

TEHAMA COUNTY TRANSPORTATION COMMISSION

RESOLUTION NO. 03-2026

A RESOLUTION OF THE TEHAMA COUNTY TRANSPORTATION COMMISSION ADOPTING AN RSTP EXCHANGE PROGRAM ADMINISTRATION ALLOCATION

WHEREAS, the Tehama County Transportation Commission (“TCTC”) is the Regional Transportation Planning Agency (“RTPA”) for Tehama County and the incorporated cities of Corning, Red Bluff, and Tehama; **and**

WHEREAS, TCTC receives and administers Regional Surface Transportation Program (“RSTP”) Exchange funds on behalf of the region; **and**

WHEREAS, California Streets and Highways Code section 182.6 authorizes eligible regional transportation planning agencies to exchange their annual RSTP apportionment on a dollar-for-dollar basis for nonfederal State Highway Account funds, which are to be apportioned in accordance with subdivision (d) of that section; **and**

WHEREAS, RSTP Exchange funds require annual administrative work by TCTC, including but not limited to reviewing and executing exchange agreements, preparing and submitting invoices, coordinating with Caltrans, tracking payments, coordinating with accounting staff, calculating allocations, distributing funds, preparing reports, maintaining records, and supporting audits; **and**

WHEREAS, Article XIX of the California Constitution authorizes certain transportation revenues to be used for public street and highway purposes, including administrative costs necessarily incurred for those purposes; **and**

WHEREAS, the Commission finds that administration of the RSTP Exchange Program is necessary to secure, process, allocate, distribute, report, and audit regional transportation funds, and desires to establish an annual RSTP Exchange Program Administration Allocation limited to necessary and reasonable program administration costs, separately tracked and documented for accounting, reporting, and audit purposes; **and**

NOW, THEREFORE, BE IT RESOLVED that the Tehama County Transportation Commission hereby adopts an annual RSTP Exchange Program Administration Allocation in an amount not to exceed five percent of the annual regional RSTP Exchange apportionment received by TCTC.

BE IT FURTHER RESOLVED that the administration allocation shall be used only for necessary and reasonable costs associated with TCTC’s administration of the RSTP

Exchange Program, including but not limited to agreement processing, invoicing, accounting coordination, fund tracking, allocation calculations, fund distribution, Caltrans correspondence, reporting, record retention, and audit support.

BE IT FURTHER RESOLVED that the administration allocation shall not be treated as an unrestricted fee or general overhead charge, and shall be separately tracked and documented for accounting, reporting, and audit purposes.

BE IT FURTHER RESOLVED that after the administration allocation is identified, the remaining balance of the annual regional RSTP Exchange apportionment shall be distributed pursuant to the Commission's adopted regional allocation formula or other allocation method approved by the Commission.

BE IT FURTHER RESOLVED that the Executive Director or Deputy Director of Transportation is authorized to take all actions necessary to implement this resolution, including preparing allocation schedules, processing fund distributions, coordinating with Caltrans, maintaining records, and making administrative or technical adjustments necessary to carry out the intent of this resolution.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon adoption and shall apply to RSTP Exchange funds received in Fiscal Year _____ and each fiscal year thereafter, unless amended or rescinded by the Commission.

The foregoing Resolution was offered by Commissioner _____ and seconded by Commissioner _____ on May 18, 2026 and adopted by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

STATE OF CALIFORNIA)

)ss

COUNTY OF TEHAMA)

I, SEAN HOUGHTBY, County Clerk and ex-officio Clerk of the Board of Supervisors of the County of Tehama, State of California, hereby certify the above and foregoing to be full, true, and correct copy of an order adopted by said Tehama County Transportation Commission on this 18th day of May 2026.

SEAN HOUGHTBY, County Clerk and Ex-Officio Clerk of the Board of Supervisors of the County of Tehama, State of California

By: _____
Deputy