercover vehicles from Corning Ford, allows the County to take advantage of current available vehicles without the time and expense involved with conducting a formal bid process and will maintain the integrity of undercover operations.

2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of (3) three undercover vehicles based on the finding

c) Request authorization for the Purchasing Agent to sign a purchase order to Corning Ford for the acquisition of the (3) undisclosed vehicles in the amount of \$93,168.36

**19. SHERIFF / PURCHASING - Sheriff Dave Kain [25-1721](#)**

a) BID WAIVER:

1) Request to adopt the finding that California State Contract 1-22-23-23E with Knight Sacramento CD Inc., DBA Elk Grove Auto Group, for the acquisition of (1) one new 2026 Dodge Durango AWD meets all Tehama County bidding criteria and allow the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process

2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of (1) one new 2026 Dodge Durango based on the finding

b) Request authorization for the Purchasing Agent to sign a purchase order to Knight Sacramento CD Inc., DBA Elk Grove Auto Group, for the acquisition of (1) one new 2026 Dodge Durango AWD in the amount of \$53,433.13

**20. SHERIFF'S OFFICE - Sheriff Dave Kain** [25-1684](#)

a) AGREEMENT - Request approval and authorization for the Sheriff to sign the Agreement with the Corning Police Department for the purchase of the annual subscription fee for the investigative software CellHawk, with the maximum amount not to exceed \$6,610.00, effective 6/15/25 and shall terminate 6/30/26

**FUTURE AGENDA ITEMS**

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

**CLOSED SESSION**

Members of the public may address the Closed Session matters at the time the closed session is announced.

**21. CLOSED SESSION** [25-1590](#)

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part One of the Environmental Health Director Annual Performance Evaluation Process

**22. CLOSED SESSION** [25-1682](#)

a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Part Two of the Chief Probation Officer Annual Performance Evaluation Process

**23. CLOSED SESSION** [25-1713](#)

a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Interim Public Guardian / Public Administrator Director

**24. CLOSED SESSION** [25-1714](#)

a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency Negotiators: TBD

Employee: Social Services Director



**25. CLOSED SESSION****25-1735**

- a) CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Case name: Bline. v. Rogers et al., Case No. 2:25-CV-02318-JDP

**REPORTABLE ACTIONS FROM CLOSED SESSION****ADJOURN**

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

**DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:**

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

**WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:**

- 1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.
- 2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment.
- 3) Watch live video and listen at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment at the time the item is called.



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**PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:**

- 1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.
- 2) Emailing: [tcbos@tehama.gov](mailto:tcbos@tehama.gov). Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

**PROVIDE PUBLIC COMMENT DURING THE MEETING BY:**

- 1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.
- 2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>