

Tehama County

*Tehama County Board of Supervisors Chambers
727 Oak Street, Red Bluff, CA 96080
<https://tehamacounty.legistar.com/Calendar.aspx>*



Meeting Minutes

Monday, May 18, 2026

8:30 AM

Board Chambers

Transportation Commission

Chairman: Jim Bacquet Vice-Chairman: Patrick Hurton
Commissioners: Rob Burroughs, Matt Hansen, Tom Walker, Dave Demo

Tom Provine, Interim Executive Director
Jessica Riske-Gomez, Deputy Director

This meeting conforms to the Brown Act Open Meeting Requirements, in that actions and deliberations of the TCTC created to conduct the people’s business are taken openly; and that the people remain fully informed about the conduct of its business. Any written materials related to an open session item on this agenda that are submitted to the Deputy County Clerk less than 72 hours prior to this meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at Tehama County Transportation Commission, 1509 Schwab St., Red Bluff, CA 96080.

Standing Items

1. Call to Order / Pledge of Allegiance / Introductions

The meeting of the Tehama County Transportation Commission was called to order at 8:33 AM.

PRESENT: Commissioner Matt Hansen, Vice Chair Patrick Hurton,
Commissioner Dave Demo, Commissioner Rob Burroughs, and
Commissioner Tom Walker

ABSENT: Chairperson Jim Bacquet

2. Public Comment

This time is set aside for citizens to address this Board on any item of interest to the public that is within the subject matter jurisdiction of this Board provided the matter is not on the agenda or pending before this Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of the speaker’s identity is purely voluntary during the public comment period.

There was no public comment.

3. Announcement of Agenda Corrections

Agenda corrections were announced by the Clerk.

4. Announcements

The announcements were read by Commissioner Hurton.

Regular Items**5. Agency and Partner Announcements**

Scott Miller shared updates regarding Red Bluff Public works projects and maintenance. Rob Burroughs arrived at 8:38 AM. Caltrans Project Manager Inqbal provided updates on construction in Los Molinos and near the Butte County line.

6. Monthly Staff Report - Deputy Director Riske Gomez

An informational presentation was provided by Deputy Director Riske-Gomez.

7. Approval of Minutes - Associate Transportation Planner Houghtby

Waive the reading and approve the minutes from the April 27, 2026 Tehama County Transportation Commission regular meeting.

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Rob Burroughs
AYES: Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker
ABSENT: Chairperson Bacquet

8. Approval of Claims - Accountant Jensen

Approve Tehama County Transportation Commission claims for April 2026, in the amount of \$16,036.76.

RESULT: APPROVE
MOVER: Dave Demo
SECONDER: Tom Walker
AYES: Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker
ABSENT: Chairperson Bacquet

9. **FY 2026/27 Budget Presentation - Staff**

Requested Action(s)

- a.) Informational presentation regarding the proposed Fiscal Year 2026/27 budgets for the Tehama County Transportation Commission (TCTC) and the Tehama County Transit Agency Board (TCTAB).

An informational presentation was provided by Deputy Director Riske-Gomez and Accountant Jensen.

- 9. b.) Request to approve the Fiscal Year 2026/27 operating budgets for TRAX, ParaTRAX, and METS.

RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: Tom Walker
AYES: Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker
ABSENT: Chairperson Bacquet

- 9. c.) Request to approve the Fiscal Year 2026/27 operating budgets for TCTAB.

RESULT: APPROVE
MOVER: Matt Hansen
SECONDER: Dave Demo
AYES: Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker
ABSENT: Chairperson Bacquet

- 9. d.) Request to approve the Fiscal Year 2026/27 operating budgets for TCTC.

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Matt Hansen
AYES: Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker
ABSENT: Chairperson Bacquet

- 9. e.) Request to authorize the Executive Director, Deputy Director of Transportation, or designee to submit the approved budgets to the County and make any necessary administrative or technical adjustments consistent with the approved budget totals.

RESULT: APPROVE
MOVER: Rob Burroughs
SECONDER: Tom Walker

AYES: Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker

ABSENT: Chairperson Bacquet

- 9. f.) Request to approve the associated Position Allocation List adjustment for Budget Unit 527-3033.

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Rob Burroughs

AYES: Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker

ABSENT: Chairperson Bacquet

10. 2026-27 Overall Work Program - Deputy Director Riske-Gomez

Adopt the 2026-2027 Overall Work Program (OWP) by resolution and authorize the Executive Director or designee to submit the adopted OWP and execute all required documents, including the Overall Work Program Agreement (OWPA), with the California Department of Transportation (Caltrans). TCTC staff are further authorized to incorporate any additional administrative language or technical changes requested by Caltrans staff during the review process to ensure approval and maintain eligibility for Rural Planning Assistance (RPA) funding.

An informational presentation was provided by Deputy Director Riske-Gomez.

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Rob Burroughs

AYES: Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker

ABSENT: Chairperson Bacquet

11. RSTP 5% Admiration Set-Aside

An informational presentation was provided by Deputy Director Riske-Gomez.

Requested Action(s)

a) Adopt Resolution No. 03-2026 establishing an annual Regional Surface Transportation Program (RSTP) Exchange Program administration allocation in an amount not to exceed five percent (5%) of the annual regional RSTP Exchange apportionment received by the Tehama County Transportation Commission.

RESULT: APPROVE
MOVER: Rob Burroughs
SECONDER: Tom Walker

AYES: Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker

ABSENT: Chairperson Bacquet

b) Authorize the Executive Director or Deputy Director of Transportation to take all actions necessary to implement the resolution, including preparing allocation schedules, processing fund distributions, coordinating with Caltrans, maintaining records, and making administrative or technical adjustments necessary to carry out the intent of the resolution.

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Dave Demo

AYES: Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker

ABSENT: Chairperson Bacquet

12. Administrative Amendment to Bowman Road Bicycle and Pedestrian Project Description – Staff

An informational presentation was provided by Deputy Director Riske-Gomez.

a) Request to approve an administrative amendment to the 2025 Regional Transportation Plan and the Tehama County Active Transportation Plan to update the project description for the Bowman Road Bicycle and Pedestrian Path.

RESULT: APPROVE
MOVER: Rob Burroughs
SECONDER: Dave Demo

AYES: Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker

ABSENT: Chairperson Bacquet

b) Request to authorize staff to update the project description to include Hooker Creek Road and clarify that the project is intended to improve bicycle and pedestrian connectivity between the Bowman Road / Hooker Creek Road area, Evergreen Elementary School, Evergreen Middle School, and Interstate 5.

RESULT: APPROVE

MOVER: Rob Burroughs

SECONDER: Tom Walker

AYES: Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker

ABSENT: Chairperson Bacquet

13. Adjust City of Tehama Minimum Allocation Baselines - Deputy Director Riske-Gomez

An informational presentation was provided by Deputy Director Riske-Gomez.

Requested Action(s)

a) Adopt Resolution No. 05-2026 establishing a minimum annual allocation baseline of \$50,000 for the City of Tehama for Regional Surface Transportation Program (RSTP) Exchange funds and Local Transportation Fund (LTF) allocations, subject to annual fund availability and applicable program requirements.

RESULT: ADOPT

MOVER: Tom Walker

SECONDER: Matt Hansen

AYES: Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker

ABSENT: Chairperson Bacquet

- b) Authorize the Executive Director or Deputy Director of Transportation to take all actions necessary to implement the revised allocation baselines, including preparing annual allocation schedules, making administrative or technical adjustments, coordinating with the City of Tehama, and maintaining records for accounting, reporting, and audit purposes.

RESULT: APPROVE
MOVER: Tom Walker
SECONDER: Matt Hansen
AYES: Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker
ABSENT: Chairperson Bacquet

14. Closing Comments

Commissioner Hansen requested that the previous fiscal year be included in future budget presentations.

15. Adjourn

With no further business, the meeting of the Tehama County Transportation Commission was adjourned at 9:30 AM.

The County of Tehama does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County’s ADA Coordinator: Tom Provine, County of Tehama, 727 Oak St., Red Bluff, CA 96080, Phone: (530) 527-4655. Individuals with disabilities who need auxiliary aids and/or services or other accommodations for effective communication in the County’s programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Tehama County Transportation Commission meetings, please contact the ADA Coordinator prior to the day of the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator.