

Tehama County  
Tuesday, April 29, 2025 9:00 AM  
Board of Supervisors  
Meeting Minutes



727 Oak Street, Red Bluff, CA 96080  
(530) 527-4655  
<http://www.tehama.gov>  
Board Chambers

Robert Burroughs, District 1  
Tom Walker, District 2  
Pati Nolen, District 3, Vice Chair  
Matt Hansen, District 4, Chairman  
Greg Jones, District 5

Gabriel Hydrick  
Chief Administrator

Margaret Long  
County Counsel

Sean Houghtby  
Clerk of the Board  
(530) 527-3287

## **9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**Present:** Supervisor Greg Jones, Supervisor Rob Burroughs, Supervisor Tom Walker, Vice Chair Pati Nolen, and Chairperson Matt Hansen

## **PUBLIC COMMENT**

A resident led prayer and commented on the high pharmaceutical cost, in favor of medicinal cannabis and issues on Evergreen Road.

Chairman Hansen warns the public regarding the next speaker discussing offensive content.

A resident commented on psychopaths and the embezzlement fraud in Rancho Tehama.

A resident commented on the accountability and leadership in the work environment and read the bible verse Proverbs 13-19.

A resident suggested the Board educate themselves on the facts with comparison studies and having plans if federal aid is unavailable.

A resident commented on the agenda review issues.

A resident commented in favor of having a designated person to speak on the Board's behalf.

A resident commented on the 4/29/25 meeting regarding the discussion of Closed Session and PRA requests.

A resident commented on the federal government cuts and the issues with opioids, favoring medicinal cannabis.

A resident suggested the Board have staff reviews, annual raises and promotions be prepared by citizens.

A resident commented on PRA requests and reminds the public of the police report about Supervisor Nolen.

### **ANNOUNCEMENT OF AGENDA CORRECTIONS**

The clerk announced Regular Item #26 section B has been withdrawn by the department and Regular Item #30 will be heard after Regular Item #28.

### **PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION**

25. CLOSED SESSION 25-0665 a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9) Name of case: Ford v. County of Tehama, 24CI-000234.

**Report Out:** Board voted unanimously to approve settling all claims in this motor vehicle accident case for \$25,000.

### **BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Public Works Committee (Standing) (Hansen, Walker) - Not met.

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones) - Meeting at the end of the month.

Public Safety Tax Initiative Working Group (Hansen, Jones) - Not met.

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker) - This month.

### **REPORTS OF MEETINGS ATTENDED INCLUDING AB1234**

Supervisor Jones - None.

Supervisor Burroughs - None.

Supervisor Walker - None.

Supervisor Nolen - CSAC and CalMatters Event.

Chairman Hansen - CSAC.

### **ANNOUNCEMENTS BY COUNTY DEPARTMENTS**

Social Services Director Bekkie Emery announced the reopening of the Social Services Corning Office on 6/2/25, Monday through Friday from 8:00am to 5:00pm with limited services available regarding EDD Card replacements, answering questions and receiving applications not processing.

Sheriff Dave Kain announced on 8/4/25 to 8/8/25 there will be an out-of-state conference in Nevada for Peace Officers as well as on 4/30/25 there will Public Aviation Rescue training in the afternoon available for the public.

In addition, Mr. Kain congratulated staff on their efforts for performing the life saving efforts to an inmate.

Chief Administrative Officer Gabriel Hydrick informed the Board of Trump Administration's recent executive order regarding sanctuary city and a previous resolution in 2017.

## **CONSENT AGENDA**

Approval of the Consent Agenda.

A motion was made by Vice Chair Nolen, seconded by Supervisor Jones, to approve the Consent Agenda. The motion carried by the following vote:

**RESULT:** APPROVED THE CONSENT AGENDA  
**MOVER:** Pati Nolen  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

1. **GENERAL WARRANT REGISTER - 4/6/25 - 4/12/25** **25-0636**
2. **ADMINISTRATION** **25-0686**
  - a) TRANSFER OF FUNDS - LATCF/RED BLUFF VETERANS HALL, B-58 - From LATCF (1091-4507205), to Contingency (2002-59000), \$35,206.89; and From Contingency (2002-59000), to Maintenance of Structure (7033-53180), \$35,206.89 **(Requires a 4/5's vote)**.
3. **COMMITTEES & COMMISSIONS / SPECIAL DISTRICT** **25-0626**
  - a) MANTON CEMETERY DISTRICT - Three (3) appointments to fill vacancies of Donna Boots, John Alger, and George Swetzer with the said new term expiring in 12/31/2028 (Interested Persons: Donna Boots, John Alger, and George Swetzer).
4. **DISTRICT ATTORNEY** **25-0668**
  - a) AGREEMENT - Approval and authorization for the District Attorney to sign the Agreement with KARPEL Solutions Inc. for the annual routine software maintenance of the copyrighted modern case management software program know as PROSECUTOR by Karpel in the amount not to exceed \$24,400, effective 3/1/25 and shall terminate 2/28/26 (*Subject to receipt of required insurance documentation*).  
Enactment No: MISC. AGR 2025-094
  - b) AGREEMENT - Approval and authorization for the District Attorney to sign the Agreement with KARPEL Solutions Inc. for the routine annual hosting of the software program know as PROSECUTOR by Karpel in the amount not to exceed \$4,800, effective 3/1/25 and shall terminate 2/28/26 (*Subject to receipt of required insurance documentation*).  
Enactment No: MISC. AGR 2025-095
5. **HEALTH SERVICES AGENCY / CLINIC** **25-0613**
  - a) AGREEMENT - Approval and authorization for the Executive Director to sign the Amendment #1 to the Employment Agreement with Hailey Nelson, PA-C (Misc. Agreement #2023-330), for the provision of employment for services as a Physician's Assistant, thereby reducing her Full-Time Equivalent (FTE) status from 1.0 FTE to .75 FTE. The annual salary amount is \$89,718 effective 2/24/25 and amending the termination date to 4/30/25.

- 6. HEALTH SERVICES AGENCY / CLINIC 25-0681**  
a) AGREEMENT - Approval and authorization for the Executive Director to sign the "Member Letter of Participation" with the Council of Community Clinics Service Corporation (CNECT), formerly doing business as Council Connections, thereby enrolling the Tehama County Health Services Agency (TCHSA) as a CNECT member, enabling the agency to participate in a group purchasing agreement which will allow TCHSA to take advantage of discounted pricing with Quest Diagnostics (Quest).  
Enactment No: MISC. AGR 2025-097
- 7. HEALTH SERVICES AGENCY / CLINIC 25-0682**  
a) AGREEMENT - Approval and authorization for Tehama County Health Services Agency (TCHSA) medical providers to sign and submit the "Office Staff Security/Confidentiality Agreement" with Prime Healthcare dba Shasta Regional Medical Center (SRMC), as needed, for the purpose of receiving limited access to SRMC's Electronic Health Record (EHR) in order to access certain medical records of TCHSA patients who are also seen at SRMC.  
Enactment No: MISC. AGR 2025-098
- 8. HEALTH SERVICES AGENCY / MENTAL HEALTH 25-0656**  
a) AGREEMENT - Approval and authorization for the Executive Director to sign the Agreement with The Vitality Project for the consolidation of HHAP-1 and HHAP-2 funding in the amount of \$36,639 effective 7/1/23 through 6/30/26  
Enactment No: MISC. AGR 2025-099
- 9. HEALTH SERVICES AGENCY / MENTAL HEALTH 25-0661**  
a) AGREEMENT - Approval and authorization for the Executive Director to sign Agreement #12245-TC-QM-25/25 with the California Mental Health Services Authority (CalMHSA) for participation in the Quality Measures and Performance Improvement Program (QMPIP) with total funding in the amount of \$12,600 effective upon execution and shall terminate 12/31/25.  
Enactment No: MISC. AGR 2025-100
- 10. HEALTH SERVICES AGENCY / PUBLIC HEALTH 25-0676**  
a) AGREEMENT - Approval and authorization for the Executive Director to sign Amendment No. 3 to the Agreement with Dignity Health dba St. Elizabeth Community Hospital (Misc. Agree. #2022-284 amended by Misc. Agree #2023-128 and Misc. Agree #2024-084), for the purpose of amending the Hospital Preparedness Program (HPP) budget thereby carrying forward unused funds, in the amount of \$19,093.48 from FY 2023/24 to FY 2024/25 to purchase items as outlined in Exhibit H.  
Enactment No: MISC. AGR 2025-101
- 11. HEALTH SERVICES AGENCY / PUBLIC HEALTH 25-0679**  
a) AGREEMENT - Approval and authorization for the Health Services Agency (TCHSA) to submit the revised FY 2024-25 budget for the California Children's Services (CCS) program to the California Department of Healthcare Services (DHCS).  
Enactment No: MISC. AGR 2025-102
- 12. SOCIAL SERVICES 25-0623**  
a) AGREEMENT - Approval and authorization for the Social Services Director

to renew the Agreement with Victor Community Supportive Services Inc. for the purpose of providing the Family Urgent Response System (FURS) to caregivers and children or youth and serve as the Tehama County Mobile Response Team, with maximum compensation not to exceed \$120,000, effective 7/1/25 and shall terminate 6/30/26.

Enactment No: MISC. AGR 2025-103

**13. SOCIAL SERVICES 25-0660**

a) TRANSFER OF FUNDS: SOCIAL SERVICES, B-57, From Maintenance of Equipment (5013-53170) \$56,000 to Fixed Assets-Computers (5013-57603) \$56,000 **(Requires 4/5's vote).**

**14. SOCIAL SERVICES / COUNTY COUNSEL 25-0624**

a) AGREEMENT - Approval and authorization for the Social Services Director and County Counsel to sign the Interagency Memorandum of Understanding to provide legal services involving Welfare and Institutions Code 300 cases; with a maximum compensation not to exceed \$327,489 effective 7/1/25 and shall terminate 6/30/26.

Enactment No: MISC. AGR 2025-104

**15. SOCIAL SERVICES / PERSONNEL 25-0662**

a) OTHER THAN "A" STEP - Approval to appoint the applicant as Account Clerk III, Range 19, Step B, effective 4/30/2025 or upon successful completion of all pre-employment requirements.

**16. APPROVAL OF MINUTES 25-0697**

a) Waive the reading and approve the minutes of the regular meeting held  
1) 4/8/25  
2) 4/15/25

**9:44 A.M. RECESS to convene as the Tehama County Air Pollution Control District**

**CONSENT AGENDA**

Approval of the Consent Agenda.

A motion was made by Vice Chair Nolen, seconded by Supervisor Jones, to approve the Consent Agenda. The motion carried by the following vote:

**RESULT:** APPROVED THE CONSENT AGENDA

**MOVER:** Pati Nolen

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**17. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-0647**

a) AGREEMENT - Approval and authorization for the Air Pollution Control Officer to sign a FARMER Incentive Program Agreement with Gattopardo USA, in an amount up to \$39,386, effective upon execution by both parties and terminates three years from the date of installation.

Enactment No: MISC. AGR 2025-105

**18. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-0648**

a) AGREEMENT - Approval and authorization for the Air Pollution Control

Officer to sign a FARMER Incentive Program Agreement with Janda Farm, in an amount up to \$54,108, effective upon execution by both parties and terminates three years from the date of installation.

Enactment No: MISC. AGR 2025-106

**19. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-0649**

a) AGREEMENT - Approval and authorization for the Air Pollution Control Officer to sign a FARMER Incentive Program Agreement with Martin Rico Trucking, in an amount up to \$41,569, effective upon execution by both parties and terminates three years from the date of installation.

Enactment No: MISC. AGR 2025-107

**20. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-0650**

a) AGREEMENT - Approval and authorization for the Air Pollution Control Officer to sign a FARMER Incentive Program Agreement with Curiel Farms, in the amount up to \$46,937, effective upon execution by both parties and terminates ten years from the date of installation.

Enactment No: MISC. AGR 2025-108

**21. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-0651**

a) AGREEMENT - Approval and authorization for the Air Pollution Control Officer to sign a FARMER Incentive Program Agreement with Dharmvir Singh, in an amount up to \$21,519, effective upon execution by both parties and terminates seven years from the date of installation.

Enactment No: MISC. AGR 2025-109

**22. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-0652**

a) AGREEMENT - Approval and authorization for the Air Pollution Control Officer to sign a FARMER Incentive Program Agreement with Thomson Farm, in an amount up to \$55,000, effective upon execution by both parties and terminates three years from the date of installation.

Enactment No: MISC. AGR 2025-110

**23. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-0653**

a) AGREEMENT - Approval and authorization for the Air Pollution Control Officer to sign a FARMER Incentive Program Agreement with APSE, LLC, in an amount up to \$41,554, effective upon execution by both parties and terminates four years from the date of installation.

Enactment No: MISC. AGR 2025-111

**24. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-0654**

a) AGREEMENT - Approval and authorization for the Air Pollution Control Officer to sign a FARMER Incentive Program Agreement with JT Farms, in an amount up to \$55,000, effective upon execution by both parties and terminates five years from the date of installation.

Enactment No: MISC. AGR 2025-112

**25. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-0655**

a) AGREEMENT - Approval and authorization for the Air Pollution Control Officer to sign a FARMER Incentive Program Agreement with Brock Family Farms, in an amount up to \$55,000, effective upon execution by both parties and terminates

three years from the date of installation.

Enactment No: MISC. AGR 2025-113

**9:45 A.M. ADJOURN to reconvene as the Tehama County Board of Supervisors**

## **REGULAR AGENDA**

**26. PUBLIC WORKS / PERSONNEL/ SOCIAL SERVICES / DISTRICT ATTORNEY 25-0484**

a) Approval of certificates recognizing the following employees for their years of faithful and dedicated service to the County of Tehama:

1) PUBLIC WORKS - Clint Raimer, 25 years

2) PERSONNEL - Gina Warner, 25 years

3) SOCIAL SERVICES

a) Lisa Ware, 15 years

b) Lisa Rook, 10 years

c) Christy Aurand, 10 years

Social Services Director Bekkie Emery recognized Christy Aurand, Lisa Rook and Lisa Ware for their dedicated years of service.

Personnel Director Coral Ferrin recognized Gina Warner for her dedicated years of service.

**RESULT:** APPROVE

**MOVER:** Greg Jones

**SECONDER:** Pati Nolen

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

~~b) Approval of retirement award to the following employee in recognition of his many years of faithful and dedicated service to the County of Tehama~~

~~1) DISTRICT ATTORNEY - Ed McCullough, 28 years~~

~~**RESULT:** WITHDRAWN by Department~~

**27. TEHAMA COUNTY PEACE OFFICER'S - Retired CHP Sgt. Patrick Hurton 25-0638**

a) PROCLAMATION - Adoption of a Proclamation designating May 7, 2025 as Tehama County Peace Officers' Memorial Day.

Retired CHP Sergeant Patrick Hurton invited the public to Highpoint Assembly on 5/7/25 at 7:00pm to recognize Peace Officer's Memorial Day.

In addition, Mr. Hurton read the proclamation.

**RESULT:** APPROVE

**MOVER:** Tom Walker

**SECONDER:** Pati Nolen

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**28. HEALTH SERVICES AGENCY - Executive Director Jayme Bottke 25-0669**

a) PROCLAMATION - Adoption of a proclamation proclaiming May 2025 as

Mental Health Month in Tehama County.

Health Services Agency Executive Director Jayme Bottke introduced Health Educator Fernando Villegas and NAMI Club Advisor Darby Andrews along with Red Bluff High School students to read the proclamation.

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** Tom Walker

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**30. SHERIFF'S OFFICE - Sheriff Dave Kain**

**25-0696**

a) AGREEMENT - Approval and authorization for the Chair and the Sheriff to sign Amendment No. 3 with Ronald L. Clark, DDS (Misc. Agree. #2023-302, amended by Misc. Agree. #2024-231 and Misc. Agree. #2025-026), thereby removing the insurance requirements below from Standard Agreement Exhibit A Insurance Requirements for Contractor.

Sheriff Dave Kain discussed the liability concerns with the insurance and introduced Dr. Ronald L. Clark to discuss malpractice insurance.

In response to Supervisor Jones, Dr. Clark confirmed the Probation department is also contracted with them.

In response to Chairman Hansen, Dr. Clark stated the County of Tehama is insured.

In response to Supervisor Walker, Dr. Clark explained the business liability policy and voluntary treatment of patients.

Discussion took place about payment, new evident software, and the dental insurance requirements.

Motion made by Supervisor Burroughs to approve the agreement, seconded by Supervisor Nolen.

County Counsel Margaret Long discussed the requested change of the agreement and requested an amended motion to be made to keep the County as an additional insured, to waive the auto insurance based, and Dr. Clark would be listed as primary.

Amended motion made by Supervisor Burroughs to waive the existing agreement to have the County listed as additional insured, to waive the auto insurance and for Dr. Clark to be listed as the primary, seconded by Supervisor Nolen.

Sharon Novak commented in favor of this agreement for Dr. Clark to get paid.

In response to Supervisor Walker, Mrs. Long confirmed this amendment would not increase the time of the contract, and will expire at the end of the year.

**RESULT:** APPROVE

**MOVER:** Rob Burroughs

**SECONDER:** Pati Nolen



**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen  
Enactment No: MISC. AGR 2025-115

**29. HEALTH SERVICES AGENCY - Executive Director Jayme Bottke 25-0644**

a) AGREEMENT - Approval and authorization for the Executive Director to sign the Agreement with Netsmart Technologies for the provision of electronic health record software licenses, maintenance, and the mandatory implementation of new state requirements for CalAIM, with a maximum compensation not to exceed \$2,336,049.16, effective on 5/1/25 and shall terminate 6/30/28.

Health Services Agency Jayme Bottke introduced Assistant Executive Director Administration Deanna Gee to discuss the department's software for billing and time tracking.

In response to Supervisor Nolen, Ms. Gee explained the challenges caused by State law changes and the implications of the overhaul of the software system.

Jessica Clark questioned the "My Avatar" system not working properly and issues with billing.

In response to Mrs. Clark, Ms. Gee explained the billing for this fiscal year, and the changes made by the State for billing and codes required for billing.

In addition, Mrs. Bottke stated there is no perfect system and explained other counties that use Netsmart Technologies.

In response to Chairman Hansen, Ms. Gee explained the billing challenges that smaller counties deal with.

**RESULT:** APPROVE  
**MOVER:** Tom Walker  
**SECONDER:** Pati Nolen  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen  
Enactment No: MISC. AGR 2025-114

**31. SHERIFF / PERSONNEL - Sheriff Dave Kain 25-0641**

a) OTHER THAN "A" STEP - Approval to appoint applicant as Sheriff's Detective Investigator - Extra Help, Range 44, Step 5, upon successful completion of all pre-employment requirements.

Sheriff Dave Kain discussed the qualifications of the candidate.

Sharon Novak commented on "other than step A" requirements and to trust the department.

**RESULT:** APPROVE  
**MOVER:** Rob Burroughs  
**SECONDER:** Pati Nolen  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

- 32. DISTRICT ATTORNEY / PURCHASING - District Attorney Matthew Rogers 25-0695**  
a) TRANSFER OF FUNDS: DISTRICT ATTORNEY, B-56 - From Interfund Revenue (2007-461070) to Contingency (2002-59000), \$150,000; and From Contingency (2002-59000) to Vehicles (2007-57605), \$150,000 (**Requires 4/5's vote**).

District Attorney Matt Rogers explained the transfer and process of having a state bid.

In response to Sharon Novak, Mr. Rogers explained the state bid system and process.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

b) BID WAIVER:

1) To adopt the finding that California State Contract 1-22-23-23D with Winner Chevrolet for the acquisition of (2) new vehicles meets all Tehama County bidding criteria and allow the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process.

2) To find it in the best interest of the County to waive the formal bid process for the acquisition of two (2) new vehicles based on the finding.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

c) Authorization for the Purchasing Agent to sign a purchase order to Winner Chevrolet for the acquisition of two (2) new vehicles in an amount not to exceed \$132,000.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**33. PUBLIC WORKS - Interim Director Will Pike 25-0684**

a) CHANGE ORDER - Authorization for the Interim Director to issue Change Order No. 5, to the Agreement with S.T. Rhoads Inc. (Road Agreement #2024-03) for the 99W & South Main Street Project, to revise Stage 1 construction plans, in an amount equal to \$74,412.95.

Public Works Engineer John McCain explained Change Order No. 5 regarding the roundabout and enforcing traffic control.

Louise Wilkinson commented not in favor of the change orders and request the Board to look into the facts.

Michael Kain commented not in favor of the roundabout and the high cost.

Jessica Clark commented on the roundabout and suggested not paying the cheapest contractor but the best quality.

Sharon Novak commented on not in favor of the roundabout and the south 99 route roundabout project.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

b) CHANGE ORDER - Authorization for the Interim Director to issue Change Order No. 14, to the Agreement with S.T. Rhoads Inc. (Road Agreement #2024-03) for the 99W & South Main Street Project, to adjust curb alignment and pavement cross slope in the roundabout, in an amount equal to \$22,000.

Mr. McCain explained the change order revolving the curb alignments and permit load.

Louise Wilkinson commented not in favor of the change order and asked what happened to the core samples.

In response to Supervisor Burroughs, Mr. McCain explained the differences with Public Works department and CalTrans responsibilities and discussed the regional project for funding resources.

In response to Supervisor Burroughs, Mr. McCain discussed the operating amount and the 15 percent contingency to approve the funding.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

c) CHANGE ORDER - Authorization for the Interim Director to issue Change Order No. 17-S1 to the Agreement with S.T. Rhoads Inc. (Road Agreement #2024-03) for the 99W & South Main Street Project, to increase Change Order 17 in an amount equal to \$3,500.

**RESULT:** APPROVE  
**MOVER:** Greg Jones  
**SECONDER:** Tom Walker  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

d) CHANGE ORDER - Authorization for the Interim Director to issue Change Order No. 22 to the Agreement with S.T. Rhoads Inc. (Road Agreement #2024-03) for the 99W & South Main Street Project, to repair damage caused by public traffic in an amount equal to \$54,100.

**RESULT:** APPROVE  
**MOVER:** Tom Walker  
**SECONDER:** Pati Nolen  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**11:06 A.M. RECESS to convene as the Tehama County Sanitation District No. 1**

**34. TEHAMA COUNTY SANITATION DISTRICT NO. 1 - Interim Director 25-0672  
Will Pike**

a) Review request for waiver of current and past due fees from USDA/USFS Lassen National Forest Tehama County for the site known as Battle Creek Campground and either:

~~1) Find that approval of the waiver will serve a greater public purpose than would be served collecting sewer fees for the Battle Creek Campground, and, as a result, approve and authorize the waiver;~~

**OR**

2) Deny the request for waiver and authorize the District to take any means necessary to enforce the collection of fees up to and including seeking collection of the fees through a court order.

Public Works Engineering Technician III Speero Tannous discussed the Battle Creek Campground requests to remove themselves from the sanitary sewage system.

In response to Supervisor Walker, Mr. Tannous explained Battle Creek Campground and the payment methods.

In response to Chairman Hansen, Mr. Tannous recommended to deny the waiver and authorize the District to take any means necessary to enforcement section 2 of the item.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

b) Approval and authorization TCSD No.1 to require the site to meet the following conditions in order to be approved for removal from TCSD No.1 services:

- 1) Completely dismantle and remove the restroom structure from the site;
- 2) Cap the sewer lateral at both ends to ensure that no site facilities can be used;
- 3) Show that any future inflow and infiltration generated by site will not affect the Wastewater Treatment Plant;
- 4) Final inspection by appointment performed by TCSD staff (additional fee of

\$265 applies);

5) Documentation of the above conditions (Nos.1-4) supported by photo and invoice evidence, submitted to TCSD No.1

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** Tom Walker

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**35. TEHAMA COUNTY SANITATION DISTRICT NO. 1 - Interim Director 25-0678**  
**Will Pike**

a) Review ongoing request for waiver for the property owned by Maria Portillo at 35315 HWY 36E (APN# 013-290-013-000) (out of service gas station) and either:

~~1) Find that approval of the waiver will serve a greater public purpose than would be served collecting sewer fees for 35315 HWY 36E, and, as a result, approve and authorize the waiver~~

**OR**

2) Deny the request for waiver and authorize the District to take any means necessary to enforce the collection of fees up to and including seeking collection of the fees through a court order.

In response to Chairman Hansen, Public Works Engineering Technician III Speero Tannous explained the out of service gas station and recommends to deny the waiver as stated in section 2.

**RESULT:** APPROVE

**MOVER:** Tom Walker

**SECONDER:** Pati Nolen

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**11:23 A.M. ADJOURN to reconvene as the Tehama County Board of Supervisors**

**36. TREASURER / TAX COLLECTOR - Treasurer/Tax Collector Parker Hunt 25-0593**

a) TRANSFER OF FUNDS - TREASURER/TAXCOLLECTOR, B-51, From Other Fees (1022-461060) to Contingency (1109-59000) \$2,000; and from Contingency (1109-59000) to Travel (1022-53290) \$2,000 **(Requires a 4/5's vote)**.

**RESULT:** APPROVE

**MOVER:** Tom Walker

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**37. TREASURER / TAX COLLECTOR - Treasurer/Tax Collector Parker Hunt 25-0625**

a) AGREEMENT - Approval and authorization for the Chair to sign Amendment No. 11 to the Agreement with Megabyte Property Tax Systems (Misc. Agree. #2015-50 as amended by Misc. Agree. #2016-135, #2017-81, #2018-67, #2019-100, #2020-116,

#2021-151, #2022-149, #2023-130, #2023-131, #2024-127) for software maintenance, thereby amending the maximum compensation to not exceed \$143,000 and extending the term, effective 7/1/25 and shall terminate 6/30/26 (*Subject to receipt of required insurance documentation*).

**RESULT:** APPROVE

**MOVER:** Tom Walker

**SECONDER:** Pati Nolen

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen  
Enactment No: MISC. AGR 2025-116

**38. TREASURER/TAX COLLECTOR - Treasurer/Tax Collector Parker Hunt 25-0627**

a) Acceptance and approve the Verified Application of Discharge of Accountability for certain unsecured property taxes.

Supervisor Walker recused himself at 11:28am.

Treasurer/Tax Collector Parker Hunt explained the verified application and presented the guidelines.

In response to Supervisor Burroughs, Mr. Hunt explained the collection process, title transfer, and seizing the property.

In response to Chairman Hansen, Mr. Hunt confirmed the unsecured property taxes and the business property is approximately 1%.

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** Rob Burroughs

**AYES:** Supervisor Jones, Supervisor Burroughs, Vice Chair Nolen, and Chairperson Hansen

**RECUSED:** Supervisor Walker

Supervisor Walker returns at 11:35am.

**39. ADMINISTRATION - Administrative Services Director Tom Provine 25-0667**

a) INFORMATION PRESENTATION - Regarding potential alternatives and funding for the boat ramp maintenance at Tehama County River Park/Woodson Bridge.

Supervisor Nolen leaves at 11:33 am and returns at 11:37am.

Administrative Services Director Tom Provine gave a presentation regarding the alternatives and funding for boat ramp maintenance for Tehama County River Park and Woodson Bridge.

In response to Supervisor Walker, Mr. Provine discussed the amount of contingency funds used for this service and the grant application process.

Sharon Novak commented on the study regarding Woodson Bridge and requests this item to be tabled.

Jessica Clark commented on the Brown Act issues and asked if this money is used for debris purposes.

Discussion took place regarding the debris clean-up, possibilities turning the park over to the state, and the funding.

Supervisor Walker recommends looking to boat ramp fees to pay for the maintenance.

b) TRANSFER OF FUNDS - PROPERTY PLANNING & MANAGEMENT, B-54 From Contingency (1109-59000) to Boat Ramp Cleaning (1076-532319), \$70,565 (**Requires 4/5's vote**).

**RESULT:** APPROVE

**MOVER:** Greg Jones

**SECONDER:** Pati Nolen

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, and Vice Chair Nolen

**NAYS:** Chairperson Hansen

c) AGREEMENT - Approval and authorization for the Purchasing Agent to sign the Agreement with Dudleys' Excavating, Inc., for Tehama County River Park Boat Ramp Maintenance, for a total contract amount of \$82,929, effective on the date of signing and shall terminate upon completion.

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, and Vice Chair Nolen

**NAYS:** Chairperson Hansen

Enactment No: MISC. AGR 2025-117

**40. BOARD OF SUPERVISORS 25-0663**

a) Ratification for the Chair to sign a letter of opposition to Senate Bill 16, titled the "Homeless Housing, Assistance, and Prevention program: housing element: Integrated Plan for Behavioral Health Services and Outcomes".

Chief Administrator Gabriel Hydrick discussed the letter of opposition to Senate Bill 16, titled the "Homeless Housing, Assistance and Prevention program".

**RESULT:** APPROVE

**MOVER:** Tom Walker

**SECONDER:** Pati Nolen

**AYES:** Supervisor Jones, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**NAYS:** Supervisor Burroughs

**41. BOARD OF SUPERVISORS 25-0709**

a) STUDY SESSION - Regarding the establishment of Budget Ad Hoc.

Jessica Clark recommends public involvement with a Budget Ad Hoc.

Michael Kain recommends a Budget Ad Hoc and that the Board members take

responsibility.

Sharon Novak discussed Brown Act Violations and Future Agenda Items and the issues with moving money.

Louise Wilkinson expressed her concerns with the report out of budget, and the misinformation.

Jenny Alexander commented in favor of a budget ad hoc with public participation.

Chief Administrative Officer Gabriel Hydrick presented the pros and cons of having a Budget Ad Hoc.

Sheriff Dave Kain discussed the positives and negatives of having a Budget Ad Hoc.

County Counsel Margaret Long explained the difference of public forum and Ad Hoc Committees.

Supervisor Walker expressed his interest in public forum and not in favor of a Budget Ad Hoc.

Supervisor Burroughs expressed his interest in public forum and not in favor of a Budget Ad Hoc.

Supervisor Jones expressed his interest in a public forum and not in favor of a Budget Ad Hoc.

Treasurer / Tax Collector Parker Hunt discussed his interest in public forum and not in favor of a Budget Ad Hoc.

Supervisor Nolen expressed her interest in a Budget Ad Hoc due to the previous events that happened last year.

## **CLOSED SESSION**

Sharon Novak commented on Closed Session items #44 and #45.

Louise Wilkinson commented on Closed Session items #44 and #45.

Jenny Alexander commented on Closed Session items #42, #44, #45 and #46.

## **12:40 P.M. RECESS**

## **5:30 P.M. RECONVENE**

## **FUTURE AGENDA ITEMS**

No future agenda items.

## **REPORTABLE ACTIONS FROM CLOSED SESSION**

42. CLOSED SESSION 25-0699 a) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (54956.9 (d) (2) (CCRS Case 202411-27043514))



**Report Out:** No Reportable Action.

43. CLOSED SESSION 25-1538 a) Liability Claims Pursuant to Government Code 54956.95  
Claimant: Anne Schumacher Agency. Claim against: Tehama County.

**Report Out:** 5-0 to deny the claim.

44. CLOSED SESSION 25-0714 a) PERSONNEL /PUBLIC EMPLOYEE APPOINTMENT OR  
EMPLOYMENT OR EMPLOYMENT (Government Code Section 54957) Title: Interim Director  
of Public Works Director.

**Report Out:** Direction given to staff.

**1:30 P.M.**

45. CLOSED SESSION 25-0606 a) PERSONNEL / PUBLIC EMPLOYEE PERFORMANCE  
EVALUATION (Government Code Section 54957) Title: Part One of the Public Guardian /  
Public Administrator Annual Performance Evaluation Process.

**Report Out:** Direction given from the BOS to contact employee to discuss evaluation and  
further report out will be provided at the next meeting.

46. CLOSED SESSION 25-0609 a) CONFERENCE WITH LEGAL COUNSEL -  
ANTICIPATED LITIGATION (54956.9 (d) (2) (one case)).

**Report Out:** Continue to date uncertain.

## **ADJOURN**

5:31 P.M. There being no further business before the Board, the meeting was adjourned.


ATTEST: May 5, 2025

APPROVED



Chairman of the Board  
of Supervisors

SEAN HOUGHTBY, Clerk  
of the Board of Supervisors

by  Deputy