



9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE

Chairman Leach presided. Present in the chambers were Clerk of the Board Jennifer Vise, County Counsel Margaret Long by Deputy Andrew Plett, and Chief Administrator Gabriel Hydrick.

PUBLIC COMMENT

ANNOUNCEMENT OF AGENDA CORRECTIONS

PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION

BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE

REPORTS OF MEETINGS ATTENDED INCLUDING AB1234

ANNOUNCEMENTS BY COUNTY DEPARTMENTS

CONSENT AGENDA

Approval of the Consent Agenda

A motion was made by Supervisor Carlson, seconded by Supervisor Moule, to approve the Consent Agenda. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA

MOVER: Candy Carlson

SECONDER: William Moule

- 1. GENERAL WARRANT REGISTER - 4/14/24 - 4/20/24**
GENERAL WARRANT REGISTER - 4/14/24 - 4/20/24
- 2. COMMITTEES & COMMISSIONS**
COMMITTEES & COMMISSIONS

Financial Impact:

No financial impact.

Background Information:

On March 20, 2024 the Mental Health Board voted to approve a motion for Wendy Latham's application to be approved and recommend that the Board of Supervisors

accept the appointment of Wendy Lathum as a Consumer/Family Member for a three-year term expiring 12/31/27.

a) TEHAMA COUNTY MENTAL HEALTH BOARD - One three-year appointment to fill the vacant position as Consumer/Family Member with said term expiring 12/31/26 (Interested Person: Wendy Lathum)

9:34 A.M. RECESS to convene as the Tehama County Air Pollution Control District

CONSENT AGENDA

Approval of the Consent Agenda

A motion was made by Supervisor Moule, seconded by Supervisor Carlson, to approve the Consent Agenda. The motion carried by the following vote:

RESULT: APPROVED THE CONSENT AGENDA

MOVER: William Moule

SECONDER: Candy Carlson

3. TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT TEHAMA COUNTY AIR POLLUTION CONTROL DISTRICT

Financial Impact:

Carl Moyer funding and associated agreements are budgeted annually by the District.

Background Information:

The Carl Moyer Memorial Air Quality Standards Attainment Program (Carl Moyer Program), Funding Agricultural Replacement Measures for Emission Reductions (FARMER) and Local AB 923 incentive programs have been highly successful for many years in reducing air pollution in Tehama County. The Carl Moyer program provides funding through air districts for agricultural harvesting equipment, heavy-duty trucks, agricultural pump engines, tractors, and other equipment used in agricultural operations. The agreement with Red Bank Outfitters, Inc. will be funded by Carl Moyer Program funds and will help replace a 2002 New Holland TC40D, equipped with a diesel-fired 40-horsepower engine with a New John Deere 5075E Utility Tractor, equipped with a diesel-fired 75-horsepower engine.

a) AGREEMENT - Request approval and authorization for the Air Pollution Control Officer to sign a Carl Moyer Low-Emission Equipment Incentive Program Agreement with Red Bank Outfitters, Inc. in the amount of \$39,973, effective upon execution by both parties and terminates four years from the date of installation

RESULT:

MOVER:

SECONDER:

9:34 A.M. ADJOURN to reconvene as the Tehama County Board of Supervisors

REGULAR AGENDA

- 4. **RBHS NAMI ON CAMPUS - NAMI Mental Health Awareness Club Advisor Darbie Andrews**
RBHS NAMI ON CAMPUS - NAMI Mental Health Awareness Club Advisor Darbie Andrews

Financial Impact:

Click here to enter Financial Impact.

Background Information:

Click here to enter Background Info.

a) PROCLAMATION - Request adoption of a Proclamation designating May 2024 as Mental Health Awareness Month

RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: William Moule

- 5. **UC COOPERATIVE EXTENSION - Livestock/Range Advisor Josh Davy**
UC COOPERATIVE EXTENSION - Livestock/Range Advisor Josh Davy

Financial Impact:

None

Background Information:

In 1994 The Tehama County Board of Supervisors approved the Voluntary Oak Woodland Management plan. This plan promotes voluntary conservation and landowner education of the county’s vast oak woodlands. The committee was reconvened by board request to update the 30 year old document, which is presented for acceptance as amended.

a) INFORMATIONAL PRESENTATION - Regarding the voluntary oak woodland management plan and adoption of the updated plan revised by the hardwood advisory committee

- 6. **PUBLIC WORKS - Director Jim Simon**
PUBLIC WORKS - Director Jim Simon

Financial Impact:

Services will be rendered via Task Order for various projects with various funding sources including State, Federal and local. The maximum compensation under this Agreement to the Consultant shall not exceed \$5,000,000. Services are budgeted in Road Fund - Professional and Special Services #3011-53230.

Background Information:

The Department of Public Works advertised a Request for Proposals (RFP) for On-Call Construction Management Services. Two responses were received on February 22,

2024 and evaluated based on qualifications to perform the scope of work identified in the RFP. Mark Thomas & Company, Inc. was determined to be the most qualified and negotiations were successful.

a) ROAD AGREEMENT - Request approval and authorization for the Director to sign the Agreement with Mark Thomas & Company, Inc. for the purpose of providing On-Call Construction Management Services, for the rates as set forth in Attachment I, with total compensation amount not to exceed \$5,000,000, effective 4/30/24 and shall terminate 4/30/29

RESULT: APPROVE

MOVER: William Moule

SECONDER: Candy Carlson

8. SOCIAL SERVICES - Interim Director Teresa Curiel

SOCIAL SERVICES - Interim Director Teresa Curiel

Financial Impact:

The Department requested quotes from existing vendors with quote amount ranges from \$310,471.74 to \$330,290.53. The Department requests to select the lowest quote with SCW for all items for a total cost of \$310,471.74. There are sufficient funds budgeted in account number 5013-53800 and there is no impact to the General Fund.

Background Information:

The Department has a significant existing technology research and development invest in the existing deployment of Lenovo computer brands and specific testing of Lenovo laptop models. An Imaging process is an integral aspect of deployment and standardization in support of desktops and laptop device categories. Ongoing efforts of imaging the same makes / models are crucial to the effectiveness and efficiency of compatibility testing and support functions within the organization.

TCDSS has obtained three competitive price quotations from existing Tehama County registered vendors. The equipment listed on each vendor quote is identical in quantity, makes and models. In total, the lowest cost to the County is the prefer vendor SCW / Southern Computer Warehouse. SCW bid for the HP monitors is under the NASPO 23011 Value Point contract. The computer quotes are under the open market pricing.

a) BID WAIVER - Request to adopt the finding that NASPO 23011 Value Point contract with Southern Computer Warehouse (SCW) for the acquisition of 279 HP LED computer monitors meets all Tehama County bidding criteria and allows the County to take advantage of low pricing without the time and expense of a formal bid process

1) Request to find it in the best interest of the County to waive the formal bid process for purchase of 100 Lenovo laptops, 137 Lenovo smart docks, and 61 Lenovo desktop computers. Based on the finding

2) Request to authorization for the Purchasing Department to issue a purchase order to SCW for the acquisition of 279 monitors, 138 wireless keyboard and mouse sets, 100 Lenovo laptops, 137 Lenovo smart docks, and 61 Lenovo desktops in total amount of \$310,471.74

RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: Candy Carlson
RESULT: APPROVE
MOVER: William Moule
SECONDER: Candy Carlson
RESULT: APPROVE
MOVER: William Moule
SECONDER: Candy Carlson

9. PROBATION DEPARTMENT - Chief Probation Officer Greg Ulloa
PROBATION DEPARTMENT - Chief Probation Officer Greg Ulloa

Financial Impact:

The agreement will generate revenue for Tehama County Juvenile Hall. Glenn County has been averaging 3-5 youth in the last two years. Revenue generated on room and board contracts will help reduce net county cost for the Tehama County Juvenile Hall.

Background Information:

This agreement will allow for Tehama County Juvenile Detention Facility to provide board and care for Glenn County wards and invoice Glenn County Probation for the cost of services and at a daily bed rate. This agreement is at the request of the Glenn County Chief Probation Officer.

a) AGREEMENT - Request approval and authorization for the Chief Probation Officer or his designee to sign the agreement with Glenn County to provide board and care of Glenn County Minor(s) for a daily bed rate of \$150 per day, per person, with the maximum amount not to exceed \$1,350,000, in addition to compensation for Secure Track Youth not to exceed \$300,000, effective upon the date of execution by all parties to terminate on 6/30/25

RESULT: APPROVE
MOVER: Candy Carlson
SECONDER: William Moule

10. HEALTH SERVICES AGENCY - Executive Director Jayme Bottke
HEALTH SERVICES AGENCY - Executive Director Jayme Bottke

Financial Impact:

No general funds are involved in this agreement. Funding will be paid from previously awarded PLHA funds.

Background Information:

On November 8, 2022, the Tehama County Board of Supervisors held a public hearing regarding the PLHA five-year Plan/Application and adopted three Resolutions which authorized the application for, and receipt of, the PLHA Program funds. Applications were submitted by and for Tehama County, as well as the City of Red Bluff and The

City of Tehama, per the legally binding agreements. PLHA funding has been awarded to Tehama County on behalf of each jurisdiction from the 2019, 2020, and 2021 Allocations, and standard agreements have been executed.

One of the deliverables selected for this funding was Activity 6 - Navigation Center Operations and Supportive/Case Management services. Housing Community Development (HCD) required an RFP process to award funds received by Tehama County. With the assistance of our housing consultant, Housing Tools, the RFP process was completed, and a ranking committee selected the only eligible applicant, P.A.T.H. to provide navigation and case management services. As promised, we are now returning to the Board with the results of the formal RFP and the agreement with the awardee.

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Agreement with Poor And The Homeless Tehama County Coalition (P.A.T.H.) for the Navigation Center Operations in the amount of \$1,055,654.50, effective 5/1/24 and terminate on 6/30/30

RESULT: APPROVE
MOVER: William Moule
SECONDER: Matt Hansen

5. UC COOPERATIVE EXTENSION - Livestock/Range Advisor Josh Davy
UC COOPERATIVE EXTENSION - Livestock/Range Advisor Josh Davy

Financial Impact:
None

Background Information:

In 1994 The Tehama County Board of Supervisors approved the Voluntary Oak Woodland Management plan. This plan promotes voluntary conservation and landowner education of the county’s vast oak woodlands. The committee was reconvened by board request to update the 30 year old document, which is presented for acceptance as amended.

a) INFORMATIONAL PRESENTATION - Regarding the voluntary oak woodland management plan and adoption of the updated plan revised by the hardwood advisory committee

RESULT: APPROVE
MOVER: William Moule
SECONDER: Candy Carlson

11. HEALTH SERVICES AGENCY - Executive Director Jayme Bottke
HEALTH SERVICES AGENCY - Executive Director Jayme Bottke

Financial Impact:

There is an Annual Affiliation Fee due that will not exceed \$4,000.00. The fees will be paid in two (2) installments in January and July each year. The annual fees will be paid by Maternal, Infant, Early Childhood Home Visiting (MIECHV), California Home Visiting

Program Evidence Based Home Visiting (CHVP EBHV), and CalWORKs Home Visiting Program (HVP) funds.

Background Information:

Healthy Families Tehama (HFT) is an accredited home visiting program for prenatal and parenting families. Families are eligible for enrollment during the mother's pregnancy and up until the child turns 3 months of age. Once enrolled in HFT, families are offered services until the child is 3-5 years of age. HFT is a two-step site, which means a full assessment is conducted to identify family risk factors, allowing assigned staff to work on and mitigate concerns throughout the family's time in HFT.

HFT was first implemented in Tehama County in 2015 and was accredited by Healthy Families America (HFA) in 2018. Every four years, HFT is required to complete a site review of all case files, data reports, policies, and procedures with HFA for re-accreditation. HFT completed Tehama County's second accreditation process in March 2023.

The Affiliation Agreement allows HFT to continue working with HFA and providing valuable support to families living in Tehama County.

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the Affiliation and License Agreement with Prevent Child Abuse (PCA) America, an Illinois not-for-profit corporation and the developer of the Healthy Families America (HFA) Model, for the purpose of obtaining from PCA America affiliation and license to implement the HFA Model and use Proprietary Property in Tehama County, effective 5/7/24 and shall extend until terminated by either party, with an annual Affiliation Fee not to exceed \$4,000 per year

RESULT: APPROVE

MOVER: William Moule

SECONDER: Candy Carlson

12. **HEALTH SERVICES AGENCY / CLINIC - Executive Director Jayme Bottke**
HEALTH SERVICES AGENCY / CLINIC - Executive Director Jayme Bottke

Financial Impact:

There is no direct financial cost for the Department to participate in this program.

Background Information:

This is a nurse practitioner intern placement agreement with the College for the placement of students from their Master of Science in Nursing, Advanced Practice Nursing and Doctor of Nursing Practice programs. These student placements provide an opportunity to train local students to gain field experience with the Health Services Agency and gives the Agency an opportunity to recruit these candidates after they graduate from the College's program.

a) AGREEMENT - Request approval and authorization for the Executive Director to sign the agreement with Chamberlain College of Nursing for the purpose of providing on-the-job experience and training to student interns, effective 5/6/24 through 5/6/27

RESULT: APPROVE

MOVER: William Moule
SECONDER: Candy Carlson

13. **ADMINISTRATION / AMERICAN RESCUE PLAN ACT - Administrative Services**
Director Dava Kohlman
ADMINISTRATION / AMERICAN RESCUE PLAN ACT - Administrative Services
Director Dava Kohlman

Financial Impact:

A budget transfer is requested from the American Rescue Plan Act to Contributions to Other Agencies to cover the remaining \$217,572 of the allocation to Sky View Water District.

Background Information:

On 11/22/22, the Board approved an allocation of \$250,000 to the Sky View County Water District for their upgrade project. Sky View Water District provides drinking water services to the Sky View Ranch community in Tehama County. This allocation will partially fund the completion of the portion of the system rehabilitation project that delivers water to the residents of Canyon View Loop and Battle Creek View Estates. The system rehabilitation project consists of constructing 2,100 linear feet of 6-inch raw water main, 13,000 linear feet of 6-inch and 8-inch water main, 0.11-million-gallon storage tank, 122 water services and meters, emergency generator, new electrical service to the well, and miscellaneous electrical improvements.

On 12/13/22, the Board approved a transfer of funds in the amount of \$4,997 to issue a warrant to the water district for engineering services to complete the Department of Water Resources application for the Small Community Drought Relief Program.

On 1/9/24, the Board approved a transfer of funds in the amount of \$27,431 to cover the cost of removal and relocation of overhead cables and associated joint poles located at the Ponderosa tank site which would interfere with planned improvements.

The Department of Treasury provides updates to guidance and reference documents on a regular basis. Upon review of recent updates, staff identified the need to have a sub-recipient agreement in place with Sky View Water District for the use of the County allocated funds. This agreement will fulfill that requirement and also streamlines the process so that a Board-approved transfer will not be necessary for each submission for reimbursement.

a) **TRANSFER OF FUNDS: ADVERTISING & COMMUNITY SERVICE, B-75 - From American Rescue Plan Act (1091-450751) to Contingency (1109-59000), \$217,572; and from Contingency (1109-59000) to Contribution to Other Agencies (1091-55520), \$217,572 (Requires 4/5th vote)**

b) **AGREEMENT - Request approval and authorization for the Chair to sign the Subrecipient Agreement between the County of Tehama and the Sky View County Water District for American Rescue Plan Act SLFRF Funds in the amount of \$250,000, to begin on date of Project Award and shall end on 12/31/26**

RESULT: APPROVE
MOVER: William Moule
SECONDER: Candy Carlson
RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: William Moule

- 14. **APPROVAL OF MINUTES - Clerk & Recorder Jennifer Vise**
APPROVAL OF MINUTES - Clerk & Recorder Jennifer Vise

Financial Impact:
None

Background Information:

- a) Waive the reading and approve the minutes of the Following meetings:
 - 1) Regular meeting held 4/16/24
 - 2) Regular meeting held 4/23/24

RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: William Moule

- 7. **SHERIFF’S OFFICE LANDSCAPE PROJECT - Undersheriff Jeff Garrett**
SHERIFF’S OFFICE LANDSCAPE PROJECT - Undersheriff Jeff Garrett

Financial Impact:

This project will be paid for with AB443 funds, which are eligible for law enforcement purposes. Funds will be transferred at bid award.

Background Information:

This project is for landscaping improvements to the front area of the Tehama County Sheriff’s Office, in order to make the office more inviting to the public and improve employee morale. Improvements include paving, hardscape, a covered gazebo, lighting, and upgrades to the flag pole. This project has utilized AB109 labor in order to reduce costs.

- a) Consider adoption of a finding that the Sheriff’s Office Landscape Project is categorically exempt from review under the California Environmental Quality Act, (CEQA) (Class 1 Categorical Exemption) and direction to the Chief Administrator to file the Notice of Exemption
- b) Request approval of the plans and specifications for the Sheriff’s Office Landscape Project
- c) Request authorization for Administration to advertise for bids on the project, with the bid opening to be held at 3:00 P.M. on 5/21/24 in the Administrative Office, 727 Oak Street, Room #202, Red Bluff, California

RESULT: APPROVE

MOVER: William Moule
SECONDER: Candy Carlson
RESULT: APPROVE
MOVER: William Moule
SECONDER: Candy Carlson
RESULT: APPROVE
MOVER: William Moule
SECONDER: Candy Carlson

FUTURE AGENDA ITEMS

10:39 A.M. Recess to attend the PATH Navigation Center Ribbon Cutting

CLOSED SESSION

REPORTABLE ACTIONS FROM CLOSED SESSION

ADJOURN

ATTEST: [DATE]

Board
Supervisors

JENNIFER A. VISE, Clerk
of the Board of Supervisors

APPROVED

Chairman of the
of