

KRISTA PETERSON  
Auditor-Controller



JULIEANNE MANNING  
Assistant Auditor-Controller

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TEHAMA COUNTY AUDITOR-CONTROLLER

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September 23, 2024

TO: COPS Committee

FROM: Krista Peterson, Auditor-Controller  
Tehama County

**SUBJECT: SUPPLEMENTAL LAW ENFORCEMENT ANNUAL REPORT**

Background

The State of California allocates designated funds to counties and cities for the Citizens Option for Public Safety (COPS) program. This funding is intended to fill the need for additional resources at the local level to ensure public safety. The funds must supplement existing services, cannot be used to supplant any existing funds, and must be used to benefit front-line law enforcement efforts.

Tehama County deposits the allocations received from the State into the County Treasury. The funds accrue interest at the pooled rate that is posted on a quarterly basis. The interest is then allocated to each city and county department by calculating the average daily balance.

Cities are required to deposit any COPS funds received from the County into a separate Supplemental Law Enforcement Services Fund to ensure these funds are not intermingled with General Fund dollars.

At each fiscal year-end, the Tehama County Auditor-Controller charges an administrative fee of \$97 to each city, County District Attorney's Office, and the Jail; and an administrative fee of \$500 is charged to the Sheriff's Office.

Frontline Law Enforcement Allocations and Distributions

During Fiscal Year (FY) 2023-24, the frontline law enforcement agencies (which includes the three incorporated cities of Corning, Red Bluff, and Tehama, and the Tehama County Sheriff's Office) received their full allocations of \$100,000.

During the FY, the City of Corning drew \$45,636 for building updates, and the City of Red Bluff drew \$156,476 for building updates, mobile computers, a radio maintenance agreement, software, SWAT equipment, a training center agreement, equipment and supplies, and to partially fund two community service officers.

The City of Tehama drew funds totaling \$130,625 for one patrol deputy, and the Sheriff's Office drew funds totaling \$130,643 for one patrol deputy.

County Department Allocations and Distributions

During FY 2023-24, the District Attorney and the Jail each received allocations totaling \$37,581. At year end, the Jail used \$14,000 to cover approved staffing expenses and \$52,842 to purchase a transport vehicle.

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FY 2023-24 Ending Fund Balance

As of FY 2023-24 year-end, the Fund Balance held in the County Treasury for each agency is as follows:

City of Corning	\$147,668
City of Red Bluff	50,665
City of Tehama	105,714
Sheriff's Office	63,961
District Attorney	137,167
Jail	84,795

FY 2025-26 Allocations and Distributions

On September 12, 2024, the State Controller released their funding projections for FY 2025-26. We are happy to report that the frontline law enforcement agencies are fully funded at \$100,000 each, and the District Attorney and Jail can anticipate receiving \$18,207 each.

Each agency is asked to provide a spending plan for their allocation and any excess funds for FY 2024-25. Spending plans must be approved by the committee and the Board of Supervisors prior to expending funds. Agencies will also be required to provide supporting documentation of their expenditures to the Auditor-Controller before receiving reimbursement.

All agencies are reminded that these funds are intended to supplement your law enforcement budgets, and not substitute for other available funding. For County agencies (Sheriff, Jail, and DA), this means that allocations are available for expenditures that have been and/or would be denied General Fund funding.

Any amendments or additions to a spending plan that may arise after the committee has met, should be submitted to the Committee Chair (i.e., Chief Administrator of Tehama County) in letter form for consideration and will be forwarded to the Auditor-Controller for distribution as appropriate.

Finally, please note the Auditor is requesting to revise the administrative fee so that each agency is charged a flat \$215 fee.

If you have any questions, please contact Julieanne Manning, Assistant Auditor-Controller, at (530) 527-3474 or [jmanning@co.tehama.ca.us](mailto:jmanning@co.tehama.ca.us).

Sincerely,

Krista Peterson, Auditor-Controller

Attachment

KP:JM

TEHAMA COUNTY  
FY 2023-24  
COPS FUND 502

TRANSACTION DESCRIPTION	TRANSACTION DATE	ACTIVITY							TOTAL
		JUVENILE JUSTICE	COUNTY		FRONTLINE			SHERIFF	
			DA	JAIL	CORNING	RED BLUFF	TEHAMA		
556250	556251	556252	55622	55623	55624	55625			
<b>BEGINNING BALANCE</b>	<b>7/1/2023</b>	<b>504,189.80</b>	<b>95,992.96</b>	<b>110,571.69</b>	<b>52,110.01</b>	<b>65,384.15</b>	<b>103,414.98</b>	<b>53,699.07</b>	<b>985,362.66</b>
REMITTANCE <sup>1</sup>	9/25/2023	18,129.41	1,867.33	1,867.33	10,255.99	10,255.99	10,255.99	10,255.98	62,888.01
Q1 INTEREST APPORTIONMENT	10/18/2023	3,386.72	627.63	729.06	404.27	486.23	741.52	414.69	6,790.12
REMITTANCE <sup>1</sup>	10/23/2023	25,705.39	2,647.65	2,647.65	14,541.80	14,541.80	14,541.80	14,541.80	89,167.88
REMITTANCE (GROWTH) <sup>2</sup>	11/3/2023	359,163.54	36,993.84	36,993.84	71,293.96	71,293.96	71,293.96	71,293.96	718,327.08
REMITTANCE <sup>1</sup>	11/20/2023	26,171.54	2,695.67	2,695.67	14,805.51	14,805.51	14,805.51	14,805.51	90,784.91
REMITTANCE <sup>1</sup>	12/27/2023	21,737.97	2,239.01	2,239.01	12,297.39	12,297.39	12,297.39	12,297.39	75,405.54
CORR (GROWTH) <sup>2</sup>	12/27/2023	(94,473.43)	(9,730.76)	(9,730.76)	(18,752.97)	(18,752.97)	(18,752.97)	(18,752.97)	(188,946.85)
Q2 INTEREST APPORTIONMENT	2/15/2024	7,917.92	1,303.65	1,468.13	1,233.68	1,383.02	1,802.16	1,251.29	16,359.85
DISBURSEMENT	1/12/2024						(9,748.43)		(9,748.43)
REMITTANCE <sup>1</sup>	1/23/2024	26,355.01	2,714.57	2,714.57	14,909.30	14,909.30	14,909.30	14,909.30	91,421.33
DISBURSEMENT (B-30)	2/6/2024			(55,571.69)					(55,571.69)
REMITTANCE <sup>1</sup>	2/21/2024	31,458.69	3,240.24	3,240.24	17,796.50	17,796.50	17,796.50	17,796.50	109,125.16
DISBURSEMENT	3/20/2024				(3,078.43)				(3,078.43)
REMITTANCE <sup>1</sup>	3/21/2024	24,669.73	2,540.98	2,540.98	13,955.92	13,955.92	13,955.92	13,955.92	85,575.37
DISBURSEMENT (JE 135971)	3/28/2024	(206,822.00)							(206,822.00)
Q3 INTEREST APPORTIONMENT	4/15/2024	6,927.16	1,079.20	868.88	1,412.80	1,527.78	1,722.64	1,435.66	14,974.12
DISBURSEMENT	4/11/2024				(14,438.30)				(14,438.30)
REMITTANCE <sup>1</sup>	4/23/2024	2,541.24	261.75	261.75	1,437.61	1,437.61	1,437.61	1,437.61	8,815.16
DISBURSEMENT	5/6/2024				(15,973.08)				(15,973.08)
DISBURSEMENT	5/8/2024				(645.80)				(645.80)
DISBURSEMENT	5/23/2024				(4,108.47)				(4,108.47)
DISBURSEMENT	6/21/2024				(6,139.59)				(6,139.59)
DISBURSEMENT	6/26/2024				(172.69)				(172.69)
Q4 INTEREST APPORTIONMENT	7/15/2024	3,649.17	679.68	514.99	826.42	1,022.31	1,165.55	965.55	8,823.67
DISBURSEMENT	7/12/2024			(14,000.00)			(130,624.50)	(130,642.50)	(275,267.00)
DISBURSEMENT	7/16/2024				(1,079.43)				(1,079.43)
DISBURSEMENT	7/31/2024					(156,476.05)			(156,476.05)
DISBURSEMENT (B-17)	8/16/2024			(52,841.88)					(52,841.88)
CORR DISBURSEMENT (B-30)	8/17/2024			55,571.69					55,571.69
CORR (GROWTH) <sup>2</sup>	8/26/2024	76,593.86	(7,889.17)	(7,889.17)	(15,203.88)	(15,203.88)	(15,203.88)	(15,203.88)	-
ADMIN FEES	8/27/2024	(500.00)	(97.00)	(97.00)	-	-	(97.00)	(500.00)	(1,291.00)
<b>YEAR END BALANCE</b>	<b>6/30/2024</b>	<b>836,801.73</b>	<b>137,167.23</b>	<b>84,794.99</b>	<b>147,688.49</b>	<b>50,664.54</b>	<b>105,714.03</b>	<b>63,960.85</b>	<b>1,426,791.86</b>

**2024-2025 Citizens Option for Public Safety Expenditure Plans**

SHERIFF		
Jail Division	Sheriff	City of Tehama
FY 2023-2024 Fund Balance \$ 84,795.00	FY 2023-2024 Fund Balance \$ 63,961.00	FY 2023-2024 Fund Balance \$ 105,714.00
FY 2024-2025 Allocation \$ 18,207.00	FY 2024-2025 Allocation \$ 100,000.00	FY 2024-2025 Allocation \$ 100,000.00
<b>Request</b>	<b>Request</b>	<b>Request</b>
Capital Improvement	New Evidence Lockers \$ 30,000.00	2 STARS Vehicle \$ 60,000.00
Flooring & Furniture \$ 35,000.00	Administrative Fee \$ 215.00	Patrol Overtime \$ 10,000.00
Administrative Fee \$ 215.00		City Alert Phone Contract \$ 500.00
		Administrative Fee \$ 215.00
<b>Total Remainder \$ 67,787.00</b>	<b>Total Remainder \$ 133,746.00</b>	<b>Total Remainder \$ 134,999.00</b>

City of Corning	City of Red Bluff	District Attorney
FY 2023-2024 Fund Balance \$ 147,668.00	FY 2023-2024 Fund Balance \$ 50,665.00	FY 2023-2024 Fund Balance \$ 137,167.00
FY 2024-2025 Allocation \$ 100,000.00	FY 2024-2025 Allocation \$ 100,000.00	FY 2024-2025 Allocation \$ 18,207.00
<b>Request</b>	<b>Request</b>	<b>Request</b>
Voice Logger for Dispatch	Salary and partial benefit \$ 70,833.00	Cover shortfall for
K-9 Program	Radio Maint. Agreement \$ 8,010.00	Salary & Benefits Cost
ADA Compliant door dispatch	Volunteer Programs \$ 2,000.00	Fixed Assest and Misc. Items \$ 35,000.00
Camera at Northside Park	PLANIT Scheduling Software \$ 3,000.00	<b>Administrative Fee \$ 215.00</b>
Partical Cost for Electric Gate	Frontline Body Camera Software \$ 2,000.00	
Pop-up Canopy mics.	SHIELD Training Center Agr. \$ 1,275.00	
LPR for South Ave/99 \$ 47,453.00	Filing Cabinets \$ 4,000.00	
Administration fee \$ 215.00	<b>Law Enforcement Equipit \$ 8,667.00</b>	
<b>Officer Cost FY 23/24 \$ 100,000.00</b>	<b>TC Administrative Fee \$ 215.00</b>	
Officer Cost FY 24/25 \$ 100,000.00	Vehicle \$ 40,000.00	
	In Car Camera System \$ 8,465.00	
	Peltor Communication System \$ 2,200.00	
<b>Total Remainder \$ -</b>	<b>Total Remainder \$ -</b>	<b>Total Remainder \$ 120,159.00</b>





City of Corning  
**POLICE DEPARTMENT**  
774 Third Street  
Corning, California 96021

R. Craig Bassett  
Chief of Police

[www.corningpd.org](http://www.corningpd.org)

(530) 824-7000

Fax (530) 824-7010

September 26, 2024

Gabriel Hydrick  
County of Tehama  
727 Oak Street  
Red Bluff, CA 96080

**RE: Tehama County Supplemental Law Enforcement Oversight Committee  
2023/24 Citizens' Option for Public Safety (COPS) Unencumbered Overage Fund Proposed  
Expenditures**

Dear Mr. Hydrick:

In the email dated September 23, 2024, we were informed that there is an unencumbered overage in the COPS fund for the City of Corning in the amount of \$47,453.00. We would like the Oversight Committee to consider that \$47,453.00, minus the \$215 administrative fee, of these monies be encumbered toward the purchase of the following:

- (1) Voice Logger for Dispatch
- (2) K-9 Program
- (3) ADA Compliant door for Dispatch
- (4) Camera at Northside Park
- (5) Electric Gate for PD staff safety (this is partially funded by CIP but electric gates put cost over what was budgeted)
- (6) Pop-Up canopy, tablecloth, and backdrop with new patch/emblem for Community Events.
- (7) LPR for South Ave/99

If permitted, these funds will be expended during the 24/25 fiscal year, with any remainder to be held in the COPS fund in trust.

Thank you for your consideration of this request.

Respectfully,

R. Craig Bassett  
Chief of Police

RCB/jds

xc: City Manager  
Finance



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**POLICE DEPARTMENT**  
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September 26, 2024

Gabriel Hydrick  
County of Tehama  
727 Oak Street  
Red Bluff, CA 96080

**RE: Tehama County Supplemental Law Enforcement Oversight Committee  
2025/26 Citizens' Option for Public Safety (COPS) Fund Proposed  
Expenditures**

Dear Mr. Hydrick:

Corning Police Department proposes that the 2025/2026 COPS fund allocations be expended during the 2025/26 fiscal year to continue funding a police officer position. Excluding overtime, the current estimated salary and benefits for the police officer are expected to exceed \$100,000. The balance of funds that are needed to fund the police officer position will come from the City of Corning General Fund.

Should you have any questions, please do not hesitate to contact me.

Sincerely,

R. Craig Bassett  
Chief of Police

RCB/jds

xc: City Manager  
Finance



# City of Red Bluff

## POLICE DEPARTMENT

Kyle Sanders  
Chief of Police  
555 Washington St., Red Bluff, CA 96080

Dispatch (530) 527-3131  
TDD (530) 527-3131  
Records (530) 527-3134  
Administration (530) 527-8282  
Investigations (530) 527-8282  
FAX (530) 529-4768

September 25, 2024

County of Tehama  
Attention: Gabriel Hydrick, Chief Administrative Officer  
P.O. Box 250  
Red Bluff, CA 96080


SUBJECT: 2024/2025 SUPPLEMENTAL LAW ENFORCEMENT SERVICES  
GRANT FUNDS - \$100,000.00

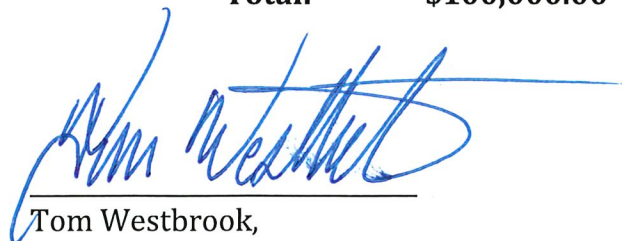
Mr. Hydrick,

The following is the proposed expenditure plan for the Supplemental Law Enforcement Services Funds:

- |  |                     |
|--|---------------------|
| 1. <b>Salaries and partial benefits:</b> (2) Community Service Officers -  | \$70,833.00         |
| 2. <b>Radio Maintenance Agreement:</b>   | \$8,010.00          |
| 3. <b>Volunteer Programs:</b>  | \$2,000.00          |
| 4. <b>PLANIT Scheduling Software:</b>  | \$3,000.00          |
| 5. <b>Frontline Body Camera Software:</b>  | \$2,000.00          |
| 6. <b>SHIELD Training Center Agreement:</b>  | \$1,275.00          |
| 7. <b>Filing Cabinets:</b>   | \$4,000.00          |
| 8. <b>Law Enforcement Equipment:</b> Replacement gear and miscellaneous equipment/accessories, software programs, furniture, miscellaneous supplies, etc.: | \$8,785.00          |
| 9. <b>Tehama County Administrative Fee:</b>  | \$97.00             |
| <b>Total:</b>  | <b>\$100,000.00</b> |

Sincerely,

  
\_\_\_\_\_  
Kyle Sanders,  
Chief of Police

  
\_\_\_\_\_  
Tom Westbrook,  
City Manager

*The City of Red Bluff is an Equal Opportunity Provider*

We, the members of the Red Bluff Police Department, are committed to being responsive to our community in the delivery of quality services. Recognizing our responsibility to maintain order, while affording dignity and respect to every individual, our objective is to improve the quality of life through a community partnership which promotes safe, secure neighborhoods throughout the city.



City of Red Bluff  
**POLICE DEPARTMENT**

Kyle Sanders  
Chief of Police  
555 Washington St., Red Bluff, CA 96080

Dispatch (530) 527-3131  
TDD (530) 527-3131  
Records (530) 527-3134  
Administration (530) 527-8282  
Investigations (530) 527-8282  
FAX (530) 529-4768

September 25, 2024

County of Tehama  
Attention: Gabriel Hydrick, Chief Administrative Officer  
P.O. Box 250  
Red Bluff, CA 96080

SUBJECT: 2024 /2025 SUPPLEMENTAL LAW ENFORCEMENT SERVICES  
GRANT FUNDS - \$50,665

Mr. Hydrick,

The following is the proposed expenditure plan for the Supplemental Law Enforcement Services Excess or Carry-Over Funds:

- |  |             |
|--|-------------|
| 1. <b><u>Vechicle:</u></b>                     | \$40,000.00 |
| 2. <b><u>In Car Camera Sytems:</u></b>         | \$8,465.00  |
| 3. <b><u>Peltor Communication Systems:</u></b> | \$2,200.00  |

**Total: \$50,665**

Sincerely,

A blue ink signature of Kyle Sanders, Chief of Police, written over a horizontal line.

Kyle Sanders,  
Chief of Police

A blue ink signature of Tom Westbrook, City Manager, written over a horizontal line.

Tom Westbrook,  
City Manager

*The City of Red Bluff is an Equal Opportunity Provider*

We, the members of the Red Bluff Police Department, are committed to being responsive to our community in the delivery of quality services. Recognizing our responsibility to maintain order, while affording dignity and respect to every individual, our objective is to improve the quality of life through a community partnership which promotes safe, secure neighborhoods throughout the city.



COURTHOUSE ANNEX  
444 OAK ST., RM "L"  
P.O. BOX 519  
RED BLUFF, CA 96080

HOURS  
8 A.M. - 5 P.M.

FAX  
(530) 527-4735

**District Attorney**  
County of Tehama



MATTHEW D. ROGERS

CRIMINAL DIVISION  
(530) 527-3053

VICTIM/WITNESS DIVISION  
(530) 527-4296

BUREAU OF INVESTIGATION  
(530) 529-3590

September 27, 2024

Gabriel Hydrick  
Chief Administrator  
Tehama County Supplemental Law Enforcement Oversight Committee

Re: FY 2024-2025 Cal COPS AB 3229 Funds, Proposed Expenditures

Dear Gabriel:

As per your recent request, please find the following proposed expenditure for FY 2024-2025 for this office's share of allocated Cal COPS funds:

1. We anticipate using these funds (from COPS FY 2023-2024 Fund balance) to cover any shortfalls in the salaries/benefits, services/supplies and fixed asset accounts for various budget units under the control of the District Attorney's Office. The date for transfer of funds is to be determined at a later time.

Estimated Cost: **\$35,000**

**TOTAL PROPOSED EXPENDITURES: \$35,000**

Thank you for your consideration.

Best Regards,

  
MATTHEW D. ROGERS  
District Attorney



# TEHAMA COUNTY SHERIFF'S OFFICE

Dave Kain, Sheriff-Coroner

Mailing Address: P.O. Box 729, Red Bluff, CA 96080

Main Office: 22840 Antelope Blvd., Red Bluff, CA 96080 (530) 529-7940  
Jail/Dispatch: 502 Oak St., Red Bluff, CA 96080 (530) 529-7900

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October 3, 2024

Tehama County Board of Supervisors  
727 Oak Street  
Red Bluff, CA 96080

Supplemental Law Enforcement Oversight Committee Members  
Krista Peterson, Auditor-Controller

Ref: COPS Fiscal Year 2024/2025 Proposed Expenditures Supplemental

Dear Honorable Board Members, Supplemental Law Enforcement Oversight Committee Members,  
and Mrs. Peterson,

Currently, we are requesting to use our current excess funds in our COPS Jail account for the purchase of flooring and furniture in the amount not to exceed \$35,000.00. We are requesting to use our current excess funds in our COPS Sheriff account for new evidence lockers in the amount not to exceed \$30,000.00 and we are also requesting to use our current excess funds in our COPS City of Tehama account for the purchase of two new STARS vehicles in the amount not to exceed \$60,000.00 and an additional \$10,000.00 for traffic specific overtime in the City of Tehama.

It is also proposed the excess funds from prior years remain encumbered for future unspecified expenditures.

Thank you,

  
\_\_\_\_\_  
Dave Kain  
Sheriff-Coroner

Serving Our Community with P.R.I.D.E.  
Professionalism, Respect, Integrity, Dedication, Equality