

**COUNTY OF TEHAMA  
WAIVER OF FORMAL BIDS OVER \$10,000 - FINDINGS FORM**

This Form must be attached to Agenda Request Form

*Pursuant to Tehama County Code Sections 4.24.080 and 4.24.110, competitive procurement must be used unless there is substantial justification for waiving the formal bid process*

DATE \_\_\_\_\_ DEPARTMENT Department of Public Works-Transportation

REQUESTED BY \_\_\_\_\_ TITLE \_\_\_\_\_

REQUESTED ACTIONS BY : \_\_\_\_\_

**a) Request to adopt the finding(s) as indicated below**

**b) Request to find it in the best interest of the County to waive the formal bid process for the acquisition based on the finding(s)**

*When requesting waiver of the bidding process, the written request shall include finding(s) which indicate that bidding procedures would not be in the best interest of the people -- Tehama County Code Section 4.24.080*

Check applicable finding(s):

**Sole Source Acquisition** - Based on a finding declaring the vendor as the sole supplier who could feasibly supply the equipment or products needed by the Department

**Participation In Existing Bid** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Compatibility** -  
Explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Other \$** \_\_\_\_\_  
List Finding(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ADDITIONAL DEPARTMENT JUSTIFICATION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PURCHASING DEPARTMENT RESPONSE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Recommended by: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*Submittal to Purchasing must occur at least 7 working days prior to agenda deadline\*\***