



Robert Burroughs, District 1  
Tom Walker, District 2  
Pati Nolen, District 3, Vice Chair  
Matt Hansen, District 4, Chairman  
Greg Jones, District 5

Gabriel Hydrick  
Chief Administrator

Margaret Long  
County Counsel

Sean Houghtby  
Clerk of the Board  
(530) 527-3287

## 9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

**Present:** Supervisor Greg Jones, Supervisor Rob Burroughs, Supervisor Tom Walker, Supervisor Pati Nolen, and Vice Chair Matt Hansen

Vice Chair Hansen presided. Present in the chambers were Clerk of the Board Sean Houghtby by Deputy Mary DiMaggio, County Counsel Margaret Long, and Chief Administrator Gabriel Hydrick.

### **PUBLIC COMMENT**

A resident led prayer and advised Supervisors Nolen and Hansen to work together.

A resident asked the board to remove consent item #14 to regular agenda and commented on subcontractor salary and Andrew Plett County Counsel contract negotiations.

A resident commented on Chief Administrator evaluation and investigation.

A resident commented on the right to travel, invalid oath of office, investigation on the judges, water well and the bathrooms are not open.

A resident commented on the inaccuracy and timeframe of the minutes and requested to remove consent item 14 to regular.

Northern California Carpenter's Union field representative congratulated the new Board of Supervisors and is excited to see some change.

A Lake California Firewise Committee member commented on Lake California drive grant and the whereabouts.

A resident commented on the petition to keep Farquhar Road water crossing road open and the illegal gate.

A resident apologized for the error in her column and commented on the Groundwater Commission application process and the opinion letter regarding the 29 cent per acre tax.

A resident requested regular item #33 be moved to beginning of the agenda and commented on the letter from County Counsel regarding Lake California Drive and Tract 1017 and Tehama County Flood Control office hours.

A resident commented on the issues with transparency, report outs from Closed Session, everything biological occurs on a continuum, and where to recruit County Counsel position.

A resident warns the new Board members to be on top of everything.

A resident commented on Government Code 53069.4 section B regarding cannabis cultivation.

A resident wished everyone a happy new year and commented on the issues that were presented.

A resident welcomed the new Board members and cautioned the Board members regarding County Counsel and Chief Administrator.

A resident welcomed the new Board members and commented on the committee appointments, inaccurate minutes, the missing minutes from 10/15/24, and transparency.

Supervisor Burroughs thanked the public for the opportunity and wants the public to remember this is not the former Board and advised the public to give the new members the opportunity to prove their capability to bring the right things forward into the community.

Supervisor Walker thanked the public, all County employees and looks forward to working with the County employees and getting a chance see their loyalty and work to with them for the betterment of Tehama County.

Supervisor Jones thanked all those who served the County and expressed the importance of leadership with this Board and advises the public to be patient and is excited to serve Tehama County.

## **ANNOUNCEMENT OF AGENDA CORRECTIONS**

Vice Chair Hansen announced Consent Items #6 and #14 will be moved to Regular Agenda.

## **PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION**

19. CLOSED SESSION 24-2254 a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section § 54956.9). Name of the case is Erickson v. Tehama County et. al., Tehama County Superior Court Case No. 24CI000129.

**Report Out:** Direction to staff.

20. CLOSED SESSION 24-2245 a) Liability Claims Pursuant to Government code 54956.95 Claimant: Yvette Bline. Agency claimed against: Tehama County.

**Report Out:** 5-0 to deny the claim.

21. CLOSED SESSION 24-2240 a) EMPLOYEE NEGOTIATIONS -CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6) Agency Negotiators: Gabriel

Hydrick Employee: Director of Public Works.

**Report Out:** Direction to negotiator.

## **BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Fire Committee (Standing) (Vacant, Hansen) - Not met.

Public Works Committee (Standing) (Vacant, Nolen) - Met 12/18/24.

Veterans Halls Advisory Committee (Standing) (Vacant) - None.

Rescue Act Ad Hoc Committee (Vacant) - None.

Public Safety Tax Initiative Working Group (Hansen, Vacant) - Not met.

Personnel Procedures & Guidelines Ad Hoc Committee (Hansen, Vacant) - Not met.

## **REPORTS OF MEETINGS ATTENDED INCLUDING AB1234**

All supervisors attended the Cattlemen's dinner and Solid Waste Management.

## **ANNOUNCEMENTS BY COUNTY DEPARTMENTS**

Agricultural Commissioner/Sealer Thomas Moss welcomes the new Board members and invites them to the Agriculture Department and gave the new Board members the 2023 Agriculture Crop Report.

Fire Chief Monty Smith gave an update for Tehama County Fire Department for the month of December regarding calls of service, new types of fire engines, hazard mitigation plans, number of volunteers, and inspections.

Treasurer/Tax Collector Parker Hunt welcomed the new Board members and invites the Board and public to their office and discussed the statistics for 457 plan regarding last year's activity.

Sheriff Dave Kain thanked the new Board members for their work and time and thanked the audience members wearing orange for their services.

## **CONSENT AGENDA**

Approval of the Consent Agenda.

A motion was made by Supervisor Nolen, seconded by Supervisor Burroughs, to approve the Consent Agenda items #1-5, 7-13 and 15. The motion carried by the following vote:

**RESULT:** APPROVED THE CONSENT AGENDA

**MOVER:** Pati Nolen

**SECONDER:** Rob Burroughs

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Supervisor Nolen, and Vice Chair Hansen

- |    |   |                |
|----|---|----------------|
| 1. | <b>GENERAL WARRANT REGISTER - 12/01/24 - 12/22/24</b> | <b>24-2329</b> |
| 2. | <b>AUDITOR'S CLAIMS</b>                               | <b>24-2239</b> |

- a) Court Operations, 2026-53221, Kent R. Caruso, PH.D., \$500.
- b) Court Operations, 2026-53221, CyberCorp Forensics, \$1,750.
- c) Court Operations, 2026-53230, Benjamin E. Magid, PH.D., \$3008.

**3. ADMINISTRATION / PURCHASING 24-2270**

a) Authorization to declare one Vulcan Combi Oven/Steamer and one Duke Manufacturing Hot Food Serving Counter as Surplus County Property.

b) Authorization for Administration/Purchasing to dispose of the property in the manner that provides the highest possible return to the County.

**4. AG EXTENSION 24-2252**

a) AGREEMENT - Approval and authorization for the Chair to sign the renewal agreement with Peerless Building Maintenance Co. for the purpose of providing janitorial services at UC Cooperative Extension / Ag Extension, with maximum compensation not to exceed \$6,000, effective 1/1/25 through 12/31/25.

Enactment No: MISC. AGR 2025-001

**5. BOARD ORDERS 24-2344**

a) 2025 ATTENDANCE OF MEETINGS - Authorization for the Board members to attend meetings considered of the benefit to the County during 2025, as set forth in Resolution No. 2019-41, the Travel Reimbursement Policy for Legislative Bodies (A.B. 1234).

**7. COMMITTEES AND COMMISSIONS - Building Inspection Board of Appeals 24-2266**

a) BUILDING INSPECTION BOARD OF APPEALS - One appointment to fill the vacancy for District 1 representative with said term expiring 1/8/29 (Interested person: Sean Reese).

b) BUILDING INSPECTION BOARD OF APPEALS - One appointment to fill the vacancy for District 2 representative with said term expiring 1/8/29 (Interested person: Mark Garstang).

c) BUILDING INSPECTION BOARD OF APPEALS - One appointment to fill the vacancy for District 5 representative with said term expiring 1/8/29 (Interested person: Julie Kincheloe).

**8. COMMITTEES AND COMMISSIONS - Planning Commission 24-2310**

a) PLANNING COMMISSION - One appointment to fill the vacancy for District 1 representative with said term expiring 1/8/29 (Interested person: Lesa Harris).

b) PLANNING COMMISSION - One appointment to fill the vacancy for District 2 representative with said term expiring 1/8/29(Interested person: Vici Miranda).

c) PLANNING COMMISSION - One appointment to fill the vacancy for District 5 representative with said term expiring 1/8/29 (Interested person: Ryan Patrick).

**9. COMMITTEES AND COMMISSIONS / SPECIAL DISTRICT 24-2292**

a) MOSQUITO AND VECTOR CONTROL DISTRICT - One appointment to fill the term of Greg Jones with said term expiring 1/1/26 (Interested person: Ryan Willams)

Patrick).

- 10. HEALTH SERVICES AGENCY / PUBLIC HEALTH 24-2321**  
a) AGREEMENT - Approval and authorization for the Chair of the Board and Executive Director to sign the Department of Health Care Services (DHCS) Certification Statement - Health Care Program for Children in Foster Care (HCPFCF), and all other related documents, for FY 2024/25 in the amount not to exceed \$532,683, effective 7/1/24 and shall terminate 6/30/25.  
Enactment No: MISC. AGR 2025-002
- 11. HEALTH SERVICES AGENCY / PUBLIC HEALTH 24-2322**  
a) AGREEMENT - Approval and authorization for the Tehama County Health Services Agency (TCHSA) to submit a revised Scope of Work (SOW) and Budget Plan to the California Department of Public Health (CDPH) California Tobacco Control Program (CTCP) for a two (2) year extension to the current Scope of Work plan that was set to close on 6/30/25, and will now be set to close on 6/30/27.  
Enactment No: MISC. AGR 2025-003
- 12. PURCHASING DEPARTMENT 24-2089**  
a) To award bid for Annual Smog Check and Certification to Antelope Auto Repair as the sole responsive bidder for a total amount of \$40 per inspection and Certification.
- 13. SHERIFF'S OFFICE 24-2324**  
a) AGREEMENT - Approval and authorization for the Chair and Sheriff to sign the Agreement with the Red Bluff Bull & Gelding Sale for the purpose of providing Special Event supplemental law enforcement services at the 2025 Red Bluff Bull & Gelding Sale in the amount not to exceed \$4,000, effective 1/24/25 and shall terminate 1/25/25 (*Subject to receipt of required insurance documentation*).  
Enactment No: MISC. AGR 2025-004
- 15. BOARD OF SUPERVISORS - Park Fire Emergency Continuation 24-2271**  
a) Determine that there is a need to continue the local health emergency proclamation issued by the Tehama County Public Health Officer, proclaiming the existence of the local emergency in Tehama County caused conditions of peril.
- 6. CONSENT / COUNTY OFFICIALS 24-2345**  
a) 2025 OUT-OF-STATE TRAVEL  
1) Authorization for County Officials to leave the State whenever necessary on private business during 2025.
- In response to Supervisor Nolen, Clerk and Recorder Sean Houghtby explained the procedures for County officials to travel out of state for private business.
- County Counsel Margart Long clarified the code requirements for elected officials to travel out of state.
- In response to Supervisor Burroughs, Mr. Houghtby and Mrs. Long explained the state law requirements.
- RESULT: APPROVED**

**MOVER:** Tom Walker

**SECONDER:** Pati Nolen

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker,  
Supervisor Nolen, and Vice Chair Hansen

2) Approval of the requirement that County officials obtain Board approval prior to leaving the State on County business, except law enforcement and Child Protective Services personnel in discharge of their duties during 2025.

Public Guardian/Public Administrator Melani Kain requested and explained section two of the item to include the Public Guardian/Public Administrator department.

John Prinz discussed how the County can't trump state law and to look at the Government Code 54069.4.

Sheriff Dave Kain asked the Board to include out-of-state trainings in section two.

In response to Mr. Kain, Supervisor Hansen discussed the differences between out-of-state County business and trainings.

In response to Supervisor Burroughs, Mr. Kain discussed the number of employees that are sent out-of-state for trainings.

Discussion took place regarding approval of the item for section two to include Public Guardian/Public Administrator and to have out-of-state trainings to include other departments in a separate item.

Scott Camp asked if the out-of-state travel training is included in the department's budget and the authorization for the Board.

In response to Mr. Camp, Supervisor Hansen explained the Board's oversight and the purpose of expending state funds outside of the state.

Mr. Kain thanked and agreed with Supervisor Nolen to include other departments.

In response to Supervisor Burroughs, Mr. Kain discussed the funding and budgeting for the out-of-state training and training schedule.

A resident commented on differences between private and public out-of-state business.

Martha Kleykamp commented on the description of who the County Officials are and discussed the authorizations department heads have for their staff regarding travel and per diem.

Motion made by Supervisor Burroughs to approve section 2 to include Public Guardian/Public Administrator to the exemption. Second by Supervisor Nolen.

**RESULT:** APPROVED

**MOVER:** Rob Burroughs

**SECONDER:** Pati Nolen

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker,  
Supervisor Nolen, and Vice Chair Hansen

**14. CONSENT / APPROVAL OF MINUTES**

**24-2341**

a) Waive the reading and approve the minutes of the regular meeting held.

- 1) 10/22/24
- 2) 11/05/24
- 3) 11/12/24
- 4) 11/14/24
- 5) 11/26/24
- 6) 12/03/24
- 7) 12/10/24

Clerk and Recorder Sean Houghtby discussed removing the 11/05/24 minutes for another review per request of Public Guardian/Public Administrator Melani Kain.

In response to Supervisor Nolen, Mr. Houghtby stated the 10/15/24 minutes are completed and were inadvertently left off and will be presented on 1/14/25.

In response to Supervisor Hansen, Mr. Houghtby explained the back log and why all the minutes are being presented at once.

In response to Supervisor Walker, Mr. Houghtby confirmed the 10/15/24 special meeting was inadvertently left off.

In response to Supervisor Nolen, Mr. Houghtby confirmed the issues with the 11/5/24 minutes and will make changes.

Motion made by Supervisor Nolen to approval the minutes and to exclude 11/5/24. No second.

Jenny Alexander commented on her statement made on the 11/14/24 minutes and requested for the changes to be made.

Michael Kain discussed the minutes inaccuracies on the webpage and accurate statements on what has happened.

Supervisor Hansen discussed the section of Rosenberg's rule pertaining to the format of the minutes.

A resident commented on the mistakes and issues of the minutes and suggests a timestamp for the video.

Supervisor Nolen discussed her understanding of what needs to be included in the minutes.

Motion made by Supervisor Walker to approve the minutes except for section two 11/5/24. Seconded by Supervisor Burroughs.

**RESULT:** APPROVED

**MOVER:** Tom Walker  
**SECONDER:** Rob Burroughs  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, and Vice Chair Hansen  
**NAYS:** Supervisor Nolen

Supervisor Hansen announced the change of the order for item number 31 to be heard next.

**31. PUBLIC WORKS / PERSONNEL - Director Jim Simon 24-2278**

a) Approval of revisions to the classification specifications of Public Works Maintenance Worker I/II/III/IV, Public Works Assistant Maintenance Supervisor, and Public Works Maintenance Supervisor, within the Memorandum of Understanding between Tehama County and the Joint Council bargaining unit, effective 1/7/25.

Personnel Director Coral Ferrin discussed the Joint Council class study regarding the classification from the employees and presented the report to Joint Council for reorganization.

Public Works Director Jim Simon discussed the Memorandum of Understanding between Local 39 and the County and the realignment of classifications to align with other Counties.

In addition, Mr. Simon is in full support of this agreement and discussed the opportunities and morale it will provide to the department.

In response to Supervisor Jones, Mr. Simon confirmed this MOU has full support of his department and Local 39.

Jenny Alexander commented in support of this item and discussed the existing lawsuit in Plumas County regarding the similarities of pay raises of this County.

In response to Mrs. Alexander, Ms. Ferrin confirmed the Ms. Alexander's comment is inaccurate and welcomes an investigation into the comp study which was implemented differently than Plumas County.

Michael Kain commented on inaccurate implementation of the comp study and the representation of the employees was poorly implemented.

Ms. Ferrin stated this contract has nothing to do with the comp study and this agreement is pertaining to the reorganization of the series that needed to be updated.

Supervisors Burroughs and Walker thanked the employees for their hard work and dedication.

**RESULT:** APPROVED  
**MOVER:** Pati Nolen  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Supervisor Nolen, and Vice Chair Hansen



b) RESOLUTION - Adoption of a resolution to amend the FY 2024-25 Personnel Allocation List (PAL), (Reso #2024-080), by deleting thirty (30.00 FTE) Public Works Maintenance Worker I/II/III/IV allocations at Salary Ranges 15/19/21/23, adding thirty (30.00 FTE) Public Works Maintenance Worker I/II/III allocations at Salary Ranges 19/23/27, deleting three (3.00 FTE) Public Works Assistant Maintenance Supervisor allocations at Salary Range 27, adding three (3.00 FTE) Lead Public Works Maintenance Worker allocations at Salary Range 31 and changing the salary range of six (6.00 FTE) Public Works Maintenance Supervisor allocations from Salary Range 31 to Salary Range 35, effective 1/7/25.

**RESULT:** APPROVED

**MOVER:** Pati Nolen

**SECONDER:** Tom Walker

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen  
Enactment No: RES NO. 2025-001

c) Approval to reclassify four (4.00 FTE) Public Works Maintenance Worker II incumbents to Public Works Maintenance Worker I, three (3.00 FTE) Public Works Maintenance Worker III incumbents to Public Works Maintenance Worker II, sixteen (16.00 FTE) Public Works Maintenance Worker IV incumbents to Public Works Maintenance Worker III, and four (4.00 FTE) Public Works Assistant Maintenance Supervisor incumbents to Lead Public Works Maintenance Worker, effective 1/7/25.

Mr. Simon thanked the Personnel department, the union, and the maintenance staff and everyone in Public Works Department for their hard work.

**RESULT:** APPROVED

**MOVER:** Pati Nolen

**SECONDER:** Tom Walker

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**35. PERSONNEL - Personnel Director Coral Ferrin**

**24-2297**

a) Approval for the Personnel Director to sign the side letter of agreement revising the memorandum of understanding (MOU) between the County of Tehama and the Joint Council International Union of Operating Engineers, Local 39 to add Article 9.7: Commercial Driver's License (Class A or Class B) Incentive Pay and Federal Motor Carrier Safety Administration (FMCSA) Trainer Incentive Pay, effective 1/7/25.

Personnel Director Coral Ferrin requested regular item #35 to be brought forward due to its relation to regular item #31.

Supervisor Hansen announced regular item 35 will be heard next.

In response to Supervisor Burroughs, Ms. Ferrin discussed retention rate for employees to stay after the training period.

Supervisor Walker appreciates the workers and recognized them for their work.

**RESULT:** APPROVED  
**MOVER:** Pati Nolen  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**10:36 A.M. RECESS to convene as the Flood Control and Water Conservation District**

**10:48 A.M. ADJOURN to reconvene as the Tehama County Board of Supervisors**

## **REGULAR AGENDA**

### **16. BOARD OF SUPERVISORS 24-2346**

a) Appointment of the 2025 Chairperson and Vice-Chairperson.

Motion made by Supervisor Walker to elect Supervisor Hansen as Chairperson of the Board. Second by Supervisor Jones.

Jenny Alexander commented not in favor of Supervisor Hansen as Chairperson of Board.

Liz Merry commented not in favor of Supervisor Hansen as Chairperson of the Board.

Louise Wilkinson commented not in favor of Supervisor Hansen as Chairperson of the Board and recommends Supervisor Nolen as Chairperson.

Motion made by Supervisor Walker to elect Supervisor Hansen as Chairperson of the Board. Second by Supervisor Jones.

**RESULT:** APPROVED  
**MOVER:** Tom Walker  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Walker, Supervisor Nolen, and Vice Chair Hansen  
**NAYS:** Supervisor Burroughs

Motion made by Supervisor Jones to elect Supervisor Nolen as Vice-Chair. Second by Supervisor Burroughs.

Secondary motion was made by Chairman Hansen to elect Supervisor Walker as Vice-Chair. Seconded by Supervisor Walker. Motion denied.

**RESULT:** DENIED  
**MOVER:** Matt Hansen  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Walker and Chairperson Hansen  
**NAYS:** Supervisor Burroughs, Supervisor Jones and Supervisor Nolen

Motion made by Supervisor Jones to elect Supervisor Nolen as Vice-Chair. Seconded by Supervisor Burroughs.

**RESULT:** APPROVED

**MOVER:** Greg Jones  
**SECONDER:** Rob Burroughs  
**AYES:** Supervisor Jones, Supervisor Burroughs, and Supervisor Nolen  
**NAYS:** Supervisor Walker, and Chairperson Hansen

**17. HEALTH SERVICES AGENCY / PUBLIC HEALTH DIVISION - 24-2323**

**Executive Director Jayme Bottke and Public Health Director Minnie Sagar**

a) INFORMATIONAL PRESENTATION - Regarding the Community Health Assessment 2024.

Health Services Agency Director Jayme Bottke introduced Public Health Director Minnie Sagar.

Ms. Sagar gave a presentation regarding the 2024 Community Health Assessment.

In response to Supervisor Nolen, Ms. Sagar discussed the Tehama County life expectancy rates.

Supervisors thanked Ms. Sagar for her presentation.

John Prinz commented on the nation's cancer rate and the problems with alcoholism.

In response to Mr. Prinz, Supervisor Nolen discussed the improvements the County is trying to make with non-alcoholic events.

Liz Merry thanked the Health Services Agency and Public Health Director and recommends the public contact 211.

**18. FIRE - Fire Chief Monty Smith 24-2251**

a) Authorization for the Purchasing Department to sign a purchase order amendment with Watsonville Fleet Group for the acquisition of two new 2025 Ford F-250 crew cab 4x4 pickup trucks, increasing purchase price by \$3,590.49 from \$121,126.89 to \$124,717.38.

Fire Chief Monty Smith discussed the differences in cost for the vehicles.

In response to Supervisor Burroughs, Mr. Smith discussed the contract regarding flexibility and inflation of the cost.

**RESULT:** APPROVED  
**MOVER:** Tom Walker  
**SECONDER:** Pati Nolen  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**19. BUILDING & SAFETY - Building Official Patrick Ewald 24-2306**

a) Request to award the bid for one new 4-wheel drive full-size SUV to Red Bluff Dodge as the low responsive bidder for a total amount of \$39,578.26; and further authorize the Purchasing Agent to sign a purchase order for the acquisition.

Office Manager Angela Ford requested the award of the bid for the vehicle.

In response to Supervisor Burroughs, Ms. Ford discussed the ordering of the vehicle and the bid process.

In response to Supervisor Burroughs, Chairman Hansen explained the vehicle ordering process for bids from dealerships or pre-bid state contracts.

**RESULT:** APPROVED

**MOVER:** Pati Nolen

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**20. PROBATION / PERSONNEL - Chief Probation Officer Pam Gonzalez 24-2309**

a) Approval to authorize payment of accrued vacation hours exceeding the 240 maximum accrual limits in accordance with Article 20.6 of the Memorandum of Understanding between Tehama County and the Tehama County Peace Officers' Association for one (1) Tehama County Probation Department employee in budget unit 2037, or to temporarily exceed the vacation limit, or a combination of both effective the pay period immediately following Board of Supervisor approval.

County Counsel Margaret Long discussed the requirements of the budget impact for the amount and the posting on the agenda.

In response to Chairman Hansen, Chief Probation Officer Pam Gonzalez explained the employee is currently out due to an industrial injury.

In response to Supervisor Jones, Chairman Hansen discussed the purpose of the extension of the accrue.

Motion made by Supervisor Nolen to approve as increase in the accrual beyond the 240 maximum accrual limit. Seconded by Supervisor Walker.

**RESULT:** APPROVED

**MOVER:** Pati Nolen

**SECONDER:** Tom Walker

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**21. PROBATION DEPARTMENT - Chief Probation Officer Pam Gonzalez 24-2267**

a) AGREEMENT - Approval and authorization for the Chief Probation Officer to sign the Agreement with Inmate Phone Services (ITS), to provide secure and reliable local and long-distance telephone service to inmates at the County's Juvenile Detention Facility, in which ITS will pay the County a 30% commission of the gross revenues received each month, maximum compensation shall not exceed \$30,000, effective 1/1/25 and shall terminate 12/31/25 (*Subject to receipt of required insurance documentation*).

Chief Probation Officer Pam Gonzalez discussed the phone services agreement for the Juvenile Detention Facility.

In response to Supervisor Burroughs, Ms. Gonzalez explained the do not exceed amount and limit.

**RESULT:** APPROVED

**MOVER:** Pati Nolen

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen  
Enactment No: MISC. AGR 2025-005

**24. SHERIFF'S OFFICE - Sheriff Dave Kain 24-2279**

a) TRANSFER OF FUNDS: SHERIFF; B-20 - From Public Safety (106-301900); to Contingency (2002-59000); \$59,035.03; and From Contingency (2002-59000); to Professional/Special Services (2032-53230); \$59,035.03 **(Requires a 4/5's vote)**.

Sheriff Dave Kain discussed the transfer of funds from the COVID relief funds.

In response to Chairman Hansen, Mr. Kain explained this is for the jail management system annual services agreement for Black Creek.

In response to Chairman Hansen, Mr. Kain explained the annual services agreement with Black Creek for the operations of the jail management system for this transfer.

**RESULT:** APPROVED

**MOVER:** Pati Nolen

**SECONDER:** Rob Burroughs

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**25. SHERIFF / PERSONNEL - Sheriff Dave Kain 24-2246**

a) Approval to authorize payment of accrued vacation hours exceeding the 240 maximum accrual limits in accordance with Article 21.6 of the Memorandum of Understanding between Tehama County and the Tehama County Deputy Sheriff's Association for eleven (11) Tehama County Sheriff's Office employees in various budget units, or to temporarily exceed the vacation limit, or a combination of both effective the pay period immediately following Board of Supervisor approval.

In response to Chairman Hansen, Sheriff Kain explained the employees are wanting the payout amount.

In response to Supervisor Walker, Mr. Kain explained the staffing issues with the correctional facilities and expansion of the jail.

In response to Chairman Hansen, Mr. Kain discussed the encouragement of vacation time off for employees and explained the need for employee payout.

Motion made by Supervisor Walker to approve the increase of the one year of accumulated vacation beyond their 240 for the eleven employees and bring back the

fiscal impact if there was a desired payout from the employees. Seconded by Supervisor Nolen.

**RESULT:** APPROVED

**MOVER:** Tom Walker

**SECONDER:** Pati Nolen

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**26. SHERIFF / PURCHASING - Sheriff Dave Kain**

**24-2257**

a) TRANSFER OF FUNDS: SHERIFF, B-22 - From Public Safety (106-301900), to Contingency (2002-59000), \$14,628.47; and From Contingency (2002-59000), to Vehicles (2027-57605), \$14,628.47 **(Requires 4/5's vote)**.

**RESULT:** APPROVED

**MOVER:** Rob Burroughs

**SECONDER:** Pati Nolen

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

b) Authorization for the Purchasing Agent to amend purchase order 428194 with Downtown Ford from its original not to exceed amount from \$47,691.58 to the amount not to exceed \$62,320.05.

**RESULT:** APPROVED

**MOVER:** Tom Walker

**SECONDER:** Pati Nolen

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

c) Authorization for the Purchasing Agent to sign the amended purchase order 428194 for the acquisition of (1) one Ford Expedition 4X4.

**RESULT:** APPROVED

**MOVER:** Pati Nolen

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**27. SHERIFF / PURCHASING - Sheriff Dave Kain**

**24-2308**

a) TRANSFER OF FUNDS: SHERIFF, B-21 - From Public Safety (106-301900), to Contingency (2002-59000), \$62,911.43; and From Contingency (2002-59000), to Vehicles (2027-57605), \$62,911.43 **(Requires a 4/5's vote)**.

Sheriff Dave Kain discussed the transfer of funds regarding the purchasing the vehicle through the AB443 funds.

In response to Supervisor Walker, Mr. Kain explained the color of the vehicle.

**RESULT:** APPROVED

**MOVER:** Pati Nolen

**SECONDER:** Rob Burroughs

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice

Chair Nolen, and Chairperson Hansen

b) BID WAIVER:

1) Adopt the finding that California State Contract 1-22-23-20F with Downtown Ford for the acquisition of (1) one new Ford Expedition 4X4 meet all Tehama County bidding criteria and allow the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process.

2) To find it in the best interest of the County to waive the formal bid process for the acquisition of (1) one new Ford Expedition 4X4 based on the finding.

**RESULT:** APPROVED

**MOVER:** Pati Nolen

**SECONDER:** Tom Walker

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

c) Authorization for the Purchasing Agent to sign a purchase order to Downtown Ford for the acquisition of (1) one new Ford Expedition 4X4 in the amount of \$62,911.43.

**RESULT:** APPROVED

**MOVER:** Pati Nolen

**SECONDER:** Tom Walker

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**12:00 P.M. RECESS**

**1:30 P.M. RECONVENE**

**28. PUBLIC WORKS DEPARTMENT - Director Jim Simon**

**24-2287**

a) AGREEMENT - Approval and authorization for the Director to sign Amendment No.2 with Vestis Uniforms (formerly Aramark Uniform Services) (Misc. Agreement #2019-80, amended by Misc. Agree. #2024-307) for the provision of laundry services, amending the termination end date from 12/31/24 to 3/31/25 (*Subject to receipt of required insurance documentation*).

Public Works Director Jim Simon discussed the contract and the procurement methods.

In response to Supervisor Walker, Mr. Simon confirmed this is a state contract and discussed the procurement process through the state.

In response to Supervisor Nolen, Mr. Simon discussed the extension contract with the same vendor who has changed their name from Aramark to Vestis.

**RESULT:** APPROVED

**MOVER:** Pati Nolen

**SECONDER:** Tom Walker

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**29. PUBLIC WORKS DEPARTMENT - Director Jim Simon 24-2291**

a) AGREEMENT - Approval and authorization for the Director to sign Amendment No. 2 with Peerless Building Maintenance Company (Misc. Agree. #2021-215, amended by Road Agree. #2024-013), to extend the current agreement end date from 12/31/24 to 12/31/25, increasing monthly compensation to \$2,590, with maximum compensation not to exceed \$135,000, effective 9/1/24 and shall terminate 12/31/25.

Public Works Director Jim Simon discussed the extension of the contract for one year to see other vendors to revise their scope of work for the proposed cost.

In response to Supervisor Burroughs, Mr. Simon explained the increased amount.

**RESULT:** APPROVED

**MOVER:** Pati Nolen

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen  
Enactment No: MISC. AGR 2025-007

**30. PUBLIC WORKS DEPARTMENT- Director Jim Simon 24-2129**

a) ROAD AGREEMENT - Approval and authorization for the Director to sign Amendment No.1 with Consor Engineering (Road Agreement #2023-03) for the purpose of providing construction management services related to the Evergreen Road at South Fork Cottonwood Creek Bridge Replacement Project; thereby providing funding required for construction management services for the remaining duration of the project **(Requires a 4/5's vote)**.

Public Works Director Jim Simon explained the extension of the road agreement and the cost of the agreement.

In response to Supervisor Walker, Mr. Simon confirmed this comes from State funds and does not come from general funds.

In response to Supervisor Burroughs, Mr. Simon discussed the duration of the South Fork Cottonwood Creek Bridge Replacement.

**RESULT:** APPROVED

**MOVER:** Pati Nolen

**SECONDER:** Rob Burroughs

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen  
Enactment No: ROAD AGR 2025-001

**32. WALNUT STREET COMPLEX SITE ACCESSIBILITY PROJECT - 24-2302**  
**Administrative Services Director Tom Provine**

a) Approval of the plans and specifications for the Walnut Street Complex Site Accessibility project.

**RESULT:** APPROVED



**MOVER:** Rob Burroughs  
**SECONDER:** Pati Nolen  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

b) Authorization for Administration to advertise bids on the project, with the bid opening date to be held at 3:00 pm on February 4, 2025 in the Administrative Office, 727 Oak Street, Room #202, Red Bluff, California.

**RESULT:** APPROVED  
**MOVER:** Pati Nolen  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

### **1:42 P.M. RECESS to convene as the Tehama County Public Facilities Financing Corporation**

#### **33. TEHAMA COUNTY PUBLIC FACILITIES FINANCING CORPORATION 24-2348 - Administrative Services Director Tom Provine**

a) Call to Order.

Administrative Services Director Tom Provine discussed the reviewal status and completion of the projects from Tehama County Public Facilities.

b) Election of new officers.  
1) President (Currently John Leach)  
2) Vice President (Currently Matt Hansen)  
3) Secretary/Treasurer (Currently Pati Nolen)

Motion made by Supervisor Nolen to move Chairman Hansen as President, Supervisor Nolen as Vice President and Supervisor Walker as Secretary/Treasurer. Seconded by Supervisor Jones.

**RESULT:** APPROVED  
**MOVER:** Pati Nolen  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

c) Public Comments.

d) Waive the reading and approve the minutes of the regular meeting held 1/9/24.

**RESULT:** APPROVED  
**MOVER:** Pati Nolen  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

e) Report of project(s) status.

f) Adjournment.

**1:45 P.M. ADJOURN to reconvene as the Tehama County Board of Supervisors**

**34. PERSONNEL / SOCIAL SERVICES / CHILD SUPPORT SERVICES - 24-1817**

**Personnel Director Coral Ferrin**

a) AGREEMENT - Approval for the Tehama County Personnel Director to sign the conditional Delegation Agreement granting the County of Tehama the conditional authority by Merit Systems Services (MSS) to administer its personnel system, effective 1/7/25 through 1/7/26.

Personnel Director Coral Ferrin explained the agreement to end of the Merit System Services for Child Support Services and Social Services.

In response to Chairman Hansen, Ms. Ferrin discussed the former hiring process through the state and this agreement would allow the County to have the hiring process authority.

Child Support Services Director Tonya Moore explained the previous hiring process and how this agreement would help streamline the process.

In addition, Mrs. Moore thanked the Personnel department.

Supervisor Nolen thanked Laura Hawkins.

Social Services Director Bekkie Emery discussed the benefits and improvements to fill critical positions with the approval of this agreement and thanked Mrs. Moore and Ms. Ferrin.

**RESULT:** APPROVED

**MOVER:** Pati Nolen

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen  
Enactment No: MISC. AGR 2025-008

**36. PERSONNEL - Personnel Director Coral Ferrin 24-2280**

a) Approval for the Personnel Director to sign the side letter of agreement revising the memorandum of understanding (MOU) between the County of Tehama and the Joint Council International Union of Operating Engineers, Local 39 Article 9.2: Salary Step Advancement, effective 5/1/23.

**RESULT:** APPROVED

**MOVER:** Pati Nolen

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**37. ADMINISTRATION / PUBLIC WORKS - Chief Administrator Gabriel Hydrick 24-2284**

**Hydrick**

a) AGREEMENT - Approval and authorization for the Chairman to sign the second Amendment to the Employment Agreement with James Simon (Misc. Agree. #2020-270) for the position of Director of Public Works, thereby extending the employment contract until 4/7/25.

**RESULT:** APPROVED

**MOVER:** Pati Nolen

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen  
Enactment No: MISC. AGR 2025-009

**38. ADMINISTRATION - Chief Administrator Gabriel Hydrick 24-2296**

a) AGREEMENT- Authorization for the Chief Administrator to sign the CARE Court Funds Agreement with The State Bar of California for the purpose of providing funding to the County for public defender services in the amount of \$37,500, effective 7/1/24 through 1/1/26.

**RESULT:** APPROVED

**MOVER:** Rob Burroughs

**SECONDER:** Pati Nolen

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen  
Enactment No: MISC. AGR 2025-010

**39. OUT OF STATE TRAVEL - Board of Supervisors 24-2327**

a) Discussion and possible action to approve Supervisor Matt Hansen to travel out of state to attend the National Association of Counties (NACo) Legislative Conference to be held in Washington D.C. from 3/1/25 to 3/4/25.

Chairman Hansen gave additional background information to travel to the National Association of Counties Legislative Conference.

Jenny Alexander commented on the inaccuracies of the process and requested this item to be tabled and to be brought back once a delegate for NACo has been appointed.

In response to Mrs. Alexander, Chairman Hansen discussed the purpose of his attendance and confirmed the delegates will be appointed at a later time.

County Counsel Margaret Long clarified this item is not to select a delegate and addressed the travel budget each supervisor is given to use.

Supervisor Nolen addressed her appointment as NACo delegate and discussed the issues her district is facing.

In response to Supervisor Nolen, Mrs. Long confirmed to Supervisor Nolen she is welcome to attend the conference as well.

Discussion took place regarding attendance for the NACo conference, and appointment of the NACo delegate.

Louise Wilkinson commented on the process and recommended this item to be tabled until the appointment of a delegate.

Chairman Hansen closed public comment 2:22p.m.

Chairman Hansen clarified this item is not about appointment of a delegate and the use of his district's budget.

Supervisor Burroughs asked if he could be a part of the attendance for this conference.

In response to Supervisor Burroughs, Mr. Provine confirmed he can and will create an agenda item for his attendance.

**RESULT:** APPROVED

**MOVER:** Tom Walker

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

## **FUTURE AGENDA ITEMS**

Supervisor Nolen requested a closed session presentation regarding the Lake California Tract 1017 (Consensus 5-0).

Supervisor Nolen requests Personnel to bring back a review of the out-of-state travel policy and how it can be consolidated (Consensus 5-0).

Supervisor Burroughs requested an informational presentation for secondary access by GreenDot or Planning Department (Consensus 5-0).

Supervisor Burroughs requested for an informational presentation on Farquar Road depending on the litigation to be heard either open or closed session (Consensus 5-0).

## **CLOSED SESSION**

Chairman Hansen opened public comment at 2:26 p.m.

Jenny Alexander commented on the Chief Administrator's performance and suggests the Board to not renew his contract.

Louise Wilkinson invites all the new supervisors to Lake California and commented on the Chief Administrator's performance.

County Employee discussed issues with Joint Council Union vote of confidence.

Sharon Novak commented on the transparency of the Chief Administrator's performance and approval of the minutes.

Public Works Director Jim Simon commented on the Chief Administrator's performance.

Sheriff Dave Kain commented on the Chief Administrator's performance and discussed Deputy Sheriff Association and Law Enforcement Management Association vote of no confidence and commented on allegations and investigations of the Chief Administrator.

**2:41 P.M. RECESS**

**4:35 P.M. RECONVENE**

**REPORTABLE ACTIONS FROM CLOSED SESSION**

40. CLOSED SESSION 24-2298 a) PERSONNEL/PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957) Title: Part One of the Chief Administrator Annual Performance Evaluation Process.

**Report Out:** Continue evaluation for 6 months.

41. CLOSED SESSION 24-2299 a) CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION (54956.9 (d) (2)) (one case).

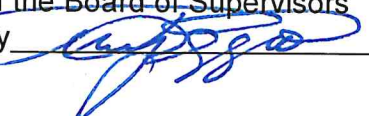
**Report Out:** No reportable action.

**ADJOURN**

4:36 P.M. There being no further business before the Board, the meeting was adjourned.

ATTEST: January 17, 2025

  
APPROVED  
Chairman of the Board  
of Supervisors

SEAN HOUGHTBY, Clerk  
of the Board of Supervisors  
by  Deputy



**January 7, 2025**  
**Tehama County Board of Supervisors Convene as Board of Directors**  
**Special Item Minutes**

Chairman Matt Hansen recessed as the Tehama County Board of Supervisors and convened as Flood Control and Water Conservation District at minute marker 1:36.03

**Present:** Director Robert Burroughs, Director Tom Walker, Director Pati Nolen, Director Matt Hansen, Director Greg Jones

**Absent:**

**22. Appointment of Groundwater Commissioners**

**24-2311**

Deputy Director Justin Jenson states that this is our current practice for putting in place Groundwater Commissioners and that each director can appoint who they wish, that all steps were followed correctly to appoint directors.

Director Pati Nolen brought up the issue of ignoring the ordinance to appoint Groundwater Commission Representatives. Stating the process was not followed and the ordinance that appoints was ignored and not followed.

Chairman Matt Hansen stated that the intent of the board at the time was to make appointments similarly to the way we make the planning commission appointments. Hansen added that Nolen made her appointments just like he made his. Hansen reflects that the question is if the proper procedure was followed in this case and suggested to move and table the item. That the only issue with this is the selection will be delayed and there will be 3 vacancies remaining.

Justin suggested the application be reopened. The application will be posted on the website, in the office, as well as ran in the paper.

Director Walker suggested tabling and scheduling a special meeting for just 10 days since it

has reached at least some individuals. Item will be tabled until January 28<sup>th</sup> board meeting.

**RESULT: Tabled**

**MOVER: Pati Nolen**

**SECONDER: Rob Burroughs**

**AYES: Burroughs, Walker, Nolen, Hansen, Jones**

**ABSENT:**

**23. Gruenwald Well Replacement "in kind"**

**24-2320**

a) Deputy Director Justin Jenson requests an exemption to replace the well "in kind" for Mr. Steve Gruenwald. Groundwater Commission has the authority to grant exceptions for the exemption. This also requires a Review of CEQA with planning. After meeting with planning and the consensus was that a Notice of Exemption was acceptable. The well "in kind" qualifies as a Class 2 Categorical Exemption due to replacing the existing facility on same parcel. It is categorically exempt from CEQA. The well also gets an exemption for sealing depth and a new well will be added adjacent to existing well according to Jenson.

Steve Gruenwald (well owner) stated that he applied for this permit back in August and the process has been over complicated, that it didn't need to get to this level for approval. He said that "in kind" has been around for years and it seems there is still some question on the process that it seems like we need to do more work to get it tightened up.

Michael Ward on the Groundwater Commission representing district 4 stated that they have no authority to grant exemptions, only support. That language needs to be developed for appropriate well regulations.

Hansen closed for public comment and let everyone know they met on this and tried to smooth things out as far as the process goes moving forward. Burroughs stated that if this is an issue we need to speed up the process and streamline it so that when people are out of water we can take care of that situation.

Deputy Director Justin Jenson let everyone know that this was not done under Emergency process and if it was it would have been handled differently.

**RESULT: APPROVED**

**MOVER: Pati Nolen**

**SECONDER: Tom Walker**

**AYES: Burroughs, Walker, Nolen, Hansen, Jones**

**ABSENT:**

b) Consider adoption of Exemption for Gruenwald well replacement "in kind"  
Hansen requests to consider adoption of the finding that the approval for the exception to the GSA's regulation for the Gruenwald well replacement is categorically exempt from review under the California Environmental Quality Act SEQA 15302 Class 2 categorical Exemptions and direction to the Deputy director to sign and file the Notice of Exemption.

RESULT: APPROVED

MOVER: Pati Nolen

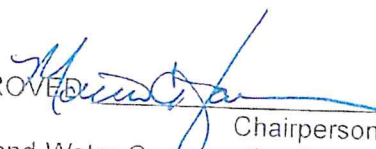
SECONDER: Greg Jones

AYES: Burroughs, Walker, Nolen, Hansen, Jones

ABSENT:

Adjourn as the Flood Control Water Conservation District to reconvene as the Tehama County Board of Supervisors.

APPROVED

  
Chairperson  
Flood Control and Water Conservation District  
Board of Directors

by

  
Deputy