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**Chair: Kris Deiters**

**Vice Chair: Tom Walker**

**2. PLEDGE OF ALLEGIANCE**

**1. CALL TO ORDER**

Roll Call.

Meeting was convened at 8:30AM.

**Present** Director Matt Hansen, Director Pati Nolen, Director J.R. Gonzales, Director Patrick Hurton, Director Jim Bacquet, Director Shelly Hargens, Director Lew Beitz, Director Mark Clement, Director Rob Burroughs, and Director Tom Walker

**ABSENT** Chairperson Kris Deiters, Director Cody Strock, and Director Greg Jones

**3. PUBLIC COMMENT**

The Agency Manager, Paul Freund, reminded the Board of the biennial ethics training requirement. He also highlighted upcoming special events in November and December in collaboration with the County Library and informed the Board of his upcoming time off.

Amanda Garrett, Waste Connections District Manager, updated the Board that the landfill fire has been fully extinguished and noted that a presentation on the incident will be provided at the January meeting. She also introduced Wade Coffee, the new Operations Supervisor.

**4. CONSENT**

A motion was made by Director Hansen, seconded by Director Gonzales, to APPROVE this item. The motion carried by the following vote:

**RESULT:** APPROVE

**MOVER:** Matt Hansen

**SECONDER:** J.R. Gonzales

**AYES:** Director Hansen, Director Gonzales, Director Hurton, Director Bacquet, Director Hargens, Director Beitz, Director Clement, Director Burroughs, and Director Walker

**ABSENT:** Chairperson Deiters, Director Strock, and Director Jones

**ABSTAINED:** Director Nolen

***Minutes***

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1. **Recommended Approval of Minutes** 25-1738

Full Board - Tehama County Solid Waste Management Agency - July 7, 2025  
8:30AM

***Warrant Register***

2. **Grant-Funded Warrants, September 2025** 25-1647

Review and approve the Grant-Funded Warrants in the amount of \$2,410.40, as presented.

3. **Warrants, September 2025** 25-1648

Review and approve the warrants in the amount of \$24,489.96, as presented.

**BUDGET**

4. **FY 2024/2025 Final Budget Update** 25-1650

This item is for informational purposes only. No further action is required.

Director Matt Hansen inquired about the negative amount reported under training expenses.

5. **FY 2025/26 Quarterly Budget Update** 25-1653

This item is for informational purposes only. No further action is required.

**REGULAR - LANDFILL ONLY**

6. **2026 Meeting Schedule** 25-1649

Review and approve the 2026 meeting schedule as presented.

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** Rob Burroughs

**AYES:** Director Hansen, Director Nolen, Director Gonzales, Director Hurton, Director Bacquet, Director Hargens, Director Beitz, Director Clement, Director Burroughs, and Director Walker

**ABSENT:** Chairperson Deiters, Director Strock, and Director Jones

7. **Pay In Lieu of Vacation/Personal Time Off** 25-1651

Approve the compensation of twenty hours of accumulated PTO leave, in lieu of PTO time off with pay prior to the end of 2025.

**RESULT:** APPROVE

**MOVER:** Matt Hansen

**SECONDER:** Pati Nolen

**AYES:** Director Hansen, Director Nolen, Director Gonzales, Director Hurton, Director Bacquet, Director Hargens, Director Beitz, Director Clement, Director Burroughs, and Director Walker

II)

**ABSENT:** Chairperson Deiters, Director Strock, and Director Jones

**8. December 24, 2025 Office Closure Proposal 25-1715**

Recommend approval of the closure of the Tehama County Solid Waste Management Agency office on December 24, 2025.

Vice Chair Tom Walker inquired whether the Agency Office will be open on December 26.

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** J.R. Gonzales

**AYES:** Director Hansen, Director Nolen, Director Gonzales, Director Hurton, Director Bacquet, Director Hargens, Director Beitz, Director Clement, Director Burroughs, and Director Walker

**ABSENT:** Chairperson Deiters, Director Strock, and Director Jones

**9. Agency Staffing and Structure 25-1655**

Provide direction to staff regarding transitioning to an internal staffing structure for the Agency.

Discussion was held to gain a better understanding of the Agency's vision and potential employee changes. Director Matt Hansen recommended continuing with the current process.

**10. Household Hazardous Waste Sharps Collection Site Services Agreement 25-1729**

Review the agreement between the Agency and Med-Project CA, LLC for the collection and disposal of home-generated sharps waste from the Tehama County/Red Bluff Landfill and authorize the Agency Manager to sign the agreement

Director J. R. Gonzalez inquired whether there are any issues with the mail-back program. Director Patrick Hurton asked if a list of sharps kiosk locations is available on the Agency's website.

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** Lew Beitz

**AYES:** Director Hansen, Director Nolen, Director Gonzales, Director Hurton, Director Bacquet, Director Hargens, Director Beitz, Director Clement, Director Burroughs, and Director Walker

**ABSENT:** Chairperson Deiters, Director Strock, and Director Jones

**11. Hazardous Waste Fees Update 25-1734**

a) Review and approve the Off-Contract Hazardous Waste Fees, as presented.

b) Review and approve the Updated Hazardous Waste Business Fees, as presented.

a) Review and approve the Off-Contract Hazardous Waste Fees, as presented.

**RESULT:** APPROVE  
**MOVER:** Matt Hansen  
**SECONDER:** Pati Nolen  
**AYES:** Director Hansen, Director Nolen, Director Gonzales, Director Hurton, Director Bacquet, Director Hargens, Director Beitz, Director Clement, Director Burroughs, and Director Walker  
**ABSENT:** Chairperson Deiters, Director Strock, and Director Jones

b) Review and approve the Updated Hazardous Waste Business Fees, as presented.

**RESULT:** APPROVE  
**MOVER:** Matt Hansen  
**SECONDER:** Pati Nolen  
**AYES:** Director Hansen, Director Nolen, Director Gonzales, Director Hurton, Director Bacquet, Director Hargens, Director Beitz, Director Clement, Director Burroughs, and Director Walker  
**ABSENT:** Chairperson Deiters, Director Strock, and Director Jones

12. **Surplus Agency Property (Bus, Forklift, Used Oil Tanks, Paint Can Crusher)** 25-1667

- a) Declare the following to be surplus Agency property:  
2000 Ford E450 Bus VIN 1FDWE45F6YHA27857 (Asset # 21760)  
Caterpillar Forklift Serial Number AT31B50227 (Asset tag # 26130)  
Used Oil Storage Tank (Asset tag # 22333)  
Used Agricultural Oil Storage Tank (Asset tag # 22541)  
Paint Can Crusher (Asset tag # 90036)  
b) Authorize the Agency Manager to dispose of the property in the manner that provides the highest possible return to the Agency

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2000 Ford E450 Bus VIN 1FDWE45F6YHA27857 (Asset # 21760)  
Caterpillar Forklift Serial Number AT31B50227 (Asset tag # 26130)  
Used Oil Storage Tank (Asset tag # 22333)  
Used Agricultural Oil Storage Tank (Asset tag # 22541)  
Paint Can Crusher (Asset tag # 90036)

**RESULT:** APPROVE  
**MOVER:** Mark Clement  
**SECONDER:** Pati Nolen  
**AYES:** Director Hansen, Director Nolen, Director Gonzales, Director Hurton, Director Bacquet, Director Hargens, Director Beitz, Director Clement, Director Burroughs, and Director Walker  
**ABSENT:** Chairperson Deiters, Director Strock, and Director Jones

b) Authorize the Agency Manager to dispose of the property in the manner that provides the highest possible return to the Agency

**RESULT:** APPROVE  
**MOVER:** Mark Clement  
**SECONDER:** J.R. Gonzales

**AYES:** Director Hansen, Director Nolen, Director Gonzales, Director Hurton, Director Bacquet, Director Hargens, Director Beitz, Director Clement, Director Burroughs, and Director Walker

**ABSENT:** Chairperson Deiters, Director Strock, and Director Jones

**13. Surplus Agency Property (Corning Disposal HHW Facility Fence and Asphalt Pad) 25-1666**

- a) Declare the following assets to be surplus Agency property:  
Corning Disposal HHW Facility Asphalt Pad (Asset tag # 90034)  
Corning Disposal HHW Facility Fence (Asset tag # 90035)
- b) Request to adopt a finding that it would be a public benefit to leave the fence and asphalt pad in place

Vice Chair Tom Walker inquired whether the Agency could be held liable for any future cleanups. Director Lew Beitz requested clarification regarding the assets remaining on the property.

- a) Declare the following assets to be surplus Agency property:  
Corning Disposal HHW Facility Asphalt Pad (Asset tag # 90034)  
Corning Disposal HHW Facility Fence (Asset tag # 90035)

**RESULT:** APPROVE  
**MOVER:** Pati Nolen  
**SECONDER:** Mark Clement

b) Request to adopt a finding that it would be a public benefit to leave the fence and asphalt pad in place

**RESULT:** APPROVE  
**MOVER:** J.R. Gonzales  
**SECONDER:** Pati Nolen

**AYES:** Director Hansen, Director Nolen, Director Gonzales, Director Hurton, Director Bacquet, Director Hargens, Director Beitz, Director Clement, Director Burroughs, and Director Walker

**ABSENT:** Chairperson Deiters, Director Strock, and Director Jones

**14. Surplus Agency Property (Scrap Metal) 25-1665**

- a) Declare the following asset to be surplus Agency property:  
Paint Can Crusher (no asset tag #)

b) Authorize the Agency Manager to properly recycle the asset.

a) Declare the following asset to be surplus Agency property:  
Paint Can Crusher (no asset tag #)

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** Mark Clement

**AYES:** Director Hansen, Director Nolen, Director Gonzales, Director Hurton, Director Bacquet, Director Hargens, Director Beitz, Director Clement, Director Burroughs, and Director Walker

**ABSENT:** Chairperson Deiters, Director Strock, and Director Jones

b) Authorize the Agency Manager to properly recycle the asset.

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** Mark Clement

**AYES:** Director Hansen, Director Nolen, Director Gonzales, Director Hurton, Director Bacquet, Director Hargens, Director Beitz, Director Clement, Director Burroughs, and Director Walker

**ABSENT:** Chairperson Deiters, Director Strock, and Director Jones

**15. Surplus Agency Property (E-Waste)**

**25-1698**

a) Declare the following miscellaneous assets to be surplus Agency property:

SonicWall Firewall serial number 18B169D3B1E0 (asset tag # 30873)

Dell Inspiron 17 Laptop serial number 47JX512 (asset tag # 30871)

Dell Inspiron 17 Laptop serial number 66QK712 (asset tag # 30872)

Dell Inspiron Laptop serial number D9K2DX2 (asset tag # 30876)

Dell Latitude Laptop serial number 816XBT1 (asset tag # 30862)

Dell LCD Monitor serial number CN-0H329N-72872-05H-2GLI (asset tag # 30861)

Dell LCD Monitor serial number DE17502422 (asset tag # 25251)

HP ProDesk 400 GI MT Desktop serial number MXL5323GK1 (no asset tag #)

Dell LCD Monitor serial number CN-04FF47-64180-56J-0XZU (no asset tag #)

b) Authorize the Agency Manager to properly recycle the assets.

a) Declare the following miscellaneous assets to be surplus Agency property:

SonicWall Firewall serial number 18B169D3B1E0 (asset tag # 30873)

Dell Inspiron 17 Laptop serial number 47JX512 (asset tag # 30871)

Dell Inspiron 17 Laptop serial number 66QK712 (asset tag # 30872)

Dell Inspiron Laptop serial number D9K2DX2 (asset tag # 30876)

Dell Latitude Laptop serial number 816XBT1 (asset tag # 30862)

Dell LCD Monitor serial number CN-0H329N-72872-05H-2GLI (asset tag # 30861)

Dell LCD Monitor serial number DE17502422 (asset tag # 25251)

HP ProDesk 400 GI MT Desktop serial number MXL5323GK1 (no asset tag #)

II)

Dell LCD Monitor serial number CN-04FF47-64180-56J-0XZU (no asset tag #)

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** Mark Clement

**AYES:** Director Hansen, Director Nolen, Director Gonzales, Director Hurton, Director Bacquet, Director Hargens, Director Beitz, Director Clement, Director Burroughs, and Director Walker

**ABSENT:** Chairperson Deiters, Director Strock, and Director Jones

b) Authorize the Agency Manager to properly recycle the assets.

**RESULT:** APPROVE

**MOVER:** Pati Nolen

**SECONDER:** Mark Clement

**AYES:** Director Hansen, Director Nolen, Director Gonzales, Director Hurton, Director Bacquet, Director Hargens, Director Beitz, Director Clement, Director Burroughs, and Director Walker

**ABSENT:** Chairperson Deiters, Director Strock, and Director Jones

**16. Compost Facility CEQA and Permitting Update 25-1681**

Provide direction to staff on construction and operation of a composting facility at the Tehama County/Red Bluff Landfill

Director Matt Hansen requested further clarification regarding proposed changes to current yard waste operations, associated costs, and exemptions.

**17. Corning Household Hazardous Waste Collection Events 25-1717**

Provide direction to staff on continuing to identify property in the Corning/southern Tehama County area for a permanent household hazardous waste collection facility or explore ways to expand operations at the Red Bluff facility.

The Board and the Agency Manager discussed the utilization of the Household Hazardous Waste (HHW) events and considered potential solutions, including adjustments to event frequency. Vice Chair Tom Walker suggested discontinuing the temporary programs in the City of Corning if community participation continues to remain low.

**18. Outreach Update 25-1727**

This item is for informational purposes, no action is required.

**19. Monthly Update 25-1654**

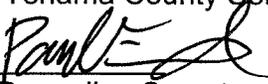
This item is for informational purposes only. No further action is required.

**Board Matters**

There were no Board Matters brought up.

The meeting adjourned at 10:24AM

Approved By  vice-chair  
Chair - Kris Deiters  
Tehama County Solid Waste Management Agency Full Board

By   
Recording Secretary