

Tehama County
Tuesday, January 13, 2026 9:00 AM
Board of Supervisors
Meeting Minutes



727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>
Board Chambers

Robert Burroughs, District 1
Tom Walker, District 2, Chairman
Steve Zane, District 3
Matt Hansen, District 4
Greg Jones, District 5, Vice Chair

Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Present: Supervisor Matt Hansen, Supervisor Steve Zane, Supervisor Rob Burroughs, Vice Chair Greg Jones, and Chairperson Tom Walker

Chairman Walker presided. Present in the chambers were Clerk of the Board Sean Houghtby, County Counsel Margaret Long, and Chief Administrator Gabriel Hydrick.

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

REMINDER - The January 20th meeting of the Board of Supervisors is cancelled pursuant to Board policy.

PUBLIC COMMENT

A resident led a prayer. He further commented on unity and how to accomplish it.

A resident read a passage from the Bible and commented on grace.

A resident commented about the hiring/promotion practices of the Sheriff's department and their base pay.

A resident commented about interviews she wants to conduct with election candidates.

A resident commented about religion, constitutional rights and his grandson.

A resident commented about the Groundwater Commission meeting tomorrow and encouraged people to attend.

ANNOUNCEMENT OF AGENDA CORRECTIONS

None.

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

None.

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

Public Works Committee (Standing) (VACANT, VACANT)

Veterans Halls Advisory Committee (Standing) (VACANT, VACANT)

Public Safety Tax Initiative Working Group (Burroughs, Jones) – Has not met.

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker) - Has not met.

City of Red Bluff/Tehama County Ad Hoc Committee (Walker, Burroughs) - Has not met.

Rent Control Ordinance Ad Hoc (Jones, VACANT) - Has not met.

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

Supervisor Hansen - Cattlemen's Dinner

Supervisor Zane - Cattlemen's Dinner

Supervisor Burroughs - None

Supervisor Jones - Met with Adam Schiff's Office, Water Attorney, Cattlemen's Dinner, Vet's Hall

Chairman Walker - Met with Adam Schiff's Office, Cattlemen's Dinner

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

Sheriff Dave Kain read a letter from Red Bluff Police Department Captain Murgia regarding Sergeant Zach Backus and Deputy Eric Corral for their services on a high-risk traffic stop and suspected kidnapping. Specifically, Deputy Corral's translation services were very valuable.

Chief Administrator Gabriel Hydrick announced that Levi Conner has been promoted to Facilities and Improvement Director. Mr. Hydrick shared comments about Mr. Conner from his peers specifically his commitment to teamwork and creative solutions to save costs.

CONSENT AGENDA

Jessica Clark commented about disbanding standing committees.

Chairman Walker commented that the changes to the Brown Act requires more resources to keep those meetings and much of the material is covered in other meetings.

Supervisor Burroughs commented that he could not go to meetings that he was not appointed to.

Sharon Novak commented that she is grateful that Chairman Walker asked for comments on Consent and that she is in favor of cutting back committees that aren't working.

A motion was made by Vice Chair Jones, seconded by Supervisor Zane, to approve the Consent Agenda. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA

MOVER: Greg Jones
SECONDER: Steve Zane
AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

1. **GENERAL WARRANT REGISTER 12/21/25-12/27/25** **25-2231**
2. **AUDITOR'S CLAIMS** **25-2243**
 - a) Court Operations, 2026-53221, Benjamin E. Magid, \$3,600.00
 - b) Court Operations, 2017-53230, Kent R. Caruso, PH.D., \$1,000.00
3. **DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES** **25-2219**
 - a) DONATION - Request approval and authorization for the Director of Animal Services to accept the following monetary and property donations to the Tehama County Animal Care Center:
 - 1) \$500 from Judy Shatswell to medical donation fund
 - 2) \$1,000 from Penelope Costa to medical donation fund
 - 3) \$600 from Anonymous to medical donation fund
 - 4) \$1,000 from Petco Love to medical donation fund
 - 5) \$500 from Gretchen Koch to medical donation fund
 - 6) \$500 from James McLauchlan to medical donation fund
 - 7) \$500 from Zach Mustaine to medical donation fund
 - 8) Property donation from Rebecca Winterson of (7) wire crates, valued at \$560
4. **DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES** **25-2225**
 - a) DONATION - Annual Report of all donations accepted by the Director of Animal Services on behalf of County for the period of 9/1/24 through 8/31/25
5. **WALNUT STREET COMPLEX SITE ACCESSIBILITY PROJECT** **25-2244**
 - a) NOTICE OF COMPLETION - Request approval for the Chair to sign the Notice of Completion for the Walnut Street Complex Site Accessibility Project, as contracted by SnL Construction
6. **BOARD OF SUPERVISORS** **25-2239**
 - a) Determine that there is a need to continue the emergency proclamation, proclaiming the existence of the local emergency in Tehama County that caused conditions of peril
7. **BOARD ORDERS** **26-0024**
 - a) 2026 ATTENDANCE OF MEETINGS - Request authorization for the Board members to attend meetings considered of benefit to the County during 2026, as set forth in Resolution No. 2019-41, the Travel Reimbursement Policy for Legislative Bodies (AB 1234)
8. **COUNTY OFFICIALS** **26-0025**
 - a) 2026 OUT OF STATE TRAVEL
 - 1) Request authorization for County Officials to leave the State whenever necessary on private business during 2026
 - 2) Request authorization for County officials, including County employees directed by a Department Head or designee, to leave the State whenever

necessary on County business and/or training during 2026

9. **COMMITTEES & COMMISSIONS** **26-0026**
a) Request approval and authorization to dissolve the following Standing Committees:
1) Public Works Committee
2) Veterans Hall Advisory Committee

10. **COMMITTEES & COMMISSIONS** **25-2224**
a) BOARD OF LAW LIBRARY TRUSTEES OF TEHAMA COUNTY - One one-year appointment to fill the expired term of Alicia Meyer as County Librarian with new said term expiring upon first Board of Supervisors' meeting of January 2027
(Interested person: Alicia Meyer, County Librarian)

b) BOARD OF LAW LIBRARY TRUSTEES OF TEHAMA COUNTY - One one-year appointment to fill the expired term of Matthew Rogers as District Attorney with new said term expiring upon first Board of Supervisors' meeting of January 2027
(Interested person: Matthew Rogers, District Attorney)

c) BOARD OF LAW LIBRARY TRUSTEES OF TEHAMA COUNTY - One one-year appointment to fill the expired term of Andrew Plett as Deputy County Counsel with new said term expiring upon first Board of Supervisors' meeting of January 2027
(Interested person: Andrew Plett, Deputy County Counsel)

REGULAR AGENDA

11. **CORNING VETERANS HALL REMODEL PROJECT - Administrative** **25-2237**
Services Director Tom Provine
a) Request approval of the plans and specifications for the Corning Veterans Hall Remodel Project as amended by Addendum No. 1 and Addendum No. 2

RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: Rob Burroughs
AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

In response to Supervisor Walker, Administrative Services Director Tom Provine stated that a lift will be added to the stage for ADA access.

Supervisor Burroughs commented that he would like to have a plaque placed at the Hall honoring Doug LaMalfa.

Supervisor Jones commented that the Veteran's Hall Committee is discussing something to honor Doug LaMalfa's contributions.

Jessica Clark asked if the veterans weighed in on what they want with the construction.

Supervisor Jones commented that they did have input and their requests were incorporated in the plans.

In response to Supervisor Walker, Mr. Provine discussed the length of the project and

if any delays are expected. Mr. Provine further explained the County's options should there be delays.

b) BID AWARD - Request to award the bid for the Corning Veterans Hall Remodel Project to Ginno Construction, Inc. of Chico, CA as the low responsive bidder in the amount of \$4,510,962 for the base bid

RESULT: APPROVE
MOVER: Rob Burroughs
SECONDER: Greg Jones
AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

c) AGREEMENT - Request approval and authorization for the Chair to sign the agreement with Ginno Construction, Inc. for an amount not to exceed \$4,968,488 (including base bid and Additive Alternate No. 1, 2, 3) (*Subject to receipt of required insurance and bonding documentation*)

RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: Rob Burroughs
AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker
Enactment No: MISC. AGR 2026-003

d) Request blanket authorization for the Chief Administrator to execute change orders for the project in an amount up to 10% of the contract price, with all change orders being brought back to the Board for confirmation

RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: Steve Zane
AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

12. CORNING VETERANS HALL REMODEL PROJECT - Administrative 26-0003
Services Director Tom Provine

a) AGREEMENT - Request approval and authorization for the Chair to sign Amendment No. 1 to the agreement with Nichols, Melburg & Rossetto (Misc. Agree #2023-178) for the purpose of providing additional architectural/engineering services for the Corning Veterans Hall Remodel Project, thereby adding an additional \$110,000, for a total maximum compensation amount to not exceed \$422,000 (*Subject to receipt of required insurance documentation*)

RESULT: APPROVE
MOVER: Greg Jones
SECONDER: Matt Hansen
AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

13. DEPARTMENT OF AGRICULTURE 25-2236

a) AGREEMENT - Request approval and authorization for the Agricultural Commissioner to sign Cooperative Agreement No. 25-0587-000-SA with the California Department of Food and Agriculture for the provision of costs incurred relative to apiary activities performed in an amount not to exceed \$23,712.25 effective 1/1/26 and shall terminate 6/30/27

In response to Supervisor Walker, Agriculture Commissioner Tom Moss explained that about 60% of the bees that come into the County are from out of State and the inspections required.

RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: Rob Burroughs
AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker
Enactment No: MISC. AGR 2026-005

17. PUBLIC WORKS / ADMINISTRATION - Purchasing Agent Tom Provine 25-2238

a) RESOLUTION - Request approval of a resolution authorizing the Purchasing Agent to sign purchase order and agreements up to \$235,000 to maintain, repair, or restore the bridge at Newville Road and Kendrick Creek

In response to Supervisor Walker, Administrative Services Director Tom Provine explained that the parts for the bridge are coming from out of state.

In response to Supervisor Hansen, Mr. Provine agreed to put progress reports on the Public Works website and Facebook.

RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: Rob Burroughs
AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker
Enactment No: RES NO. 2026-002

18. ADMINISTRATION - Chief Administrator Gabriel Hydrick 26-0001

a) TRANSFER OF FUNDS: PROFESSIONAL COUNTY SERVICES, B-30, From Fund Balance (101-301900) to Contingency (1109-59000), \$117,500; and from Contingency (1109-59000) to Professional Services (1105-53230), \$117,500 **(Requires a 4/5's vote)**

RESULT: APPROVE

MOVER: Greg Jones
SECONDER: Matt Hansen
AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

b) AGREEMENT - Request approval and authorization for the Chair to sign the agreement with Matrix Consulting Group for the purpose of providing countywide fee study consulting services, with a maximum compensation not to exceed \$117,500 effective upon signing and shall terminate upon completion (*Subject to receipt of required insurance documentation*)

Jessica Clark asked if the fee study is for the whole County. Chairman Walker clarified that this is to look at all fees charged in the County to ensure cost recovery.

RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: Steve Zane
AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker
Enactment No: MISC. AGR 2026-006

9:50 AM RECESS

10:02 AM RECONVENE

10:00 A.M.

14. PLANNING DEPARTMENT - Director Jessica Martinez 25-2185

a) Public Hearing - Conduct a public hearing to consider Tehama County General Plan Amendment #24-01

Chairman Walker opened the Public Hearing.

In response to Supervisor Walker, Ms. Martinez explained that Tehama County has done everything it can to allow housing and that the State is now mandating several of those measures.

In response to Supervisor Zane, Ms. Martinez explained that the State dictates the language in the document.

Jessica Clark asked if there is a plan to build on the property referenced in the rezone. Ms. Martinez clarified that the State wants the language in the document.

In response to Supervisor Burroughs, Ms. Martinez clarified that Public Works dictates any charges for road improvements.

Health Services Agency Executive Director Jayme Bottke commended Ms. Martinez and Planning for their work on this document. Mrs. Bottke further explained that this

document will open up funds to the County in the next 5 year grant cycle.

Supervisor Hansen commented that the grant info clarified the funding of the homeless support requirements in the document.

Sharon Novak commented that she supports any efficient and transparent housing of the homeless. She further commented about the buildings the County owns and that some of them could be converted to housing the homeless.

b) Request to find that the project is exempt from CEQA pursuant to CEQA guidelines Section 15061(b)(3) Common Sense Exemption, Section 15262 Feasibility and Planning Studies, Section 15283 Housing Needs Allocation, and adopt the findings relative to CEQA in the staff report and as contained in Attachment A;

RESULT: APPROVE

MOVER: Greg Jones

SECONDER: Steve Zane

AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

c) RESOLUTION - Request the Board of Supervisors Adopt the GPA #24-01 and resolution with findings as contained in Attachment A for the 2024-2029 Tehama County Housing Element update

In response to Supervisor Jones, Planning Director Jessica Martinez gave an explanation of how CEQA interacts with housing.

RESULT: APPROVE

MOVER: Greg Jones

SECONDER: Rob Burroughs

AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

Enactment No: RES NO. 2026-003

15. PLANNING DEPARTMENT - Director Jessica Martinez

25-2186

a) Public Hearing - Conduct a public hearing to receive input on Rezone #25-01; Chapter 17.08 General Provisions

Chairman Walker opened the public hearing.

b) Request to find that the project is exempt from CEQA pursuant to CEQA guidelines Section 15061(b)(3) and adopt the findings relative to CEQA in the staff report

RESULT: APPROVE

MOVER: Greg Jones

SECONDER: Matt Hansen

AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

c) Request the Board of Supervisors adopt the findings and approve Rezone #25-01; Chapter 17.08 General Provisions

RESULT: APPROVE
MOVER: Greg Jones
SECONDER: Rob Burroughs

AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

16. PLANNING DEPARTMENT - Director Jessica Martinez 25-2191

a) OTHER THAN "A" STEP - Request approval to appoint the candidate as a Planner IV at a Salary Range 43, Step E, effective upon successful completion of all pre-employment requirements

RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: Greg Jones

AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

19. ADMINISTRATION - Chief Administrator Gabriel Hydrick 26-0028

a) AGREEMENT- Request authorization for the Chief Administrator to sign the CARE Court Funds Agreement with The State Bar of California for the purpose of providing funding to the County for public defender services in the amount of \$50,000, effective 7/1/25 through 1/1/27

Supervisor Walker commented that he has been watching other Counties that were in the pilot program and is interested in their lessons learned. Mr. Hydrick commented that those Counties are seeing demand for these services to go up.

In response to Supervisor Burroughs, Mr. Hydrick commented that this is not specifically for veterans but for people with mental illness however veterans would be eligible.

Health Services Executive Director Jayme Bottke commented that they are providing CARE court services but currently referrals are low. Mrs. Bottke further commented that the State is broadening the requirements to include more people.

RESULT: APPROVE
MOVER: Rob Burroughs
SECONDER: Steve Zane

AYES: Supervisor Hansen, Supervisor Zane, Supervisor Burroughs, Vice Chair Jones, and Chairperson Walker

Enactment No: MISC. AGR 2026-007

FUTURE AGENDA ITEMS

None.

CLOSED SESSION

Louise Wilkenson commented on Closed Session #21.

Supervisor Hansen commented on Closed Session #22.

Jenny Alexander commented on Closed Session #21 and #22.

20. CLOSED SESSION 25-2189

a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)

Agency Negotiators: Che Johnson & Coral Ferrin

Employee Organization: Tehama County Management Employees Association

21. CLOSED SESSION 25-2241

a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code
Section 54957) Title: Public Guardian / Public Administrator

22. CLOSED SESSION 25-2242

a) CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Paragraph (1)
of subdivision (d) of Government Code Section 54956.9). Name of the Case:
OmegaWaste v County of Tehama 19CI000131; People v. Bucky Lee 19CR-002563,
19CR-002564; People v. OConnor 20CI000041; People v. Bucky Lee 23CI000349; In
Re Bucky Lee, Inc. 25-22736 and In Re Bucky Lee, Inc 25-10332-CN (Discussion and
possible action relative to existing litigation.)

10:40 AM RECESS

11:56 AM RECONVENE

REPORTABLE ACTIONS FROM CLOSED SESSION

20. CLOSED SESSION 25-2189

a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)

Agency Negotiators: Che Johnson & Coral Ferrin

Employee Organization: Tehama County Management Employees Association

Reportable Action: Direction given to staff

21. CLOSED SESSION 25-2241

a) PERSONNEL / PUBLIC APPOINTMENT OR EMPLOYMENT (Government Code
Section 54957) Title: Public Guardian / Public Administrator

Reportable Action: Direction given to staff

22. CLOSED SESSION 25-2242

a) CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9). Name of the Case: OmegaWaste v County of Tehama 19CI000131; People v. Bucky Lee 19CR-002563, 19CR-002564; People v. OConnor 20CI000041; People v. Bucky Lee 23CI000349; In Re Bucky Lee, Inc. 25-22736 and In Re Bucky Lee, Inc 25-10332-CN (Discussion and possible action relative to existing litigation.)

Reportable Action: Continued to 1/27/26 Board Meeting

ADJOURN

11:56 A.M. There being no further business before the Board, the meeting was adjourned.

ATTEST: January 15, 2026

APPROVED

Chairman of the Board
of Supervisors

SEAN HOUGHTBY, Clerk
of the Board of Supervisors

by _____