

# TEHAMA COUNTY BOARD OF SUPERVISORS

William Moule, District 1  
Candy Carlson, District 2  
Pati Nolen, District 3  
Matt Hansen, District 4, Vice Chair  
John Leach, District 5, Chairman



Gabriel Hydrick  
Chief Administrator

Margaret Long  
County Counsel

Jennifer A. Vise  
Clerk of the Board  
(530) 527-3287

Board Chambers  
727 Oak Street, Red Bluff, CA 96080  
(530) 527-4655  
<http://www.co.tehama.ca.us>

## AGENDA FOR TUESDAY, APRIL 2, 2024

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The Board of Supervisors welcomes you to their meetings which are regularly scheduled for each Tuesday. Your participation and interest are encouraged and appreciated. Members of the public may address the Board from the podium on items on the agenda when the matter is called. The Board reserves the right to limit the time devoted to any item on the agenda and to limit the time of any speaker.

The Board wishes to ensure that business is conducted in an orderly fashion and the public is asked to be courteous and polite when addressing the Board and to be respectful to others attending the Board meeting. Any disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Board meeting is prohibited.

Members of the public who are unable to attend in person may participate, listen and watch in the following ways:

- 1) To participate in the Board meeting, the public may listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment.
- 2) Members of the public who are unable to attend in person may watch and listen via the web at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment at the time the item is called.

The audio and live video streaming is being offered as a convenience. The Board meeting will continue even if there is a disruption. If there is a disruption, the public is encouraged to consider an alternate option listed above. If you have trouble connecting or accessing the meeting, contact the Board office for assistance at (530) 527-4655.

Please refer to the last page of the agenda for information on how to participate in the meeting, as well as the various options being made available for members of the public to provide comment.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please contact the ADA Coordinator two business days prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.

The Agenda is divided into two sections:

**CONSENT AGENDA:**

These items include routine financial and administrative actions and are usually approved by a single majority vote. Any Board member, staff member or interested person may request that an item be removed from the Consent Agenda for discussion on the Regular Agenda.

**REGULAR AGENDA:**

These items include significant financial and administrative actions of special interest that are usually approved individually by a majority vote. The Regular Agenda also includes noticed hearings and public hearings. The times on the agenda are approximate.

**9:00 AM CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**REMINDER - The April 9, 2024 Board of Supervisors meeting is cancelled pursuant to Board policy to cancel the second meeting in a non-holiday month.**

**PLEASE TURN OFF OR MUTE YOUR CELL PHONE****PUBLIC COMMENT**

This is a time set aside for members of the public to directly address the Board of Supervisors on any item of interest to the public that is within the subject matter jurisdiction of this board. No action shall be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of section 54954.2 of the government code. This board has chosen to exercise its discretion and limit each speaker to three (3) minutes.

Members of the public will be allowed to address the Board of Supervisors regarding items appearing on the agenda at the time the item is called.

**ANNOUNCEMENT OF AGENDA CORRECTIONS****PREVIOUS REPORTABLE ACTIONS FROM CLOSED SESSION****BOARD OF SUPERVISORS STANDING AND AD HOC COMMITTEE**

Receive reports from the following standing and ad hoc committees, and discussion and possible direction to the committees regarding future meetings and activities within each committee's assigned scope:

**Fire Committee (Standing) (Leach, Hansen)**

**Public Works Committee (Standing) (Leach, Nolen)**

**Veterans Halls Advisory Committee (Standing) (Carlson, Leach)**

**Rescue Act Ad Hoc Committee (Carlson, Moule)**

**Public Safety Tax Initiative Working Group (Hansen, Moule)**

## **REPORTS OF MEETINGS ATTENDED INCLUDING AB1234**

## **ANNOUNCEMENTS BY COUNTY DEPARTMENTS**

This is an opportunity for a County Department to provide information to the Board and the general public. These announcements are to be as brief and concise as possible and not used to seek direction from the Board.

### **CONSENT AGENDA**

1. **GENERAL WARRANT REGISTER - 3/10-16/24** [24-294](#)
2. **ADMINISTRATION** [24-309](#)
  - a) AGREEMENT - Request confirmation of Amendment No. 1 to Agreement #C9801112 with the State of California Department of Parks and Recreation for the 2018 Parks Bond Act Per Capita Grant Program thereby amending the appropriation liquidation date to 6/30/28
3. **ADMINISTRATION** [24-343](#)
  - a) AGREEMENT - Request approval and authorization for the Chairman to sign the Amendment with Benjamin Magid for Defense of Indigent Persons under the Public Defense Pilot Program grant (Misc. Agree #2023-037), thereby extending the term through 6/30/24 (*Subject to required insurance documentation*)
4. **ADMINISTRATION / AUDITOR-CONTROLLER** [24-308](#)
  - a) AGREEMENT - Request approval and authorization for the Chairman to sign the Amendment to the Agreement with CliftonLarsonAllen, LLP (Misc. Agree. #2020-307), for the purpose of providing professional audit services for two additional fiscal years ending 6/30/24 and 6/30/25, thereby increasing the not to exceed amount to \$348,050
5. **CLERK & RECORDER / ELECTIONS DEPARTMENT** [24-345](#)
  - a) RESOLUTION / AGREEMENT - Request adoption of a resolution approving and authorizing the County Clerk & Recorder to digitally execute Standard Agreement 23G27152 with the Secretary of State for reimbursement of funds under the Help America Vote Act for costs associated with activities to improve the administration of elections for Federal office, including to enhance election technology and make election security improvements in an amount not to exceed \$100,000, effective upon date of approval through 6/30/25

**6. CLERK & RECORDER / ELECTIONS DEPARTMENT [24-346](#)**

a) RESOLUTION / AGREEMENT - Request adoption of a resolution approving and authorizing the County Clerk & Recorder to digitally execute Standard Agreement 23G26152 with the Secretary of State for reimbursement of funds under the Help America Vote Act to reimburse the County for costs associated with the improvement of the administration of elections in an amount not to exceed \$20,000, effective upon date of approval through 6/30/25

**7. DISTRICT ATTORNEY [24-285](#)**

a) AGREEMENT - Request approval and authorization for the District Attorney to sign the Agreement with KARPEL Solutions Inc. for the annual routine software maintenance of the copyrighted modern case management software program know as PROSECUTOR by Karpel in the amount not to exceed \$24,400, effective 3/1/24 and shall terminate 2/28/25 (*Subject to receipt of required insurance documentation*)

b) AGREEMENT - Request approval and authorization for the District Attorney to sign the Agreement with KARPEL Solutions Inc. for the routine annual hosting of the software program know as PROSECUTOR by Karpel in the amount not to exceed \$4,800, effective 3/1/24 and shall terminate 2/28/25 (*Subject to receipt of required insurance documentation*)

**8. HEALTH SERVICES AGENCY / PUBLIC HEALTH DIVISION [24-318](#)**

a) AGREEMENT - Approval and authorization for the Executive Director to sign the agreement with the City of Red Bluff for the purpose of providing Hepatitis A vaccination, Hepatitis B vaccination, and/or Tuberculin skin testing to certain employees of contractor determined to be at risk, for the cost of the vaccine plus an administration fee per injection as indicated in Exhibit B, for the term of 4/2/24, and shall terminate on 4/1/29

**9. SHERIFF'S OFFICE [24-296](#)**

a) AGREEMENT - Request approval and authorization for the Chair and Sheriff to sign the Agreement with the Red Bluff Round-Up Association for the purpose of providing Special Event supplemental law enforcement services at the 2024 Red Bluff Round-Up in the estimated amount of \$10,867, effective 4/19/24 and shall terminate 4/21/24

**REGULAR AGENDA****10. TEHAMA COUNTY 4KIDS - Child Abuse Prevention Coordinator [24-344](#)  
Andrea Martin**

a) PROCLAMATION - Request adoption of a Proclamation designating April 2024 as Child Abuse Prevention Month

**11. HEALTH SERVICES AGENCY / PUBLIC HEALTH ADVISORY BOARD [24-303](#)  
- Executive Director Jayme Bottke, Public Health Director Minnie Sagar, and Chairperson Tina Brown**

a) PROCLAMATION - Request adoption of a proclamation proclaiming the week of

April 1-7, 2024 as “Public Health Week” in Tehama County

b) INFORMATIONAL PRESENTATION - Regarding the Tehama County Public Health Advisory Board’s Annual Report for 2022-2023

c) Presentation of the Community Health Hero Award

**12. DISTRICT ATTORNEY - District Attorney Matt Rogers [24-315](#)**

a) Request approval for out-of-state travel for a Victim Advocate and Victim Services Coordinator to travel to Washington D.C. on July 28 - August 2, 2024, to attend the National NOVA (National Organization for Victim Advocates) training

**13. SHERIFF / PERSONNEL - Sheriff Dave Kain [24-284](#)**

a) OTHER THAN “A” STEP - Request approval to appoint applicant as Deputy Sheriff, Range 40, Step E, upon successful completion of all pre-employment requirements

**RECESS to convene as the In-Home Supportive Services Public Authority**

**14. TEHAMA COUNTY IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY - Public Authority Program Manager David Madrigal [24-268](#)**

a) Request adoption of a resolution approving the Memorandum of Understanding (MOU) between the Tehama County In Home Supportive Services Public Authority and the Service Employees International Union (SEIU), Local 2015, effective 3/19/24 to 3/18/27

b) Request authorization to submit the In-Home Supportive Services Public Authority/Non-Profit Consortium Rate package, which notifies California Department of Social Services of the wage increase for In-Home Supportive Services providers from \$16.00 to \$17.00 per hour plus estimated payroll taxes, and updates the Public Authority administrative rate from \$.22 to \$.24 per hour, with the requested effective date of 7/1/24

**ADJOURN to reconvene as the Tehama County Board of Supervisors**

**15. INFRASTRUCTURE REPORT / PUBLIC WORKS - Director Jim Simon [24-273](#)**

a) INFRASTRUCTURE CONDITION REPORT - Per Resolution 2021-56 request acceptance of the Infrastructure Condition Report providing the results of the three most recently completed condition assessments, demonstrating the level at which infrastructure assets have been maintained and acceptance of \$23 Million as the estimated amount needed to maintain 50% of the roads and 75% of the bridges and signs at a fair or better condition; and

b) Pursuant to Resolution 2021-56 accept recommendation from Public Works to maintain 50% of the County’s roads, 75% of bridges, and 75% of signs at a fair or better condition

**16. PUBLIC WORKS - Director Jim Simon [24-322](#)**

- a) RESOLUTION - Request adoption of a resolution confirming the County's maintained mileage to consist of a total of 1086.12
17. **PUBLIC WORKS / PURCHASING- Director Jim Simon** [24-286](#)
- a) Request approval of specifications for the purchase of three (3) New ¾ ton 4x2 Extended Cab Long Bed Pickup Trucks
- b) Request authorization for Purchasing to solicit bids for three (3) New ¾ ton 4x2 Extended Cab Long Bed Pickup Trucks with the bid opening set for 3pm on 4/15/24 at Tehama County Administration, 727 Oak St., Red Bluff, CA 96080
18. **PUBLIC WORKS / PURCHASING - Director Jim Simon** [24-287](#)
- a) Request approval of the specifications for one (1) new mid-size AWD SUV to be utilized by the Public Works Department
- b) Request authorization for the Purchasing Department to solicit bids for one (1) new mid- size AWD SUV, with bid opening set for 3:00 pm on 4/15/24 at the Administrative Office, 727 Oak Street, Red Bluff CA.
19. **ADMINISTRATION / GOLDEN STATE CONNECT AUTHORITY - Administrative Services Director Dava Kohlman** [24-306](#)
- a) Request approval and authorization for the Chief Administrator to sign the revised Low-Level Design - Hut Location Confirmation and submit to Golden State Connect Authority (GSCA)
20. **ADMINISTRATION / PERSONNEL - Chief Administrator Gabriel Hydrick** [24-091](#)
- a) AGREEMENT - Request approval and authorization for the Chairman to sign the Amendment to the Employment Agreement for Melani Kain (formerly, Melani Rodrigue) (Misc. Agm #2021-222), thereby amending the annual salary, effective 4/2/24 through 9/9/24
- b) RESOLUTION - Request adoption of a resolution to amend the FY 2023-24 Personnel Allocation List (PAL), (Reso #2023-88) and Master Salary Schedule, amending the Salary Range for the Public Guardian/Public Administrator from Salary Range 52 to Salary Range 57, effective 4/2/24
21. **ADMINISTRATION / PERSONNEL / ELECTED OFFICIALS - Chief Administrator Gabriel Hydrick** [24-326](#)
- a) ORDINANCE NO. 2134 - Establishing the salaries and compensation of certain elected officials of the County of Tehama, thereby adding a 7.5% stipend to the Auditor-Controller's salary, if approved, the increase will be effective 30 days after the second reading
- 1) Waive Second Reading
- 2) Adopt the Ordinance
22. **CLERK & RECORDER / ELECTIONS DEPARTMENT - Clerk &** [24-347](#)

**Recorder Jennifer Vise**

- a) Receive and file the Certified Statement of All Votes Cast at the Presidential Primary Election held on March 5, 2024 under the Board's jurisdiction as set forth in the Statement of All Votes Cast
- b) Declare the winners for each office:
  - 1) Supervisor 1st District - Rob Burroughs
  - 2) Supervisor 2nd District - Tom Walker
  - 3) Supervisor 5th District - Gregory B. Jones, Jr.
- c) Declare as elected those candidates filing for the Tehama County Board of Education and the Democratic and Republican Central Committee positions pursuant to attached Certificate of Nomination

**23. APPROVAL OF MINUTES - Clerk & Recorder Jennifer Vise**[24-348](#)

- a) Waive the reading and approve the minutes of the following meetings:
  - 1) Regular meeting held 2/6/24
  - 2) Regular meeting held 3/19/24

**FUTURE AGENDA ITEMS**

Future Agenda Items is an opportunity for one Board member to present a topic to the full Board and County Departments and allow the Board to express majority that staff should be directed to address the issue and bring it back to the full Board as an agenda item. This is not a time for the Board to address the merits or express their opinions on the issue but solely to decide if staff should expend resources in researching and preparing documents for consideration at a public board meeting. More complex issues may result in a future study session.

**CLOSED SESSION**

Members of the public may address the Closed Session matters at the time the closed session is announced.

**24. CLOSED SESSION**[24-317](#)

- a) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (*Board will be sitting as Tehama County Flood Control and Water Conservation District Board of Directors*)  
(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: (Garst v. Tehama County Flood Control and Water Conservation District, 23CI-000079)

**25. CLOSED SESSION**[24-339](#)

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)



Agency Negotiators: Che Johnson & Coral Ferrin  
Employee Organization: Tehama County Deputy Sheriff's Association

**26. CLOSED SESSION**[24-340](#)

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)

Agency Negotiators: Che Johnson & Coral Ferrin  
Employee Organization: Tehama County Peace Officers Association

**27. CLOSED SESSION**[24-341](#)

- a) EMPLOYEE NEGOTIATIONS - CONFERENCE WITH LABOR NEGOTIATORS  
(Government Code Section 54957.6)

Agency Negotiators: Che Johnson & Coral Ferrin  
Employee Organization: Joint Council of IUOE, Local 39

**REPORTABLE ACTIONS FROM CLOSED SESSION****ADJOURN**

Any written materials related to an open session item on this agenda that are submitted to the Board of Supervisors, and that are not exempt from disclosure under the Public Records Act, will be made available for public inspection at the Tehama County Clerk of the Board of Supervisors Office, 633 Washington St., Rm. 12 (P.O. Box 250), Red Bluff, California, 96080, (530) 527-3287 during normal business hours.

The deadline for items to be placed on the Board's agenda is 5 p.m. on the Wednesday Thirteen days prior to the meeting on Tuesday, unless a holiday intervenes. Items not listed on the Agenda can only be considered by the Board if they qualify under Government Code Section 54954.2(b) (typically this applies to items meeting criteria as an off-agenda emergency).

**DISCLOSURE OF CAMPAIGN CONTRIBUTIONS PURSUANT TO GOVERNMENT CODE SECTION 84308:**

Members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.



**WAYS TO PARTICIPATE, WATCH AND LISTEN DURING THE MEETING:**

- 1) Attend in person in Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080.
- 2) Listen and comment over the phone by calling: (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment.
- 3) Watch live video and listen at: <https://tehamacounty.legistar.com/Calendar.aspx>. To comment on an upcoming agenda item, call (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment at the time the item is called.

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**PROVIDE PUBLIC COMMENT BEFORE THE MEETING BY:**

- 1) Writing a letter to the Board of Supervisors at PO Box 250, Red Bluff, CA 96080.
- 2) Emailing: [tcbos@co.tehama.ca.us](mailto:tcbos@co.tehama.ca.us). Written or emailed public comments received by 4:00 p.m. the day prior to the meeting will be provided to the Board members electronically or in written format and will become part of the public record.

**PROVIDE PUBLIC COMMENT DURING THE MEETING BY:**

- 1) In-Person: Board Chambers, Tehama County Administration Building, 727 Oak St., Red Bluff, CA 96080: Members of the public can provide comment in-person inside the Board of Supervisors' Chambers.
- 2) Over the Phone: Members of the public can call (530) 212-8376, conference code 933876. Press 5\* to raise your hand to comment. The public will be placed in a call-in queue until they are permitted into the meeting for comment.

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Office of the Clerk of the Board.

MINUTES, AGENDAS, AGENDA MATERIAL, and ARCHIVED MATERIAL is available on our website at [www.tehamacountyca.iqm2.com](http://www.tehamacountyca.iqm2.com)