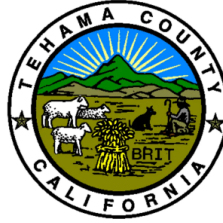


TEHAMA COUNTY BOARD OF SUPERVISORS

Robert Burroughs, District 1
Tom Walker, District 2
Pati Nolen, District 3, Vice Chair
Matt Hansen, District 4, Chairman
Greg Jones, District 5



Gabriel Hydrick
Chief Administrator

Margaret Long
County Counsel

Sean Houghtby
Clerk of the Board
(530) 527-3287

Board Chambers
727 Oak Street, Red Bluff, CA 96080
(530) 527-4655
<http://www.tehama.gov>

AGENDA FOR TUESDAY, FEBRUARY 25, 2025

The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

CONSENT AGENDA:

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

REGULAR AGENDA:

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**PLEASE TURN OFF OR MUTE YOUR CELL PHONE****PUBLIC COMMENT**

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

ANNOUNCEMENT OF AGENDA CORRECTIONS**PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION****BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

Public Works Committee (Standing) (Hansen, Walker)

Veterans Halls Advisory Committee (Standing) (Burroughs, Jones)

Public Safety Tax Initiative Working Group (Hansen, Jones)

Personnel Procedures & Guidelines Ad Hoc Committee (Burroughs, Walker)

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

CONSENT AGENDA

1. **GENERAL WARRANT REGISTER - 1/26/25 - 2/08/25** [25-0208](#)

2. **AUDITOR’S CLAIMS** [25-0206](#)

- a) Court Operations, 2026-53221, Stone Law Office, \$1,920
- b) Court Operations, 2026-53221, Borges Law Office Inc., \$280
- c) Court Operations, 2026-53221, Borges Law Office Inc., \$1,168
- d) Court Operations, 2026-53221, Borges Law Office Inc., \$10,016
- e) Court Operations, 2026-53221, Borges Law Office Inc., \$14,736
- f) Court Operations, 2009-555215, State Treasurer-CTSMD Finance, \$23,122.50
- g) Court Operations, 2009-555210, State Treasurer-CTSMD Finance, \$156,990
- h) Court Operations, 2026-53221, Law offices of Kirk M Manuel and Katherin M Conard Manuel, \$1,472

3. **COMMITTEES & COMMISSIONS - COMMUNITY ACTION TRIPARTITE ADVISORY BOARD** [25-0161](#)

a) COMMUNITY ACTION TRIPARTITE ADVISORY BOARD - Three (3) three-year appointments to fill the expired terms of Thomas Jones, Jennifer Torres and Patrick Meehan as Private Sector representatives with the new expiring terms 12/31/27 (Interested persons: Thomas Jones, Jennifer Torres, and Patrick Meehan)

b) COMMUNITY ACTION TRIPARTITE ADVISORY BOARD - One (1) three-year appointment to fill the expired term of Alaina Imhoff as a Low-Income representative with the new expiring 12/31/27 (Interested person: Alaina Imhoff)

4. **DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES** [25-0126](#)

a) TRANSFER OF FUNDS - ANIMAL SERVICES, B-33 From Misc. Grants (2078-466081) to Contingency (1109-59000), \$13,508.52; and From Contingency (1109-59000) to Medical Expense (2078-53190), \$3,238.16; to Professional Services (2078-53230), \$9,734.62 and to Extra Help (2078-51011), \$535.74 **(Requires a 4/5’s vote)**

5. DEPARTMENT OF AGRICULTURE / DIVISION OF ANIMAL SERVICES [25-0128](#)

a) TRANSFER OF FUNDS: ANIMAL SERVICES, B-34 From Spay/Neuter Revenue (2078-4711206) to Contingency (1109-59000), \$8,450: and from Contingency (1109-59000) to Spay/Neuter Expense (2078-532806), \$8,450 **(Requires a 4/5's vote)**

6. PUBLIC WORKS / PERSONNEL [25-0231](#)

a) OTHER THAN "A" STEP - Request approval to appoint candidate as an Engineering Technician II at Salary Range 33, Step B, effective 2/23/25 or upon successful completion of all pre-employment requirements

7. FIRE [25-0247](#)

a) Request approval to issue a refund to Redline Installations in the amount of \$501 for cancellation of the project at 21555 Chittenden Road, Corning CA 96021

8. APPROVAL OF MINUTES [25-0239](#)

- a) Waive the reading and approve the minutes of the regular meeting held:
 - 1) 2/4/25
 - 2) 2/7/25 Special Meeting
 - 3) 2/11/25

REGULAR AGENDA

9. PUBLIC WORKS / SHERIFF'S OFFICE / SOCIAL SERVICES / PROBATION / CHILD SUPPORT SERVICES [25-0109](#)

- a) Request approval of certificates recognizing the following employees for their years of faithful and dedicated service to the County of Tehama:
 - 1) PUBLIC WORKS - Shawn Furtado, 25 years
 - 2) SHERIFF'S OFFICE - Randy Sousa, 10 years
 - 3) SOCIAL SERVICES - Ruben Camacho, 10 years
 - 4) PROBATION - Adam Zuccato, 10 years

- b) Request approval of retirement awards to the following employees in recognition of their many years of faithful and dedicated service to the County of Tehama:
 - 1) CHILD SUPPORT SERVICES
 - a) Celia King, 17 years
 - b) Donna Golden, 31 years

10. EMPOWER TEHAMA - Executive Director Daniel Buchanan [25-0204](#)

a) PROCLAMATION - Request adoption of a proclamation proclaiming February as teen dating violence awareness and prevention month

11. TEHAMA COUNTY CHILDREN & FAMILIES COMMISSION / FIRST 5 - Executive Director Heidi Mendendell and Vice Chair Richard DuVarney [25-0165](#)

a) INFORMATIONAL PRESENTATION - Regarding the 0-5 systems and annual data report

-
12. **AUDITOR-CONTROLLER - Auditor-Controller Krista Peterson** [25-0213](#)
a) INFORMATIONAL PRESENTATION - Report and Financial Overview of December 2024 for Fiscal Year 2024/25
13. **ADMINISTRATION - Chief Administrator Gabriel Hydrick** [25-0177](#)
a) Presentation and discussion of the Fiscal Year 2024-25 Mid-Year Budget Report
b) Public Comment
c) Request authorization for the Auditor to make Mid-Year Budget adjustments as presented (Auditor #B-31)
d) RESOLUTION - Request adoption of a resolution amending the FY 2024-25 Position Allocation List (PAL) as part of FY 2024-25 Mid-Year Budget / PAL changes, effective 3/1/25
14. **PROBATION DEPARTMENT - Chief Probation Officer Pam Gonzalez** [25-0196](#)
a) AGREEMENT - Request approval and authorization for the Chief Probation Officer to sign a lease agreement with Bharat Jesrani and Bhavna Jesrani for the Sportsman Lodge Motel located at 768 Antelope Boulevard, Red Bluff, CA 96080 for transitional housing in the amount of \$40,000 quarterly with the prorated amount of \$26,666.66 for 2/1/25 through 3/31/25, effective 2/1/25 and ending at 11:59 p.m. on 12/31/27
15. **HEALTH SERVICES AGENCY - Executive Director Jayme Bottke** [25-0227](#)
a) RESOLUTION - Request adoption of a resolution authorizing the County of Tehama to submit a joint application with Pacific West Communities, Inc. to participate in the Homekey+ Program and to accept the Homekey+ Program funds up to the amount authorized by the Guidelines and applicable state law; and further authorization for the Executive Director to act on behalf of the County by signing the necessary documents in connection with the application and award of Homekey+ Program funds for The Bluffs Community Housing, a Permanent Supportive Housing Project
16. **HEALTH SERVICES AGENCY / PERSONNEL - Executive Director Jayme Bottke** [25-0210](#)
a) Request approval of the revised classification specification of Health Educator I within the Joint Council Bargaining Unit, effective 2/25/25
17. **SHERIFF'S OFFICE - Sheriff Dave Kain** [25-0219](#)
a) TRANSFER OF FUNDS: SHERIFF, B-30 - From Special Department Expense (2027-53280) \$8,487.13 to Special Department Equipment (2027-57608), \$8,487.13
(Requires a 4/5's vote)
18. **SHERIFF / PERSONNEL - Sheriff Dave Kain** [25-0202](#)
a) OTHER THAN "A" STEP - Request approval to appoint applicant as Sheriff's Detective Investigator - Extra Help, Range 44, Step 5, upon successful completion of all pre-employment requirements.
-

- 19. SHERIFF / PURCHASING - Sheriff Dave Kain** [25-0233](#)
- a) TRANSFER OF FUNDS: SHERIFF, B-32 - From Federal Title III (2027-450727), \$33,000 and from Public Safety (106-301900) \$22,528.85, to Contingency (2002-59000) \$55,528.85; and From Contingency (2002-59000), to Vehicles (2027-57605), \$55,528.85 **(Requires a 4/5's vote)**
- b) BID WAIVER:
- 1) Request to adopt the finding that California State Contract 1-22-23-20F with Downtown Ford for the acquisition of (1) one new 2025 Ford F150 Crew Cab 4X4 meets all Tehama County bidding criteria and allow the County to take advantage of special low pricing without the time and expense involved with conducting a formal bid process
- 2) Request to find it in the best interest of the County to waive the formal bid process for the acquisition of (1) one new 2025 Ford Crew Cab based on the finding
- c) Request authorization for the Purchasing Agent to sign a purchase order to Downtown Ford for the acquisition of (1) one new 2025 Ford F150 Crew Cab 4X4 in the amount of \$55,883
- 20. PUBLIC WORKS - Interim Public Works Director Will Pike** [25-0142](#)
- a) CHANGE ORDER - Request authorization for the Public Works Director to issue Change Order No. 12 to the Agreement with S.T. Rhoads Inc. (Road Agreement #2024-03) for the 99W & South Main Street Project, to install two pairs of future-use utility crossing conduits, in the amount to \$6,500
- b) CHANGE ORDER - Request authorization for Public Works Director to issue Change Order No. 20 to the Agreement with S.T. Rhoads Inc. (Road Agreement #2024-03) for the 99W & South Main Street Project, to place 1-1/12 inch granite rock in-fill, in an amount equal to \$8,000
- 21. PUBLIC WORKS - Interim Public Works Director Will Pike** [25-0145](#)
- a) CHANGE ORDER - Request approval and authorization for the Interim Director to issue Change Order No.1, Supplement No. 1 to the Agreement with JF Shea Inc. (Road Agreement #2022-23) for the Evergreen Road Bridge Replacement Project, to increase the structural section of the detour road, in an amount equal to \$49,787.77
- b) CHANGE ORDER - Request approval and authorization for the Interim Director to issue Change Order No. 1, Supplement No. 2 to the Agreement with JF Shea Inc. (Road Agreement #2022-23) for the Evergreen Road Bridge Replacement Project, to remove the detour road, in an amount equal to \$30,000
- c) CHANGE ORDER - Request approval and authorization for the Interim Director to issue Change Order No. 27 to the Agreement with JF Shea Inc. (Road Agreement #2022-23) for the Evergreen Road Bridge Replacement Project, to remove and dispose of debris resting against the existing bridge piers, in an amount equal to \$5,000

22. PUBLIC WORKS - Interim Public Works Director Will Pike [25-0194](#)

a) CHANGE ORDER - Request approval and authorization for the Interim Director to issue Change Order No. 9, Supplemental No. 1, to the Agreement with S.T. Rhoads Inc. (Road Agreement #2024-03) for the 99W & South Main Street Project, to excavate and dispose of additional unsuitable materials, in an amount equal to \$40,000

b) CHANGE ORDER - Request approval and authorization for the Interim Director to issue Change Order No. 13 to the Agreement with S.T. Rhoads Inc. (Road Agreement #2024-03) for the 99W & South Main Street Project, to resolve an Initial Potential Claim for the contractor's quality control material testing costs, in an amount equal to \$250,000

c) CHANGE ORDER - Request approval and authorization for the Interim Director to issue Change Order No. 19 to the Agreement with S.T. Rhoads Inc. (Road Agreement #2024-03) for the 99W & South Main Street Project, to replace additional existing concrete sidewalk and gutter, in an amount equal to \$8,160

RECESS to convene as the Tehama County Power Authority**23. TEHAMA COUNTY POWER AUTHORITY - Interim Director Will Pike [25-0224](#)**

a) Election of Officers:

- 1) Chairman - Appointment of current Chairman of the Board of Supervisors
- 2) Vice-Chairman - Appointment of the current Vice-Chairman of the Board of Supervisors
- 3) Secretary - Appointment of the Clerk of the Board of Supervisors

b) Public Comment Period

c) Waive the reading and approve the minutes of the meeting held 2/6/24

d) Request acceptance of the Financial Report

ADJOURN to reconvene as the Tehama County Board of Supervisors**24. CORNING VETERANS HALL REMODEL PROJECT - Administrative Services Director Tom Provine [25-0223](#)**

a) Request approval of the plans and specifications for the Corning Veterans Hall Remodel Project

b) Request authorization for Administration to advertise for bids on the project, with the bid opening to be held at 3:00 p.m. on 4/3/25 in the Administrative Office, 727 Oak Street, Room #202, Red Bluff, California

25. PERSONNEL - Personnel Director Coral Ferrin [25-0169](#)

a) Request adoption of revised TCPR §7101: Performance Evaluations

b) Request adoption of revised TCPR §1101: General Provisions

26. COMMITTEES & COMMISSIONS - Board of Supervisors [25-0228](#)

a) Board discussion and possible action regarding the appointments to the Board Committees and Commissions with No Set Term:

1) TEHAMA COUNTY VEHICLE ABATEMENT SERVICES AUTHORITY - One County representative for No Set Term (Incumbent: Jim Simon)

FUTURE AGENDA ITEMS

Future Agenda Items is an opportunity for a Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

CLOSED SESSION

Members of the public may address the Closed Session matters at the time the closed session is announced.

27. CLOSED SESSION [25-0190](#)

a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code section 54956.9). Name of the case is Estate of Raymond III Walston v. Villapalominos, et al., Tehama County Superior Case No. 24CI-000271

28. CLOSED SESSION [25-0230](#)

a) PERSONNEL / PUBLIC EMPLOYEE APPOINTMENT OR EMPLOYMENT (Government Code Section 54957)

Title: Interim Director of Public Works

REPORTABLE ACTIONS FROM CLOSED SESSION**ADJOURN**

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:

- 1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.
- 2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment.
- 3) Watch live video and listen at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:

- 1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.
- 2) Emailing: tcbos@tehama.gov. Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

PROVIDE PUBLIC COMMENT DURING THE MEETING BY:

- 1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.
- 2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5* to raise your hand to comment. The public will be placed in a call-in queue until they

are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at <https://tehamacounty.legistar.com/Calendar.aspx>