



Robert Burroughs, District 1  
Tom Walker, District 2  
Pati Nolen, District 3, Vice Chair  
Matt Hansen, District 4, Chairman  
Greg Jones, District 5

Gabriel Hydrick  
Chief Administrator

Margaret Long  
County Counsel

Sean Houghtby  
Clerk of the Board  
(530) 527-3287

## **9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**Present:** Supervisor Greg Jones, Supervisor Rob Burroughs, Supervisor Tom Walker, Vice Chair Pati Nolen, and Chairperson Matt Hansen

Chairman Hansen presided. Present in the chambers were Clerk of the Board Sean Houghtby by Deputy Mary DiMaggio, County Counsel Margaret Long, and Chief Administrator Gabriel Hydrick.

### **PUBLIC COMMENT**

A resident presented psychological criminals and commented on slavery in Tehama County.

A resident gave a moment of silence for the 29th anniversary of Desert Storm and commented not in favor of the Garst appeal, and letters regarding the 29-cent tax in Lake California.

A resident introduced herself and asked for an update regarding the results for the mobile homes survey.

A resident referenced an analogy between parent and child and asked the Board to check their work.

A resident commented on the replacement of opioids and the medical marijuana ordinance from the Planning Commission.

A resident commented on cannabis ordinance.

### **ANNOUNCEMENT OF AGENDA CORRECTIONS**

The clerk announced there was a correction in the case number for Closed Session item number 19, "Tehama County Superior Court Case #19361".

### **PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION**

35. CLOSED SESSION 25-0051 a) PERSONNEL / PUBLIC EMPLOYEE APPOINTMENT OR EMPLOYMENT (Government Code Section 54957) Title: Building Official.

**Report Out:** Direction to staff.

36. CLOSED SESSION 25-0050 a) CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION (54956.9(d)(2) (one case)).

**Report Out:** No reportable action.

37. CLOSED SESSION 25-0039 a) Liability Claims Pursuant to Government Code 54956.95 Claimant: Holly Dawley Agency claimed against: Tehama County.

**Report Out:** 4-0, with one abstention, to reject the claim.

## **BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Public Works Committee (Standing) (Hansen, Walker) - Not met.

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones) - Not met.

Public Safety Tax Initiative Working Group (Hansen, Jones) - Next meeting in June or July.

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker) - Not met.

## **REPORTS OF MEETINGS ATTENDED INCLUDING AB1234**

Supervisor Jones - None.

Supervisor Burroughs - None.

Supervisor Walker - None.

Supervisor Nolen - Tehama County First 5 and Battle Creek Watershed Conservancy membership meeting.

Chairman Hansen - California Public Utilities Commission (CPUC).

## **ANNOUNCEMENTS BY COUNTY DEPARTMENTS**

Environmental Health Director Tia Branton gave an update regarding the Park Fire debris clean up and the right of entry forms and also gave an update regarding the Specialized Fibers facility clean up with CalRecycle.

Social Services Director Bekkie Emery thanked the Chief Administrator for displaying artwork from the Social Services staff, discussed the executive orders and provided follow-up from the presentation presented on 1/28/25.

Facilities Manager Levi Connor gave an update regarding the flooding and erosion issues in the Tehama County parks and presented photos of the aftermath.

Sheriff Dave Kain commented on flooding issues, reminded the Board to agendaize an item for out-of-state travel and read a letter from the City of Corning about Deputy Collin Dalberg and thanked his staff.

Administrative Services Director Tom Provine provided an update regarding the jail project.

Chief Administrator Gabriel Hydrick announced the resignation of Public Works Director Jim Simon and that there is a 33 percent vacancy in appointed department heads and discussed the artwork display at the Administration Building.

## **CONSENT AGENDA**

Approval of the Consent Agenda.

A motion was made by Vice Chair Nolen, seconded by Supervisor Walker, to approve the Consent Agenda. The motion carried by the following vote:

**RESULT:** APPROVED THE CONSENT AGENDA

**MOVER:** Pati Nolen

**SECONDER:** Tom Walker

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

1. **GENERAL WARRANT REGISTER - 01/12/25 - 01/18/25** **25-0091**
2. **AUDITOR'S OFFICE** **25-0105**
  - a) STALE DATED WARRANTS-Pursuant to Government Code Section 29802, request authorization to re-issue the following stale dated warrant:
    - 1) Warrant No# 70850352, issued 01/03/24 in the amount of \$21.24 to Three Affiliated Tribes.
3. **BOARD OF SUPERVISORS - Park Fire Emergency Continuation** **24-2366**
  - a) Determine that there is a need to continue the local health emergency proclamation issued by the Tehama County Public Health Officer, proclaiming the existence of the local emergency in Tehama County caused conditions of peril.
4. **COMMITTEES & COMMISSIONS - Commission on Aging** **25-0118**
  - a) COMMISSION ON AGING - One appointment to fill the vacancy for District 1 representative with said term expiring 1/1/28 (Interested person: Danette Paskaly).
  - b) COMMISSION ON AGING - One appointment to fill the vacancy for District 2 representative with said term expiring 1/1/28 (Interested person: Elaine Benwell).
  - c) COMMISSION ON AGING - One appointment to fill the vacancy for District 4 representative with said term expiring 1/1/28 (Interested person: Sharon Young).
5. **PUBLIC WORKS / PERSONNEL** **25-0086**
  - a) OTHER THAN "A" STEP - Approval to appoint the candidate as a Senior Transportation Planner Salary Range 39, Step B, effective 1/26/25.
6. **SOCIAL SERVICES** **25-0072**
  - a) AGREEMENT - Approval and authorization for the Social Services Director to sign the Agreement with Express Services Inc. dba, Express Employment Professionals for the purpose of administering a subsidized employment program for eligible CalWORKs participants, for a maximum compensation not to exceed \$349,064.10, effective 1/1/25 through 6/30/25.  
Enactment No: MISC. AGR 2025-035
7. **APPROVAL OF MINUTES** **25-0121**

a) Waive the reading and approve the minutes of the special meeting held 1/23/25.

**9:41 A.M. RECESS to convene as the Tehama County Air Pollution Control District**

### **CONSENT AGENDA**

Approval of the Consent Agenda.

A motion was made by Vice Chair Nolen, seconded by Supervisor Jones, to approve the Consent Agenda. The motion carried by the following vote:

**RESULT:** APPROVED THE CONSENT AGENDA

**MOVER:** Pati Nolen

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**8. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT 25-0070**

a) AGREEMENT - Approval and authorization for the Air Pollution Control Officer to sign a Carl Moyer/Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Low-Emission Equipment Incentive Program Amendment No. 1 to Miscellaneous Agreement 2024-100 with Ten Point Ranch, LLC to decrease the maximum incentive amount from \$38,296 to \$31,878 and to decrease the recapture amount from \$19.14 to \$15.93, effective date of signing and terminates five (5) years from the date the parts have been installed.

Enactment No: MISC. AGR 2025-036

**9:41 A.M. ADJOURN to reconvene as the Tehama County Board of Supervisors**

### **REGULAR AGENDA**

**9. ADMINISTRATION - Administrative Services Director Tom Provine & Civil War Days Event Coordinator Rick Barram 25-0083**

a) AGREEMENT - Approval and authorization for the Chair to sign the Waiver, Release and Indemnity Agreement for Special Use of Cone Grove Park with Rick Barram, Event Coordinator for Reenactors of the American Civil War, in which the park will serve as the location for the Civil War Days event to be held on Thursday through Sunday over the last weekend in April, until 2034.

Administrative Services Director Tom Provine gave additional information regarding the ten year agreement with Cone Grove Park venue for Civil Wars Days events and introduced Civil War Days Event Coordinator Rick Barram.

In response to Supervisor Walker, Mr. Provine confirmed this agreement is in compliance with their insurance policy.

In response to Supervisor Burroughs, Mr. Barram discussed the spectators, and education within the youth.

In addition, Mr. Provine stated Civil War Days will be held on April 26-27, 2025.

**RESULT:** APPROVE

**MOVER:** Rob Burroughs  
**SECONDER:** Pati Nolen  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen  
Enactment No: MISC. AGR 2025-037

**10. TEHAMA TOGETHER - Treasurer Noel Bookout 25-0074**

a) PROCLAMATION - Adoption of a proclamation proclaiming the month of February 2025 as "2-1-1 Awareness Month" in Tehama County.

Tehama Together Treasurer Noel Bookout presented highlights for Tehama Annual 211 report.

Tehama Together representatives read the proclamation.

Supervisor Nolen thanked the representatives and the 211 program.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**9:57 A.M. RECESS**

**10:02 A.M. RECONVENE**

**10:00 A.M.**

**10:02 A.M. RECESS to convene as the Tehama County Board of Equalization**

**12. BOARD OF EQUALIZATION - County Assessor Burley Phillips and Principal Appraiser Patrick Archer 25-0115**

a) Approval of the following stipulations as recommended by the County Assessor:

1)Assessment Appeal No. 02-2024, James D. Tate.

County Assessor Burley Phillips gave an explanation to the Board about the stipulations and introduced Principal Appraiser Patrick Archer.

Mr. Archer discussed the stipulation of an aircraft and aircraft property statement. In response to Supervisor Walker, Mr. Archer explained the process of researching from the blue book.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

2) Assessment Appeal No. 18-2024, Bobbie J. Jones

Mr. Archer discussed the stipulation of property in Lake California.

**RESULT:** APPROVE  
**MOVER:** Tom Walker  
**SECONDER:** Pati Nolen  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**10:08 A.M. ADJOURN to reconvene as the Tehama County Board of Supervisors**

**11. PRISM - Chief Member Services Officer Rick Brush 25-0100**

a) AWARD PRESENTATION - Presentation of the Public Risk, Innovation, Solutions, and Management (PRISM) 2024 Exemplary Achievement in Government Leadership and Enrichment (EAGLE) Award to the Tehama County Personnel Office by PRISM Staff.

Personnel Director Coral Ferrin introduced Chief Member Services Officer Rick Brush and Director of Employee Benefits Sidney DiDomenico from PRISM.

Mr. Brush and Ms. DiDomenico presented the Eagle Award to the Tehama County Personnel department.

Mrs. Ferrin thanked the Personnel staff and recognized them for their work. Supervisors Nolen and Hansen thanked the Personnel staff.

b) INFORMATIONAL PRESENTATION - Informational Presentation of PRISM programs and services by PRISM staff.

Mr. Brush gave an informational presentation regarding PRISM programs and services regarding risk management.

In response to Supervisor Burroughs, Mr. Brush discussed the three main concentrations of risk and provided information about the application for the property grant program.

**13. ENVIRONMENTAL HEALTH / PERSONNEL - Director Tia Branton 25-0075**

a) Approval of the revised classification specification of Environmental Health Specialist I/II/Senior within the Joint Council Bargaining Unit, effective 2/4/25.

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Greg Jones  
**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**14. PUBLIC GUARDIAN/PUBLIC ADMINISTRATOR - Public Guardian/Public Administrator Melani Kain 25-0099**

a) TRANSFER OF FUNDS: B-27 PUBLIC GUARDIAN/PUBLIC ADMINISTRATOR, From Salary & Wages (2073 - 51010), \$9,442.97; to Computers (2073 - 57603), \$9,442.97 **(Requires 4/5 votes)**.

Public Guardian/Public Administrator Melani Kain discussed the transfer of funds from salary savings to computers.

In response to Supervisor Jones, Mrs. Kain confirmed this is hardware not software and the needs of the hardware to keep up with their software services.

**RESULT:** APPROVE

**MOVER:** Rob Burroughs

**SECONDER:** Greg Jones

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

**15. PUBLIC WORKS - Director Jim Simon 25-0081**

a) Adopt the name change of Squaw (hereinafter “Sq\_”) Hill Road to Loybas Hill Road as part of the Assembly Bill 2022 for the replacement of the offensive and derogatory “Sq\_” term and in coordination with the California Advisory Committee on Geographic Names (CACGN).

Chief Administrator Gabriel Hydrick discussed the name change of “Sq\_ Hill Road” to Loybas Hill Road.

In response to Supervisor Walker, Mr. Hydrick discussed the change of address form with the post office and the received notice sent out to the residents in the area.

In response to Supervisor Nolen, Mr. Hydrick confirmed the notification process of the name change with County Assessor’s office.

In response to Supervisor Burroughs, Mr. Hydrick stated the meaning of Loybas meant “young woman” and recognized Administrative Analyst Arminda Searcy and Deputy Director Jessica Riske-Gomez.

Martha Scheler expressed her concerns with name change and erasing of history.

In response to Mrs. Scheler, Supervisor Burroughs discussed the benefits of name change and promoting the community.

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** Rob Burroughs

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen

b) RESOLUTION - Adopt a Resolution accepting the name change of the road from “Sq\_” Hill Road to Loybas Hill Road.

**RESULT:** APPROVE

**MOVER:** Rob Burroughs

**SECONDER:** Pati Nolen

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen  
Enactment No: RES NO. 2025-006



**16. SHERIFF'S OFFICE - Sheriff Dave Kain**

**25-0108**

a) AGREEMENT - Approval and authorization for the Sheriff to sign the Letter of Agreement (LOA) No. 2025-44 with the U.S. Department of Justice Drug Enforcement Administration to accept funding to be used for location and eradication of illicit cannabis plants, in the amount of \$32,000, effective 10/1/24 through 9/30/25.

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** Rob Burroughs

**AYES:** Supervisor Jones, Supervisor Burroughs, Supervisor Walker, Vice Chair Nolen, and Chairperson Hansen  
Enactment No: MISC. AGR 2025-038

**17. COUNTY COUNSEL - County Counsel Margaret Long**

**25-0110**

a) INFORMATIONAL PRESENTATION - Regarding Rosenberg's Rule of Order.

County Counsel Margaret Long gave a presentation regarding Rosenberg's Rule of Order.

In response to Supervisor Jones, Mrs. Long explained the difference in procedure if the votes were made simultaneously on a machine instead of the clerk calling the vote.

In response Supervisor Walker, Mrs. Long discussed the rules for motion to reconsider and public input regarding an agenda item that is being reconsidered.

Supervisor Nolen commented on Robert's Rule of Order being 117 pages long and Rosenberg's order being 10 pages long.

In response to Supervisor Nolen, Mrs. Long discussed the adoption of Rosenberg's Rules of Order in Tehama County and past practices.

Supervisor Jones thanked Mrs. Long for the presentation.

Chairman Hansen opened public comment.

In response to Michael Kain, Mrs. Long clarified exceptions of agendized items and discussed the censuring process.

In response to Jessica Clark, Mrs. Long clarified the Brown Act is governed by the District Attorney.

In addition, Chairman Hansen discussed accountability.

Martha Scheler suggested reconsideration of Roberts and Rosenberg's Rules of Order.

**FUTURE AGENDA ITEMS**

Supervisor Nolen requested an informational update regarding the cannabis ordinance to be brought back within 60 days (Consensus 5-0).

Supervisor Nolen requested an informational presentation and discussion regarding compare



and contrast of Rosenberg's versus Robert's Rules of Orders (Consensus 5-0).

Supervisor Burroughs requested a cybersecurity policy development within the Personnel Committee (Consensus 5-0).

## **CLOSED SESSION**

Jenny Alexander commented on Closed Session item number 20.

**11:25 A.M. RECESS**

**2:53 P.M. RECONVENE**

## **REPORTABLE ACTIONS FROM CLOSED SESSION**

18. CLOSED SESSION 25-011 a) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (54956.9 (d) (2) (one case)).

**Report Out:** Direction given to staff - Press Release.

19. CLOSED SESSION 25-0114 a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code section 54956.9). Name of the case is Hartel v. River Development Co., Tehama County Superior Court Case No. 23CI-000079 \*Correction 19361

**Report Out:** Direction given to staff.

20. CLOSED SESSION 25-0122 a) PERSONNEL / PUBLIC EMPLOYEE APPOINTMENT OR EMPLOYMENT (Government Code Section 54957) Title: Planning Director

**Report Out:** Direction given to staff.

## **ADJOURN**

2:55 P.M. There being no further business before the Board, the meeting was adjourned.

ATTEST: February 6, 2025

APPROVED

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Chairman of the Board  
of Supervisors

SEAN HOUGHTBY, Clerk  
of the Board of Supervisors

by \_\_\_\_\_ Deputy