

BYLAWS OF THE TEHAMA COUNTY TRANSPORTATION COMMISSION

ARTICLE I

NAME

SECTION 1: The name of this Commission shall be the “Tehama County Transportation Commission” (TCTC).

ARTICLE II

MISSION STATEMENT

SECTION 1: The mission of the Tehama County Transportation Commission is to maintain and improve mobility and access for the people, goods and services in and through Tehama County.

VISION STATEMENT

SECTION 2: To promote a reliable, flexible, efficient and safe transportation system throughout Tehama County.

VALUE STATEMENT

SECTION 3: The Tehama County Transportation Commission promotes the following value statements.

- Optimize the existing transportation system by improving trip quality, including safety, reliability and access.
- Build a transportation partnership with Federal, State, local, private, and community organizations for a better transportation system.
- Manage resources effectively to achieve the highest value for the taxpayers.
- Efficiently and effectively deliver capital improvements that enhance and improve the safe movement of people, goods and services.
- Use public transportation funds in a timely, cost-effective manner for the purposes intended and consistent with federal and state laws and regulations, and with Tehama County’s social, economic, and environmental goals.
- Use new technologies and management strategies to improve the delivery of transportation services in Tehama County.

ARTICLE III

PURPOSE

SECTION 1: The Tehama County Transportation Commission is intended to act as the lead planning and administrative agency for transportation projects and programs in Tehama County. It is the duty of the Commission to establish rules and regulations to provide for administering transportation planning and allocating the local transportation fund in accordance with the applicable sections of the Government Code (GC Sections 29530 et. seq), Public Utilities Code (PUC Sections 99200 et. seq.) and California code of Regulations (CCR Sections 6600 et. seq.).

ARTICLE IV

AREA OF SERVICE

SECTION 1: The principle area of service shall be Tehama County.

ARTICLE V

ORGANIZATION

SECTION 1: Authority

The TCTC is established by Section 29535 of the Government Code.

SECTION 2: Membership

The TCTC shall be composed of the following:

Three (3) members appointed by the Tehama County Board of Supervisors;

One (1) member from the City Council of Corning, Red Bluff and Tehama, to be appointed by the City Council they represent.

Total membership will be six (6) appointed officials.

Alternates: The appointing authority, for each regular member it appoints, may appoint an alternate member to serve in place of the regular member when the regular member is absent or disqualified from participating in a meeting of the Commission.

SECTION 3: Officers

Officers of the Tehama County Transportation Commission shall be:

Chairperson
Vice-Chairperson

SECTION 4: Term of Office

Terms of office shall be one (1) year., ~~July 1 through June 30 to coincide with the fiscal year. During the first meeting of the calendar year, a Chair and Vice Chair will be elected by the Commission and serve for one calendar year. If an officer resigns, a new officer shall be appointed at the next meeting.~~

SECTION 5: Schedule and Notice of Meetings

Pursuant to the Brown Act, the Transportation Commission meets on the fourth Monday monthly at 8:30 AM., with the option of additional meetings as necessary. Transportation Commission meetings shall be held in the Board of Supervisors Chambers in the City of Red Bluff.

SECTION 6: Quorums

A quorum necessary to be present in order to conduct business shall consist of four (4) voting members.

SECTION 7: Commission Staffing

The Transportation Commission shall be served by the following staff:

- a) Executive Director, who shall serve the Commission
- b) Technical staff from the Tehama County Department of Public Works as needed
- c) Technical Advisory Committee (TAC) consisting of the Public Works Directors from the Cities of Corning, Red Bluff, and County of Tehama, City Representative from Tehama, and a representative from Caltrans District 2

SECTION 8: Compensation

Commissioners, Executive Director, Staff and Technical Committee members shall receive compensation as specified in the Administration and Planning Services Agreement.

ARTICLE VI

DUTIES AND RESPONSIBILITIES

SECTION 1: It shall be the duty of the Tehama County Transportation Commission to establish rules and regulations to provide for administering transportation fund in accordance with the applicable sections of the Government Code, Public Utilities Code and Administrative Code.

It shall be the duty of the Transportation Commission to adhere to the rules and regulations promulgated by the Secretary of the Business and Transportation Agency of the State of California.

SECTION 2: The annual claim filed by the applicant shall be consistent with the LTF Claim Form.

SECTION 3: The Cities of Corning, Red Bluff, and Tehama and the County of Tehama shall report annually to the Transportation Commission, at the time of their budget requests, the amounts of Local Transportation Funds expended during the current fiscal year, the projects on which they were expended and the status of those projects.

SECTION 4: The rules governing the administration of the Local Transportation Fund established by the California Business and Transportation Agency are made a part of the rules of the Tehama County Transportation Commission, and where conflicts may exist between these rules and the rules promulgated by the State, the State's rules shall supersede those of the Tehama County Transportation Commission.

ARTICLE VII

AMENDMENTS TO BYLAWS

SECTION 1: The Bylaws of the TCTC may be altered, amended or repealed by a majority vote of the TCTC at any meeting provided that written notice of the proposed action shall have been given to all Commissioners and the Executive Director fifteen (15) days prior to the date of the meeting.

SECTION 2: It is the intent of the TCTC to maintain compliance with the Transportation Development Act (TDA) statutes related to the legal responsibilities of the TCTC through revision of these Bylaws as necessary.

Approved by TCTC on March 18, 2003, in Red Bluff, California.
Amended by TCTC on April 19, 2005, in Red Bluff, California.
Amended by TCTC on June 26, 2015, in Red Bluff, California.
Amended by TCTC on June 23, 2016, in Red Bluff, California.
Amended by TCTC on September 24, 2018, in Red Bluff, California.
Amended by TCTC on November 25, 2019 in Red Bluff, California
Amended by TCTC on August 24~~25~~, 2025 in Red Bluff, California

Chairperson:

Date:

Deputy County Clerk

Date