

TEHAMA COUNTY TRANSIT AGENCY BOARD



Board Chambers
Tehama County Board of Supervisors Chambers
727 Oak Street, Red Bluff, CA 96080
<https://tehamacounty.legistar.com/Calendar.aspx>

AGENDA FOR MONDAY, JANUARY 27, 2025

8:45 AM

Chairman: Jim Bacquet Vice-Chairman: Vacant
Commissioners: Pati Nolen, Matt Hansen, Patrick Hurton, Dave Demo, Tom Walker

James N. Simon, Executive Director
Jessica Riske-Gomez, Deputy Director

This meeting conforms to the Brown Act Open Meeting Requirements, in that actions and deliberations of the TCTAB created to conduct the people's business are taken openly; and that the people remain fully informed about the conduct of its business. Any written materials related to an open session item on this agenda that are submitted to the Deputy County Clerk less than 72 hours prior to this meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at Tehama County Transportation Commission, 1509 Schwab St., Red Bluff, CA 96080.

1. Call to Order / Introductions

2. Election of Vice Chair to Vacant Position

25-0117

In order to elect a Vice Chair, the Board must make the following motion:

- a.) A motion to nominate and elect a Vice Chair to serve for the remainder of FY 2024/25.

3. Public Comment

This time is set aside for citizens to address this Board on any item of interest to the public that is within the subject matter jurisdiction of the TCTAB provided the matter is not on the agenda or pending before this Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of the speaker's identity is purely voluntary during the public comment period.

4. Announcement of Agenda Corrections**5. Approval of Claims - Accountant Jensen [25-0014](#)**

Approve Tehama County Transit Agency claims for September, October, November and December 2024, in the total amount of \$1,106,238.68.

Attachments: [TCTAB Sept-Dec Claims](#)

6. Approval of Minutes - Transportation Planner Aide Houghtby [25-0018](#)

Waive the reading and approve the minutes from the September 23 and October 28, 2024 Tehama County Transit Agency Board regular meeting.

Attachments: [September 23 2024 Minutes TCTAB](#)
[October 28 TCTAB Minutes](#)
[December 2nd meeting minutes](#)

7. Transit Update - TRAX General Manager Young [24-2105](#)

Informational Presentation: Monthly update on the regional transit system consisting of TRAX, ParaTRAX, and METS.

8. Transit 101 - Deputy Director Riske-Gomez & Senior Transportation Planner Fox [25-0098](#)

Informational Presentation regarding the Tehama County Transit Agency Board and the Tehama Rural Area eXpress (TRAX).

Attachments: [RURAL TRANSIT](#)

9. Informational Presentation on Recent, Current, and Future Projects - Transit Team [25-0097](#)

Informational presentation from the transportation staff regarding recent, current, and future projects.

10. 2025 Meeting Schedule - Associate Transportation Planner Fox [24-1788](#)

Adopt the TCTAB regular meeting dates for 2025 including a consolidation of the November and December 2025 meetings to Monday, December 8, 2025, 8:45 AM.

11. Bylaw Update - Deputy Director Riske-Gomez**[24-1881](#)**

Approval of the Tehama County Regional Transportation Planning Agency Social Services Transportation Advisory Council (SSTAC) proposed bylaw amendments.

Attachments: [SSTAC Info Sheet](#)
[Bylaws 2024 Amend](#)

12. Public Hearing: Unmet Transit Needs - Deputy Director Riske-Gomez[25-0092](#)**a) Overview of Annual Unmet Transit Needs process**

This step of today's agenda item is to provide a brief overview of the process and invite public comment regarding unmet transit needs. The Unmet Transit Needs process specifically excludes:

- Primary and secondary school transportation.
- Minor operational improvement or changes involving issues such as bus stops, schedules and minor route changes.
- Improvements funded or scheduled for implementation in the following fiscal year.

b) Open Unmet Transit Needs public hearing

This step of today's agenda item is to officially open the public hearing on unmet transit needs, providing an opportunity for stakeholders and community members to voice their concerns and suggestions related to local transit services.

c) Invite public comment on unmet transit needs

This step of today's agenda item invites members of the public to provide input regarding unmet transit needs. Comments should focus on gaps or deficiencies in the current transit system that prevent residents from accessing essential services or activities.

d) Close the public hearing and refer comments to the Social Services Transportation Advisory Council (SSTAC) for review

This step of today's agenda item is to formally close the public hearing on unmet transit needs. All comments received will be forwarded to the SSTAC for thorough review and consideration as part of the decision-making process.

Attachments: [UNMET TRANSIT NEEDS PROCESS](#)
[Adopted Definitions 2013](#)
[Proof of Notice on Page](#)
[Legal Notice](#)
[Unmet Transit Needs Flyer 2025 \(Spanish\)](#)
[Unmet Transit Needs Flyer 2025 \(English\)](#)
[Unmet Transit Needs QR Code Poster - Spanish](#)
[Unmet Transit Needs QR Code Poster - English](#)
[Unmet Needs Matrix](#)

13. Amendment No. 3 to Paratransit Agreement - Deputy Director Riske-Gomez [25-0107](#)

Request approval and authorization for the Executive Director to sign Amendment No. 3 to the agreement between Tehama County and Paratransit Services for managing TRAX, ParaTRAX, and METS thereby increasing the maximum compensation payable not to exceed \$2,025,830.60.

Attachments: [2019-353 w signatures](#)
[Amendment 1 - CARES ACT 030521](#)
[Paratransit Amendment #2 Signed 09.23.24](#)
[Red Bluff 2019 RFP Budget Forms FINAL Insurance](#)
[Adjustment DB 12.09.24](#)
[20241227091041](#)
[signed Amendment 3 Determination Letter](#)
[Cost Sheets](#)

14. Items for Future Agenda

15. Closing Comments

16. Adjourn

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Tehama County Transit Agency Board meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.