

# Tehama County

*Tehama County Board of Supervisors Chambers  
727 Oak Street, Red Bluff, CA 96080  
<https://tehamacounty.legistar.com/Calendar.aspx>*



## Meeting Minutes

**Monday, February 23, 2026**

**8:30 AM**

**Board Chambers**

## **Transportation Commission**

Chairman: Jim Bacquet Vice-Chairman: Patrick Hurton  
Commissioners: Rob Burroughs, Matt Hansen, Tom Walker, Dave Demo

Tom Provine, Interim Executive Director  
Jessica Riske-Gomez, Deputy Director

This meeting conforms to the Brown Act Open Meeting Requirements, in that actions and deliberations of the TCTC created to conduct the people’s business are taken openly; and that the people remain fully informed about the conduct of its business. Any written materials related to an open session item on this agenda that are submitted to the Deputy County Clerk less than 72 hours prior to this meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at Tehama County Transportation Commission, 1509 Schwab St., Red Bluff, CA 96080.

**Standing Items**

**1. Call to Order / Pledge of Allegiance / Introductions**

The meeting of the Tehama County Transportation Commission was called to order at 8:30 AM.

**Present:** Chairperson Jim Bacquet, Commissioner Matt Hansen, Vice Chair Patrick Hurton, Commissioner Dave Demo, Commissioner Rob Burroughs, and Commissioner Tom Walker

**2. Public Comment**

Scott Miller, Director of Red Bluff Public Works reported their grant writer had submitted for the BUILD grant.

**3. Announcement of Agenda Corrections**

There were no agenda corrections.

**4. Announcements**

The announcements were read by Chairman Bacquet.

**Regular Items**

**5. Monthly Staff Report - Deputy Director Riske Gomez**

Monthly staff report provided by Deputy Director Jessica Riske-Gomez.

**6. Approval of Minutes - Associate Transportation Planner Houghtby**

Waive the reading and approve the minutes from the January 26, 2026 Tehama County Transportation Commission regular meeting.

A motion was made by Commissioner Walker, seconded by Commissioner Burroughs, to APPROVE this item. The motion carried by the following vote:

**AYES:** Chairperson Bacquet, Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker

**7. Approval of Claims - Accountant Jensen**

Approve Tehama County Transportation Commission claims for January 2026, in the amount of \$27,742.34.

A motion was made by Commissioner Demo, seconded by Vice Chair Hurton, to APPROVE this item. The motion carried by the following vote:

**RESULT:** APPROVE  
**MOVER:** Dave Demo  
**SECONDER:** Patrick Hurton  
**AYES:** Chairperson Bacquet, Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker

**8. Unmet Needs Processes and Recommendation - Deputy Director Riske-Gomez**

An informational presentation was provided by Deputy Director Jessica Riske-Gomez. The unmet needs submitted by the public were reviewed with the Commission.

Commissioner Walker asked to have desire to split routes 1 and 2 explained. Sharron Young General Manager of TRAX replied that currently for routes 1 and 2 the buses arrive at each stop once an hour. By splitting the routes, we could potentially have a bus arrive at each stop once every 30 minutes.

Commissioner Hansen stated that it appears that this process always comes up with unmet needs that are contingent on funding. Deputy Director Riske-Gomez replied that this is expected and is typically addressed with the matrix that allows us to assess each request to determine if they are reasonable to meet.

Commissioner Demo asked if there would be any reason to consider reducing the bus sizes if the buses are at capacity? Staff responded that the reduction of vehicle size is something that could be investigated.

A motion was made by Commissioner Hansen, seconded by Commissioner Walker, to ADOPT this item. The motion carried by the following vote:

**RESULT:** ADOPT  
**MOVER:** Matt Hansen  
**SECONDER:** Tom Walker  
**AYES:** Chairperson Bacquet, Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker

**9. Local Transportation Fund Distribution - Accountant Jensen**

An informational presentation was provided by Accountant Jensen.

A motion was made by Commissioner Burroughs, seconded by Commissioner Demo, to APPROVE this item. The motion carried by the following vote:

**RESULT:** APPROVE  
**MOVER:** Rob Burroughs  
**SECONDER:** Dave Demo  
**AYES:** Chairperson Bacquet, Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker

**10. Transfer of Funds - Local Transportation Funds - Accountant Jensen**

Authorize Chairman to sign the Increase of Funds Request of \$91,552.87 from Local Transportation Fund (LTF) 50710-50710-410081 (LTF ¼ Sales Tax) Transfer to Admin 527-3033-4712201 (LTF Contribution); This is the annual LTF disbursement.

An informational presentation was provided by Accountant Jensen.

A motion was made by Commissioner Hansen, seconded by Commissioner Walker, to APPROVE this item. The motion carried by the following vote:

**RESULT:** APPROVE  
**MOVER:** Matt Hansen  
**SECONDER:** Tom Walker  
**AYES:** Chairperson Bacquet, Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker

**11. Funding Authorization Letter - Deputy Director Riske-Gomez**

- a) Authorize the Interim Executive Director to sign the Funding Commitment Letter and required federal match certifications associated with the Lake California Drive Reconstruction Project BUILD Grant application.

A motion was made by Commissioner Hansen, seconded by Vice Chair Hurton, to APPROVE this item. The motion carried by the following vote:

**RESULT:** APPROVE  
**MOVER:** Matt Hansen  
**SECONDER:** Patrick Hurton  
**AYES:** Chairperson Bacquet, Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker

- b) Authorize the Deputy Director to submit the Funding Commitment Letter required for the U.S. Department of Transportation BUILD Grant application; and

A motion was made by Commissioner Hansen, seconded by Commissioner Demo, to APPROVE this item. The motion carried by the following vote:

**RESULT:** APPROVE  
**MOVER:** Matt Hansen  
**SECONDER:** Dave Demo  
**AYES:** Chairperson Bacquet, Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker

- c) All required federal match certifications, assurances, and related application documents necessary to submit the Lake California Drive Reconstruction Project for BUILD funding consideration.

A motion was made by Commissioner Hansen, seconded by Commissioner Burroughs, to APPROVE this item. The motion carried by the following vote:

**RESULT:** APPROVE  
**MOVER:** Matt Hansen  
**SECONDER:** Rob Burroughs  
**AYES:** Chairperson Bacquet, Commissioner Hansen, Vice Chair Hurton, Commissioner Demo, Commissioner Burroughs, and Commissioner Walker

An informational presentation was provided by Deputy Director Jessica Riske-Gomez.

Commissioner Demo asked how much of the total \$40 million is construction costs. Deputy Director Riske-Gomez replied approximately 30-35 million, and that she could return next meeting with a more accurate estimate.

Chairman Bacquet asked have planning staff been interacting with the members of the public that will be affected by this project? Deputy Director Riske-Gomez responded that staff have been engaging with the community extensively.

## **12. Items for Future Agenda**

Deputy Director Riske-Gomez advised next meeting staff would seek to have Public Works staff present on the Lake California project.

## **13. Closing Comments**

There were no closing comments.

## **14. Adjourn**

With no further business the meeting was adjourned at 9:05 AM.

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